



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Historic Preservation Commission

Tuesday, May 16, 2017

3:00 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[17-736](#) HPC Minutes from 4-18-17
Attachments: [HPC Minutes 4-18-17.pdf](#)

4. Public Hearings/Apearances

5. Action Items

- [17-737](#) Organizational Matters:
1. Elect Chair
 2. Elect Vice-Chair
 3. Set Meeting Date and Time
 4. Designate a Contact Person

6. Information Items

- [17-738](#) 2017 Local Historic Preservation Event Ideas
- [17-739](#) Historic Bookmarks
-Update from Nancy Peterson
- [17-740](#) Historic Building Survey Update
- [17-741](#) Proposal and Process to Designate the Old Third Ward as a Local Historic District
- [17-742](#) Proposal by Lawrence University to move a structure and tear down two structures, in addition to constructing a parking lot, and the impact on the City Park National Register District

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Any questions about items on this meeting are to be directed to Principal Planner Don Harp in the Community and Economic Development Department at 920-832-6468.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



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Meeting Minutes - Final Historic Preservation Commission

Tuesday, April 18, 2017

3:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 3:03 p.m.

2. Roll call of membership

Peterson arrived at 3:07 p.m.

Present: 4 - Duba, Peregrine, 2nd Alternate Peterson and Alderperson Meltzer

Excused: 1 - 1st Alternate Werth

Others present:

Dean Gazza, Director of Parks, Recreation & Facilities Management

3. Approval of minutes from previous meeting

[17-497](#)

HPC Minutes from 3-14-17

Attachments: [HPC Minutes 3-14-17.pdf](#)

Peregrine moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Duba, Peregrine and Alderperson Meltzer

Excused: 2 - 1st Alternate Werth and 2nd Alternate Peterson

4. Public Hearings/Appearances

[17-498](#)

Appearance by Dean Gazza, Director of Parks, Recreation & Facilities Management, on display plaques to be located at the Fox Cities Exhibition Center that would tell the story about: 1. The lock system and its inspiration for the outdoor stairway design and 2. The year (1882) when the Vulcan Street Hydroelectric Central Station began operation and its inspiration for the 82 foot tall spire. Also, storyboard displays are to include history and pictures of the original bird bath pool and recent pool removed and history of Erb Park. Director Gazza is looking for help with the language and images to tell these stories.

Director Gazza asked the Commission if they could help provide any of this information. Peregrine stated he would be able to assist, and he will be in contact with Dean.

5. Action Items

6. Information Items

[17-499](#)

2017 Local Historic Preservation Event Ideas

- Discuss tour of historic homes event planning
- Mayor Proclamation at May 3, 2017 Council meeting

Attachments: [Historic Preservation Proclamation From Last Year-2016.pdf](#)

Peregrine stated there was no interest in participating in the tour of historic homes event. There was discussion about organizing a walking tour of Downtown and incorporating the Downtown bookmarks. The best date would be May 13 but that is before our next meeting on May 16, so May 20 was also suggested. There was discussion about getting a booth at the farmer's market. Another suggestion was to hold the tour during a Thursday night summer concert series.

[17-500](#)

Historic Bookmarks

- Update from Nancy Peterson

This Presentation was discussed. Peterson distributed information from the library about City of Appleton "firsts" and suggested some of these could be ideas for bookmarks. It was determined that for this year, the Commission would focus on Downtown.

7. Adjournment

Aldersperson Meltzer moved, seconded by Duba, that the meeting be adjourned at 3:29 p.m. Roll Call. Motion carried by the following vote:

Aye: 3 - Duba, Peregrine and Aldersperson Meltzer

Excused: 1 - 1st Alternate Werth

Abstained: 1 - 2nd Alternate Peterson