



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Municipal Services Committee

Monday, July 23, 2018

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

[18-1088](#) Minutes from July 9, 2018.

Attachments: [Minutes from July 9, 2018..pdf](#)

4. Public Hearings/Apearances

5. Action Items

[18-0890](#) **Henry Street**, from Warner Street to Telulah Avenue, be reconstructed with asphalt pavement and concrete curb & gutter. The dimensions of the Henry Street reconstruction project are as follows:

175' west of Warner St - Warner St: New asphalt pavement to be constructed to a width of 29' from back of curb to back of curb, which is the same width as the existing street within this portion of the project.

Warner St - Telulah Ave: New asphalt pavement to be constructed to a width of 33' from back of curb to back of curb, which is the same width as the existing street within this portion of the project.

New concrete sidewalk would be constructed along the north side of Henry Street from 175' west of Warner Street to Warner Street, and along the south side of Henry Street from 175' west of Warner Street to Telulah Avenue. Existing parking provisions within the project limits will remain unchanged.

Attachments: [Sidewalks on Warner & Henry Street.pdf](#)

[Letter from 513 S. Telulah Ave.pdf](#)

[Photo of Henry Street.pdf](#)

Legislative History

6/11/18	Municipal Services Committee	recommended for approval
---------	------------------------------	--------------------------

6/20/18	Common Council	referred to the Municipal Services Committee
7/9/18	Municipal Services Committee	held

Martin made motion to amend to remove the sidewalk on the south side of Henry. Item failed 2-2. Nay-Croatt and Konetzke. Aye-Marting and Williams. Hold until July 23, 2018 meeting.

[18-0891](#)

Warner Street, from College Avenue to Henry Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. Existing parking provisions within the project limits will remain unchanged. - ~~New concrete sidewalk would be constructed along the west side of Warner Street within the project limits.~~

Legislative History

6/11/18	Municipal Services Committee	recommended for approval
---------	------------------------------	--------------------------

Amend item 18-0891 to not install sidewalks on the west side of Warner Street. Passes 3-2 (Croatt, Konetzke).

6/20/18	Common Council	referred to the Municipal Services Committee
7/9/18	Municipal Services Committee	held

Hold until July 23, 2018 meeting.

[18-0788](#)**R/B Resolution #7-R-18 Snow Emergencies**

Submitted by: William Siebers, District 1

Date: May 16, 2018

Referred to: Municipal Services Committee

Whereas, there are only 218 days left until winter, And

Whereas, the best time to deal with a problem is before circumstances force our hand, And

Whereas, with all winters we will once again need to deal with winter storms, which includes calling snow emergencies, And

Whereas, snow emergencies are exactly that, emergencies, And

Whereas, these emergencies are called to promote the most efficient removal of snow from our streets, and also to promote safety, And

Whereas, as common as it is to have snow storms in the winter it is also common for people to ignore the parking ban during the snow emergency, And

Whereas, the fine for parking on the street during the snow emergency is the same as a normal parking ticket and not likely a deterrent as we would hope,

Therefore, the fine for parking on the street during a snow emergency be more reflective of the seriousness of the situation and be increased.

Attachments: [Research by Alderperson Siebers.pdf](#)

Legislative History

5/21/18	Municipal Services Committee	referred
	<i>Refer to staff report back June 11, 2018 meeting.</i>	
6/11/18	Municipal Services Committee	held
	<i>Hold until July 9th meeting.</i>	
7/9/18	Municipal Services Committee	held

[18-1004](#)

Request for a street occupancy permit to keep a basketball pole in the street right-of-way at 1513 E. Henry Street.

Attachments: [Street Occupancy Permit-1513 E. Henry Street.pdf](#)

Legislative History

7/9/18	Municipal Services Committee	held
	<i>Hold until July 23, 2018 meeting</i>	

7/9/18 Municipal Services held
 Committee
 Hold until July 23, 2018 meeting.

[18-1089](#) Approve proposed refuse cart fee changes for 2019 Budget as shown on Exhibit A.

Attachments: [Proposed refuse cart fee charges 2019 budget.pdf](#)

[18-1091](#) Approve proposed Parking Utility rate increases for 2019 Budget as shown on Exhibit B.

Attachments: [Proposed Parking Utility rate increase 2019 Budget.pdf](#)

[18-1094](#) **Winnebago Street**, from Division Street to Drew Street, be reconstructed with asphalt pavement and concrete curb & gutter. The dimensions of the Winnebago Street reconstruction project are proposed as follows:

Division Street - Appleton Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street within this portion of the project.

Appleton Street - Oneida Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 37' from back of curb to back of curb, which is the same width as the existing street within this portion of the project.

Oneida Street - Morrison Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 37' from back of curb to back of curb, which is the same width as the existing street within this portion of the project. This block would be shifted 1' to the north in order to preserve 5 existing street trees along the south terrace. The existing indented parking area adjacent to the Zion Lutheran Church would be maintained as part of this project.

Morrison Street - Drew Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 31' from back of curb to back of curb, which is 1' narrower than the existing street within this portion of the project.

Existing parking provisions within the project limits proposed to remain unchanged.

[18-1093](#)

Randall Street, from Oneida Street to Meade Street, be reconstructed with asphalt pavement and concrete curb & gutter. The dimensions of the Randall Street reconstruction project are proposed as follows:

Oneida Street - Morrison Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 27' from back of curb to back of curb, which is 1' narrower than existing street within this portion of the project. The south curb line will be narrowed by the proposed 1' in an effort to preserve 5 existing street trees along the south terrace.

Morrison Street - Durkee Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 31' from back of curb to back of curb, which is 1' wider than existing street within this portion of the project. This block would shift 1' to the north in an effort to preserve 5 existing street trees along the south terrace.

Durkee Street - Meade Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street within this portion of the project.

Existing parking provisions within the project limits proposed to remain unchanged.

[18-1090](#)

Request from Tammy Wedemeyer, 1315 W. Rogers Avenue, to have their sidewalk snow removal bill of \$75 waived.

Attachments: [1315 W. Rogers sidewalk snow removal.pdf](#)

[18-1092](#)

Request from Sarah Hickey to hold a Sidewalk Sale on August 3, 2018, at 121 E. College Avenue, in addition to the Sidewalk Sale already approved for August 4, 2018 for the entire College Avenue in conjunction with Mile of Music.

Attachments: [121 E. College-Sidewalk Sale.pdf](#)

[18-1118](#)

Approve parking restriction change on the north side of Eighth Street, east of Linwood Avenue.

Attachments: [Parking restriction change-Eighth St.pdf](#)

[18-1119](#)

Request from Mile of Music to place a Tundraland tent in College Avenue beautification strip adjacent to metered stall CAW403.

Attachments: [Tundraland tent in College Ave.pdf](#)

[18-1135](#)

Resolution #10-R-18 Wayne Street Parking

Submitted by: Vered Meltzer, District 2

Date: July 18, 2018

Referred to: Municipal Services Committee

WHEREAS parking solutions should proactively address needs instead of create problems, and**WHEREAS** the 15 minute parking restriction on the east side of the 1300 block of Wayne Street creates problems for the business owner on the corner of Wayne Street and Wisconsin Avenue,**THEREFORE** be it resolved that the 15 minute parking restriction be removed from that location.[18-1136](#)

Request from Fox Cities Sign for a permanent street occupancy permit to install a sign that extends into the College Avenue right-of-way at 220 W. College Avenue be denied.

Attachments: [220 W College Ave-Sign.pdf](#)

6. Information Items

[18-1137](#)

Update on Bluff Parking Analysis by Walker Parking.

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible. Please contact Paula Vandehey at 832-6474 if you have any questions.



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
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Meeting Minutes - Final CEA Review Committee

Monday, July 9, 2018

4:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 4 - Vandehey, Saucerman, Alderperson Croatt and Alderperson Lobner

3. Approval of minutes from previous meeting

[18-0979](#) Minutes from June 5, 2018.

Saucerman moved, seconded by Alderperson Croatt, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Vandehey, Saucerman, Alderperson Croatt and Alderperson Lobner

4. **Public Hearings/Appearances**

5. **Action Items**

[18-0990](#) Request to order the 2019 APD vehicles prior to the 2019 budget adoption.

Attachments: [2019 APD vehicles.pdf](#)

Alderperson Croatt moved, seconded by Saucerman, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Vandehey, Saucerman, Alderperson Croatt and Alderperson Lobner

6. **Information Items**

[18-0993](#) Approval of upgrades to new fire truck in an amount of \$4,570 by Mayor Hanna due to a critical timing issue.

[18-0994](#) 2018 Equipment Purchase Log.

Attachments: [2018 Purchase Log.pdf](#)

[18-0995](#)

Proposed 2019 Equipment Purchases.

Attachments: [2019 Equipment Purchases.pdf](#)

7. Adjournment

Alderson Croatt moved, seconded by Saucerman, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Vandehey, Saucerman, Alderson Croatt and Alderson Lobner



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Meeting Minutes - Final Municipal Services Committee

Monday, July 9, 2018

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 4 - Croatt, Konetzke, Martin and Williams

Excused: 1 - Coenen

3. Approval of minutes from previous meeting

[18-0975](#)

Minutes from June 11, 2018.

Attachments: [Minutes from June 11, 2018.pdf](#)

Martin moved, seconded by Konetzke, that the Minutes be approved. Roll Call.
Motion carried by the following vote:

Aye: 4 - Croatt, Konetzke, Martin and Williams

Excused: 1 - Coenen

4. **Public Hearings/Apearances**

[18-0885](#)

Jennifer Stephany from Appleton Downtown Inc. regarding downtown maintenance and upcoming creative projects.

[18-1009](#)

Design Hearing for the following streets in the 2020 pavement reconstruction program:

-Winnebago Street from Division Street to Drew Street

-Randall Street from Oneida Street to Meade Street

Attachments: [Winnebago St-Division St to Drew St..pdf](#)

[Randall St-Oneida St to Meade St.pdf](#)

5. **Action Items**

[18-0890](#)

Henry Street, from Warner Street to Telulah Avenue, be reconstructed with asphalt pavement and concrete curb & gutter. The dimensions of the

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Attachments: [Sidewalks on Warner & Henry Street.pdf](#)
[Letter from 513 S. Telulah Ave.pdf](#)
[Photo of Henry Street.pdf](#)

Martin made motion to amend to remove the sidewalk on the south side of Henry. Item failed 2-2. Nay-Croatt and Konetzke. Aye-Marting and Williams. Hold until July 23, 2018 meeting.

Martin moved, seconded by Williams, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Konetzke, Martin and Williams

Excused: 1 - Coenen

18-0891

Warner Street, from College Avenue to Henry Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. Existing parking provisions within the project limits will remain unchanged. ~~New concrete sidewalk would be constructed along the west side of Warner Street within the project limits.~~

Hold until July 23, 2018 meeting.

Croatt moved, seconded by Konetzke, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Konetzke, Martin and Williams

Excused: 1 - Coenen

18-0788

R/B Resolution #7-R-18 Snow Emergencies

Submitted by: William Siebers, District 1

Date: May 16, 2018

Referred to: Municipal Services Committee

Whereas, there are only 218 days left until winter, And

Whereas, the best time to deal with a problem is before circumstances force our hand, And

Whereas, with all winters we will once again need to deal with winter storms, which includes calling snow emergencies, And

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Whereas, these emergencies are called to promote the most efficient removal of snow from our streets, and also to promote safety, And

Whereas, as common as it is to have snow storms in the winter it is also common for people to ignore the parking ban during the snow emergency, And

Whereas, the fine for parking on the street during the snow emergency is the same as a normal parking ticket and not likely a deterrent as we would hope,

Therefore, the fine for parking on the street during a snow emergency be more reflective of the seriousness of the situation and be increased.

Attachments: [Research by Alderperson Siebers.pdf](#)

Croatt moved, seconded by Martin, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Konetzke, Martin and Williams

Excused: 1 - Coenen

[18-0976](#)

Resolution #9-R-18 1700 W. Kamps Avenue Parking.

Submitted by: Cathy Spears, District 12

Date: June 20, 2018

Referred to: Municipal Services Committee

Due to a resident's concern;

The newly reconstructed 1700 W. Kamps Ave,

All parking be removed from both sides of the street

Item 18-0976 amended to remove parking from north side of street for a 6 month trial.

Martin moved, seconded by Williams. Passed 4-0.

Martin moved, seconded by Williams, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Konetzke, Martin and Williams

Excused: 1 - Coenen

[18-0977](#)

Request from Mile of Music to do the following from August 2, 2018 through August 5, 2018:

*Place table and banners in College Avenue beautification strip adjacent to metered stall #CAW402.

*Place two charging stations (7 feet tall) in College Avenue beautification strip adjacent to metered stall #CAW115.

*Place Tundraland tent in College Avenue beautification strip adjacent to metered stall #CAW303.

Attachments: [Request from Mile of Music.pdf](#)

Konetzke moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Konetzke, Martin and Williams

Excused: 1 - Coenen

[18-0996](#)

Proposed parking restriction changes on Harris St. & Durkee St. by St. Paul's Lutheran Church. (Follow-Up to Six Month Trial Period)

Attachments: [Parking changes on Harris St & Durkee St.pdf](#)

Konetzke moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Konetzke, Martin and Williams

Excused: 1 - Coenen

[18-1004](#)

Request for a street occupancy permit to keep a basketball pole in the street right-of-way at 1513 E. Henry Street.

Attachments: [Street Occupancy Permit-1513 E. Henry Street.pdf](#)

Hold until July 23, 2018 meeting.

Martin moved, seconded by Croatt, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Martin and Williams

Nay: 1 - Konetzke

Excused: 1 - Coenen

[18-1018](#)

Approve Amendment No. 4 to Patrick Engineering for the Oneida Street Bridge Project in the amount of \$17,560 for a total revised not to exceed contract of \$607,841.

Attachments: [Amendment No. 4 to Onieda Street Bridge.pdf](#)

Konetzke moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Konetzke, Martin and Williams

Excused: 1 - Coenen

[18-1017](#)

Approve installation of twelve (12) banners on Newberry Street and Riverheath Way.

Attachments: [Banners on Newberry St & Riverheath Way.pdf](#)

Croatt moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Konetzke, Martin and Williams

Excused: 1 - Coenen

6. Information Items

[18-0895](#)

Proposed refuse cart fee changes for 2019 Budget.

Attachments: [2019 Sanitation Budget Fee Discussion.pdf](#)
[Sanitation Service Fees.pdf](#)
[Sanitation Fee Comparison.pdf](#)

[18-0896](#)

Proposed Parking Utility rate increases for 2019 Budget.

[18-0894](#)

Inspections Division Permit Summary Comparison Report for May, 2018.

Attachments: [Inspections Divisoin Permit for May, 2018.pdf](#)

[18-1005](#)

Inspections Division Permit Comparison Report for June, 2018.

Attachments: [Inspections Division Permit Comparison June, 2018.pdf](#)

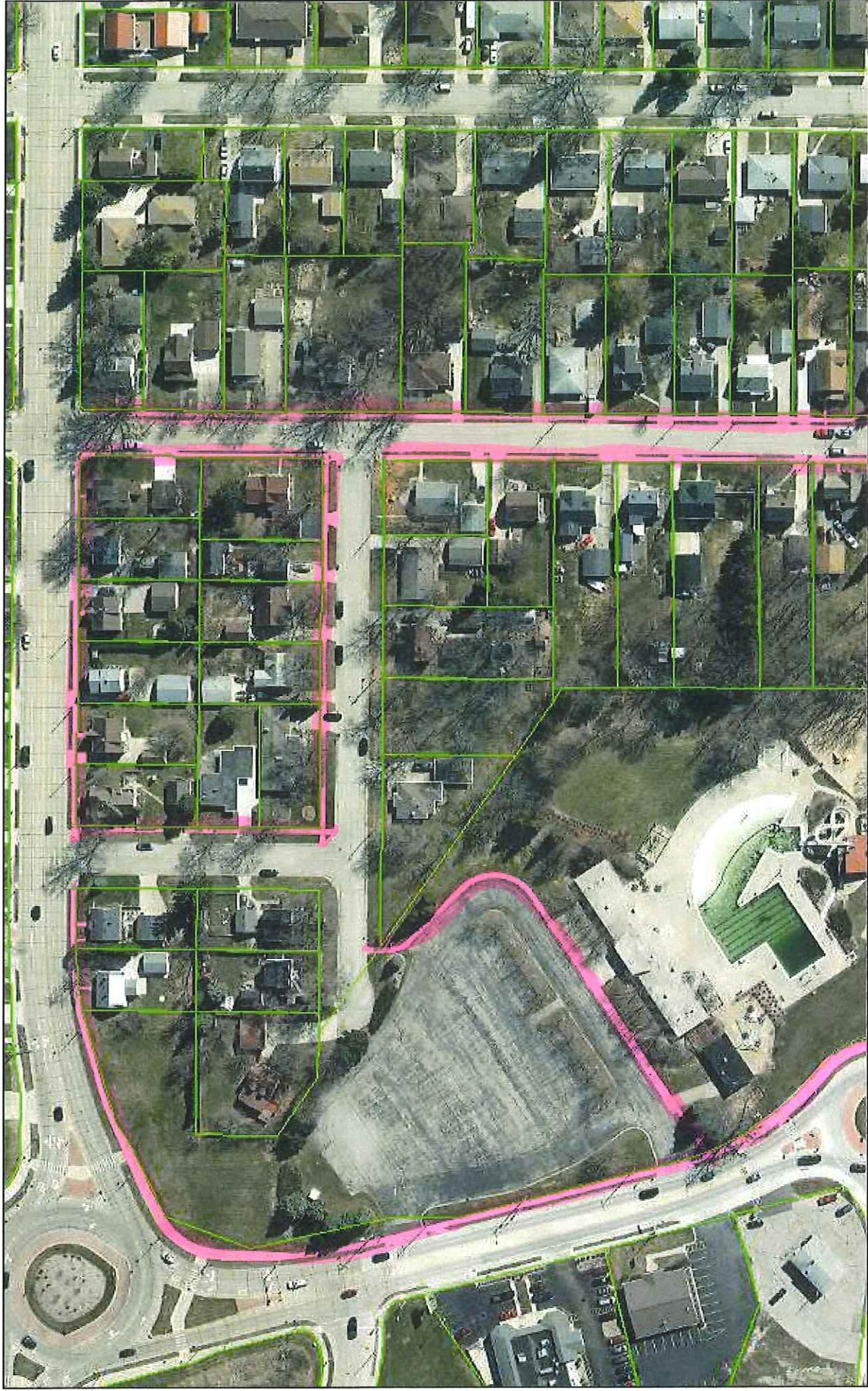
7. Adjournment

Konetzke moved, seconded by Martin, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Konetzke, Martin and Williams

Excused: 1 - Coenen

ArcGIS Web Map



May 31, 2018

City Parcels

1:2,257



Why Sidewalks on Warner & Henry Streets?

GENERAL

- Sidewalk Installation Policy
 - First adopted in 1992: *"To provide pedestrian safety and convenience throughout the City of Appleton. Providing a walkable city also promotes a sense of community, provides for safe recreation and exercise, reduces traffic congestion, pollution and noise."*
 - For neighborhoods established prior to 1992: *"Sidewalk shall be considered for installation, where they currently don't exist when streets are reconstructed."*
- Complete Streets Policy
 - First adopted in 2016: *"Appleton streets are designed and maintained to be safe, accessible, convenient and comfortable for all transportation modes, ages and abilities at all times."*
 - Projects Section states: *"The City of Appleton shall approach all transportation projects as an opportunity to create safer, more accessible streets for all users."*
 - Network Section states: *"Under this policy, the City of Appleton will gradually create a network of streets to serve all users."*
- Comprehensive Plan - Transportation Chapter
 - Walking Section states: *"Both on a national and local scale, there is an increasing interest in making walking a viable form of transportation within a community... Appleton has developed a pedestrian friendly network of sidewalks and paths through most of its neighborhoods. This system is expanding through new sidewalks in developing parts of the community and through the efforts to expand the path systems."*
- Creating a Sustainable City Plan
 - Implementing the On-Street Bike Lane Plan, expanding the sidewalk network and trail system are mentioned throughout the Sustainability Master Plan.
- Health in All Policies
 - First adopted in 2017: *"Health in All Policies is a collaborative approach to improving the health of all people by incorporating health consideration into decision-making across sectors and policy areas."*
 - Social Determinates of Health Section states: *"Accessible built environments that promote health and safety, including improved pedestrian, bicycle, and automobile safety, parks and green space, and health school siting."*

SPECIFIC

- Leads to Mead Pool and connects with existing sidewalk through Mead Pool.
- Sidewalks exist on the other neighborhood streets
- Connectivity to future connection to John Street

6-11-18

Dear City of Appleton,

My husband (Glenn Hoag) and I (Danelle Hoag) are unable to attend the meeting today.

We feel very strongly that a side walk is not necessary. Here are the reasons why:

- ① The road is hardly ever used. Typically the only time the road is used are from those that live on Henry St.
- ② The side walk would take up most of our yard where our children play.
- ③ The cost of the side walk would be extremely expensive for something that is not needed.

My husband and I have lived in our house for over 11 years. We have never had a problem with not having a side walk. We take our daughter to school every day and walk down Henry St. without any issues. We enjoy having a nice quiet road right next to our house. We are respectfully asking that you do not add this unnecessary side walk to our neighborhood. Please call with any questions. (Glenn - 920-850-7992) (Danelle - 920-851-2804) →
Thank you, Glenn + Danelle Hoag (513 S. Telulah Ave.)



West on Henry Street crossing Warner Street angling to sidewalk at Mead Pool



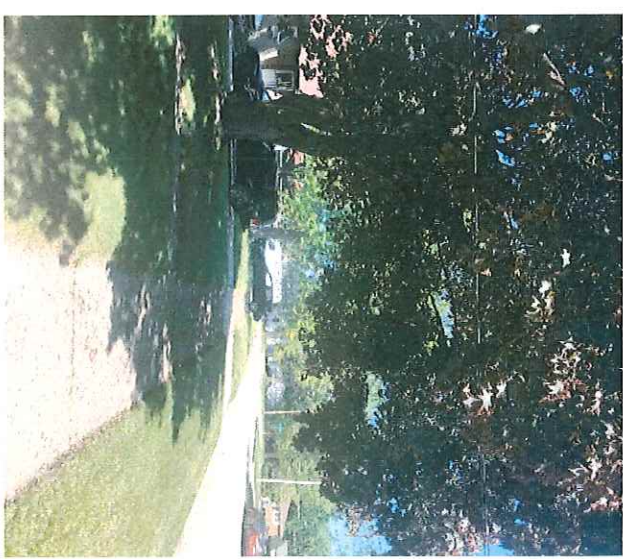
Traveling West on Henry Street to sidewalk into Mead Pool



Illegal front yard parking



Traveling South onto the sidewalk path into Mead Pool's parking lot



Illegally extending over the sidewalk



View from Henry Street looking Southwest to Mead Pool

	Normal Parking Fine	Fine during snow emergency	
Wausau		\$100	
Madison		\$60	
Janesville	\$30	\$50	It is my understanding that when 2 inches of snow falls those parking on the street are restricted to a certain side of the street. Then when the snow is cleared from the other side of the street, those parking on the street have an hour to move their cars to the plowed side.
Green Bay		\$35	
Kenosha	\$30	\$30	
Eau Claire	\$15	\$30	
Menasha	\$25	\$25	
Waukesha	\$20	\$20	
Appleton	\$20	\$20	
Neenah	\$20	\$20	
Kaukauna	\$10	\$10	

What I found interesting in regard to overnight parking is that it isn't just large cities, like Milwaukee and Madison, that allow overnight parking with the purchase of the monthly permit, but smaller cities have this arrangement.

Research by Alderperson Siebers 6/6/18

occupancy permit request

Stephen A. Kirk
1513 E. Henry St.
Appleton, Wi. 54915

Pole has been in place 15 to 20
years

Family and friends play
basketball on it.





"...meeting community needs...enhancing quality of life."

DEPARTMENT OF PUBLIC WORKS

Engineering Division
100 North Appleton Street
Appleton, WI 54911
(920) 832-6474
FAX (920) 832-6489

Effective: January 22, 2009

CITY OF APPLETON
BASKETBALL POLES IN STREET RIGHT-OF-WAY POLICY

This policy has been developed to provide a reasonable and consistent approach to eliminate existing basketball poles in street right-of-way.

PROCEDURE

All owners of existing basketball poles within street right-of-ways shall apply for a street occupancy permit. These requests shall be submitted to the Department of Public Works to be placed on the Municipal Services Committee agenda for consideration and the Common Council shall take final action on all requests.

All submittals shall contain the following information:

1. Name and address of property owner.
2. Length of time pole has been in place.
3. Picture of pole.
4. Purpose for requesting street occupancy permit.

EXISTING BASKETBALL POLES

- A. Existing basketball poles may remain in street right-of-way if approved by Municipal Services Committee and Common Council. A Street Occupancy Permit and Certificate of Insurance are required for all approved locations.
- B. Council approved basketball poles may remain in place until the property is sold. Once ownership changes, the basketball pole must be removed within 30 days.
- C. Council approved basketball poles must be maintained in good condition.
- D. No portion of an existing basketball pole, hoop or net may extend beyond the curb.

NEW BASKETBALL POLES

No new basketball poles shall be installed in the street right-of-way after adoption of this policy. Any basketball poles installed after adoption of this policy must be removed immediately. Failure to do so will constitute a public nuisance, and will subject the owner to possible fines and forfeitures.

Exhibit A

7-16-18

SANITATION SERVICE FEES

Cart Size(s)	Residential Garbage (per week)		Commercial Garbage (per week)	
	Current	Proposed	Current	Proposed
30	\$0.00	\$0.50		
60	\$0.50	\$1.00	\$0.50	\$1.00
90	\$1.30	\$1.50	\$1.30	\$1.50
60 + 60	\$2.50	\$4.00	\$2.50	\$4.00
60 + 90	\$3.30	\$4.50	\$3.30	\$4.50
90 + 90	\$4.30	\$6.00	\$4.30	\$6.00
90 + 90 + 60			\$6.30	\$9.00
90 + 90 + 90			\$7.30	\$10.50

Additional garbage carts = \$1.50 per 30 gallons/week

PRIVATE HAULER QUOTES

Cart Size(s)	Private #1	Private #2	Private #3
	Per Week	Per Week	Per Week
90	\$10.38	\$9.54	NA
2 Yard (400 gal)	\$14.77	\$21.46	\$21.92

2019 Sanitation Budget Fee Discussion

Why are we considering a rate change for our carts?

- ❖ Property tax contribution of \$2,044,968 is exactly the same as it has been since 2015 and significantly less than it used to be (\$2.8 mil in 2010, \$2.6 mil in 2009, etc.)
- ❖ Without a fee increase or increase from property taxes into the Sanitation Fund, the working capital reserve will drop below 25% in 2019.
- ❖ Our diversion rate is never going to decrease unless we get behavior to change (charging different rates for the different size carts is a form of “pay-as-you-throw”)
- ❖ Landfill life at Outagamie County is limited so we need to do everything we can to extend the life so it is not a transfer station for as long as possible (rates will take a huge jump when this change occurs).
- ❖ We have 12,200 carts that are over 25 years old (warranty is 10 years). With carts costing \$50 each, we know that we are going to have to spend \$600,000 over the next few years for cart replacement.

What are we proposing?

- ❖ See Sanitation Service Fees

What are neighboring community's rates?

- ❖ See Sanitation Service & Fee Comparison

SANITATION SERVICE & FEE COMPARISON

Community	Garbage Carts Allowed	Service Fees	Additional Cart Fees	Free Bulk Item Collection	Extra Bags Collected
Kimberly	2	\$10/year	60 Gal = \$2.12/week	12 times per year	No
Grand Chute	2	60 or 90 Gal = \$1.46/week	60 or 90 Gal = \$1.46/week	0 times per year	No
Oshkosh	2	Included in property tax levy	\$110 cart purchase plus \$3.46/week	0 times per year	Weekly with \$10 sticker
Green Bay	1, 2 if prove hardship	Included in property tax levy	\$60 cart purchase	2 times per year (2 CY or less)	4 times per year (4 bags max)
Little Chute	1	30 Gallon = \$1.49/week 60 Gallon = \$1.88/week 90 Gallon = \$2.27/week	N/A	12 times per year	2 times per year
Menasha	1	90 Gallon = \$1.00/week	N/A	5 items/stickers per year	Weekly with \$1 sticker
Appleton (proposed)	2	30 Gallon = \$0.50/week 60 Gallon = \$1.00/week 90 Gallon = \$1.50/week	\$100 cart purchase and \$1.50/week per 30 gallons	26 times per year	Weekly with \$4 sticker
Kaukauna	3	Included in property tax levy	Cart purchase only	12 times per year	12 times per year
Neenah	N/A - Currently manual collection	N/A - Currently manual collection	N/A - Currently manual collection	N/A - Currently manual collection	N/A - Currently manual collection

City of Appleton 5 Year Plan

SANITATION FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (Deficit)

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Revenues						
Property Taxes	\$ 2,044,968	\$2,044,968	\$2,044,968	\$2,044,968	\$2,044,968	\$ 2,044,968
Interest Income	20,000	20,000	20,000	20,000	20,000	20,000
Charges for Services	1,115,480	1,119,779	1,126,662	1,133,663	1,140,784	1,148,029
Sale of City Property	1,000	1,000	1,000	1,000	1,000	1,000
Other	9,080	9,088	9,097	9,105	9,114	9,122
Total Revenues	<u>3,190,528</u>	<u>3,194,835</u>	<u>3,201,727</u>	<u>3,208,736</u>	<u>3,215,866</u>	<u>3,223,120</u>
Expenses						
Program Costs	<u>3,456,658</u>	<u>3,587,938</u>	<u>3,715,328</u>	<u>3,847,528</u>	<u>3,984,733</u>	<u>4,127,145</u>
Other Financing Sources (Uses)						
Transfer Out - Capital Projects	-	-	-	-	-	-
Net Change in Equity	(266,130)	(393,103)	(513,601)	(638,793)	(768,868)	(904,025)
Fund Balance - Beginning	<u>1,454,366</u>	<u>1,188,236</u>	<u>795,133</u>	<u>795,133</u>	<u>156,341</u>	<u>(612,527)</u>
Fund Balance - Ending	<u>\$ 1,188,236</u>	<u>\$ 795,133</u>	<u>\$ 281,532</u>	<u>\$ 156,341</u>	<u>\$ (612,527)</u>	<u>\$ (1,516,552)</u>
Working Capital Reserve		21.4%	7.3%	3.9%	-14.8%	-35.7%

Current

City of Appleton 5 Year Plan

SANITATION FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (Deficit)

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Revenues						
Property Taxes	\$ 2,044,968	\$2,044,968	\$2,044,968	\$2,044,968	\$2,044,968	\$ 2,044,968
Interest Income	20,000	20,000	20,000	20,000	20,000	20,000
Charges for Services	1,115,480	1,775,114	1,783,963	1,792,936	1,802,035	1,811,264
Sale of City Property	1,000	1,000	1,000	1,000	1,000	1,000
Other	9,080	9,088	9,097	9,105	9,114	9,122
Total Revenues	<u>3,190,528</u>	<u>3,850,170</u>	<u>3,859,028</u>	<u>3,868,009</u>	<u>3,877,116</u>	<u>3,886,354</u>
Expenses						
Program Costs	<u>3,456,658</u>	<u>3,587,938</u>	<u>3,715,328</u>	<u>3,847,528</u>	<u>3,984,733</u>	<u>4,127,145</u>
Other Financing Sources (Uses)						
Transfer Out - Capital Projects	-	-	-	-	-	-
Net Change in Equity	(266,130)	262,232	143,700	20,480	(107,617)	(240,791)
Fund Balance - Beginning	<u>1,454,366</u>	<u>1,188,236</u>	<u>1,450,468</u>	<u>1,450,468</u>	<u>1,470,949</u>	<u>1,363,332</u>
Fund Balance - Ending	<u>\$ 1,188,236</u>	<u>\$1,450,468</u>	<u>\$1,594,168</u>	<u>\$1,470,949</u>	<u>\$1,363,332</u>	<u>\$ 1,122,541</u>
Working Capital Reserve		39.0%	41.4%	36.9%	33.0%	26.4%

w/ Proposal

City of Appleton 5 Year Plan

SANITATION FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (Deficit)

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Revenues						
Property Taxes	\$ 2,044,968	\$2,044,968	\$2,044,968	\$2,044,968	\$2,044,968	\$ 2,044,968
Interest Income	20,000	20,000	20,000	20,000	20,000	20,000
Charges for Services	1,115,480	1,678,342	1,686,901	1,695,582	1,704,389	1,713,325
Sale of City Property	1,000	1,000	1,000	1,000	1,000	1,000
Other	9,080	9,088	9,097	9,105	9,114	9,122
Total Revenues	<u>3,190,528</u>	<u>3,753,398</u>	<u>3,761,966</u>	<u>3,770,655</u>	<u>3,779,471</u>	<u>3,788,416</u>
Expenses						
Program Costs	<u>3,456,658</u>	<u>3,587,938</u>	<u>3,715,328</u>	<u>3,847,528</u>	<u>3,984,733</u>	<u>4,127,145</u>
Other Financing Sources (Uses)						
Transfer Out - Capital Projects	-	-	-	-	-	-
Net Change in Equity	(266,130)	165,460	46,638	(76,873)	(205,263)	(338,729)
Fund Balance - Beginning	<u>1,454,366</u>	<u>1,188,236</u>	<u>1,353,696</u>	<u>1,353,696</u>	<u>1,276,823</u>	<u>1,071,561</u>
Fund Balance - Ending	<u>\$ 1,188,236</u>	<u>\$1,353,696</u>	<u>\$1,400,334</u>	<u>\$1,276,823</u>	<u>\$1,071,561</u>	<u>\$ 732,831</u>
Working Capital Reserve		36.4%	36.4%	32.0%	26.0%	17.2%

W/ Proposal
Free 35 gal

Proposed Parking Rate Changes for 2019 Budget

Year Rate Implemented	Existing Rate	Proposed Rate	Anticipated Additional Revenue
2015	\$0.20 per hour for meters north of Washington Street	\$0.25 per hour for meters north of Washington Street	\$ 10,000
2011	\$0.75 per hour for all other meters	\$1 per hour for all other meters	\$ 90,000
2016	\$1 < 2 hours \$2 for 2-3 hours \$3 for 3-4 hours \$5 > 4 hours	\$2 < 3 hours \$3 for 3-4 hours \$5 > 4 hours	\$ 50,000
2016	Ramp Permit Fees \$30/month	No proposed changes in 2019	N/A

Proposed increase in fees to help pay for:

1. Upcoming projects including LED lighting, elevator replacement, office remodel and meter replacements
2. PassPort app, credit card fees and software support fees

From: Jim Wedemeyer [<mailto:wiweeds@gmail.com>]
Sent: Tuesday, July 17, 2018 12:44 AM
To: Renee Padgett <Renee.Padgett@Appleton.org>
Subject: RE: PROPERTY INQUIRY FOR 31-3-0201-00 1315 W ROGERS AV

Good Morning Renee,

Thank you for the attached photos. I would like to appeal the snow removal bill for the above referenced property. The sidewalk is more than clear and passable. After receiving RECORD snowfall with ICE underneath the snow some of the removal took some time due to the use of salt. Salt was applied the morning this photo was taken. The City cleared prior to my tenants arriving back home from work that SAME day to clear the snow that had melted. You can tell by looking at the photo that melting had taken place that day.

Tammy Wedemeyer
JTW Associates, LLC

Sent from [Mail](#) for Windows 10

From: [Renee Padgett](#)
Sent: Wednesday, June 27, 2018 10:34 AM
To: wiweeds@gmail.com
Subject: PROPERTY INQUIRY FOR 31-3-0201-00 1315 W ROGERS AV

Tammy:

Thank you for inquiring with the City of Appleton about the special assessment for sidewalk snow. I've attached before and after pictures of the snow event.

Please do not hesitate to call or email me direct if you have further questions.

Renee Padgett

920-832-5592

[City of Appleton](#) | [Public Works](#) | [Engineering](#)





BEFORE - 49-

13.5 RONGERS



AFTER

1315 RODGERS

way open for pedestrian or vehicular travel in such a manner as to annoy or molest any pedestrian thereon, or so as to obstruct or unreasonably interfere with the free passage of pedestrians, motor vehicles or other modes of travel. No person shall stand or remain at or near the entrance to any public or private building in such a manner as to annoy persons entering or leaving or passing such entrance. No person shall stand, sit, lie, remain or otherwise occupy any motor vehicle without permission of the owner.

(b) No kiosk, bulletin board or other decorative object shall be placed upon the street right-of-way except upon benches or other seating facilities provided for such purposes by the City.

(c) Sandwich board/temporary signs may be placed in the street right-of-way in conformance with the City of Appleton Sandwich Board/Temporary Sign Policy. (Code 1965, §5.07(1)(d), Ord 164-07, §1, 12-25-07)

Cross reference(s) – Citation for violation of certain ordinances, § 1-17; schedule of deposits for citation, § 1-18

Sec. 16-10. Snow and ice removal.

(a) Every person shall, no later than thirty-six (36) hours following cessation of a snowfall, remove all snow and/or ice from the entire width of the sidewalk along the entire perimeter of the premises owned or occupied by him, including any handicap access ramps along the perimeter of the premises; provided that, immediately after the accumulation of ice on such sidewalk, it shall be treated with sand, salt or other substance to prevent it from being slippery. The ice shall continue to be so treated in such a manner as to prevent the ice from being dangerous until it can be removed and shall then be promptly removed. If the owner or occupant of such premises shall fail to remove and keep removed, such snow and ice or to sprinkle a sidewalk as required, the work shall be done under the direction of the Common Council and the expenses thereof made a special tax upon the lot along the entire perimeter of where such work was done.

(b) No person shall remove or cause to be removed any snow or ice from his premises, residence, parking lot, parking area, business property or other area onto any public right-of-way or property. Snow removed from public sidewalks shall not be stored in any manner which will obstruct or limit vehicular or pedestrian vision, movement or access. Snow accumulations on sidewalks and handicap ramps resulting from street snow plowing operations shall be removed by the owner of the abutting premises in accordance with the provisions of this section. In those instances where insufficient space exists between the sidewalk and street for the storage of all snow removed, it shall be stored on the abutting premises. (Ord 25-17, §1, 3-21-17)

(c) The deposit of any snow or ice upon any sidewalk alley or street of the city contrary to the provisions of this section is a nuisance, and in addition to the penalty provided for violation of this chapter, the City may summarily remove any snow or ice so deposited and cause the cost of the removal to be charged to the owner of the property from which the snow or ice has been removed. (Code 1965, §5.10; Ord 155-10, §1, 10-26-10; Ord 98-13, §1, 11-26-13)

Cross reference(s) – Citation for violation of certain ordinances, § 1-17; schedule of deposits for citation, § 1-18.

Sec. 16-11. Compliance with City plans and specifications.

All streets and alleys shall be graded, graveled, paved or improved, all sidewalks shall be constructed or rebuilt, and all underground utilities in public streets, alleys and public grounds, all bridges, and all other public works of any kind whatever shall be built, constructed, erected or completed according to the plans and specifications kept on file in the office of the Director of Public Works. Such work shall be done in a manner and of the materials the specifications prescribe. Said work shall be completed in accordance with the requirements set forth in the City's *Temporary Traffic Control Manual for Street Construction and Maintenance Operations in the City of Appleton*, latest edition. (Code 1965, §5.06; Ord 143-05, §1, 12-13-05)

Sec. 16-12. Work in public right-of-way – permit.

(a) **Administrative authority.** Permits shall be issued by the Engineering Division of the Department of Public Works.

(b) **Fee; commencement of work without permit.**

- (1) An established permit fee in the amount which is on file in the Department of Public Works shall be paid for each permit issued under this section. If work is commenced before a permit is obtained and the permit request is denied, the Director of Public Works shall order the work ceased or the condition removed until a permit is obtained, for which the applicant shall pay a fee of four (4) times the established fee.
- (2) If a permit is denied, the Director of Public Works or the Common Council may cause any offending conditions to be removed or corrected and the expense thereof charged to the person responsible.

(c) **Application; issuance.** Permits may be applied

2017/2018

ADDRESS	Official End of Storm	36 Hour Time	Cleared and/or salted	Fee
1400 E. Amelia Street	1/31/2017 @ 9:00 AM	2/1/2017 @ 9:00 PM	2/6/2017	\$ 75.00
49-51 Valerie Drive	1/31/2017 @ 9:00 AM	2/1/2017 @ 9:00 PM	2/6/2017	\$ 75.00
703 E. Goodall Street	1/31/2017 @ 9:00 AM	2/1/2017 @ 9:00 PM	2/3/2017	\$ 75.00
1315 W. Rogers Avenue	4/16/2018 @ 11:00 AM	4/17/2018 @ 11:00 PM	4/22/2018	\$ 75.00

Paula Vandehey

From: sarah@seeingstarsinc.com
Sent: Wednesday, July 11, 2018 2:07 PM
To: Paula Vandehey
Subject: Hey Daisy Appleton Sidewalk Sale

Hi there.

Here is a letter to request permission to host an extra day of our sidewalk sale! Is there a chance this would get denied? When I was looking at dates I realized that Wednesday before we would start is the day you would be voting. Would we just submit our payment and insurance info ahead of time? Let me know if there is anything I missed in the letter below and please confirm receipt of the letter.

To whom it may concern:

We are writing to request permission to host a Sidewalk Sale for an extra day during the Appleton Downtown Sidewalk Sale for Mile of Music (Saturday, Aug 4th). The additional day we would be looking to add is Friday, August 3rd. We are making this request because a Sidewalk Sale is actually a ton of work for a retailer so if we are going to set it up for one day it would be more cost effective from a labor standpoint for us to run the sale longer and in turn reach more customers.

Thank you for your time,
Sarah Hickey
Owner
Hey daisy Inc.

Sarah Hickey

Owner
Seeing Stars Inc./ Hey Daisy



DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric Lom, City Traffic Engineer
Date: July 18, 2018
Re: Parking restriction change on Eighth Street, east of Linwood Avenue (N side)
Follow-Up to Six-Month Trial Period

The Traffic Section was contacted by a representative from the R. Sabee Company regarding a parking issue on the north side of Eighth Street, just east of Linwood Avenue. They requested that the existing two-hour parking zone be eliminated.

Based on a review of the historical documents associated with this parking restriction, we were able to determine that it had been instituted at the request of the R. Sabee Company in 1983 as a way of ensuring customer/visitor parking near their office. Based on this information, we instituted a 6-month trial to test the changes (remove the restriction).

We have received no negative feedback from the neighborhood regarding this change. As such, we recommend making the change permanent.

To accomplish this, the following ordinance action is required:

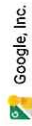
1. **Repeal Ord. 83-42:** "Parking be restricted to two hours on the north side of Eighth Street from 79' east of Linwood Avenue east for 53'."

Google Maps 409 W College Ave



Image capture: Sep 2017 © 2018 Google

Appleton, Wisconsin



Google, Inc.

Street View - Sep 2017





"...meeting community needs...enhancing quality of life."

Effective Date: 10-15-2014

GUIDELINES for Signs in the Street Right-of-Way

These guidelines have been established to determine which signs may be administratively approved to be installed within the street right-of-way. Requests for signs not meeting these requirements will be denied. Appeals will be to the Common Council through the Municipal Services Committee.

GROUND SIGNS

No ground signs may be installed within the street right-of-way.

PROJECTING SIGNS/AWNINGS

Projecting signs meeting the following criteria may be administratively approved to be installed within the street right-of-way:

1. Minimum clearance of 10 feet between the bottom of the sign and the normal grade.
2. Maximum projection of 4 feet into the street right-of-way.
3. Maximum size of sign within the street right-of-way is 35% of the wall size abutting the street frontage, or 350 square feet, whichever is less.
4. Maximum size of a changeable copy sign within the street right-of-way is 48 square feet.

BANNERS

See Banner Policy

SANDWICH BOARD SIGNS

See Sandwich Board Sign Policy

SPECIFICATIONS

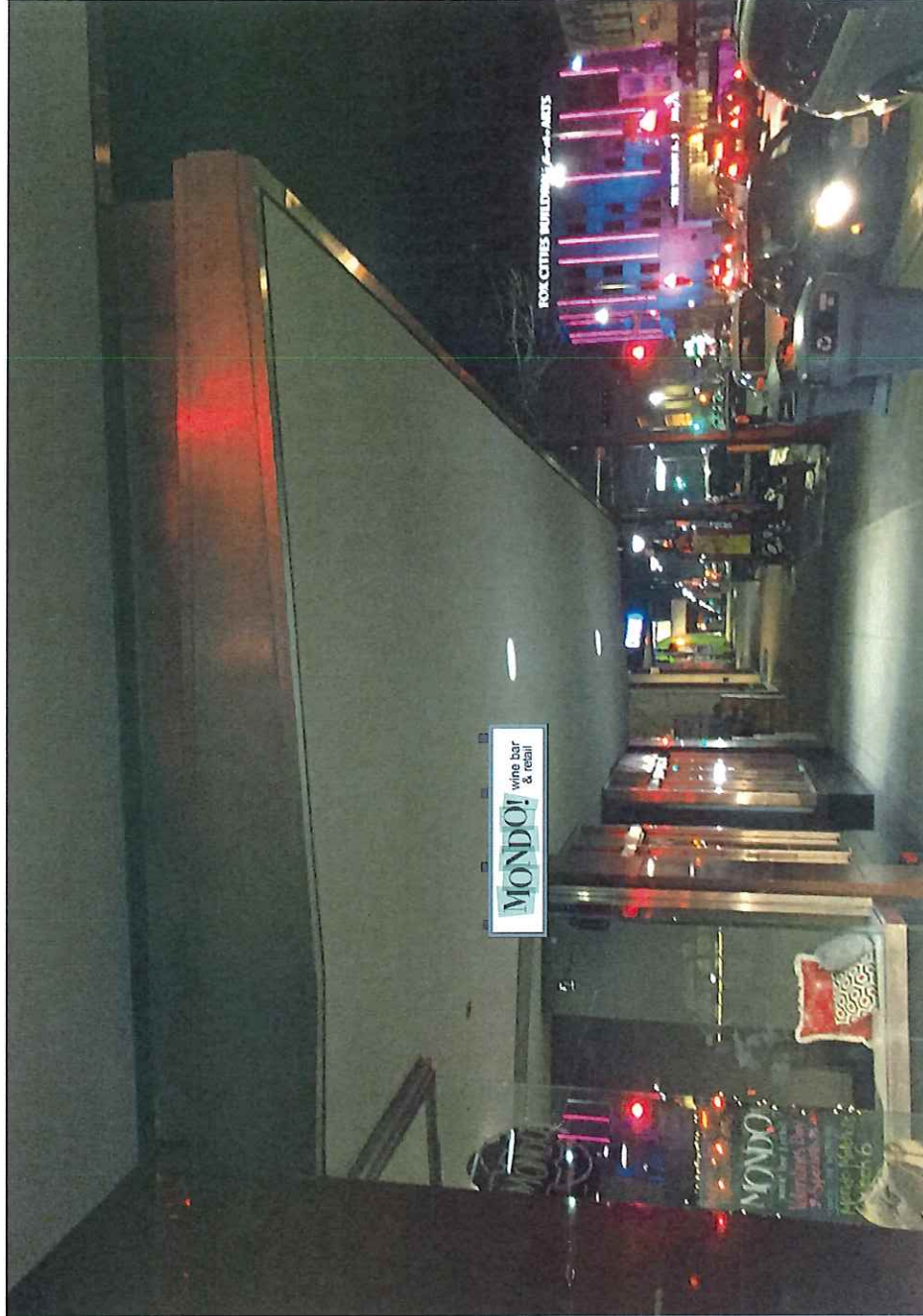
QUANTITY: 1
FINISHES: D/F
IMAGE: CABINET W/1" RETAINERS
ILLUMINATION: LED (WHITE)
GLASS: POLYCARBONATE
THICKNESS: 3/16" 3630 WITH LAMINATION
ILLUMINATION: FLAG MOUNT
INSTALLATION: PRODUCE & INSTALL
AREA: 4.86 SQFT

1 Color Digital Print
 Cabinet - Brushed Aluminum

Color Logo Required

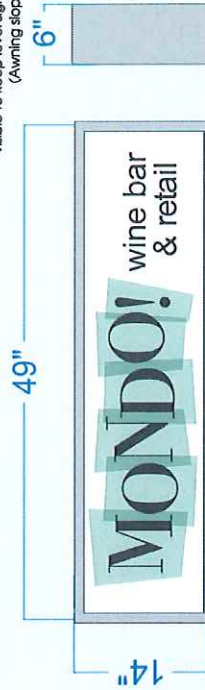
NOTE: If clean vector art can not be provided by client, a charge will be applied to cost of project.

Signage Required



Side View

Mounting Brackets (not shown) will be visible to keep level sign with ground. (Awning slopes)



Underclearance Approx - 8' 5"

NIGHT VIEW



FOX CITIES SIGN & LIGHTING

1125D W. Tuckaway Ln.
 Menasha, WI 54952
 T: 920-378-3515
 F: 920-221-3243
 FoxCitiesSign.com
 Sales@FoxCitiesSign.com



PROJECT NO: 2760.6d
Client: Mondo!
Placement: building Awning
Job Location: 111 E. College
 Appleton, WI
Salesperson: Sara
Date: 7-10-2018
Artist: Dana

© 2017 Fox Cities Sign & Lighting Services, LLC
 This drawing is a property of Fox Cities Sign & Lighting Services, LLC. The borrower agrees to not use this drawing for any other project without the express written permission of Fox Cities Sign & Lighting Services, LLC for design time and effort.

Color Approval Required

Client Approval:

Date:



Ask Us About The Latest
 Energy Efficient Options

*Proof is an approximate simulation that may vary from final production