



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Fox Cities Transit Commission

Wednesday, May 23, 2018

2:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[18-0754](#) Approval of minutes from previous meeting

Attachments: [MeetingMinutes 04-25-18.pdf](#)

4. **Public Hearings/Apearances**

[18-0756](#) Public Participation on Agenda Items

5. **Action Items**

[18-0757](#) Approval of Payments

Attachments: [April 2018 Check Register.pdf](#)
[April 2018 P-Card Statement.pdf](#)

[18-0759](#) Approve Tire Leasing Contract with Goodyear Tire Company

Attachments: [FCTC tire leasing contract memo.pdf](#)

6. **Information Items**

[18-0760](#) Transit Road Supervisor Introduction

[18-0761](#) Marketing Update

[18-0762](#) Financial Report

Attachments: [April 2018 FCTC Monthly Income Statement.pdf](#)
[April 2018 FCTC Monthly Income Statement PT.pdf](#)

[18-0765](#) Ridership and Revenue

Attachments: [April 2018 Ridership and Revenue.pdf](#)

[18-0763](#) Extension of Running Inc. Contract

[18-0766](#) Intelligent Transit System Program Update

[18-0767](#) Trolley Update

[18-0768](#) Paratransit Services

[18-0769](#) Flag Day Parade Entry

[18-0770](#) Pending Items Discussion

Attachments: [Pending Items.pdf](#)

[18-0771](#) Request for Future Agenda Items

7. Next Meeting Dates & Time

- June 13, 2018, 2:00 PM
- June 27, 2018, 2:00 PM
- July 11, 2018, 2:00 PM
- July 25, 2018, 2:00 PM

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Fox Cities Transit Commission

Wednesday, April 25, 2018

3:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 12 - Kasimor, Vice Chair Buckingham, Nau, Dearborn, Schroeder, Wurdinger, Brown, Wilson, Dexter, VandeHey, Lobner and Martin

Excused: 1 - Detienne

3. Approval of minutes from previous meeting

[18-0561](#)

Approval of minutes from previous meeting

Attachments: [MeetingMinutes 3-28-18.pdf](#)

Commissioner Buckingham moved, seconded by Commissioner Dearborn, that the Minutes be approved. Voice Vote. Motion Carried.

4. Public Hearings/Apearances

[18-0562](#)

Public Participation on Agenda Items

There was no public participation on the agenda items.

5. Action Items

[18-0565](#)

Accept Federal Transit Administration Section 5339 Discretionary Grant funds of \$350,506

Attachments: [FCTC Grant acceptance memo 5339 - 2018.pdf](#)

Commissioner Schroeder moved, seconded by Commissioner Dearborn, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[18-0566](#) Resolution FCTC 18-01 Authorization of Grant Application for Volkswagen Mitigation Plan Grant

Attachments: [Memo to support Resolution FCTC 18-01.pdf](#)
[Resolution FCTC 18-01 for Authorization of Grant Application.pdf](#)

Aldersperson Martin moved, seconded by Commissioner Brown, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

6. Information Items

[18-0563](#) Election of Chair and Vice-Chair, Meeting Date and Time, Designate Ron McDonald as the Contact Person for the Commission

This action item was moved to information items.

Aldersperson Lobner elected as Chairman and Commissioner Buckingham elected as Vice-Chairman. Meeting dates will be the second and fourth Wednesday of each month at 2:00 PM.

[18-0564](#) Approval of Payments

Attachments: [March 2018 Check Register.pdf](#)
[March 2018 P-Card Statement.pdf](#)

This action item was moved to information items.

Aldersperson Martin moved, seconded by Commissioner Wurdinger, that the Report Action Item be approved. Voice Vote. Motion Carried.

[18-0567](#) Financial Report

Attachments: [March 2018 FCTC Monthly Income Statement.pdf](#)
[March 2018 FCTC Monthly Income Statement PT.pdf](#)

This Presentation was presented.

[18-0568](#) Ridership and Revenue

Attachments: [2018 Ridership and Revenue.pdf](#)

This Presentation was presented.

[18-0569](#) Key Performance Indicators

Attachments: [2018 Q1 KPI.pdf](#)

This Presentation was presented.

[18-0570](#)

Pending Items

Attachments: [Pending Items.pdf](#)

This Presentation was presented.

[18-0571](#)

Request for Future Agenda Items

This Presentation was presented.

7. Next Meeting Date & Time - To be determined

Next meeting date - May 23, 2018 2:00 PM

8. Adjournment

A motion was made by Alderperson Martin, seconded by Commissioner Nau, that this meeting was adjourned. The motion carried unanimously.

Check Register with General Ledger Accounts
Check Date 04/01/18 thru 04/30/18

Page - 1
Date - 05/15/18

Check No.	Check Date	Payee Number	Payee Name	Voucher Number	Explanation -Remark-	Payment Amount	Bus. Unit	Obj Acct	Sub	Subl	Voucher Amount	Dis Take
534554	04/04/18	95126	EJ ARENA SPORTS,	381500	uniforms	25.00-	5840	6321	1		25.00	
total											25.00	
534560		252304	GENFARE, DIVISION	381445	S/A, COIN CASHBOX	1,055.54-	580	2160			1,055.54	
total											1,055.54	
534566		79089	JP GRAPHICS, INC.	381506	vtii basic tix	438.00-	5850	6320	2		438.00	
total											438.00	
534583		288606	POMP'S TIRE - APP	381449	Transforce HT F18975	2,362.76-	580	2160			524.00	
				381450	12R22.5/16 F/S 561		580	2160			1,576.76	
				381451	LT22/75R16/10 TRANSF		580	2160			262.00	
total											2,362.76	
534586		313461	RED SHOES PR, INC	381493	March Services	3,092.75-	580	2160			3,092.75	
total											3,092.75	
534653	04/11/18	35828	DEPARTMENT OF WOR	381669	mar reimb unemploy b	1,772.85-	5840	6155			1,402.85	
total											1,402.85	
534664		35641	GARROW OIL CORPOR	381655	#2 Ultra low sulfur	15,120.27-	580	2160			15,120.49	
				381655	#2 Ultra low sulfur		5840	6322			.22-	
total											15,120.27	
534679		196091	KWIK TRIP, INC	381679	fuel	2,548.13-	5820	6322			180.12	
				381679	fuel		5840	6322			2,434.86	
				381679	fuel		5840	6322			66.85-	
total											2,548.13	
534751	04/18/18	58712	AT&T	381738	4/18 security system	684.06-	5810	6413	7		273.57	
total											273.57	
534755		182019	CALUMET COUNTY DE	381697	march services/fares	1,030.03-	5860	4875		1818	478.40-	
				381697	march services/fares		5860	6408		1818	1,508.43	
total											1,030.03	
534756		35801	CALUMET COUNTY TR	381742	balance state assist	43,527.04-	580	2470			5,684.00	
				381742	balance federal assi		580	2470			5,218.00	
				381742	excess local share		580	2470			32,418.66	
				381742	excess local share		580	2470			206.38	
				381742	excess local share		580	2470				
total											43,527.04	
534762		23940	CITY OF KAUKAUNA	381746	state/federal balanc	34,543.70-	580	2470			14,667.00	
				381746	state/federal balanc		580	2470			15,620.83	
				381746	state/federal balanc		580	2470			4,255.87	
total											34,543.70	
534763		14488	CITY OF MENASHA	381747	balance state assist	59,358.71-	580	2470			24,965.00	
				381747	balance federal assi		580	2470			26,588.59	
				381747	excess local share		580	2470			7,805.12	
				381747	excess local share		580	2470				
				381747	excess local share		580	2470				
total											59,358.71	
534764		14111	CITY OF NEENAH	381748	balance state assist	124,423.81-	580	2470			51,494.00	
				381748	balance federal assi		580	2470			54,841.81	
				381748	excess local share		580	2470			17,267.53	
				381748	excess local share		580	2470			820.47	

Check No.	Check Date	Payee Number	Payee Name	Voucher Number	Explanation -Remark-	Payment Amount	Bus. Unit	Obj Acct	Sub	Subl	Voucher Amount	Dis Take
534764	04/18/18	14111	CITY OF NEENAH	381748	excess local share	124,423.81-	580	2470				
total											124,423.81	
534774		162886	FOX VALLEY CAB	381701	nw dar	9,219.00-	5860	4875		1813	2,394.00-	
				381701	nw dar		5860	4875		1813	206.50-	
				381701	nw dar		5860	4875		1813	472.50-	
				381701	nw dar		5860	6408		1813	9,576.00	
				381701	nw dar		5860	6408		1813	826.00	
				381701	nw dar		5860	6408		1813	1,890.00	
total											9,219.00	
534780		17806	KOBUSSEN BUSES, L	381702	rural fares	59,290.18-	5860	4875		1809	4,176.00-	
				381702	rural fares		5860	6408		1809	17,581.88	
				381703	mar sheltered worksh		5860	6408		1808	45,884.30	
total											59,290.18	
534791		257341	NATIONWIDE TRUST	381770	pehp plan contributi	5,245.55-	5840	6114			2,734.26	
				381770	pehp plan contributi		5840	6115			2,511.29	
total											5,245.55	
534792		116759	NEW HOPE CENTER,	381709	march service	18,911.93-	5860	6408		1815	18,911.93	
total											18,911.93	
534793				381771	excess local share	2,009.93-	580	2470			2,009.93	
total											2,009.93	
534800		13346	OUTAGAMIE COUNTY	381776	balance state assist	358,895.01-	580	2470			110,003.00	
				381776	balance federal assi		580	2470			101,235.00	
				381776	excess local share		580	2470			143,602.92	
				381776	excess local share		580	2470			3,483.88	
				381776	excess local share		580	2470			570.21	
total											358,895.01	
534809		246271	RUNNING, INC.	381784	VTII Premium	185,225.30-	580	2130			9,114.00	
				381784	VTII Agency		580	2132			20,722.00	
				381784	Local Share of Agenc		580	2132				
				381784	VTII Basic		580	2133			8,664.00	
				381784	Local Share of Agenc		5850	4230				
				381784	Tickets		5850	4875		1805	38,500.00-	
				381784	VTII Cash Fares		5850	4875		1805	4,436.00-	
				381784	VT II		5850	6408		1805	148,090.65	
				381784	Fuel Escalator		5850	6408				
				381784	Elderly Fares		5860	4875		1806	1,036.00-	
				381784	Sunday Fares		5860	4875		1807	1,012.00-	
				381784	Elderly		5860	6408		1806	4,182.85	
				381784	Sunday		5860	6408		1807	1,485.80	
				381785	Connector Tickets		580	2131			2,722.00	
				381785	Agency Local Share		580	2131			462.00	
				381785	Agency Local Share		5860	4230		1819	462.00-	
				381785	Connector ESA Fares		5860	4875		1820	1,088.00-	
				381785	Connector ESH Fares		5860	4875		1819	6,414.00-	
				381785	ESA Ticket Revenue		5860	4875		1820	592.00-	
				381785	ESH Ticket Revenue		5860	4875		1819	2,130.00-	
				381785	Connector ESA		5860	6408		1820	8,610.00	
				381785	Connector ESH		5860	6408		1819	36,454.40	
				381785	Fuel escalator/deesc		5860	6408		1819		
				381786	ochst march service		5860	6408		1810	387.60	
total											185,225.30	
534820		93981	TOWN OF BUCHANAN	381801	balance state assist	20,268.28-	580	2470			8,299.00	
				381801	balance federal assi		580	2470			8,838.11	
				381801	excess local share		580	2470			3,131.17	
				381801	excess local share		580	2470				
				381801	excess local share		580	2470				

Check No.	Check Date	Payee Number	Payee Name	Voucher Number	Explanation -Remark-	Payment Amount	Bus. Unit	Obj Acct	Sub	Subl	Voucher Amount	Dis Take
total											20,268.28	
534821		20538	TOWN OF GRAND CHU	381802	balance state assist	202,219.71-	580	2470			81,084.00	
				381802	balance federal assi		580	2470			86,356.16	
				381802	excess local share		580	2470			34,779.55	
				381802	excess local share		580	2470				
				381802	excess local share		580	2470				
total											202,219.71	
534828		37604	VILLAGE OF FOX CR	381812	balance state assist	76,093.99-	580	2470			30,334.00	
				381812	balance federal assi		580	2470			32,305.98	
				381812	excess local share		580	2470			13,316.20	
				381812	excess local share		580	2470			137.81	
				381812	excess local share		580	2470				
total											76,093.99	
534829		17890	VILLAGE OF KIMBER	381813	balance state assist	25,094.68-	580	2470			10,130.00	
				381813	balance federal assi		580	2470			10,788.67	
				381813	excess local share		580	2470			4,176.01	
				381813	excess local share		580	2470				
				381813	excess local share		580	2470				
total											25,094.68	
534830		7915	VILLAGE OF LITTLE	381814	balance state assist	25,193.52-	580	2470			10,686.00	
				381814	balance federal assi		580	2470			11,380.86	
				381814	excess local share		580	2470			3,126.66	
				381814	excess local share		580	2470				
				381814	excess local share		580	2470				
total											25,193.52	
534835		7780	WINNEBAGO COUNTY	381819	balance state assist	136,668.83-	580	2470			46,616.00	
				381819	balance federal assi		580	2470			42,820.00	
				381819	excess local share		580	2470			47,172.24	
				381819	excess local share		580	2470			60.59	
				381819	excess local share		580	2470				
total											136,668.83	
534862	04/25/18	5418	APPLETON DOWNTOWN	381878	security guard progr	13,500.00-	5840	6408			13,500.00	
total											13,500.00	
534866		15755	BAYCOM, INC.	381879	radio parts	25.25-	5820	6804	1		25.25	
total											25.25	
534870		123748	CINTAS CORPORATIO	381883	mats	532.37-	5830	6451			39.59	
total											39.59	
534876		95126	EJ ARENA SPORTS,	381887	uniforms	124.00-	5840	6321	1		124.00	
total											124.00	
534878		7051	ENTERPRISE SYSTEM	381888	conf phone	45,284.25-	5810	6327			1,034.75	
total											1,034.75	
534879		182561	ERGOMETRICS & APP	381891	start operator test	450.00-	5810	6205			450.00	
total											450.00	
534890		217365	GARROW OIL MARKET	381901	kerosene	162.59-	5820	6309	1		162.59	
total											162.59	
534891		252304	GENFARE, DIVISION	381848	S/A, PRINTER - TRIM	3,599.63-	580	2160			3,209.31	
				381849	S/A, CARD CASSETTE		580	2160			335.54	
				381849	S/A, CARD CASSETTE		5820	6326			.01-	

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Date - 05/15/18

Check No.	Check Date	Payee Number	Payee Name	Voucher Number	Explanation -Remark-	Payment Amount	Bus. Unit	Obj Acct	Sub	Subl	Voucher Amount	Dis Take
534891	04/25/18	252304	GENFARE, DIVISION	381850 381850	Key Medeco MB 174 Key Medeco MB 174	3,599.63-	580 5820	2160 6418			54.78 .01	
total											3,599.63	
534907		18850	LAKESHORE CLEANER	381904 381905 381906	snow removal snow removal snow removal	8,371.27-	5830 5830 5830	6440 6440 6440			112.82 1,063.81 180.00	
total											1,356.63	
534910		18438	LEVENHAGEN OIL CO	381860	#2 Ultra Low Sulfur	35,568.44-	580	2160			16,219.44	
total											16,219.44	
534948		37022	WE ENERGIES	382008 382008 382008 382008 382008 382008	7216-827-232 Elec 7216-827-232 Gas 5028-442-903 5070-604-479 0425-072-359 6404-083-107	39,072.95-	5810 5810 5810 5810 5810 5810	6413 6413 6413 6413 6413 6413	1 2 1 2 1 2		1,235.16 250.11 5,784.33 1,922.32 502.15 15.44	
total											9,709.51	
534952		112820	WG, INC.	381934	glaval graphics	2,985.85-	5820	6326			2,985.85	
total											2,985.85	
534967		315361	STAVER, JASON	381947	cdl temps	40.00-	5810	6303			40.00	
total											40.00	
total											462,785.31	



J.P.Morgan

Spend Analysis by Merchant

Run Date: 05/15/2018
Report ID: 10013

Posting Date: 03/27/2018 - 04/26/2018

VALLEY TRANSIT
100 N APPLETON
APPLETON, WI 54911-4799 USA

Merchant Name	Amount		Amount % Of		Average		Count % Of	
	Amount	Total	Amount	Total	Amount	Total	Count	Total
ACCURATE ALIGNMENT AND	11,229.11	32.51	11,229.11	32.51	11,229.11	32.51	1	1.00
NEW FLYER INDUSTRIES C	7,738.12	22.40	7,738.12	22.40	2,579.37	22.40	3	3.00
AUTOMOTIVE SUPPLY CO	4,834.24	18.75	4,834.24	18.75	142.18	18.75	34	34.00
HARTLAND LUBRICANTS AN	4,028.40	11.66	4,028.40	11.66	4,028.40	11.66	1	1.00
PROTANIC INC	1,250.00	3.62	1,250.00	3.62	1,250.00	3.62	1	1.00
SQU*SQ *QUICK PRINT CE	854.84	2.47	854.84	2.47	427.42	2.47	2	2.00
SAFETY KLEEN SYSTEMS B	698.32	2.02	698.32	2.02	698.32	2.02	1	1.00
PETERBILT WI APPLETON	481.84	1.39	481.84	1.39	160.61	1.39	3	3.00
FELDMANN INC	300.00	0.87	300.00	0.87	300.00	0.87	1	1.00
JIMMY JOHNS # 446	232.75	0.67	232.75	0.67	232.75	0.67	1	1.00
SAMS CLUB #6321	168.30	0.49	168.30	0.49	84.15	0.49	2	2.00
FVTC FINANCIAL SERVICE	150.00	0.43	150.00	0.43	150.00	0.43	1	1.00
QUILL CORPORATION	147.32	0.43	147.32	0.43	49.11	0.43	3	3.00
TCAW OCC HEALTH	147.00	0.43	147.00	0.43	147.00	0.43	1	1.00
NORTHERN MUSICAST INC	135.00	0.39	135.00	0.39	135.00	0.39	1	1.00
VW GRAINGER	99.00	0.29	99.00	0.29	99.00	0.29	1	1.00
TRUDIGITAL	98.00	0.28	98.00	0.28	98.00	0.28	1	1.00
AMAZON MKTPLACE PMTS	72.36	0.21	72.36	0.21	24.12	0.21	3	3.00
AIRGASS NORTH	51.12	0.15	51.12	0.15	51.12	0.15	1	1.00
STARBUCKS STORE 09379	50.85	0.16	50.85	0.16	25.43	0.16	2	2.00
FASTENAL COMPANY01	40.55	0.12	40.55	0.12	40.55	0.12	1	1.00
STEIN'S GARDEN & HOME	38.97	0.11	38.97	0.11	38.97	0.11	1	1.00
SAMSClub #6321	36.99	0.11	36.99	0.11	36.99	0.11	1	1.00
SHOPKO 15 00100156	8.98	0.03	8.98	0.03	8.98	0.03	1	1.00
SHOPKO 33 00100339	3.99	0.01	3.99	0.01	3.99	0.01	1	1.00
Total	32,896.05	100.00	476.75	69	476.75	69	69	69.00



May 17, 2018

To: Fox Cities Transit Commission

From: Ron McDonald, General Manager

Subject: Authorization to award a contract to Goodyear Tire & Rubber Company to lease tires for Valley Transit revenue vehicles.

Background:

Valley Transit is asking for authorization to award a five year contract to Goodyear Tire & Rubber Company to lease tires for Valley Transit revenue vehicles. The current contract with Pumps to purchase tires expired at the end of 2017. As required by the Federal Transit Administration, Valley Transit solicited quotes for provision of tire services and was able to obtain an advantageous contract by leasing versus buying tires. Below is a summation of the quotes received:

Annual \$ based on estimated mileage					
		Pumps	Rays Tires	BridgeStone	Good Year
305/70R22.5-L	2018	No Bid	\$89,480.66	\$38,183.74	\$36,324.89
	2019	No Bid	\$92,250.30	\$39,328.88	\$36,324.89
	2020	No Bid	\$96,085.19	\$40,511.31	\$37,049.26
	2021	No Bid	\$100,079.86	\$41,725.69	\$38,529.95
	2022	No Bid	\$105,352.83	\$42,977.35	\$40,074.55

Annual \$ based on estimated mileage					
		Pumps	Rays Tires	BridgeStone	Good Year
LT225/75R16-E	2018	No Bid	\$1,494.60	\$777.44	\$636.94
	2019	No Bid	\$1,541.43	\$800.65	\$636.94
	2020	No Bid	\$1,604.56	\$824.68	\$649.56
	2021	No Bid	\$1,671.75	\$849.52	\$675.62
	2022	No Bid	\$1,759.31	\$874.97	\$702.50

Valley Transit's most recent three year annual average cost of purchasing tires is approximately \$53,000. Based on an average annual cost of the Good Year contract, Valley Transit anticipates a 29% savings. Valley Transit has sufficient funds in the 2018 budget for the contract.

Recommendation: Authorize Valley Transit to award the contract for tire leasing services to Goodyear Tire & Rubber Company.

City of Appleton
VALLEY TRANSIT INCOME STATEMENT
For four months Ending April 30, 2018

Description	Month of April Actual	Prior Year April	YTD As of April Actual	Prior YTD April	2018 Amended Budget	2018 % of Total Budget
REVENUES						
Bus Fare Revenue	63,835	105,592	280,925	268,139	943,218	29.78%
Paratransit Fare Revenue	59,948	57,235	240,461	236,542	749,330	32.09%
Total Fare Revenue	123,783	162,827	521,386	504,681	1,692,548	30.80%
Other Charges for Service	7,410	-	22,145	19,854	55,000	40.26%
Other Revenues	-	1,736	8,054	5,540	14,000	57.53%
TOTAL REVENUES	131,193	164,563	551,585	530,075	1,761,548	31.31%
EXPENSES BY LINE ITEM						
Regular Salaries & Labor pool alloc	187,043	192,534	760,668	745,981	2,797,847	27.19%
Call Time	-	-	-	-	-	0.00%
Overtime	25,542	12,614	61,428	70,994	68,522	89.65%
Incentive Pay	-	-	-	-	315	0.00%
Other Compensation	93	776	1,000	1,471	-	-
Fringes	77,250	74,669	294,981	285,166	1,161,711	25.39%
Unemployment Compensation	1,403	2,859	3,503	9,312	-	-
Salaries & Fringe Benefits	291,331	283,452	1,121,580	1,112,924	4,028,395	27.84%
Training & Conferences	85	51	1,270	461	27,000	4.70%
Employee Recruitment	1,151	1,456	1,438	2,191	3,200	44.94%
Parking Permits	65	-	65	150	360	0.00%
Office Supplies	569	158	1,005	2,357	5,000	20.10%
Subscriptions	98	98	219	625	1,904	11.50%
Memberships & Licenses	341	251	5,696	5,531	5,947	95.78%
Postage & Freight	52	854	888	1,053	4,300	20.65%
Awards & Recognition	242	-	297	15	878	33.83%
Food & Provisions	135	331	341	969	1,170	29.15%
Insurance	15,641	22,718	62,565	115,616	227,006	27.56%
Insurance dividend & return of surplus	-	-	-	(45,714)	-	0.00%
Depreciation Expense	50,568	56,106	202,273	224,422	606,818	33.33%
Administrative Expenses	68,947	82,023	276,057	307,676	883,583	31.24%
Landscape Supplies	-	-	-	-	3,000	0.00%
Shop Supplies & Tools (& misc)	1,377	712	10,562	6,084	51,720	20.42%
Printing & Reproduction	952	652	9,733	3,544	27,136	35.87%
Uniforms	204	387	1,634	829	5,000	32.68%
Gas Purchases	33,888	25,366	135,120	119,109	605,000	22.33%
Safety Supplies	-	-	555	-	500	111.00%
Vehicle & Equipment Parts	25,757	23,987	79,210	67,688	237,700	33.32%
Miscellaneous Equipment	1,412	-	19,311	2,785	18,100	106.69%
Signs	-	-	-	-	2,000	0.00%
Supplies & Materials	63,590	51,104	256,125	200,039	950,156	26.96%
Accounting/Audit	-	-	-	-	11,500	0.00%
Bank Services	-	160	626	658	3,000	20.87%
Consulting Services	-	-	-	-	61,364	0.00%
Collection Services	199	348	766	967	4,600	16.65%
Contractor Fees	271,429	267,345	1,133,200	1,119,737	3,579,941	31.65%
Temp Help	543	-	543	(434)	5,000	10.86%
Advertising	330	2,274	1,250	7,556	50,309	2.48%

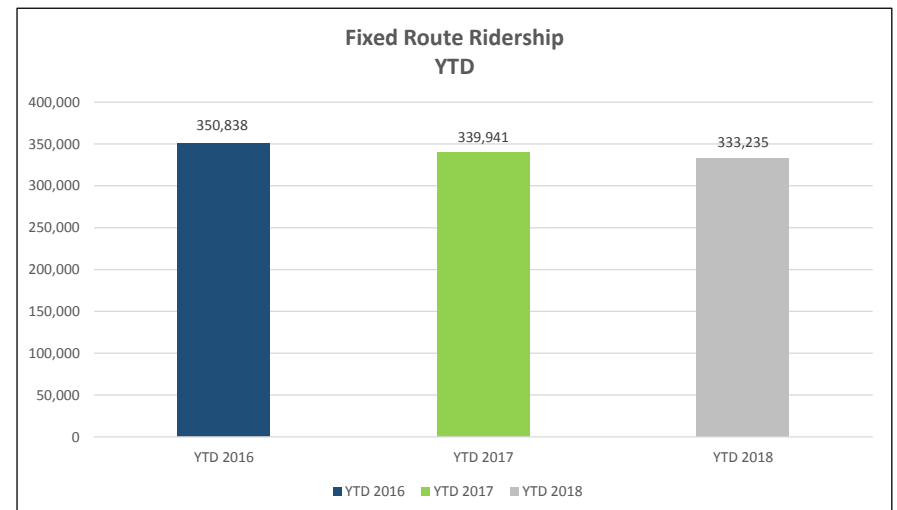
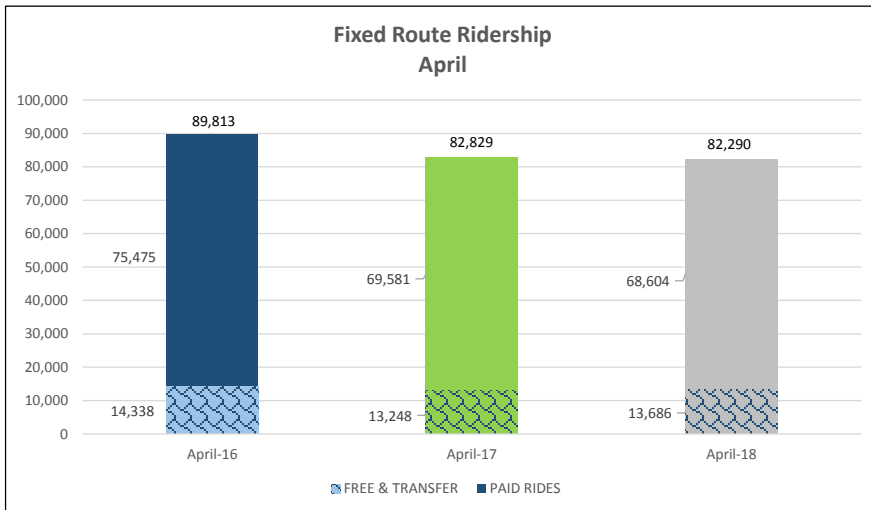
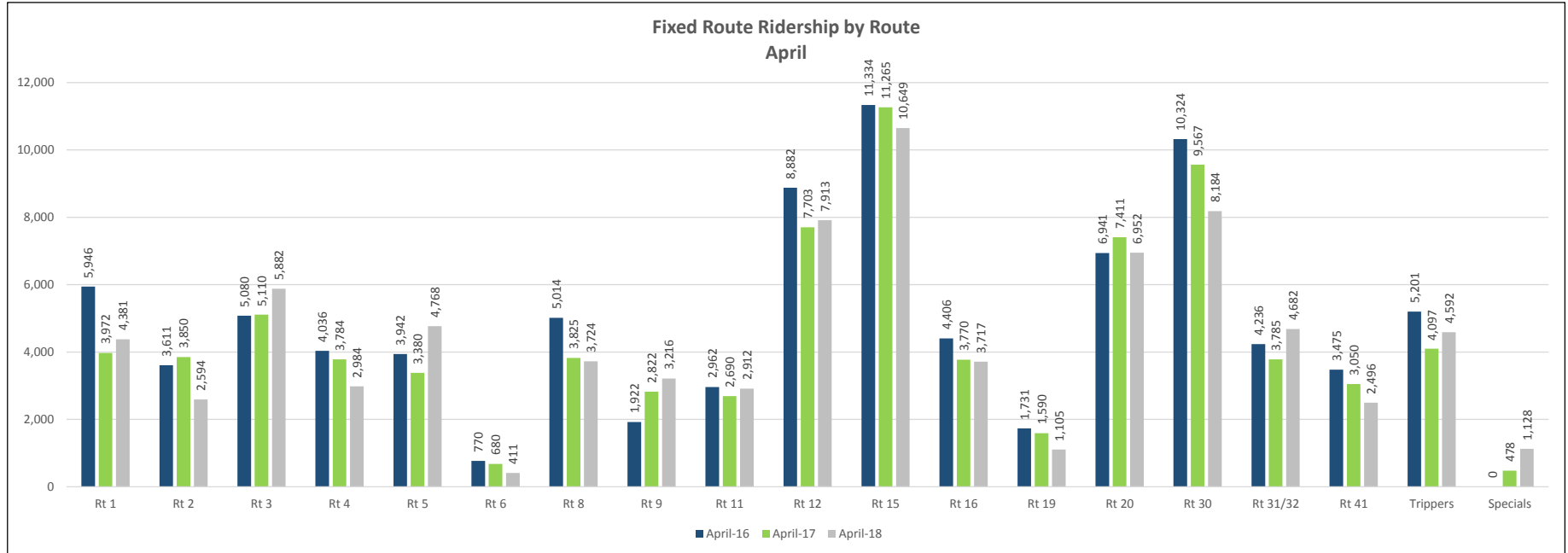
City of Appleton
VALLEY TRANSIT INCOME STATEMENT
For four months Ending April 30, 2018

Description	Month of April Actual	Prior Year April	YTD As of April Actual	Prior YTD April	2018 Amended Budget	2018 % of Total Budget
Health Services	884	1,713	1,632	3,050	9,200	17.74%
Snow Removal Services	1,357	2,567	8,310	10,271	15,000	55.40%
Laundry Services	803	-	1,377	813	6,100	22.57%
Other Contracts/Obligations	-	561	4,203	17,830	97,690	4.30%
Purchased Services	275,545	274,968	1,151,907	1,160,448	3,843,704	29.97%
Electric	7,522	3,840	19,289	17,964	61,900	31.16%
Gas	2,188	2,585	12,836	12,971	38,300	33.51%
Water	-	-	1,677	1,647	7,850	21.36%
Waste Disposal/Collection	-	-	608	594	2,975	20.44%
Stormwater	-	-	2,126	2,007	8,175	26.01%
Telephone	1,951	1,251	4,043	3,922	14,300	28.27%
Utilities	11,661	7,676	40,579	39,105	133,500	30.40%
Building/Grounds Repair & Maintenance	370	3,990	579	7,242	-	0.00%
Vehicle Repair & Maintenance	1,564	1,640	2,255	2,289	12,000	18.79%
Equipment Repair & Maintenance	410	548	5,618	2,840	8,950	62.77%
FMD Charges & Material	-	9,006	33,512	26,679	129,226	25.93%
Software Support	3,356	5,708	12,774	23,832	72,000	17.74%
CEA Equipment Rental	-	-	-	-	2,000	0.00%
Repairs & Maintenance	5,700	20,892	54,738	62,882	224,176	24.42%
Total Operating Expenses	716,774	720,115	2,900,986	2,883,074	10,063,514	28.83%
OPERATING INCOME (LOSS)	(585,581)	(555,552)	(2,349,401)	(2,352,999)	(8,301,966)	
NON-OPERATING REVENUES						
Federal Support	75,204	-	75,204	-	2,994,136	2.51%
State Support	-	18	-	18	2,736,001	0.00%
Appleton Support	263,593	241,656	1,054,372	966,624	660,829	159.55%
Other Local Support	486,212	461,295	1,328,356	1,278,299	1,610,003	82.51%
Investment Income	-	2,955	(2,410)	9,759	12,500	-19.28%
Donations	4,167	4,167	17,524	17,943	62,678	27.96%
Fund Balance Applied	-	-	-	-	225,747	0.00%
TOTAL NON-OPERATING REVENUE	829,176	710,091	2,473,046	2,272,643	8,301,894	29.79%
Buildings	-	-	-	935	528,285	0.00%
Machinery & Equipment	25	2,460	94,938	2,460	26,098	0.00%
Vehicles	-	-	-	-	-	0.00%
Capital Expenditures	25	2,460	94,938	3,395	554,383	0.00%
NET INCOME (LOSS)	243,570	152,079	28,707	(83,751)	(554,455)	

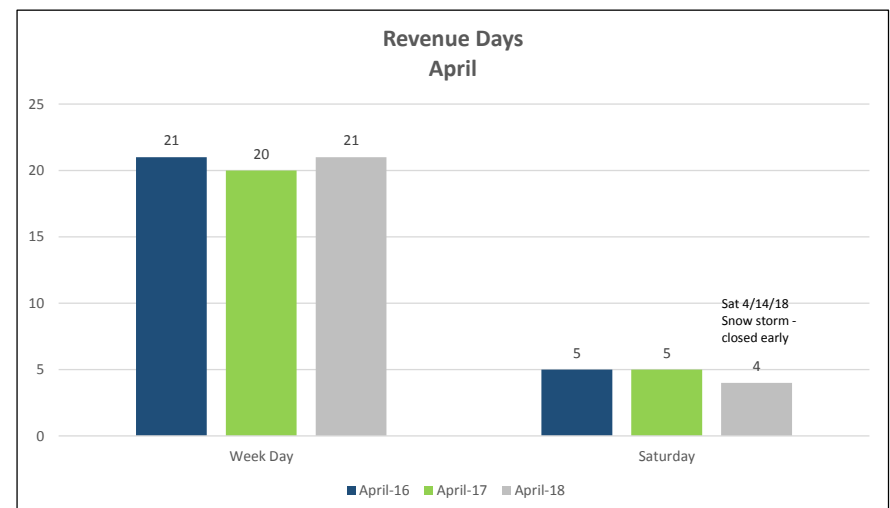
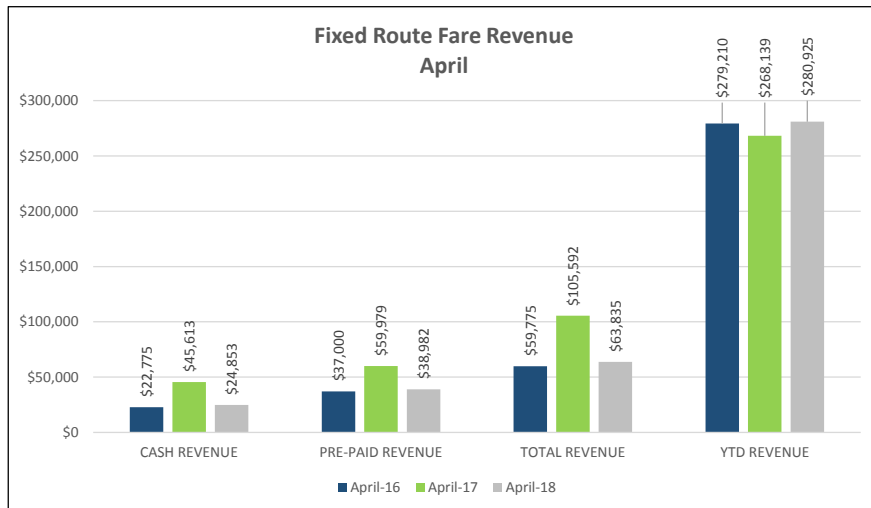
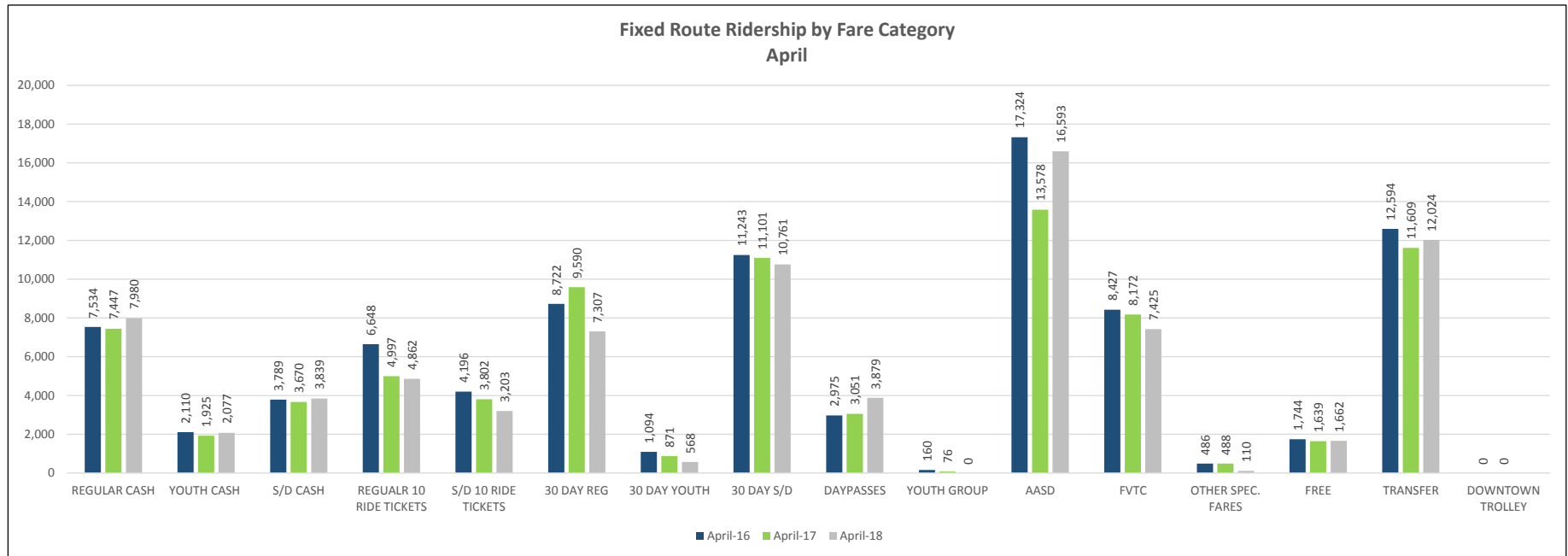
City of Appleton
PURCHASED TRANSPORTATION
For four months Ending April 30, 2018

Description	Month of April Actual	Prior Year April	YTD As of April Actual	Prior YTD April	2018 Amended Budget	2018 % of Total Budget
PURCHASED TRANSPORTATION EXPENSE						
VTII - Disabled	142,816	127,793	609,277	562,519	1,871,109	32.56%
VTII - Elderly	4,247	3,100	16,845	11,229	58,680	28.71%
PT - Optional (Sunday)	1,502	1,679	5,701	5,426	20,119	28.34%
Family Care Sheltered Workshop	41,713	41,300	173,501	171,395	535,991	32.37%
Outagamie County Demand Response Rural	16,617	17,762	64,008	71,753	220,906	28.98%
Outagamie County Human Services Transportation	485	581	2,536	1,906	11,418	22.21%
Neenah Dial - A - Ride	10,542	12,530	43,610	39,046	150,920	28.90%
Calumet County New Hope	18,378	15,093	69,738	59,131	192,011	36.32%
Calumet County Van Service	3,278	1,188	8,055	6,934	45,310	17.78%
Connector - Extended Service Hours	33,280	37,914	131,198	116,557	473,600	27.70%
Connector - Extended Service Area	8,528	8,405	33,046	25,933	112,750	29.31%
Downtown Trolley	-	-	-	-	30,024	0.00%
Total Purchased Transportation	281,386	267,345	1,157,515	1,071,829	3,722,838	31.09%

Valley Transit Ridership Report April 2018

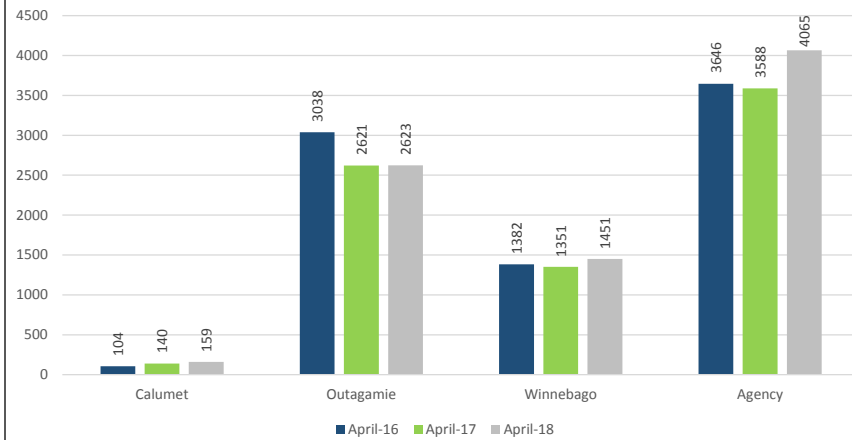


Valley Transit Ridership Report April 2018

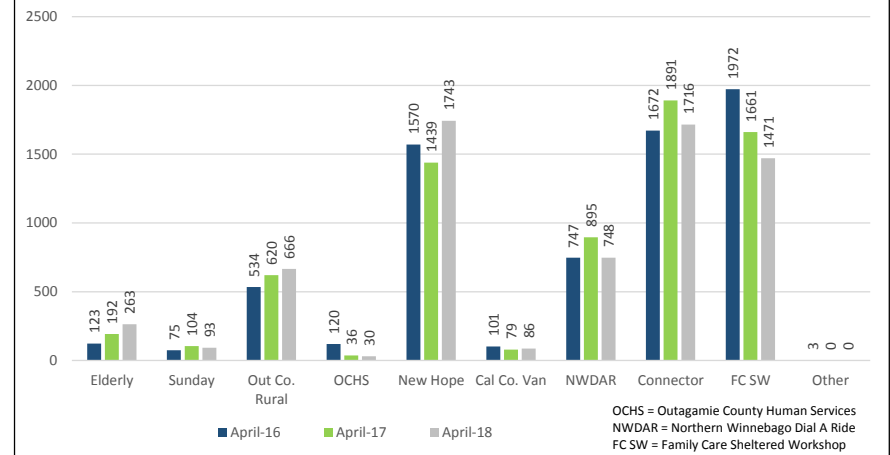


Valley Transit Ridership Report April 2018

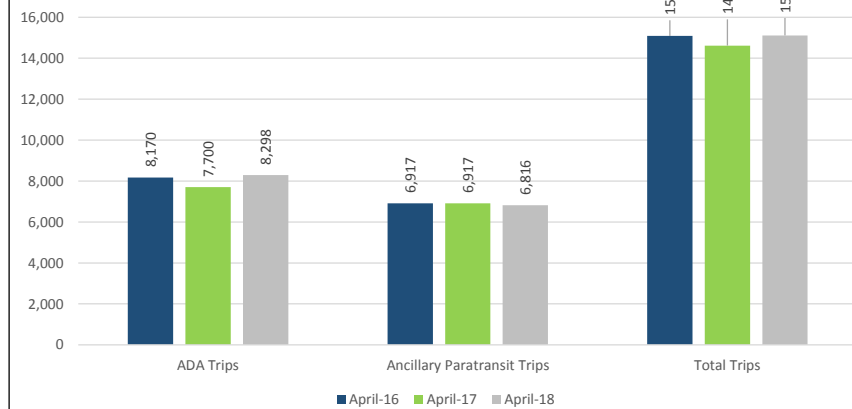
ADA Ridership by Local Funding Source



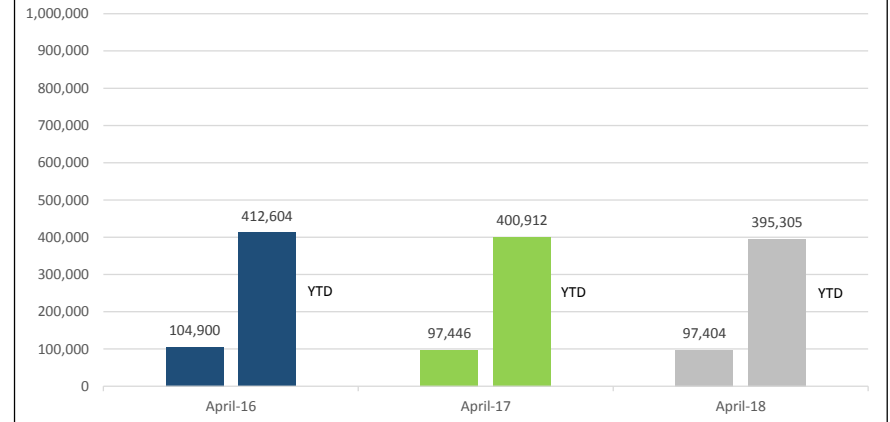
Ancillary Services Ridership



**ADA and Ancillary Paratransit Ridership
April**



**Total Ridership for all Services
April and Year-to-Date**



Pending Items - Fox Cities Transit Commission

Issue	Date Discussed at FCTC	Person Requesting	Tentative Date Back to FCTC	Completed
Semi annual Update on Use of Social Media	11/13/13	Erickson	When Position Filled	Twice/year
Information System Update			05/23/18	Quarterly
Key Performance Indicators			07/25/18	Quarterly