



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Finance Committee

Monday, March 12, 2018

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[18-0338](#) Finance Committee minutes from February 26, 2018 meeting

Attachments: [MeetingMinutes26-Feb-2018-12-31-51.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[18-0376](#) Request to approve award Unit O-18 Sanitary Sewer CIPP Lining to Visu-Sewer, Inc. in the amount of \$145,834.70 with a 9.7% contingency of \$14,165.30 for a project total not to exceed \$160,000.00.

Attachments: [Award of Contract Unit O-18.pdf](#)

[18-0377](#) Request to approve award Unit Z-18 Sewer & Water Main Reconstruction No. 3 to Van Straten Construction Co., Inc. in the amount of \$1,193,933.33 with a 5.0% contingency of \$59,696.67 for a project total not to exceed \$1,253,630.00.

Attachments: [Award of Contract Unit Z-18.pdf](#)

[18-0378](#) Request to approve Finance Committee Report 2-P-18 for Sanitary Laterals, Storm Laterals and Storm Main.

Attachments: [Report 2-P-18.pdf](#)

[18-0354](#)

Request to approve the following 2017 Budget adjustments:

Police Grants Fund

| | |
|----------------|-----------|
| State Grants | +\$96,531 |
| Grant Payments | +\$96,531 |

to record additional seatbelt and drug enforcement grant revenue and related expenditures (2/3 vote required)

Room Tax Fund

| | |
|---------------------|------------|
| Room Taxes Received | +\$123,654 |
| Debt Premium | +\$123,654 |

to record additional room taxes received in 2017 and related payment to the FCCVB (2/3 vote required)

Debt Service Fund

| | |
|---------------------|-----------|
| Debt Issuance Costs | +\$27,173 |
| Debt Premium | +\$27,173 |

to record debt service costs funded by current year premiums received on debt issuance (2/3 vote required)

General Fund

| | |
|---|------------|
| Fringe Benefits - Health Department | +\$3,418 |
| Fringe Benefits - Finance Department | +\$10,664 |
| Fringe Benefits - HR Department | +\$18,873 |
| Fringe Benefits - Parks & Recreation Department | +\$18,932 |
| Fringe Benefits - Police Department | +\$172,791 |
| Fringe Benefits - Fire Department | +\$276,462 |
| Fund Balance | -\$501,140 |

to record the use of general fund balance to cover the cost of health care costs (2/3 vote required)

General Fund

| | |
|--|-------------|
| Salaries/Fringe Benefits - HR Department | +\$2,845 |
| Salaries/Fringe Benefits - Police Department | +\$181,824 |
| Salaries/Fringe Benefits - Fire Department | +\$66,428 |
| Wage Reserve | - \$251,097 |

to allocate wage reserve funds (2/3 vote required)

Information Technology Capital Projects Fund

| | |
|---|-----------|
| Transfer Out - Facilities Capital Projects Fund | +\$90,000 |
|---|-----------|

Fund Balance - \$90,000

Facilities Capital Projects Fund

Transfer In - Information Technology Cap Project Fund +\$90,000

Fund Balance +\$90,000

to transfer remaining proceeds from the 2016 G.O. Note borrowing from the IT Capital Projects fund to the Facilities Capital Projects Fund in order to meet spend down requirements (2/3 vote required)

Attachments: [2017 Final budget adjustments.pdf](#)

[18-0387](#) Request to approve waiving the City's interest in future annexation of 3236 E Northland Ave

Attachments: [Annexation Feasibility Study - 3236 E Northland Ave - RMB Comments.pdf](#)

[18-0391](#) Request to approve the 2017-2018 Budget appropriations:
1. Items not under contract \$7,236,198
2. Special consideration \$22,000

Attachments: [Consolidated 17-18 carryover FINAL - N.pdf](#)

[Consolidated 17-18 carryover FINAL - S.pdf](#)

[18-0393](#) The Finance Committee will go into closed session according to State Statute §19.85(1)(e) for the purpose of conferring with legal counsel regarding pending litigation concerning the Village of Fox Crossing pursuant to §19.85(1)(g) and reconvene into open session.

[18-0394](#) Request approval of agreement with the Village of Fox Crossing to settle the pending litigation.

6. Information Items

[18-0392](#) The following 2017-2018 Budget carryover appropriations were approved in accordance with policy:

1. Amounts under contract \$5,938,703

Attachments: [Consolidated 17-18 carryover FINAL - U.pdf](#)

[18-0339](#)Director's Reports

Finance

- 2017 Audit
- ERP Project
- Staffing

Facilities & Construction

- Facilities & Construction Management Update

Attachments: [2018 - January and February FMD Report.pdf](#)

[18-0353](#)

The following 2017 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

HAZMAT Fund

| | |
|--------------------------|-----------|
| Salaries/Fringe Benefits | +\$3,531 |
| Fund Balance | - \$3,531 |

to record the use of grant fund balance to cover additional personnel costs

Continuum of Care (CoC) Grant Fund

| | |
|----------------|----------|
| State Grants | +\$1,817 |
| Grant Payments | +\$1,817 |

to record additional CoC funds awarded in 2017 and related expenditures

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

Questions on agenda, contact Director Saucerman at 832-6440



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, February 26, 2018

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:30pm.

2. Roll call of membership

Present: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

3. Approval of minutes from previous meeting

[18-0235](#)

Finance Committee minutes for February 12, 2018

Attachments: [MeetingMinutes12-Feb-2018-08-57-03.pdf](#)

Alderperson Baranowski moved, seconded by Alderperson Siebers, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

4. Public Hearings/Apearances

5. Action Items

[18-0248](#)

Request to approve the following 2018 Budget adjustment:

General Fund - Public Works Department

| | |
|--------------------------------|------------|
| Concrete Paving Program | +\$45,000 |
| Oneida Bridge Lighting Project | - \$45,000 |

to reallocate funds to the concrete paving program in order to complete projects included in the 2018 Budget.

Attachments: [General Fund.pdf](#)

Alderperson Lobner moved, seconded by Alderperson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

[18-0249](#)

Request to approve the following 2018 Budget adjustment:

Subdivision Capital Projects Fund

| | |
|-------------------------|------------|
| Concrete Paving Program | +\$100,000 |
| Fund Balance | +\$100,000 |

to provide funding to the concrete paving program in order to complete projects included in the 2018 Budget.

Attachments: [Subdivision Fund.pdf](#)

Alderperson Croatt moved, seconded by Alderperson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

[18-0250](#)

Request approval to award Unit A-18 Concrete Paving to Vinton Construction Company in the amount of \$2,045,659 with a 4.2% contingency of \$85,000 for a project total not to exceed \$2,130,659.

Attachments: [Award of Contract Unit A-18.pdf](#)

Alderperson Baranowski moved, seconded by Alderperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

[18-0251](#)

Request approval to award Unit B-18 Asphalt Pavement Reconstruction No. 2 to Vinton Construction Company in the amount of \$1,717,813 with a 2.1% contingency of \$35,500 for a project total not to exceed \$1,753,313.

Attachments: [Award of Contract Unit B-18.pdf](#)

Alderperson Baranowski moved, seconded by Alderperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

[18-0252](#)

Request to approve Fourth/Fifth Additions to Emerald Valley Development.

Attachments: [Development Agreement - Emerald Valley 4th 5th Additions.pdf](#)

Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

[18-0279](#)

Request to approve Resolution accepting Petition for Annexation for 1712 Edgewood Drive.

Attachments: [Annexation - 1712 East Edgewood Drive Resolution.pdf](#)

Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

[18-0280](#)

Request to approve Resolution accepting Petition for Annexation for North Edgewood Estates.

Attachments: [Annexation - North Edgewood Estates Resolution.pdf](#)

Aldersperson Croatt moved, seconded by Aldersperson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

6. Information Items

[18-0278](#)

Presentation concerning response to City of Appleton request for proposal for mixed use Library project.

Attachments: [Memo to Finance&Library Bldg & Equip_2-26-18.pdf](#)
 [LibraryRFP_11-16-17.pdf](#)
 [Mixed Use Library Summary Grid.pdf](#)
 [Scores for Mixed Use Library Project Proposals.pdf](#)

Meeting went into Recess

Meeting Reconvened

This Presentation was received and filed

[18-0236](#)

Contract 16-17 was awarded to Vinton Construction for \$563,533 with a contingency of \$30,000 for Asphalt Pavement Construction. Payments issued to date total \$458,944. Request final payment of \$22,893.63.

This Presentation was received and filed

[18-0238](#)

Contract 41-17 was awarded to Northern Electric, Inc for the 2017 Municipal Services Building lighting upgrades project in the amount of \$55,061 with a contingency of \$10,000. Change orders issued to date total \$6,507. Payments issued to date total \$52,307. Request to issue the final contract payment of \$9,260.70

Attachments: [2017 MSB Lighting Upgrades Final Payment .pdf](#)

This Presentation was received and filed

[18-0239](#)

Contract 56-17 was awarded to Cardinal Construction Co., Inc for the 2017 Wastewater Asbestos Removal and Remodeling project in the amount of \$111,415 with a contingency of 10%. Change orders issued to date total \$5,937. Payments issued to date total \$92,854. Request to issue the final contract payment of \$24,497.78.

Attachments: [2017 Wastewater Asbestos removal Final Payment .pdf](#)

This Presentation was received and filed

[18-0247](#)

Change Order #1 from LC United Painting Company, Inc., in the amount of (\$ 11,175) for the Northeast Reservoir Painting Project resulting in the construction contract being reduced from \$569,000 to \$557,825 (item also appears as an informational on the Utilities Committee agenda).

Attachments: [Change Order 1 Northeast Reservoir 02-21-18.pdf](#)

This Presentation was received and filed

[18-0275](#)

The following 2018 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Library

| | |
|---|-----------|
| Reimbursements - Friends of the Library | +\$17,000 |
| Training - Administration | +\$ 500 |
| Supplies - Administration | +\$ 1,100 |
| Purchased Services - Administration | +\$ 1,575 |
| Supplies - Childrens Services | +\$ 3,300 |
| Purchased Services - Childrens Services | +\$ 2,400 |
| Supplies - Public Services | +\$ 500 |
| Purchased Services - Public Services | +\$ 500 |
| Supplies - Community Partnerships | +\$ 2,500 |
| Purchased Services - Community Partnerships | +\$ 2,800 |
| Supplies - Network Services | +\$ 1,825 |

to record funds received from the Friends of the Appleton Public Library

| | |
|-----------------------------------|-----------|
| Reimbursements | +\$27,000 |
| Training - Administration | +\$ 4,000 |
| Supplies - Materials Management | +\$21,000 |
| Supplies - Community Partnerships | +\$ 2,000 |

to record funding received from OWLS and Ind-US Fox Valley for administrative costs and materials

This Presentation was received and filed

[18-0276](#)

Annexation feasibility study for 3236 E Northland Avenue

Attachments: [Annexation Feasibility Study - 3236 E Northland Ave - RMB Comments.pdf](#)

This Presentation was received and filed

[18-0032](#)

Request from Developer to modify Section 3(h) of the Third Addition to Emerald Valley Development Agreement regarding timing of sidewalk installation on lots owned by the Developer.

Attachments: [Emerald Valley Agreement with proposed change.pdf](#)

This item was withdrawn by the developer.

7. Adjournment

Alderson Baranowski moved, seconded by Alderson Croatt, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Plank, Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski

CITY OF APPLETON
Department of Public Works
MEMORANDUM

TO: ☒ **Finance Committee**
☐ **Municipal Services Committee**
☐ **Utilities Committee**

SUBJECT: Award of Contract

The Department of Public Works recommends that the following described work:

Unit O-18 Sanitary Sewer CIPP Lining

Be awarded to:

Name: Visu-Sewer, Inc.

Address: W230 N4855 Betker Drive

Pewaukee, WI 53072

In the amount of : \$145,834.70

With a 9.7 % contingency of : \$14,165.30

For a project total not to exceed : \$160,000.00

**** OR ****

In an amount Not To Exceed : _____

Budget: \$246,991.00

Estimate: \$200,000.00

Committee Date: 03/12/18

Council Date: 03/21/18

Sanitary Sewer (CIPP) Lining

Unit O-18

March 5, 2018

BID TABULATION

| ITEM | DESCRIPTION | Quantity | Units | Visu-Sewer, Inc. | | McCanns Underground | | Insituform Technologies | | Michels Pipe Services | | Lametti & Sons, Inc | | Terra Engineering | |
|------|--|----------|----------|------------------|-------------|---------------------|-------------|-------------------------|-------------|-----------------------|-------------|---------------------|-------------|-------------------|-------------|
| | | | | Unit Price | Total | Unit Price | Total | Unit Price | Total | Unit Price | Total | Unit Price | Total | Unit Price | Total |
| 1. | Calumet St. - Lawe St. to Carpenter St. 771' - 8" Sanitary Sewer Lining | 1 | lump sum | \$16,383.75 | \$16,383.75 | \$20,046.46 | \$20,046.46 | \$18,064.80 | \$18,064.80 | \$22,359.00 | \$22,359.00 | \$20,000.00 | \$20,000.00 | \$19,000.00 | \$19,000.00 |
| 2. | Esrmnt w/o Outagamie St. - Cedar St. to Reid Dr. 459' - 10" Sanitary Sewer Lining | 1 | lump sum | \$10,924.20 | \$10,924.20 | \$11,934.00 | \$11,934.00 | \$13,056.60 | \$13,056.60 | \$12,163.50 | \$12,163.50 | \$14,000.00 | \$14,000.00 | \$12,500.00 | \$12,500.00 |
| 3. | Harris St. - Douglas St. to 332' e/o Douglas St. 334' - 8" Sanitary Sewer Lining | 1 | lump sum | \$7,097.50 | \$7,097.50 | \$8,684.00 | \$8,684.00 | \$8,116.20 | \$8,116.20 | \$9,018.00 | \$9,018.00 | \$11,000.00 | \$11,000.00 | \$8,500.00 | \$8,500.00 |
| 4. | Memorial Dr. - Calumet St. to Seymour St. 1,624' - 12" Sanitary Sewer Lining | 1 | lump sum | \$51,968.00 | \$51,968.00 | \$48,720.00 | \$48,720.00 | \$58,843.00 | \$58,843.00 | \$51,156.00 | \$51,156.00 | \$72,000.00 | \$72,000.00 | \$80,500.00 | \$80,500.00 |
| 5. | Memorial Dr. - Seymour St. to Riverview Dr. 914' - 8" Sanitary Sewer Lining | 1 | lump sum | \$19,422.50 | \$19,422.50 | \$23,764.00 | \$23,764.00 | \$22,833.30 | \$22,833.30 | \$24,678.00 | \$24,678.00 | \$27,000.00 | \$27,000.00 | \$22,500.00 | \$22,500.00 |
| 6. | Spruce St. - Eighth St. to College Ave. 743' - 8" Sanitary Sewer Lining | 1 | lump sum | \$15,788.75 | \$15,788.75 | \$19,318.00 | \$19,318.00 | \$17,531.00 | \$17,531.00 | \$17,832.00 | \$17,832.00 | \$20,000.00 | \$20,000.00 | \$18,000.00 | \$18,000.00 |
| 7. | Sanitary Sewer Lateral Reinstates | 65 | ea. | \$150.00 | \$9,750.00 | \$150.00 | \$9,750.00 | \$92.20 | \$5,993.00 | \$90.00 | \$5,850.00 | \$145.00 | \$9,425.00 | \$265.00 | \$17,225.00 |
| 8. | Spot Repairs - Undistributed | 5 | ea. | \$2,900.00 | \$14,500.00 | \$1,500.00 | \$7,500.00 | \$2,274.40 | \$11,372.00 | \$3,425.00 | \$17,125.00 | \$8,000.00 | \$40,000.00 | \$19,400.00 | \$97,000.00 |
| | | | | \$145,834.70 | | \$149,716.46 | | \$155,809.90 | | \$160,181.50 | | \$213,425.00 | | \$275,225.00 | |

CITY OF APPLETON
Department of Public Works
MEMORANDUM

TO: ☒ **Finance Committee**
☐ **Municipal Services Committee**
☐ **Utilities Committee**

SUBJECT: Award of Contract

The Department of Public Works recommends that the following described work:

Z-18 Sewer & Water Main Reconstruction No. 3

Be awarded to:

Name: Van Straten Construction Co. Inc.

Address: 2117 South Oneida Street

Green Bay, WI 54304

In the amount of : 1,193,933.33

With a 5 % contingency of : \$59,696.67

For a project total not to exceed : \$1,253,630.00

**** OR ****

In an amount Not To Exceed : _____

Budget: \$1,454,150.00

Estimate: \$1,451,656.50

Committee Date: 03/12/18

Council Date: 03/21/17

SEWER & WATERMAIN RECONSTRUCTION NO. 2

BID TABULATION

Unit Z-18

February 9, 2018

| ITEM | DESCRIPTION | Quantity | Units | Van Straten Construction | | Jossart Brothers, Inc. | | Kruczek Construction, Inc. | |
|-------|--|----------|----------|--------------------------|--------------|------------------------|--------------|----------------------------|--------------|
| | | | | Unit Price | Total | Unit Price | Total | Unit Price | Total |
| 1. | 4"/6" Sanitary Lateral | 40 | lin.ft. | \$100.00 | \$4,000.00 | \$125.00 | \$5,000.00 | \$85.00 | \$3,400.00 |
| 2. | Sanitary lateral connection | 3 | ea. | \$500.00 | \$1,500.00 | \$500.00 | \$1,500.00 | \$1,100.00 | \$3,300.00 |
| 3. | Sanitary Spot Repair (8' depth) | 1 | lump sum | \$4,000.00 | \$4,000.00 | \$4,500.00 | \$4,500.00 | \$2,500.00 | \$2,500.00 |
| 4. | 12" Water Main | 3,845 | lin.ft. | \$72.00 | \$276,840.00 | \$86.00 | \$330,670.00 | \$90.00 | \$346,050.00 |
| 5. | 8" Water Main | 3,080 | lin.ft. | \$72.00 | \$221,760.00 | \$75.00 | \$231,000.00 | \$72.50 | \$223,300.00 |
| 6. | 8" Water Main (Directional Drilled) | 210 | lin.ft. | \$72.00 | \$15,120.00 | \$156.00 | \$32,760.00 | \$90.00 | \$18,900.00 |
| 7. | 4" Water Service | 40 | lin.ft. | \$85.00 | \$3,400.00 | \$70.00 | \$2,800.00 | \$120.00 | \$4,800.00 |
| 8. | 6" Hydrant Lead | 250 | lin.ft. | \$85.00 | \$21,250.00 | \$66.00 | \$16,500.00 | \$91.50 | \$22,875.00 |
| 9. | Hydrant | 18 | ea. | \$5,000.00 | \$90,000.00 | \$3,800.00 | \$68,400.00 | \$4,150.00 | \$74,700.00 |
| 10. | 12" Gate Valve w/box | 25 | ea. | \$4,500.00 | \$112,500.00 | \$2,900.00 | \$72,500.00 | \$3,000.00 | \$75,000.00 |
| 11. | 8" Gate Valve w/box | 26 | ea. | \$3,000.00 | \$78,000.00 | \$1,650.00 | \$42,900.00 | \$1,700.00 | \$44,200.00 |
| 12. | 6" Gate Valve w/box | 24 | ea. | \$2,500.00 | \$60,000.00 | \$1,200.00 | \$28,800.00 | \$1,225.00 | \$29,400.00 |
| 13. | 12" Bend | 22 | ea. | \$600.00 | \$13,200.00 | \$585.00 | \$12,870.00 | \$825.00 | \$18,150.00 |
| 14. | 8" Bend | 39 | ea. | \$400.00 | \$15,600.00 | \$275.00 | \$10,725.00 | \$300.00 | \$11,700.00 |
| 15. | 6" Bend | 4 | ea. | \$200.00 | \$800.00 | \$200.00 | \$800.00 | \$230.00 | \$920.00 |
| 16. | 4" Bend | 2 | ea. | \$200.00 | \$400.00 | \$150.00 | \$300.00 | \$200.00 | \$400.00 |
| 17. | 1 1/2" Service | 10 | lin.ft. | \$75.00 | \$750.00 | \$100.00 | \$1,000.00 | \$100.00 | \$1,000.00 |
| 18. | 1" Service | 425 | lin.ft. | \$75.00 | \$31,875.00 | \$97.00 | \$41,225.00 | \$84.00 | \$35,700.00 |
| 19. | Service Connection | 47 | ea. | \$700.00 | \$32,900.00 | \$300.00 | \$14,100.00 | \$585.00 | \$27,495.00 |
| 20. | Flowable Fill | 5 | cu.yd. | \$75.00 | \$375.00 | \$100.00 | \$500.00 | \$100.00 | \$500.00 |
| 21. | Slurry | 400 | cu.yd. | \$50.00 | \$20,000.00 | \$75.00 | \$30,000.00 | \$100.00 | \$40,000.00 |
| 22. | 8" Concrete Pavement | 975 | sq.yd. | \$54.00 | \$52,650.00 | \$58.00 | \$56,550.00 | \$56.00 | \$54,600.00 |
| 23. | 5" Concrete Apron/Sidewalk | 725 | sq.ft. | \$6.00 | \$4,350.00 | \$6.00 | \$4,350.00 | \$7.50 | \$5,437.50 |
| 24. | 4" Concrete Sidewalk | 150 | sq.ft. | \$6.00 | \$900.00 | \$5.50 | \$825.00 | \$6.50 | \$975.00 |
| 25. | Extra Stone Bedding | 200 | ton | \$0.01 | \$2.00 | \$12.00 | \$2,400.00 | \$0.01 | \$2.00 |
| 26. | Contaminated Soil Removal | 40 | ton | \$0.01 | \$0.40 | \$25.00 | \$1,000.00 | \$20.00 | \$800.00 |
| 27. | Type "D-M" Inlet Protection | 48 | ea. | \$100.00 | \$4,800.00 | \$75.00 | \$3,600.00 | \$85.00 | \$4,080.00 |
| 28. | Silt Fence | 830 | lin.ft. | \$1.00 | \$830.00 | \$2.00 | \$1,660.00 | \$2.00 | \$1,660.00 |
| 29. | Seed, Fertilizer, & Mulch | 50 | sq.yd. | \$10.00 | \$500.00 | \$10.00 | \$500.00 | \$5.00 | \$250.00 |
| 30. | Temporary Traffic Control | 1 | lump sum | \$35,235.93 | \$35,235.93 | \$20,000.00 | \$20,000.00 | \$9,953.98 | \$9,953.98 |
| 31. | Message Board | 10 | day | \$75.00 | \$750.00 | \$100.00 | \$1,000.00 | \$100.00 | \$1,000.00 |
| 32. | Pavement Marking (Yellow Paint - 4") | 140 | lin.ft. | \$1.00 | \$140.00 | \$0.55 | \$77.00 | \$0.70 | \$98.00 |
| 33. | Pavement Marking (White Paint - 4") | 700 | lin.ft. | \$1.00 | \$700.00 | \$0.55 | \$385.00 | \$0.50 | \$350.00 |
| 34. | Pavement Marking Crosswalk (White Paint - 6") | 110 | lin.ft. | \$1.00 | \$110.00 | \$0.80 | \$88.00 | \$0.90 | \$99.00 |
| 35. | Pavement Marking Stop Line (White Paint - 18"/24") | 45 | lin.ft. | \$3.00 | \$135.00 | \$3.15 | \$141.75 | \$3.40 | \$153.00 |
| | | | | \$1,105,373.33 | | \$1,041,426.75 | | \$1,063,748.48 | |
| | ALTERNATE BID ITEM #36 (Choose one) | | | | | | | | |
| 36.A. | 12" Water Main PIPE BURSTING (FVPC DR14) | 1,230 | lin.ft. | \$0.00 | | \$0.00 | | \$0.00 | |
| 36.B. | 12" Water Main DIRECTIONAL DRILLED (FVPC DR14) | 1,230 | lin.ft. | \$72.00 | \$88,560.00 | \$142.00 | \$174,660.00 | \$150.00 | \$184,500.00 |
| | * Corrected Figure | | | \$1,193,933.33 | | \$1,216,086.75 | | \$1,248,248.48 | |

SEWER & WATERMAIN RECONSTRUCTION NO. 2

BID TABULATION

Unit Z-18
February 9, 2018

| ITEM | DESCRIPTION | Quantity | Units | Carl Bowers & Sons | | PTS Contractors, Inc. | | Advance Construction, Inc. | |
|-------|--|----------|----------|--------------------|--------------|-----------------------|--------------|----------------------------|--------------|
| | | | | Unit Price | Total | Unit Price | Total | Unit Price | Total |
| 1. | 4"/6" Sanitary Lateral | 40 | lin.ft. | \$90.00 | \$3,600.00 | \$83.00 | \$3,320.00 | \$121.00 | \$4,840.00 |
| 2. | Sanitary lateral connection | 3 | ea. | \$350.00 | \$1,050.00 | \$265.00 | \$795.00 | \$173.00 | \$519.00 |
| 3. | Sanitary Spot Repair (8' depth) | 1 | lump sum | \$4,000.00 | \$4,000.00 | \$4,085.00 | \$4,085.00 | \$3,000.00 | \$3,000.00 |
| 4. | 12" Water Main | 3,845 | lin.ft. | \$101.00 | \$388,345.00 | \$114.00 | \$438,330.00 | \$105.00 | \$403,725.00 |
| 5. | 8" Water Main | 3,080 | lin.ft. | \$89.00 | \$274,120.00 | \$103.00 | \$317,240.00 | \$87.50 | \$269,500.00 |
| 6. | 8" Water Main (Directional Drilled) | 210 | lin.ft. | \$96.00 | \$20,160.00 | \$73.00 | \$15,330.00 | \$72.00 | \$15,120.00 |
| 7. | 4" Water Service | 40 | lin.ft. | \$80.00 | \$3,200.00 | \$83.00 | \$3,320.00 | \$73.50 | \$2,940.00 |
| 8. | 6" Hydrant Lead | 250 | lin.ft. | \$75.00 | \$18,750.00 | \$88.00 | \$22,000.00 | \$84.00 | \$21,000.00 |
| 9. | Hydrant | 18 | ea. | \$3,400.00 | \$61,200.00 | \$3,450.00 | \$62,100.00 | \$4,130.00 | \$74,340.00 |
| 10. | 12" Gate Valve w/box | 25 | ea. | \$2,700.00 | \$67,500.00 | \$2,629.00 | \$65,725.00 | \$2,807.00 | \$70,175.00 |
| 11. | 8" Gate Valve w/box | 26 | ea. | \$1,550.00 | \$40,300.00 | \$1,530.00 | \$39,780.00 | \$1,486.00 | \$38,636.00 |
| 12. | 6" Gate Valve w/box | 24 | ea. | \$1,100.00 | \$26,400.00 | \$1,110.00 | \$26,640.00 | \$1,074.00 | \$25,776.00 |
| 13. | 12" Bend | 22 | ea. | \$550.00 | \$12,100.00 | \$602.00 | \$13,244.00 | \$607.00 | \$13,354.00 |
| 14. | 8" Bend | 39 | ea. | \$250.00 | \$9,750.00 | \$313.00 | \$12,207.00 | \$283.00 | \$11,037.00 |
| 15. | 6" Bend | 4 | ea. | \$200.00 | \$800.00 | \$231.00 | \$924.00 | \$209.00 | \$836.00 |
| 16. | 4" Bend | 2 | ea. | \$150.00 | \$300.00 | \$188.00 | \$376.00 | \$257.00 | \$514.00 |
| 17. | 1 1/2" Service | 10 | lin.ft. | \$70.00 | \$700.00 | \$127.00 | \$1,270.00 | \$82.30 | \$823.00 |
| 18. | 1" Service | 425 | lin.ft. | \$75.00 | \$31,875.00 | \$142.00 | \$60,350.00 | \$79.70 | \$33,872.50 |
| 19. | Service Connection | 47 | ea. | \$800.00 | \$37,600.00 | \$502.00 | \$23,594.00 | \$508.00 | \$23,876.00 |
| 20. | Flowable Fill | 5 | cu.yd. | \$100.00 | \$500.00 | \$136.00 | \$680.00 | \$85.00 | \$425.00 |
| 21. | Slurry | 400 | cu.yd. | \$65.00 | \$26,000.00 | \$65.00 | \$26,000.00 | \$85.00 | \$34,000.00 |
| 22. | 8" Concrete Pavement | 975 | sq.yd. | \$51.00 | \$49,725.00 | \$53.00 | \$51,675.00 | \$52.50 | \$51,187.50 |
| 23. | 5" Concrete Apron/Sidewalk | 725 | sq.ft. | \$6.60 | \$4,785.00 | \$6.20 | \$4,495.00 | \$6.00 | \$4,350.00 |
| 24. | 4" Concrete Sidewalk | 150 | sq.ft. | \$5.60 | \$840.00 | \$5.20 | \$780.00 | \$5.55 | \$832.50 |
| 25. | Extra Stone Bedding | 200 | ton | \$15.00 | \$3,000.00 | \$11.50 | \$2,300.00 | \$15.00 | \$3,000.00 |
| 26. | Contaminated Soil Removal | 40 | ton | \$30.00 | \$1,200.00 | \$37.00 | \$1,480.00 | \$15.00 | \$600.00 |
| 27. | Type "D-M" Inlet Protection | 48 | ea. | \$100.00 | \$4,800.00 | \$113.00 | \$5,424.00 | \$85.00 | \$4,080.00 |
| 28. | Silt Fence | 830 | lin.ft. | \$3.00 | \$2,490.00 | \$3.10 | \$2,573.00 | \$2.00 | \$1,660.00 |
| 29. | Seed, Fertilizer, & Mulch | 50 | sq.yd. | \$10.00 | \$500.00 | \$15.50 | \$775.00 | \$6.50 | \$325.00 |
| 30. | Temporary Traffic Control | 1 | lump sum | \$55,575.00 | \$55,575.00 | \$19,000.00 | \$19,000.00 | \$63,250.00 | \$63,250.00 |
| 31. | Message Board | 10 | day | \$100.00 | \$1,000.00 | \$77.00 | \$770.00 | \$75.00 | \$750.00 |
| 32. | Pavement Marking (Yellow Paint - 4") | 140 | lin.ft. | \$3.00 | \$420.00 | \$1.00 | \$140.00 | \$0.50 | \$70.00 |
| 33. | Pavement Marking (White Paint - 4") | 700 | lin.ft. | \$1.00 | \$700.00 | \$1.00 | \$700.00 | \$0.50 | \$350.00 |
| 34. | Pavement Marking Crosswalk (White Paint - 6") | 110 | lin.ft. | \$4.00 | \$440.00 | \$1.00 | \$110.00 | \$0.75 | \$82.50 |
| 35. | Pavement Marking Stop Line (White Paint - 18"/24") | 45 | lin.ft. | \$10.00 | \$450.00 | \$4.00 | \$180.00 | \$3.00 | \$135.00 |
| | | | | \$1,154,175.00 | | \$1,227,712.00 | | \$1,178,981.00 | |
| | ALTERNATE BID ITEM #36 (Choose one) | | | | | | | | |
| 36.A. | 12" Water Main PIPE BURSTING (FVPC DR14) | 1,230 | lin.ft. | \$0.00 | | \$0.00 | | \$0.00 | |
| 36.B. | 12" Water Main DIRECTIONAL DRILLED (FVPC DR14) | 1,230 | lin.ft. | \$130.00 | \$159,900.00 | \$106.00 | \$130,380.00 | \$150.00 | \$184,500.00 |
| | * Corrected Figure | | | \$1,314,075.00 | | \$1,358,092.00 | | \$1,363,481.00 | |

SEWER & WATERMAIN RECONSTRUCTION NO. 2

Unit Z-18

February 9, 2018

| ITEM | DESCRIPTION | Quantity | Units | Dorner Inc. | | David Tenor Corporation | |
|-------------------------------------|--|----------|----------|----------------|--------------|-------------------------|----------------|
| | | | | Unit Price | Total | Unit Price | Total |
| 1. | 4"/6" Sanitary Lateral | 40 | lin.ft. | \$178.00 | \$7,120.00 | \$133.00 | \$5,320.00 |
| 2. | Sanitary lateral connection | 3 | ea. | \$2,200.00 | \$6,600.00 | \$450.00 | \$1,350.00 |
| 3. | Sanitary Spot Repair (8' depth) | 1 | lump sum | \$5,000.00 | \$5,000.00 | \$4,700.00 | \$4,700.00 |
| 4. | 12" Water Main | 3,845 | lin.ft. | \$110.00 | \$422,950.00 | \$130.00 | \$499,850.00 |
| 5. | 8" Water Main | 3,080 | lin.ft. | \$100.00 | \$308,000.00 | \$118.00 | * \$363,440.00 |
| 6. | 8" Water Main (Directional Drilled) | 210 | lin.ft. | \$86.00 | \$18,060.00 | \$120.00 | \$25,200.00 |
| 7. | 4" Water Service | 40 | lin.ft. | \$112.00 | \$4,480.00 | \$91.00 | \$3,640.00 |
| 8. | 6" Hydrant Lead | 250 | lin.ft. | \$91.00 | \$22,750.00 | \$96.00 | \$24,000.00 |
| 9. | Hydrant | 18 | ea. | \$4,000.00 | \$72,000.00 | \$3,650.00 | \$65,700.00 |
| 10. | 12" Gate Valve w/box | 25 | ea. | \$2,855.00 | \$71,375.00 | \$2,865.00 | \$71,625.00 |
| 11. | 8" Gate Valve w/box | 26 | ea. | \$1,634.00 | \$42,484.00 | \$1,790.00 | \$46,540.00 |
| 12. | 6" Gate Valve w/box | 24 | ea. | \$1,189.00 | \$28,536.00 | \$1,385.00 | \$33,240.00 |
| 13. | 12" Bend | 22 | ea. | \$684.00 | \$15,048.00 | \$600.00 | \$13,200.00 |
| 14. | 8" Bend | 39 | ea. | \$333.00 | \$12,987.00 | \$305.00 | \$11,895.00 |
| 15. | 6" Bend | 4 | ea. | \$253.00 | \$1,012.00 | \$250.00 | \$1,000.00 |
| 16. | 4" Bend | 2 | ea. | \$202.00 | \$404.00 | \$200.00 | \$400.00 |
| 17. | 1 1/2" Service | 10 | lin.ft. | \$154.00 | \$1,540.00 | \$100.00 | \$1,000.00 |
| 18. | 1" Service | 425 | lin.ft. | \$151.00 | \$64,175.00 | \$75.00 | \$31,875.00 |
| 19. | Service Connection | 47 | ea. | \$1,000.00 | \$47,000.00 | \$650.00 | \$30,550.00 |
| 20. | Flowable Fill | 5 | cu.yd. | \$500.00 | \$2,500.00 | \$85.00 | \$425.00 |
| 21. | Slurry | 400 | cu.yd. | \$66.00 | \$26,400.00 | \$90.00 | \$36,000.00 |
| 22. | 8" Concrete Pavement | 975 | sq.yd. | \$56.00 | \$54,600.00 | \$54.00 | \$52,650.00 |
| 23. | 5" Concrete Apron/Sidewalk | 725 | sq.ft. | \$8.00 | \$5,800.00 | \$6.70 | \$4,857.50 |
| 24. | 4" Concrete Sidewalk | 150 | sq.ft. | \$7.00 | \$1,050.00 | \$5.65 | \$847.50 |
| 25. | Extra Stone Bedding | 200 | ton | \$13.15 | \$2,630.00 | \$11.00 | \$2,200.00 |
| 26. | Contaminated Soil Removal | 40 | ton | \$25.00 | \$1,000.00 | \$26.00 | \$1,040.00 |
| 27. | Type "D-M" Inlet Protection | 48 | ea. | \$125.00 | \$6,000.00 | \$100.00 | \$4,800.00 |
| 28. | Silt Fence | 830 | lin.ft. | \$2.50 | \$2,075.00 | \$2.00 | \$1,660.00 |
| 29. | Seed, Fertilizer, & Mulch | 50 | sq.yd. | \$15.00 | \$750.00 | \$15.00 | \$750.00 |
| 30. | Temporary Traffic Control | 1 | lump sum | \$19,940.00 | \$19,940.00 | \$58,000.00 | \$58,000.00 |
| 31. | Message Board | 10 | day | \$425.00 | \$4,250.00 | \$110.00 | \$1,100.00 |
| 32. | Pavement Marking (Yellow Paint - 4") | 140 | lin.ft. | \$4.06 | \$568.40 | \$4.00 | \$560.00 |
| 33. | Pavement Marking (White Paint - 4") | 700 | lin.ft. | \$4.06 | \$2,842.00 | \$4.00 | \$2,800.00 |
| 34. | Pavement Marking Crosswalk (White Paint - 6") | 110 | lin.ft. | \$6.12 | \$673.20 | \$6.00 | \$660.00 |
| 35. | Pavement Marking Stop Line (White Paint - 18"/24") | 45 | lin.ft. | \$25.23 | \$1,135.35 | \$12.00 | \$540.00 |
| | | | | \$1,283,734.95 | | * \$1,403,415.00 | |
| ALTERNATE BID ITEM #36 (Choose one) | | | | | | | |
| 36.A. | 12" Water Main PIPE BURSTING (FVPC DR14) | 1,230 | lin.ft. | \$0.00 | | \$0.00 | |
| 36.B. | 12" Water Main DIRECTIONAL DRILLED (FVPC DR14) | 1,230 | lin.ft. | \$169.00 | \$207,870.00 | \$133.00 | \$163,590.00 |
| | | | | | | | |
| * Corrected Figure | | | | \$1,491,604.95 | | * \$1,567,005.00 | |

REPORT OF THE FINANCE COMMITTEE

PROJECT LIMITS:

2-P-18

SANITARY LATERALS, STORM LATERALS AND STORM MAIN

Center Street from North Street to Atlantic Street
Durkee Street from Atlantic Street to Summer Street
Hall Street from Woodland Avenue to Grant Street
Roosevelt Street from Morrison Street to Durkee Street
Summit Street from Spencer Street to College Avenue

In accordance with the preliminary resolution of the Common Council dated March 21, 2018, we herewith submit our report on the assessment of benefits on the above named construction.

This report consists of the following:

Schedule A - Preliminary plans and specifications on file in the office of the Director of Public Works.

Schedule B - The total cost within the project limits in accordance with the plans and specifications in Schedule A is **\$1,323,323.00**.

Schedule C - Proposed Assessments. The properties included within the project limits are benefited and the work or improvements constitute an exercise of the police power. The total value of assessments is **\$137,123.00**.

| | |
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Finance Committee



"...meeting community needs...enhancing quality of life."

TO: Finance Committee

FROM: Tony Saucerman, Finance Director

DATE: March 8, 2018

RE: Request approval of final 2017 Budget adjustments

In closing out 2017, the following funds showed expenditures in excess of budget. I am requesting budget adjustments to bring them back into compliance. All adjustments are fully fundable by revenues or fund balance within the respective funds.

Police Grants Fund

The Police Department was awarded seatbelt and drug enforcement grant funds in 2017 that were not included in the original 2017 budget. The additional grant amounts funded an additional \$96,531 of enforcement expenditures. The requested budget adjustment records the additional grant proceeds and related expenditures.

Room Tax Fund

The Room Tax Fund accounts for the quarterly receipt of hotel room taxes and the disbursement of the majority of these funds to the Fox Cities Convention and Visitor's Bureau. Room tax receipts in 2017 were higher than originally budgeted, thus a budget adjustment is necessary to record the increased room taxes as well as the increased remittances to the Convention and Visitors Bureau.

Debt Service Fund

The City received a significant premium (amounts received above the par value of the bonds issued) on the 2017 general obligation bond issue. The requested budget adjustment records a portion of that premium as well as related debt issuance costs.

General Fund (Health Claim Costs)

Employee health care related costs continued their upward trend throughout 2017 ending the year at approximately \$10.1 million (after stop-loss reimbursements). The approximate budget for 2017 was \$8.3 million, so the excess \$1.8 million was distributed to all City departments based on their pro rata share of fringe benefit costs. Once that distribution was completed, each department's budget was reviewed to determine if it was over-budget or if savings in other areas offset the additional allotment. Many of the budgets were able to absorb the additional costs while others were not. For those departments that were not able to absorb the additional costs, a budget adjustment is being requested to use existing fund balance to bring those departments within budget.

General Fund (Wage Reserve)

The wage reserve was established to fund costs related to non-represented compensation plan increases, reclassification of pay grades, and other unanticipated labor expenses. As in past years, base pay adjustments, sometimes referred to as cost of living adjustments (COLA) for non-represented staff were budgeted in the wage reserve in 2017 rather than added to the individual department budgets. If any of the individual department's actual salary expenses exceeded their budgeted expenses at the end of the year due to the reasons noted above, the wage reserve could be utilized to supplement the department budget. This budget adjustment seeks to transfer wage reserve funds to the individual departments for this purpose.

Information Technology/Facilities Capital Project Funds

At the end of 2017, approximately \$90,000 of proceeds from the 2016 general obligation note issue remained in the Information Technology Capital Projects fund. In order to meet the requirements necessary to avoid having to prepare arbitrage calculations, these proceeds need to be spent by April 4, 2018 (100% of the proceeds need to be spent within 18 months of the issue date of October 4, 2016). Per discussion with Director Fox, due to project costs being less than anticipated, these funds were not going to be needed. Therefore, a budget adjustment is being requested to transfer these funds to the Facilities Management Capital Projects fund where they can be applied to qualifying projects.

Thank you for your consideration of these budget adjustments. As always, feel free to contact me if you have questions.

Annexation Feasibility Study

For property in the City of Appleton Growth Area

What is an Annexation Feasibility Study?

Property may be annexed to the City of Appleton if it meets a variety of location criteria established by state law, Municipal Code of Ordinances, Appleton Comprehensive Plan policies and intermunicipal boundary agreements. If the location makes a property eligible for annexation, the Appleton Comprehensive Plan specifies the type of land use that may be established upon annexation. The zoning ordinance determines how the property may be used.

An Annexation Feasibility Study is intended to serve as a preliminary analysis of the annexation potential for a specific property. It provides an opportunity for the City and property owner/agent to discuss future plans, general considerations and likely next steps without undertaking the complete annexation process.

Please type or print complete answers to the items listed below.

Property Owner:

Name: TBGSI (Gary Feller, Member)

Mailing Address: N2421 Vandebroek Rd, Kaukauna WI 54130

Phone: 920-470-2254

E-mail: fellerdg@yahoo.com (prefers phone correspondence)

Agent:

Name: Jen Dittmann/Keller Williams

Mailing Address: 1674 Eisenhower Rd, De Pere WI 54115

Phone: 920-904-6807

E-mail: JENDITTMANNREALTY@GMAIL.com

Property Information:

Location: Town of Grand Chute

Tax Parcel Number(s): 020 101172300

Property Address: 3236 E Northland Ave

Area (square feet and acres): 2.88 AC

Total Assessed Value: Land: \$334,300 Improvements: \$6,600

Current Zoning Classification: Commercial

Number of person(s) who reside on the property that are the age of 18 years or older: 0

Present land use of the property (complete applicable categories):

- a) Acres Industrial -- type of use: 0
- b) Acres Commercial -- type of use: Vacant land - 2.88 AC
- c) Acres Residential and Number of Dwelling Units: 0
- d) Acres Agricultural or Vacant 0
- e) Acres Recreational - 0

Anticipated future land use of the property:

- a) Acres Industrial -- type of use:
- b) Acres Commercial -- type of use: Not yet determined - 2.88 AC
- c) Acres Residential and Number of Dwelling Units:

One and Two-Family Residential:

Multi-Family Residential:
- d) Acres Recreational

Please state the reasons for considering annexation: We are considering annexation due to the inability to get water/sewer service to the property through the Town of Grand Chute.

PLEASE SUBMIT THE COMPLETED COPY TO:

Principal Planner
Community and Economic Development Department
100 North Appleton Street
Appleton, WI 54911

City staff will review the information provided and fill in the following pages accordingly. This information will then be provided to the owner/agent with the understanding that it is for discussion purposes only and subject to change.

City Staff Use Only

Land Use/Zoning

Is the property located within the City's Growth Area per Inter-Municipal Boundary Agreement? Yes ☒ No

Future Land Use per Comprehensive Plan Map: **Commercial**

Is the anticipated land use consistent with the future land use map? Yes ☒ No

If no, a Comprehensive Plan Map amendment from _____ land use to _____ will be required.

How will the property be zoned if annexed? Per Section 23-65(e) of the Municipal Code, a temporary zoning classification shall be assigned to newly annexed territory, with permanent zoning taking place following the annexation process. All territory annexed to the City is assigned zoning classifications as recommended by Plan Commission. Plan Commission considers the following criteria: existing land uses within the territory, land uses that exist on adjacent properties, the Comprehensive Plan. The temporary zoning classification must be made permanent in accordance with Section 23-65(d), Zoning Map Amendments, within 90 days, or the zoning will revert to AG Agricultural District.

Given the anticipated land use (commercial), the C-2 General Commercial District may be the most appropriate zoning classification. The current applicable City of Appleton zoning district regulations for the C-2 District are attached. The entire City of Appleton Zoning Ordinance is available at www.appleton.org.

Utilities

Are there city water mains adjacent to the property? Yes _____ No ☒ Other

If yes, what are the connection fees? If other, please specify. **N/A**

Are there city sanitary sewer mains adjacent to the property? Yes _____ No ☒ Other

If yes, what are the connection fees? If other, please specify. **Sanitary Area Assessment = \$16.74 per 1,000 Sq. Ft. of lot area.**

Are there city storm sewer mains adjacent to the property? Yes _____ No ☒ Other

If yes, what are the connection fees? If other, please specify. **N/A**

Will the provision of water supply, storm sewers and/or sanitary sewers to the property require capital expenditures (i.e. new lift stations, force mains, treatment plant expansions)? Yes ☒ No

If yes, identify the nature of the anticipated improvements, time table and their probable cost: **To serve this area with City of Appleton sewer would require a sanitary lift station and in excess of 1,000 feet of force main. Similarly, in excess of 1,000 feet of new water main would be required to serve the site with Appleton water. At this time we are unable to estimate the scope or cost of these potential facilities due to the uncertain nature of the development and complicated nature of the needed utility extensions.**

Name any utility districts that currently serve the property: **This is a Town of Grand Chute property, but it falls within the Village of Little Chute's Sewer Service Area and Planning Area Boundaries.**

Is it necessary to amend the current Appleton Sewer Service Area Map? Yes **X** No

Streets

Does adjacent street right-of-way(s) (partial or full width) need to be annexed? Yes No **X**

If yes, identify street name(s):

Name of agency that controls access to the public street(s) adjacent to the property: **Town of Grand Chute / Outagamie County**

Are there any potential access restrictions to the public street(s) adjacent to the property: **Possibly. That would be up to the Town/County.**

Are there any Officially Mapped Streets to consider? **No**

Environmental

City data shows portions of the property in a flood plain: **Yes - Per FEMA DFIRM 55087C0336D, effective July 22, 2010, this property is not located within a Special Flood Hazard Area. Area is identified as "Zone X" (outside the mapped 0.2% annual chance floodplain). The DFIRM represents best available regulatory floodplain information and may not identify all areas subject to flooding. The intermittent stream identified on the SWDV may involve significant flood risk. A qualified consulting engineer could estimate the level of flood risk to the subject property associated with the stream.**

No

City data shows presence of wetlands on the property: **Yes - A map generated using the Wisconsin Department of Natural Resources Surface Water Data Viewer (SWDV) is attached. The SWDV does not show wetland indicators on the property, but it does show an intermittent stream crossing the property from west to east. Wetlands commonly occur along intermittent streams. The SWDV is one tool for the initial steps of investigating wetlands. However, wetlands might be located outside areas the SWDV identifies as having wetland indicators, just as wetlands might not be located in areas the SWDV identifies as having wetland indicators. A determination by a qualified consultant and subsequent concurrence by WDNR would be needed to identify the extents of any wetlands on the property. DNR staff are able to determine if the stream in question is navigable upon request. Navigable streams are subject to Chapter 30 regulations by WDNR and may also involve US Army Corps of Engineers permitting.**

No

Public Protection Services

Is the property currently being served by Appleton Public Protection Services?

Fire: **Yes - This parcel is already afforded our emergency fire response resources through an automatic aid agreement with Grand chute. Under that agreement, Outagamie 9-1-1 uses an automatic vehicle location technology (AVL) to dispatch the closest available fire unit to that address, whether Grand Chute or Appleton.**

If this parcel moves closer to annexation, the Fire Chief makes a deterministic evaluation of our emergency response capabilities, based on travel distance to respond and the time it takes to achieve effective water on the structure involved.

It is possible, if this parcel is annexed and a development ensues of a residential nature, the Fire Chief MAY require electronically monitored smoke detection, or automatic fire sprinklers, as part of the agreement to permit building.

So it's recommended you please consult with the Fire Chief for a determination before making a final annexation decision.

Police: While APD doesn't currently serve the specific property in question, we currently serve the immediate area surrounding the proposed annexation property and our response to that address would be the same for the other addresses in our jurisdiction in that area.

Wisconsin Department of Administration Required Annexation Review Fee

\$950

City of Appleton Required Annexation Review Fee

\$0

The City of Appleton provides this information "as is" and makes no warranty, representation or guarantee of any kind as to the content, accuracy, timeliness or completeness of any of the data information provided herein. The City of Appleton assumes no liability for any errors, omissions, or inaccuracies in the information provided regardless of how caused; or any decisions made or action taken or not taken by the user in reliance upon any information or data furnished above.

City staff will review the information provided by the owner/agent and fill in the "City Staff Use Only" sections, as applicable. This information will then be provided to the owner/agent with the understanding that it is for discussion purposes only and subject to change.

City of Appleton
2017 - 2018 REAPPROPRIATION REQUESTS - NOT UNDER CONTRACT

PO/

| Fund / Bus. Unit | Sub Object | Obj S/L | Contract # | Project # | Year Budgeted | Vendor | PROJECT | Carryover | JUSTIFICATION |
|---|---------------|------------|---------------|--------------|------------------------|--------|---|------------------|--|
| N 4220 | 6804 | | 2418 | | | | Complete the South Ring Fiber Redundancy | 13,428 | This was a CIP request for 2017 that we didn't have time to start. |
| Subtotal - Technology Capital Project Not Under Contract | | | | | | | | 13,428 | |
| N 4350 | 6406 | | 4163 | | 229093 | 2017 | Renovation of Jones Building at Memorial Park | 7,926 | To cover testing services, |
| N 4350 | 6802 | | 4330 | | 225393 | 2017 | Construction of Jones Park | 1,228,073 | Upon completion of design will bid project in February. |
| N 4350 | 6406 | | 4145 | | | 2017 | Trestle Design for Trails | 100,000 | Did not have ownership until late 2017. Design will occur in 2018. |
| Subtotal - Facilities Capital Project Not Under Contract | | | | | | | | 1,335,999 | |
| N 4360 | 6804 | | | | | 2017 | Exhibition Center Furniture & Equipment | 186,155 | Final WI-FI costs, tables, chairs, maintenance equipment, etc. |
| Subtotal - Exhibition Center Not Under Contract | | | | | | | | 186,155 | |
| N 5230 | 6404 | | | | | 2017 | Brown & Caldwell | 35,255 | Remainder of budget amount for Spartan Drive Design to be used for possible contract amendments as we get along w/ design and permitting |
| N 5230 | 6404 | | | | | 2016 | Brown & Caldwell | 27,410 | Remainder of budget amount for Leona Pond Design to use for contract amendments as we get along w/ design and permitting. |
| N 5230 | 6801 | | | | | 2017 | Land owers | 37,000 | Balance of land acquisition, may be needed as appraisal and offers have not been determined. |
| Subtotal - Stormwater Not Under Contract | | | | | | | | 99,665 | |
| N 5382 | 6804 | | 4504 | | | 2017 | | 8,589 | Balance of project budget. See comments above for Diamond Water Conditioning |
| N 5382 | 6408 | | 4576 | | WO 222379 | 2017 | Water Chemical Room Improvement | 555,840 | McMahon |
| N 5382 | 6408 | | 4508 | | WO 224944 WO 229945 | 2017 | Water VFD High Lift Replacement | 145,050 | Review of needs completed December 2017. Waiting engineer approval for the constuction of the units. |
| N 5381 | 6404 | | 4588 | | | 2017 | | 75,000 | Project delayed due to Oneida Street construction and Utility and DPW department workloads. Preliminary engineering to start in 2018 |
| N 5323 | 6404 | | | | | 2017 | | 10,000 | Project to begin mid-year 2018 |
| N 5357 | 6408 | | | | | 2016 | Ballard Marine Construction | 25,000 | 2016 Quote - Water Levels remained too high in 2017 for divers to perform the repair work - now looking at alternative designs and options for river crossing. |
| N 5371 | 6809 | 5 | | | | | Installing a 12" watermain through Pathways Church parking lot. | 90,000 | Approved budget adjustment 17-1407. Church delayed their construction until 2018 |
| Subtotal - Water Utility not under contract | | | | | | | | 909,479 | |
| N 5432 | 6408 | | 4576 | | WO 211063 | 2017 | WWTP Chemical Room Improvement | 41,639 | Balance of project budget. Construction to begin February 2018 |
| N 5432 | 6404 | | 4576 | | WO 211063 | 2017 | WWTP Chemical Room Improvement | 18,631 | Balance of project budget. Construction to begin February 2018 |
| N 5432 | 6408 | | 4550 | | WO 222418 | 2017 | WWTP Improvement Project | 2,002,766 | Combined four CIP projects (S/L 4550,4573,4520,4574), bidding for project to be completed by June 2018 |
| N 5422 | 6404 | | | | | 2017 | Gas Utilization Study | 30,947 | Balance of project budget. See comments above related to contract with Donohue |
| N 5432 | 6404 | | 4558 | | WO 193057 | | Midway Lift Station | 19,427 | Scope of project has changed based on adjacent property owner not willing to sell land or grant easement for placement of generator. |
| N 5432 | 6408 | | 4558 | | WO 193057 | | Midway Lift Station | 140,000 | See comment above |
| N 5432 | 6801 | | 4558 | | WO 193057 | | Midway Lift Station | 5,000 | See comment above |
| N 5422 | 6404 | | | | | 2017 | WWTP Clarifier Painting Study | 5,000 | Project to start spring 2018 |
| N 5423 | 6404 | | 4544 | | | 2017 | Compost Site Study | 100,000 | RFP for consulting services to out spring 2018. |
| N 5425 | 6408 | | | | | 2017 | Catherine Street Lift Station Removal | 65,000 | Project on hold until DPW investigates source of flow to lift station. |

City of Appleton
2017 - 2018 REAPPROPRIATION REQUESTS - NOT UNDER CONTRACT

PO/

| | Fund / Bus. Unit | Object | Sub Obj S/L | Contract # | Project # | Year Budgeted | Vendor | PROJECT | Carryover | JUSTIFICATION |
|---|---|--------|----------------|---------------|--------------|------------------|--------|--|------------------|--|
| N | 5490 | 6802 | | 2111 | | 220983 | 2017 | Wastewater Hardscape Repairs | 29,253 | Carryover is needed because we did not get any concrete contractors to bid on the sidewalk replacement. We will try to bid again in 2018. |
| N | 5490 | 6804 | 1 | 4554 | | 220986 | 2017 | Wastewater B-Building Boiler replacement | 168,250 | During design it was determined that the new boiler should utilize bio-gas instead of natural gas. Design is in-progress and construction to take place in 2018. |
| | Subtotal - Wastewater Utility not under contract | | | | | | | | 2,625,913 | |
| | Unclassified General Fund | | | | | | | | | |
| N | 12020 | 6640 | | | | | 2016 | State aid contingency | 849,107 | Carryover balance of fund |
| N | 12020 | 6640 | | | | | 2016 | Operating contingency | 402,298 | Carryover balance of fund |
| N | 12020 | 6640 | | | | | 2016 | Fuel contingency | 137,315 | Carryover balance of fund |
| N | 12020 | 6641 | | | | | 2016 | Wage reserve | 676,839 | Carryover balance of fund |
| | Subtotal - General Fund Not-Under Contract | | | | | | | | 2,065,559 | |
| | Grand Total - Not Under Contract | | | | | | | | 7,236,198 | |

City of Appleton
2017 - 2018 REAPPROPRIATION REQUESTS - SPECIAL CONSIDERATION

PO/

| Fund / Bus. Unit | Object | Sub Obj | S/L | Contract # | Project # | Year Budgeted | Vendor | PROJECT | Carryover | JUSTIFICATION |
|---|--------|------------|-----|---------------|--------------|------------------|--------|--|---------------|---|
| | | | | | | | | | | |
| S 6110 | 6404 | | | | | | | Analyze fuel site requirements to meet Commercial Code | 22,000 | RFP's for project higher than anticipated in 2018 |
| Subtotal - CEA Special Consideration | | | | | | | | | 22,000 | |
| Grand Total - Special Consideration | | | | | | | | | 22,000 | |

City of Appleton
2017 - 2018 REAPPROPRIATION REQUESTS - UNDER CONTRACT

PO/

| Fund / Bus. Unit | Sub Object | Obj | Contract S/L | Project # | Year Budgeted | Vendor | PROJECT | Carryover | JUSTIFICATION |
|---------------------|---|------|-----------------|--------------|------------------|----------------|-----------------------------------|--------------------------------------|---|
| U | 2223 | 6327 | | | 2017 | Rehrig Pacific | 35 Gal. carts | 4,150 | Could not be delivered until January |
| | Subtotal - Sanitation Under Contract | | | | | | | 4,150 | |
| U | 4092 | 6809 | 4 | 43-17 | X-17 | 2017 | Kruczek Construction | Coop Road Stormwater Expansion | 20,206 RR delayed work on Lutz Dr which delay the contractors project |
| | Subtotal - TIF # 6 Under Contract | | | | | | | 20,206 | |
| U | 4220 | 6804 | | 2407 | | | Tyler Tech & Patriot | ERP Project | 377,000 Ongoing Citywide project |
| | Subtotal - Technology Capital Project Under Contract | | | | | | | 377,000 | |
| U | 4240 | 6809 | 99 | 3510 | G-16 | 2016 | WisDot | Lawe St Bridge over the Power Canal | 3,463 Three Party design contract w/ WisDot & Ommni |
| U | 4240 | 6809 | 99 | 3510 | G-16 | 2016 | WisDot | Lawe St Bridge over the Power Canal | 19,313 Construction contract w/ WisDot |
| U | 4240 | 6809 | 99 | 3510 | G-15 | 2015 | WisDot | Prospect Ave Bridge over Jackman St | 58,615 Three Party design contract w/ WisDot & Bloom Companies |
| U | 4240 | 6809 | 99 | 3510 | G-15 | 2015 | WisDot | Prospect Ave Bridge over Jackman St | 97,318 Construction contract w/ WisDot |
| U | 4240 | 6408 | | 3510 | 1-17 | BB-17 | 2017 | Collins Engineering | Bridge Rehab Reports 3,719 Contract continues through 2018 |
| U | 4240 | 6404 | | | 70-17 | | 2017 | Walker Parking | Downtown Appleton Parking Study Update 10,500 Study scheduled to be completed in February |
| U | 4240 | 6404 | | 3510 | I-18 | 2017 | Patrick Engineering | Oneida St Bridge over Jones Park | 180,884 Multi-year design & construction engineering contract |
| U | 4240 | 6404 | | 3510 | 79-17 | | 2017 | Omnni Association | Roemer Rd Box Culvert 45,000 Design Contract sheduled for 2018-2019 |
| | Subtotal - Public Works Capital Project Under Contract | | | | | | | 418,812 | Total Fund Bal avail \$960,043 |
| U | 4280 | 6404 | | | | 2017 | Stantec Consulting Services, Inc. | Wetland Banking Feasibility Analysis | 10,000 The Wetland Banking Feasibility project contract was Council approved 9/20/2017 and the Phase I results were presented to CEDC in November. Phase II scope of work was Council approved 12/20/17. The results are anticipated to be completed in 1st quarter 2018. |
| | Subtotal - Industrial Parkland Fund Under Contract | | | | | | | 10,000 | |
| U | 4350 | 6804 | 2 | 2101 | 41-17 | 220019 | 2017 | Northern Electric Inc. | MSB Lighting Upgrades 12,753 Contractor is working on punchlist items. |
| U | 4350 | 6804 | 1 | 2106 | 48-17 | 220017 | 2017 | BP Mechanical | PRFMD HVAC Upgrades 27,627 Contractor is working on punchlist items. |
| U | 4350 | 6406 | | 4163 | | | 2017 | McMahon | Design for Jones Building at Memorial Park 39,105 Design in progress. Anticipated construction 2019. |
| U | 4350 | 6802 | | 4330 | 14-17 | 225393 | 2017 | Zimmerman | Design for Jones Park 98,944 Design in progress. Construction 2018. |
| U | 4350 | 6404 | | 4420 | | 235286 | 2017 | Rettler Corporation | Parks Comprehensive Outdoor Recreation Plan (CORP) 22,365 Planning in progress |
| U | 4350 | 6809 | 99 | 4145 | 60-17 | 232571 | 2017 | Vinton Construction | Lutz/AYC Trail Construction 327,279 75% Complete, remainder of work to be completed in 2018 when weather is condusive to finish. |
| U | 4350 | 6809 | 99 | 4145 | | 232571 | 2017 | CORRE Inc. | Lutz/AYC Trail Professional Services 7,505 Remainder of work to be completed in 2018 when weather is condusive to finish. |
| U | 4350 | 6809 | 99 | 3414 | Eleven-17 | 226272 | 2017 | Hoffman Planning | Blue Ramp Demolition 92,218 Design started for separation of utilities and mechanicals. Final design documents including bidding and initial demo work to begin in 2018. |
| U | 4350 | 6809 | 99 | 3414 | 44-17 | 226272 | 2017 | Corre | Blue Ramp Demolition 52,660 Blue Ramp relocation services. Partial contract completed |
| U | 4350 | 6804 | 1 | 1905 | | 220016 | 2017 | Access | PD UPS replacement 2,500 When the new UPS unit was installed, the existing annunciator was deemed not compatible with the new unit. A compatible annunciator is on order with Access Inc. |
| U | 4350 | 6803 | | 2101 | | 220013 | 2017 | VOE | MSB Fire Protection System 17,628 Construction is on-going. Items added per a Fire Prevention Engineer |
| U | 4350 | 6802 | | 4190 | | | 2017 | Applied Ecological Services | AMP Invasive Species Removal 4,800 Weather delayed contractor from finishing in 2017. |
| | Subtotal - Facilities Capital Project Under Contract | | | | | | | 705,384 | Available fund balance \$1,327,506 |

City of Appleton
2017 - 2018 REAPPROPRIATION REQUESTS - UNDER CONTRACT

| PO/ | | | | | | | | | | |
|---|---------------|-----|------|---------------|--------------|------------------|----------------------------|---|------------------|---|
| Fund / Bus. Unit | Sub Object | Obj | S/L | Contract # | Project # | Year Budgeted | Vendor | PROJECT | Carryover | JUSTIFICATION |
| U 4360 | 6408 | | | 72-16 | | 2016-2017 | Miron Construction | Exhibition Center Construction | 417,861 | Project completed, but finishing minor punchlist items. (\$732,185 2017 retainage) |
| U 4360 | 6406 | | | 76-16 | | 2016-2017 | Zimmerman | Exhibition Center Design | 24,471 | Project completed, will pay final bills when have all close out documents. |
| U 4360 | 6408 | | | 67-17 | | 2017 | Omni | Exhibition Center Soils Management | 20,000 | Project completed, but finishing final paperwork to DNR. |
| Subtotal - Exhibition Center Under Contract | | | | | | | | | 462,332 | \$28,772,851 negative fund bal vs \$30M borrowing = potential available \$1,227,149 |
| U 5123 | 6416 | | | | 26403 | 2017 | Omni Glass | Glass Window Replacement in N/W stair tower yellow ramp | 6,130 | Repairs cannot be made until spring 2018 due to required WE Energies power shut down |
| U 5123 | 6416 | | | | 26404 | 2017 | LaForce | Steel door replacement - yellow/green ramps | 5,104 | Total project \$10,208. Only 50% completed in 2017, remaining 50% to be completed in 2018 |
| U 5123 | 6416 | | | | 26405 | 2017 | American Overhead Door | Yellow Ramp Lower Level Overhead Doors | 25,000 | Work could not be completed until early in 2018. Carry over allows for removal & disposal of existing steel gate. |
| U 5123 | 6416 | | | 68-17 | | 2017 | The Boldt Company | Parking Ramp - Expansion Joint Replacement | 84,025 | Work bid in 2017 scheduled for completion in spring 2018 |
| Subtotal - Parking Utility Under Contract | | | | | | | | | 120,259 | |
| U 5210 | 6404 | | | | 2015 E | 2016 | Brown & Caldwell | Sparten Drive preliminary engineering | 10,950 | Work scheduled for completion in 2018 |
| U 5222 | 6404 | | 3037 | 29-17 | F-17 | 2017 | Northern Pipe | Sanitary & Storm Sewer Cleaning & Televising | 10,934 | Contracted work scheduled for 2018 |
| U 5222 | 6408 | | | 71-17 | N-17 | 2017 | Great Lakes TV & Seal | Sanitary & Storm Sewer Spot Repairs | 51,000 | Contracted work scheduled for 2018 |
| U 5230 | 6809 | 4 | | 80-17 | Y-17 | 2017 | Super Excavators Inc | Ballard Rd Storm Sewer Tunnel | 750,000 | Contract awarded at Council on 12/20/17. Remaining funds for this contract budgeted in 2018 |
| U 5230 | 6404 | | | 28-17 | 2017C | 2017 | Brown & Caldwell | Spartan Drive Design/Permitting | 202,767 | Work scheduled for completion in 2018 |
| U 5230 | 6404 | | | 3-16 | 2016C | 2016 | Brown & Caldwell | Leona Pond Design | 89,309 | Work scheduled for completion in 2018 |
| U 5230 | 6404 | | | | 2016G | 2016 | Brown & Caldwell | Lutz Dr/AYC Stormwater Modeling | 13,423 | Work scheduled for completion in 2018 |
| U 5230 | 6404 | | | 75-16 | 2016I | 2016 | Brown & Caldwell | Northland Pond CRS | 40,382 | Work scheduled for completion in 2018 |
| U 5230 | 6809 | 4 | | 3-17 | H-17 | 2017 | Kruczek Construction | Northland Pond Construction | 561,512 | Work scheduled for completion in 2018 |
| U 5230 | 6415 | | | | H-17 | 2017 | Outagamie County | Northland Pond Construction | 377,633 | Work scheduled for completion in 2018 |
| U 5230 | 6809 | 4 | | | | 2017 | Norcon Corp | Coop Pond Retrofit | 5,526 | Work contracted late in 2017, to be preformed in 2018 |
| U 5230 | 6404 | | | | | 2017 | McMahan | Evergreen - Alvin Stormwater Design | 59,700 | Contract awarded in December. Work to begin in January 2018 |
| U 5230 | 6404 | | | 67-17 | M-17 | 2017 | Omni Association | Northland Pond | 27,004 | Material testing |
| U 5230 | 6809 | 4 | 3009 | 43-17 | X-17 | 2017 | Kruczek Construction | Oneida St Water & Sewer Project | 31,272 | RR delayed work on Lutz Dr which delay the contractors project |
| Subtotal - Stormwater Utility Under Contract | | | | | | | | | 2,231,412 | |
| U 5382 | 6804 | | 4504 | | | 2017 | Diamond Water Conditioning | Water Softener Replacement | 21,411 | Contract signed, construction to be completed 2018 |
| U 5382 | 6404 | | 4576 | | | 2017 | McMahon Associates, Inc | Water Chemical Room Improvement | 24,720 | Bidding documents are 90% complete. Bidding and construction to begin later in 2018. |
| U 5369 | 6404 | | | | WO 223095 | 2017 | McMahon Associates, Inc | Northside Reservoir | 6,040 | Painting completed in 2017; warranty inspection to be completed within 18-24 months of completion |
| U 5369 | 6408 | | | | | | LC United | Northside Reservoir | 68,075 | Painting completed in 2017; warranty inspection to be completed within 18-24 months of completion |
| U 5369 | 6404 | | | | | | Strand | Glendale Tower Warranty Inspection | 5,900 | Work to be completed in 2018 |
| U 5361 | 6327 | | | | 26340 | 2017 | Badger Meters | 3" Mag Meters | 9,635 | Ordered in beginning of December, order was backordered to be delivered early 2018 |
| U 5394 | 6801 | 1 | | 52-17 | | 2017 | American Conservation | AquaHawk software & intallation | 48,000 | Final installation and set up |
| U 5371 | 6809 | 5 | 3602 | 43-17 | X-17 | 2017 | Kruczek Construction | Oneida St Water & Sewer Project | 20,851 | RR delayed work on Lutz Dr which delay the contractors project |
| Subtotal - Water Utility under contract | | | | | | | | | 204,632 | |

City of Appleton
2017 - 2018 REAPPROPRIATION REQUESTS - UNDER CONTRACT

PO/

| Fund / Bus. Unit | Sub Object | Obj | S/L | Contract # | Project # | Year Budgeted | Vendor | PROJECT | Carryover | JUSTIFICATION | |
|--|---------------|------|-----|---------------|--------------|------------------|---------------------|--|--|--|---|
| U | 5422 | 6404 | | | | 2017 | Donohue | WWTP Hydraulic Analysis | 6,000 | Contract signed October 2017, project to be completed in 2018 | |
| U | 5432 | 6404 | | 4576 | WO 211063 | 2017 | McMahon Associates | WWTP Chemical Room Improvement | 42,070 | Construction to begin February 2018 | |
| U | 5432 | 6408 | | 4576 | WO 211063 | 2017 | August Winter | WWTP Chemical Room Improvement | 458,361 | Construction to begin February 2018 | |
| U | 5432 | 6404 | | 4550 | WO 222418 | 2017 | Donohue | WWTP Improvement Project | 215,655 | Bidding for construction scheduled for June 2018; construction to begin August 2018. Combined four CIP projects (S/L 4550, 4573, 4520, 4574) | |
| U | 5422 | 6404 | | | WO 220493 | 2017 | Donohue | Gas Utilization Study | 4,253 | Draft #2 has been completed. Final Report pending decision on B-Building FMD project. | |
| U | 5422 | 6408 | | | | 2017 | L&C Insulation | Pipe Insulation Replacement | 5,149 | Contract signed January 2018. | |
| U | 5490 | 6803 | | 4526 | 73-17 | 22076 | Patrick Engineering | Wastewater Electrical Distribution System Upgrades | 114,540 | Design in progress. | |
| U | 5427 | 6404 | | 3213 | 29-17 | F-17 | 2017 | Northern Pipe | Sanitary & Storm Sewer Cleaning & Televising | 14,765 | Contracted work scheduled for 2018 |
| U | 5427 | 6408 | | | 71-17 | N-17 | 2017 | Great Lakes TV & Seal | Sanitary & Storm Sewer Spot Repairs | 90,000 | Contracted work scheduled for 2018 |
| U | 5431 | 6809 | 3 | 3606 | 43-17 | X-17 | 2017 | Kruczek Construction | Oneida St Water & Sewer Project | 65,061 | RR delayed work on Lutz Dr which delay the contractors project (\$6,927 2017 retainage) |
| U | 5431 | 6809 | 3 | | 74-16 | S-17 | 2017 | August Winters | Spartan Sanitary Lift Station | 88,452 | Contracted work scheduled for 2018 |
| Subtotal - Wastewater Utility under contract | | | | | | | | | 1,104,306 | | |
| | | | | | | | | | | | |
| U | 5820 | 6804 | 1 | 1800 | | 2017 | New Flyer | Bus procurement | 13,378 | Capital funds remaining from project | |
| U | 5830 | 6803 | | 1800 | | 2017 | Facilities Mgmt | HVAC - Lighting | 73,175 | Project incomplete | |
| U | 5830 | 6803 | | 1800 | 25858 | 2017 | Ross & White | Renovate bus washer | 110,110 | Project incomplete | |
| U | 5820 | 6804 | 1 | 1800 | 26015 | 2017 | Baycom | Radio System | 12,720 | Project incomplete | |
| U | 5810 | 6404 | | | 26498 | 2017 | Planning Commission | TDP | 16,364 | Project ongoing | |
| Subtotal - Transit under contract | | | | | | | | | 225,747 | | |
| | | | | | | | | | | | |
| U | 7160 | 6801 | | | | | | Property tax on parcels in Memorial Park | 3,540 | Property acquired in 2017 still subject to tax levy due in 2018 | |
| Subtotal - Park and Open Space Fund under contract | | | | | | | | | 3,540 | | |
| | | | | | | | | | | | |
| Public Works | | | | | | | | | | | |
| U | 17014 | 6809 | 1 | | T-15 | 2015 | WisDot | Oneida Skyline Bridge/Prospect Intersection | 3,000 | Construction contract w/ WisDot | |
| U | 17022 | 6325 | 10 | | 26311 | 2017 | Tapco | RRFB Flashing light system | 6,510 | Material could not be delivered until 2018 | |
| U | 17022 | 6325 | 10 | | 26360 | 2017 | Tapco | RRFB Flashing light system | 9,335 | Material could not be delivered until 2018 | |
| U | 17032 | 6404 | | 3510 | 44-16 | BB-16 | 2016 | Collins Engineering | Movable Bridge inspections | 5,074 | Multi-year contract through 2020 |
| U | 17032 | 6404 | | | 67-17 | M-17 | 2017 | Omni Association | Oneida Bridge | 27,004 | Work scheduled for completion in 2018 |
| Subtotal - General Fund Under Contract | | | | | | | | | 50,923 | | |
| | | | | | | | | | | | |
| Grand Total - Under Contract | | | | | | | | | 5,938,703 | | |



City of Appleton

Facilities and Construction Management

Mission:

In partnership with the Common Council and the Mayor, we will provide a safe and productive working environment, which supports the departments and the community. In a professional manner, we will anticipate and respond to the needs of the community with dignity and respect by proactively and aggressively planning, maintaining, operating and managing all City-owned properties in a safe, accessible and cost effective manner.

January/February 2018 – Monthly Report

Month in Review

Jan./Feb. 2018 - Monthly Report

Our department will provide a report on a regular basis to keep everyone apprised of what's happening in the Facilities and Construction Management Division. The report will be provided as an informational item at Finance Committee. The report may consist of the following:

- A brief overview of the past month(s).
- Project Status for CIP and major facilities projects.
- Data pertaining to the quantity of work orders completed by in-house staff by facility and work order type including related costs.
- Energy Conservation initiatives and information.
- What's going on in the Facilities Management field?
- Other.

Brief Overview

On December 28th Kris Alberts started employment as the Facilities Management Support Specialist. Kris came from Edgewater FRP door and previously worked at LaForce Hardware and Wausau Homes.

The first quarter of the year was spent by management initiating the Capital Improvement Projects. Many of these projects require hiring either an engineer or architect to perform design work. Once specifications and/or drawings are developed the projects are bid to hire a contractor to perform the work. Our goal is to have most projects bid during the first third of the year leaving time to complete the projects while good weather is available.



Contractor's working on the epoxy floor coating at Fire Station #4. Project has since been completed.

Capital Improvement Project Status

| Site | Project Description | Budget | Status |
|-----------------|--|-------------|-------------------------|
| Library | Re-Caulk Stone Veneer Panels | \$25,000 | Construction |
| MSB | Electrical Distribution System Testing and Repairs | \$25,000 | Planning |
| Wastewater | Electrical Distribution Phase 1 Upgrades | \$1,470,750 | Design |
| City Hall | Renovate the Tube delivery system | \$50,000 | Bidding |
| Fire Stations | Upgrade kitchens and Bathroom Areas | \$50,000 | Planning |
| MSB | Renovate Bathroom and Lockerroom | \$375,000 | Design |
| Various Parks | Field Reconstructions | \$25,000 | Planning |
| City Sites | Landscaping (trees, Turf) | \$25,000 | Planning |
| Wastewater | Landscaping (trees, Turf) | \$25,000 | Planning |
| City Sites | Hardscape Improvements | \$50,000 | Design |
| Fire Stations | FS #5 Driveway Reconstruction | \$80,000 | Construction |
| Various Parks | Hardscape Improvements | \$250,000 | Design |
| Wastewater | Hardscape Improvements | \$290,000 | Design |
| Valley Transit | HVAC Upgrades (Bus Garage) | \$30,000 | Waiting for VT Approval |
| Wastewater | HVAC Upgrades (S Building or B-Building Boiler) | \$250,000 | Design |
| Water Treatment | HVAC Upgrades (Future Design) | \$25,000 | Design |
| Fire Stations | Replace Flooring | \$30,000 | Planning |
| Library | Renovate four service desks | \$50,000 | Planning |
| Various Parks | Lighting Upgrades | \$50,000 | Design |
| Fire Stations | FS #1 replace waste lines | \$35,000 | Design |
| Fire Stations | Replace Roof on FS #5 | \$150,000 | Construction |
| Library | Secure Public Areas | \$40,000 | Planning |
| Parks | Security Upgrades at parks | \$15,000 | Planning |
| Valley Transit | New Generator | \$145,000 | Waiting for VT Approval |
| Various Parks | ADA Improvements | \$50,000 | Design |
| Park Aquatics | Recoat Mead Pool and Paint Slide Tower | \$145,000 | Planning |
| Ellen Kort Park | Development of Ellen Kort Park | \$25,000 | Bidding |
| Jones Park | Development of Jones Park | \$3,545,000 | Bidding |
| AMP | Scheig Center Phase 3 | \$100,000 | Design |
| Various | Statue and Monument Restoration | \$15,000 | Planning |
| Telulah Park | Riverfront Phase 1 | \$765,000 | Design |

Various Project Stages:

1. Planning
2. Design
3. Bidding (or solicitation of quotes, RFP, etc.)
4. Construction
5. Complete



Renovation of a room previously known as the ozonator. The equipment was removed to reutilize the space. This space contained asbestos which was also fully remediated.

Construction Projects

Erb Park & Pool

We completed the scope of work with Miron Construction and have made final payment. We are monitoring ground water levels, especially around the large pool. Though our soils report had indicated that groundwater was not an issue, we may have to add an additional pump to remove water. We will continue to monitor this and if necessary add a pump if one is needed.

Exhibition Center

We are currently working through punchlist items. Punchlist items are all minor things such as additional cleaning, door adjustments, paint touch-up, etc. The only large item we are working through is construction of the lighting elements and signage provided by Jones Sign. We have informed them that much of the work did not meet specifications and they need to rework much of it.

Jones Park

Design is nearing completion and bidding will begin in February with an anticipated construction start in April (weather permitting).

Other Projects – In Progress

Continued development of the GIS applications for both Facilities and Parks. This work includes collecting all the data necessary to build a system that will be efficient and effective for our trades people to perform their work. This initiative will take up to two years and will be a critical component of our asset management system as Tyler-Munis is implemented.

Work Order Information – By Facility (In-house Staff) – Jan. /Feb.

| Facility | WO Qty. |
|------------------|---------|
| City Hall | 24/19 |
| Fire Station #1 | 8/15 |
| Fire Station #2 | 11/8 |
| Fire Station #3 | 13/5 |
| Fire Station #4 | 14/8 |
| Fire Station #5 | 12/5 |
| Fire Station #6 | 6/5 |
| Golf Course | 12/6 |
| Library | 12/12 |
| MSB | 29/39 |
| Police | 24/20 |
| Parks & Rec. | 29/26 |
| Transit Center | 8/6 |
| Valley Transit | 22/7 |
| Water Plant | 18/17 |
| Wastewater Plant | 51/33 |
| FMD | 27/15 |
| Total | 328/246 |

| WO Type | WO Qty. |
|---------------------|---------|
| Electrical | 51/38 |
| Plumbing | 67/40 |
| HVAC | 72/51 |
| Building/Structural | 25/25 |
| Fire/Life Safety | 36/24 |
| Locksmith | 5/6 |
| Paint/Carpentry | 10/15 |
| Roads/Grounds | 5/7 |
| Furniture | 10/11 |
| Security | 9/3 |
| Other | 20/7 |
| Non-Facilities | 13/5 |
| Code Compliance | 3/3 |
| Overhead Door | 2/11 |
| Total | 328/246 |

Various other work was completed by outside contractors such as HVAC Preventive Maintenance, Fire Protection Inspections, Elevator Inspections, Overhead Door Inspections, Pest Control, etc.

Additional work orders in January represent a portion of work orders completed in December.

Energy Conservation

Focus on Energy Incentives

We applied for and will be receiving energy incentives for the various energy efficient initiatives at the new Exhibition Center. Received a check for \$9,529.50 for utilizing energy efficient lighting. We are anticipating an additional \$25,000 for HVAC related initiatives utilized also.

Erb Park & Pool – Received \$12,450 in energy rebates for using energy efficient fixtures and equipment on this project.



New light pole and LED heads for Mead Pool pool deck.

What New in Facilities Management?

One of the hottest trends in Facilities Management is to provide a greater focus on Employee and Occupant Wellness. 80% of Facilities Management professionals cite employee wellness as an essential factor in retention and recruitment. For Facilities Management this means a greater focus on indoor air quality, increasing exposure to natural lighting, ergonomic furniture and an overall comfortable environment that leads to greater productivity and interaction amongst employees.

Please call me with any questions @ 832-5572. Thank you.