



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Agenda - Final Safety and Licensing Committee

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Wednesday, August 8, 2018

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[18-1173](#) Approval of minutes from previous meeting

**Attachments:** [S&L Minutes 8-1-18.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[18-1167](#) Operator's License application of Heather A. Poole, 1118 W. Kamps Avenue.

**Attachments:** [Heather A. Poole.pdf](#)

[18-1120](#) Operator's Licenses

**Attachments:** [Operator's Licenses for 8-8-18 S&L.pdf](#)

[18-1125](#) Renewal Operator's Licenses

**Attachments:** [Renewal Operator's Licenses for 8-8-18 S&L.pdf](#)

[18-1158](#) Reserve "Class B" Beer/Liquor License temporary Premise Amendment application of Fox Cities Performing Arts Center, Maria S. Van Laanen, Agent, 400 W. College Ave., contingent upon approval from all departments.

**Attachments:** [Fox Cities PAC - Premise Amendment.pdf](#)

[18-1077](#) Special Class "B" Beer License application of St. Joseph Congregation, Mike Bierstaker, Person in Charge, 404 W. Lawrence St., contingent upon approval from all departments.

**Attachments:** [St Joseph Congregation application.pdf](#)

[18-1168](#) Special Class "B" Wine License application of Appleton Downtown Inc., Djuanna L. Hugdahl, Person in Charge, 116 N. Appleton St., October 11, 2018, contingent upon approval from all departments.

**Attachments:** [ADI-Wine Walk.pdf](#)

[18-1174](#) Special Class "B" Beer License applications filed after the agenda was published.

[18-1063](#) Winter Farm Market application of Appleton Downtown, Inc., Djuanna Hugdahl, 116 N. Appleton Street, contingent upon approval from all departments.

[18-1123](#) Recommendation of a Fire Records Management System Vendor

**Attachments:** [Fire Records Management System Memo.pdf](#)

## **6. Information Items**

[18-1052](#) Special Events:  
Ravel/Mueller Wedding - Lawrence Street - September 2, 2018  
Park & Rec Playground Fair - Pierce Park - July 26 & 27, 2018  
Park & Rec Kids Rummage Sale - Pierce Park - July 23, 2018  
City of Appleton Christmas Parade - November 20, 2018  
Miller Electric Mfg. Co. picnic - Pierce Park - August 12, 2018  
Sacred Heart Parish Fest - Sacred Heart Parish - August 18 & 19, 2018  
Pathways Church - Party in the Park - Pierce Park - August 25, 2018  
Fox Communities Credit Union - Bike to the Beat - August 4, 2018  
APD - Badges & Bobbers - July 21, 2018  
Appleton Gospel Church - Fall Kick-Off Party - Pierce Park - September 16, 2018  
ALS Association WI Chapter - Walk to Defeat ALS - Memorial Park - September 8, 2018  
Appleton Police Department - National Night Out - Various locations - August 7, 2018

[18-1201](#) Review of 2017 Wisconsin Act 278 relating to Criminal History and Licensure

**Attachments:** [Act 278 Memo.pdf](#)

[18-1202](#) 2018 Mid-Year Report- Legal Services/Clerk  
**Attachments:** [2018 Mid-Year Report Legal Serv.pdf](#)

[18-1087](#) Police Mid-year budget report  
**Attachments:** [2018 APD Mid-Year report.pdf](#)

[18-1143](#) The Appleton Police Department and Outagamie Sheriff's Department was awarded \$21,058 as a joint allocation from the Edward Byrne Memorial Justice Assistance Grant Award #2018-H2728-WI-DJ. As fiscal agent, the Appleton Police Department will complete the grant application for the shared funds to purchase law enforcement equipment.

[18-1175](#) Police Department information on liquor law violation convictions.

[18-1122](#) Appleton Fire Department's 2018 Mid-Year Report  
**Attachments:** [2018 Mid-Year Report - 6-30-18.pdf](#)

[18-1124](#) Director's Reports:  
Clerk  
    - Partisan Primary Election Reminders  
Police Chief  
Fire Chief  
    - Introduction  
    - 2018 Recruit Firefighter Graduation  
**Attachments:** [Police Weekly Report - Week 16.pdf](#)

## 7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*



# City of Appleton

100 North Appleton Street  
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[www.appleton.org](http://www.appleton.org)

## Meeting Minutes - Final Safety and Licensing Committee

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Wednesday, August 1, 2018

6:30 PM

Council Chambers, 6th Floor

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### SPECIAL

1. Call meeting to order

*The meeting was called to order by Chair Lobner at 6:30 p.m.*

2. Roll call of membership

**Present:** 5 - Lobner, Konetzke, Williams, Reed and Siebers

3. Approval of minutes from previous meeting

18-1147

Approval of minutes from previous meeting

**Attachments:** S&L Minutes 7-11-18.pdf

Siebers moved, seconded by Konetzke, that the minutes be approved. Roll  
Call. Motion carried by the following vote:

**Aye:** 5 - Lobner, Konetzke, Williams, Reed and Siebers

4. Public Hearings/Appearances

5. Action Items

18-1148

Correction of Ordinance 45-16 for the Plach Annexation from City of Appleton  
Ward 39 to Ward 38

**Attachments:** Annexation Ordinance 45-16.pdf

Siebers moved, seconded by Williams, that the correction be approved. Roll  
Call. Motion carried by the following vote:

**Aye:** 5 - Lobner, Konetzke, Williams, Reed and Siebers

18-1064

"Class B" Beer/Liquor License Premise Amendment of Riverside Bar & Grill, Gregg Van Dinter, 906 S. Olde Oneida St., August 2 - 5, 2018, contingent upon approval from all departments.

**Attachments:**     Riverside Bar & Grill amendment application.pdf

Konetzke moved, seconded by Siebers, that the premise amendment be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Konetzke, Williams, Reed and Siebers

18-1078

"Class B" Beer License Premise Amendment application of McFleshman's Brewing Co., LLC, Bobby L. Fleshman, Agent, 115 S. State St., for August 2-5, 2018, contingent upon approval from all departments.

**Attachments:**     McFleshmans Brewing Co amendment application.pdf

Siebers moved, seconded by Reed, that the premise amendment be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Konetzke, Williams, Reed and Siebers

18-1121

"Class B" Beer/Liquor License Premise Amendment of Dairyland Brew Pub, Dorri Schmidt, Agent, 1216 E. Wisconsin Ave., September 9, 2018, contingent upon approval from all departments.

**Attachments:**     Dairyland Brew Pub 3 application.pdf

Siebers moved, seconded by Williams, that the premise amendment be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Konetzke, Williams, Reed and Siebers

## 6. Information Items

## 7. Adjournment

Siebers moved, seconded by Reed, that the meeting be adjourned at 6:32 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Konetzke, Williams, Reed and Siebers



"...meeting community needs  
.....enhancing the quality of life"

**FEES ARE NON-REFUNDABLE**

☐ Operator License \$60.00 Acct. 11030.4307  
☒ Operator License \$75.00 Acct. 11030.4307  
plus a provisional  
☒ Investigation fee \$ 7.00 Acct. 100.2359  
Total fee paid \$ 82 Receipt 4865571

Date Rec'd 7/9/18

☒ Original Application☐ Renewal - License # \_\_\_\_\_**LICENSE APPLICATION for****OPERATOR'S (BARTENDER'S) LICENSE**

Return application to: City Clerk, 100 N. Appleton Street, Appleton, WI 54911-4799

**SECTION 1 - APPLICANT INFORMATION**

Applicant Name (Last, First, MI) <b>Poole Heather A</b>		Maiden	
Street Address <b>1118 W Kamps Ave</b>	City <b>Appleton</b>	State <b>WI</b>	Zip <b>54914</b>
Driver's License Number/State Identification Number		State License Issued In: <b>WI</b>	
Date of Birth	Sex <b>F</b>	Home Phone Number	Cell phone Number
Name and Address of Establishment you will be selling alcohol			

**SECTION 2 - CONVICTION RECORD - NEW APPLICANT:** You are required to list each and every violation and/or offense for which you have been convicted in or out of state. Failure to provide complete answers may result in a denial of your application.Have you EVER had an Operator's (Bartender's) License? **YES** NOIf Yes; where? **Appleton**Have you EVER been convicted of a felony? YES **NO**

If Yes; when, where and what type of violation? (Please be specific) \_\_\_\_\_

Have you EVER been convicted of a misdemeanor or ordinance violation? **YES** 99 NO 2001 2017 2016  
If Yes; when, where and what type of violation? (Example: speeding, OWI) **OWI - 1st, 2nd, 3rd, possession of paraphernalia, Domestic****SECTION 2 - CONVICTION RECORD - RENEWAL APPLICANT:** List any pending charges, citations, tickets and all convictions since last license application in or out of state. Failure to provide complete answers may result in a denial of your application.

Have you EVER had an Operator's (Bartender's) License? YES NO

If Yes; where? \_\_\_\_\_

Have you been convicted of a felony since last license application? YES NO

If Yes; when, where and what type of violation? (Please be specific) \_\_\_\_\_

Have you been convicted of a misdemeanor or ordinance violation since last license application? YES NO

If Yes; when, where and what type of violation? (Example: speeding, OWI) \_\_\_\_\_

**SECTION 3 - PENALTY NOTICE**

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature: **Heather A Poole****FOR OFFICE USE ONLY**

Department	Approve	Deny	By	Reason
POLICE		X	<b>Miller</b>	
Date sent to APD <b>7-9-18</b>	Scheduled FVTC Class	Class Completion Date	Current other license: Muni _____ # _____	
Safety and Licensing	Common Council	Date Issued	Expiration Date	License Number

Operator's Licenses for 8/8/18 S & L

18-1120

Approved

Mary E. Alexander	314 S. Mason Street
Jeremy J. Ashauer	2724 Glenview Avenue, Kaukauna
Avery M. August	1295 W. Winneconne Avenue
Cody W. Bennett	1415 ½ N. Alvin Street
Bailey A. Bernard	2017 N. Edgewood Avenue
Jennifer A. Bloomer	120 E. Harrison Street
Jonathan F. Borchardt	3657 N. Wayman Court
Michaela M. Branagan	3148 N. Spruce Street
Nicholas J. Brouillard	2908 N. Mason Street
Darcy A. Bundy	1815 E. Newberry Street
Mercy M. Cave	510 N. Clark Street
Danielle E. Cribbs	205 W. 5 <sup>th</sup> Street, Kaukauna
Madeline A. Doberstein	732 Millbrook Drive, Neenah
Whitney M. Fahrenkrug	1311 W. Brewster Street
Nathan D. Fischer	3307 N. Casaloma Drive, #127
Kenneth H. Forsythe	W2765 Brookside Drive, Freedom
Karissa M. Glodny	543 N. Linwood Avenue
Cassandra L. Harvath	1312 W. Rogers Avenue
Malik K. Huddleston	516 N. Morrison Street
Jacob C. Jurgensen	1961 Bear Paw Trail, Kaukauna
Elora A. King	1006 W. Spring Street
Kristina M. Kriefall	913 ½ N. Division Street
Brooke R. Krueger	711 E. Harding Drive
Alexis R. Kunstman	4314 Magnolia Court
Issaac A. LeBlanc	339 S. Elm Street, Kimberly
Geralyn Magnette-Marion	815 E. Hancock Street
Calvin T. Manuel	1133 W. Oklahoma Street
Thomas F. Marshall	1166 Fieldview Drive, Menasha
Jared C. Mayer	1440 Chateau Terrace, Menasha
Lindsey M. Manion	537 N. Center Street
Clayton R. McCarthy	612 E. Florida Avenue
Jane E. Oliver	833 E. Franklin Street
David H. Peck	1133 W. Lorain Street
Dexter O. Peterson	881 Fullers Way, Menasha
Matthew S. Plach	1414 E. Janet Lane
Khrysta M. Plamann	3135 N. Country Run Drive
Noah W. Pollesch	N918 Tamarack, Fremont
Alok R. Ravel	5545 N. Rosemary Drive
Natasha M. Rivera	1209 E. Pauline Street
Erin L. Schilke	2530 Forestview Court, #4
Stefanie J. Schuh	2704 E. Theodore Lane
Martin D. Selleck	3793 Crosscreek Circle

Aggie M. Simmons  
Gary J. Simpson  
Tyler J. Snyder  
Debra A. Sonnleitner  
Amber M. Szekeres  
Lori A. Theel  
Courtney J. Thoma  
Kristara E. Thompson  
Denna C. Thompson-Gasser  
Josh C. Verhagen  
Shawn A. Veriha  
Michelle K. Willes  
Erik L. Williams  
Scott M. Williams  
Elena L. Zeidan

1113 W. Lorain Street  
2620 Brookdale Court  
523 S. Locust Street  
30 Partridge Court  
3115 W. Glenpark Drive, #6  
3300 W. Sunnyview Road  
W5262 Arbor Vitae Court, Sherwood  
1420 Washington St, #45, Little Chute  
1401 S. Nicolet Road  
31 Golden Wheat Lane, Wrightstown  
470 French Street, Peshtigo  
532 ½ N. Meade Street  
1037 A. Hunt Avenue, Neenah  
1811 Kelly Road, Little Chute  
218 E. South Island Street



18-1125

Renewal Operator's Licenses for 8/8/18 S & L

Approved

Bryan J. Barns

John W. Moreland

Adriana Vazquez Mendoza

18 Baldwin Avenue, Oshkosh

317 N. Appleton Street

608 N. Division Street



"meeting community needs  
.....enhancing quality of life"

# REQUEST for Beer/Liquor License Premise Amendment

## FEES ARE NON-REFUNDABLE

License Fee \$ 10.00  
Receipt 487 16 48

Date Recv'd 7/27/18

Acct. 11030.4306

## SECTION 1 – LICENSE INFORMATION

Name of Establishment: Fox Cities Performing Arts Center

Address of Establishment: 400 W College Avenue Appleton WI 54911

Name of Agent: Nicholas J. Reising

Phone Number: 920-737-3782

## SECTION 2 – PREMISE AMENDMENT

Please describe the change in premises:

**\*A drawing/diagram of the proposed area must also be submitted with this application\***

The Fox Cities Performing Arts Center will be hosting our fourth annual cookout for our Annual Partners as a thank you for their financial support throughout this past year. The event will be taking place on Wednesday, August 22, 2018 from 5:30 to 7:30 p.m.

We are planning to host this summer cookout, outdoors at the Performing Arts Center, on our Thrivent Financial Employee Plaza and in the covered valet area. Traditional Wisconsin cookout food such as burgers and brats will be provided along with a variety of beverages. To allow us to serve alcohol at this event we are requesting a one-day amendment to our liquor license.

The space will be fenced in with stanchions and has a capacity of approximately 200 people.

Is this change Permanent?

☐ YES

☒ NO

If this is temporary please specify the reason for the amendment:

Although this event will be hosted on the Fox Cities P.A.C. property, it is outdoors and we will need our liquor license amended for the day to extend outside to this space.

Please list the date(s) and time(s) that this temporary premise amendment will be utilized:

Wednesday, August 22, 2018 from 5:00-8:00pm

## SECTION 4 – PENALTY NOTICE

I certify that I am familiar with Section 9-52 of the Municipal Code of the City of Appleton and agree that any license granted under this application may be suspended for cause at any time by the Common Council.

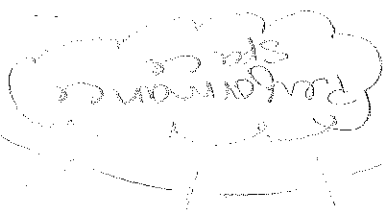
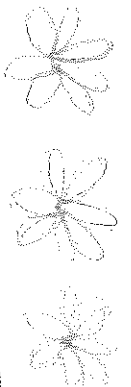
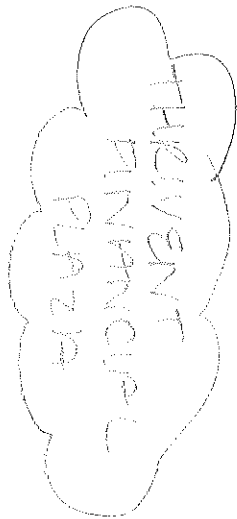
Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature of Applicant:

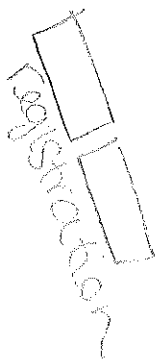
Nicholas J. Reising



KIMBERLY-CLARK THEATER



Stanchions



NORTH PARKING LOT

Consolidated walking

Food buffet

Stanchions

outside information space



"meeting community needs  
.....enhancing quality of life"

**FEES ARE NON-REFUNDABLE**

License Fee - \$10.00 per event

Investigation Fee + 7.00

Total Amount Paid 17.00Date Rec'd 7/13/18

Acct. 11030.4322

Acct. 100.2359

Receipt 4867187**Application for Special Class "B" License to Sell Fermented Malt Beverages at Picnics or Gatherings****The named organization applies for:**

- ☒ A temporary Class "B" license to sell FERMENTED MALT BEVERAGES at picnics or similar gathering under s. 125.26(6) Wis. Stats.  
☐ A temporary Class "B" license to sell WINE at picnics or similar gathering under s. 125.51(10) Wis. Stats. (Limit 2 permits in a 12 month period)

**SECTION 1 - ORGANIZATION INFORMATION - Answer all questions completely. Please PRINT clearly**

Name of Organization (Bona fide club, lodge or society, veteran's organization or fair association)				Date Organized		
St. Joseph Congregation				1867		
Address		City	State	Zip		
404 W. Lawrence St.		Appleton	WZ	54911		
Person in Charge of Event:		Name: Last	First	Middle Initial		
Event Chair		Bierstaker	Mike	G		
Address		City	State	Zip	Person in charge phone number.	
1715 S. Hillcrest Dr.		Appleton	WZ	54914		
President	Last	First	Middle Initial		Male	Female
Pastor	Leary	James	P		X	
Address		City	State	Zip		
404 W. Lawrence St.		Appleton	WZ	54911		
Vice President	Last	First	Middle Initial		Male	Female
Trustee	Branson	Patrick	E		X	
Address		City	State	Zip		
N4162 Birch Trl		Kaukauna	WZ	54130		
Secretary	Last	First	Middle Initial		Male	Female
Trustee	Wilz	Jane	A.			X
Address		City	State	Zip		
9 Meadowsbrook Ln.		Appleton	WZ	54914		
Treasurer	Last	First	Middle Initial	Date of Birth	Male	Female
Address		City	State	Zip		

**SECTION 2 - EVENT INFORMATION SECTION**

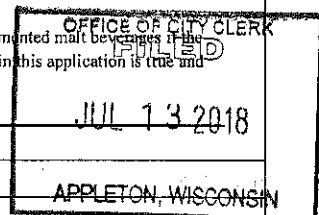
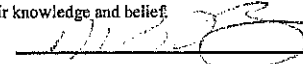
Date(s) of Event: Beginning	9/15/2018	Ending:	9/15/2018	Hours	4	AM	PM	8	AM	PM
Please describe the type of event you are going to have:										
Fall Festival Parish Fundraiser										
Do you plan to serve food at this event?		No	Yes	If yes, contact the Appleton Health Department. (920.832.6429)						
Location where beer or wine will be sold:										
St. Joseph Parish										
Address		City	State	Zip						
404 W. Lawrence St.		Appleton	WZ	54911						
Are you requesting an "open concept" license?		No	Yes	Will minors be present?		No	Yes			
Describe actual location and dimensions of area to be licensed - Be precise!				If yes, how will you prevent minors from obtaining alcoholic beverages?						
West Parking Lot				Checking ID's						

**SECTION 3 - PENALTY SECTION**

This application must be on file in the Office of the City Clerk for at least ten (10) business days prior to granting the license.

If the event will last more than four (4) days, the application shall be filed 15 days prior to the granting of the license.

This organization also agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages if the license is granted. The officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Signature of Officer **FOR OFFICE USE ONLY**

Dept.	Approve	Deny	By	Reason
Police				
Fire				
Health				
Inspection				
S&L	Council	Date Issued	Exp. Date	License Number

11-01-09

**Reasonable accommodations for persons with disabilities will be made upon request and if feasible.**

Return application to: City Clerk, 100 North Appleton Street, Appleton, WI 54911-4799



"meeting community needs  
.....enhancing quality of life"

**FEES ARE NON-REFUNDABLE**

License Fee - \$10.00 per event

Investigation Fee

Total Amount Paid 17.00Date Rec'd 7/26/18

Acct. 11030.4322

Acct. 100.2359

Receipt 4871986**Application for Special Class "B" License to Sell Fermented Malt Beverages at Picnics or Gatherings****The named organization applies for:**☐ A temporary Class "B" license to sell FERMENTED MALT BEVERAGES at picnics or similar gathering under s. 125.26(6) Wis. Stats.☒ A temporary Class "B" license to sell WINE at picnics or similar gathering under s. 125.51(10) Wis. Stats. (Limit 2 permits in a 12 month period)**SECTION 1 – ORGANIZATION INFORMATION – Answer all questions completely. Please PRINT clearly**Name of Organization (Bona fide club, lodge or society, veteran's organization or fair association)  
Appleton Downtown Inc.

Date Organized

04/02/2003 1993Address  
116 N. Appleton StreetCity  
AppletonState  
WIZip  
54911

Person in Charge of Event:



Name:

Last  
Hugdahl,First  
DjuannaMiddle Initial  
L.Date of Birth  
[REDACTED]Address  
c/o ADI 116 N. Appleton StreetCity  
AppletonState  
WIZip  
54911Person in charge phone number:  
[REDACTED]

President

Last  
Peterson,First  
JohnMiddle Initial  
CDate of Birth  
[REDACTED]Male  
☒

Female

Address  
200 E. College AvenueCity  
AppletonState  
WIZip  
54911

Vice President

Last  
Johnson,First  
DebMiddle Initial  
ADate of Birth  
[REDACTED]Male  
☒

Female

Address  
300 W. College AvenueCity  
AppletonState  
WIZip  
54911

Secretary

Last  
Hagee,First  
LynnMiddle Initial  
SDate of Birth  
[REDACTED]Male  
☒

Female

Address  
100 E. Water StreetCity  
AppletonState  
WIZip  
54911

Treasurer

Last  
Vergoska,First  
LauraMiddle Initial  
E.Date of Birth  
[REDACTED]Male  
☒

Female

Address  
200 E. Washington StreetCity  
AppletonState  
WIZip  
54911**SECTION 2 – EVENT INFORMATION SECTION**

Date(s) of Event: Beginning 10 / 11 / 18 Ending: 10 / 11 / 18 Hours 5 pm AM PM 9 pm AM PM

Please describe the type of event you are going to have:

Ladies Night Out - Shop, Sip &amp; Stroll (Wine Walk)

Do you plan to serve food at this event?

☒ No

Yes

If yes, contact the Appleton Health Department. (920.832.6429)

Location where beer or wine will be sold:

Alcohol will not be sold, samples will be given out from participating retail establishments to those over 21 years.

Address  
College Avenue Retail Businesses (20 or less)City  
AppletonState  
WIZip  
54911

Are you requesting an "open concept" license?

☒ No

Yes

Will minors be present?

No

☒ Yes

Describe actual location and dimensions of area to be licensed --

Be precise!

Only participating retail businesses that sign up

If yes, how will you prevent minors from obtaining alcoholic beverages?

ADI Staff will have a pick up location for wristbands and ID each ticket holder, prior to giving them their commemorative serving glass.

**SECTION 3 – PENALTY SECTION**

This application must be on file in the Office of the City Clerk for at least ten (10) business days prior to granting the license.

If the event will last more than four (4) days, the application shall be filed 15 days prior to the granting of the license.

This organization also agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages if the license is granted. The officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Signature of Officer

**FOR OFFICE USE ONLY**

Dept.	Approve	Deny	By	Reason
Police				
Fire				
Health				
Inspection				
S&L				
Council				
Date Issued				
Exp. Date				
License Number				

11-01-09

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Return application to: City Clerk, 100 North Appleton Street, Appleton, WI 54911-4799



*"...meeting community needs...enhancing quality of life."*

APPLETON FIRE DEPARTMENT  
700 N. DREW STREET  
APPLETON, WI 54911

## MEMORANDUM

To: Kyle Lobner, Chair - Safety & Licensing Committee  
& Common Council

From: Jeremy Hansen, Fire Chief

Date: August 1, 2018

Re: Recommendation of a Fire Records Management System

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As you may recall, the Appleton Fire Department budgeted \$119,500 in the 2018 Capital Improvement Budget for the purchase of a Fire Records Management System (FRMS) resulting from Outagamie County's 12/31/18 discontinuance of the current Visual Fire/ESO records management system housed on the County's servers.

The department's Technology Committee has spent the last several months researching and reviewing software demonstrations to identify a vendor that would meet the department's needs. Those vendors included: Emergency Reporting, Zoll, Firehouse Software, ESO, and ImageTrend. There were several items to consider throughout the FRMS evaluation including a fire and EMS reporting solution with exporting capabilities to the National Fire Incident Reporting System database and the Wisconsin Ambulance Run Database System (WARDS), integration with Spillman CAD, data migration from existing fire software database to proposed vendor, paperless fire inspections, pre-fire planning functionality, inventory, permitting, investigation, and scheduling integration.

**After a thorough review of the various software vendors, the department is recommending the purchase of the ImageTrend software solution in the amount of \$68,140.** There will be additional costs with ImageTrend for the data migration and training that are based on the amount of data migrated and number of training hours needed which will be determined in the future. In addition, there will be on-going annual maintenance costs of \$25,140.

The software purchase is only a portion of this project. The committee is currently reviewing three scheduling software solutions that will integrate with ImageTrend. In addition, there are some hardware purchases that will be necessary for the implementation of the paperless inspection program such as tablet computers, printers, and a mobile data computer.

If you have any questions or concerns, please do not hesitate to contact me at (920) 832-5810. Thank you!



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## WISCONSIN LEGISLATIVE COUNCIL ACT MEMO

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<b>2017 Wisconsin Act 278</b> [2017 Assembly Bill 829]	<b>Criminal History as a Bar to Professional Licensure</b>
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Subject to certain exceptions, it is generally an unlawful act of employment discrimination for a state or local agency that has the authority to grant or deny professional or occupational licenses to refuse to license an individual on the basis of the individual's arrest or conviction record. 2017 Wisconsin Act 278 makes various changes to the circumstances under which a licensing agency may base its decisions on an individual's criminal history.

### **PRIOR LAW**

Under prior law, it was not unlawful for an agency to deny a license to an individual who was subject to a pending criminal charge if the circumstances of the charge substantially related to the circumstances of the particular licensed activity. It was also not unlawful employment discrimination to deny a license to an individual who had been convicted of any felony, misdemeanor, or other offense the circumstances of which substantially related to the circumstances of the particular licensed activity.

### **THE ACT**

The Act retains the standard described above, except as follows. First, in addition to requiring that the circumstances of an arrest or conviction substantially relate to the circumstances of the licensed activity, the Act also prohibits a licensing agency from:

- Refusing to license an individual, or suspending an existing license, based on a substantially related pending criminal charge, unless the charge is for one of certain specified crimes against a child or life and bodily security, or a violent crime against a child.
- Refusing to license an individual, or barring or terminating an individual from licensing because the individual was adjudicated delinquent of an offense under the

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This memo provides a brief description of the Act. For more detailed information, consult the text of the law and related legislative documents at the Legislature's Web site at: <http://www.legis.wisconsin.gov>.

Juvenile Justice Code, unless the offense was one of certain specified crimes against a child or life and bodily security.

Second, except in the case of certain exempt offenses, the Act requires a licensing agency that denies or terminates a license based on a prior conviction to state in writing its reasons for doing so and allow the individual to show evidence of rehabilitation and fitness to engage in the licensed activity. The licensing agency must consider a list of factors, such as the seriousness of the crime and relevant mitigating circumstances. In addition, either of the following must be accepted as competent evidence of sufficient rehabilitation and fitness: (1) documentation showing that the person was honorably discharged or separated under honorable conditions from the military and had no subsequent criminal convictions; or (2) documentation showing that the person completed his or her probation, extended release or parole and, if the person served time in a correctional institute, that one year has passed since his or her release without subsequent conviction of a crime.

Third, the Act allows an individual to obtain a predetermination from a state licensing agency regarding whether he or she would be disqualified from obtaining a license due to a prior conviction before submitting a full license application. Each state licensing agency must also publish a document on its website indicating the offenses or kinds of offenses that may cause the agency to refuse or bar a person from licensure or terminate an existing license.

Finally, the Act grants state licensing agencies authority to promulgate emergency rules necessary to implement the Act.

***Effective date:*** The Act generally takes effect on August 1, 2018.

***Prepared by:*** Andrea Brauer, Staff Attorney

AB:mcm;jal

April 27, 2018  
(Revised May 29, 2018)



# **LEGAL SERVICES DEPARTMENT**

## **MID-YEAR REVIEW**

All figures through June 30, 2018

### **Significant 2018 Events:**

The Legal Services Department has been engaged in a number of matters through the first half of 2018. Below are some of the highlights for the first half of the year:

#### **City Attorney's Office:**

- Continued to work with the Department of Public Works and the Parks, Recreation and Facilities Management Department regarding railroad trestles and trails near the Fox River.
- Through May 19, 2018, staff has represented the City in 2,821 scheduled initial court appearances, 49 scheduled jury and court trials and 1,517 scheduled pre-trials/jury trial conferences or motion hearings.
- Represented the City in truancy court both at the courthouse and by travelling to each of the high schools and middle schools multiple times each month.
- Actively engaged in litigation including defense of a variety of lawsuits. Staff resolved a number of matters through mediation, dispositive motions or negotiated settlement.
- Worked with outside counsel on pending worker's compensation and duty disability claims. Worked with outside counsel to prepare a defense and ultimately negotiate resolution of a potential high exposure claim.
- Continued to assist outside counsel and monitor work of outside counsel in matters pending in Federal Court.
- The financing of the Exhibition Center took numerous unexpected turns. This office was involved in the review of the bond documents which were put together to bring the financing to a conclusion.
- Assisted the Police Department with investigation of an employment matter and worked cooperatively with outside counsel to resolve the issue.
- Provided training regarding HIPPA issues.
- Worked cooperatively with a number of departments in trying to negotiate for a project on the former K-Mart site, prepare a development agreement and bring it before the Council for approval.
- Mediated the lawsuit against the Village of Fox Crossing regarding its incorporation of property subject to an existing boundary agreement and came to a negotiated settlement.

- Worked with Finance and Human Resources to coordinate necessary steps as a result of the U.S. Supreme Court's decision in *Janus* requiring specific consent of union members to withhold dues from their paychecks.

#### **City Clerk's Office:**

- Successfully conducted two regularly-scheduled elections.
- Successfully and responsibly administered two special elections by consolidating polling places, and combining notices with other affected jurisdictions.
- Worked with Outagamie County to effectively program election equipment and set-up ballot styles.
- Streamlined the election returns process by revising forms, envelopes, and instructions.
- Incorporated Election Inspectors into the Seasonal Pay Plan.
- Worked with the Human Resources Department to create online job posting/applicant screening for Election Inspectors through the Neogov platform.
- Thoroughly trained Election Inspectors on new election equipment and Election Day procedures.
- Conducted WisVote user training for neighboring jurisdictions.
- Conducted numerous Baseline Chief Inspector Trainings for Clerks and Election Inspectors throughout the State.
- Selected a platform for electronic record management and began planning for implementation.
- Developed agreements for facilities used as polling places.

#### **Performance Data:**

<u>Program</u>	<u>Criteria</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Target 2018</u>	<u>Actual 2018</u>	<u>Projected 2018</u>
<u>Administration</u>	<u>Client Benefits/Impacts</u>					
	Timely legal information is provided upon which Alderpersons and staff members can make decisions. Meet time frame of requester.	100%	100%	>100%	100%	100%
	Contracts are reviewed in a timely manner to allow performance to proceed. # of performances delayed due to review not being completed.	0	0	0	0	0

<u>Program</u>	<u>Criteria</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Target 2018</u>	<u>Actual 2018</u>	<u>Projected 2018</u>
	The City will acquire necessary real estate within the time period requested by the department heads making the request. Projects will not be delayed due to real estate acquisition issues. # of projects delayed.	0	0	0	0	0
	<u>Outcome</u>					
	Prompt Service: % of external customers surveyed rating service acceptable or better	100%	100%	100%	New PM – no data	100%
	# of surveys returned	42	60	30	17	30
	Acquisitions are made in a manner acceptable to both the property owner and to the City. # of contested condemnation cases.	0	1	0	0	1
	<u>Outputs</u>					
	Written opinions issued.	7	37	5	10	20
	Ordinances reviewed.	104	84	100	62	100
	# of real estate transactions.	91	103	20	5	10
	Staff training; # of hours of staff training	74	104	70	36	100

<u>Program</u>	<u>Criteria</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Target 2018</u>	<u>Actual 2018</u>	<u>Projected 2018</u>
<u>Litigation</u>	<u>Client Benefits/Impacts</u>					
	Active participation by this office will minimize the number of claims against the City.					
	# of claims filed against the City.	63	73	<100	40	<100
	<u>Outcome</u>					
	Dispute avoidance.					
	# of suits filed against the City.	12	5	0	4	5
	Minimize cost of settlements.					
	\$ value of settlements and judgments.	\$19,644	\$56,160	<\$50,000	\$13,247	<\$50,000
	Minimize use of outside counsel.					
	# of cases.*	0	0	0	1*	1
	<u>Outputs</u>					
	Most cases handled will be handled by the City Attorney staff.					
	# of cases handled by staff.*	100%	100%	100%	75%*	75%

\*Currently one Federal matter is being handled by outside counsel due to CVMIC recommendations

<u>Program</u>	<u>Criteria</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Target 2018</u>	<u>Actual 2018</u>	<u>Projected 2018</u>
<u>Recordkeeping</u>	<u>Client Benefits/Impacts</u>					
	Retrieval of information.					
	% of same day responses	93%	97%	95%	95%	95%
	1 week retrieval for detailed requests	7%	3%	5%	5%	5%
	<u>Outcome</u>					
	Legal requirements are met.					
	# of legal challenges sustained	0	0	0	0	0
	<u>Outputs</u>					
	# hours maintaining records	960	1,280	950	600	950

<u>Program</u>	<u>Criteria</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Target 2018</u>	<u>Actual 2018</u>	<u>Projected 2018</u>
	# of requests for information	133	136	150	49	150
	# of publication notices	225	188	265	67	265
	# of ordinances adopted	104	84	100	62	100

<u>Program</u>	<u>Criteria</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Target 2018</u>	<u>Actual 2018</u>	<u>Projected 2018</u>
<u>Licensing</u>	<u>Client Benefits/Impacts</u>					
	# Licenses sent for Committee/Council approval	90%	98%	100%	New PM – no data	775
	% of surveys returned with rating of Acceptable	100%	100%	100%	100%	100%
	<u>Outcome</u>					
	Statutory and ordinance compliance of all licenses issued. # of legal challenges	0	0	0	0	0
	<u>Outputs</u>					
	License applications processed.					
	# of beer/liquor licenses issued	211	209	213	213	213
	# of operator licenses issued	782	1,094	600	253	600
	# of general licenses issued	470	431	500	342	500

<u>Program</u>	<u>Criteria</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Target 2018</u>	<u>Actual 2018</u>	<u>Projected 2018</u>
<u>Elections</u>	<u>Client Benefits/Impacts</u>					
	# of voter status changes	13,637	3,857	2,600	755	2,600
	# of voter registrations processed	11,740	284	4,000	935	4,000
	# of absentee ballots issued	20,550	1,354	12,000	2,778	12,000
	<u>Outcome</u>					
	Fair and accurate election process. # of legal challenges	0	0	0	0	0
	<u>Outputs</u>					
	# of election votes cast	77,438	11,899	56,000	17,501	56,000
	# of registered voters	45,100	35,824	42,000	37,492	42,000
	# of election administered	4+recount	2+Nov Spec	2	4	6
	% of staff trained at each election	95%	96%	100%	100%	100%

<u>Program</u>	<u>Criteria</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Target 2018</u>	<u>Actual 2018</u>	<u>Projected 2018</u>
<u>Mail/Copy Services</u>	<u>Client Benefits/Impacts</u>					
	Accurate photocopy services. Remake of request	0%	0%	1%	0%	0%
	<u>Outputs</u>					
	# of pieces of outgoing mail	133,031	109,243	140,000	66,023	140,000
	# of packages handled	220	146	265	63	265
	# of copies made in mail center	790,073	600,011	800,000	441,029	800,000

\*less June count

**Areas of Primary Concentration for the remainder of 2018:**

We will continue working with other departments in the City to ensure that City projects run smoothly and there is no delay in project completions.

The City Attorney's Office will continue to vigorously defend the City of Appleton in actions filed against the City of Appleton.

We will continue to assist, guide and advise City staff from all departments as well as elected officials on legal matters in a timely fashion.

Assist outside counsel with defense of various pending legal matters.

The City Clerk's Office will strive to efficiently serve and assist voters in two high-turnout elections.

The City Clerk's Office will conduct Granicus User Training to ensure accurate meeting agendas and minutes.

**Budget Performance Summary**

Please see the attached FASTR report.

City Law A17-0353

83500  
TEACHERA  
MIDYER LGL

City of Appleton  
Legal Services  
Summary Budget to Actual Report  
For the Six Months Ending June 30, 2018

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Description	Year to Date Expense	Full Year Amended Budget	Percent of Amended Budget
Legal Services Administration	165,389	342,180	48.3 %
Litigation	91,896	208,559	44.1 %
Real Estate	0	0	.0 %
Recordkeeping	46,886	110,136	42.6 %
Licensing	30,909	68,880	44.9 %
Elections	86,278	286,008	30.2 %
Mail / Copy	77,286	180,949	42.7 %
Total	498,644	1,196,712	41.7 %

# **APPLETON POLICE DEPARTMENT**

## **2018 Mid-Year Budget Report**

### **Significant 2018 Events**

The Spillman Technologies Records Management System (RMS) was launched in June 2018 after months of preparation and training. The integrated modules will link law enforcement agencies, simplify data entry, and provide users with quick access to the most up-to-date information. One of the modules introduced evidence management that is intended to simplify the storage, tracking and maintaining of evidence entered by officers. The RMS is a notable change in process that will continue to be reviewed and updated as new information is provided.

Recognizing that police officers were increasingly providing first response to people who are in a mental health crisis, a Behavioral Health Officer (BHO) position was funded in the 2018 budget. The BHO addresses these mental health concerns and serves the community as a primary contact within the police department. A direct link to other agencies, the BHO can allocate more resources to those in need and provide officers with information to assist them when responding to mental health calls for service.

The police department in partnership with the Appleton Area School District (AASD) addressed the concerns of maintaining the Crossing Guard Program and the School Resource Officer (SRO) Program that benefit the students attending Appleton schools. It was agreed to contract with a private vendor to manage the Crossing Guard Program at a shared cost between APD and AASD starting with the 2018-2019 school year. The contract for service with a private vendor will include the recruitment, hiring, supervision, training, coordination and management of all crossing guards. In addition, AASD will contribute 40% of personnel cost to maintain the SRO Program.

The 2018 budget built on the police department's commitment to reduce crime and increase the quality of life by seeking citizen involvement in identifying and solving community problems. One of the most important aspects of this philosophy is a connection to the public through social media. By providing information on our website, Facebook, Twitter, etc. on investigations, crime tips and general public safety we have experienced a significant increase in followers who provide feedback in solving crimes or responding to citizen concerns. Forming these partnerships has enhanced our ability to serve them.

After 5 years of outstanding service, Canine Jico will retire as a police K-9 at the end of 2018. Jico has performed exceptionally with tracking suspects and locating contraband. It's been a great journey from his first successful track and apprehension just a month on the job. The replacement of Jico in early 2019 validates that having canines available has had a big impact on department services.

Over the years the police department has experienced hiring and staffing shortages. This year was no different with staffing shortages for both sworn and civilian staff due to retirements, long-term military and family medical leaves, unexpected injuries, new job opportunities, etc. The offset of this was the hiring of nine officers, one civilian and ten Community Service Officers through mid-year. Of those, several were certifiable officers who entered the Field Officers Training (FTO) Program for a shorter period before being assigned a permanent patrol shift. We continue to manage these challenges with a forward thinking approach for continuous hiring opportunities to help ease any potential staffing shortages.

The design features and handling capabilities of the support utility vehicles (SUV) are widely selected by law enforcement. Our 2018 request to upgrade 13 squads to the Ford Interceptor all-wheel drive (AWD) SUV was based on this research. The SUV provides a safer response during adverse weather conditions and allows officers to carry gear easier. An equipment management system was purchased through a Department of Justice grant to accommodate storage of critical equipment needs in a more efficient manner. In 2019 our budget request includes an upgrade to SUV's of an additional 9 squads.

While drones have become popular as a hobby in the past few years, the police department has taken advantage of the drone capabilities by using it for locating missing persons, searching for suspects, and providing other aerial data as needed. Like the robot, the drone has become an integral part in responding to calls where locating a person or the safety of officers is at risk.

In addition to providing both emergency and non-emergency services to the community police officers are also proactive in developing personal interactions through their association meetings, community events, and overseeing programs such as Explorers and Summer of Service. We are also constantly evaluating the service to our community and evaluating specialized positions, such as the Behavioral Health Officers mentioned earlier and the Threat Assessment Officer (2014) who is responsible for gathering intelligence information, to build a greater sense of safety in our community.

Training has been a strong focus of the Community Resource Unit (CSO) in 2018. We have offered all CSOs Appleton Fire Department training in use of fire extinguishers, basic CPR and First Aid, and tourniquet use. Training was also provided in animal investigations and care, partnering with Dr. Lisa Peters and the Fox Valley Animal Referral Center.



## PERFORMANCE INDICATORS

	Actual 2016	Actual 2017	Target 2018	Projection 2018
<b>EXECUTIVE MANAGEMENT</b>				
<b>Client Benefits/Impacts</b>				
Increase public safety and awareness				
* # media contacts	668	551	550	550
* # of new releases distributed	86	83	85	85
* # of social media followers	31,375	41,187	48,375	48,000
Identify, assess and respond to community needs				
* % of favorable survey responses to meeting community needs	New	84%	84%	84%
<b>Strategic Outcomes</b>				
Provide excellence in police services				
* % of survey responses that are satisfied with the department's overall performance	New	85%	85%	85%
<b>Work Process Outputs</b>				
Foster community relationships				
* # of active Neighborhood Watch Groups	145	140	140	140
Cultural responsiveness				
* # of diversity initiatives / meetings	24	40	30	35
<b>ADMINISTRATION SERVICES</b>				
<b>Client Benefits/Impacts</b>				
Process requests for information				
* % open records request processed with 10 working days	95%	95%	95%	95%
* # of TIME System transactions initiated	29,623	29,320	29,000	29,000
<b>Strategic Outcomes</b>				
Compliance with Uniform Crime Reporting				
* Complete monthly reporting requirements to state & FBI	100%	100%	100%	100%
<b>Work Process Outputs</b>				
Provide quality support services				
* # of public open records requests	New	2,850	3,000	3,000
* # of Criminal history queries	4,267	5,295	5,000	5,000

## PERFORMANCE INDICATORS

	Actual 2016	Actual 2017	Target 2018	Projection 2018
<b>COMMUNITY SERVICES</b>				
<b>Client Benefits/Impacts</b>				
Provide greater access to police services				
* Average # of CSO hours p/month	1,222	1,252	1,500	1,300
<b>Strategic Outcomes</b>				
Increased security at community events				
* % of time CSO work special events	18%	12%	18%	15%
<b>Work Process Outputs</b>				
Maintain community support				
* # of CSO calls for service	9,932	10,935	10,000	10,000
	Actual 2016	Actual 2017	Target 2018	Projection 2018
<b>INVESTIGATIVE SERVICES</b>				
<b>Client Benefit/Impacts</b>				
Process specialized investigative support				
* # of cases assigned to investigators	272	306	300	300
Provide youth services				
* # of compliant resolutions/diversions made through informal means	4,622	4,433	4,000	4,400
<b>Strategic Outcomes</b>				
Ensure integrity in the investigative process				
* % of discovery requests processed within mandated time limits	60%	95%	95%	95%
<b>Work Process Outputs</b>				
Provide service excellence and quality investigative services				
* # of discovery requests	1,878	2,107	1,750	2,000
* # of sensitive crimes	New	121	90	120
* # of drug case investigations	231	246	230	245
* # of truancy tickets written	New	146	125	145

## PERFORMANCE INDICATORS

	Actual 2016	Actual 2017	Target 2018	Projection 2018
<b>FIELD OPERATIONS (PATROL)</b>				
<b>Client Benefits/Impacts</b>				
Increase community education in crime prevention issues				
* # of community meetings held	75	75	75	75
* # of interagency neighborhood teams	12	12	12	12
<b>Strategic Outcomes</b>				
Reduce crime through crime prevention strategies				
* # of reported Group A crimes	4,156	4,414	4,300	4,300
* # of reported Group B crimes	5,742	5,297	6,000	5,500
<b>Work Process Outputs</b>				
Improve enforcement and response to crime				
* # of self-initiated crime prevention screens	6,382	6,810	7,300	7,000
* # of citizen contacts	33,059	33,383	32,000	33,000
* # of adult arrests	4,647	4,475	5,000	5,000
* # of juvenile arrests	697	595	800	700

### Areas of Primary Concentration for 2019:

- \* Continue delivering a high level of police services while maximizing resources and leveraging technologies to enhance effectiveness and efficiencies.
- \* Research the feasibility and impact of a *crime analyst* position.
- \* Ensure the Crossing Guard contracted service is meeting the needs of the children at guarded crossings.
- \* Evaluate the operations staffing levels, deployment and service levels to ensure we are providing quality police services.
- \* Continue to connect with the community through social media,
- \* Assess the Spillman Technologies Records Management System for updating, storing, and disseminating police records. Facilitate necessary training for all APD employees.
- \* Replace canine Jico who retires at the end of 2018.
- \* Continue to collaborate on mental health-related concerns with links to appropriate services.
- \* Focus on creative training practices and procedures for new Community Service Officers.
- \* Increase personal interactions with citizens through meetings and community events to help build a greater sense of community safety.
- \* Focus on creative training practices and procedures for new CSO hires and expand knowledge and experiences of employees.
- \* Explore other funding or innovative solutions to support our critical equipment needs.

## **Budget Performance Summary**

The police budget was at 46.6% at the end of June reporting. With a reduced operations budget from 2014-2018 to support the upgrade in squads to support utility vehicles (SUV's) and the addition of body worn cameras we find our critical police equipment needs continuing to increase. With technology rapidly evolving it makes it difficult for us to stay up-to-date with the latest equipment and programs. We continue to seek grant opportunities to support the replacement of equipment and other community focused initiatives.

The Wisconsin Department of Transportation awarded a Seat Belt Grant to Outagamie County Sheriff's Department for the 2017/2018 fiscal year. The department also submitted the bulletproof vest replacement grant to the Bureau of Justice Assistance. This is an annual grant that pays 50% of the cost to replace mandatory vests that have a five-year expiration. In July 2018, the U.S. Department of Justice, Office of Justice Program awarded funds for the 2017 Edward Byrne Memorial Justice Assistance Grant (JABG). This is a shared grant with Outagamie County that was pending government approval since last year.

## ***Mid-Year Budget Comparison***

83500  
TEACHERA  
MIDYER POL

City of Appleton  
Police Department  
Summary Budget to Actual Report  
For the Six Months Ending June 30, 2018

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Description	Year to Date Expense	Encumbered Amount	Total Expended and Encumbered	Full Year Amended Budget	Percent of Amended Budget
Executive Management	544,988	0	544,988	1,086,758	50.1 %
Administrative Services	999,260	0	999,260	1,981,573	50.4 %
Support Services	1,802	0	1,802	0	.0 %
Public Communication	0	0	0	0	.0 %
Community Resources	0	0	0	0	.0 %
Operational Service	0	0	0	0	.0 %
Crossing Guards	0	0	0	0	.0 %
Community Services	342,065	0	342,065	795,467	43.0 %
Police - School Liaison	0	0	0	0	.0 %
Adult Investigation	1,931,848	0	1,931,848	4,193,341	46.1 %
Evidence/Investigation	0	0	0	0	.0 %
Central District Patrol	4,385,104	0	4,385,104	9,536,961	46.0 %
Southern District Patrol	0	0	0	0	.0 %
Northern District Patrol	0	0	0	0	.0 %
Total	8,205,067	0	8,205,067	17,594,100	46.6 %



*"...meeting community needs...enhancing quality of life."*

## **APPLETON FIRE DEPARTMENT MID-YEAR REVIEW All figures through June 30, 2018**

### **Significant 2018 Events**

In 2018, the department had two retirements including the fire chief and a driver/engineer. The deputy chief was temporarily appointed to the position of Interim Fire Chief during the recruitment process with our new chief starting in mid-July. The driver/engineer vacancy was filled with an internal promotion. The department worked with Fox Valley Technical College's regional hiring process for the hiring of two recruit firefighters who started a six-week training academy in early June and will begin their careers on a 24-hour shift in mid-July. The Battalion Chief of Resource Development and Special Operations oversaw the recruit academy.

Members of the Appleton Fire Department worked with Outagamie County, the City of Appleton's Information Technology Department, and the computer-aided dispatch (CAD) vendor (Spillman) to implement the fire department's portion of the new CAD system. This included installing the necessary software and hardware in the fire vehicles and fire stations, testing the system and equipment for proper dispatching via automatic vehicle location (AVL), and providing training to all internal personnel. Unfortunately, the department had to temporarily discontinue their automatic aid agreement with Neenah-Menasha Fire Rescue since the CAD interface between the two systems will not communicate with one another. It is expected that the automatic aid will resume as soon as Winnebago County moves to their new CAD system later this year.

Internally, a Technology Committee, made up of both Fire Department and Information Technology staff members, evaluated and selected a new fire records management system (FRMS) for the Appleton Fire Department. The new FRMS must be implemented by year-end so staff members will be working on that transition and implementation for the remainder of the year.

In January, the department placed the order for the purchase of a 2019 Pierce Velocity pumper which is the second of four firetruck purchases from 2017 to 2020 that the department received permission to sole source. Not only are there cost savings advantages to sole sourcing the purchase, but there is a pre-payment discount as well. The department also completed the purchase and training of heavy rescue equipment within the first half of 2018.

The Fire Prevention/Public Education Divisions recently updated Chapter Six of the Appleton Municipal Code. The division is also transitioning to the International Fire Code 2015 edition of the model fire code. They have completed fire pre-plan drawings for all buildings owned by Lawrence University. The

building fire and in-ground tank inspections are finished for the first half of 2018. Targeting older adults, the division implemented a 'Home and Fire Safety Program' including the installation of smoke detectors, as needed. The division participated in many public education special events including the Citizen's Academy, UW-Oshkosh Advanced Fire Camp, and the Fourth Grade Poster Contest. The Firewise (Youth Firesetter) Program was reinvigorated with updated policies and procedures. This division is also responsible for the compilation of the department's annual report.

The Training and Resource Development Division has created a Health and Wellness Committee that will focus on all aspects of health and wellness for members of the Appleton Fire Department including training additional members on critical incident stress management. The department continues to focus on cancer prevention with the installation of additional turnout washers at St. # Three, Four, and Five through a generous donation from the community to the 'Friends of the AFD Foundation'. Other areas of training that the department has focused on include: heavy equipment rigging specialist training, Paratech rescue training, drone pilot training, task force training, and entry-level recruit training. The division is working together with other city departments to develop a City-wide drone program. The division also worked regionally on chemical safety training, haz-mat drills and the 'Dark Sky' statewide drill.

From an emergency management standpoint, the City was involved in a multi-jurisdictional tabletop and functional exercise. The City's Emergency Operations Center (EOC) was part of the state-wide 'Dark Sky' exercise. Emergency management began working with Wisconsin Emergency Management's online software for emergency incidents (WebEOC) and will continue to train remaining City EOC staff.

## ADMINISTRATION

### **Objectives**

- Identifying currently provided service levels and evaluating their effectiveness and customer value.
- Addressing service needs created by continued city growth.
- Maintaining staffing levels as detailed in the table of organization and approved by the Common Council.
- Continuing the development of joint service opportunities and regional relationships with neighboring fire departments.
- Enhancing internal and external communications and working relationships.
- Continuing to implement the records management system (RMS) for improved reporting capabilities.

<b><u>PERFORMANCE INDICATORS</u></b>	<b><u>Actual 2015</u></b>	<b><u>Actual 2016</u></b>	<b><u>Actual 2017</u></b>	<b><u>2018 Projected</u></b>	<b><u>Actual 2018</u></b>
<b>Client Benefits/Impacts</b>					
Staff and schedule to provide consistent emergency response within the community.					
▪ Average first-in response time.	4.4 min.	4.4 min.	4.4 min.	4.4 min.	4.4 min.
<b>Strategic Outcomes</b>					
Lives and property protected.					
▪ Fire per 1,000 residents.	1.8	1.7	1.6	1.3	.67
Percent of dollar loss in					
▪ inspected vs.	21%	47%	59%	25%	4%
▪ non-inspected	79%	53%	41%	75%	96%
<b>Work Process Outputs</b>					
Enhance internal communications.					
▪ # of employee, department, union-management meetings.	118	132	144	112	56
Enhance regional relationships					
▪ # of meetings and activities with regional partners.	102	107	176	170	85

## FIRE SUPPRESSION

### Objectives

- Utilizing data gathered through mobile data computers to monitor department response times to emergency and non-emergency calls for service.
- Identifying and developing pre-fire plans for new structures and update pre-fire plans for existing structures, which present potential risks within the community.
- Proactively pursuing, with our regional partners, the enhancement of our current mutual aid agreements and potential automatic aid agreements, evaluation of shared resources, updating of emergency management planning, and cooperative training exercises to help reduce the threats to our regional security and economy
- Utilizing data gathered from department records, automated external defibrillator (AED) information, Gold Cross Ambulance records, and hospital information to monitor the percentage of cardiac patients who were discovered in ventricular fibrillation that survived and were discharged from the hospital.
- Identifying and developing employee safety programs, practices, and training for reducing the impact of lost time work-related injuries.

<b><u>PERFORMANCE INDICATORS</u></b>	<b><u>Actual 2015</u></b>	<b><u>Actual 2016</u></b>	<b><u>Actual 2017</u></b>	<b><u>2018 Projected</u></b>	<b><u>Actual 2018</u></b>
<b>Client Benefits/Impacts</b>					
Qualified, quick response to request for services.					
▪ Response to emergency calls for service within four minutes.	63%	63%	66%	65%	65%
<b>Strategic Outcomes</b>					
Enhance community safety.					
▪ Reduction in fire loss.	\$1,187,603	\$1,867,519	\$1,378,269	\$737,250	\$368,629
▪ Reduction in the number of fire-related deaths.	0	1	0	0	0
<b>Work Process Outputs</b>					
Calls responded to					
▪ # of emergency calls	3,865	4,028	3,717	3,600	1,800
▪ # of non-emergency calls	526	662	1,057	1,000	498
Reduction in lost time work-related injuries					
▪ # of lost time days	49	19	62	20	0



## SPECIAL OPERATIONS

### Objectives

- Providing for local hazardous materials response in jurisdictions as defined by contract.
- Seeking grant opportunities for equipment and training available through city and state organizations.
- Maintaining necessary equipment and skill levels for local incidents.
- Participating on the county Local Emergency Planning Committee.
- Continuing the partnership with Winnebago County (Oshkosh Fire Department) and Brown County (Green Bay Fire Department).
- Providing specialized emergency response to include: emergency medical care, local hazardous materials response, confined space rescue, water rescue, structural collapse response, and trench rescue

<b><u>PERFORMANCE INDICATORS</u></b>	<b><u>Actual 2015</u></b>	<b><u>Actual 2016</u></b>	<b><u>Actual 2017</u></b>	<b><u>2018 Projected</u></b>	<b><u>Actual 2018</u></b>
<b>Client Benefits/Impacts</b>					
Provisions of appropriate hazardous materials response service					
▪ % of satisfactory post-incident critiques	100%	100%	100%	100%	100%
<b>Strategic Outcomes</b>					
Lives and property protected					
▪ # of civilian injuries	0	0	0	0	0
<b>Work Process Outputs</b>					
Educational programs delivered.					
▪ # of outreach programs delivered	3	4	2	5	5
▪ # of assists given	1	3	2	10	10
▪ # of specialty training hours	5,811	3,390	3,500	3,100	2,328
Program funding					
▪ # of grant applications completed	2	2	2	1	1
▪ # of grants received	2	2	2	1	1

## RESOURCE DEVELOPMENT

### Objectives

- Providing 100% of federal and state mandatory classes that apply to the Fire Department.
- Researching and encouraging attendance at specialized training to expand personal growth and development.
- Facilitating and coordinating the Safety Committee meetings for the department to promote health and safety among the department employees.
- Providing initial tactical decision-making training.
- Providing advanced firefighter rescue skills and technique training to all personnel.
- Seeking opportunities to train personnel, internally and externally, in leadership and command.
- Continuing to define our role as fire and EMS providers at active shooter incidents.

<b><u>PERFORMANCE INDICATORS</u></b>	<b><u>Actual 2015</u></b>	<b><u>Actual 2016</u></b>	<b><u>Actual 2017</u></b>	<b><u>2018 Projected</u></b>	<b><u>Actual 2018</u></b>
<b>Client Benefits/Impacts</b>					
Trained personnel that meet requirements.					
▪ % of employees trained as required by classification					
Firefighter	100%	100%	100%	100%	100%
Driver	100%	100%	100%	100%	100%
Officer	100%	100%	100%	100%	100%
<b>Strategic Outcomes</b>					
Enhanced community safety.					
▪ % of fires contained to room/area of origin in residential structures	25%	58%	50%	43%	43%
<b>Work Process Outputs</b>					
Educational programs delivered.					
▪ Average number of hours of training per employee	177	134	175	150	70

## EMERGENCY MEDICAL SERVICES

### Objectives

- To provide timely, state of the art pre-hospital care to all people within our service area that are subject to illness or injury.
- To provide quality, consistent pre-hospital medical training to all employees of the Fire Department resulting in all employees being certified at the emergency medical responder level.
- To provide the Fire Department emergency medical responders with current equipment and supplies needed to fulfill the scope assigned to the responders.
- To actively participate in local and statewide committees to promote positive change in how we provide service.
- To maintain compliance with department, local and State codes, laws, guidelines, and regulations.
- To ensure continuous program development and quality improvement.
- Utilize automated external defibrillator (AED) data gathered from department records, Gold Cross Ambulance records, and hospital information to monitor the percentage of cardiac patients who were discovered in ventricular fibrillation that survived and were discharged from the hospital.
- To participate with other fire departments, Gold Cross, and other agencies during medical training or exercises.

<b><u>PERFORMANCE INDICATORS</u></b>	<b><u>Actual 2015</u></b>	<b><u>Actual 2016</u></b>	<b><u>Actual 2017</u></b>	<b><u>2018 Projected</u></b>	<b><u>Actual 2018</u></b>
<b>Client Benefits/Impacts</b>					
▪ Trained personnel that meet State of Wisconsin license requirements	100%	100%	100%	100%	100%
<b>Work Process Outputs</b>					
▪ # of identified advanced medical skills delivered	121	184	314	328	164
▪ # of hours spent on emergency medical continuing education	2,500	890	1,700	2,100	1,126

## FIRE PREVENTION & PUBLIC EDUCATION

### Objectives

- Performing all state-mandated fire and life safety inspections in all buildings.
- Performing all plan reviews of state and local required fire protection systems.
- Processing all license applications for compliance with the provisions of the Fire Prevention Code.
- Protecting groundwater from petroleum product contamination through completion of annual inspections of installations, operations, and removal of petroleum storage tank systems.
- Developing a procedure manual for standardization of fire investigations.
- Continuing proactive involvement with all City departments, as well as surrounding community departments to create a more consistent and cohesive code enforcement process throughout our community.

<b><u>PERFORMANCE INDICATORS</u></b>	<b><u>Actual 2015</u></b>	<b><u>Actual 2016</u></b>	<b><u>Actual 2017</u></b>	<b><u>2018 Projected</u></b>	<b><u>Actual 2018</u></b>
<b>Strategic Outcomes</b>					
Assets/resources for businesses and homeowners safeguarded.					
▪ \$ amount of losses for year	\$1,187,603	\$1,867,519	\$1,378,269	\$1,248,058	\$368,629
▪ Losses as % of assets protected	.025%	.038%	.028%	.025%	.0126%
Citizens with safer city environment					
▪ % of schools meeting required evacuation	100%	100%	100%	100%	100%
Enhanced community safety					
▪ Number of participants in educational programs.	10,654	16,700	14,181	14,310	7,155
▪ Number of special events	63	187	279	246	123
<b>Work Process Outputs</b>					
Permit and license applications processed					
▪ # of permits processed	1,204	1,100	985	1,000	861
▪ # of online permits	623	700	722	750	624
Fire detection and suppression plan review					
▪ # of plans processed	136	138	126	115	57

## TECHNICAL SERVICES

### Objectives

- Providing and tracking all preventive, scheduled, and emergency maintenance on all non-motorized fire equipment to meet applicable standards.
- Researching, purchasing, and distributing equipment needed by the Fire Department.
- Providing on-going technical training for fire personnel.

<b><u>PERFORMANCE INDICATORS</u></b>	<b><u>Actual 2015</u></b>	<b><u>Actual 2016</u></b>	<b><u>Actual 2017</u></b>	<b><u>2018 Projected</u></b>	<b><u>Actual 2018</u></b>
<b>Client Benefits/Impacts</b>					
Fire equipment that meet customer needs					
▪ % of hose lengths passing annual testing	99%	98%	99%	100%	99.2%
<b>Strategic Outcomes</b>					
Responsiveness to equipment and facilities maintenance					
▪ Work orders processed and coordinated					
- Central Equipment Agency	729	827	616	734	367
- Facilities Management	449	566	421	450	227
<b>Work Process Outputs</b>					
Equipment records database management					
- # of ladders tested	38	36	37	37	37

### **Areas of Primary Concentration in 2018:**

In 2018, the Appleton Fire Department will concentrate on the following:

- Continue the review of issues and potential solutions to the drop in response time performance within the city and to seek opportunities to increase effective use of existing resources.
- Recruit and train employees to fill vacant positions within the authorized table of organization.
- Continue work with Outagamie County and other fire agencies on the replacement of the fire service records management system.
- Continue working with our automatic aid partners--the Town of Grand Chute and the Cities of Neenah and Menasha.

### **Budget Performance Summary**

#### **City of Appleton Fire Department Mid-Year Budget Report For the Period Ending June 30, 2018**

<b>Description</b>	<b>Year-to-Date Expense</b>	<b>Full Year Amended Budget</b>	<b>Percent of Amended Budget</b>
Administration	\$197,690	\$477,285	41.4%
Fire Suppression	\$4,195,647	\$9,151,853	45.8%
Special Operations	\$61,500	\$160,093	38.4%
Resource Development	\$111,887	\$265,884	42.1%
Fire Prevention/Public Education	\$501,439	\$1,180,810	42.5%
Technical Services	\$182,152	\$390,821	46.6%
<b>Fire Department Total</b>	<b>\$5,250,315</b>	<b>\$11,626,746</b>	<b>45.2%</b>

**APPLETON POLICE DEPARTMENT  
WEEKLY REPORT  
2018**

**WEEK # 16  
ENDING 4/22/2018**

<b>Calls and Report Data</b>	<b>TW</b>	<b>TWLY</b>	<b>TYTD</b>	<b>LYTD</b>	<b>YTD Incr</b>
Calls for Service	983	1,061	14,232	15,133	-6.0%
Citizen Initiated	660	646	9,256	9,034	2.5%
Officer Initiated	311	396	4,733	5,894	-19.7%
Crime Prevention Screens	138	168	2,136	2,227	-4.1%
Total Service Incidents*	1,121	1,229	16,368	17,360	-5.7%
Offense Reports	119	176	2,534	2,170	16.8%
Offense Report Follow-ups	45	34	795	718	10.7%
Reports Handled by Comm Technicians	9	20	182	177	2.8%

<b>Total Crimes Reported</b>	<b>TW</b>	<b>TWLY</b>	<b>TYTD</b>	<b>LYTD</b>	<b>YTD Incr</b>
Group A Crimes	79	77	1,260	1,198	5.2%
Group B Crimes	84	113	1,440	1,494	-3.6%

<b>Crime and Productivity Data</b>	<b>TW</b>	<b>TWLY</b>	<b>TYTD</b>	<b>LYTD</b>	<b>YTD Incr</b>
Lock-ups	29	48	669	600	11.5%
Citizen Contacts (Written)	164	260	3,068	4,116	-25.5%
Traffic Citations	111	125	2,123	2,409	-11.9%
City Summonses	46	34	561	560	0.2%
Assaults (Simple)	10	13	166	133	24.8%
Assaults (Aggravated)	1	2	36	28	28.6%
Rape	1	1	4	7	-42.9%
Robbery	2	-	6	6	0.0%
Burglary	1	2	27	42	-35.7%
Shoplifting	7	2	121	67	80.6%
Theft from Vehicle	2	1	48	30	60.0%
Motor Vehicle Theft	1	-	11	13	-15.4%
Drug/Narcotic Violations	13	5	184	123	49.6%
Drug Equipment Violations	7	4	107	95	12.6%
OWI	8	2	126	106	18.9%
All Adult Arrests	75	95	1,406	1,303	7.9%
All Juvenile Arrests	16	21	275	180	52.8%
2 A.M. to 5 A.M.	119	103	1,195	1,389	-14.0%

\*Total Service Incidents = Calls for Service + Crime Prevention Screens

Start Date/Time: 4/16/2018 12:00:00 AM  
 End Date/Time: 4/23/2018 12:00:00 AM  
 Jurisdiction: WI0450100

## Statistics

Offenses							Cases Cleared This Period				Cases Cleared YTD		YTD %		YTD Last Year	
UCR Code	UCR Description	This Period	This Period Last Year	YTD-This Year	YTD-Last Year	YTD %	Arrest	Excep Cleared	Adult	Juv	Arrest	Excep. Cleared	Arrest	Excep. Cleared	Arrest	Excep. Cleared
A	Group A															
09A	MURDER & NON-NEGLIGENT	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
09B	MANSLAUGHTER	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
09C	MANSLAUGHTER BY NEGLIGENCE	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
100	JUSTIFIABLE HOMICIDE	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
100	KIDNAPPING/ABDUCTION	0	2	6	7	-14.3%	0	0	0	0	5	0	83.3%	0.0%	5	0
11A	RAPE	1	1	5	7	-28.6%	0	0	0	0	1	0	20.0%	0.0%	1	0
11B	SODOMY	0	3	4	5	-20.0%	0	0	0	0	0	1	0.0%	25.0%	3	0
11C	SEXUAL ASSAULT WITH AN OBJECT	0	0	1	2	-50.0%	0	0	0	0	0	0	0.0%	0.0%	0	0
11D	FONDLING	1	1	6	16	-62.5%	0	0	0	0	2	1	33.3%	16.7%	5	4
120	ROBBERY	2	0	6	6	0%	1	0	1	0	2	0	33.3%	0.0%	6	0
13A	AGGRAVATED ASSAULT	1	2	36	28	28.6%	0	0	0	0	29	1	80.6%	2.8%	21	0
13B	SIMPLE ASSAULT	10	13	166	133	24.8%	9	0	5	4	137	2	82.5%	1.2%	97	7
13C	INTIMIDATION	2	0	20	16	25.0%	2	0	2	0	12	0	60.0%	0.0%	13	1
200	ARSON	0	0	0	1	-100.0%	0	0	0	0	0	0	0.0%	0.0%	0	0
210	EXTORTION/BLACKMAIL	0	0	1	1	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
220	BURGLARY/BREAKING AND ENTERING	1	2	27	43	-37.2%	0	0	0	0	6	0	22.2%	0.0%	9	1
23A	POCKET PICKING	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
23B	PURSE SNATCHING	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
23C	SHOPLIFTING	7	2	121	71	70.4%	6	0	5	1	56	4	46.3%	3.3%	44	2
23D	THEFT FROM BUILDINGS	10	3	72	83	-13.3%	1	0	0	1	8	3	11.1%	4.2%	21	0
23E	THEFT FROM COIN-OPERATED MACHINE OR DEVICE	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
23F	THEFT FROM MOTOR VEHICLE	2	1	48	29	65.5%	0	0	0	0	8	0	16.7%	0.0%	4	0
23G	THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES	0	1	6	11	-45.5%	0	0	0	0	0	0	0.0%	0.0%	0	1
23H	ALL OTHER LARCENY	1	7	28	51	-45.1%	0	0	0	0	3	0	10.7%	0.0%	10	6
240	MOTOR VEHICLE THEFT	1	0	11	13	-15.4%	0	0	0	0	4	1	36.4%	9.1%	8	0
250	FORGERY/COUNTERFEITING	0	0	16	17	-5.9%	0	0	0	0	1	0	6.3%	0.0%	8	0



# Statistics

Offenses							Cases Cleared This Period				Cases Cleared YTD		YTD %		YTD Last Year	
UCR Code	UCR Description	This Period	This Period Last Year	YTD-This Year	YTD-Last Year	YTD %	Arrest	Excep. Cleared	Adult	Juv	Arrest	Excep. Cleared	Arrest	Excep. Cleared	Arrest	Excep. Cleared
26A	FALSE PRETENSE/SWINDLE/CONFIDEN CE GAME	1	1	43	55	-21.8%	0	0	0	0	12	0	27.9%	0.0%	26	0
26B	FRAUD CREDIT CARD/AUTOMATED TELLER MACHINES	1	0	26	29	-10.3%	0	0	0	0	3	1	11.5%	3.8%	7	0
26C	IMPERSONATION	1	2	34	31	9.7%	0	0	0	0	2	0	5.9%	0.0%	3	0
26D	WELFARE FRAUD	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
26E	WIRE/COMPUTER/OTHER ELECTRONIC MANIPULATION	0	0	2	1	100.0%	0	0	0	0	0	0	0.0%	0.0%	0	0
26F	IDENTITY THEFT	0	0	11	13	-15.4%	0	0	0	0	0	0	0.0%	0.0%	3	0
26G	COMPUTER HACKING/INVASION	0	0	0	2	-100.0%	0	0	0	0	0	0	0.0%	0.0%	0	0
270	EMBEZZLEMENT	0	0	7	5	40.0%	0	0	0	0	1	0	14.3%	0.0%	5	0
280	STOLEN PROPERTY OFFENSES (RECEIVING, ETC.)	0	0	7	2	250.0%	0	0	0	0	2	0	28.6%	0.0%	1	0
290	DESTRUCTIVE/DAMAGE/VANDA LISM OF PROPERTY	9	10	116	136	-14.7%	4	0	2	2	41	4	35.3%	3.4%	35	9
35A	DRUG/NARCOTIC VIOLATIONS	13	5	185	123	50.4%	9	0	9	0	115	2	62.2%	1.1%	105	3
35B	DRUG EQUIPMENT VIOLATIONS	7	4	107	95	12.6%	6	0	6	0	75	2	70.1%	1.9%	80	2
36A	INCEST	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
36B	STATUTORY RAPE	0	0	4	5	-20.0%	0	0	0	0	0	3	0.0%	75.0%	0	5
370	PORNOGRAPHY/OBSCENE MATERIAL	0	1	5	5	0%	0	0	0	0	1	0	20.0%	0.0%	3	0
39A	BETTING AND WAGERING	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
39B	OPERATING/PROMOTING/ASSIS TING GAMBLING	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
39C	GAMBLING EQUIPMENT VIOLATIONS	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
39D	SPORTS TAMPERING	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
40A	PROSTITUTION	0	2	1	15	-93.3%	0	0	0	0	1	0	100.0%	0.0%	12	1
40B	ASSISTING/PROMOTING PROSTITUTION	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
40C	PURCHASING PROSTITUTION	0	0	1	1	0%	0	0	0	0	0	0	0.0%	0.0%	1	0
510	BRIBERY	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
520	WEAPON LAW VIOLATIONS	0	0	7	9	-22.2%	0	0	0	0	3	1	42.9%	14.3%	9	0
64A	HUMAN TRAFFICKING, COMMERCIAL SEX ACTS	0	0	0	1	-100.0%	0	0	0	0	0	0	0.0%	0.0%	1	0
64B	HUMAN TRAFFICKING, INVOLUNTARY SERVITUDE	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
720	ANIMAL CRUELTY	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
NO	NON UCR REPORTABLE	2	9	79	98	-19.4%	0	0	0	0	5	0	6.3%	0.0%	15	1
UCR A UCR CODE A		2	5	34	28	21.4%	2	0	2	0	23	1	67.6%	2.9%	19	3

# Statistics

Offenses							Cases Cleared This Period				Cases Cleared YTD		YTD %		YTD Last Year	
UCR Code	UCR Description	This Period	This Period Last Year	YTD-This Year	YTD-Last Year	YTD %	Arrest	Excep. Cleared	Adult	Juv.	Arrest	Excep. Cleared	Arrest	Excep. Cleared	Arrest	Excep. Cleared
UCR B	UCR CODE B	1	0	5	4	25.0%	1	0	1	0	5	0	100.0%	0.0%	3	0
UCR C	UCR CODE C	1	0	3	0	100.0%	1	0	1	0	3	0	100.0%	0.0%	0	0
UCR D	UCR CODE D	1	0	2	0	100.0%	1	0	1	0	2	0	100.0%	0.0%	0	0
UCR E	UCR CODE E	1	0	1	0	100.0%	1	0	1	0	1	0	100.0%	0.0%	0	0
UCR F	UCR CODE F	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR G	UCR CODE G	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR H	UCR CODE H	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR I	UCR CODE I	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR J	UCR CODE J	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
Total Group A		79	77	1,260	1,198	5.2%	44	0	36	8	569	27	45.2%	2.1%	583	46
<b>B Group B</b>																
90A	WORTHLESS CHECKS	0	0	3	4	-25.0%	0	0	0	0	0	0	0.0%	0.0%	0	0
90B	CURFEW/LOITERING/VAGRANC Y VIOLATIONS	0	4	20	25	-20.0%	0	0	0	0	5	0	25.0%	0.0%	4	0
90C	DISORDERLY CONDUCT	10	23	235	223	5.4%	6	0	5	1	145	10	61.7%	4.3%	147	6
90D	DRIVING UNDER THE INFLUENCE	8	2	126	106	18.9%	8	0	8	0	126	0	100.0%	0.0%	106	0
90E	DRUNKENNESS	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
90F	FAMILY OFFENSES , NONVIOLENT	0	1	14	9	55.6%	0	0	0	0	4	0	28.6%	0.0%	5	0
90G	LIQUOR LAW VIOLATIONS	3	2	37	45	-17.8%	2	0	2	0	28	0	75.7%	0.0%	45	0
90H	PEEPING TOM	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
90J	TRESPASS OF REAL PROPERTY	13	8	99	105	-5.7%	5	0	4	1	36	1	36.4%	1.0%	45	0
90Z	ALL OTHER OFFENSES	50	73	906	977	-7.3%	34	0	22	5	665	6	73.4%	0.7%	703	10
Total Group B		84	113	1,440	1,494	-3.6%	55	0	41	7	1,009	17	70.1%	1.2%	1,055	16
<b>NR Group NR</b>																
00	NON UCR REPORTABLE	59	79	1,101	921	19.5%	1	0	0	0	12	1	1.1%	0.1%	5	0
Total Group NR		59	79	1,101	921	19.5%	1	0	0	0	12	1	1.1%	0.1%	5	0

## Statistics

### D Property Value

<u>Property Values</u>	<u>This Period</u>	<u>This Period Last Year</u>	<u>YTD This Year</u>	<u>YTD Last Year</u>	<u>YTD %</u>
Stolen	\$18,961.00	\$5,374.00	\$343,592.36	\$335,050.00	2.5%
Recovered	\$5,087.00	\$16.00	\$87,536.99	\$105,973.00	-17.4%
Damaged	\$2,402.00	\$7,030.00	\$92,926.00	\$57,770.00	60.9%

# Statistics

Arrests		This Period	This Period Last Year	YTD This Year	YTD Last Year	YTD %
<b>E</b>	<b>Adult Arrests</b>					
	Part A Ordinance	16	3	160	201	-20.4%
	Part A State Statute	15	36	402	356	12.9%
	Part B Ordinance	7	11	132	178	-25.8%
	Part B State Statute	37	47	722	669	7.9%
	Part NR Ordinance	0	0	0	0	0%
	Part NR State Statute	0	0	0	2	-100.0%
	Part TR Ordinance	0	0	0	0	0%
	Part TR State Statute	0	0	1	5	-80.0%
<b>F</b>	<b>Juvenile Arrests</b>					
	Part A Ordinance	5	3	63	31	103.2%
	Part A State Statute	3	2	42	21	100.0%
	Part B Ordinance	5	11	117	92	27.2%
	Part B State Statute	3	5	58	54	7.4%
	Part NR Ordinance	0	0	0	0	0%
	Part NR State Statute	0	0	0	0	0%
	Part TR Ordinance	0	0	0	0	0%
	Part TR State Statute	0	0	0	0	0%
<b>G</b>	<b>Adult &amp; Juv Traffic Arrests</b>					
	Traffic Citations	119	123	1,982	2,310	-14.2%
<b>H</b>	<b>Animal</b>					
	Animal Arrests	1	0	24	18	33.3%
	Animal Complaints	27	47	354	438	-19.2%
	Animal Warnings	2	25	78	156	-50.0%

## Statistics

I	Accidents	This Period	This Period Last Year	YTD This Year	YTD Last Year	YTD %
	Fatal	0	0	0	0	0%
	Hit & Run Personal Injury	0	1	2	9	-77.8%
	Hit & Run Property Damage	0	1	40	27	48.1%
	Personal Injury	6	6	82	114	-28.1%
	Property Damage	41	18	488	416	17.3%