



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Fox Cities Transit Commission

Wednesday, July 26, 2017

3:00 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[17-1122](#) Approval of Minutes from previous meeting
Attachments: [MeetingMinutes 07-12-17.pdf](#)
4. **Public Hearings/Appealances**
[17-1123](#) Public Participation on Agenda Items
5. **Action Items**
[17-1124](#) Approval of Payments
Attachments: [2017 June check register.pdf](#)
[2017 June P-card statement.pdf](#)
[17-1125](#) Acceptance of 2016 WISDOT Capital funds transfer to Operating Grant
Attachments: [FCTC Grant acceptance memo WISDOT transfer - 2017.pdf](#)
[2017 5339 Appleton WISDOT transfer.pdf](#)
6. **Information Items**
[17-1128](#) June Financials
Attachments: [2017 June Monthly Income Statement.pdf](#)
[2017 June Monthly Income Statement PT.pdf](#)
[17-1129](#) June Ridership and Revenue
Attachments: [June Ridership and Revenue.pdf](#)
[17-1137](#) 2017 2nd Quarter Dashboard (KPI)

[17-1131](#) Pending Items

Attachments: [Pending Items.xls](#)

[17-1138](#) Request for future Agenda items

7. Next Meeting Dates and Times

- August 9, 2017 3:00 PM
- August 23, 2017 3:00 PM

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Fox Cities Transit Commission

Wednesday, July 12, 2017

3:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Present: 8 - Kasimor, Buckingham, Chairperson Rundquist, Lobner, Gregozeski, Englebert, Dvorachek and Dearborn

Excused: 2 - Detienne and Nau

2. Roll call of membership

3. Approval of minutes from previous meeting

[17-1038](#)

Approval of Minutes from previous meeting

Attachments: [Revised MeetingMinutes 04-26-17.pdf](#)

Aldersperson Lobner moved, seconded by Gregozeski, that the Report Action Item be approved. Voice Vote. Motion Carried.

4. Public Hearings/Appealances

[17-1039](#)

Public Participation on Agenda Items

There was no public participation on the agenda items.

5. Action Items

[17-1041](#)

New Hope Temporary Six Month Extension

Attachments: [FCTC 2017 New Hope Extension.pdf](#)
[2017 New Hope Extension.pdf](#)
[2012 New Hope Contract.pdf](#)

Kasimor moved, seconded by Aldersperson Dvorachek, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[17-1042](#)

Outagamie County Emergency Management Letter of Agreement

Attachments: [Outagamie County Emergency Management Letter of Agreement 2017.pdf](#)

Aldersperson Lobner moved, seconded by Aldersperson Dvorachek, that the Report Action be Item be recommended for approval. Voice Vote. Motion Carried.

[17-1043](#)

Resolution Submitted to Appleton Common Council by Aldersperson Referred to Committee of Jurisdiction - #13-R-17

Attachments: [Resolution #13-R-17.pdf](#)

Gregozeski moved, seconded by Englebert, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

6. Information Items

[17-1045](#)

Valley Transit 2016 Audit

Attachments: [2016-Financial Statements-2016 Appleton Valley Transit-ML-06122017.pdf](#)
[2016-Financial Statements-2016 Appleton Valley Transit-FS-06122017.pdf](#)

This matter was presented

[17-1046](#)

April & May Financials

Attachments: [2017 April Monthly Income Statement.pdf](#)
[2017 April Monthly Income Statement PT.pdf](#)
[2017 May Monthly Income Statement.pdf](#)
[2017 May Monthly Income Statement PT.pdf](#)

This matter was presented

[17-1047](#)

April & May Ridership and Revenue

Attachments: [May Ridership and Revenue.pdf](#)
[2017 May Comp Ridership by Route.pdf](#)
[2017 May PM by Route.pdf](#)

This matter was presented

[17-1048](#)

Route 9 Link/Trolley Update

Attachments: [Trolley Map.pdf](#)

This matter was presented

[17-1049](#)

Table of Organization Update

Attachments: [VT Table of Organization Update June 2017.pdf](#)

This matter was presented

[17-1050](#)

Bus Washer Refurbish

Attachments: [Bus Washer Refurbish.pdf](#)

This matter was presented

[17-1051](#)

Pending Items

Attachments: [Pending Items.xls](#)

This matter was presented

[17-1040](#)

Approval of Payments

Attachments: [2017 April check register.pdf](#)
[2017 April P-card statement.pdf](#)
[2017 May check register.pdf](#)
[2017 May P-card statement.pdf](#)*This action item has been moved to information items.*

Gregozeski moved, seconded by Buckingham, that the Report Action Item be approved. Voice Vote. Motion Carried.

7. Adjournment

Aldersperson Lobner moved, seconded by Aldersperson Dvorachek, that the meeting be adjourned. Voice Vote. Motion Carried.

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Date - 07/19/17

Check No.	Check Date	Payee Number	Payee Name	Voucher Number	Explanation -Remark-	Payment Amount	Bus. Unit	Obj Acct	Sub	Subl	Voucher Amount	Dis Take
529743	06/08/17	302990	APPLETON MONTHLY	374991	full page ad	500.00-	5810	6412			500.00	
total											500.00	
529752		258773	COMMUNITY COLOR M	374999	mailer ad	1,320.00-	5810	6412			1,320.00	
total											1,320.00	
529755		95126	EJ ARENA SPORTS.	375003	uniforms	313.00-	5840	6321	1		313.00	
total											313.00	
529759		257295	FSC FINANCIAL SYS	375006	coin machine repair	360.74-	5810	6418			360.74	
total											360.74	
529809		184111	VOITH TURBO, INC.	375103	gear box transmissio	9,050.00-	5820	6326		1800	9,050.00	
total											9,050.00	
529880	06/14/17	35828	DEPARTMENT OF WOR	375150	reimb unemployment b	2,242.11-	5840	6155			436.03	
total											436.03	
529929		288606	POMP'S TIRE - APP	375226	305/70R22.5	1,569.60-	580	2160			1,569.60	
total											1,569.60	
529935		18711	RICOH USA, INC.	375166	VT Lease	7,514.41-	5810	6320	1		31.34	
				375166	VT Lease		5810	6320	1		174.13	
				375166	VT Copies		5810	6320	1		33.59	
total											239.06	
530001	06/21/17	58712	AT&T	375348	5/17 security system	605.20-	5810	6413	7		242.08	
total											242.08	
530010		182019	CALUMET COUNTY DE	375354	may service/fares/lo	484.99-	5860	4230		1818	507.17	
				375354	may service/fares/lo		5860	4875		1818	1,741.99-	
				375354	may service/fares/lo		5860	6408		1818	1,719.81	
total											484.99	
530020		95126	EJ ARENA SPORTS.	375357	hammen uniforms	315.44-	5840	6321	1		217.00	
				375358	geurden/fieck unifor		5840	6321	1		98.44	
total											315.44	
530024		162886	FOX VALLEY CAB	375361	nw-dar fares	9,649.50-	5860	4875		1813	2,618.00-	
				375361	nw-dar fares		5860	4875		1813	147.00-	
				375361	nw-dar fares		5860	4875		1813	451.50-	
				375361	nw-dar fares		5860	6408		1813	10,472.00	
				375361	nw-dar fares		5860	6408		1813	588.00	
				375361	nw-dar fares		5860	6408		1813	1,806.00	
total											9,649.50	
530026		35641	GARROW OIL CORPOR	375462	ULTRA LOW SULFUR	11,415.78-	580	2160			11,415.64	
				375462	ULTRA LOW SULFUR		5840	6322			.14	
total											11,415.78	
530043		17806	KOBUSSEN BUSES, L	375370	rural fares	61,352.20-	5860	4875		1809	4,176.00-	
				375370	rural fares		5860	6408		1809	20,098.20	
				375371	sheltered workshop		5860	6408		1808	45,430.00	
total											61,352.20	
530044		17574	L & S TRUCK CENTE	375470	Engine and parts	13,365.49-	580	2160			13,365.49	
total											13,365.49	

Page - 2
Date - 07/19/17

Check No.	Check Date	Payee Number	Payee Name	Voucher Number	Explanation -Remark-	Payment Amount	Bus. Unit	Obj Acct	Sub	Sub1	Voucher Amount	Dis Take
530056	06/21/17	116759	NEW HOPE CENTER,	375381	may service	19,281.18-	5860	6408		1815	19,281.18	
total											19,281.18	
530110	06/28/17	117938	ADVANCED DISPOSAL	375483	refuse services	2,141.23-	5830	6407			199.00	
total											199.00	
530124		149286	GANNETT WISCONSIN	375496	subscription	72.32-	5810	6302			72.32	
total											72.32	
530130		298249	HARTLAND LUBRICAN	375502	2-55 gal atf	1,512.90-	5840	6326	3		1,512.90	
total											1,512.90	
530138		196091	KWIK TRIP, INC	375506 375506	fuel staff fuel hydrid	2,133.08-	5820 5840	6322 6322			243.69 1,889.39	
total											2,133.08	
530145		162907	MCI SERVICE PARTS	375511	po 52789 parts	2,073.25-	5820	6326			2,073.25	
total											2,073.25	
530147		163969	MOHAWK MANUFACTUR	375512 375513 375514 375515 375516	misc parts yoke roller/bushings pins treadle k	1,237.07-	5820 5820 5820 5820 5820	6326 6326 6326 6326 6326			706.86 60.00 93.84 65.60 310.77	
total											1,237.07	
530162		8942	ULTIMATE CLEANING	375526 375527	future neenah tc restrooms	6,985.08-	5830 5830	6599 6599			128.88 474.60	
total											603.48	
530176		37022	WE ENERGIES	375573 375573 375573 375573 375573 375573	7216-827-232 Elec 7216-827-232 Gas 5028-442-903 5070-604-479 0425-072-359 6404-083-107	30,633.42-	5810 5810 5810 5810 5810 5810	6413 6413 6413 6413 6413 6413	1 2 1 2 1 2		2,226.96 308.75 361.59 9.90	
total											2,907.20	
total											140,633.39	



J.P.Morgan

Spend Analysis by Merchant

Run Date: 07/19/2017
Report ID: 10013

Posting Date: 05/27/2017 - 06/26/2017

VALLEY TRANSIT
100 N APPLETON
APPLETON, WI 54911-4799 USA

Merchant Name	Amount		Amount % Of		Average		Count % Of	
	Amount	Total	Amount	Total	Amount	Total	Count	Total
NEW FLYER INDUSTRIES C	4,795.17	23.33	685.02	7	7.00			
AUTOMOTIVE SUPPLY CO	4,367.48	21.25	485.28	9	9.00			
SPORTWORKS NW INC	1,376.81	6.70	1,376.81	1	1.00			
GILLIG CORPORATION	1,269.30	6.17	1,269.30	1	1.00			
TCAW OCC HEALTH	1,108.00	5.39	369.33	3	3.00			
EDGEWATER THE	1,050.00	5.11	350.00	3	3.00			
THE HOME DEPOT #4903	907.29	4.41	907.29	1	1.00			
TITAN PNEUMATICS INC	807.24	3.93	807.24	1	1.00			
WHEELS NOW	754.70	3.67	754.70	1	1.00			
EZREGISTER	675.00	3.28	225.00	3	3.00			
PETERBILT WI APPLETON	521.32	2.71	130.33	4	4.00			
NORTH CENTRAL BUS & EQ	434.33	2.11	217.16	2	2.00			
SPRINT *WIRELESS	416.00	2.02	416.00	1	1.00			
4IMPRINT	301.17	1.47	301.17	1	1.00			
CELLCOM	283.53	1.38	283.53	1	1.00			
SQ *QUICK PRINT CEN	236.46	1.15	236.46	1	1.00			
INTUIT *IN *BELPRO FIR	215.60	1.05	215.60	1	1.00			
FVTC FINANCIAL SERVICE	150.00	0.73	150.00	1	1.00			
UFIRST *UNIFIRST CORP	133.85	0.65	66.92	2	2.00			
TRUDIGITAL	98.00	0.48	98.00	1	1.00			
OFFICE DEPOT #142	96.88	0.47	96.88	1	1.00			
FEDEX 24550703	96.71	0.47	96.71	1	1.00			
BERGSTROM CHEVY CADILL	71.86	0.35	71.86	1	1.00			
NOLTE'S SERVICE	63.00	0.31	63.00	1	1.00			
AIRGASS NORTH	51.12	0.25	51.12	1	1.00			
NORTH CENTRAL TRUCK EQ	44.06	0.52	22.03	2	2.00			
AMAZON MKTPLACE PMTS	28.99	0.14	28.99	1	1.00			



J.P.Morgan

Spend Analysis by Merchant

Run Date: 07/19/2017
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VALLEY TRANSIT
100 N APPLETON
APPLETON, WI 54911-4799 USA

Merchant Name	Amount		Amount % Of		Average		Count		Count % Of	
	Amount	Total	Amount	Total	Amount	Total	Count	Total	Count	Total
YP *ADVERTISING PYMNT	28.00	0.14	28.00	0.14	28.00	28.00	1	1	1.00	1.00
DAIRY QUEEN #19579 QPS	19.93	0.10	19.93	0.10	19.93	19.93	1	1	1.00	1.00
GFS STORE #2029	17.90	0.09	17.90	0.09	17.90	17.90	1	1	1.00	1.00
PICK'N SAVE #118	16.87	0.08	16.87	0.08	8.44	8.44	2	2	2.00	2.00
PACKER CITY INT TRKS I	11.48	0.06	11.48	0.06	11.48	11.48	1	1	1.00	1.00
UW TS PARKING RAMP-GAR	9.00	0.04	9.00	0.04	9.00	9.00	1	1	1.00	1.00
Total	20,457.05	100.00	340.95	60	60.00					



July 19, 2017

To: Fox Cities Transit Commission
Finance Committee

From: Debra Ebben
Administrative Services Manager

Subject: Acceptance of 2017 WISDOT Capital funds transfer to Operating Grant.

Background:

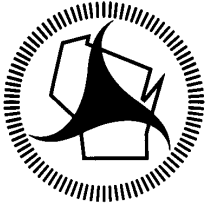
Valley Transit is a direct recipient of Federal Transit Administration (FTA) Capital funds through the 5339 grant program. Wisconsin Department of Transportation (WISDOT) also receives FTA Capital funds to distribute to the Tier B properties throughout Wisconsin. WISDOT has transferred Valley Transits apportionment to us through our federal operating grant.

Valley Transit's 2017 apportionment is \$88,088; which we have applied for directly from the FTA. The FTA provides these funds as an 80/20 grant; 80% grant funded and 20% local match. Valley Transit has applied for the funding and intends to use it to refurbish the bus washer. The local share will be paid out of Valley Transit's depreciation fund. The costs associated with this grant are as follows:

80% funding from FTA:	\$88,088
20% local match (depreciation account):	<u>\$22,022</u>
Total eligible project cost:	\$110,110

Recommendation:

That the Transit Commission and the Finance Committee accept the 2017 WISDOT Capital funds transfer \$110,110 (\$88,088 federal, \$22,022 from Valley Transit's depreciation reserve) and that Valley Transit's spending authority for 2017 be modified to include the new capital funds.



Wisconsin Department of Transportation

www.dot.state.wi.us

Scott Walker
Governor

Dave Ross
Secretary

Bureau of Transit, Local Roads, Railroads
and Harbors
4802 Sheboygan Ave.
P O Box 7913, Room 951
Madison, WI 53707-7913

July 11, 2017

FAX: 608-266-0658

Mr. Ronald McDonald
Valley Transit
801 S. Whitman Avenue
Appleton, WI 54914

Dear Mr. McDonald:

The Fixing America's Surface Transportation Act (FAST Act) allows the Wisconsin Department of Transportation (WisDOT) to transfer Section 5339 Bus and Bus Facilities Program statewide apportionment funds to urbanized transit systems under the Section 5307 program. WisDOT intends to work with the Federal Transit Administration – Region V to transfer **\$88,088** of FFY2017 Section 5339 funds to the Appleton Urbanized Area's allotment of 5307 funds. These funds will go to Valley Transit, the designated recipient for the urbanized area.

Should you have any questions concerning this distribution of federal funds, please contact me at (608) 266-0189.

Sincerely,

A handwritten signature in black ink, appearing to read "I. Ritz".

Ian Ritz, Chief
Transit Section

City of Appleton
VALLEY TRANSIT INCOME STATEMENT
For Six Months Ending June 30, 2017

Description	Month of June Actual	Prior Year June	YTD As of June Actual	Prior YTD June	2017 Amended Budget	2017 % of Total Budget
REVENUES						
Bus Fare Revenue	51,285	84,438	385,756	420,729	943,218	40.90%
Paratransit Fare Revenue	56,695	55,799	302,371	340,392	725,330	41.69%
Total Fare Revenue	107,980	140,237	688,127	761,121	1,668,548	41.24%
Other Charges for Service	5,699	5,660	38,134	26,270	55,000	69.33%
Other Revenues	500	500	14,382	11,521	6,000	239.70%
TOTAL REVENUES	114,179	146,397	740,643	798,912	1,729,548	42.82%
EXPENSES BY LINE ITEM						
Regular Salaries & Labor pool alloc	158,092	292,286	1,068,224	1,244,662	2,754,632	38.78%
Call Time	-	-	-	-	-	0.00%
Overtime	12,969	18,521	114,918	53,951	68,411	167.98%
Incentive Pay	-	-	-	-	315	0.00%
Other Compensation	56	163	1,962	29,852	-	-
Fringes	90,528	121,055	642,167	506,495	1,119,648	57.35%
Unemployment Compensation	436	-	11,911	-	-	-
Salaries & Fringe Benefits	262,081	432,025	1,839,182	1,834,960	3,943,006	46.64%
Training & Conferences	454	1,526	2,057	4,795	10,000	20.57%
Employee Recruitment	397	-	2,799	1,430	3,200	87.47%
Parking Permits	-	-	150	86	360	0.00%
Office Supplies	157	200	2,672	2,786	4,500	59.38%
Subscriptions	266	85	989	121	844	117.18%
Memberships & Licenses	-	-	5,611	5,086	5,727	97.97%
Postage & Freight	49	21	1,102	199	4,300	25.63%
Awards & Recognition	172	(24)	217	(204)	810	26.79%
Food & Provisions	96	343	1,143	1,054	1,080	105.83%
Insurance	17,475	15,391	150,566	123,353	216,982	48.32%
Insurance dividend & return of surplus	-	-	(45,714)	(46,400)	-	0.00%
Depreciation Expense	56,106	49,568	336,633	297,410	566,881	59.38%
Administrative Expenses	75,172	67,110	458,225	389,716	814,684	56.25%
Landscape Supplies	-	1,121	-	1,121	3,000	0.00%
Shop Supplies & Tools (& misc)	4,732	3,369	15,470	18,022	41,020	37.71%
Printing & Reproduction	1,294	1,161	6,032	14,715	28,200	21.39%
Uniforms	749	283	1,779	683	4,575	38.89%
Gas Purchases	13,549	37,606	157,354	139,396	605,000	26.01%
Safety Supplies	-	434	-	579	500	0.00%
Vehicle & Equipment Parts	35,444	37,376	116,637	100,807	233,602	49.93%
Miscellaneous Equipment	75	-	2,860	637	11,100	25.77%
Signs	-	-	-	222	2,000	0.00%
Supplies & Materials	55,843	81,350	300,132	276,182	928,997	32.31%
Accounting/Audit	-	1,516	-	11,281	11,500	0.00%
Bank Services	98	88	907	956	3,000	30.23%
Consulting Services	880	-	880	-	100,000	0.88%
Collection Services	461	366	1,428	1,312	4,450	32.09%
Contractor Fees	277,188	264,772	1,497,897	1,621,036	3,461,840	43.27%
Temp Help	-	594	(434)	11,191	3,000	-14.47%
Advertising	2,899	3,074	11,461	7,300	50,309	22.78%

City of Appleton
VALLEY TRANSIT INCOME STATEMENT
For Six Months Ending June 30, 2017

Description	Month of June Actual	Prior Year June	YTD As of June Actual	Prior YTD June	2017 Amended Budget	2017 % of Total Budget
Health Services	558	163	5,044	4,081	9,200	54.83%
Snow Removal Services	-	300	10,271	8,431	15,000	68.47%
Laundry Services	418	357	2,309	1,815	6,100	37.85%
Other Contracts/Obligations	1,127	6,614	19,897	20,318	97,340	20.44%
Purchased Services	283,629	277,844	1,549,660	1,687,721	3,761,739	41.20%
Electric	2,589	1,670	23,694	24,322	61,900	38.28%
Gas	319	161	14,160	12,373	38,300	36.97%
Water	1,199	1,057	3,392	3,248	7,850	43.21%
Waste Disposal/Collection	399	335	1,232	1,167	2,975	41.41%
Stormwater	1,433	1,483	3,938	4,020	8,175	48.17%
Telephone	1,350	1,025	6,573	5,595	14,300	45.97%
Utilities	7,289	5,731	52,989	50,725	133,500	39.69%
Building/Grounds Repair & Maintenance	626	812	8,787	2,190	5,000	175.74%
Vehicle Repair & Maintenance	-	175	2,289	2,649	10,000	22.89%
Equipment Repair & Maintenance	2,667	781	8,527	3,745	8,485	100.49%
FMD Charges & Material	9,181	11,263	53,539	41,349	118,057	45.35%
Software Support	5,708	5,528	35,248	34,716	64,600	54.56%
CEA Equipment Rental	-	-	-	-	2,355	0.00%
Repairs & Maintenance	18,182	18,559	108,390	84,649	208,497	51.99%
Total Operating Expenses	702,196	882,619	4,308,578	4,323,953	9,790,423	44.01%
OPERATING INCOME (LOSS)	(588,017)	(736,222)	(3,567,935)	(3,525,041)	(8,060,875)	
NON-OPERATING REVENUES						
Federal Support	(111,692)	-	385,425	-	2,698,772	14.28%
State Support	630,739	-	735,957	704,017	2,730,141	26.96%
Appleton Support	241,656	224,082	1,449,936	1,344,492	673,297	215.35%
Other Local Support	584,685	629,549	2,085,626	2,097,780	1,437,609	145.08%
Investment Income	-	7,847	12,177	14,629	12,500	97.42%
Donations	4,167	4,167	26,277	47,335	62,653	41.94%
Fund Balance Applied	-	-	-	-	-	0.00%
TOTAL NON-OPERATING REVENUE	1,349,555	865,645	4,695,398	4,208,253	7,614,972	61.66%
Buildings	-	-	935	-	17,000	0.00%
Machinery & Equipment	(2,460)	-	-	-	-	0.00%
Vehicles	-	-	-	-	-	0.00%
Capital Expenditures	(2,460)	-	935	-	17,000	0.00%
NET INCOME (LOSS)	763,998	129,423	1,126,528	683,212	(462,903)	

City of Appleton
PURCHASED TRANSPORTATION
For Six Months Ending June 30, 2017

Description	Month of June Actual	Prior Year June	YTD As of June Actual	Prior YTD June	2017 Amended Budget	2017 % of Total Budget
PURCHASED TRANSPORTATION EXPENSE						
VTII - Disabled	134,501	149,720	835,661	885,101	1,903,548	43.90%
VTII - Elderly	3,989	2,584	19,014	14,536	58,680	32.40%
PT - Optional (Sunday)	1,017	953	7,929	7,510	20,119	39.41%
Family Care Sheltered Workshop	45,430	45,081	216,825	258,189	531,838	40.77%
Outagamie County Demand Response Rural	19,010	15,329	110,861	87,867	208,608	53.14%
Outagamie County Human Services Transportation	48	-	2,648	4,424	11,418	23.19%
Neenah Dial - A - Ride	12,852	11,531	77,294	67,146	145,530	53.11%
Calumet County New Hope	16,450	20,224	94,861	95,899	181,461	52.28%
Calumet County Van Service	1,223	2,019	9,877	12,442	43,700	22.60%
Connector - Extended Service Hours	33,945	22,605	224,341	165,543	384,000	58.42%
Connector - Extended Service Area	7,011	8,569	50,717	56,396	112,750	44.98%
Downtown Trolley	8,675	-	8,675	-	30,024	28.89%
Total Purchased Transportation	284,151	278,615	1,658,703	1,655,053	3,631,676	45.67%



COMPARATIVE RIDERSHIP BY FARE CATEGORY

	REGULAR CASH	YOUTH CASH	SD CASH	REGULAR 10 RIDE TICKETS	SD 10 RIDE TICKETS	30 DAY REG	30 DAY YOUTH	30 DAY SD	DAYPASS SOLD	DAYPASSES REDEEMED	YOUTH GROUP	AASD	FVTC	OTHER SPEC. FARES	TOTAL PAID RIDES	FREE	TRANSFER	TOTAL RIDES W/TRANSFER & FREE	DOWNTOWN TROLLEY	GRAND TOTAL RIDES
January-16	7,515	1,763	3,338	6,521	3,592	7,958	1,039	10,259	567	2,279	3	17,615	7,006	577	70,032	1,145	12,120	83,297	0	83,297
January-17	7,141	1,769	3,280	6,038	3,321	8,955	1,215	10,447	699	3,078	9	15,489	7,818	474	69,733	1,309	11,293	82,335	0	82,335
% CHG	-5.0%	0.3%	-1.7%	-7.4%	-7.5%	12.5%	16.9%	1.8%	23.3%	35.1%	200.0%	-12.1%	11.6%	-17.9%	-0.4%	14.3%	-6.8%	-1.2%		-1.2%
February-16	7,767	1,771	3,521	6,686	3,493	8,202	1,034	11,144	750	2,825	14	17,177	8,973	593	73,950	1,083	12,247	87,280	0	87,280
February-17	7,000	1,955	3,540	5,371	3,425	9,551	1,172	10,172	801	3,043	3	14,789	10,043	431	71,296	1,436	11,267	83,999	0	83,999
% CHG	-9.9%	10.4%	0.5%	-19.7%	-1.9%	16.4%	13.3%	-8.7%	6.8%	7.7%	-78.6%	-13.9%	11.9%	-27.3%	-3.6%	32.6%	-8.0%	-3.8%		-3.8%
March-16	8,110	2,168	4,004	6,918	4,410	8,483	1,069	12,280	809	3,371	17	15,369	8,405	371	75,784	1,310	13,354	90,448	0	90,448
March-17	7,967	2,011	3,984	5,932	3,857	10,530	1,113	12,247	835	3,600	43	13,901	10,315	521	76,856	1,356	12,566	90,778	0	90,778
% CHG	-1.8%	-7.2%	-0.5%	-14.3%	-12.5%	24.1%	4.1%	-0.3%	3.2%	6.8%	152.9%	-9.6%	22.7%	40.4%	1.4%	3.5%	-5.9%	0.4%		0.4%
April-16	7,534	2,110	3,789	6,648	4,196	8,722	1,094	11,243	696	3,046	160	17,324	8,427	486	75,475	1,744	12,594	89,813	0	89,813
April-17	7,447	1,925	3,670	4,997	3,802	9,590	871	11,101	772	3,092	76	13,578	8,172	488	69,581	1,639	11,609	82,829	0	82,829
% CHG	-1.2%	-8.8%	-3.1%	-24.8%	-9.4%	10.0%	-20.4%	-1.3%	10.9%	1.5%	-52.5%	-21.6%	-3.0%	0.4%	-7.8%	-6.0%	-7.8%	-7.8%		-7.8%
May-16	7,111	2,174	3,603	5,621	3,790	8,449	854	11,359	720	2,887	2	16,889	7,871	405	71,735	2,755	12,000	86,490	0	86,490
May-17	7,753	1,871	3,910	5,319	4,162	9,749	898	11,758	725	2,984	3	15,194	8,289	363	72,978	1,772	11,897	86,647	0	86,647
% CHG	9.0%	-13.9%	8.5%	-5.4%	9.8%	15.4%	5.2%	3.5%	0.7%	3.4%	50.0%	-10.0%	5.3%	-10.4%	1.7%	-35.7%	-0.9%	0.2%		0.2%
June-16	7,775	3,008	3,787	6,306	3,828	8,000	1,015	11,346	682	2,803	25	1,698	6,071	36	56,380	2,420	12,908	71,708	1,507	73,215
June-17	7,866	3,179	3,465	4,749	3,890	8,753	807	10,959	711	2,868	29	2,761	6,581	46	56,664	1,586	11,649	69,899	1,584	71,483
% CHG	1.2%	5.7%	-8.5%	-24.7%	1.6%	9.4%	-20.5%	-3.4%	4.3%	2.3%	16.0%	62.6%	8.4%	27.8%	0.5%	-34.5%	-9.8%	-2.5%	5.1%	-2.4%
YTD 2016	45,812	12,994	22,042	38,700	23,309	49,814	6,105	67,631	4,224	17,211	221	86,072	46,753	2,468	423,356	10,457	75,223	509,036	1,507	510,543
YTD 2017	45,174	12,710	21,849	32,406	22,457	57,128	6,076	66,684	4,543	18,665	163	75,712	51,218	2,323	417,108	9,098	70,281	496,487	1,584	498,071
% CHG	-1.4%	-2.2%	-0.9%	-16.3%	-3.7%	14.7%	-0.5%	-1.4%	7.6%	8.4%	-26.2%	-12.0%	9.6%	-5.9%	-1.5%	-13.0%	-6.6%	-2.5%	5.1%	-2.4%
July-16	7,323	2,974	3,847	5,845	3,605	7,471	898	10,202	664	2,755	50	7	5,795	15	51,451	1,771	12,112	65,334	2,124	67,458
July-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
August-16	8,698	3,230	4,043	6,200	3,788	8,356	1,184	12,372	745	3,258	22	119	8,393	4	60,412	3,856	13,328	77,596	1,730	79,326
August-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
September-16	14,829	1,721	3,605	5,759	3,987	6,992	837	11,540	682	2,820	1	14,980	10,325	498	78,576	2,081	11,147	91,804	1,145	92,949
September-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
October-16	7,466	2,095	3,875	6,132	4,190	8,023	1,152	12,509	773	3,092	82	15,325	11,004	458	76,176	2,051	11,852	90,079	0	90,079
October-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
November-16	8,754	1,911	3,359	5,834	3,885	8,939	1,160	11,559	685	3,021	4	15,508	10,148	452	75,219	1,982	10,984	88,185	0	88,185
November-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
December-16	10,651	1,910	3,269	5,902	3,463	9,092	945	10,620	734	3,075	6	13,062	8,191	324	71,244	1,800	10,957	84,001	0	84,001
December-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%

*Library Pass-time recorded as Reg. Cash as Library Foundation paying after the fact.

**Under (Key D) recorded as Reg. Cash

***Other tickets sold include single ride reg, single ride S/D, freedom pass

**** Transfers include passengers not getting off bus when bus changes route numbers.

COMPARATIVE RIDERSHIP BY ROUTE

	ROUTE 1	ROUTE 2	ROUTE 3	ROUTE 4	ROUTE 5	ROUTE 6	ROUTE 8	ROUTE 9	ROUTE 11	ROUTE 12	ROUTE 15	ROUTE 16	ROUTE 19	ROUTE 20	ROUTE 30	ROUTE 31/32	ROUTE 41	TRIPPER ROUTESSPECIALS	*** SPECIALS	ROUTE TOTAL
JAN-16	5,637	3,288	5,020	3,800	3,765	737	4,579	1,730	2,930	7,703	10,667	3,568	1,639	6,411	9,469	4,053	2,943	5,358	0	83,297
JAN-17	5,570	3,712	5,142	3,847	3,310	435	4,517	1,773	2,976	7,599	10,849	3,840	1,365	6,104	9,470	3,632	2,867	5,224	103	82,335
% CHG	-1.2%	12.9%	2.4%	1.2%	-12.1%	-41.0%	-1.4%	2.5%	1.6%	-1.4%	1.7%	7.6%	-16.7%	-4.8%	0.0%	-10.4%	-2.6%	-2.5%	0.0%	-1.2%
FEB-16	6,023	3,465	5,089	3,857	3,854	718	4,819	1,773	2,947	9,381	10,632	4,052	1,635	6,623	10,009	4,172	2,958	5,273	0	87,280
FEB-17	5,237	4,171	4,814	3,971	3,205	582	4,244	1,721	2,988	8,668	10,898	3,612	1,454	6,531	9,550	3,659	2,856	4,922	916	83,999
% CHG	-13.0%	20.4%	-5.4%	3.0%	-16.8%	-18.9%	-11.9%	-2.9%	1.4%	-7.6%	2.5%	-10.9%	-11.1%	-1.4%	-4.6%	-12.3%	-3.4%	-6.7%	0.0%	-3.8%
MAR-16	5,998	3,478	4,943	4,209	3,608	724	4,590	1,723	3,295	8,763	12,640	4,107	1,721	7,456	10,989	4,298	3,445	4,461	0	90,448
MAR-17	5,479	3,680	5,476	4,209	3,722	638	4,023	2,432	3,163	8,551	12,323	4,318	1,505	7,338	10,663	4,391	3,530	4,556	781	90,778
% CHG	-8.7%	5.8%	10.8%	0.0%	3.2%	-11.9%	-12.4%	41.1%	-4.0%	-2.4%	-2.5%	5.1%	-12.6%	-1.6%	-3.0%	2.2%	2.5%	2.1%	0.0%	0.4%
APR-16	5,946	3,611	5,080	4,036	3,942	770	5,014	1,922	2,962	8,882	11,334	4,406	1,731	6,941	10,324	4,236	3,475	5,201	0	89,813
APR-17	3,972	3,850	5,110	3,784	3,380	680	3,825	2,822	2,690	7,703	11,265	3,770	1,590	7,411	9,567	3,785	3,050	4,097	478	82,829
% CHG	-33.2%	6.6%	0.6%	-6.2%	-14.3%	-11.7%	-23.7%	46.8%	-9.2%	-13.3%	-0.6%	-14.4%	-8.1%	6.8%	-7.3%	-10.6%	-12.2%	-21.2%	0.0%	-7.8%
MAY-16	5,896	3,392	5,274	3,878	3,518	658	4,905	1,725	3,041	8,039	10,742	4,567	1,468	6,910	10,277	3,979	3,259	4,962	0	86,490
MAY-17	4,468	3,618	5,234	3,865	3,167	623	3,996	3,043	2,970	7,562	11,462	4,307	1,334	7,686	9,859	4,012	3,168	5,171	1,102	86,647
% CHG	-24.2%	6.7%	-0.8%	-0.3%	-10.0%	-5.3%	-18.5%	76.4%	-2.3%	-5.9%	6.7%	-5.7%	-9.1%	11.2%	-4.1%	0.8%	-2.8%	4.2%	0.0%	0.2%
JUN-16	4,956	2,320	3,368	3,844	3,068	684	2,810	1,398	3,156	6,156	11,023	4,294	1,484	7,084	9,363	3,283	2,966	451	0	71,708
JUN-17	3,720	2,369	4,329	3,660	2,724	494	2,602	2,467	2,432	6,004	10,905	4,157	990	6,938	8,587	3,216	2,741	880	684	69,899
% CHG	-24.9%	2.1%	28.5%	-4.8%	-11.2%	-27.8%	-7.4%	76.5%	-22.9%	-2.5%	-1.1%	-3.2%	-33.3%	-2.1%	-8.3%	-2.0%	-7.6%	95.1%	0.0%	-2.5%
YTD 16	34,456	19,554	28,774	23,624	21,755	4,291	26,717	10,271	18,331	48,924	67,038	24,994	9,678	41,425	60,431	24,021	19,046	25,706	0	509,036
YTD 17	28,446	21,400	30,105	23,336	19,508	3,452	23,207	14,258	17,219	46,087	67,702	24,004	8,238	42,008	57,696	22,695	18,212	24,850	4,064	496,487
% CHG	-17.4%	9.4%	4.6%	-1.2%	-10.3%	-19.6%	-13.1%	38.8%	-6.1%	-5.8%	1.0%	-4.0%	-14.9%	1.4%	-4.5%	-5.5%	-4.4%	-3.3%	0.0%	-2.5%
JUL-16	4,453	2,292	3,191	3,583	2,833	613	2,180	1,239	2,831	5,350	10,488	3,785	1,475	6,643	8,687	3,116	2,575	0	0	65,334
JUL-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	0.0%	0.0%
AUG-16	5,364	2,733	3,525	3,774	3,069	701	2,407	1,537	3,405	7,552	12,021	4,498	1,526	7,483	9,875	3,402	2,935	0	1,789	77,596
AUG-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	0.0%	-100.0%
SEP-16	6,456	3,736	5,857	3,865	3,419	976	4,821	1,377	2,516	9,805	11,154	4,058	1,431	7,499	9,956	3,372	2,885	4,277	4,344	91,804
SEP-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
OCT-16	6,144	3,876	5,519	3,890	3,582	655	4,312	1,893	2,863	10,485	11,988	4,075	1,538	7,263	10,024	3,425	3,084	4,638	825	90,079
OCT-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
NOV-16	6,134	3,910	5,946	3,708	3,806	542	4,456	1,768	2,844	9,428	11,549	3,651	1,343	6,970	9,672	3,582	3,019	5,052	805	88,185
NOV-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
DEC-16	5,293	3,401	5,106	4,107	3,445	529	3,984	1,619	2,923	8,765	11,712	3,431	1,438	6,538	9,703	3,763	3,112	4,192	940	84,001
DEC-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%



EVENING RIDERSHIP BY ROUTE

	ROUTE 1	ROUTE 2	ROUTE 3	ROUTE 4	ROUTE 5	ROUTE 6	ROUTE 9	ROUTE 12	ROUTE 15	ROUTE 19	ROUTE 20	ROUTE 30	ROUTE TOTAL
JAN-16	776	345	602	498	611	515	312	1,080	2,202	942	1,021	1,327	10,231
JAN-17	717	345	591	409	430	274	313	1,039	2,143	860	955	1,458	9,534
% CHG	-7.6%	0.0%	-1.8%	-17.9%	-29.6%	-46.8%	0.3%	-3.8%	-2.7%	-8.7%	-6.5%	9.9%	-6.8%
FEB-16	677	303	573	500	656	528	287	1,442	2,162	1,034	1,100	1,304	10,566
FEB-17	620	465	559	554	428	392	318	1,553	2,294	861	1,188	1,930	11,162
% CHG	-8.4%	53.5%	-2.4%	10.8%	-34.8%	-25.8%	10.8%	7.7%	6.1%	-16.7%	8.0%	48.0%	5.6%
MAR-16	871	446	785	662	717	522	312	1,482	2,677	1,154	1,362	1,625	12,615
MAR-17	883	558	766	604	537	404	440	1,594	2,593	933	1,376	2,091	12,779
% CHG	1.4%	25.1%	-2.4%	-8.8%	-25.1%	-22.6%	41.0%	7.6%	-3.1%	-19.2%	1.0%	28.7%	1.3%
APR-16	793	400	619	585	600	520	353	1,452	2,423	1,062	1,054	1,583	11,444
APR-17	479	579	610	562	450	426	479	1,443	2,491	909	1,475	1,736	11,639
% CHG	-39.6%	44.8%	-1.5%	-3.9%	-25.0%	-18.1%	35.7%	-0.6%	2.8%	-14.4%	39.9%	9.7%	1.7%
MAY-16	881	403	662	529	533	455	311	1,276	2,217	959	1,019	1,474	10,719
MAY-17	545	439	670	503	450	419	562	1,363	2,402	879	1,465	1,912	11,609
% CHG	-38.1%	8.9%	1.2%	-4.9%	-15.6%	-7.9%	80.7%	6.8%	8.3%	-8.3%	43.8%	29.7%	8.3%
JUN-16	732	343	534	535	487	490	171	951	2,150	935	1,123	1,443	9,894
JUN-17	494	312	697	502	379	331	270	957	2,233	579	1,399	1,555	9,708
% CHG	-32.5%	-9.0%	30.5%	-6.2%	-22.2%	-32.4%	57.9%	0.6%	3.9%	-38.1%	24.6%	7.8%	-1.9%
YTD 16	4,730	2,240	3,775	3,309	3,604	3,030	1,746	7,683	13,831	6,086	6,679	8,756	65,469
YTD 17	3,738	2,698	3,893	3,134	2,674	2,246	2,382	7,949	14,156	5,021	7,858	10,682	66,431
% CHG	-21.0%	20.4%	3.1%	-5.3%	-25.8%	-25.9%	36.4%	3.5%	2.3%	-17.5%	17.7%	22.0%	1.5%
JUL-16	747	393	644	513	439	392	142	914	2,053	859	1,094	1,434	9,624
JUL-17	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
AUG-16	887	413	599	465	554	517	217	1,330	2,538	1,004	1,213	1,682	11,419
AUG-17	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
SEP-16	862	361	652	576	598	487	190	1417	2144	875	1354	1666	11,182
SEP-17	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
OCT-16	761	433	741	520	556	354	420	1,855	2,461	817	1,201	1,560	11,679
OCT-17	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
NOV-16	761	368	754	516	502	272	332	1,626	2,116	777	1,131	1,406	10,561
NOV-17	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
DEC-16	692	351	503	505	450	339	274	1,292	2,247	871	1,021	1,479	10,024
DEC-17	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%

NOTE: PM Ridership

Starts at 5:15p for routes 1, 3, 5, 9, 15, 19
 Starts at 5:45p for all other routes
 Excludes Routes 31, 32 and 41

Pending Items - Fox Cities Transit Commission

Issue	Date Discussed at FCTC	Person Requesting	Tentative Date Back to FCTC	Completed
Semi annual Update on Use of Social Media	11/13/13	Erickson	When Position Filled	Twice/year
Information System Update			07/26/17	Quarterly
Key Performance Indicators			07/26/17	Quarterly