



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Agenda - Final

### Appleton Redevelopment Authority Exhibition Center Advisory Committee

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Wednesday, January 3, 2018

1:00 PM

Council Chambers

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1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[17-2026](#) ARA Exhibition Center Advisory Committee Minutes from 12-6-17

**Attachments:** [ARA Exhibition Center Advisory Committee Minutes 12-6-17.pdf](#)

4. **Public Hearings/Apearances**

[17-2027](#) Any Public Participation

5. **Action Items**

6. **Information Items**

[17-2028](#) Fox Cities Exhibition Center Grand Opening on January 11, 2018

[17-2029](#) Fox Cities Exhibition Center Financing

[17-2030](#) Fox Cities Exhibition Center booking summary provided by Linda Garvey of the Radisson Paper Valley Hotel

**Attachments:** [FCEC Advance Booking Summary as of December 2017.pdf](#)

[17-2031](#) Upcoming Meeting Dates and Times  
Tuesday, March 6, 2018 at 1:00 p.m.  
Tuesday, May 1, 2018 at 1:00 p.m.  
Tuesday, July 10, 2018 at 1:00 p.m.  
Tuesday, September 4, 2018 at 1:00 p.m.  
Tuesday, November 6, 2018 at 1:00 p.m.

7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Any questions about items on this agenda are to be directed to Karen Harkness, Director of Community & Economic Development, at 920-832-6468.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*



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## Meeting Minutes - Final Appleton Redevelopment Authority Exhibition Center Advisory Committee

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Wednesday, December 6, 2017

1:00 PM

Council Chambers

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1. Call meeting to order

Meeting called to order at 1:06 p.m.

2. Roll call of membership

**Present:** 14 - Downs, Kaufert, Kuen, Wilde, Gifford, Benz, Batley, Stankowski, Van Laanen, Rugland, Seidl, Harkness, Buckingham and Chairperson Hanna

**Excused:** 4 - Reader, Meyerhofer, Vanden Berg and Dearborn

*Others present:*

*Aldersperson Kathleen Plank, District #7*

*Linda Garvey, Radisson Paper Valley Hotel*

*Alex Ronallo, Fox 11 News*

*David Duchan, Fox 11 News*

3. Approval of minutes from previous meeting

[17-1872](#)

ARA Exhibition Center Advisory Committee Minutes from 11-1-17

**Attachments:** [ARA Exhibition Center Advisory Committee Minutes 11-1-17.pdf](#)

**Benz moved, seconded by Stankowski, that the Minutes be approved. Roll Call.**

**Motion carried by the following vote:**

**Aye:** 12 - Downs, Kaufert, Kuen, Wilde, Gifford, Benz, Batley, Stankowski, Van Laanen, Rugland, Seidl and Buckingham

**Excused:** 4 - Reader, Meyerhofer, Vanden Berg and Dearborn

**Recused:** 2 - Harkness and Chairperson Hanna

4. Public Hearings/Appealances

[17-1873](#)

Any Public Participation

There was no public participation.

5. Action Items

6. Information Items

[17-1874](#)

Update on Fox Cities Exhibition Center construction and Radisson Paper Valley Hotel renovations

**Attachments:** <https://fcexhibitioncenter.com/category/construction-updates/>  
[Tile Flooring in front of Clubhouse Sports Pub.pdf](#)

**This Presentation was presented.**

[17-1875](#)

Catering and Kitchen Layout for Fox Cities Exhibition Center Questions & Answers

**Attachments:** [Expo Center Catering Questions and Responses.pdf](#)  
[Kitchen Equipment.pdf](#)

**This Presentation was presented.**

[17-1876](#)

Fox Cities Exhibition Center booking summary provided by Linda Garvey of the Radisson Paper Valley Hotel

**Attachments:** [FCEC Advance Booking Summary as of November 2017.pdf](#)

**This Presentation was presented.**

[17-1877](#)

Next Meeting Date and Time  
Wednesday, January 3, 2018 at 1:00 p.m.

**This next meeting will be a week before the Fox Cities Exhibition Center grand opening on January 11, 2018.**

7. Adjournment

**Kaufert moved, seconded by Wilde, that the meeting be adjourned at 1:20 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 12 - Downs, Kaufert, Kuen, Wilde, Gifford, Benz, Batley, Stankowski, Van Laanen, Rugland, Seidl and Buckingham

**Excused:** 4 - Reader, Meyerhofer, Vanden Berg and Dearborn

**Recused:** 2 - Harkness and Chairperson Hanna

[17-1882](#)

Following adjournment of the meeting, Committee members will be invited to tour the Fox Cities Exhibition Center (FCEC) at 355 W. Lawrence Street. A quorum of the Committee or the Common Council may be present at the FCEC for the limited purpose of touring the site, although no action will be taken.

**Members toured the Fox Cities Exhibition Center after the meeting adjourned.**

**FCEC Advance Booking Summary**

As of December 2017

Year	# of Events Definite	# of Room Nights Rooms	# of Events Tentative	# of Room Nights Tentative	# of Events Prospect	# of Room Nights Prospect
2018	17	3,897	7	900	12	2,276
2019	1	1,482	1	795	13	4,991
2020	1	795	0	-	6	3,931
2021	0	-	0	-	7	2,095
2022	0	-	0	-	5	1,600
2023	0	-	0	-	3	2,660
2024	0	-	0	-	4	700
2025	0	-	0	-	1	860
2026	0	-	0	0	1	700