



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Finance Committee

Monday, January 22, 2018

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[18-0118](#) Finance Committee minutes for January 8, 2018 and January 15, 2018

Attachments: [MeetingMinutes 8-Jan-2018-02-20-56.pdf](#)
[MeetingMinutes15-Jan-2018-02-22-09.pdf](#)

4. **Public Hearings/Appearances**

5. **Action Items**

[18-0048](#) Request to approve Rocky Bleier Run/Water Street Relocation Order (north side of street).

Attachments: [Rocly Bleier Run \(north side of street\) - Relocation Order_1.pdf](#)

Legislative History

1/8/18	Finance Committee	recommended for approval
1/17/18	Common Council	referred to the Finance Committee

[18-0119](#) Request to award Unit T-18 Telulah Avenue Sewer & Water Main Reconstruction No. 1 to Kruczek Construction, Inc in the amount of \$1,477,778 with a 5% contingency of \$73,889 for a project total not to exceed \$1,551,667.

Attachments: [Award of Contract Unit T-18.pdf](#)

[18-0120](#) Request to approve Finance Committee Report 1-P-18 for Sanitary Laterals

Attachments: [Report 1-P-18.pdf](#)

- [18-0126](#) Request to apply for the FEMA FY17 Assistance to Firefighter's Grant for personal protective equipment

Attachments: [Intent to Apply - FY2017 Assistance to Firefighter's Grant - 1-18-18.pdf](#)

- [18-0128](#) Resolution introduced by Alderperson Baranowski at January 17, 2018 Common Council meeting relating to short-term loan to Appleton Redevelopment Authority for the construction of the Fox Cities Exhibition Center.

Resolution #1-R-18

Submitted by: Alderperson Baranowski - District 5

Whereas, the City of Appleton approved a short-term loan not to exceed \$31,000,000 to the Appleton Redevelopment Authority (ARA) for the construction of the Fox Cities Exhibition Center and,

Whereas, the short-term loan is to be repaid upon ARA's closing of long-term financing for the project and,

Whereas an estimate of the amount of interest income not received due to the amounts paid to fund the Fox Cities Exhibition Center, projecting through March 1, 2018, would be approximately \$237,500 therefore,

Be it resolved, the City of Appleton is repaid from the hotel room tax fund, upon ARA's closing of long-term financing for the project, any and all interest income it would have earned on the funds the City loaned to ARA for the Fox Cities Exhibition Center project.

6. Information Items

- [18-0121](#) Contract 50-16 was awarded to Miron Construction for the 2016 Erb Park and Pool Renovation project in the amount of \$8,757,842 with a contingency of \$613,048. Change orders totaled \$267,983, leaving a contingency balance of \$345,065. Request to issue the final contract payment of \$17,006.77

Attachments: [2018 Erb Park Final Payment_.pdf](#)

[18-0122](#)

Contract 55-17 was awarded to VOE Power and Systems, LLC for the 2017 MSB Fire Alarm project in the amount of \$68,177 with a contingency of \$10,000. One change order was issued in the amount of \$773. Payments issued to date totaled \$65,502. Request to issue the final contract payment of \$3,447.48

Attachments: [2017 MSB Fire Alarm Final Payment .pdf](#)

[18-0123](#)

Contract 69-17 was awarded to Bodart Electric Company, Inc for the 2017 Parks Lighting Upgrades project in the amount of \$70,894 with a contingency of 10%. One change order was issued in the amount of \$3,500. No payments have been made. Request to issue the final contract payment of \$74,393.65

Attachments: [2017 Parks Lighting Final Payment .pdf](#)

[18-0124](#)

Contract 54-17 was awarded to VOE Power and Systems, LLC for the 2017 Wastewater Lighting Upgrade project in the amount of \$41,740 with a contingency of \$10,000. One change order was issued in the amount of \$5,723. Payments issued to date totaled \$45,090. Request to issue the final contract payment of \$2,373.17

Attachments: [2017 Wastewater Lighting Upgrades Final Payment .pdf](#)

[18-0125](#)

Request to add Sanitary Sewer and Storm Sewer construction on Durkee Street between Atlantic Street and Summer Street to our 2018 Reconstruction Program (action item on Utilities Committee agenda)

Attachments: [Durkee St Sewer.pdf](#)

[18-0127](#)

Director's Reports:

Finance

- Staffing Update
- ERP Project

Legal Services

No Report

Parks, Recreation & Facilities Management

- Facilities Management Project Updates

[18-0130](#)

The following 2017 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Library

Other Contracts/Obligations - Administration	+\$47,000
Books & Library Materials - Materials Management	- \$47,000

to transfer funds to fund the cost of safety and security services

Attachments: [Security Memo to Council 2018.pdf](#)
[Statements of support January 2018.pdf](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, January 8, 2018

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:30pm.

2. Roll call of membership

Present: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

3. Approval of minutes from previous meeting

[18-0004](#)

Finance Committee minutes of December 11, 2017

Attachments: [MeetingMinutes11-Dec-2017-02-41-34.pdf](#)

Alderperson Baranowski moved, seconded by Alderperson Croatt, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

4. Public Hearings/Apearances

[18-0006](#)

Brad Viegut and John Mehan with Robert W. Baird and Company, on a potential funding option for the Fox Cities Exhibition Center.

Attachments: [Baird FCEC Presentation 1-8-18.pdf](#)

5. Action Items

[18-0007](#)

Request to approve short-term loan not to exceed \$31,000,000 to the Appleton Redevelopment Authority (ARA) for the construction of the Fox Cities Exhibition Center to be repaid upon ARA's closing of long-term financing for the project which is anticipated in early 2018.

Attachments: [FCEC Financing - ARA Loan 2018.pdf](#)

Alderperson Croatt moved, seconded by Alderperson Plank, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

[18-0008](#)

Request to approve the following 2017 Budget adjustment:

Facilities Management Capital Projects Fund

Fire Station #4 Repair Project	+\$23,000
MSB Fire Protection System Upgrade Project	- \$23,000

to reallocate funds for the emergency repairs of the garage floor at Fire Station #4.

Attachments: [2017 Fire Station #4 Emergency Repairs and Budget Adjustment .pdf](#)

Alderperson Croatt moved, seconded by Alderperson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

[18-0021](#)

Request to approve payment to von Briesen & Roper, S.C. for real estate services performed under the "Hourly Services" provision of the Phase III agreement related to the construction of the Fox Cities Exhibition Center and approve the following related 2017 Budget adjustment:

Exhibition Center Capital Projects Fund

Consulting Services	+ \$489
Debt Proceeds/Room Tax	+ \$489

to provide funding for real estate services related to the construction of the Fox Cities Exhibition Center.

Attachments: [von Briesen Bill 10-31-17.pdf](#)

Alderperson Croatt moved, seconded by Alderperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

[18-0031](#)

Request to approve Rocky Bleier Run/Water Street Relocation Order.

Attachments: [Rocky Bleier-Water St - Relocation Order \(FINAL\).pdf](#)

Alderperson Baranowski moved, seconded by Alderperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

[18-0048](#)

Request to approve Rocky Bleier Run/Water Street Relocation Order (north side of street).

Attachments: [Rocly Bleier Run \(north side of street\) - Relocation Order 1.pdf](#)

Alderperson Baranowski moved, seconded by Alderperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

[18-0032](#)

Request from Developer to modify Section 3(h) of the Third Addition to Emerald Valley Development Agreement regarding timing of sidewalk installation on lots owned by the Developer.

Attachments: [Emerald Valley Agreement with proposed change.pdf](#)

Alderperson Baranowski moved, seconded by Alderperson Croatt, that the Report Action Item be held until the February 26, 2018 Finance Committee meeting. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

[18-0049](#)

Request to approve North Edgewood Estates Development Agreement.

Attachments: [Coenen Dev Agrm - City - Clean - 01-05-2018.pdf](#)

Alderperson Baranowski moved, seconded by Alderperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

[18-0046](#)

Request to approve accepting the professional construction management services of Miron Construction for the Jones Park renovation conditioned upon Miron's offer to donate their fee.

Attachments: [2018 Jones Park Renovation Sole Source \(002\).pdf](#)

Alderperson Baranowski moved, seconded by Alderperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

[18-0047](#)

The Finance Committee may, subject to the limited purposes identified in Wis. Stat. §19.85(1)(e), go into closed session for the purpose of deliberating and discussing the use of professional construction management services for the Jones Park renovation and then it will reconvene into open session.

Alderson Baranowski moved, seconded by Alderson Croatt, to convene in Closed Session. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Plank, Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski

Alderson Siebers moved, seconded by Alderson Lobner, to rise and report, returning into open session. Upon vote, motion carried unanimously.

Aye: 5 - Alderson Plank, Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski

6. Information Items

[18-0005](#)

Contract 9-17 was awarded to Dorner Construction Co., Inc for \$2,334,436 with a contingency of \$122,500 for Oneida Street Sewer/Water Reconstruction #2. Change orders were approved totaling \$261,132. Final contract amount is \$2,595,568 with a contingency of \$2,353. Payments issued to date total \$2,465,541.25. Request final payment of \$130,026.26.

This Presentation was received and filed

[18-0022](#)

The following 2017 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Library

Reimbursements - Friends of the Library	+\$17,000
Supplies - Administration	+ \$950
Purchased Services - Administration	+ \$1,400
Supplies - Childrens Services	+ \$3,000
Purchased Services - Childrens Services	+ \$2,800
Supplies - Community Partnerships	+ \$3,000
Purchased Services - Community Partnerships	+ \$2,800
Materials - Materials Management	+ \$800
Supplies - Network Services	+ \$250
Purchased Services - Network Services	+ \$2,000

to record funds received from the Friends of the Appleton Public Library

Other Reimbursements - Children's Programs	+ \$4,000
Contracted Services - Children's Programs	+ \$4,000

to record United Way funding for the Reach Out and Read program

General Fund - Parks and Recreation Department

Donations	+ \$3,384
Facility Rent	+ \$3,384

to record donation from the National Basketball Academy for the 2017 Youth Basketball camp

This Presentation was received and filed

[18-0023](#)

Contract 24-17 was awarded to Peters Concrete Company, Inc for the 2017 Wastewater Hardscape Repairs Project in the amount of \$156,820 with a contingency of 10%. One deduction change order was issued in the amount of (\$16,334.72) and no payments have been made yet. Request to issue the final contract payment of \$140,485.28.

Attachments: [2017 Wastewater Hardscapes Repairs Final Payment .pdf](#)

This Presentation was received and filed

[18-0024](#)

Contract 59-17 was awarded to Klinger Painting, Inc for the 2017 Wastewater Tunnel Painting Project in the amount of \$90,000. No change orders were issued and no payments have been made yet. Request to issue the final contract payment of \$90,000.

Attachments: [2017 Wastewater Tunnel Painting Final Payment .pdf](#)

This Presentation was received and filed

[18-0025](#)

Contract 46-17 was awarded to MCC, Inc for the 2017 Parks Hardscape Repairs Project in the amount of \$99,539.22 with a contingency of 10%. One deduction change order was issued in the amount of (\$4,644). Payments issued to date total \$87,778. Request to issue the final contract payment of \$7,117.14.

Attachments: [2017 Parks Hardscape Repairs Final Payment.pdf](#)

This Presentation was received and filed

[18-0026](#)

Contract 47-17 was awarded to MCC, Inc for the 2017 Fire Stations #3 and #5 Hardscape Repairs Project in the amount of \$78,088.38 with a contingency of \$3,500. No change orders were issued and no payment has been made yet. Request to issue the final contract payment of \$78,088.38.

Attachments: [2017 Fire Station #3 and #5 Hardscapes final payment .pdf](#)

This Presentation was received and filed

[18-0027](#)

Contract 45-17 was awarded to DeGroot, Inc for the 2017 Wastewater Water Lateral Replacement Project in the amount of \$93,816 with a contingency of \$10,000. One change order was issued in the amount of \$2,050. No payment has been issued. Request to issue the final contract payment of \$95,866.05.

Attachments: [2017 Wastewater Water Lateral Final Payment .pdf](#)

This Presentation was received and filed

[18-0033](#)

Contract 61-17 was awarded to Miron Construction Company, Inc for the 2017 Telulah Skate Park Additions Project in the amount of \$157,993 with a contingency of \$17,257. One change order in the amount of \$8,672 was issued. Payments issued to date total \$134,505. Request to issue the final contract payment of \$32,159.80.

Attachments: [2017 Telulah Skate Park Final Pymt.pdf](#)

This Presentation was received and filed

[18-0042](#)

Resolution #24-R-17

Resolution Regarding Pledge & Security Agreement with Respect to Financing of the Fox Cities Exhibition Center

Submitted by: Alderperson Plank - District 7 & Alderperson Baranowski - District 5

Referred to: Attorney's Office

Be It Resolved:

The Finance Committee and/or Common Council, with consultation from the Office of the City Attorney of Appleton, review the Pledge and Security Agreement document authorizing financing of the Fox Cities Exhibition Center.

Upon this review, the Common Council will approve the document in final form prior to its execution.

This Presentation was received and filed

[18-0051](#)

Resolution #23-R-17

Resolution Regarding Financing Option for the Fox Cities Exhibition Center

Submitted by: Alderperson Plank - District 7 & Alderperson Baranowski
- District 5

Referred to: Mayor's Office

Be It Resolved:

Upon receipt of work preformed by R.W. Baird with respect to financing of the Fox Cities Exhibition Center, a report of their findings be presented to the Finance Committee and/or the full Common Council in a timely manner.

The presentation will be conducted by a representative employed by R.W. Baird. The City Attorney and Finance Director of the City of Appleton will be present for consultation.

The Finance Committee and/or Common Council will then determine and authorize the financing mechanism to be used to fund the Fox Cities Exhibition Center.

This Presentation was received and filed

7. Adjournment

Alderperson Baranowski moved, seconded by Alderperson Croatt, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
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Meeting Minutes Finance Committee

Monday, January 15, 2018

4:30 PM

Council Chambers, 6th Floor

SPECIAL

1. Call meeting to order

Meeting called to order at 4:30pm.

2. Roll call of membership

Present: 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and
Alderperson Baranowski

Excused: 1 - Alderperson Croatt

4. Public Hearings/Appealances

5. Action Items

[18-0077](#)

Resolution #23-R-17

Resolution Regarding Financing Option for the Fox Cities Exhibition
Center

Submitted by: Alderperson Plank - District 7 & Alderperson Baranowski
- District 5

Referred to: Mayor's Office

Be It Resolved:

Upon receipt of work performed by R.W. Baird with respect to financing
of the Fox Cities Exhibition Center, a report of their findings be presented
to the Finance Committee and/or the full Common Council in a timely
manner.

The presentation will be conducted by a representative employed by
R.W. Baird. The City Attorney and Finance Director of the City of
Appleton will be present for consultation.

The Finance Committee and/or Common Council will then determine and
authorize the financing mechanism to be used to fund the Fox Cities
Exhibition Center.

**Alderperson Baranowski moved, seconded by Alderperson Siebers, that the
Report Action Item be recommended for approval. Roll Call. Motion carried by
the following vote:**

Aye: 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and Alderperson Baranowski

Excused: 1 - Alderperson Croatt

[18-0078](#)

Approve the financing recommendation made by Baird for the Fox Cities Exhibition Center

Attachments: [Baird FCEC Presentation 1-8-18.pdf](#)
[Room Tax Collections.pdf](#)
[FCEC Financing Comparison Memo 011518.pdf](#)
[FRED Graph.pdf](#)
[Private Placement Bonds.pdf](#)
[Term Sheet 10.26.17.pdf](#)

Alderperson Plank moved, seconded by Alderperson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and Alderperson Baranowski

Excused: 1 - Alderperson Croatt

[18-0079](#)

Resolution #24-R-17

Resolution Regarding Pledge & Security Agreement with Respect to Financing of the Fox Cities Exhibition Center

Submitted by: Alderperson Plank - District 7 & Alderperson Baranowski - District 5

Referred to: Attorney's Office

Be It Resolved:

The Finance Committee and/or Common Council, with consultation from the Office of the City Attorney of Appleton, review the Pledge and Security Agreement document authorizing financing of the Fox Cities Exhibition Center.

Upon this review, the Common Council will approve the document in final form prior to its execution.

Alderperson Plank moved, seconded by Alderperson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and Alderperson Baranowski

Excused: 1 - Alderperson Croatt

6. Information Items

None

7. Adjournment

Alderson Baranowski moved, seconded by Alderson Siebers, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Plank, Alderson Lobner, Alderson Siebers and Alderson Baranowski

Excused: 1 - Alderson Croatt

RELOCATION ORDER

The City of Appleton, Outagamie/Calumet/Winnebago Counties, Wisconsin, by its Common Council and for its Relocation Order hereby resolves as follows:

1. That this Resolution is a Relocation Order in accordance with subsection 32.05(1), Wisconsin Statutes, for the purpose of the within-described public improvement project and it is also a determination of necessity for that project in accordance with subsection 32.07(2), Wisconsin Statutes;
2. That the City of Appleton hereby determines that it is necessary and of public purpose to construct a portion of Rocky Bleier Run, retaining walls for Rocky Bleier Run, and to construct a stairway adjacent to Oneida Street Bridge in or near the City of Appleton, Wisconsin.
3. That said roadway, stairway and retaining walls will be built within the areas marked on the scale drawing, which is attached to this Relocation Order as Exhibit "A" and is incorporated herein;
4. That the legal descriptions for the acquisition and easement areas necessary for this construction are contained in Exhibits "B", "C", and "D" under the heading "Legal Description for Acquisition," which are also incorporated herein;
5. That the City of Appleton will acquire a fee simple interest in the areas described in the "Legal Description for Acquisition" contained in Exhibit "B" from the present owner.
6. That the City of Appleton will also acquire Temporary Limited Easements for the areas described in the "Legal Description for Temporary Limited Easement" in Exhibit "C" from the present owner.
7. That the City of Appleton will also acquire a Permanent Limited Easement for the areas described in the "Legal Description for Permanent Limited Easement" in Exhibit "D" from the present owner.

Record and return to:

City of Appleton – City Attorney's Office
100 North Appleton Street
Appleton, WI 54911-4799

Passed and approved this _____ day of _____, 2018.

I hereby certify that on this _____ day of _____, 2018, that the within Relocation Order was adopted by a vote of _____ ayes and _____ nays by the Common Council for the City of Appleton, Wisconsin.

City of Appleton

ATTEST:

APPROVED:

Kami Lynch, City Clerk

Timothy M. Hanna, Mayor

Subscribed and sworn to before me
this _____ day of January, 2018.

Printed Name: _____

Notary Public, State of Wisconsin

My commission is/expires: _____

This instrument was drafted by:

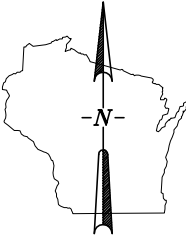
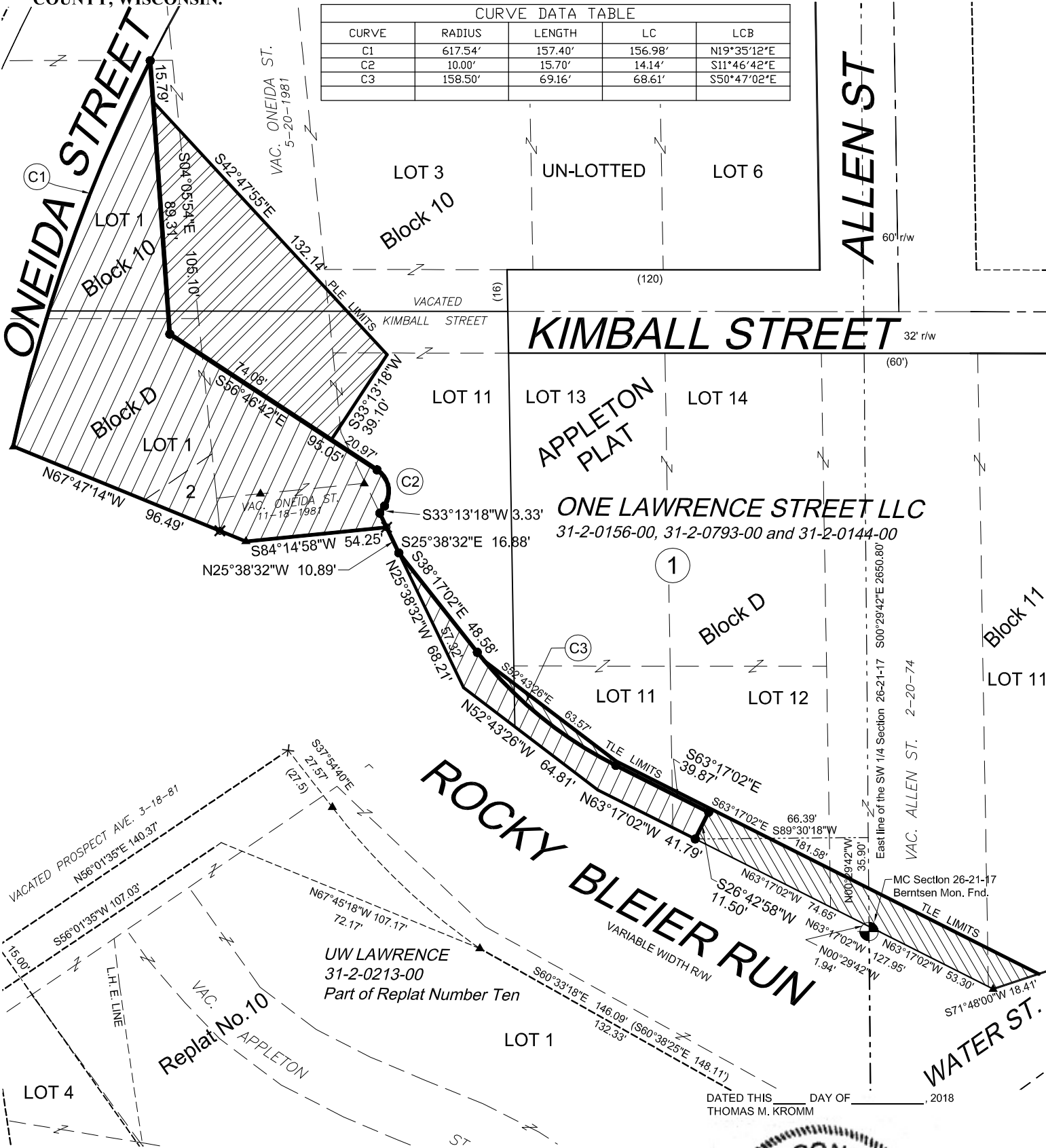
James P. Walsh, Appleton City Attorney

City Law: A18-0029

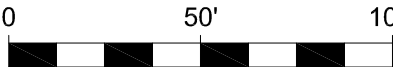
EXHIBIT "A"

ROCKY BLEIER RUN AND WATER STREET

RIGHT-OF WAY MONUMENTATION MAP, LOCATED IN THE SOUTHEAST QUARTER (SE 1/4) OF THE SOUTHWEST QUARTER (SW 1/4) OF SECTION 26, TOWNSHIP 21 NORTH, RANGE 17 EAST, CITY OF APPLETON, OUTAGAMIE COUNTY, WISCONSIN.



BEARINGS ARE REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM, OUTAGAMIE COUNTY, SOUTH LINE OF THE SW 1/4 OF SECTION 26, T.21N., R.17E., RECORDED TO BEAR N.89°58'34"W.



LEGEND

- = 3/4" x 24" Iron Rebar set
- ✕ = Iron Rebar Found
- ⊙ = Government Corner
- ▲ = Iron Pipe Found
- ⊕ = Chisel Mark Found
- - - = Historic Parcel Line
- () = Measurement of Record
- [Hatched] = Acquisition(Fee) Area
- [Diagonal Lines] = Temporary Limited Easement
- [Cross-hatched] = Permanent Limited Easement



SCHEDULE OF LAND AND INTERESTS REQUIRED

PARCEL NO.	SHEET NO.	OWNER	INTEREST	NEW AREA	EXISTING	REMAINING
1	1	ONE LAWRENCE STREET, LLC	FEE	11,347 SQ. FT.	174,815 SQ. FT. M/L	163,453 SQ. FT. M/L
1	1	ONE LAWRENCE STREET, LLC	TLE	1,995 SQ. FT.	N/A	N/A
1	1	ONE LAWRENCE STREET, LLC	PLE	5,138 SQ. FT.	N/A	N/A

CITY OF APPLETON
DEPT. OF PUBLIC WORKS
ENGINEERING DIVISION
100 NORTH APPLETON STREET
APPLETON, WI 54911
920-832-6474
DRAFTED BY: T. KROMM

EXHIBIT B

Legal Description for Acquisition 1 LAWRENCE STREET, LLC

TAX PARCEL: 31-2-0156-00, 31-2-0793-00 and 31-2-0144-00

Owner: 1 Lawrence Street, LLC, a Wisconsin limited liability company

Document: W.D. Document Nos. 2095916 and 2095911

Fee Interest: 11,347 total Sq. Ft. of new right of way

A portion of land for street right way, containing 11,346 square feet of land m/l and being all those lands of the owner within the following described area:

A part of Lot One (1), in Block Ten (10) and a part of Lot's One (1), Two (2), Eleven (11) and Twelve (12) in Block D and a part of vacated Oneida Street lying between said Blocks Ten (10) and Block D, **SECOND WARD PLAT (AKA APPLETON PLAT)**, according to the recorded Assessor's Plat of the City of Appleton, all being located in the SE ¼ of the SW ¼ of Section Twenty-Six (26), Township Twenty-One (21) North, Range Seventeen (17) East, City of Appleton, Outagamie County, Wisconsin and being further described by:

Commencing at the South ¼ corner of said Section 26;

Thence North 00°29'42" West 289.04 feet along the East line of the SW ¼ of said Section 26 to a Meander corner of said South ¼ corner;

Thence continue North 00°29'42" West 35.90 feet along the East line of the SW ¼ of said Section 26;

Thence South 89°30'18" West 66.39 feet to the Northeasterly line of Rocky Bleier Run and being the point of Beginning;

Thence North 63°17'02" West 41.79 feet coincident with the Northeasterly line of Rocky Bleier Run;

Thence North 52°43'26" West 64.81 feet coincident with the Northeasterly line of Rocky Bleier Run;

Thence North 25°38'32" West 68.21 feet coincident with the Northeasterly line of Rocky Bleier Run;

Thence South 84°14'58" West 54.25 feet coincident with the Northerly line of Rocky Bleier Run;

Thence North 67°47'14" West 96.49 feet coincident with the Northeasterly line of Rocky Bleier Run to the Southeasterly line of Oneida Street (aka Oneida Skyline Bridge) per Wisconsin Department of Transportation Right of Way Plat 1657-2-21;

Thence Northeasterly 157.40 feet along the arc of a curve to the right having a radius of 617.54 feet and the chord of which bears North 19°35'12" East 156.98 feet and being coincident with the Easterly line of Oneida Street per Wisconsin Department of Transportation Right of Way Plat 1657-2-21;

Thence South 04°05'54" East 105.10 feet;

Thence South 56°46'42" East 95.05 feet;

Thence Southeasterly 15.70 feet along the arc of a curve to the right having a radius of 10.00 feet and the chord of which bears South 11°46'42" East 14.14 feet;

Thence South 33°13'18" West 3.33 feet;

Thence South 25°38'32" East 5.99 feet to an existing bend point in Rocky Bleier Run;

Thence continue South 25°38'32" East 10.89 feet coincident with the Northeasterly line of Rocky Bleier Run;

Thence South 38°17'02" East 48.58 feet;

Thence Southeasterly 69.16 feet along the arc of a curve to the left having a radius of 158.50 feet and the chord of which bears South 50°47'02" East 68.61 feet;

Thence South 63°17'02" East 39.87 feet;

Thence South 26°42'58" West 11.50 feet to the point of beginning.

Part of Tax Parcel Nos. 31-2-0156-00, 31-2-0793-00 and 31-2-0144-00

SEE ALSO ATTACHED EXHIBIT "A"

EXHIBIT C

Legal Description for Temporary Limited Easement 1 LAWRENCE STREET, LLC

A temporary limited easement for the purpose of facilitating adjacent construction and also grading, containing 1,995 square feet of land m/l and being all those lands of the owner within the following described area:

A part of Lot Eleven (11) and Twelve (12) in Block D and a part of Lot Eleven (11) in Block Eleven (11) and a part of Vacated Allen Street lying between said Block D and Block 11, **SECOND WARD PLAT (AKA APPLETON PLAT)**, according to the recorded Assessor's Plat of the City of Appleton, all being located in the SE ¼ of the SW ¼ of Section Twenty-Six (26), Township Twenty-One (21) North, Range Seventeen (17) East, City of Appleton, Outagamie County, Wisconsin and being further described by: Commencing at the South ¼ corner of said Section 26;
Thence North 00°29'42" West 289.04 feet along the East line of the SW ¼ of said Section 26 to a Meander corner to said South ¼ corner;
Thence continue North 00°29'42" West 1.94 feet along the East line of the SW ¼ of said Section 26 to the Northeasterly line of Rocky Bleier Run and being the point of Beginning;
Thence North 63°17'02" West 74.65 feet coincident with the Northeasterly line of Rocky Bleier Run;
Thence North 26°42'58" East 11.50 feet;
Thence North 63°17'02" West 39.87 feet;
Thence Northwesterly 65.02 feet along the arc of a curve to the right having a radius of 158.50 feet and the chord of which bears North 51°31'54" West 64.57 feet;
Thence South 52°43'26" East 63.57 feet;
Thence South 63°17'02" East 181.58 feet to the Northwesterly line of Water Street;
Thence South 71°48'00" West 18.41 feet coincident with the Northwesterly line of Water Street to the Northeasterly line of Rocky Bleier Run;
Thence North 63°17'02" West 53.30 feet coincident to the Northeasterly line of Rocky Bleier Run to the point of beginning.

Part of Tax Parcel Nos. 31-2-0156-00 and 31-2-0793-00

SEE ALSO ATTACHED EXHIBIT "A"

EXHIBIT D

Legal Description for Permanent Limited Easement 1 LAWRENCE STREET, LLC

A permanent limited storm sewer easement, containing 5,138 square feet of land m/l and being all those lands of the owner within the following described area:

A part of Lot One (1) in Block Ten (10) and a part of Lot's One (1) and Eleven (11) in Block D and a part of vacated Oneida Street lying between said Block Ten (10) and Block D and a part of vacated Kimball Street lying between said Block Ten (10) and Block D, **SECOND WARD PLAT (AKA APPLETON PLAT)**, according to the recorded Assessor's Plat of the City of Appleton, , all being located in the SE $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section Twenty-Six (26), Township Twenty-One (21) North, Range Seventeen (17) East, City of Appleton, Outagamie County, Wisconsin and being further described by:

Commencing at the South $\frac{1}{4}$ corner of said Section 26;
Thence North $00^{\circ}29'42''$ West 289.04 feet along the East line of the SW $\frac{1}{4}$ of said Section 26 to a Meander corner to said South $\frac{1}{4}$ corner;
Thence continue North $00^{\circ}29'42''$ West 35.90 feet along the East line of the SW $\frac{1}{4}$ of said Section 26;
Thence South $89^{\circ}30'18''$ West 66.39 feet to the Northeasterly line of Rocky Bleier Run;
Thence North $63^{\circ}17'02''$ West 41.79 feet coincident with the Northeasterly line of Rocky Bleier Run;
Thence North $52^{\circ}43'26''$ West 64.81 feet coincident with the Northeasterly line of Rocky Bleier Run;
Thence North $25^{\circ}38'32''$ West 68.21 feet coincident with the Northeasterly line of Rocky Bleier Run;
Thence South $84^{\circ}14'58''$ West 54.25 feet coincident with the Northerly line of Rocky Bleier Run;
Thence North $67^{\circ}47'14''$ West 96.49 feet coincident with the Northeasterly line of Rocky Bleier Run to the Southeasterly line of Oneida Street (aka Oneida Skyline Bridge) per Wisconsin Department of Transportation Right of Way Plat 1657-2-21;
Thence Northeasterly 157.40 feet along the arc of a curve to the right having a radius of 617.54 feet and the chord of which bears North $19^{\circ}35'12''$ East 156.98 feet and being coincident with the Easterly line of Oneida Street per Wisconsin Department of Transportation Right of Way Plat 1657-2-21;
Thence South $04^{\circ}05'54''$ East 15.79 feet to the point of Beginning;
Thence South $42^{\circ}47'55''$ East 132.14 feet;
Thence South $33^{\circ}13'18''$ West 39.10 feet;
Thence North $56^{\circ}46'42''$ West 74.08 feet;
Thence North $04^{\circ}05'54''$ West 89.31 feet to the point of beginning.

Part of Tax Parcel Nos. 31-2-0793-00 and 31-2-0144-00

SEE ALSO ATTACHED EXHIBIT "A".

CITY OF APPLETON
Department of Public Works
MEMORANDUM

TO: ☒ **Finance Committee**
☐ **Municipal Services Committee**
☐ **Utilities Committee**

SUBJECT: Award of Contract

The Department of Public Works recommends that the following described work:

T-18 Telulah Avenue Sewer & Water Main Reconstruction No. 1

Be awarded to:

Name: Kruczek Construction, Inc.
Address: 3636 Kewaunee Road
Green Bay, WI 54311

In the amount of : 1,477,777.77

With a 5 **% contingency of :** \$73,888.88

For a project total not to exceed : \$1,551,666.65

**** OR ****

In an amount Not To Exceed : _____

Budget: \$1,946,575.00
Estimate: \$1,803,396.00
Committee Date: 01/22/18
Council Date: 02/07/18

TELULAH AVENUE SEWER & WATERMAIN RECONSTRUCT. NO.

BID TABULATION

Unit T-18

December 29, 2017

ITEM	DESCRIPTION	Quantity	Units	Kruczek Const.		Van Straten Const.		Dorner Inc.		PTS Contractors, Inc.		Donald Hietpas & Sons, Inc.	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1.	Furnish & Install 12" Water Main	3,515	lin.ft.	\$70.00	\$246,050.00	\$70.00	\$246,050.00	\$82.00	\$288,230.00	\$70.00	\$246,050.00	\$77.00	\$270,655.00
2.	Furnish & Install 8" Water Main	100	lin.ft.	\$100.00	\$10,000.00	\$70.00	\$7,000.00	\$148.00	\$14,800.00	\$69.00	\$6,900.00	\$145.00	\$14,500.00
3.	Furnish & Install 6" Hydrant Lead	75	lin.ft.	\$75.00	\$5,625.00	\$70.00	\$5,250.00	\$55.00	\$4,125.00	\$79.00	\$5,925.00	\$75.00	\$5,625.00
4.	Furnish & Install Hydrant	8	ea.	\$3,730.00	\$29,840.00	\$4,000.00	\$32,000.00	\$3,344.00	\$26,752.00	\$3,392.00	\$27,136.00	\$3,400.00	\$27,200.00
5.	Furnish & Install 12" Gate Valve with Box	15	ea.	\$2,600.00	\$39,000.00	\$4,000.00	\$60,000.00	\$2,486.00	\$37,290.00	\$2,500.00	\$37,500.00	\$2,625.00	\$39,375.00
6.	Furnish & Install 8" Gate Valve with Box	3	ea.	\$1,535.00	\$4,605.00	\$3,500.00	\$10,500.00	\$1,516.00	\$4,548.00	\$1,542.00	\$4,626.00	\$1,450.00	\$4,350.00
7.	Furnish & Install 6" Gate Valve with Box	9	ea.	\$1,100.00	\$9,900.00	\$2,000.00	\$18,000.00	\$1,099.00	\$9,891.00	\$1,113.00	\$10,017.00	\$1,050.00	\$9,450.00
8.	Furnish & Install 12" Bend	25	ea.	\$650.00	\$16,250.00	\$400.00	\$10,000.00	\$418.00	\$10,450.00	\$430.00	\$10,750.00	\$525.00	\$13,125.00
9.	Furnish & Install 8" Bend	12	ea.	\$300.00	\$3,600.00	\$200.00	\$2,400.00	\$212.00	\$2,544.00	\$329.00	\$3,948.00	\$275.00	\$3,300.00
10.	Furnish & Install 1" Service	900	lin.ft.	\$60.00	\$54,000.00	\$50.00	\$45,000.00	\$34.00	\$30,600.00	\$74.00	\$66,600.00	\$58.00	\$52,200.00
11.	Furnish & Install 2" Service	20	lin.ft.	\$65.00	\$1,300.00	\$55.00	\$1,100.00	\$126.00	\$2,520.00	\$96.00	\$1,920.00	\$75.00	\$1,500.00
12.	Furnish & Install 11/2" Service	20	lin.ft.	\$65.00	\$1,300.00	\$55.00	\$1,100.00	\$99.00	\$1,980.00	\$86.00	\$1,720.00	\$70.00	\$1,400.00
13.	Service Connection	96	ea.	\$240.00	\$23,040.00	\$300.00	\$28,800.00	\$762.00	\$73,152.00	\$371.00	\$35,616.00	\$495.00	\$47,520.00
14.	Curb Box (Complete)	97	ea.	\$415.00	\$40,255.00	\$300.00	\$29,100.00	\$210.00	\$20,370.00	\$573.00	\$55,581.00	\$695.00	\$67,415.00
15.	Furnish & Install 12" Sanitary Sewer	3,440	lin.ft.	\$75.75	\$260,580.00	\$75.00	\$258,000.00	\$88.00	\$302,720.00	\$79.00	\$271,760.00	\$93.50	\$321,640.00
16.	Furnish & Install 8" Sanitary Sewer	85	lin.ft.	\$95.00	\$8,075.00	\$75.00	\$6,375.00	\$77.00	\$6,545.00	\$71.00	\$6,035.00	\$85.00	\$7,225.00
17.	Reconnect Sanitary Lateral	103	ea.	\$110.00	\$11,330.00	\$300.00	\$30,900.00	\$179.00	\$18,437.00	\$117.00	\$12,051.00	\$475.00	\$48,925.00
18.	Furnish & Install 4" - 8" Sanitary Lateral	3,125	lin.ft.	\$64.00	\$200,000.00	\$40.00	\$125,000.00	\$59.00	\$184,375.00	\$71.00	\$221,875.00	\$69.00	\$215,625.00
19.	Furnish & Install Sanitary Manhole	112	vert.ft.	\$185.00	\$20,720.00	\$300.00	\$33,600.00	\$251.00	\$28,112.00	\$228.00	\$25,536.00	\$260.00	\$29,120.00
20.	Furnish & Install Sanitary Manhole Casting	10	ea.	\$760.00	\$7,600.00	\$800.00	\$8,000.00	\$373.00	\$3,730.00	\$540.00	\$5,400.00	\$375.00	\$3,750.00
21.	Furnish & Install Flowable Fill	20	Cu. Yds.	\$80.00	\$1,600.00	\$50.00	\$1,000.00	\$55.00	\$1,100.00	\$110.00	\$2,200.00	\$93.00	\$1,860.00
22.	Furnish & Install 21" Storm Sewer (RCP Class III)	415	lin.ft.	\$62.50	\$25,937.50	\$70.00	\$29,050.00	\$64.00	\$26,560.00	\$67.00	\$27,805.00	\$75.50	\$31,332.50
23.	Furnish & Install 18" Storm Sewer	500	lin.ft.	\$57.00	\$28,500.00	\$68.00	\$34,000.00	\$58.00	\$29,000.00	\$60.00	\$30,000.00	\$65.00	\$32,500.00
24.	Furnish & Install 15" Storm Sewer	1,120	lin.ft.	\$63.00	\$70,560.00	\$65.00	\$72,800.00	\$53.00	\$59,360.00	\$55.00	\$61,600.00	\$66.00	\$73,920.00

TELULAH AVENUE SEWER & WATERMAIN RECONSTRUCT. NO.

BID TABULATION

Unit T-18
December 29, 2017

ITEM	DESCRIPTION	Quantity	Units	Kruczek Const.		Van Straten Const.		Dorner Inc.		PTS Contractors, Inc.		Donald Hietpas & Sons, Inc.	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
25.	Furnish & Install 12" Storm Sewer	1,125	lin.ft.	\$57.00	\$64,125.00	\$55.00	\$61,875.00	\$56.00	\$63,000.00	\$51.00	\$57,375.00	\$62.50	\$70,312.50
26.	Furnish & Install 12" Storm Lateral	40	lin.ft.	\$57.50	\$2,300.00	\$55.00	\$2,200.00	\$55.00	\$2,200.00	\$58.00	\$2,320.00	\$55.00	\$2,200.00
27.	Furnish & Install 6" Storm Lateral	2,640	lin.ft.	\$39.00	\$102,960.00	\$39.00	\$102,960.00	\$33.00	\$87,120.00	\$39.00	\$102,960.00	\$44.00	\$116,160.00
28.	Furnish & Install 12" Inlet Lead	100	lin.ft.	\$54.00	\$5,400.00	\$50.00	\$5,000.00	\$44.00	\$4,400.00	\$51.00	\$5,100.00	\$67.00	\$6,700.00
29.	Furnish & Install 10" Inlet Lead	20	lin.ft.	\$79.00	\$1,580.00	\$50.00	\$1,000.00	\$43.00	\$860.00	\$68.00	\$1,360.00	\$65.00	\$1,300.00
30.	Reconnect Storm Lateral	60	ea.	\$111.00	\$6,660.00	\$300.00	\$18,000.00	\$55.00	\$3,300.00	\$71.00	\$4,260.00	\$290.00	\$17,400.00
31.	Furnish & Install Storm Manhole	65	vert.ft.	\$182.00	\$11,830.00	\$300.00	\$19,500.00	\$250.00	\$16,250.00	\$200.00	\$13,000.00	\$256.00	\$16,640.00
32.	Furnish & Install 5' Dia. Precast Storm Manhole	10	vert.ft.	\$255.00	\$2,550.00	\$500.00	\$5,000.00	\$342.00	\$3,420.00	\$317.00	\$3,170.00	\$350.00	\$3,500.00
33.	Furnish & Install Storm Manhole Casting	11	ea.	\$346.00	\$3,806.00	\$600.00	\$6,600.00	\$357.00	\$3,927.00	\$523.00	\$5,753.00	\$350.00	\$3,850.00
34.	Furnish & Install "E" Inlet w/Frame & Grate	2	ea.	\$1,655.00	\$3,310.00	\$1,700.00	\$3,400.00	\$1,540.00	\$3,080.00	\$1,411.00	\$2,822.00	\$1,600.00	\$3,200.00
35.	Furnish & Install "C" Inlet w/Frame & Grate	1	ea.	\$1,657.77	\$1,657.77	\$1,700.00	\$1,700.00	\$1,527.00	\$1,527.00	\$1,400.00	\$1,400.00	\$1,600.00	\$1,600.00
36.	Abandon Inlet and Lead	1	ea.	\$568.00	\$568.00	\$500.00	\$500.00	\$175.00	\$175.00	\$579.00	\$579.00	\$600.00	\$600.00
37.	Abandon Manhole	1	ea.	\$2,000.00	\$2,000.00	\$500.00	\$500.00	\$275.00	\$275.00	\$579.00	\$579.00	\$750.00	\$750.00
38.	Furnish & Paint Pavement Marking (Yellow Paint) (4")	3630	lin.ft.	\$0.40	\$1,452.00	\$0.40	\$1,452.00	\$0.66	\$2,395.80	\$0.66	\$2,395.80	\$0.39	\$1,415.70
39.	Furnish & Paint Pavement Marking Channelizing (8")	50	lin.ft.	\$2.00	\$100.00	\$1.00	\$50.00	\$0.76	\$38.00	\$0.76	\$38.00	\$1.00	\$50.00
40.	Furnish & Paint Pavement Marking Crosswalk (6")	450	lin.ft.	\$1.00	\$450.00	\$0.70	\$315.00	\$0.71	\$319.50	\$0.71	\$319.50	\$0.69	\$310.50
41.	Furnish & Paint Pavement Marking Stop Line (18"/24")	150	lin.ft.	\$3.40	\$510.00	\$2.50	\$375.00	\$1.11	\$166.50	\$1.12	\$168.00	\$2.45	\$367.50
42.	Furnish & Install Type "D-M" Inlet Protection	30	ea.	\$50.00	\$1,500.00	\$100.00	\$3,000.00	\$96.00	\$2,880.00	\$76.00	\$2,280.00	\$100.00	\$3,000.00
43.	Temporary Traffic Control	1	LS	\$11,000.00	\$11,000.00	\$55,000.00	\$55,000.00	\$15,537.00	\$15,537.00	\$15,628.00	\$15,628.00	\$15,979.00	\$15,979.00
44.	Contaminated Soil Removal	150	cu.yds.	\$9.00	\$1,350.00	\$0.01	\$1.50	\$10.08	\$1,512.00	\$17.50	\$2,625.00	\$10.00	\$1,500.00
45.	Furnish & Install Extra Stone Bedding	150	tons	\$0.01	\$1.50	\$0.01	\$1.50	\$11.20	\$1,680.00	\$10.65	\$1,597.50	\$14.00	\$2,100.00
46.	Furnish & Install Temporary Asphalt	1	LS	\$133,000.00	\$133,000.00	\$152,100.00	\$152,100.00	\$138,158.00	\$138,158.00	\$142,220.00	\$142,220.00	\$138,649.98	\$138,649.98

* Corrected Figure

\$1,477,777.77

\$1,539,411.80

\$1,546,500.80

\$1,731,097.68

TELUHLAH AVENUE SEWER & WATERMAIN RECONSTRUCT. NO.

Unit T-18

December 29, 2017

ITEM	DESCRIPTION	Quantity	Units	Jossart Brothers Inc.		David Tenor Corporation		Advance Construction		Carl Bowers & Sons	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1.	Furnish & Install 12" Water Main	3,515	lin.ft.	\$75.00	\$263,625.00	\$82.50	\$289,987.50	\$103.00	\$362,045.00	\$93.00	\$326,895.00
2.	Furnish & Install 8" Water Main	100	lin.ft.	\$72.00	\$7,200.00	\$153.00	\$15,300.00	\$110.00	\$11,000.00	\$95.00	\$9,500.00
3.	Furnish & Install 6" Hydrant Lead	75	lin.ft.	\$70.00	\$5,250.00	\$100.00	\$7,500.00	\$91.50	\$6,862.50	\$80.00	\$6,000.00
4.	Furnish & Install Hydrant	8	ea.	\$3,600.00	\$28,800.00	\$3,550.00	\$28,400.00	\$3,800.00	\$30,400.00	\$3,500.00	\$28,000.00
5.	Furnish & Install 12" Gate Valve with Box	15	ea.	\$3,100.00	\$46,500.00	\$2,800.00	\$42,000.00	\$2,465.00	\$36,975.00	\$3,200.00	\$48,000.00
6.	Furnish & Install 8" Gate Valve with Box	3	ea.	\$1,650.00	\$4,950.00	\$1,560.00	\$4,680.00	\$1,490.00	\$4,470.00	\$1,900.00	\$5,700.00
7.	Furnish & Install 6" Gate Valve with Box	9	ea.	\$1,200.00	\$10,800.00	\$1,150.00	\$10,350.00	\$1,067.00	\$9,783.00	\$1,400.00	\$12,600.00
8.	Furnish & Install 12" Bend	25	ea.	\$525.00	\$13,125.00	\$490.00	\$12,250.00	\$500.00	\$12,500.00	\$500.00	\$12,500.00
9.	Furnish & Install 8" Bend	12	ea.	\$275.00	\$3,300.00	\$280.00	\$3,360.00	\$270.00	\$3,240.00	\$350.00	\$4,200.00
10.	Furnish & Install 1" Service	900	lin.ft.	\$80.00	\$72,000.00	\$58.00	\$52,200.00	\$61.00	\$54,900.00	\$75.00	\$67,500.00
11.	Furnish & Install 2" Service	20	lin.ft.	\$90.00	\$1,800.00	\$58.00	\$1,160.00	\$65.00	\$1,300.00	\$100.00	\$2,000.00
12.	Furnish & Install 11/2" Service	20	lin.ft.	\$85.00	\$1,700.00	\$58.00	\$1,160.00	\$63.00	\$1,260.00	\$95.00	\$1,900.00
13.	Service Connection	96	ea.	\$300.00	\$28,800.00	\$900.00	\$86,400.00	\$380.00	\$36,480.00	\$700.00	\$67,200.00
14.	Curb Box (Complete)	97	ea.	\$750.00	\$72,750.00	\$975.00	\$94,575.00	\$100.00	\$9,700.00	\$450.00	\$43,650.00
15.	Furnish & Install 12" Sanitary Sewer	3,440	lin.ft.	\$84.00	\$288,960.00	\$85.00	\$292,400.00	\$130.00	\$447,200.00	\$123.00	\$423,120.00
16.	Furnish & Install 8" Sanitary Sewer	85	lin.ft.	\$82.00	\$6,970.00	\$103.00	* \$8,755.00	\$115.00	\$9,775.00	\$100.00	\$8,500.00
17.	Reconnect Sanitary Lateral	103	ea.	\$300.00	\$30,900.00	\$400.00	\$41,200.00	\$200.00	\$20,600.00	\$400.00	\$41,200.00
18.	Furnish & Install 4" - 8" Sanitary Lateral	3,125	lin.ft.	\$67.00	\$209,375.00	\$60.00	\$187,500.00	\$88.00	\$275,000.00	\$80.00	\$250,000.00
19.	Furnish & Install Sanitary Manhole	112	vert.ft.	\$270.00	\$30,240.00	\$265.00	\$29,680.00	\$250.00	\$28,000.00	\$375.00	\$42,000.00
20.	Furnish & Install Sanitary Manhole Casting	10	ea.	\$750.00	\$7,500.00	\$675.00	\$6,750.00	\$400.00	\$4,000.00	\$800.00	\$8,000.00
21.	Furnish & Install Flowable Fill	20	Cu. Yds.	\$100.00	\$2,000.00	\$95.00	\$1,900.00	\$125.00	\$2,500.00	\$100.00	\$2,000.00
22.	Furnish & Install 21" Storm Sewer (RCP Class III)	415	lin.ft.	\$73.00	\$30,295.00	\$68.00	\$28,220.00	\$96.00	\$39,840.00	\$103.00	\$42,745.00
23.	Furnish & Install 18" Storm Sewer	500	lin.ft.	\$64.00	\$32,000.00	\$66.00	\$33,000.00	\$92.00	\$46,000.00	\$92.00	\$46,000.00
24.	Furnish & Install 15" Storm Sewer	1,120	lin.ft.	\$63.00	\$70,560.00	\$65.00	\$72,800.00	\$88.00	\$98,560.00	\$80.00	\$89,600.00

TELU LAH AVENUE SEWER & WATERMAIN RECONSTRUCT. NO.

Unit T-18

December 29, 2017

ITEM	DESCRIPTION	Quantity	Units	Jossart Brothers Inc.		David Tenor Corporation		Advance Construction		Carl Bowers & Sons	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
25.	Furnish & Install 12" Storm Sewer	1,125	lin.ft.	\$63.00	\$70,875.00	\$65.00	\$73,125.00	\$94.00	\$105,750.00	\$75.00	\$84,375.00
26.	Furnish & Install 12" Storm Lateral	40	lin.ft.	\$63.00	\$2,520.00	\$76.00	\$3,040.00	\$94.00	\$3,760.00	\$80.00	\$3,200.00
27.	Furnish & Install 6" Storm Lateral	2,640	lin.ft.	\$52.00	\$137,280.00	\$58.00	\$153,120.00	\$59.00	\$155,760.00	\$50.00	\$132,000.00
28.	Furnish & Install 12" Inlet Lead	100	lin.ft.	\$63.00	\$6,300.00	\$70.00	\$7,000.00	\$87.50	\$8,750.00	\$80.00	\$8,000.00
29.	Furnish & Install 10" Inlet Lead	20	lin.ft.	\$62.00	\$1,240.00	\$70.00	\$1,400.00	\$82.00	\$1,640.00	\$78.00	\$1,560.00
30.	Reconnect Storm Lateral	60	ea.	\$100.00	\$6,000.00	\$250.00	\$15,000.00	\$150.00	\$9,000.00	\$300.00	\$18,000.00
31.	Furnish & Install Storm Manhole	65	vert.ft.	\$300.00	\$19,500.00	\$345.00	\$22,425.00	\$250.00	\$16,250.00	\$315.00	\$20,475.00
32.	Furnish & Install 5' Dia. Precast Storm Manhole	10	vert.ft.	\$420.00	\$4,200.00	\$420.00	\$4,200.00	\$280.00	\$2,800.00	\$425.00	\$4,250.00
33.	Furnish & Install Storm Manhole Casting	11	ea.	\$350.00	\$3,850.00	\$380.00	\$4,180.00	\$380.00	\$4,180.00	\$400.00	\$4,400.00
34.	Furnish & Install "E" Inlet w/Frame & Grate	2	ea.	\$1,600.00	\$3,200.00	\$1,550.00	\$3,100.00	\$550.00	\$1,100.00	\$500.00	\$1,000.00
35.	Furnish & Install "C" Inlet w/Frame & Grate	1	ea.	\$1,600.00	\$1,600.00	\$1,550.00	\$1,550.00	\$540.00	\$540.00	\$500.00	\$500.00
36.	Abandon Inlet and Lead	1	ea.	\$400.00	\$400.00	\$800.00	\$800.00	\$250.00	\$250.00	\$500.00	\$500.00
37.	Abandon Manhole	1	ea.	\$750.00	\$750.00	\$450.00	\$450.00	\$200.00	\$200.00	\$1,000.00	\$1,000.00
38.	Furnish & Paint Pavement Marking (Yellow Paint) (4")	3630	lin.ft.	\$0.41	\$1,488.30	\$0.67	\$2,432.10	\$0.39	\$1,415.70	\$0.65	\$2,359.50
39.	Furnish & Paint Pavement Marking Channelizing (8")	50	lin.ft.	\$1.05	\$52.50	\$0.77	\$38.50	\$1.00	\$50.00	\$0.75	\$37.50
40.	Furnish & Paint Pavement Marking Crosswalk (6")	450	lin.ft.	\$0.75	\$337.50	\$0.72	\$324.00	\$0.69	\$310.50	\$0.70	\$315.00
41.	Furnish & Paint Pavement Marking Stop Line (18"/24")	150	lin.ft.	\$2.60	\$390.00	\$1.13	\$169.50	\$2.45	\$367.50	\$1.10	\$165.00
42.	Furnish & Install Type "D-M" Inlet Protection	30	ea.	\$100.00	\$3,000.00	\$100.00	\$3,000.00	\$120.00	\$3,600.00	\$90.00	\$2,700.00
43.	Temporary Traffic Control	1	LS	\$11,000.00	\$11,000.00	\$23,912.50	\$23,912.50	\$50,000.00	\$50,000.00	\$20,000.00	\$20,000.00
44.	Contaminated Soil Removal	150	cu.yds.	\$25.00	\$3,750.00	\$26.00	\$3,900.00	\$45.00	\$6,750.00	\$30.00	\$4,500.00
45.	Furnish & Install Extra Stone Bedding	150	tons	\$12.00	\$1,800.00	\$14.00	\$2,100.00	\$12.00	\$1,800.00	\$18.00	\$2,700.00
46.	Furnish & Install Temporary Asphalt	1	LS	\$220,000.00	\$220,000.00	\$141,150.00	\$141,150.00	\$12,500.00	\$12,500.00	\$140,000.00	\$140,000.00

* Corrected Figure

\$1,768,933.30

* \$1,817,944.10

\$1,939,164.20

\$2,040,847.00

REPORT OF THE FINANCE COMMITTEE

PROJECT LIMITS:

1-P-18

SANITARY LATERALS

Telulah Avenue from Calumet Street to Marion Street

In accordance with the preliminary resolution of the Common Council dated February 7, 2018, we herewith submit our report on the assessment of benefits on the above named construction.

This report consists of the following:

Schedule A - Preliminary plans and specifications on file in the office of the Director of Public Works.

Schedule B - The total cost within the project limits in accordance with the plans and specifications in Schedule A is **\$1,778,396.00.**

Schedule C - Proposed Assessments. The properties included within the project limits are benefited and the work or improvements constitute an exercise of the police power. The total value of assessments is **\$146,349.00.**

Finance Committee

GRANT TRACKING FORM



PART #1: Notification of Grant Funds

(email to tony.saucerman@appleton.org)

APPLICANT DEPARTMENT: Appleton Fire Department

DATE: 1/18/2018

APPLICANT DEPARTMENT GRANT CONTACT NAME/TITLE: Len Vander Wyst/Fire Chief

COMMITTEE OF JURISDICTION: Safety & Licensing Committee

NAME OF GRANT/FUNDING SOURCE: FEMA 2017 Assistance to Firefighters' Grant

AMOUNT OF GRANT REQUEST: \$100,000

LOCAL MATCH REQUIREMENT: \$10,000

SOURCE OF MATCH: ☒ General Fund ☐ Non-General Fund ☐ Not Applicable

TIMEFRAME OF GRANT: 03/03/2018 through 03/03/2019

TYPE OF GRANT REQUEST: ☒ Monetary ☐ Other (explain under 'purpose of grant')

PURPOSE OF GRANT (summary): This grant will allow the fire department to acquire approximately forty sets of personal protective equipment (turnout coat and pants) to remain in compliance with NFPA standards.

How does the grant meet City/Department/Program goals? The grant will allow the department to continue to meet NFPA standards relating to personal protective equipment requirements.

What are the personnel requirements (include both existing and new staff) of the grant? There are no additional requirements of personnel other than training on the fit and maintenance of the new PPE.

DEPARTMENT HEAD SIGNATURE: _____

PART #2: Request to Accept Grant Funds

(complete after notification of grant award; email to tony.saucerman@appleton.org)

AMOUNT OF GRANT AWARD: \$_____

FEDERAL/STATE ID #: _____

LOCAL MATCH REQUIREMENT: \$_____

Please describe the source of match, if applicable: _____

Please describe any major changes in proposed grant-funded activities: _____

PART	TO:	DATE:	TO:	DATE:	TO:	DATE:
#1: Request to Apply	Finance Dept		COJ – Info/Action		FAC – Info/Action	
#2: Request to Accept	Finance Dept		COJ – Action		FAC – Action	

COJ = Committee of Jurisdiction

FAC = Finance and Administration Committee



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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

To: Finance Committee

From: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

Date: January 22, 2018

Re: Informational: Contract 50-16 was awarded to Miron Construction for the "2016 Erb Park and Pool Renovation Project" in the amount of \$8,757,842 with a contingency of \$613,048. Change orders totaled \$267,982.91, leaving a contingency balance of \$345,065.09. Request to issue the final contract payment of \$17,006.77.

The Erb Park and Pool Renovation Project is complete. Overall I am extremely pleased with the end results based on the community's positive feedback of the project. Much time goes into planning and trying to understand the needs of the users. When the project is complete and the community is happy with the end result, it validates that our processes work to ensure we are spending the taxpayers money responsibly and meeting their expectations.

Fiscally, I am happy to report that only 2.8% of the budgeted 7% contingency was utilized. Of the \$267,982.91 we were refunded \$20,596.05 in credits from the designers as a result of some oversites we identified.

The Parks, Recreation and Facilities Management Department recommends issuing the final contract payment to Miron Construction in the amount of \$17,006.77.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org.



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

To: Finance Committee

From: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

Date: January 22, 2018

Re: Informational: Contract 55-17 was awarded to VOE Power and Systems, LLC. for the 2017 MSB Fire Alarm Project in the amount of \$68,177 with a contingency of \$10,000. One change order was issued in the amount of \$772.54. Payments issued to date totaled \$65,502.06 Request to issue the final contract payment of \$3,447.48.

The 2017 Capital Improvement Plan included \$125,000 to install a new fire protection system at the Municipal Services Building. Of that amount, \$4,800 has been utilized for professional services, leaving a balance of \$120,200 for construction. Contract 55-17 was awarded to VOE Power and Systems, LLC. for the 2017 MSB Fire Alarm Project in the amount of \$68,177 with a contingency of \$10,000. One change order was issued in the amount of \$772.54. The final contract total for this project is \$68,949.54. This contract is now complete as all punchlist items have been completed. Payments issued to date totaled \$65,502.06.

The Parks, Recreation and Facilities Management Department recommends issuing the final contract payment to VOE Power and Systems, LLC. in the amount of \$3,447.48.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org.



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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard

Appleton, Wisconsin 54911-8401

(920) 832-5572 FAX (920) 993-3103

Email - dean.gazza@appleton.org

To: Finance Committee

From: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

Date: January 22, 2018

Re: Informational: Contract 69-17 was awarded to Bodart Electric Company, Inc. for the 2017 Parks Lighting Upgrades Project in the amount of \$70,893.65 with a contingency of 10%. One change order was issued in the amount of \$3,500. No payments have been made yet. Request to issue the final contract payment of \$74,393.65.

The 2017 Capital Improvement Plan included \$100,000 to upgrade the lighting to LED at various parks throughout the city. Of that amount, \$9,750 has been utilized on design, leaving a balance of \$90,250 for repairs. Contract 69-17 was awarded to Bodart Company, Inc. for the 2017 Parks Lighting Upgrades Project in the amount of \$70,893.65 with a contingency of 10%. One change order was issued in the amount of \$3,500. The final contract total for this project is \$74,393.65. This contract is now complete as all punchlist items have been completed. No payments have been made yet.

The Parks, Recreation and Facilities Management Department recommends issuing the final contract payment to Bodart Electric Company, Inc. in the amount of \$74,393.65.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org.



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

To: Finance Committee

From: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

Date: January 22, 2018

Re: Informational: Contract 54-17 was awarded to VOE Power and Systems, LLC. for the 2017 Wastewater Lighting Upgrades Project in the amount of \$41,740 with a contingency of \$10,000. One change order was issued in the amount of \$5,723.47. Payments issued to date totaled \$45,090.30 Request to issue the final contract payment of \$2,373.17.

The 2017 Capital Improvement Plan included \$75,000 to install new lighting fixtures at the Wastewater Treatment Plant. Of that amount, \$6,750 has been utilized for professional services, leaving a balance of \$68,250 for construction. Contract 54-17 was awarded to VOE Power and Systems, LLC. for the 2017 Wastewater Lighting Upgrades Project in the amount of \$41,740.00 with a contingency of \$10,000. One change order was issued in the amount of \$5,723.47. The final contract total for this project is \$47,463.47. This contract is now complete as all punchlist items have been completed. Payments issued to date totaled \$45,090.30.

The Parks, Recreation and Facilities Management Department recommends issuing the final contract payment to VOE Power and Systems, LLC. in the amount of \$2,373.17.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org.




Department of Public Works – Engineering Division

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MEMO

TO: Utilities Committee
Finance Committee

FROM: Mark Lahay, Assistant City Engineer 

DATE: January 17, 2018

RE: Request to add Sanitary Sewer and Storm Sewer construction on Durkee Street between Atlantic Street and Summer Street to our 2018 Reconstruction Program.

Durkee Street from Atlantic Street to Summer Street was originally programmed to be a partial asphalt construction which generally means that the asphalt surface is replaced along with some minor curb and gutter replacement and does not require the underground utilities to be reconstructed. However, after reviewing the condition of this street last fall, we decided that it should be moved to the total reconstruction program.

This prompted us to review the underground utilities. With the longer life expectancy of a total reconstruction street, our review revealed that the sanitary sewer and storm sewer should be reconstructed as well. We are asking that these projects be added to the 2018 Capital Improvement Program. The cost of this work is estimated to be \$94,560 for the sanitary and \$37,825 for the storm.

We have already opened bids on one of our large sewer and water projects for this year and received very favorable bids. We have sufficient positive bid variance to cover the costs of the Durkee Street sanitary sewer and storm sewer without adding any funding to the 2018 budget.

Therefore, we request approval to add Durkee Street sanitary sewer and storm sewer to our 2018 Reconstruction Program.



APPLETON PUBLIC LIBRARY
225 North Oneida Street
Appleton, WI 54911-4780
(920) 832-6170 | FAX: (920) 832-6182

TO: Alderperson Plank, Chair
Members of the Finance Committee

FROM: Colleen Rortvedt, Library Director

DATE: January 17, 2018

SUBJECT: Notification of approval of budget adjustment and to single source safety and security services to Securitas for the balance of 2018 in an amount not to exceed \$47,000 via an internal budget adjustment from Materials Management – Books and Library Materials (16032.6315) to Administration – Other Contracts/Obligations (16010.6599)

On Tuesday, January 16, 2018 the Library Board of Trustees approved the request in the memo below.

A public library serves as an essential part of the civic and educational foundation of a community. For some a library is a place to simply get books, attend programs or access the internet. For others it is a lifeline, serving as a place where people turn for help during life transitions and where individuals and families in need seek access to resources.

The Appleton Public Library (APL) continues to respond to our community's changing needs. The strategies we use embrace the evolving role of public libraries as part of the social safety net, serving people in need via a community-wide approach. Embracing this role, APL uses a multi-faceted approach to safety and security including:

- *Keeping policies relevant. The Security and Safety Policy was updated in the fall of 2017.*
- *Exploring opportunities for utilizing and providing space for APD's behavioral health officer.*
- *Seeking alternative sources of funding to accomplish goals. APL and City staff attempted to secure Community Development Block Grant funds in 2017 to work through issues in the neighborhood but learned APL was ineligible for funding.*
- *Working proactively with populations that may not be familiar with library rules to familiarize them with library services and appropriate library behavior in a positive way.*
- *Offering regular programming and events connecting populations that are in need to area services.*
- *Exploring opportunities for agency street outreach staff to provide service in the library.*
- *Working to eliminate barriers to library access:*
 - *Expanding time limit for internet access to 3 hours a day*
 - *Eliminating fine restrictions on internet access*
- *Hosting "office hours" for social service agencies and non-profits serving in-need and at-risk populations.*
- *Holding training for staff by the Appleton Police Department (APD) and social service organizations on relevant issues of trauma, crisis, mental illness, homelessness, de-escalation, bomb threats and active threats.*
- *Working directly with homeless shelters on issues and communicating any emergency closures.*

- *Participating in local coalitions such as Housing Coalition meetings, Hmong Interagency meetings, Hispanic Interagency meeting, refugee resettlement and the Community Early Learning Center*
- *Collaborating on APD's Summer of Service.*
- *Participating in the Washington Square Neighborhood Group for over a decade, including contributing to the public-private partnership for the neighborhood security guard since 2012.*

In 2010/2011, APL created the position of Operations Clerk in response to increased security incidents. This hybrid position looks after the overall library environment including; cleaning staff areas, setting up meeting rooms, supporting small facility projects, enforcing library policies, and serving as support for staff dealing with behavior issues that do not rise to the level of police intervention. This was an innovative approach and the Operations Clerks were very effective in mitigating the increases in behavior issues at that time.

Over the past two years, security incidents rising to the level of police intervention or leading to library restrictions have doubled. This adds stress on staff to complete their work, provide quality service for the public and to have a general sense of safety. The public is also concerned. In our biannual survey, safety is cited as the top concern from the public. The needs that we have today require a new level of expertise in safety and security.

In order to respond to these needs I am proposing:

A. APL contract with a company specializing in security to provide an unarmed security guard for the remainder of 2018 during the library's afternoon, evening and weekend hours for an average of 57 hours a week.

B. An internal budget adjustment from Materials Management – Books and Library Materials (16032.6315) to Administration – Other Contracts/Obligations (16010.6599) in the amount of \$47,000 in order to pilot this program with the approved funding for the 2018 budget. While we need to continue to have strong collections, safety and security are of paramount importance.

C. APL single-source this position to Securitas USA, providing the following advantages:

Securitas provides excellent service as the security guard provider for the Washington Square collaboration. They are familiar with the neighborhood and the security issues we face. They have a workstation within Valley Transit and monitor the interior of transit and the parking structures in the surrounding neighborhood.

While APL has unique statutory requirements in regards to privacy and confidentiality, integration between the proposed library security guard, the Washington Square security guard, Library Administration and the Appleton Police Department to the extent possible by law will be improved by utilizing the same provider.

In addition, Securitas has experience working within public libraries across the country and is committed to working with the unique needs of a public library environment. The library would move forward in a similar manner as done in the hiring of the Washington Square security guard and involve Appleton Police Department in the hiring process and training. APD and Securitas have worked well together through this partnership.

I request approval of this proposal as a pilot for 2018 that will be evaluated for continuation in future years. Evaluation will include impact on staff's perception of safety at work, number of incidents recorded during the year, and whether this position allows library staff to focus on their direct work rather than on security functions.

**Statements of support for the Appleton Public Library's recommendation to
contract with Securitas for safety and security**

APPLETON POLICE DEPARTMENT

Maintaining a safe environment for all of our community members who use the Appleton Public library has always been, and will continue to be, a priority for the Appleton Police Department. Our calls for service to the library continue to increase, despite the attention we give to the library and our proactive efforts to reduce our calls for service. We fully support the addition of a security guard to the library staff. We will collaborate with the security guard to work towards the shared objective of keeping the library patrons and staff safe.

Thank you!

Captain Polly Olson

*Appleton Police Department
Downtown/Northern District Commander*

APPLETON DOWNTOWN INCORPORATED

Please share the following statement with your Board of Directors

For over ten years Appleton Downtown Inc. has coordinated a partnership with the neighboring organizations to improve the safety and beautification of the Washington Square area, yet we continue to struggle. Together, we have partnered to provide a security guard Monday through Friday 2:30pm to 10:00pm who patrols the Valley Transit area, two parking ramps, City Center building and the area outside of the library. Each week we receive reports that record behavioral and minor criminal incidents. Most frequent are reports of intoxication and inappropriate behavior that make the area feel unsafe and create an unappealing environment. Additionally, the City Center has added a security guard to monitor the building throughout the day. We would encourage the Library Board to invest in added security as safety is a high priority for all of us in Downtown Appleton.

Sincerely,

*Jennifer Stephany
Executive Director
Appleton Downtown Inc.*