



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Municipal Services Committee

Monday, January 22, 2018

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[18-0129](#) Minutes from January 17, 2018

Attachments: [Minutes from January 17, 2018.pdf](#)

4. Public Hearings/Apearances

5. Action Items

- [18-0131](#) Approve the following parking changes related to the "East Residential Zone" near Lawrence University:

*No parking on the west side of Rankin Street between College Avenue and Alton Street.

*No parking on the north side of South Street from South Court to the first driveway west of South Court.

Attachments: [Parking changes East Residential Zone.pdf](#)

- [18-0132](#) Approve Resolution for Outagamie County Landfill Siting Negotiation Process.

Attachments: [Resolution Outagamie Cty Landfill.pdf](#)

[18-0133](#) Appleton Street, from 200' south of Lawrence Street to College Avenue, be reconstructed with concrete pavement and curb and gutter to a width of 45' from back of curb to back of curb. The reconstruction of Appleton Street will implement concepts from the approved Downtown Mobility Study. Appleton Street will be converted from its existing one-way, southbound only designation, into a two-way street. The new, two-way, Appleton Street will consist of 1 travel lane, in each direction, bike lanes along both sides of the street, and dedicated turn lanes at Lawrence Street and College Avenue. On-street parking along this portion of Appleton Street will be eliminated as part of this reconstruction project. An indented loading zone will be constructed adjacent to Houdini Plaza.

Attachments: [Appleton St from 200' south of Lawrence St to College Ave.pdf](#)

[18-0134](#) Request to postpone the Oneida Street Bridge/Appleton Street/Pedestrian Ramp/Stairs/Rocky Bleier Run and Jones Park Parking Lot Projects until we have further clarity on what may be developed on the Trinity Bluff Site.

Attachments: [Postpone projects related to Trinity Bluff Site.pdf](#)

[18-0135](#) Approve proposed parking restriction on the 200 block of S. Rankin Street.

Attachments: [Parking restrictions-200 block of S. Rankin St.pdf](#)

[18-0136](#) Approve proposed parking restriction on Rail Road near Derks Park.

Attachments: [Parking restrictions on Rail Rd near Derks Park.pdf](#)

[18-0137](#) Install Stop Control on Locust Street at Fifth Street.

Attachments: [Intersection control Locust St-Fifth St.pdf](#)

[18-0138](#) Install Stop Control on Madison Street at McKinley Street.

Attachments: [Intersection traffic control Madison St-McKinely St.pdf](#)

[18-0139](#) Downtown Parking Study Update Presentation at the February 12, 2018 meeting of the Municipal Services Committee.

6. Information Items

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



City of Appleton

100 North Appleton Street
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Meeting Minutes - Final Municipal Services Committee

Wednesday, January 17, 2018

6:45 PM

Council Chambers, 6th Floor

SPECIAL MEETING

1. Call meeting to order

2. Roll call of membership

Present: 4 - Croatt, Coenen, Konetzke and Dannecker

Excused: 1 - Martin

3. Approval of minutes from previous meeting

[18-0028](#)

Minutes from December 11, 2017

Attachments: [Minutes from December 11, 2017.pdf](#)

Dannecker moved, seconded by Coenen, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Konetzke and Dannecker

Excused: 1 - Martin

4. **Public Hearings/Appearances**

5. **Action Items**

[18-0029](#)

Approve Amendment No. 2 to SRF Consulting Group, Inc. for additional services related to the Railroad Quiet Zone Feasibility & Implementation Plan in an amount of \$3,000 for a revised not to exceed contract of \$31,856.

Attachments: [Railroad Quiet Zone.pdf](#)

Coenen moved, seconded by Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Konetzke and Dannecker

Excused: 1 - Martin

6. Information Items

[18-0030](#)

Inspection Division Permit Summary Comparison Report for December, 2017.

Attachments: [Inspection Permit Comparison Report-December 2017.pdf](#)

7. Adjournment

Coenen moved, seconded by Konetzke, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Konetzke and Dannecker

Excused: 1 - Martin



"...meeting community needs...enhancing quality of life."

DEPARTMENT OF PUBLIC WORKS

**Engineering Division
100 North Appleton Street
Appleton, WI 54911
Phone (920) 832-6474
Fax (920) 832-6489**

January 8, 2018

Dear Property Owner:

Thanks to all of you that either attended the October 24, 2017 neighborhood meeting and/or provided your thoughts via email. Jake Woodford and I really appreciate the passion we witnessed regarding the proposed 2-hour time limit parking. Based on the feedback we received, the following are the next steps for the two neighborhoods:

"North Residential Zone" (North of College Avenue)

The feedback for this neighborhood was an overwhelming desire to keep parking status quo. Therefore, I will report out to the Municipal Services Committee that we are proposing no changes to the parking in this neighborhood.

"East Residential Zone" (South of College Avenue)

Based on the feedback we received from this neighborhood we are recommending the two following changes (see attached map):

- Create a No Parking zone on the west side of Rankin Street between College Avenue and Alton Street.
- Create a No Parking zone on the north side of South Street from South Court to the first driveway west of South Court.

These recommendations will be made to the Municipal Services Committee at their Monday, January 22, 2018 meeting. The meeting will be held in Committee Room 6A, Sixth Floor, City Center at 4:30 pm. Please feel free to attend this meeting to share any thoughts/concerns you have regarding the proposed changes.

Sincerely,

Paula Vandehey, P.E.
Director of Public Works

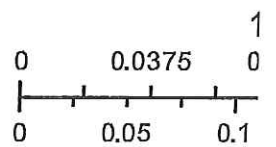
Attachment

c: Alderperson Joe Martin
Alderperson Vered Meltzer
Jake Woodford, Lawrence University

ArcGIS Web Map



 Proposed NO PARKING



RESOLUTION

Common Council Approval for Landfill Siting Negotiation Process

WHEREAS, Outagamie County through application is planning to acquire a permit from the Wisconsin Department of Natural Resource (WDNR) to operate a solid waste landfill within Outagamie County and with its address 1419 Holland Road, Appleton WI 54911, and

WHEREAS the City of Appleton is a municipal jurisdiction within Outagamie County, Wisconsin, and

WHEREAS the City of Appleton is an affected municipality with its boundary within 1,500 feet of the proposed landfill, and

WHEREAS the Outagamie County proposed landfill is located on a parcel of land approximately 100 acres in size, in the western half of Section 17, T21N, R18E, Village of Little Chute, Outagamie County, Wisconsin.

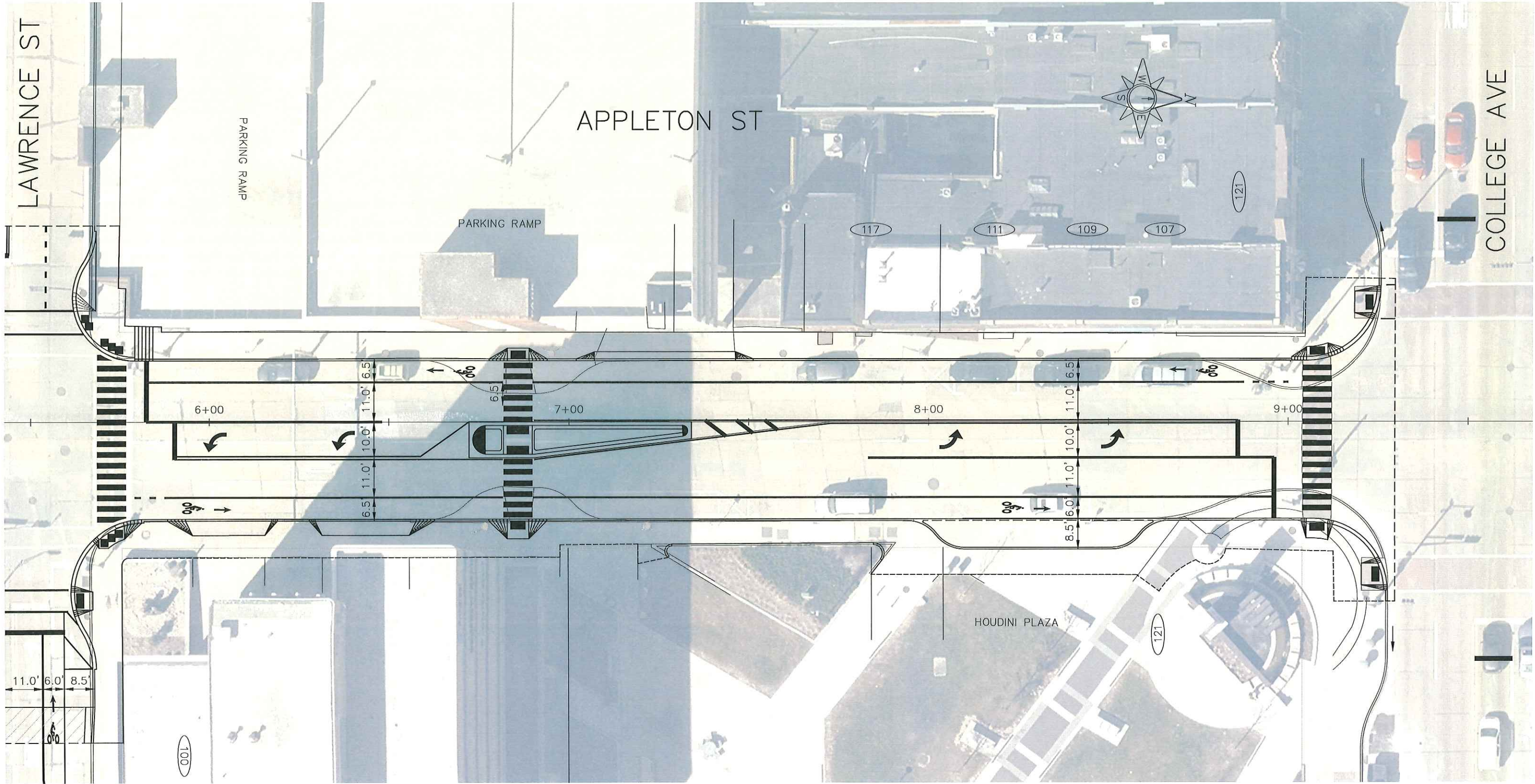
NOW, THEREFORE, BE IT RESOLVED by the Common Council for the City of Appleton, Outagamie County, Wisconsin, that the City of Appleton requests to negotiate and, if necessary, arbitrate with Outagamie County for the proposed landfill development and operational use, and

BE IT FURTHER RESOLVED by the Common Council for the City of Appleton, Outagamie County, Wisconsin, that the City of Appleton appoints the following representatives to negotiate for the City of Appleton: City Attorney James Walsh and Public Works Director Paula Vandehey.

Adopted: _____

Timothy M. Hanna, Mayor

Kami Lynch, City Clerk





MEMO

"...meeting community needs...enhancing quality of life."

TO: Municipal Services Committee

FROM: Paula Vandehey, Director of Public Works

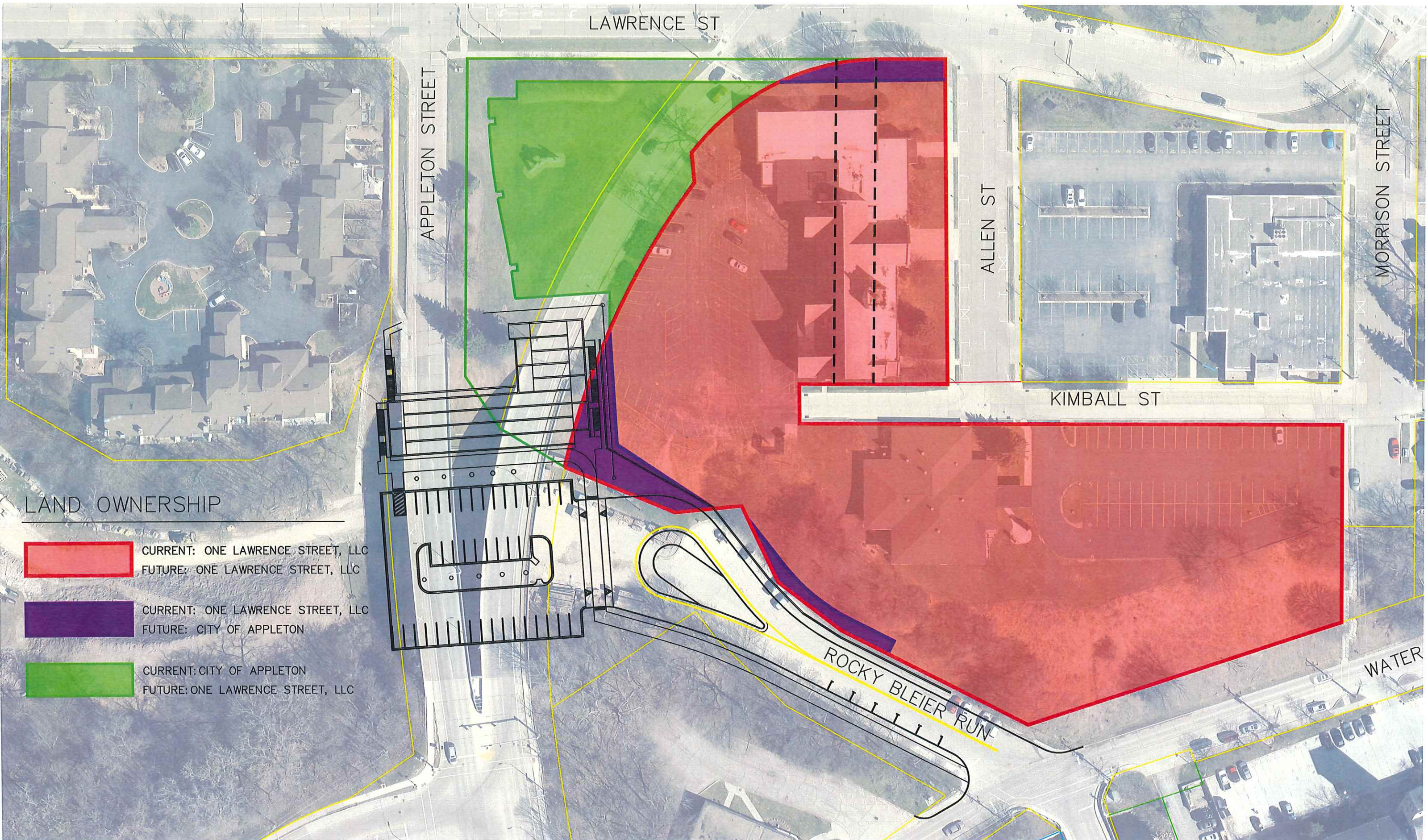
DATE: January 17, 2018

SUBJECT: Request to postpone the Oneida Street Bridge/Appleton Street/Pedestrian Ramp/Stairs/Rocky Bleier Run and Jones Park Parking Lot Projects until we have further clarity on what may be developed on the Trinity Bluff Site.

The 2018 Budget includes the Oneida Street Bridge/Appleton Street/Pedestrian Ramp/Stairs/Rocky Bleier Run and Jones Park Parking Lot Projects. This past week the City of Appleton received proposals for Library/Mixed Use Projects including one for the Trinity Bluff Site. As shown on the attached map, the City project as proposed requires some land acquisition from the property owner which appears to conflict with their proposed project plans.

Because all of these projects are deeply integrated, we recommend postponing the above listed projects until we have further clarity on what may be developed on the Trinity Bluff Site.

Attachment



LAND OWNERSHIP



CURRENT: ONE LAWRENCE STREET, LLC
FUTURE: ONE LAWRENCE STREET, LLC



CURRENT: ONE LAWRENCE STREET, LLC
FUTURE: CITY OF APPLETON



CURRENT: CITY OF APPLETON
FUTURE: ONE LAWRENCE STREET, LLC



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DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric Lom, City Traffic Engineer
Date: January 17, 2018
Re: Proposed parking restriction on the 200 block of S. Rankin Street
Follow-Up to Six-Month Trial Period

In early 2017, my office received complaints about safety issues arising when cars were parked on *both* sides of the 200 block of S. Rankin Street. This block is unusually narrow (22 feet). Because of this, when many cars were parked on both sides, the roadway became very difficult to navigate with a smaller vehicle. More importantly, it became virtually impossible for larger emergency vehicles to navigate.

In an effort to address this important safety issue, we initiated a six-month trial to test the effect of a *No Parking* zone on the west side of this block, extending from Alton Street to the dead end.

We believe this change has improved safety in this area. Additionally, we have received no negative feedback from the neighborhood regarding this change. As such we recommend making the change permanent.

To accomplish this, the following ordinance action is required:

1. **Create:** "Parking be prohibited on the west side of Rankin Street from Alton Street to a point 150 feet south of Alton Street."



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Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric Lom, City Traffic Engineer
Date: January 17, 2018
Re: Proposed parking restriction on Rail Road near Derks Park
Follow-Up to Six-Month Trial Period

Alderperson Baranowski recently received numerous concerns about safety issues on Rail Road in the area of Derks Park. During the summer months, park users were parking on *both* sides of Rail Road. Children were often observed darting into traffic when their parents would park on the opposite side of the street from the park (the north side of the street), which presented a safety concern.

In an effort to address this, an extension of the existing *No Parking* restriction was tested on the north side of Rail Road, extending from Kensington Drive to the first residential property to the west. While there was some concern this restriction would have the unintended effect of pushing the problem further west, we have received no negative feedback to that effect.

We believe this change has improved safety in this area. Additionally, we have received no negative feedback from the neighborhood regarding this change. As such we recommend making the change permanent.

To accomplish this, the following ordinance action is required:

1. **Create:** "Parking be prohibited on the north side of Rail Road from Kensington Drive to a point 425 feet west of Kensington Drive."



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Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric Lom, Traffic Engineer
Date: January 17, 2018
Re: Intersection traffic control at the Locust Street / Fifth Street intersection

As a part of a normal review, the Traffic Section recently reviewed the traffic control at the intersection of Locust Street and Fifth Street, and subsequently initiated a six-month trial period to change from yield control to two-way stop control. This intersection is located one block west of Memorial Drive and one block south of Spencer Street. The land use in this area is primarily residential.

In a typical intersection control study, we consider traffic volumes, crash history, safe approach speeds, etc. In this case, the estimated entering volume of this intersection is fairly low, at approximately 1000 vehicles per day. A review of crash records indicated two crashes for the recent five-year period of 2013 through 2017. The critical approach speed for the intersection was found to be approximately 10 mph. Both streets are classified as *local*.

While this intersection does not meet the crash or volume thresholds identified above, the critical approach speed is below standard. As such, we recommend maintaining the two-way stop control that was implemented for the trial period.

To accomplish this, the following ordinance action is required:

1. **Create:** “Install Stop signs on Locust Street at Fifth Street.”



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To: Municipal Services Committee
From: Eric Lom, Traffic Engineer
Date: January 17, 2018
Re: Intersection traffic control at the Madison Street / McKinley Street intersection

As a follow-up to a citizen concern, the Traffic Section recently reviewed the traffic control at the intersection of Madison Street and McKinley Street, and subsequently initiated a six-month trial period to change from yield control to two-way stop control. This intersection is located two blocks east of Oneida Street and two blocks north of Fremont Street. The land use in this area is primarily residential.

In a typical intersection control study, we consider traffic volumes, crash history, safe approach speeds, etc. In this case, the estimated entering volume of this intersection is fairly low, at approximately 800 vehicles per day. A review of crash records indicated two crashes for the recent five-year period of 2013 through 2017. The critical approach speed for the intersection was found to be approximately 11 mph. Both streets are classified as *local*.

While this intersection does not meet the crash or volume thresholds identified above, the critical approach speed is below standard. As such, we recommend maintaining the two-way stop control that was implemented for the trial period.

To accomplish this, the following ordinance action is required:

1. **Create:** "Install Stop signs on Madison Street at McKinley Street."