



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Municipal Services Committee

Monday, August 6, 2018

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

[18-1157](#) Minutes from July 23, 2018.

Attachments: [Minutes from July 23, 2018.pdf](#)

4. Public Hearings/Apearances

5. Action Items

[18-1159](#) Proposed 6-month trial for parking changes on Banta Court.

Attachments: [Proposed 6-month trial for parking changes on Banta Court.pdf](#)
[Lawrence University-Banta Court parking changes.pdf](#)

[18-1160](#) Proposed parking changes related to the Oneida Street Reconstruction Project.

Attachments: [Proposed parking changes related to the Oneida St Reconstruction Project.pdf](#)

[18-1161](#) Proposed parking changes related to the Providence Avenue/Apple Creek trail crossing enhancement project.

Attachments: [Parking changes-Providence Ave-Apple Creek trail crossing.pdf](#)

[18-1162](#) Proposed changes to intersection control at the intersection of Center Street and North Street.

Attachments: [Proposed changes to intersection control-Center St and North St. .pdf](#)

[18-1135](#)

Resolution #10-R-18 Wayne Street Parking

Submitted by: Vered Meltzer, District 2

Date: July 18, 2018

Referred to: Municipal Services Committee

WHEREAS parking solutions should proactively address needs instead of create problems, and

WHEREAS the 15 minute parking restriction on the east side of the 1300 block of Wayne Street creates problems for the business owner on the corner of Wayne Street and Wisconsin Avenue,

THEREFORE be it resolved that the 15 minute parking restriction be removed from that location.

Legislative History

7/23/18 Municipal Services held
 Committee
 Hold until August 6th meeting.

[18-1186](#)

Approve Resolution regarding Interstate Hwy 41.

Attachments: [Resolution regarding Interstate Hwy. 41..pdf](#)

[18-1187](#)

Approve Intergovernmental Agreement for Valley Road Concrete Reconstruction/Urbanization Project between Chain Drive and Forestview Court.

Attachments: [Valley Road Concrete Reconstruction-Urbanization Project.pdf](#)

[18-0788](#)**R/B Resolution #7-R-18 Snow Emergencies**

Submitted by: William Siebers, District 1

Date: May 16, 2018

Referred to: Municipal Services Committee

Whereas, there are only 218 days left until winter, And**Whereas**, the best time to deal with a problem is before circumstances force our hand, And**Whereas**, with all winters we will once again need to deal with winter storms, which includes calling snow emergencies, And**Whereas**, snow emergencies are exactly that, emergencies, And**Whereas**, these emergencies are called to promote the most efficient removal of snow from our streets, and also to promote safety, And**Whereas**, as common as it is to have snow storms in the winter it is also common for people to ignore the parking ban during the snow emergency, And**Whereas**, the fine for parking on the street during the snow emergency is the same as a normal parking ticket and not likely a deterrent as we would hope,**Therefore**, the fine for parking on the street during a snow emergency be more reflective of the seriousness of the situation and be increased **to \$100.****Attachments:** [Research by Alderperson Siebers.pdf](#)**Legislative History**

5/21/18	Municipal Services Committee	referred
	<i>Refer to staff report back June 11, 2018 meeting.</i>	
6/11/18	Municipal Services Committee	held
	<i>Hold until July 9th meeting.</i>	
7/9/18	Municipal Services Committee	held
7/23/18	Municipal Services Committee	recommended for approval
	<i>motion by Martin to increase to 175 fails for lack of a second recommendation is \$100 for any declared snow emergency</i>	
8/1/18	Common Council	referred to the Municipal Services Committee

6. Information Items

[18-1163](#) Parking Utility Condensed Income Statement for June, 2018.

Attachments: [Parking Utility Condensed Income Statement-June 2018.pdf](#)

[18-1164](#) 2018 Mid-Year Performance Reviews.

Attachments: [2018 Mid Year Performance Review-Public Works.pdf](#)

[2018 Mid Year Performance Review-CEA.pdf](#)

[2018 Mid Year Performance Review-Sanitation.pdf](#)

[2018 Mid Year Performance Reiview-Parking Utility.pdf](#)

[18-1196](#) Lutz Drive parking restrictions near Appleton Yacht Club.

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible. Please contact Paula Vandehey at 832-6474 if you have any questions.



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Meeting Minutes - Final Municipal Services Committee

Monday, July 23, 2018

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 4 - Croatt, Coenen, Martin and Williams

Excused: 1 - Konetzke

3. Approval of minutes from previous meeting

[18-1088](#)

Minutes from July 9, 2018.

Attachments: [Minutes from July 9, 2018..pdf](#)

Coenen moved, seconded by Martin, that the Minutes be approved. Roll Call.
Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Martin and Williams

Excused: 1 - Konetzke

4. Public Hearings/Appearances

5. Action Items

[18-0890](#)

Henry Street, from Warner Street to Telulah Avenue, be reconstructed with asphalt pavement and concrete curb & gutter. The dimensions of the Henry Street reconstruction project are as follows:

175' west of Warner St - Warner St: New asphalt pavement to be constructed to a width of 29' from back of curb to back of curb, which is the same width as the existing street within this portion of the project.

Warner St - Telulah Ave: New asphalt pavement to be constructed to a width of 33' from back of curb to back of curb, which is the same width as the existing street within this portion of the project.

New concrete sidewalk would be constructed along the north side of Henry Street from 175' west of Warner Street to Warner Street, ~~and along the south side of Henry Street from 175' west of Warner Street to Telulah Avenue.~~ Existing parking provisions within the project limits will remain

unchanged *except near midblock crosswalk.*

Attachments: [Sidewalks on Warner & Henry Street.pdf](#)
 [Letter from 513 S. Telulah Ave.pdf](#)
 [Photo of Henry Street.pdf](#)

Martin moves second by Coenen, to remove sidewalk on South Side of Henry St. and prohibit parking near midblock crosswalk. Passes 3-2 Croatt, Konetzke

Coenen moved, seconded by Croatt, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Martin and Williams

Nay: 2 - Croatt and Konetzke

18-0891

Warner Street, from College Avenue to Henry Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. Existing parking provisions within the project limits will remain unchanged. ~~New concrete sidewalk would be constructed along the west side of Warner Street within the project limits.~~

Martin moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Martin and Williams

Nay: 2 - Croatt and Konetzke

18-0788

R/B Resolution #7-R-18 Snow Emergencies

Submitted by: William Siebers, District 1

Date: May 16, 2018

Referred to: Municipal Services Committee

Whereas, there are only 218 days left until winter, And

Whereas, the best time to deal with a problem is before circumstances force our hand, And

Whereas, with all winters we will once again need to deal with winter storms, which includes calling snow emergencies, And

Whereas, snow emergencies are exactly that, emergencies, And

Whereas, these emergencies are called to promote the most efficient removal of snow from our streets, and also to promote safety, And

Whereas, as common as it is to have snow storms in the winter it is also

common for people to ignore the parking ban during the snow emergency, And

Whereas, the fine for parking on the street during the snow emergency is the same as a normal parking ticket and not likely a deterrent as we would hope,

Therefore, the fine for parking on the street during a snow emergency be more reflective of the seriousness of the situation and be increased **to \$100**.

Attachments: [Research by Alderperson Siebers.pdf](#)

motion by Martin to increase to 175 fails for lack of a second

recommendation is \$100 for any declared snow emergency

Konetzke moved, seconded by Martin, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Konetzke and Martin

Nay: 1 - Williams

[18-1004](#)

Request for a street occupancy permit to keep a basketball pole in the street right-of-way at 1513 E. Henry Street.

Attachments: [Street Occupancy Permit-1513 E. Henry Street.pdf](#)

With \$40 permit fee and certificate of insurance

Konetzke moved, seconded by Croatt, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Martin and Williams

Nay: 2 - Croatt and Konetzke

[18-1089](#)

Approve proposed refuse cart fee changes for 2019 Budget as shown on Exhibit A.

Attachments: [Proposed refuse cart fee charges 2019 budget.pdf](#)
 [Letter from John Gosling.pdf](#)

Motion by Konetzke to keep the smallest cart free. Keep 30 gal cart free.

Konetzke moved, seconded by Martin, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Konetzke, Martin and Williams

18-1091

Approve proposed Parking Utility rate increases for 2019 Budget as shown on Exhibit B.

Attachments: [Proposed Parking Utility rate increase 2019 Budget.pdf](#)

Konetzke moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Konetzke, Martin and Williams

18-1094

Winnebago Street, from Division Street to Drew Street, be reconstructed with asphalt pavement and concrete curb & gutter. The dimensions of the Winnebago Street reconstruction project are proposed as follows:

Division Street - Appleton Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street within this portion of the project.

Appleton Street - Oneida Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 37' from back of curb to back of curb, which is the same width as the existing street within this portion of the project.

Oneida Street - Morrison Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 37' from back of curb to back of curb, which is the same width as the existing street within this portion of the project. This block would be shifted 1' to the north in order to preserve 5 existing street trees along the south terrace. The existing indented parking area adjacent to the Zion Lutheran Church would be maintained as part of this project.

Morrison Street - Drew Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 31' from back of curb to back of curb, which is 1' narrower than the existing street within this portion of the project.

Existing parking provisions within the project limits proposed to remain unchanged.

Konetzke moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Konetzke, Martin and Williams

18-1093

Randall Street, from Oneida Street to Meade Street, be reconstructed with asphalt pavement and concrete curb & gutter. The dimensions of the Randall Street reconstruction project are proposed as follows:

Oneida Street - Morrison Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 27' from back of curb to back of curb, which is 1' narrower than existing street within this portion of the project. The south curb line will be narrowed by the proposed 1' in an effort to preserve 5 existing street trees along the south terrace.

Morrison Street - Durkee Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 31' from back of curb to back of curb, which is 1' wider than existing street within this portion of the project. This block would shift 1' to the north in an effort to preserve 5 existing street trees along the south terrace.

Durkee Street - Meade Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street within this portion of the project.

Existing parking provisions within the project limits proposed to remain unchanged.

Konetzke moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Konetzke, Martin and Williams

18-1090

Request from Tammy Wedemeyer, 1315 W. Rogers Avenue, to have their sidewalk snow removal bill of \$75 waived.

Attachments: [1315 W. Rogers sidewalk snow removal.pdf](#)

Martin moved, seconded by Coenen, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Martin and Williams

Excused: 1 - Konetzke

18-1092

Request from Sarah Hickey to hold a Sidewalk Sale on August 3, 2018, at 121 E. College Avenue, in addition to the Sidewalk Sale already approved for August 4, 2018 for the entire College Avenue in conjunction with Mile of Music.

Attachments: [121 E. College-Sidewalk Sale.pdf](#)

Williams moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Martin and Williams

Excused: 1 - Konetzke

18-1118

Approve parking restriction change on the north side of Eighth Street, east of Linwood Avenue.

Attachments: [Parking restriction change-Eighth St.pdf](#)

Coenen moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Martin and Williams

Excused: 1 - Konetzke

18-1119

Request from Mile of Music to place a Tundraland tent in College Avenue beautification strip adjacent to metered stall CAW403.

Attachments: [Tundraland tent in College Ave.pdf](#)

Coenen moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Martin and Williams

Excused: 1 - Konetzke

18-1135

Resolution #10-R-18 Wayne Street Parking

Submitted by: Vered Meltzer, District 2

Date: July 18, 2018

Referred to: Municipal Services Committee

WHEREAS parking solutions should proactively address needs instead of create problems, and

WHEREAS the 15 minute parking restriction on the east side of the 1300 block of Wayne Street creates problems for the business owner on the corner of Wayne Street and Wisconsin Avenue,

THEREFORE be it resolved that the 15 minute parking restriction be removed from that location.

Hold until August 6th meeting.

Konetzke moved, seconded by Croatt, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Konetzke, Martin and Williams

18-1136

Request from Fox Cities Sign for a permanent street occupancy permit to install a sign that extends into the College Avenue right-of-way at 220 W.

College Avenue be denied.

Attachments: [220 W College Ave-Sign.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Martin and Williams

Abstained: 1 - Konetzke

6. Information Items

[18-1137](#) Update on Bluff Parking Analysis by Walker Parking.

7. Adjournment

Martin moved, seconded by Coenen, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Konetzke, Martin and Williams



"... meeting community needs ... enhancing quality of life."

DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric Lom, City Traffic Engineer
Date: July 24, 2018
Re: Parking restriction changes on Banta Court
Proposed Six-Month Trial Period

The Traffic Section was contacted by a representative from the Appleton Fire Department (AFD) regarding a parking issue on Banta Court. They have been experiencing serious problems accessing the Riverheath Drive area during times of heavy on-street parking in the area. This typically occurs during large events, such as when live music events or football games occur. A memo from the AFD detailing the concerns is attached.

Banta Court is constructed at a width of 32 feet face-to-face, which is a typical width for a low-volume residential roadway with relatively low on-street parking usage. This width is not adequate for a collector-type street with bumper-to-bumper parking on both sides. It is further compounded by the fact that Banta Court serves as one of only two accesses to the Riverheath area. It is also noteworthy that the traffic and parking pressure will only continue to increase as additional development occurs in the Riverheath area.

Based on a review of the situation, we concur that the proposed parking removal is necessary to ensure safe passage of two-way traffic and emergency access to the Riverheath area. Based on this information, we propose a 6-month trial to test the changes indicated in the AFD memo.



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**APPLETON FIRE DEPARTMENT
700 N. DREW STREET
APPLETON, WI 54911**

MEMORANDUM

To: Eric Lom, Traffic Engineer
From: Joseph Strauss, Battalion Chief
Date: June 28, 2018
Re: Parking issues on Banta Court

With the continued development of the Banta Court/Riverheath Way, we have experienced increased difficulties with our emergency response to the area when special events (i.e. concerts, sporting events, etc.) occur and both sides of the roadway are parked with vehicles. When the Banta Bowl is in use and the complexes on Riverheath Way have had events/concerts, our emergency response has been severely hampered due to the narrowness of the roadway.

Banta Court is a 32' wide street, which would typically be located in a residential area. When special events occur and both sides of Banta Court are parked with vehicles, the street narrows to less than 16'. The typical width of a fire engine is approximately 10' (mirror to mirror) and the typical width of a ladder truck is approximately 12' (mirror to mirror). Our problems are further complicated on Banta Court due to the curves in the roadway near John Street and vehicles are unable to park parallel to the curb.

When vehicles are parked on both sides of Banta Court, the available roadway is extremely narrow, requiring our apparatus to slow to a near crawl to safely navigate the roadway. If our apparatus is met by a vehicle approaching from the opposite direction, it is impossible for either vehicle pass. In those instances, there is no location for either vehicle to move over to allow the other to pass. We have included sample pictures of the difficulties we face when travelling on Banta Court. Additionally, there are fire hydrants along Banta Court that are encroached upon by parked vehicles potentially making it difficult for firefighting operations.

Thus, it is our recommendation that the north side of Banta Court (westbound traffic) be posted as "NO PARKING - THIS SIDE OF THE STREET" from the John Street entrance to the intersection of Riverheath Way. Further, we recommend that the northern one-half of the cul du sac area beneath the College Avenue Bridge on Banta Court also be posted as "NO PARKING - THIS SIDE OF THE STREET".

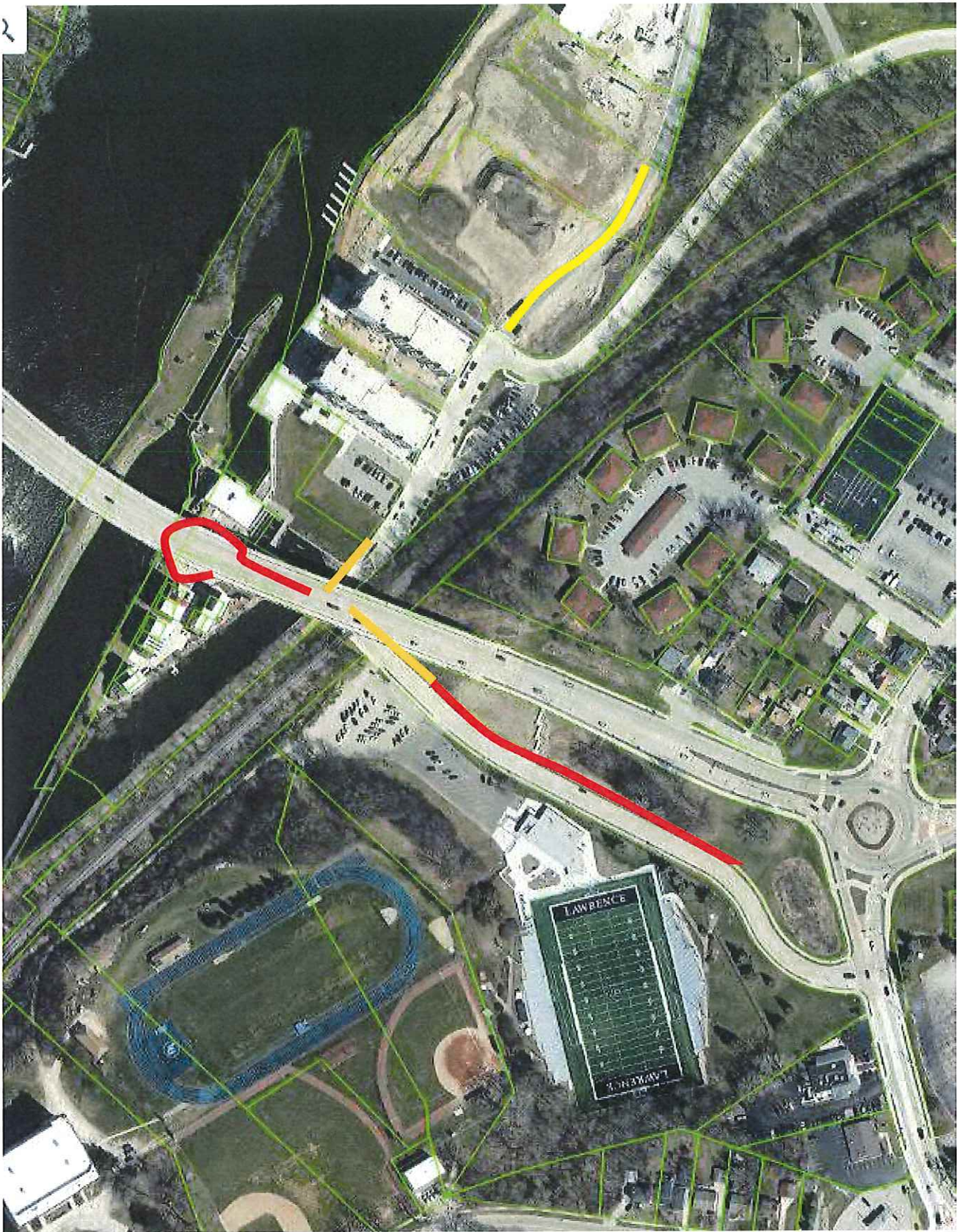
We understand that parking is at a premium near the Banta Bowl. Currently, no parking is posted on the north side of Banta Court from John Street to a point along the curve as one travels west. No

"Appleton Fire Department....serving with P.R.I.D.E."

parking is also posted on the north side of Banta Court near the intersection of Banta Court and Riverheath Way. Also, a fire hydrant is located along the north side of the Banta Court which should be respected by those parking on the roadway. We feel that the loss of the parking beyond those areas that are currently restricted can be more than made up by individuals parking in the surface lot adjacent to Mead Pool. The majority of the issues we see occur in the Fall during football games when the pool is closed. However, we have seen increased activity from concerts sponsored by Mr. Brews Taphouse at 201 Riverheath Way. Concert goers could just as easily park at the Mead Pool lot, or in the surface lots on Riverheath Way, or finally in the marked stalls directly on Riverheath Way.

The safe response by our emergency vehicles, as well as the Appleton Police Department and Gold Cross Ambulance, should be considered in making the decision to restrict parking on the north side of Riverheath Way.

Thus, it is the recommendation of the Appleton Fire Department that the north side of Banta Court from John Street to and through the cul de sac be posted as "NO PARKING".



Yellow = Private (hotel), No Parking (they put up temporary "No Parking" signs

Orange = already no parking based on distance to intersection, DPW posting signs

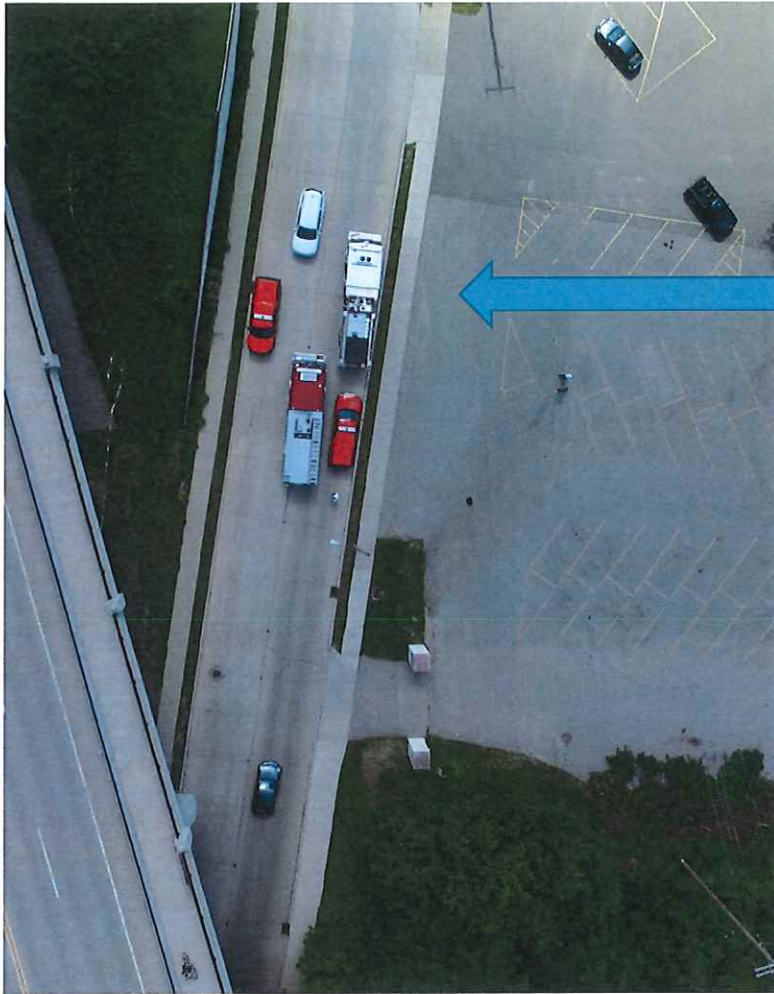
Red = Requesting making "No Parking"



This photo shows how larger vehicles (busses for football games) park along one side of the street, with smaller vehicles parking on both sides.

This allows only one lane of traffic for an emergency vehicle to travel.





This image shows how when opposing traffic comes together there is no way for vehicles to pass, or get thru the parked traffic.

When traffic is parked on both sides, there is nowhere for vehicles to move out of the way of emergency vehicles.



LAWRENCE UNIVERSITY
APPLETON, WISCONSIN

To: Eric Lom - City of Appleton Department of Public Works
From: Jake Woodford – Lawrence University Office of the President
Date: July 30, 2018
Re: Parking Restriction Changes on Banta Court – *Proposed Six-Month Trial Period*

We are in receipt of your memo to the Municipal Services Committee dated July 24 regarding parking restriction changes on Banta Court.

Lawrence University understands the need for clear first-responder access to the Banta Bowl and adjacent residential and commercial developments. While the loss of parking will exacerbate challenges during events at the stadium, we support the Fire Department's proposal to limit parking on the north side of Banta Court from John Street to and through the cul-de-sac. Furthermore, we support your approach of a six-month trial period to evaluate the effectiveness of this change before permanently revising policy.

I plan to attend the Municipal Services Committee meeting on August 6 and would be happy to answer questions on behalf of the University should any arise.



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DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric S. Lom, City Traffic Engineer
Date: July 24, 2018
Re: Traffic-related ordinance changes for the Oneida St Reconstruction Project

The Oneida Street reconstruction project will be completed this fall (it also includes portions of Olde Oneida Street and Calumet Street). This memo addresses the parking restrictions that are necessary to implement the Council-approved roadway plans.

The following ordinance action is required:

1. **Repeal Ord. 04-159:** "Parking be prohibited on the west side of Orange Street from Olde Oneida Street to a point 250 feet south of Olde Oneida Street."
2. **Create:** "Parking be prohibited on the north/west side of Olde Oneida Street from Orange Street to South River Street."
3. **Create:** "Parking be prohibited on the south/east side of Olde Oneida Street from Lincoln Street to South River Street."
4. **Create:** "Parking be prohibited on Oneida Street from Prospect Avenue to the south City limits."
5. **Create:** "Parking be prohibited on Calumet Street from Oneida Street to a point 350 feet west of Oneida Street."



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Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric S. Lom, City Traffic Engineer
Date: July 24, 2018
Re: Parking ordinance changes for the Providence Av/Apple Creek Trail Crossing Enhancement Project

The Providence Av/Apple Creek Trail Crossing Enhancement Project was recently completed. This memo addresses the parking restrictions that are necessary to implement the approved roadway plans.

The following ordinance action is required:

1. **Repeal Ord. 146-10:** "Parking be prohibited on the east side of Providence Avenue from a point 305 feet south of Windingbrook Drive to a point 440 feet south of Windingbrook Drive."
2. **Create:** "Parking be prohibited on the west side of Providence Avenue from Windingbrook Drive to a point 222 feet south of Windingbrook Drive."
3. **Create:** "Stopping, Standing and Parking be prohibited on the west side of Providence Avenue from a point 222 feet south of Windingbrook Drive to a point 407 feet south of Windingbrook Drive (tow zone)."
4. **Create:** "Parking be prohibited on the west side of Providence Avenue from Evergreen Drive to a point 407 feet south of Windingbrook Drive."
5. **Create:** "Stopping, Standing and Parking be prohibited on the east side of Providence Avenue from a point 290 feet south of Windingbrook Drive to a point 375 feet south of Windingbrook Drive (tow zone)."



DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Michael Hardy, Assistant City Traffic Engineer
Date: July 27, 2018
Re: Intersection traffic control at the Center St / North St intersection
Follow-up to a 6-Month Trial

As a follow-up to a citizen concern, the Traffic Section recently initiated a six-month trial period to test the installation of a stop sign for southbound traffic at the intersection of Center Street and North Street (it was previously uncontrolled). This is a three-legged intersection that is located west of Meade Street near Edison Elementary School. The land use in this general area is residential.

In our typical intersection control study, we consider traffic volumes, crash history, safe approach speeds, etc. While the traffic volumes and crash history are insignificant at this intersection, the critical approach speed is a concern. The critical approach speed at this intersection (southbound) is reduced significantly to less than 5 mph on school days with the saturation of on-street parking by school faculty and guests. Based on policy, the measured critical approach speed indicates that stop control is appropriate for southbound traffic. North Street is also a preferred route for kids walking and biking to school, with a crossing guards posted on North Street at both Meade Street and Lawe Street.

The stop control that was implemented during the trial period created a safer environment for pedestrians, bicyclists and drivers. Additionally, we received no feedback from the neighborhood. Based on this, we recommend making the change permanent.

To accomplish this, the following ordinance action is required:

1. **Create:** "Install stop signs on Center Street at North Street"

RESOLUTION

WHEREAS, Interstate 41 is a vital component of the City's transportation infrastructure; and

WHEREAS, a recommendation in the required and adopted Metropolitan Planning Organization Long Range Transportation Plan calls for the expansion of Interstate 41; and

WHEREAS, portions of Interstate 41 from WIS 26 in Winnebago County to WIS 15 in Outagamie County is already 6-Lane and portions of Interstate 41 in Brown County have been expanded to 6-lanes south to Scheuring Road; and

WHEREAS, the 6-lane to 4-lane transitions create dangerous bottlenecks with a high number of serious injury and fatal crashes; and

WHEREAS, almost daily crashes are causing significant delay, costly and dangerous clean-up activities for emergency services and City staff; and

WHEREAS, the I-41 corridor is an economic engine for the region's commuting workforce that requires travel time reliability; and

WHEREAS, I-41 is designated on the national Primary Freight Network due to the sheer number of trucks that transport products into and out of the region; and

WHEREAS, East Central Wisconsin Regional Planning Commission Transportation Committee has adopted a resolution on July 27, 2018 with the same recommendation below and many local municipalities are taking similar action; and

WHEREAS, the costs will likely be far higher to not expand the highway based on the safety and economic impacts of crashes and delays;

NOW THEREFORE, BE IT RESOLVED, that the Common Council of the City of Appleton do ordain as follows:

1. Request the Wisconsin Department of Transportation plan, design and expand Interstate 41 to 6-lanes between WIS 15 in Outagamie County and Scheuring Road in Brown County as soon as possible.
2. Authorize the City Clerk to certify and forward said certified copies of the Resolution to Governor Scott Walker and WisDOT Secretary of Transportation David Ross.

Adopted and approved this ____ day of _____, 2018.

City of Appleton

By: _____
Timothy M. Hanna, Mayor

City Law A18-0634

By: _____
Kami Lynch, City Clerk

CITY OF APPLETON/CITY OF MENASHA/VILLAGE OF FOX CROSSING
Valley Road – west of Chain Drive to east of Forestview Court

INTERGOVERNMENTAL AGREEMENT

FOR A CONCRETE RECONSTRUCTION/URBANIZATION PROJECT

PROJECT TITLE: Valley Road

DATE: June 20, 2018

PROPOSED IMPROVEMENT

The City of Appleton, hereinafter called "Appleton", the City of Menasha, herein called "Menasha" and the Village of Fox Crossing, herein called "Fox Crossing" through their undersigned duly authorized officers or officials, hereby enter into an agreement to reconstruct Valley Road from west of Chain Drive to east of Forestview Court as follows:

1. Concrete pavement 48 feet wide from back of curb to back of curb, with one through lane in each direction and a two way left turn lane.
2. 5-foot sidewalk on both sides of the street.
3. 5.5- foot bike lanes on both sides of the street with 2-foot buffers.
4. Underground utility work to be completed in 2020.
5. Pavement reconstruction to be completed in 2021.

COST ESTIMATE AND PARTICIPATION

PHASE	ESTIMATED COST			
	Estimated Cost	Appleton (34%)	Menasha (25%)	Fox Crossing (41%)
CONSTRUCTION:				
Roadway	\$930,000	\$316,200	\$232,500	\$381,300
Sidewalk	\$120,000	\$40,800	\$30,000	\$49,200
Storm Sewer / Inlets	\$150,000	\$51,000	\$37,500	\$61,500
Engineering & Inspection	\$50,000	\$17,000	\$12,500	\$20,500
TOTAL PROJECT COST:	\$1,250,000	\$425,000	\$312,500	\$512,500

TERMS AND CONDITIONS:

1. The City of Appleton will be the lead agency for the street reconstruction project and associated inlet and inlet lead work. Any other utility work is the responsibility of the applicable community.
2. All plans and specifications for the improvements will be provided for Menasha's and Fox Crossing's review and approval.
3. Cost share is based on frontage within each municipal boundary (City of Appleton 1722', City of Menasha 1260' and Village of Fox Crossing 2028')
4. The project cost in the agreement is an estimate. Menasha and Fox Crossing shall pay Appleton upon completion of the project based on actual costs.

City of Appleton

Attest:

Printed Name:

By:

Timothy M. Hanna, Mayor

Attest:

Printed Name:

By:

Kami Scofield, City Clerk

Provision has been made to pay the liability
that will accrue under this contract.

Approved as to form:

Anthony D. Saucerman, Finance Director

James P. Walsh, City Attorney

City of Menasha

Attest:

Printed Name: PAMELA A. CAPTAIN

By:

Donald Merkes, Mayor

Attest:

Printed Name: PAMELA A CAPTAIN

By:

Deborah A. Galeazzi
Deborah A. Galeazzi, Clerk

Village of Fox Crossing

Attest:

Printed Name:

By:

Attest:

Printed Name:

By:

	Normal Parking Fine	Fine during snow emergency	
Wausau		\$100	
Madison		\$60	
Janesville	\$30	\$50	It is my understanding that when 2 inches of snow falls those parking on the street are restricted to a certain side of the street. Then when the snow is cleared from the other side of the street, those parking on the street have an hour to move their cars to the plowed side.
Green Bay		\$35	
Kenosha	\$30	\$30	
Eau Claire	\$15	\$30	
Menasha	\$25	\$25	
Waukesha	\$20	\$20	
Appleton	\$20	\$20	
Neenah	\$20	\$20	
Kaukauna	\$10	\$10	

What I found interesting in regard to overnight parking is that it isn't just large cities, like Milwaukee and Madison, that allow overnight parking with the purchase of the monthly permit, but smaller cities have this arrangement.

Research by Alderperson Siebers 6/6/18

83500
TEACHERA
MIDYER DPW

City of Appleton
Public Works Department
Summary Budget to Actual Report
For the Six Months Ending June 30, 2018

1
07/24/18
22:05:51

Description	Year to Date Expense	Encumbered Amount	Total Expended and Encumbered	Full Year Amended Budget	Percent of Amended Budget
Inspections Licensing & Plan Review	318,188	0	318,188	523,913	60.7 %
Administration Svcs - DPW	694,983	0	694,983	1,446,139	48.1 %
Concrete Reconstruction	330,848	2,668	333,516	744,466	44.8 %
Sidewalk Construction	64,512	0	64,512	824,156	7.8 %
Asphalt Reconstruction	495,013	0	495,013	2,092,982	23.7 %
Traffic Control & Maintenance	316,213	5,645	321,858	895,455	35.9 %
Street Lighting	733,926	5,742	739,668	1,498,588	49.4 %
Administration - MSB	556,462	338	556,800	1,157,757	48.1 %
Street Repair	647,756	17,575	665,331	1,885,946	35.3 %
Snow & Ice Control	1,167,173	108,510	1,275,683	1,386,126	92.0 %
Forestry	502,135	169	502,304	1,087,269	46.2 %
Total	5,827,209	140,647	5,967,856	13,542,797	44.1 %

MID-YEAR REVIEW

All figures through June 30, 2018

Administrative Services

PUBLIC WORKS DEPARTMENT

Business Unit 17011

Significant 2018 Events:

Performance Data:

Client Benefits/Impacts	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Target 2018	YTD 2018
Ordinance compliance						
Construction permits sold	747	700	690	840	710	359
Recovery of project costs						
# of assessment bills prepared	1,879	1,299	1,210	1,142	1,250	788
Compliance with city regulations						
# of site plans reviewed	21	40	33	29	42	14
Strategic Outcomes						
Consistent and current information						
Policies reviewed and updated	8	2	8	7	8	0
% of customers with a positive perception of Public Works						
	New Measure ----->					
Work Process Output						
Service provided						
# of agenda items prepared	240	183	200	207	190	101
Improvements/additions to infrastructure						
\$ of projects bid	\$15,483,987	\$13,360,055	\$14,321,893	\$19,943,755	\$23,994,835	\$9,615,691

DEPARTMENT OF PUBLIC WORKS MID-YEAR REVIEW

All figures through June 30, 2018

PUBLIC WORKS DEPARTMENT						
Concrete Reconstruction			Business Unit 17014			

Significant 2018 Events:

Performance Data:

Client Benefits/Impacts	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Target 2018	YTD 2018
Condition of roadway surfaces (scale 100-0, 0 best)						
Average condition rating	20.47	19.86	19.46	18.96	20.00	18.78
Miles of street under minimum ride ability	6.25	5.14	6.90	5.91	9.00	5.70
Strategic Outcomes						
Improvement to street system						
Total miles of streets	343	343	343	344	343	344
Total miles in concrete	234	236	238	241	238	242
% of total miles reconstructed (concrete to concrete)	0.30%	0.45%	0.50%	0.72%	0.75%	0.001%
Work Process Outputs						
Restoration of roadway surfaces						
Miles of streets reconstructed	1.03	1.53	4.04	2.47	0.88	0.35
(asphalt or concrete to concrete)						
Expansion of street system						
Miles of new grade & gravel streets	0.00	0.35	0.00	0.64	0.00	0.00

DEPARTMENT OF PUBLIC WORKS MID-YEAR REVIEW

All figures through June 30, 2018

PUBLIC WORKS DEPARTMENT					
Sidewalk Construction	Business Unit 17015				

Significant 2018 Events:

Performance Data:

Client Benefits/Impacts	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Target 2018	YTD 2018
Safe pedestrian walkways						
# of defective sidewalk related accidents	1	0	0	0	0	0
Miles of Sidewalk	441	439	445	450	451	451
Strategic Outcomes						
Minimize liability						
# of insurance claims from defective sidewalks	1	0	0	0	0	0
Work Process Outputs						
Defective sidewalks						
Miles of green dot	2.45	2.86	3.25	6.1	2.0	0.2
Request for replacement						
Miles	0	0	0	0	0	0
Expansion of pedestrian walkways						
Miles of new sidewalks	6.05	1.79	2.54	5.17*	0.50	0.64

* Includes Eisenhower Drive, Edgewood Drive and Northland Avenue sidewalks that were installed under other Business Units.

DEPARTMENT OF PUBLIC WORKS

MID-YEAR REVIEW

All figures through June 30, 2018

PUBLIC WORKS DEPARTMENT		Business Unit 17016	
Asphalt Reconstruction			

Significant 2018 Events:

Performance Data:

Client Benefits/Impacts	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Target 2018	YTD 2018
Condition of roadway surfaces (scale 100-0, 0 best)						
Average condition rating	23.17	22.68	21.90	21.11	22.00	19.89
Miles under minimum rideability	21.84	21.22	19.85	18.65	21.00	16.80
Strategic Outcomes						
Improvement to street system						
Total miles of streets in city	343	343	343	344	343	344
Total miles in asphalt	94	94	94	93	94	93
% of total miles reconstructed	0.54%	0.23%	0.49%	0.24%	0.70%	0.004%
Work Process Outputs						
Restoration of roadway surfaces						
Miles of streets reconstructed	1.87	0.78	1.69	0.83	2.41	1.42

DEPARTMENT OF PUBLIC WORKS MID-YEAR REVIEW

All figures through June 30, 2018

PUBLIC WORKS DEPARTMENT					
Traffic Control and Maintenance			Business Unit 17022		

Significant 2018 Events:

- Installed RRFb push-button crossing enhancement at Lawe St/Eagle Flats Pkwy
- Installed radar feedback signs on College Ave (West end of Fox River bridge) and Lawe St (at Newberry Trail)

Performance Data:

Client Benefits/Impacts	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Target 2018	YTD 2018
Safe, reliable traffic control devices						
# of changes to traffic controls	7	11	4	11	15	5
# of changes to parking restrictions	46	67	50	19	50	23
% of signs installed or replaced	3.43%	2.33%	2.52%	2.75%	2.70%	1.34%
Intersections in the City						
# of controlled intersections	1,424	1,418	1,419	1,422	1,430	1,423
# of uncontrolled intersections	692	690	698	690	700	690
Strategic Outcomes						
Effective traffic control devices						
# of accidents per street mile	3.60	3.54	4.13	4.01	3.50	2.08
Efficient use of staff						
# of signals maintained for other municipalities	27	25	25	26	26	26
Work Process Outputs						
Service provided						
# of traffic control signs & signals repaired from knockdowns	38 Signals 68 Signs	32 Signals 82 Signs	36 Signals 101 Signs	16 Signals 199 Signs	35 Signals 85 Signs	17 Signals 44 Signs
Respond to system demands						
# of responses for traffic & parking related changes	59	56	63	52	60	20

² Moved from a manual tracking system to a more comprehensive system - GIS 7/25/2018

DEPARTMENT OF PUBLIC WORKS MID-YEAR REVIEW

All figures through June 30, 2018

PUBLIC WORKS DEPARTMENT					
Street Lighting			Business Unit 17023		

Significant 2018 Events:

Performance Data:

Client Benefits/Impacts	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Target 2018	YTD 2018
Cost of street lighting						
Avg monthly cost of power/light	\$15.25	\$15.94	\$15.33	\$16.03	\$15.75	\$14.73
Strategic Outcomes						
Safety provided by street lighting						
Number of street lights in the system	8,620	8,610	8,624	8,759	8,760	8,759
City owned	897	958	1,005	1,147	1060	1,147
Utility owned	7,723	7,652	7,619	7,612	7,700	7,612
Work Process Output						
Responses to unsafe lighting conditions						
Number of street lights repaired because of accidents, acts of nature, or equipment failures	47	13	58	35	30	19

DEPARTMENT OF PUBLIC WORKS MID-YEAR REVIEW

All figures through June 30, 2018

Municipal Services Building Administration		PUBLIC WORKS DEPARTMENT				Business Unit 17031	
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Significant 2018 Events:

Performance Data:

Client Benefits/Impacts	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Target 2018	YTD 2018
Assure safe working conditions						
# of in-house safety training programs conducted	20	19	33	35	30	21
# of equipment/vehicle accidents	31	40	34	33	26	28
Preventable	19	28	22	24	15	15
Non-preventable	12	12	12	9	8	13
# of employee injury accidents	21	14	9	17	8	2
Annual # of violations found during monthly building inspections	70	61	66	37	40	24
Strategic Outcomes						
Safeguard Assets						
\$ adjustments of inventory at year end	\$13,773	\$2,097	\$653	\$1,940	\$1,250	\$0
Turnover ratio of inventory/Annual	0.76	0.72	0.85	0.77	0.90	0.00
# of work days lost due to injuries	37	83	14	51	15	2
Work Process Outputs						
Efficient purchasing and inventory management						
# of purchase orders generated	520	508	552	517	525	226
\$ value of items issued from inventory	\$474,644	\$450,207	\$550,475	\$476,409	\$489,250	\$187,689
# of shipments received	7,544	6,106	7,476	7,268	7,150	3,615

DEPARTMENT OF PUBLIC WORKS MID-YEAR REVIEW

All figures through June 30, 2018

PUBLIC WORKS DEPARTMENT					
Street Repair			Business Unit 17032		

Significant 2018 Events:

Performance Data:

Client Benefits/Impacts	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Target 2018	YTD 2018
Safety of event participants						
# of civic events supported	3	3	3	4	4	2
Strategic Outcomes						
Preventive maintenance						
Total miles of streets serviced	343	343	343	344	343	344
# of hazardous sidewalk locations repaired	45	96	122	124	75	74
Miles of asphalt streets resurfaced	<1.0	<1.0	<1.0	1.8	<1.0	<1.0
Work Process Outputs						
Repair materials						
Tons of cold patch asphalt applied	404.6	310	100	150	200	184.23
Cubic yards of concrete used for repair	78.5	68.3	53.5	21.25	100	0
Pounds of crack filler applied	22,969	79,400	47,250	47,250	30,000	13,500

DEPARTMENT OF PUBLIC WORKS MID-YEAR REVIEW

All figures through June 30, 2018

PUBLIC WORKS DEPARTMENT					
Snow and Ice Control			Business Unit 17033		

Significant 2018 Events:

Performance Data:

Client Benefits/Impacts	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Target 2018	YTD 2018
Timely service provided						
# of major plowing events	6	9	8	13	6	9
# of minor plow/salt events	21	17	20	15	25	15
# of days hauling designated priority snow routes	25	15	27	6	25	9
Strategic Outcomes						
Efficiency of program						
# of citizen contacts	179	68	115	54	90	69
# of miles of sidewalks cleared by Contractor	17.7	17.5	17.6	18	17.6	18
City crews	12.9	13.1	13.7	15.3	13.7	15.3
\$ contracted to clear sidewalks	\$186,961	\$109,878	\$189,535	\$154,940	\$175,000	\$156,687
Work Process Outputs						
Volume of work done						
# tons of salt used	4,621	2,383	3,575	3,979	4,000	3,191
# miles of streets maintained	343	343	343	344	343	344
# miles of sidewalk maintained	30.60	30.60	31.30	33.30	33.30	33.30

DEPARTMENT OF PUBLIC WORKS MID-YEAR REVIEW

All figures through June 30, 2018

PUBLIC WORKS DEPARTMENT						
Forestry Services		Business Unit 17034				

Significant 2018 Events:

Performance Data:

Client Benefits/Impacts	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Target 2018	YTD 2018
Safe, healthy and attractive urban forest						
# of trees on City Streets	30,578*	30,689	30,956	30,855	32,000	32,000
Strategic Outcomes						
Satisfied community						
% of planting spaces in new subdivisions planted on annual basis	100%	100%	100%	100%	100%	100%
% of customers who accept new trees on new and/or reconstructed streets	100%	100%	100%	100%	100%	100%
Street tree to Arborist ratio	4,704 to 1	4,721 to 1	4,114 to 1	4,114 to 1	4,266 to 1	4,266 to 1
Diverse urban forest						
# of tree species with more than 1,000	9	9	9	9	9	9
Work Process Outputs						
% of trees < 6" diameter pruned annually	50%	50%	50%	50%	50%	50%
Pruning cycle of trees > 6" diameter	8.5 years	9 years	8 years	8 years	8 years	8 years
# of Ash trees replaced	105	146	305	143	400	75
Total number of tree species on streets	42	42	34**	42	42	42
Treat all City properties w/ Gypsy Moth egg mass counts of > 500 egg masses/acre	100%	100%	100%	100%	100%	100%

* The city-wide tree inventory was completed in 2014 and as a result we have a more accurate count of City terrace trees.

** An incorrect number was used for this output in 2016.

DEPARTMENT OF PUBLIC WORKS MID-YEAR REVIEW

All figures through June 30, 2018

PUBLIC WORKS DEPARTMENT						
Inspections/Licensing				Business Unit 15520		

Significant 2018 Events:

Performance Data:

Client Benefits/Impacts	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Target 2018	YTD 2018
Customer knowledge of ordinances						
Customer generated violation reports	1,306	1,332	1,371	1,304	1,100	489
Effectiveness of plan review						
# of onsite consultations prior to plan submittal	102*	76	57	43	120	29
Strategic Outcomes						
Availability of service						
% of total inspector hours spent on inspections	49.1%	48.9%	46.5%	49.3%	48.0%	45.5%
Consistency of information						
# of policies/ordinances reviewed/updated	4/4	3/3	2/2	2/2	2/2	0/0
Work Process Outputs						
Availability of service						
# of inspections performed	9,809	10,125	8,372	8,284	12,000	3,652
# of re-inspections performed	634	727	725	504	500	179
# of notices issued	747	891	941	839	800	440
# of permits issued	3,637	3,752	3,785	3,587	3,500	1,718
# of plans reviewed	213	248	263	222	250	119

* The method of tracking this data has changed. Currently opening only one case per location, may have multiple inspectors and inspections.

83500
TEACHERA
MIDYER CEA

City of Appleton
Central Equipment Agency
Summary Budget to Actual Report
For the Six Months Ending June 30, 2018

1
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Description	Year to Date Expense	Encumbered Amount	Total Expended and Encumbered	Full Year Amended Budget	Percent of Amended Budget
CEA Administration	1,512,804	5,947	1,518,751	3,497,454	43.4 %
Maintenance	1,065,551	15,828	1,081,379	2,287,438	47.3 %
Total	2,578,355	21,775	2,600,130	5,784,892	44.9 %

DEPARTMENT OF PUBLIC WORKS MID-YEAR REVIEW

All figures through June 30, 2018

Administration	CENTRAL EQUIPMENT AGENCY					Business Unit 6110
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Significant 2018 Events:

- Installed 39 additional GPS units
- Updated all diagnostic software for the CEA Shop
- Up-fitted 13 Ford Police Interceptor Utility vehicles

Performance Data:

Client Benefits/Impacts	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Target 2018	YTD 2018
Cost Effective Service						
Overhead Rate	\$70.43	\$74.31	\$74.07	\$75.78	\$77.14	\$77.14
Billable hours	18,063	16,739	17,654	17,773	18,100	9,435
Strategic Outcomes						
Operational requirements of users						
* Size of authorized fleet/actual	413	415	412	413	406	416
Consistent and current information						
# of policies reviewed/revised	1	1	1	1	0	1
Work Process Outputs						
Customer Service						
Requests for changes to the fleet	9	2	7	12	5	9

* Fluctuation is a result of seasonal vehicles now being included in this number

DEPARTMENT OF PUBLIC WORKS MID-YEAR REVIEW

All figures through June 30, 2018

CENTRAL EQUIPMENT AGENCY

Maintenance

Business Unit 6121

Significant 2018 Events:

- Conducted mechanic training the week of National APWA Week
- Purchased new wire feed welder
- Obtained the MSB Fuel Site project estimate for 2019 budget inclusion
- Tested several different regenerative street sweepers to prepare for the 2019 replacement

Performance Data:

Client Benefits/Impacts	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Target 2018	YTD 2018
Response to customer needs						
# of vehicles not available for use within 24 hours	96	80	86	120	75	43
Equipment available for operational readiness						
# of emergency breakdown hours	380	324	334	325	270	121
# of service calls	261	264	218	210	210	88
Strategic Outcomes						
Safe reliable maintenance program						
Preventive maintenance hours	8,765	8,180	9,105	9,275	9,400	5,981
Corrective downtime hours	9,012	7,919	8,170	8,497	7,800	3,926
Accidents caused by mechanical failure	0	0	0	0	0	1
Work Process Outputs						
Service Performed						
# of seasonal changeovers performed	144	127	112	135	130	42

83500
TEACHERA
MIDYER SAN

City of Appleton
Sanitation
Summary Budget to Actual Report
For the Six Months Ending June 30, 2018

1
07/25/18
10:20:48

Description	Year to Date Expense	Encumbered Amount	Total Expended and Encumbered	Full Year Amended Budget	Percent of Amended Budget
Sanitation Administration	156,704	169	156,873	310,541	50.5 %
Recycling Program	66,428	1,242	67,670	169,214	40.0 %
Solid Waste Services	1,259,926	3,254-	1,256,672	2,876,280	43.7 %
Closed Landfill Maintenance	58,905	0	58,905	104,773	56.2 %
Total	1,541,963	1,843-	1,540,120	3,460,808	44.5 %

DEPARTMENT OF PUBLIC WORKS

MID-YEAR REVIEW

All figures through June 30, 2018

SPECIAL REVENUE FUNDS						
Sanitation - Administration				Business Unit 2210		

Significant 2018 Events:

Performance Data:

Client Benefits/Impacts	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Target 2018	YTD 2018
Public information						
# of information announcements/ brochures	21	21	20	17	21	12
Strategic Outcomes						
Consistency of information						
# of policies reviewed	1	1	1	1	1	1
Quality of service						
# of contacts received	1,811	2,499	2,089	2,303	2,400	1,110
Work Process Outputs						
Changes in customer service						
# of policies changed	1	0	1	0	1	0

**DEPARTMENT OF PUBLIC WORKS
MID-YEAR REVIEW**
All figures through June 30, 2018

SPECIAL REVENUE FUNDS

Sanitation - Recycling

Business Unit 2221

Significant 2018 Events:

Performance Data:

Client Benefits/Impacts	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Target 2018	YTD 2018
Convenient access to drop-off centers						
# of hrs/year yard waste sites are open	3,090	3,064	3,128	3,101	3,022	1,335
Cost effective commercial recycling						
Cost/ton - co-mingled	\$120.73	\$125.93	\$131.01	\$158.00	\$133.00	\$176.17
Strategic Outcomes						
Sources of additional revenue						
# of commercial recycling customers	357	360	352	353	357	347
\$ of revenue from chipper rental	\$3,874	\$2,875	\$1,836	\$1,715	\$1,000	\$1,741
# of violations from Outagamie County Landfill	0	0	0	0	0	0
Work Process Outputs						
Material diverted from the landfill						
Diversion Rate	23.7%	23.7%	23.9%	23.6%	23.4%	Year end
Tons of material collected						
Residential - co-mingled	6,029	6,174	6,340	6,065	6,400	2,330
Commercial - total	463	452	452	383	455	167
Hours chipping material	499	567	753	787	700	317
Yardwaste sites:						
Avg. # of users of the sites weekday (peak)	700	700	700	700	700	700
Avg. # of users of the sites weekend (peak)	875	875	900	900	900	1000

DEPARTMENT OF PUBLIC WORKS MID-YEAR REVIEW

All figures through June 30, 2018

SPECIAL REVENUE FUNDS					
Sanitation - Solid Waste Collection			Business Unit 2223		

Significant 2018 Events:

Performance Data:

Client Benefits/Impacts	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Target 2018	YTD 2018
Service area						
# of automated stops/day	5,122	5,136	5,145	5,149	5,150	5,152
Additional services provided						
# of special collections						
Storm	0	0	0	1	0	0
Move Outs	42	43	52	53	50	16
Bulky Overflow	26	26	26	26	26	13
Strategic Outcomes						
Additional revenue sources						
Cost effective service provided						
Cost/ton of overflow collections	\$151.03	\$148.91	\$153.19	\$157.42	\$155.00	\$169.03
Cost/ton of residential automated pickup	\$87.50	\$86.82	\$87.57	\$89.14	\$91.00	\$92.13
Work Process Outputs						
City cleanliness & public health benefits						
# of tons of refuse collected	19,555	19,934	20,209	19,692	21,000	8,925

DEPARTMENT OF PUBLIC WORKS

MID-YEAR REVIEW

All figures through June 30, 2018

Sanitation - Landfill Maintenance	SPECIAL REVENUE FUNDS					Business Unit 2230	
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Significant 2018 Events:

Performance Data:

Client Benefits/Impacts	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Target 2018	YTD 2018
Safety of the surrounding environment						
# of private wells showing impact from landfill	0	0	0	0	0	0
Strategic Outcomes						
Preventive maintenance						
# of DNR non-compliance notices rec'd	0	0	0	0	0	0
# of maintenance projects	0	0	0	0	1	0
Work Process Outputs						
Regulatory compliance						
Reporting to the DNR	2	2	1	1	2	0
Corrective actions generated from quarterly inspections	2	3	3	3	2	0

83500
TEACHERA
MIDYER PAR

City of Appleton
Parking Utility
Summary Budget to Actual Report
For the Six Months Ending June 30, 2018

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07/25/18
10:20:31

Description	Year to Date Expense	Encumbered Amount	Total Expended and Encumbered	Full Year Amended Budget	Percent of Amended Budget
Parking Administration	406,473	0	406,473	2,048,591	19.8 %
Meter Operations/Maintenance	45,352	4,400	49,752	152,502	32.6 %
Lot Operations/Maintenance	10,992	0	10,992	20,693	53.1 %
Ramp Operations/Maintenance	424,605	0	424,605	1,347,479	31.5 %
Parking Ordinance Enforcement	100,986	0	100,986	191,476	52.7 %
Total	988,408	4,400	992,808	3,760,741	26.4 %

DEPARTMENT OF PUBLIC WORKS MID-YEAR REVIEW

All figures through June 30, 2018

PARKING UTILITY

Administration

Business Unit 5110

Significant 2018 Events:

Performance Data:

Client Benefits/Impacts	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Target 2018	YTD 2018
Effective rate structure policy						
% change in operating revenue received	8.17%	-4.71%	-2.83%	13.50%	-0.22%	-2.33%
Community events supported	11	11	12	12	12	3
Strategic Outcomes						
Efficiency of operations						
% change in operating costs	-4.74%	11.19%	-6.38%	3.69%	0.72%	12.30%
Work Process Outputs						
Expansion of customer base						
YTD avg active permit total/permit stalls	2,672 / 2,350	2,581 / 2,350	2,497 / 2,317	2,562 / 2,350	2,700 / 2,317	2,545 / 2,350
# of daily meter bags sold	1,682	1,834	1,997	2,514	1,900	1,274

DEPARTMENT OF PUBLIC WORKS MID-YEAR REVIEW

All figures through June 30, 2018

PARKING UTILITY						
Operations and Maintenance			Business Unit 5120			

Significant 2018 Events:

Performance Data:

Client Benefits/Impacts	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Target 2018	YTD 2018
Reliability of the system						
# of broken meters reported	290	152	107	77	90	17
% fixed within 24 hours	98%	99%	99%	99%	100%	98%
Strategic Outcomes						
Efficiency of staff management						
Maintenance staff size to # of metered stalls	2 / 951	2 / 951	2 / 951	2 / 864	2 / 864	2 / 848
Maintenance staff size to # of unmetered stalls	3 / 3,132	3 / 3,132	3 / 3,132	4 / 3,132	3 / 3,142	5 / 3,142
Structural inspections performed	0	0	4	0	0	0
Stalls monitored by pay machines	34	34	34	34	34	34
Work Process Outputs						
Customer services provided						
# of meter batteries changed	951	951	830	864	864	848
Power flushes/ramp	2	2	2	2	2	1
# of facility property damages reported	41	35	21	33	40	12
# of broken gate arms reported/repared	19	14	7	26	5	6

DEPARTMENT OF PUBLIC WORKS MID-YEAR REVIEW

All figures through June 30, 2018

PARKING UTILITY

Enforcement

Business Unit 5130

Significant 2018 Events:

Performance Data:

Client Benefits/Impacts	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Target 2018	YTD 2018
Customer Service						
Meter stall turnover						
# of citations/metered stalls/month	1.2	1.1	0.9	1.0	2.0	0.9
Strategic Outcomes						
Effectiveness as a revenue source						
Average # of days to pay tickets	33	39	65	62	50	62
# of notices sent	11,306	10,190	8,508	8,906	9,800	4,449
# of state suspensions sent	2,609	2,166	2,134	2,123	2,000	1,023
Work Process Outputs						
Enforcement provided - Parking Staff						
# of citations issued	16,683	14,871	12,729	12,990	17,000	6,556
# of meter violations issued	14,091	12,463	10,691	10,764	12,000	4,675
# of citations reviewed by Parking Manager	984	857	672	610	750	352