



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Agenda - Final Finance Committee

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Monday, December 11, 2017

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[17-1961](#) Finance Committee minutes of November 6, 2017 and December 6, 2017

**Attachments:** [MeetingMinutes06-Nov-2017-10-48-04.pdf](#)

[MeetingMinutes06-Dec-2017-11-02-17.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[17-1962](#) Request to write off \$18,943.22 of accounts receivable invoices and \$11,965.77 of personal property taxes (outstanding over one year).

**Attachments:** [Written off accounts list.pdf](#)

[17-1963](#) Request to award Unit Y-17 Ballard Road Storm Sewer Tunnel to Super Excavators, Inc in the amount of \$1,284,002 with a 10% contingency of \$128,400 for a project total not to exceed \$1,412,402.

**Attachments:** [Award of Contract Unit Y-17.pdf](#)

[17-1964](#) Request to approve Change Order No. 1 to contract 02-17 for Unit I-17 C.T.H. "JJ" / Lightning Drive Sewer and Water for adjustments to final installed quantities, primarily stone backfill material, in the amount of \$20,797 resulting in a decrease to contingency from \$22,413 to \$1,616. No change to overall contract amount.

**Attachments:** [Unit I-17 Change Order #1.pdf](#)

[17-1983](#) Request to approve the following 2017 Budget adjustment:

**City Hall Capital Projects Fund**

Election Equipment	+\$82,398
Fund Balance	- \$82,398

to approve the purchase of voting equipment from Outagamie County in 2017

**Attachments:** [Voting Equip 12-8-17.pdf](#)

[17-1984](#) Request to approve the following 2018 Budget adjustment:

**City Hall Capital Projects Fund**

Fund Balance	+\$110,000
Election Equipment	- \$110,000

to remove spending authority for voting equipment from the 2018 Budget

## 6. Information Items

[17-1965](#) Change Order No. 2 to contract 03-17 for Unit H-17 Northland Pond Construction for additional storm sewer, water main and stone base quantities in the amount of \$32,619 resulting in a decrease to contingency from \$130,000 to \$97,381. No change to overall contract amount.

**Attachments:** [Unit H-17 Change Order #2.pdf](#)

[17-1966](#) Change Order No. 5 to contract 09-17 for Unit U-17 Sewer & Water Reconstruction No. 2 (South Oneida Street) for additional labor, equipment and materials due to modifications to 42" Water Main and Storm Sewer designs based on actual field conditions encountered during construction in the amount of \$49,930 resulting in a decrease to contingency from \$68,347 to \$18,417. No change to overall contract amount.

**Attachments:** [Unit U-17 Change Order #5.pdf](#)

[17-1967](#) Contract 39-17 was awarded to Fischer-Ulman Construction, Inc for \$505,406 with a contingency of \$25,270 for Misc Concrete & Street Excavation Repair. Change orders were approved totaling \$55,000. Final contract amount of \$560,406 with a contingency of \$25,270. Payments issued to date total \$354,333. Request final payment of \$117,413.70.

[17-1968](#) Contract 40-17 was awarded to Vanco Construction, Inc for \$200,000 for Mini Storm Sewer Construction. Payments issued to date total \$117,898. Request final payment of \$82,035.85

[17-1969](#) Contract 10-17 was awarded to Van Straten Construction for \$1,868,324 with a contingency of \$93,416 for Sewer/Water Reconstruction #1. Payments issued to date total \$1,730,036. Request final payment of \$58,420.33.

[17-1970](#) Contract 57-17 was awarded to Ram Construction Services of MI, Inc for the 2017 Police Department Parking Deck Re-Surfacing Project in the amount of \$143,750 with a contingency of 10%. One change order credit was issued in the amount of \$400. Payments issued to date total \$136,182.50. Request to issue the final contract payment of \$7,167.50.

**Attachments:** [2017 PD Parking Deck Surfacing Final Payment.pdf](#)

[17-1971](#) Contract 65-17 was awarded to Northeast Asphalt, Inc for the 2017 CE Trail Repairs Project in the amount of \$49,480 with a contingency of 10%. No change orders were issued and no payments have been made yet. Request to issue the final contract payment of \$49,480.

**Attachments:** [2017 CE Trail Hardscapes Repairs Final Payment .pdf](#)

[17-1972](#) Contract 33-17 was awarded to Radtke Contractors, Inc for the 2017 Alicia Park Hillside Stabilization Project in the amount of \$39,000 with a contingency of \$8,000. One change order was issued in the amount of \$4,229. Payments issued to date total \$41,067. Request to issue the final contract payment of \$2,161.44.

**Attachments:** [2017 Alicia Park Stabilization Final Payment.pdf](#)

[17-1973](#) Contract 8-16 was awarded to Alta Planning and Design for the 2016 Trails Master Plan in the amount of \$112,968 with no contingency. Payments issued to date total \$102,381. Request to issue the final contract payment of \$10,574.26

**Attachments:** [Trails Master Plan Finance Memo Final Pymt.pdf](#)

## 7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*

*For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.*



# City of Appleton

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## Meeting Minutes Finance Committee

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Monday, November 6, 2017

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

Meeting called to order at 5:30pm.

2. Roll call of membership

**Present:** 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and  
Alderperson Baranowski

**Excused:** 1 - Alderperson Croatt

3. Approval of minutes from previous meeting

[17-1663](#)

October 9, 2017 Finance Committee minutes

**Attachments:** [MeetingMinutes09-Oct-2017-01-57-43.pdf](#)

**Alderperson Baranowski moved, seconded by Alderperson Siebers, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and  
Alderperson Baranowski

**Excused:** 1 - Alderperson Croatt

4. Public Hearings/Appealances

5. Action Items

[17-1664](#)

Request to enter into intergovernmental Agreement with Appleton Area School District to borrow short term cash in an amount not to exceed \$17,500,000 from time to time as needed. The note shall be dated as of date of issuance, shall bear interest at the rate of 2% above the average Federal Funds rate from its dated date until paid; and shall mature no later than June 30, 2018. Interest on the note shall be paid at maturity or redemption.

**Attachments:**     [2017-2018 Mater Note Agreement.pdf](#)  
[AASD 2017-2018 Bond Council Letter.pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers and Aldersperson Baranowski

**Excused:** 1 - Aldersperson Croatt

[17-1724](#)

Request for Proposal - Mixed Use Library Project

**Attachments:**     [ApprovedLibraryRFP\(withdatechange11-3-2017\).pdf](#)

**Aldersperson Lobner moved, seconded by Aldersperson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers and Aldersperson Baranowski

**Excused:** 1 - Aldersperson Croatt

[17-1725](#)

Request to approve payment to von Briesen & Roper, S.C. for real estate services performed under the "Hourly Services" provision of the Phase III agreement related to the construction of the Fox Cities Exhibition Center and approve the following related 2017 Budget adjustment:

**Exhibition Center Capital Projects Fund**

Consulting Services	+\$384
Debt Proceeds/Room Tax	+\$384

to provide funding for real estate services related to the construction of the Fox Cities Exhibition Center.

**Attachments:**     [von Briesen 10-10-17 Bill Phase III.pdf](#)

**Alderson Lobner moved, seconded by Alderson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Plank, Alderson Lobner, Alderson Siebers and Alderson Baranowski

**Excused:** 1 - Alderson Croatt

[17-1775](#)

Request the approval of Guaranteed Maximum Price Amendment to Miron Construction for the Fox Cities Exhibition Center for a total contract not to exceed \$29,287,381.

**Attachments:**     [2017 Expo Center GMP .pdf](#)

**Alderson Baranowski moved, seconded by Alderson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Plank, Alderson Lobner, Alderson Siebers and Alderson Baranowski

**Excused:** 1 - Alderson Croatt

[17-1777](#)

Request to reject bid from Miron Construction, The Boldt Company, and Radtke Contractors, Inc for the Jones Park Renovation Phase I Project.

**Attachments:**     [2017 Jones Park Renovation Phase I \(Reject Bids2\).pdf](#)

**Alderson Baranowski moved, seconded by Alderson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Plank, Alderson Lobner, Alderson Siebers and Alderson Baranowski

**Excused:** 1 - Alderson Croatt

## 6. Information Items

[17-1665](#)

Change Order No. 1 to contract 6-17 for Unit A-17 Concrete Paving for the addition of tree grates and structural soil (Lawrence Street), field inlet and piping (Plank Road) and additional restoration quantities on Milis Drive/Vantage Drive in the amount of \$45,000.00 resulting in a decrease to contingency from \$249,450.00 to \$204,450.00. No change to overall contract amount.

**Attachments:**     [Unit A-17 Change Order No.1.pdf](#)

**This Presentation was received and filed**

[17-1666](#)

### Director's Reports

#### Finance

- Health Care Claims

#### Legal Services

- Pending Litigation

#### Facilities

- Exhibition Center Update

**This Presentation was received and filed**

[17-1723](#)

Contract 58-17 was awarded to Fischer-Ulman Construction Inc for \$86,608.60 for Northland Ave Frontage Road Sidewalk Construction. Payments issued to date total \$73,909.16. Request final payment of \$3,173.55.

**This Presentation was received and filed**



[17-1726](#)

The following 2017 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

**General Fund - Police Department**

Donations	+\$1,698
Equipment	+\$1,698

to record donation received from the Kwik Trip to replace the McGruff costume

Donations	+\$2,500
Equipment	+\$2,500

to record donation received from Keller, Inc to support police operations

**General Fund - Library**

Donations	+\$21,692
Library Materials-Material Management	+\$20,692
Supplies-Children's Services	+\$1,000

to record donation received from Bob's Furniture to support the Ready to Read program

**This Presentation was received and filed**

[17-1773](#)

Contract 8-17 was awarded to NuGen Johnson, LLC for \$192,925 for Bridge Maintenance. Change orders were approved totaling \$20,000. Final contract amount is \$212,925. Payments issued to date total \$198,159.69. Request final payment of \$11,627.29.

**This Presentation was received and filed**

[17-1774](#)

Change Order No. 2 to contract 43-17 for Unit AA-17/X-17 Cotter Street Stormwater improvements/Sewer and Water Reconstruction No. 2 for an additional storm sewer main and manhole quantities in the amount of \$5,695 resulting in a decrease to contingency from \$69,078 to \$63,383. No change to overall contract amount

**Attachments:**     [Unit AA-17 ~ X-17 Change Order No.2.pdf](#)

**This Presentation was received and filed**

## 7. Adjournment

**Aldersperson Baranowski moved, seconded by Aldersperson Siebers, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers and Aldersperson Baranowski

**Excused:** 1 - Aldersperson Croatt



# City of Appleton

100 North Appleton Street  
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## Meeting Minutes Finance Committee

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Wednesday, December 6, 2017

5:45 PM

Council Chambers, 6th Floor

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### SPECIAL

1. Call meeting to order

Meeting called to order at 5:45pm

2. Roll call of membership

**Present:** 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and  
Alderperson Baranowski

**Excused:** 1 - Alderperson Croatt

4. Public Hearings/Appealances

5. Action Items

[17-1778](#)

Request to award the Appleton Wastewater Treatment Iron Salt Room Rehabilitation Project to August Winter & Sons, Inc. Construction in the amount of \$398,575 with a 15% contingency of \$59,786 for a project total not to exceed \$458,361 (this item also appears on the Utilities Committee agenda as an informational item).

**Attachments:** [AWWTP Iron Salt Room Rehab Contract.pdf](#)

**Alderperson Baranowski moved, seconded by Alderperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and  
Alderperson Baranowski

**Excused:** 1 - Alderperson Croatt

6. Information Items

7. Adjournment

**Alderperson Baranowski moved, seconded by Alderperson Siebers, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and  
Alderperson Baranowski

**Excused:** 1 - Alderperson Croatt

**City of Appleton 2017 Write-Off List**

The following accounts will be posted on the City's web site and published in the Post Crescent.

The addresses shown are the last known location of the individual or business.

Type	Invoice Date	Inv or Parcel Number	Name	Address	Amount Due	Description
A/R	1/9/15	223267	Taylor Dawn Hill	1609 N Oneida St, Appleton, WI 54911	\$ 433.00	Damage to City Vehicle
A/R	1/9/15	223269	Joseph Rutkauskas	212 E Harding Dr, Appleton, WI 54915	\$ 1.75	Police Records
A/R	1/16/15	223413	Devon A. Davis	702 First St, Menasha, WI 54956	\$ 72.97	Haz Mat Spill
A/R	1/16/15	223414	Kyle J. Sellig	N4110 County Road E #2, Kaukauna, WI 54130	\$ 72.97	Haz Mat Spill
A/R	1/23/15	223476	Stacey Allen Sevener	1212A Waugoo Ave, Oshkosh, WI 54906	\$ 783.63	Traffic Signal Knocked Down
A/R	2/6/15	223739	Nova Title c/o Terry Teper	135 W Wells St Ste 604, Milwaukee, WI 53203	\$ 250.00	Real Estate Inquiry Forms
A/R	2/13/15	223753	Jay Kobussen	1216 Lavender Ln, Appleton, WI 54915-6195	\$ 40.00	NSF Check
A/R	2/27/15	223932	Israel Jimenez	3305 S Ashbrook St, Appleton WI 54915	\$ 38.44	2014 Mobile Home Taxes
A/R	2/27/15	223934	Joe Deeg	353 1st St Apt 11, Neenah WI 54956	\$ 75.60	2014 Mobile Home Taxes
A/R	2/27/15	223938	Alma R Santillan	3324 S Ashbrook St, Appleton, WI 54915	\$ 18.62	2014 Mobile Home Taxes
A/R	2/27/15	223939	Lucio Mendez	3325 S Ashbrook St, Appleton, WI 54915	\$ 68.64	2014 Mobile Home Taxes
A/R	2/27/15	223944	Fabricio Lopez	310 E Juniper Ln, Appleton, WI 54915	\$ 92.16	2014 Mobile Home Taxes
A/R	2/27/15	223946	Shawn Willems	301 E Shasta Ln, Appleton, WI 54915	\$ 7.09	2014 Mobile Home Taxes
A/R	3/5/15	224102	Sarah E Byars	806 Nebraska St, Oshkosh, WI 54902-6067	\$ 89.97	Haz Mat Spill
A/R	3/5/15	224104	James Much	1301 W Homestead Dr, Appleton WI 54914	\$ 148.68	Haz Mat Spill
A/R	3/5/15	224138	Nova Title c/o Terry Teper	135 W Wells St Ste 604, Milwaukee, WI 53203	\$ 76.00	Real Estate Inquiry Forms
A/R	3/13/15	224186	Kari Mulder	1190 Tayco Rd, Menasha, WI 54952	\$ 1.75	Police Records
A/R	4/1/15	224402	Progressive Insurance Attn: A. Nowlin	3442 S 103rd St Ste 150, Milwaukee, WI 53227	\$ 17.50	Police Records
A/R	4/9/15	224761	Thomas W Haughlan	N172 Liberty Ln, Appleton, WI 54915	\$ 168.48	Haz Mat Spill
A/R	5/1/15	224935	Por Ye Yang	936 Victory Blvd, Green Bay, WI 54304	\$ 751.16	Traffic Signal & Sign Damage
A/R	5/1/15	224975	Stephanie Decorah	N6216 Onondaga Dr, Oneida, WI 54155	\$ 139.68	Haz Mat Spill
A/R	5/22/15	225282	Randy Dale Hooley	243 Edgewater Dr, Menasha, WI 54952	\$ 118.26	Traffic Sign Damage
A/R	6/5/15	225522	Ana Fonseca Torres	922 Glenmore Ln, Elgin, IL 60124	\$ 1.75	Police Records
A/R	6/19/15	225716	Lagmann Inc	230 W Wells St Ste 201, Milwaukee, WI 53203	\$ 17.75	Police Records
A/R	7/17/15	226306	Martha Arlart	924 W 5th St Apt 1, Appleton, WI 54914	\$ 102.70	NSF Check
A/R	7/24/15	226363	Gletman Law	805 S Madison St, Chilton, WI 53014-1535	\$ 17.50	Police Records
A/R	7/24/15	226374	Sasha Forest	620 Starboard Ct W, Apt B, Oshkosh, WI 54901	\$ 7.25	Police Records
A/R	7/30/15	226435	Andrew J Voskuil	340 1st St, Menasha, WI 54952	\$ 131.40	Haz Mat Spill
A/R	7/30/15	226436	Barbara J Danielson	1642 W Evergreen Dr #5, Appleton, WI 54913	\$ 98.61	Haz Mat Spill
A/R	7/30/15	226437	Karla J Reed	2701 Crooks Ave, Kaukauna, WI 54130	\$ 122.68	Haz Mat Spill
A/R	7/30/15	226440	Carey L Norton	4704 E Seneca St, Tucson, AZ 85712-2728	\$ 139.68	Haz Mat Spill
A/R	8/7/15	226621	Fox River Nursing & Rehab	601 N Briarcliff Dr, Appleton, WI 54915	\$ 600.00	Valley Transit Tickets
A/R	8/7/15	226625	Max J Minkeblige	1642 Legend Hill Ln, Waukesha, WI 53189	\$ 77.25	NSF Check
A/R	8/7/15	226626	Max J Minkeblige	1642 Legend Hill Ln, Waukesha, WI 53189	\$ 40.00	NSF Check
A/R	8/7/15	226644	Benjamin Ruedinger	426 Mill St Apt 1, Fond du Lac, WI 54935-6616	\$ 72.97	Haz Mat Spill
A/R	8/7/15	226679	Laydwell Carpet One	1630 Appleton Rd, Menasha, WI 54952-1106	\$ 25.00	Land Sale Info
A/R	8/28/15	226790	Jan O Champina	622 N Appleton St, Appleton, WI 54914	\$ 72.97	Haz Mat Spill
A/R	8/28/15	226792	Angela A Schoepel	16 Crestview Ct, Appleton, WI 54915	\$ 89.97	Haz Mat Spill
A/R	9/4/15	227007	Alan Kuehnl	3328 S Bob O Link Ln, Appleton, WI 54915	\$ 229.43	Sweep After Accident
A/R	9/11/15	227102	Kristin M Anderson	1750 N Union St, Appleton, WI 54911	\$ 139.68	Haz Mat Spill
A/R	9/17/15	227159	Amanda L Resen	57 Valerie Dr, Appleton, WI 54915	\$ 12.25	Police Records
A/R	9/25/15	227190	Tyler T Gruse	607 W 7th, Appleton, WI 54911	\$ 89.97	Haz Mat Spill
A/R	9/25/15	227191	Alicia J Zambrano	535 1/2 W College Ave, Appleton, WI 54911	\$ 89.97	Haz Mat Spill
A/R	9/25/15	227235	Brian T Hurst	716 S Locust St, Appleton, WI 54914	\$ 89.97	Haz Mat Spill
A/R	9/25/15	227236	Josh Cross	703 E Maple St, Appleton, WI 54915	\$ 89.97	Haz Mat Spill
A/R	9/25/15	227237	Cody M O'Brien	2535 W Waukau Ave, Oshkosh, WI 54904	\$ 500.00	Vehicle Fire Fee
A/R	10/2/15	227335	Bridgewood Nursing & Rehab	125 Byrd Ave, Neenah, WI 54956	\$ 1,200.00	Valley Transit Tickets
A/R	10/9/15	227662	Brian J Horn	W5141 Shorewood Ct, Sherwood, WI 54169	\$ 901.00	Damage to City Vehicle
A/R	10/9/15	227663	Kassandra L Joel	1820 Cty Rd II Apt 23, Neenah, WI 54956	\$ 1,388.40	Damage to City Vehicle
A/R	10/9/15	227673	Justin Perry Thorne	1743 Harrison St, Neenah, WI 54956	\$ 122.68	Haz Mat Spill
A/R	10/9/15	227681	Christopher Schmidt	530 S Commercial Street, Neenah, WI 54956	\$ 22.00	Police Records
A/R	10/9/15	227709	Francis Grady	Federal Medical Center, PO Box 1600, Butner NC 27509	\$ 2.00	Police Records
A/R	10/23/15	227810	Fox River Nursing & Rehab	601 N Briarcliff Dr, Appleton, WI 54915	\$ 600.00	Valley Transit Tickets

**City of Appleton 2017 Write-Off List**

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Type	Invoice Date	Inv or Parcel Number	Name	Address	Amount Due	Description
A/R	10/23/15	227821	Cheryl L Burg	131A S Railroad St, Kimberly, WI 54136	\$ 248.25	Traffic Sign Damage
A/R	10/23/15	227825	Jaleesa M Curry	301 N Linwood Ave, Appleton, WI 54914	\$ 89.97	Haz Mat Spill
A/R	10/23/15	227828	Melissa M Berryman	412 Church St # 11, Wausau, WI 54177	\$ 89.97	Haz Mat Spill
A/R	10/30/15	227872	Anthony C Johnson	1336 E Pauline St, Appleton, WI 54911	\$ 140.00	Damage to Squad Car
A/R	11/13/15	228078	Fox River Nursing & Rehab	601 N Briarcliff Dr, Appleton, WI 54915	\$ 600.00	Valley Transit Tickets
A/R	11/13/15	228113	Bridgewood Nursing & Rehab	125 Byrd Ave, Neenah, WI 54956	\$ 1,200.00	Valley Transit Tickets
A/R	11/20/15	228217	Fox River Nursing & Rehab	601 N Briarcliff Dr, Appleton, WI 54915	\$ 600.00	Valley Transit Tickets
A/R	11/20/15	228233	Concepcion E Mendoza	3038 N Ballard Rd #102, Appleton, WI 54911	\$ 63.97	Haz Mat Spill
A/R	12/4/15	228443	Nathan John Muniz	1308 S Theodore St, Appleton, WI 54915	\$ 896.29	Traffic Standard Damaged
A/R	12/17/15	228512	Erika D Henry	2803 N 53rd St, Milwaukee, WI 53210	\$ 1,012.64	Traffic Sign/Hydrant Damaged
A/R	12/17/15	228516	Jonathan G Hasart	1620 Holland Rd Apt 201, Appleton, WI 54911	\$ 89.97	Haz Mat Spill
A/R	12/17/15	228518	Jacob C Varney	1025 Jefferson St, Oshkosh, WI 54901	\$ 89.97	Haz Mat Spill
A/R	12/17/15	228519	Dakota T Bowman	1214 Bartlein Ct, Menasha, WI 54952	\$ 156.68	Haz Mat Spill
A/R	12/17/15	228565	Laurie J Niles	31 Fairway Ct, Appleton, WI 54915	\$ 93.88	Traffic Signs Damaged
A/R	12/31/15	228670	Anthony Hanschultz	888 E Shady Ln #278, Neenah, WI 54956	\$ 156.68	Haz Mat Spill
A/R	12/31/15	228673	Brian J Horn	W5141 Shorewood Ct, Sherwood, WI 54169	\$ 440.00	Damage to Squad Car
A/R	12/31/15	228674	Christopher Ochoa	N2422 Cty Rd K, Waupaca, WI 54981	\$ 1,213.80	Damage to Squad Car
A/R	12/31/15	228681	Bridgewood Nursing & Rehab	125 Byrd Ave, Neenah, WI 54956	\$ 1,200.00	Valley Transit Tickets
<b>Accounts Receivable Total</b>					<b>\$ 18,943.22</b>	
PP	2015	31-1-0922-10	Absolute Plastering LLC	512 E Commercial St, Appleton, WI 54911	\$ 42.61	2015 Personal Property Tax
PP	2015	31-1-1018-12	Appleton Deck Renewal Co LLC	1300 E Glendale Ave, Appleton, WI 54911	\$ 17.95	2015 Personal Property Tax
PP	2015	31-1-1255-30	Chicago Grill Ballard	2920 N Ballard Rd Unit C, Appleton, WI 54911	\$ 318.49	2015 Personal Property Tax
PP	2015	31-1-1267-00	Chuck's Import Auto	1239 E Wisconsin Ave, Appleton, WI 54911	\$ 385.76	2015 Personal Property Tax
PP	2015	31-1-1330-20	Dock Systems USA LLC	2805 E Greenleaf Dr, Appleton, WI 54913	\$ 100.94	2015 Personal Property Tax
PP	2015	31-1-2073-40	Picture This Photography Studios LLC	4202 E Appleview Dr, Appleton, WI 54913	\$ 385.76	2015 Personal Property Tax
PP	2015	31-1-2736-30	Wisconsin Motors Sales and Service	1109 E Wisconsin Ave, Appleton, WI 54911	\$ 78.50	2015 Personal Property Tax
PP	2015	31-2-0772-10	Caged	111 S Appleton St, Appleton, WI 54911	\$ 76.26	2015 Personal Property Tax
PP	2015	31-2-0935-20	Conopco Inc	PO Box 339, Iselin NJ 08830-0339	\$ 47.10	2015 Personal Property Tax
PP	2015	31-2-1043-20	Day Property Mgmt LLC	509 N Superior St, Appleton, WI 54911	\$ 239.99	2015 Personal Property Tax
PP	2015	31-2-1098-00	Drinks Inc	344 W College Ave, Appleton, WI 54911	\$ 690.80	2015 Personal Property Tax
PP	2015	31-2-1917-40	Hwa Rang Do Appleton Academy	10 W College Ave, Appleton, WI 54911	\$ 78.50	2015 Personal Property Tax
PP	2015	31-2-4040-30	Top Spins LLC	111 S Appleton St, Appleton, WI 54911	\$ 11.22	2015 Personal Property Tax
PP	2015	31-2-4092-10	Thompson Law LLC	100 W Lawrence St, Appleton, WI 54911	\$ 76.26	2015 Personal Property Tax
PP	2015	31-2-4397-00	Luna Lounge	344 W College Ave, Appleton, WI 54911	\$ 661.65	2015 Personal Property Tax
PP	2015	31-3-0908-00	Kustom Kitchen & Bath Shoppe Inc	741 W College Ave, Appleton, WI 54914	\$ 251.20	2015 Personal Property Tax
PP	2015	31-3-1380-20	She. Halr Boutique	525 S Memorial Dr, Appleton, WI 54911	\$ 139.06	2015 Personal Property Tax
PP	2015	31-4-0018-20	Advance Movement Studio LLC	101 W Edison Ave #110, Appleton, WI 54915	\$ 244.49	2015 Personal Property Tax
PP	2015	31-4-0941-20	Rock Garden Studio	101 W Edison Ave #120, Appleton, WI 54915	\$ 379.05	2015 Personal Property Tax
PP	2015	31-4-1650-00	Amazing Quick-Clean Laundry	2200 E Newberry St, Appleton, WI 54915	\$ 334.19	2015 Personal Property Tax
PP	2015	31-5-2630-00	Badger Avenue Gas aka HUR LLC	1201 N Badger Ave, Appleton, WI 54914	\$ 771.56	2015 Personal Property Tax
PP	2015	31-5-2975-25	Elite IT	1917 N Douglas St, Appleton, WI 54914	\$ 42.61	2015 Personal Property Tax
PP	2015	31-5-3619-00	Music & Sports Collectors World	1037 W Wisconsin Ave, Appleton, WI 54914	\$ 15.71	2015 Personal Property Tax
PP	2015	31-5-3744-30	Peerless Design Studio LLC	901 W Wisconsin Ave, Appleton, WI 54911	\$ 67.27	2015 Personal Property Tax
PP	2015	31-5-4243-20	Vorpahl Furniture Inc	1853 W Spring St, Appleton, WI 54914	\$ 11.22	2015 Personal Property Tax
PP	2015	31-6-0890-00	Knight Jewelers II LLC	220 E Wisconsin Ave, Appleton, WI 54911	\$ 47.10	2015 Personal Property Tax
PP	2015	31-6-1545-20	Soul Reflection Photography	2909 N Union St, Appleton, WI 54911	\$ 134.57	2015 Personal Property Tax
PP	2015	31-6-1920-40	A-Town Thrift LLC	706 E Wisconsin Ave, Appleton WI 54911	\$ 33.65	2015 Personal Property Tax
PP	2015	31-6-2108-20	Electric Images Tattoo	432 W Wisconsin Ave, Appleton, WI 54911	\$ 17.95	2015 Personal Property Tax
PP	2015	31-6-2109-20	Electronic Etc LLC	257 W Northland Ave, Appleton, WI 54911	\$ 71.78	2015 Personal Property Tax
PP	2015	31-6-2411-10	Hmong Wisconsin Radio LLC	337 W Wisconsin Ave, Appleton, WI 54911	\$ 210.82	2015 Personal Property Tax
PP	2015	31-6-2432-00	J&J Electronics of Appleton Inc	2518 N Richmond St, Appleton, WI 54911	\$ 284.85	2015 Personal Property Tax

**City of Appleton 2017 Write-Off List**

The following accounts will be posted on the City's web site and published in the Post Crescent.

The addresses shown are the last known location of the individual or business.

Invoice Type	Invoice Date	Inv or Parcel Number	Name	Address	Amount Due	Description
PP	2015	31-6-2498-50	Mattress Plus LLC	118 E Wisconsin Ave, Appleton, WI 54911	\$ 13.45	2015 Personal Property Tax
PP	2015	31-6-2529-70	Merlin's Muffler & Brake	2702 N Richmond St, Appleton, WI 54911	\$ 603.33	2015 Personal Property Tax
PP	2015	31-6-2611-25	Personal Fitness Trainers LLC	408 W Wisconsin Ave, Appleton WI 54911	\$ 132.33	2015 Personal Property Tax
PP	2015	31-7-2702-00	Adriana's Beauty Salon	2436 W College Ave, Appleton, WI 54914	\$ 156.99	2015 Personal Property Tax
PP	2015	31-9-0115-10	Chances Animal Rescue	2705 S Lake Park Dr, Appleton, WI 54915	\$ 123.05	2015 Personal Property Tax
PP	2015	31-9-0169-40	Foot Reflexology Asian Wellness LLC	1717 E Calumet St, Appleton, WI 54915	\$ 26.83	2015 Personal Property Tax
PP	2015	31-9-0257-20	Leti Y Dayl Jewelry	2214 S Oneida St, Appleton, WI 54915	\$ 22.37	2015 Personal Property Tax
PP	2015	31-9-0544-00	Radio Shack #9964	3825 E Calumet St, Appleton, WI 54915	\$ 339.54	2015 Personal Property Tax
PP	2015	31-9-0545-20	Stevi B's (JKC Enterprises Inc)	3525 E Calumet St, Appleton, WI 54915	\$ 3,988.94	2015 Personal Property Tax
PP	2015	31-9-0550-00	Regal Nails	3701 E Calumet St, Appleton, WI 54915	\$ 290.07	2015 Personal Property Tax
Personal Property Taxes Total					<u>\$ 11,965.77</u>	

**GRAND TOTAL REQUESTED TO BE WRITTEN OFF \$ 30,908.99**

**CITY OF APPLETON**  
**Department of Public Works**  
**MEMORANDUM**

**TO:** ☒ **Finance Committee**  
☐ **Municipal Services Committee**  
☐ **Utilities Committee**

**SUBJECT: Award of Contract**

**The Department of Public Works recommends that the following described work:**

Unit Y-17 Ballard Road Storm Sewer / Tunnel

**Be awarded to:**

Name: Super Excavators, Inc.  
Address: N59 W14601 Bobolink Avenue  
Menomonee Falls, WI 53051

**In the amount of :** \$1,284,002.00

**With a 10 % contingency of :** \$128,400.00

**For a project total not to exceed :** \$1,412,402.00

**\*\* OR \*\***

**In an amount Not To Exceed :** \_\_\_\_\_

Budget: \$2,760,000.00  
Estimate: \_\_\_\_\_  
Committee Date: 12/11/17  
Council Date: 12/20/17



**BALLARD RD STORM SEWER TUNNEL**

**BID TABULATION**

Unit Y-17  
December 4, 2017

ITEM	DESCRIPTION	Quantity	Units	Super Excavators, Inc		EJM Pipe Services Inc		Minger Construction		Globe Contractors	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1.	Furnish & Install 48" Class IV Storm Sewer (Trenchless)	1,200	lin. ft.	\$560.00	\$672,000.00	\$745.00	\$894,000.00	\$550.00	\$660,000.00	\$800.00	\$960,000.00
2.	Furnish & Install CIPP Liner for 42" Corrugated Metal Pipe	1	lump sum	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
3.	Furnish & Install Storm Manhole Z-131	1	lump sum	\$250,000.00	\$250,000.00	\$125,000.00	\$125,000.00	\$50,000.00	\$50,000.00	\$200,000.00	\$200,000.00
4.	Furnish & Install Storm Manhole Z-132	1	lump sum	\$52,000.00	\$52,000.00	\$125,000.00	\$125,000.00	\$500,000.00	\$500,000.00	\$180,000.00	\$180,000.00
5.	Furnish & Install Storm Manhole Z-133	1	lump sum	\$250,000.00	\$250,000.00	\$45,000.00	\$45,000.00	\$100,000.00	\$100,000.00	\$40,000.00	\$40,000.00
6.	Furnish & Install Storm Manhole Z-145	1	lump sum	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$50,000.00	\$50,000.00	\$20,000.00	\$20,000.00
7.	Furnish & Install Storm Manhole Casting	4	ea.	\$500.00	\$2,000.00	\$1,000.00	\$4,000.00	\$2,000.00	\$8,000.00	\$500.00	\$2,000.00
8.	Abandon Storm Manhole Z-1, including 36" and 48" Storm Sewer	1	lump sum	\$10,000.00	\$10,000.00	\$30,000.00	\$30,000.00	\$1,000.00	\$1,000.00	\$20,000.00	\$20,000.00
9.	Furnish & Install Silt Fence	300	lin. ft.	\$2.00	\$600.00	\$5.00	\$1,500.00	\$7.00	\$2,100.00	\$5.00	\$1,500.00
10.	Furnish & Install Construction Fence	120	lin. ft.	\$5.00	\$600.00	\$10.00	\$1,200.00	\$5.00	\$600.00	\$10.00	\$1,200.00
11.	Furnish & Install Turbidity Barrier	50	lin. ft.	\$20.00	\$1,000.00	\$10.00	\$500.00	\$20.00	\$1,000.00	\$50.00	\$2,500.00
12.	Furnish & Install WisDOT Type "D-M" Inlet Protection	4	each	\$200.00	\$800.00	\$2,000.00	\$8,000.00	\$200.00	\$800.00	\$200.00	\$800.00
13.	Boulder Obstructions	2	each	\$1.00	\$2.00	\$3,500.00	\$7,000.00	\$5,000.00	\$10,000.00	\$3,500.00	\$7,000.00
				<b>\$1,284,002.00</b>		<b>\$1,286,200.00</b>		<b>\$1,408,500.00</b>		<b>\$1,460,000.00</b>	

**BALLARD RD STORM SEWER TUNNEL**

Unit Y-17

December 4, 2017

ITEM	DESCRIPTION	Quantity	Units	Advance Construction		Engineering & Construction Inf		Lanetti & Sons		Iowa Trenchless	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1.	Furnish & Install 48" Class IV Storm Sewer (Trenchless)	1,200	lin. ft.	\$1,365.00	\$1,638,000.00	\$1,250.00	\$1,500,000.00	\$1,350.00	\$1,620,000.00	\$1,250.00	\$1,500,000.00
2.	Furnish & Install CIPP Liner for 42" Corrugated Metal Pipe	1	lump sum	\$30,000.00	\$30,000.00	\$20,000.00	\$20,000.00	\$50,000.00	\$50,000.00	\$125,000.00	\$125,000.00
3.	Furnish & Install Storm Manhole Z-131	1	lump sum	\$80,000.00	\$80,000.00	\$245,000.00	\$245,000.00	\$235,000.00	\$235,000.00	\$380,000.00	\$380,000.00
4.	Furnish & Install Storm Manhole Z-132	1	lump sum	\$75,000.00	\$75,000.00	\$135,000.00	\$135,000.00	\$230,000.00	\$230,000.00	\$380,000.00	\$380,000.00
5.	Furnish & Install Storm Manhole Z-133	1	lump sum	\$52,000.00	\$52,000.00	\$107,000.00	\$107,000.00	\$115,000.00	\$115,000.00	\$225,000.00	\$225,000.00
6.	Furnish & Install Storm Manhole Z-145	1	lump sum	\$24,200.00	\$24,200.00	\$12,500.00	\$12,500.00	\$10,000.00	\$10,000.00	\$200,000.00	\$200,000.00
7.	Furnish & Install Storm Manhole Casting	4	ea.	\$550.00	\$2,200.00	\$550.00	\$2,200.00	\$1,000.00	\$4,000.00	\$1,000.00	\$4,000.00
8.	Abandon Storm Manhole Z-1, including 36" and 48" Storm Sewer	1	lump sum	\$32,500.00	\$32,500.00	\$75,000.00	\$75,000.00	\$15,000.00	\$15,000.00	\$25,000.00	\$25,000.00
9.	Furnish & Install Silt Fence	300	lin. ft.	\$5.00	\$1,500.00	\$9.00	\$2,700.00	\$2.00	\$600.00	\$5.00	\$1,500.00
10.	Furnish & Install Construction Fence	120	lin. ft.	\$10.00	\$1,200.00	\$12.00	\$1,440.00	\$15.00	\$1,800.00	\$25.00	\$3,000.00
11.	Furnish & Install Turbidity Barrier	50	lin. ft.	\$250.00	\$12,500.00	\$35.00	\$1,750.00	\$10.00	\$500.00	\$50.00	\$2,500.00
12.	Furnish & Install WisDOT Type "D-W" Inlet Protection	4	each	\$200.00	\$800.00	\$720.00	\$2,880.00	\$200.00	\$800.00	\$500.00	\$2,000.00
13.	Boulder Obstructions	2	each	\$5,000.00	\$10,000.00	\$15,500.00	\$31,000.00	\$15,000.00	\$30,000.00	\$20,000.00	\$40,000.00
				<b>\$1,959,900.00</b>		<b>\$2,136,470.00</b>		<b>\$2,312,700.00</b>		<b>\$2,888,000.00</b>	

**BALLARD RD STORM SEWER TUNNEL**

Unit Y-17

December 4, 2017

ITEM	DESCRIPTION	Quantity	Units	S J Louis Construction		Ward & Burke Tunneling	
				Unit Price	Total	Unit Price	Total
1.	Furnish & Install 48" Class IV Storm Sewer (Trenchless)	1,200	lin. ft.	\$2,300.00	\$2,760,000.00	\$2,495.00	\$2,994,000.00
2.	Furnish & Install CIPP Liner for 42" Corrugated Metal Pipe	1	lump sum	\$27,000.00	\$27,000.00	\$170,000.00	\$170,000.00
3.	Furnish & Install Storm Manhole Z-131	1	lump sum	\$33,000.00	\$33,000.00	\$550,000.00	\$550,000.00
4.	Furnish & Install Storm Manhole Z-132	1	lump sum	\$22,000.00	\$22,000.00	\$450,000.00	\$450,000.00
5.	Furnish & Install Storm Manhole Z-133	1	lump sum	\$17,000.00	\$17,000.00	\$400,000.00	\$400,000.00
6.	Furnish & Install Storm Manhole Z-145	1	lump sum	\$16,000.00	\$16,000.00	\$150,000.00	\$150,000.00
7.	Furnish & Install Storm Manhole Casting	4	ea.	\$1,000.00	\$4,000.00	\$300.00	\$1,200.00
8.	Abandon Storm Manhole Z-1, including 36" and 48" Storm Sewer	1	lump sum	\$33,860.00	\$33,860.00	\$50,000.00	\$50,000.00
9.	Furnish & Install Silt Fence	300	lin. ft.	\$8.00	\$2,400.00	\$50.00	\$15,000.00
10.	Furnish & Install Construction Fence	120	lin. ft.	\$7.00	\$840.00	\$50.00	\$6,000.00
11.	Furnish & Install Turbidity Barrier	50	lin. ft.	\$50.00	\$2,500.00	\$30.00	\$1,500.00
12.	Furnish & Install WisDOT Type "D-M" Inlet Protection	4	each	\$300.00	\$1,200.00	\$500.00	\$2,000.00
13.	Boulder Obstructions	2	each	\$8,600.00	\$17,200.00	\$100.00	\$200.00
				<b>\$2,937,000.00</b>		<b>\$4,789,900.00</b>	

# CONTRACT CHANGE ORDER

Change Order No. 1  
Date 11/09/17

Contract No. 02-17 for the following public work : Unit I-17 Sewer and Water in CTH JJ and Lightning Drive

between Vinton Construction Company (Contractor Name) , P.O. Box 1987, Manitowoc, WI 54221 (Contractor Address)

and the City of Appleton dated: 1/20/2017 is hereby changed in the following particular wit:

Item No.	Account No.	Current Contract Amount	Current Contingency	C.O. Amount (+/-)	Contingency (+/-)	New Contract Total	New Contingency Total
1	5371.6809.5	\$114,566.00	\$11,456.60	\$10,030.30	-\$10,030.30	\$124,596.30	\$1,426.30
2	5431.6809.3	\$109,568.50	\$10,956.85	\$10,766.75	-\$10,766.75	\$120,335.25	\$190.10
3						\$0.00	\$0.00
4						\$0.00	\$0.00
5						\$0.00	\$0.00
6						\$0.00	\$0.00
7						\$0.00	\$0.00
8						\$0.00	\$0.00
9						\$0.00	\$0.00
10						\$0.00	\$0.00
Total		\$224,134.50	\$22,413.45	\$20,797.05	-\$20,797.05	\$244,931.55	\$1,616.40

Reason for Change: City measured quantities exceeded proposal quantities for sanitary sewer and water main work, primarily amount of stone backfill.

The Contract Time will be (increased / decreased / unchanged) by this Change Order: unchanged Days

The Date of Completion as of the date of this Change Order therefore is: unchanged

Finance Committee Agenda Date: 12/11/17

Date approved by Council: \_\_\_\_\_



## LEGAL SERVICES DEPARTMENT

Office of the City Clerk

100 North Appleton Street

Appleton, WI 54911

Phone: 920/832-6443

Fax: 920/832-5823

### MEMORANDUM

December 7, 2017

To: Alderperson Plank, Chair of Finance Committee  
Finance Committee Members, Common Council

From: Kami Lynch, City Clerk

Re: Budget Adjustment for New Election Equipment

Included in the 2018 CIP Budget was \$110,000 for the purchase of new election equipment including 17 DS200 tabulators, 19 ExpressVote ballot marking devices, and 6 ExpressVote kiosks. The City entered into an Intergovernmental Agreement with Outagamie County for the purchase and procurement of the equipment. To ensure an adequate amount of time for equipment set-up and training the decision was made to have equipment delivered this year (2017) so training can occur in early January (2018) leaving enough time to prepare for the Spring Primary Election in February.

As we have received the equipment early, we are requesting a budget adjustment to move the CIP amount in the 2018 budget to 2017. The total cost for the equipment is \$82,398.00

Please do not hesitate to contact me at [kami.lynch@appleton.org](mailto:kami.lynch@appleton.org) or 832-6443 if there are any questions on the budget adjustment or equipment purchase.

Thank you,

Kami Lynch, City Clerk

# CONTRACT CHANGE ORDER

Change Order No.

2

Date

11/07/17

Contract No. 03-17 for the following public work : Unit H-17 Northland Pond Construction

between Kruczek Construction Inc. (Contractor Name) , 3636 Kewaunee Road, Green Bay, WI 54311 (Contractor Address)

and the City of Appleton dated: 2/14/2017 is hereby changed in the following particular wit:

Item No.	Account No.	Current Contract Amount	Current Contingency	C.O. Amount (+/-)	Contingency (+/-)	New Contract Total	New Contingency Total
1	5230.6809	\$3,253,169.20	\$130,000.00	\$32,619.21	-\$32,619.21	\$3,285,788.41	\$97,380.79
2						\$0.00	\$0.00
3						\$0.00	\$0.00
4						\$0.00	\$0.00
5						\$0.00	\$0.00
6						\$0.00	\$0.00
7						\$0.00	\$0.00
8						\$0.00	\$0.00
9						\$0.00	\$0.00
10						\$0.00	\$0.00
Total		\$3,253,169.20	\$130,000.00	\$32,619.21	-\$32,619.21	\$3,285,788.41	\$97,380.79

Reason for Change: Install french drains in unstable pond slopes, install additional yard drains in storm sewer inlet and outlet pipes, install extra stone base and geotextile fabric for for access road, install additional valves and main for water main relocation around storm sewer

The Contract Time will be (increased / decreased / unchanged) by this Change Order: unchanged Days

The Date of Completion as of the date of this Change Order therefore is: unchanged

Finance Committee Agenda Date: 12/11/17

Date approved by Council: \_\_\_\_\_

# CONTRACT CHANGE ORDER

Change Order No.

FIVE

Date

11/27/17

Contract No. 9-17 for the following public work : Unit U-17 Sewer & Water Reconstruction #2

between Dorner, Inc. and the City of Appleton dated 03/01/17 is hereby changed in the following particular wit:

Item No.	Account No.	Current Contract Amount	Current Contingency	C.O. Amount (+/-)	Contingency (+/-)	New Contract Total	New Contingency Total
1	5371.6809.5	\$818,997.75	\$42,000.00	\$40,603.40	-\$40,603.40	\$859,601.15	\$1,396.60
2	5431.6809.3	\$563,530.92	\$0.00	-\$16,064.24	\$16,064.24	\$547,466.68	\$16,064.24
3	5230.6809.4	\$1,163,109.33	\$26,346.92	\$25,390.35	-\$25,390.35	\$1,188,499.68	\$956.57
4							
5							
6							
7							
8							
9							
10							
Total		\$2,545,638.00	\$68,346.92	\$49,929.51	-\$49,929.51	\$2,595,567.51	\$18,417.41

Reason for Change: #5371 - Final measured quantities and negotiated time & materials for 42" relay at Hoover St intersection (change of conditions).

#5230 - Final measured quantities; 4 additional inlets to allow DOT phasing; additional 12" storm lateral.

#5431 - Reduction in final measured quantities versus bid quantities.

The Contract Time will be (increased / decreased / unchanged) by this Change Order: 0 Days

The Date of Completion as of the date of this Change Order therefore is: 140

Finance Committee Agenda Date: 12/11/17

Date approved by Council: 12/20/17



*"...meeting community needs...enhancing quality of life."*

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**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

1819 East Witzke Boulevard  
Appleton, Wisconsin 54911-8401  
(920) 832-5572 FAX (920) 993-3103  
Email - [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org)

**To:** Finance Committee

**From:** Dean R. Gazza, Director of Parks, Recreation and Facilities Management

**Date:** November 20, 2017

**Re:** Informational: Contract 57-17 was awarded to Ram Construction Services of MI, Inc. for the 2017 Police Department Parking Deck Re-Surfacing Project in the amount of \$143,750.00 with a contingency of 10%. One change order credit was issued in the amount of -\$400.00. Payments issued to date total \$136,182.50. Request to issue the final contract payment of \$7,167.50.

---

The 2017 Capital Improvement Plan includes \$250,000 to install a new surface on the Police Department parking deck. Construction contract 57-17 was issued to Ram Construction Services of MI, Inc. in the amount of \$178,245 with contingency of 10%. One change order credit was issued in the amount -\$400 for miscellaneous deck patching. The final contract total for this project is \$143,350, leaving a contingency balance of \$14,775. This contract is now complete as all punchlist items have been completed.

The Parks, Recreation and Facilities Management Department recommends issuing the final contract payment to Ram Construction Services of MI, Inc. in the amount of \$7,167.50.

Please feel free to contact me at 832-5572 with any questions, or by email at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org).





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**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

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Appleton, Wisconsin 54911-8401  
(920) 832-5572 FAX (920) 993-3103  
Email - [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org)

**To:** Finance Committee

**From:** Dean R. Gazza, Director of Parks, Recreation and Facilities Management

**Date:** November 20, 2017

**Re:** Informational: Contract 65-17 was awarded to Northeast Asphalt, Inc. for the 2017 CE Trail Repairs Project in the amount of \$49,480 with a contingency of 10%. No change orders were issued and no payment have been made yet. Request to issue the final contract payment of \$49,480.

---

The 2017 Capital Improvement Plan includes \$205,000 to repair hardscapes at various city parks. Of that amount, \$150,510 has been utilized on design and construction for Alicia Park, Pierce Park, and Schaefer Park hardscape repairs, leaving a balance of \$54,490 for repairs to the CE Trail. Contract 65-17 was awarded to Northeast Asphalt, Inc. for the 2017 CE Trail Repairs Project in the amount of \$49,480 with a contingency of 10%. No change orders were issued. The final contract total for this project is \$49,480. This contract is now complete as all punchlist items have been completed.

The Parks, Recreation and Facilities Management Department recommends issuing the final contract payment to Northeast Asphalt, Inc. in the amount of \$49,480.

Please feel free to contact me at 832-5572 with any questions, or by email at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org).



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**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

1819 East Witzke Boulevard  
Appleton, Wisconsin 54911-8401  
(920) 832-5572 FAX (920) 993-3103  
Email - [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org)

**To:** Finance Committee

**From:** Dean R. Gazza, Director of Parks, Recreation and Facilities Management

**Date:** December 11, 2017

**Re:** Informational: Contract 33-17 was awarded to Radtke Contractors, Inc. for the "2017 Alicia Park Hillside Stabilization Project" in the amount of \$39,000 with a contingency of \$8,000. One change order was issued in the amount of \$4,228.82. Payments issued to date total \$41,067.38. Request to issue the final contract payment of \$2,161.44.

---

The 2017 Capital Improvement Plan includes \$70,000 to stabilize a section of hillside at Alicia Park. Construction contract 33-17 was issued to Radtke Contractors, Inc. in the amount of \$39,000 with contingency of \$8,000. One change order was issued in the amount \$4,228.82 to remove and dispose of the building foundation that was discovered during excavation. The final contract total for this project is \$43,228.82, leaving a contingency balance of \$3,771.18. This contract is now complete as all punchlist items have been completed.

The Parks, Recreation and Facilities Management Department recommends issuing the final contract payment to Radtke Contractors, Inc. in the amount of \$2,161.44.

Please feel free to contact me at 832-5572 with any questions, or by email at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org).



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**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

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Appleton, Wisconsin 54911-8401  
(920) 832-5572 FAX (920) 993-3103  
Email - [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org)

**To:** Finance Committee

**From:** Dean R. Gazza, Director of Parks, Recreation and Facilities Management

**Date:** December 11, 2017

**Re:** Informational: Contract 8-16 was awarded to Alta Planning and Design for the 2016 Trails Master Plan in the amount of \$112,968.00 with no contingency. Payments issued to date total \$102,380.53. Project came in \$13.21 under contract. Request to issue the final contract payment of \$10,574.26.

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The 2016 Capital Improvement Plan included \$115,000 for the development of the Trails Master Plan. Contract 8-16 was issued to Alta Planning and Design in the amount of \$112,968.00. This contract is now complete.

The Parks, Recreation and Facilities Management Department recommends issuing the final contract payment to Alta Planning and Design in the amount of \$10,574.26.

Please feel free to contact me at 832-5572 with any questions, or by email at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org).