



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Utilities Committee

Tuesday, May 23, 2017

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[17-765](#)

Approval of the May 9, 2017 Utilities Committee Meeting minutes.

Attachments: [May 9, 2017 Utilities Committee Meeting Minutes.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[17-785](#)

Anticipated award for Unit R-17 Chemical Root Foaming of sanitary sewers (bids to be opened on Monday, May 22, 2017).

6. **Information Items**

[17-766](#)

Monthly Reports for April
- Water Distribution and Meter Team Monthly Report

Attachments: [Water Team Reports - April.pdf](#)

7. **Adjournment**

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions on the agenda, contact Chris Shaw at 920-832-5945 or Paula Vandehey at 920-832-6474.



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Meeting Minutes Utilities Committee

Tuesday, May 9, 2017

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Dannecker called the Utilities Committee meeting to order at 5:30 p.m.

2. Roll call of membership

Present: 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

3. Approval of minutes from previous meeting

[17-636](#)

Approval of the April 25, 2017 Utilities Committee Meeting minutes.

Attachments: [April 25, 2017 Utilities Committee Meeting Minutes.pdf](#)

Baranowski moved, seconded by Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

4. Public Hearings/Appealances

5. Action Items

[17-677](#)

The Utilities Committee will go into closed session according to State Statute §19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding discussion of negotiations for water meter purchases and replacements and reconvene into open session.

Meeting went into Recess

Meeting Reconvened

[17-637](#)

2016 Pretreatment Streamlining Changes for Wisconsin Industries and Municipal Pretreatment Programs. Amend City of Appleton Sewer Use Ordinance: Chapter 20.

Attachments: [Pretreatment Streamlining Changes.pdf](#)

Baranowski moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

[17-638](#)

Recommendation to Sole Source Award a Professional Services Contract to Complete a Gas Utilization Study to Donohue and Associates in the amount of \$24,800.

Attachments: [Gas Utilization Study Engineering Award memo 05-02-17 .pdf](#)

Baranowski moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

[17-681](#)

Award the 2017 AWWTP Improvements Project Engineering Phase to Donohue in the amount of \$228,464 with a 15% contingency of \$34,270 for a project total not to exceed \$262,734.

Attachments: [2017 AWWTP Improvements Project.pdf](#)

Baranowski moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

6. Information Items

7. Adjournment

Baranowski moved, seconded by Dannecker, that the Utilities Committee Meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

WATER SUMMARY FOR APRIL 2017

Work done by Construction Maintenance			
	April 16	April 17	YTD 16
Hydrants repaired	3	5	7
Hydrants replaced	0	2	2
Hydrant leaks	0	0	1
Valves replaced	1	0	1
Valves tested & inspected	322	415	1043
Valves Rebuilt	0	4	0
Valve boxes repaired	4	1	22
Curb boxes repaired	38	30	52
Curb boxes replaced	0	0	9
Lead or galvanized replaced	0	2	0
New services 1"	0	0	0
New services >1"	0	0	1
Water main breaks	4	1	20
Joint leaks repaired	0	0	0
Water quality	0	2	0
Service leaks (City side)	0	0	1
Work done by Meter Service Team			
	April 16	April 17	YTD 16
New accounts set with 3/4" or 1"	20	5	40
New accounts set with larger meter	0	0	1
Meters tested	887	351	3219
Meters failed	38	9	261
Meters stalled	0	0	0
Service calls	122	140	539
Final readings	314	224	1016
Read meters - no reading	0	0	0
New meters installed	981	356	3377
Exception meters inspected	0	0	0
Exception meters removed	0	0	0
Service leaks found	4	2	20
Cross connection inspections	880	335	3117

**WATER MAIN BREAK/JOINT LEAK REPORT APRIL
2017**

LOCATION	Work Order	TYPE OF PIPE	SIZE	YEAR	BREAK	ESTIMATED DURATION	ESTIMATED WATER LOSS IN GALLONS	ESTIMATED DOLLAR VALUE OF WATER REVENUE LOSS**
Kensington Drive/ Warehouse Road	225386	DIP	12"	1977	3" hole	5 hours	455,840	\$2,772.82
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00

**Water loss is calculated at the residential rate of \$4.55 per 100 cubic feet.

**WATER MAIN BREAK/Joint LEAK DATA LOG APRIL
2017**

Leak Location	Arterial, Collector, Freeway, Local	Type of Street Concrete/Asphalt	Major Break Minor Break	Catch Basin Draining Yes/No	Date/Time	Comments
Kensington Drive/ Warehouse Road	Collector	Concrete	Major	Yes 20' away	4/27/2017 4:00 a.m. Thursday	Throttled down and repaired during normal work hours.