



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Board of Health

Wednesday, April 12, 2017

7:00 AM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

4. Public Hearings/Apearances

5. Action Items

[17-401](#) Appeal of Dangerous Animal - Bandit

Attachments: [Declaration of Dangerous Animal - Bandit.pdf](#)
[Appeal of Dangerous Animal - Bandit.pdf](#)
[Appleton Code - Dangerous Animals.pdf](#)

[17-449](#) Approval of Version "A" of Rules & Regulations and Permit Application for Keeping Chickens

Attachments: [VERSION A - Original DRAFT Mar 2017.pdf](#)
[Chicken Permit Application DRAFT.pdf](#)

[17-492](#) Approval of Chicken Ordinance 30-17, Referred back by Alderperson Plank

Attachments: [Ordinance 30-17.pdf](#)

[17-397](#) Noise Variance Request - Fox River House

Attachments: [Noise Variance Request - Fox River House.pdf](#)
[Schaff-Rattray Fox River House email.pdf](#)

6. Information Items

[17-452](#) Resolution #4-R-17 Bees on Rooftops

Attachments: [Resolution #4-R-17 - Bees on Rooftops.pdf](#)
[Appleton Code - 3-52 Restricted Species.pdf](#)

[17-400](#) Feburary Monthly Report 2017

Attachments: [Feb Monthly Report.pdf](#)

[17-450](#) County Health Ranking Update

Attachments: [County Health Rankings.pdf](#)

[17-398](#) Noise Variance Approvals

Attachments: [Noise Variance Requests 4-12-17.pdf](#)

[17-399](#) Accreditation Readiness Update

Attachments: [Public Health Accreditation BOH 042017.pdf](#)
[StandardsOverview1.5_Brochure.pdf](#)

[17-026](#) Other Business

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

03/22/2017

Casey A Wilson
1830 S Seminole Rd
Appleton WI, 54914

RE: DECLARATION AND ORDER OF DANGEROUS ANIMAL

Dear Casey A Wilson,

Please let this letter and the attached order serve as your notice that the City of Appleton's Humane Officer has formally declared your animal, (*Bandit: Pitbull, Black & White, Male, Not Licensed or Vaccinated*), as a **dangerous animal**, pursuant to the City of Appleton Municipal Code, Section 3-131.

I have declared your animal as dangerous after conducting my investigation, which is summarized below:

- *On 03/21/17 Appleton Police Department personnel were dispatched to 1720 S. Seminole Rd. concerning a report of a dog attack. Upon the officer's arrival, it was reported that your dog "Bandit" (identified in paragraph 1), left its property and attacked another dog. The investigation showed that Bandit's unprovoked attack caused multiple puncture wounds and lacerations. This unprovoked attack also caused the skin on the victim animal to be separated from the flesh creating a cavity between the two. These wounds required medical attention from Animal Referral Center. This attack was found to be an Animal at Large, Unprovoked attack. (Ref. #17-010588).*

Due to the severity of the wounds inflicted upon a domesticated animal during an unprovoked animal attack and the animal's aggressive disposition towards other animals, it has been determined that the dog "Bandit" is a dangerous animal.

IMMEDIATE ACTION IS REQUIRED:

Because your animal has been declared dangerous, you must comply with leashing, muzzling, and confinement requirements **IMMEDIATELY**, as set forth in City of Appleton Municipal Code Section 3-132. You must, within thirty (30) days, comply with all other requirements of City of Appleton Municipal Code Section 3-132 of the dangerous declaration. The pertinent section of the municipal code is attached to this document. This order is intended to protect against injurious results to human beings and domestic pets caused by unprovoked attacks by your animal.

APPEAL RIGHTS ARE TIME-SENSITIVE:

If you or any other owner or caretaker of the above-named animal wishes to contest the attached Order, **within 72 hours YOU MUST deliver to the Health Officer a written objection** to the order stating specific reasons for contesting the order. Failure to timely file an objection will result in your forfeiture of the right to appeal this Order.

The health officer, Kurt Eggebrecht, M.Ed. with the City of Appleton Health Department can be reached at:

Kurt Eggebrecht, M.Ed.
100 North Appleton Street
Appleton, WI 54911

Phone: 920-832-6429

Fax: 920-832-5853

Email: kurt.eggebrecht@appleton.org

I have enclosed copies of the City of Appleton Municipal Ordinances pertaining to this matter. Please review and comply with City of Appleton Municipal Code Section sections 3-1, 3-2, 3-131, 3-132, 3-133, and 3-134.

If you have any further question, please contact the City of Appleton Health Department.

Sincerely,

Matt Fillebrown
Lead CSO #9563 / Humane Officer
Appleton Police Department

Enclosures:

Order

City of Appleton Municipal Code Sections 3-1, 3-2, 3-131, 3-132, 3-133, 3-134

CC: LT. Kelly Gady, Appleton Police Department, ACA Amanda Jadin, Appleton City Attorney's Office, and Kurt Eggebrecht, Health Department

IN THE CITY OF APPLETON,
OUTAGAMIE COUNTY,
STATE OF WISCONSIN

CITY OF APPLETON
A Wisconsin Municipal Corporation

Petitioner,

v.

Casey Wilson
As owner of *Bandit*

Respondent.


ORDER DECLARING ANIMAL DANGEROUS

As the owner and/or caretaker of *Bandit*, you are hereby notified that the City of Appleton has declared that *Bandit* is dangerous pursuant to the City of Appleton's Municipal Code 3-131.

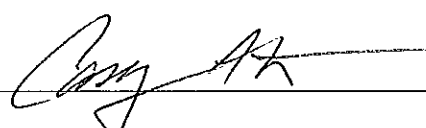
Because the animal has been declared dangerous, you are further notified that you must immediately comply with leashing, muzzling, and confinement requirements of City of Appleton Municipal Code Section 3-132. You must, within thirty (30) days, comply with all other requirements of City of Appleton Municipal Code Section 3-132 of the dangerous declaration.

This order remains in effect, even if appealed, until modified or withdrawn. This order is in effect for the lifetime of the animal.

SO ORDERED, this 22 day of March, 2017 at 12:50 am/pm.


Matthew Fillebrown, Certified Humane Officer
Appleton Police Dept. City of Appleton, WI

I, Casey A. Wilson (respondent's printed name), acknowledge receipt of this order and understand the contents of the order, including the time limits if I wish to appeal.

Signed: 

Date: 3/22/17

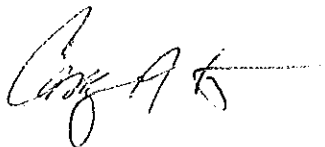
Dear Kurt Eggebrecht, M.E.d
of the City of Appleton Health Department,

I am writing to appeal the Order Declaring Animal Dangerous.
Lead CSO #9563 / Humane Officer , Matt Fillebrown of the Appleton Police
department filed this order on March, 22 of 2017 at 12:30 p.m.

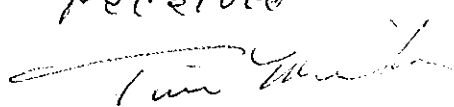
I would like to dispute that my animal, Bandit, an American Pit-bull is not a
dangerous animal as defined in sections 3-131 through 3-134. More specifically, I
dispute that Bandit is a threat to children or humans, that he need be confined in a
childproof dwelling, and that his actions which resulted in injuries to the other dog
were an unprovoked attack.

Furthermore, I believe the other dog's owner's actions after initial contact had
significant influence upon Bandit's level of aggression and resulting injuries to the
other dog. Based on all of the above and this being Bandit's first and only incident,
I do not believe he should be declared a dangerous animal.

Signed this day, 24th of March, 2017 at 11:00 a.m.

 11:53 AM. 3-24-17

Casey A. Wilson,
Owner of Bandit

received


ARTICLE III. WILD OR DANGEROUS ANIMALS

DIVISION 1. GENERALLY.

Sec. 3-116. Keeping for exhibition purposes; keeping wild animal as pet.

(a) No person shall exhibit or permit to be kept on their premises or any public place any wild animal for display or exhibition purposes, whether gratuitously or for a fee.

(b) The prohibitions in (a) of this section do not apply when the creatures are in the care, custody or control of a veterinarian for treatment.

(c) Public or private educational institutions, non-profit organizations, itinerant or transient carnivals, circuses or other theatrical performances may seek, from the Health Officer, a limited exemption from this section provided the display will be of limited duration and meet any other requirements or conditions mandated by the Health Officer. The person or organization having custody and control of any animal permitted by this section shall be responsible for compliance with all other provisions of this chapter while the animal remains within the City limits.

(d) No person shall keep or permit to be kept any wild animal as a pet.

(Code 1965, §23.11; Ord 59-04, §1, 4-27-04; Ord 17-05, §1, 3-8-05)

Sec. 3-117. Feeding of deer or other wild animals prohibited.

No person may place any salt, mineral, grain, fruit or vegetable material outdoors on any public or private property for the purpose of feeding whitetail deer or other wild animals.

(a) *Presumption.* There shall be a rebuttable presumption that either of the following acts are for the purpose of feeding whitetail deer:

- (1) The placement of salt, mineral, grain, fruit or vegetable material in an aggregate quantity of greater than one-half (½) gallon at the height of less than six (6) feet off the ground.
- (2) The placement of salt, mineral, grain, fruit or vegetable material in an aggregate quantity of greater than one-half (½) gallon in a drop feeder, automatic feeder or similar device regardless of the height of the grain, fruit or vegetable material.

DIVISION 3. RESERVED

Secs. 3-91 – 3-115. Reserved.

ANIMALS

(b) *Exceptions.* This ordinance shall not apply to the following situations:

- (1) Naturally growing materials. Naturally growing grain, fruit or vegetable material, including gardens.
- (2) Bird feeders. Unmodified commercially purchased bird feeders or their equivalent.
- (3) Authorized by the Common Council. Deer feeding may be authorized on a temporary basis by the Common Council for a specific purpose as determined by the Common Council.

(Ord 17-05, §1, 3-8-05)

Cross reference(s) - Citation for violation of certain ordinances, §1-17; schedule of deposits for citation, §1-18.

Secs. 3-118 – 3-130. Reserved.

DIVISION 2. DANGEROUS ANIMALS

Sec. 3-131. Procedure for declaring animal dangerous.

(a) Upon conducting an investigation the humane or law enforcement officer may issue an order declaring an animal to be a dangerous animal. Whenever an owner or caretaker wishes to contest an order, he or she shall, within seventy-two (72) hours after receipt of the order, deliver to the Health Officer a written objection to the order stating specific reasons for contesting the order. Upon receipt of the written objection, the matter shall be placed on the Agenda for the Board of Health to be reviewed at the next regular meeting. The Board of Health shall act as a quasi-judicial body allowing the animal's owner or caretaker an opportunity to present evidence as to why the animal should not be declared dangerous.

(b) After the hearing, the owner or caretaker shall be notified in writing of the Board's determination. If the Board upholds the determination that the animal is dangerous, the owner or caretaker shall comply with the requirements of §3-132. If the owner or caretaker further contests the determination, he or she may, within five (5) days of receiving the panel's decision, seek review of the decision by the Circuit Court.

(c) Upon an animal being declared dangerous, the owner or caretaker shall immediately comply with leashing, muzzling and confinement requirements of §3-132 with all other requirements in that section being satisfied within thirty (30) days of the dangerous declaration or reaffirmation thereof, or within such time as established by the Board of Health.

(Code 1965, §23.06(4)(e); Ord 17-05, §1, 3-8-05 ; Ord 117-07, §1, 7-24-07)

Sec. 3-132. Harboring dangerous animals.

(a) *Dangerous animals regulated.*

(1) No person may harbor or keep a dangerous animal within the city unless all provisions of this section are complied with. Any animal that is determined to be a prohibited dangerous animal under this division shall not be kept or harbored in the city.

(2) The issuance of a citation for a violation of this section need not be predicated on a determination that an animal is a dangerous animal.

(b) *Registration.* The owner of any animal declared dangerous, shall register it with the Police Department upon disposition, and annually thereafter on or before April 1 of each year, by providing a current color photograph of the

animal and payment of a seventy-five dollar (\$75.00) registration fee.

(c) *Leash and muzzle.*

- (1) No owner or caretaker, harboring or having the care of a dangerous animal may permit such an animal to go outside its dwelling, kennel or pen unless the animal is securely restrained with a leash no longer than four (4) feet in length.
- (2) No person may permit a dangerous animal to be kept on a chain, rope or other type of leash outside its dwelling, kennel or pen unless a person who is sixteen (16) years of age or older, competent to govern the animal and capable of physically controlling and restraining the animal, is in physical control of the leash.
- (3) A dangerous animal may be securely leashed or chained to an immoveable object, with the owner or caretaker being in the physical presence of the animal at all times when it is so leashed or chained.
- (4) A dangerous animal outside of the animal's dwelling, kennel or pen shall be muzzled in a humane way by a muzzling device sufficient to prevent the animal from biting persons or other animals.

(d) *Confinement.*

- (1) Except when leashed and muzzled, all dangerous animals shall be securely confined indoors or in a securely enclosed and locked pen or kennel that is located on the premises of the owner or caretaker and constructed in a manner that does not allow the animal to exit the pen or kennel on its own volition.
- (2) When constructed in a yard, the pen or kennel shall, at a minimum, be constructed to conform to the requirements of this paragraph. The pen or kennel shall be child-proof from the outside and animal-proof from the inside. A strong metal double fence with adequate space between fences (at least two (2) feet) shall be provided so that a child cannot reach into the animal enclosure. The pen, kennel or structure shall have secure sides and a secure top attached to all sides. A structure used to confine a dangerous animal shall be locked with a key or combination lock when the animal is within the structure.

The structure shall either have a secure bottom or floor attached to the sides of the pen or the sides of the pen shall be embedded in the ground no less than two (2) feet. All structures erected to house dangerous animals shall comply with all city zoning and building regulations. All structures shall be adequately lighted and ventilated and kept in a clean and sanitary condition.

- (3) *Indoor Confinement.* No dangerous animal may be kept on a porch, patio or in any part of a house or structure on the premises of the owner or caretaker that would allow the animal to exit the building on its own volition. No dangerous animal may be kept in a house or structure when the windows are open or when screen windows or screen doors are the only obstacle preventing the animal from exiting the structure.

(e) *Signs.* The owner or caretaker of a dangerous animal shall display, in prominent places on his or her premises near all entrances to the premises, signs in letters of not less than two (2) inches high warning that there is a dangerous animal on the property. A similar sign is required to be posted on the kennel or pen of the animal. In addition, the owner or caretaker shall conspicuously display a sign with a symbol warning children of the presence of a dangerous animal.

(f) *Spay and neuter requirement.* Within thirty (30) days after an animal has been designated dangerous, the owner or caretaker of the animal shall provide written proof from a licensed veterinarian that the animal has been spayed or neutered.

(g) *Liability insurance.* The owner or caretaker of a dangerous animal shall present to the Health Officer or Humane Officer a certificate of insurance that the owner or caretaker has procured liability insurance in an amount not less than \$1,000,000 for any personal injuries inflicted by the dangerous animal. Whenever such policy is cancelled or not renewed, the insurer and animal's owner or caretaker shall notify the Health Officer or Humane Officer of such cancellation or non renewal in writing by certified mail.

(h) *Waiver by Board of Health.* Upon request, by the owner or caretaker, the Board of Health may waive any requirement specified in subsections (a) through (g) that is deemed to be inappropriate for a particular dangerous animal.

(i) *Notification.* The owner or caretaker shall notify the police department within twenty-four (24) hours if a dangerous animal is at large, is unconfined, has attacked another animal or has attacked a human being or has died.

ANIMALS

No person may sell or transfer possession of a dangerous animal to another person without first notifying the person to whom the dangerous animal is being sold or transferred of the fact that such animal is a dangerous animal and of any requirements imposed upon the selling or transferring party by this division. No person may sell or transfer possession of a dangerous animal to another person, agency, organization or the like without first notifying the Police Department in writing, at least three (3) days in advance of the sale or transfer of possession with the name, address and telephone number of the new owner of the dangerous animal. If the dangerous animal is sold or given away to a person residing outside the city, the owner or caretaker shall present evidence to the Police Department showing that he or she has notified the Police Department, or other law enforcement agency of the animal's new residence, including the name, address and telephone number of the new owner of the dangerous animal.

(j) *Euthanasia.* If the owner or caretaker of an animal that has been designated a dangerous animal is unwilling or unable to comply with the regulations for keeping the animal in accordance with this section, he or she may have the animal humanely euthanized by an animal shelter, the humane society or a licensed veterinarian.

(k) *Waiver.* The Health Officer may waive the provisions of subsections (b) to (g) for a law enforcement or military animal upon presentation by the animal's owner or handler of satisfactory arrangement for safe keeping of the animal.

(Ord 17-05, §1, 3-8-05)

Sec. 3-133. Certain animals not be declared dangerous.

Notwithstanding the definition of a dangerous animal in §3-1:

(a) No animal may be declared dangerous if death, injury or damage is sustained by a person who, at the time such injury or damage was sustained, was committing a trespass on the land or criminal trespass on the dwelling upon premises occupied by the owner of the animal; was teasing, tormenting, abusing or assaulting the animal; or was committing or attempting to commit a crime or violating or attempting to violate an ordinance which protects persons or property.

(b) No animal may be declared dangerous if death, injury or damage was sustained by a domestic animal which, at the time such was sustained, was teasing, tormenting, abusing or assaulting the animal.

(c) No animal may be declared dangerous if the animal was protecting or defending a human being within the immediate vicinity of the animal from an unjustified attack or assault.

Supp. #87

(d) No animal may be declared dangerous for acts committed by the animal while being utilized by a law enforcement agency for law enforcement purposes while under the control and direction of a law enforcement officer.

(Code 1965, §23.02(p); Ord 17-05, §1, 3-8-05)

Sec. 3-134. Prohibited dangerous animals.

(a) *Not allowed in city.* No person may bring into or keep in the city any animal that is a prohibited dangerous animal under this section.

(b) Determination of a prohibited dangerous animal.

(1) The Health Officer or Police Department may determine an animal to be a prohibited dangerous animal whenever the Health Officer or Police Department finds that an animal meets the definition of prohibited dangerous animal or is a dangerous animal in non-compliance with any of the provisions of §3-132.

(2) Upon conducting an investigation and finding an animal meets the definition of a prohibited dangerous animal, the Police Department may issue an order declaring an animal to be a prohibited dangerous animal. Whenever an owner or caretaker wishes to contest an order, he or she shall, within seventy-two (72) hours after receipt of the order, deliver to the Health Officer a written objection to the order stating specific reasons for contesting the order. Upon receipt of the written objection, the matter shall be placed on the agenda for the Board of Health to be reviewed at the next regular meeting. The Board of Health shall act as a quasi-judicial body allowing the animal's owner or caretaker an opportunity to present evidence as to why the animal should not be declared a prohibited dangerous animal.

(3) Pending the outcome of the hearing, the animal may be confined subject to Sec. 173.21, Wis. Stats., or held at a location outside the limits of the City.

(4) After the hearing, the owner or caretaker shall be notified in writing of the Board's determination. If a determination is made that the animal is a prohibited dangerous animal, the owner or caretaker shall comply with subsection (a) within five (5) days after the date of the determination. If the owner or

caretaker further contests the determination, he or she may, within five (5) days of receiving the panel's decision, seek review of the decision by the Circuit Court.

(c) ***Destruction.*** Any dog that has caused bodily harm to a person, persons or a domestic animal on two (2) separate occasions off the owner's premises, without reasonable cause, may be destroyed as a result of judgment rendered by a court of competent jurisdiction, as specified under sec. 174.02(3), Wis. Stats. The City Attorney may petition an appropriate court to obtain a court order to destroy such a dog.

(d) ***Enforcement.*** The Health Department and Police Department may make whatever inquiry is deemed necessary to ensure compliance with this section.

(e) ***Waiver.*** The Health Officer may waive the provisions of this section for a law enforcement or military animal upon presentation by the animal's owner or handler of a satisfactory arrangement for safe keeping of the animal.

Ord 17-05, §1, 3-8-05)

(The next page is 267)

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CHICKEN KEEPING

RULES AND REGULATIONS

Incorporated into Sec. 3-52 and adopted
pursuant to Sec. 7-28, Appleton Municipal Code

In conjunction with the adoption of Sec. 3-52(d), the following rules, regulations and restrictions are hereby adopted:

1. Persons desiring to keep chickens within the City of Appleton shall obtain an annual permit from the Health Department. Fees for said permits shall be on file with the Health Department. Before a permit is issued, the applicant must provide a plan on the form provided by the City that includes a detailed diagram of the coop location including distances from nearby structures on neighboring properties, coop design and materials plan, a plan to dispose of manure in a safe and adequate manner and comply with Wisconsin Department of Agriculture, Trade and Consumer Protection's premises registration program. Upon receiving a completed application, the Health Department will notify all property owners immediately abutting the property where the chickens will be kept, including those properties diagonally abutting the subject property, including properties located across an alley but not including properties located across a street. Property owners written objections must be received within 14 working days and contain the name, address, phone number and reason for the objection.
2. Upon receipt of written objection, the application shall be denied by the Health Officer. The applicant may appeal this decision to the Board of Health per APPEALS Section ten (10) below.
3. The keeping of up to 4 chickens, with a permit is allowed on single family or two family dwellings only. Permits will not be allowed on commercial or mixed-use occupancies.
4. The term "chicken" used throughout these regulations shall exclusively mean a female gallinaceous bird or hen of any age (including chicks). The term "chicken" does not include roosters or other kinds of fowl, including but not limited to, ducks, quail, grouse pheasant, turkeys, peacocks, emus, ostriches or the like.

5. Property Requirements

- a. Written permission from the property owner is required if the permit applicant does not own the property where chickens will be kept.
- b. Chickens shall not be kept or maintained upon a vacant lot, inside a residential dwelling unit including basements, porches, garages, sheds or similar storage structures.
- c. A coop shall be located in the rear yard of the license holder's residence. For purposes of these regulations, "rear yard" shall be defined by the Zoning Code Chapter 23.
- d. Coop and chicken run placement shall be at a minimum of, but not limited to, a three (3) foot setback from side and rear yard lot lines. If not attached to accessory structure such as detached garage or shed, coop placement must be a minimum of 10 feet from any structure on the parcel. In addition, coops shall not be closer than twenty-five feet to a residential dwelling, church, school or business on an abutting lot.

6. Coop Design

- a. All chickens shall be kept and maintained within a ventilated and roofed coop in compliance with any applicable city codes.
- b. The coop's structural floor area shall be no less than three (3) square feet per bird, and the height of the coop shall not exceed eight (8) linear feet as measured vertically from the coop's grade level to the outside highest point of the coop.
- c. All coops, including an attached chicken run enclosure, shall be enclosed with wire netting or equivalent material that prevents chickens from escaping the coop and predators from entering the coop.
- d. Coops shall be built in a workmanlike manner with quality materials and shall be moisture resistant.
- e. All coop floors shall be composed of a hard, cleanable surface, e.g., painted or sealed wood, linoleum, hard plastic, and shall be resistant to rodents, therefore, a dirt floor is not acceptable.
- f. Coops shall be entirely removed from the property within thirty (30) days of a previously issued permit expiring and not being renewed.

7. Conditions for Keeping and Sanitation

- a. Not more than four (4) chickens may be kept on a property.
- b. Chickens shall be kept or maintained within a coop or attached chicken run enclosure at all times and be provided with adequate water, feed and shelter.
- c. Deceased chickens shall be disposed of immediately in a safe manner, which may include trash disposal after placing the deceased chicken in a sealed bag.
- d. ***Unusual illness or death of chickens shall be immediately reported to the Health Department.***
- e. Offsite sale of eggs is prohibited except as otherwise permitted by the State of Wisconsin and USDA.
- f. Coops and chicken runs shall be cleaned of hen droppings, uneaten feed, feathers and other waste as necessary to ensure the birds health and minimize odor and other nuisances.
- g. Feed shall be stored in containers which make the feed inaccessible to rodents, vermin, wild birds and predators.
- h. Culling of chickens kept pursuant to a permit, on the permit holder's property, is permissible.

8. Permits and Fees

- a. Permits shall be issued on an annual basis and expire on December 31st.
- b. Permits shall not be transferrable and license application fees shall not be prorated or refundable.
- c. The Health Officer, or designee thereof, is authorized to issue a permit pursuant to this section upon the applicant satisfying all requirements set forth herein and upon confirmation from Health and/or the Building Inspections Department that all set back requirements are met and all work requiring permits has been completed.

9. Enforcement

- a. Permits for the keeping of chickens are issued by the Health Department. The Health Department, Police Department and Inspections Division of the Public Works Department shall also have jurisdiction to investigate and enforce any failure to comply with these requirements. These departments may issue compliance orders and citations pursuant to these requirements and the municipal code section under which they are adopted, other sections of the municipal code that may apply and state law.

- b. Violations of these requirements may also constitute a public nuisance under the City of Appleton Municipal Code and Wisconsin Statutes.
- c. In addition to any other penalties imposed, any actual costs incurred by the City resulting from the abatement of a nuisance or other violation of these rules and regulations shall be collected by the City as a debt from the owner, occupant or person causing, permitting or maintaining the nuisance and, if notice to abate the nuisance or violation has been given to the owner, such cost shall be assessed against the real estate as a special charge.
- d. In addition to issuing citations for violations, the City shall have the right to suspend or revoke any permit issued pursuant to this section for violations of ordinances, laws or requirements regulating activity and for other good cause.

10. APPEALS

- a. Any person aggrieved by the denial of a permit or by suspension or revocation of a permit by the Health Officer, or by any temporary suspension or any other order may appeal any such order to the Board of Health within thirty (30) days of denial, suspension or revocation of a permit or issuance of the order. The Board of Health shall provide the appellant a hearing or opportunity for hearing on the matter and may either suspend or continue any such order pending determination of appeal. The Board of Health shall make and keep a record of all proceedings related to any such appeal and the record and actions of the Board of Health shall be subject to review by certiorari by court of record.

11. Severability

- a. If any section of these rules and regulations is found to be unconstitutional or otherwise invalid, the validity of the remaining sections shall not be affected.



HEALTH DEPARTMENT - 100 N Appleton St, Appleton WI 54911

Telephone: 920-832-6429 Fax: 920-832-5853

CHICKEN PERMIT APPLICATION

Effective Date XXXX

PLEASE PRINT

Date of Application: _____ Anticipated Start Date _____

Applicant Information:

Name: _____ Number of Hens: _____

Applicant Address: _____ Person in Charge of coop: _____

City/State/ZIP: _____ Property Owner Name, if Rental Property: _____

Telephone #: _____ Property Owner Address, if Rental Property: _____

E-mail Address: _____ City/State/ZIP _____

Provide a plan that includes a detailed diagram of the coop location, including setbacks and distances from nearby structures on neighboring properties; a coop design and materials plan; a plan to dispose of manure in a safe and adequate manner. Applicant must comply with the Wisconsin Dept. of Agriculture, Trade and Consumer Protection's Livestock Premises Registration Program and provide the premises number to the Health Department.*

What is your Livestock Premises Registration number? * _____

Livestock Premises Registration forms may be obtained by calling (888) 808-1910

Will the Coop be provided with Electricity? _____ YES _____ NO

Do you have an Electrical Permit? _____ YES _____ NO

Will Coop size be 50 square feet or larger? _____ YES _____ NO

Do you have a Building Permit? _____ YES _____ NO

The Building and Electrical Inspectors can be reached at: 920-832-6411

How many animals do you currently have on the premises? _____

Activity Code

Permit Description

Fee

Chicken Keeping Preinspection Fee: \$145.00

Chicken Keeping Permit \$59.00

NOTE: Preinspection Fee Is Non-Refundable Total Amount Due \$ _____

Name of Applicant (Print) _____

Signature of Applicant _____ Date _____

Drivers License Number _____

MAKE CHECK OR MONEY ORDER PAYABLE TO

SUBMIT APPLICATION AND FEE TO

CITY OF APPLETON
APPLETON HEALTH DEPT.
100 N APPLETON ST
APPLETON WI 54911-4799

OFFICE USE		
Inspector Signature _____	Date _____	
Start Date _____		
Establishment Number (COA#) _____		
License Year _____	Expires June 30, Year _____	Assigned Inspector _____
Amount Paid \$ _____	Check # _____	Account Name: _____

AN ORDINANCE CREATING SECTION 3-52(e) OF CHAPTER 3 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO RESTRICTED SPECIES.

(Board of Health – 3-15-2017)

The Common Council of the City of Appleton does ordain as follows:

Section 1: That Section 3-52(e) of Chapter 3 of the Municipal Code of the City of Appleton, relating to restricted species, is hereby created to read as follows:

Sec. 3-52. Restricted species.

(e) Upon obtaining a permit issued by the Health Department, and subject to the Rules and Regulations for hen keeping, up to four (4) chicken hens may be maintained by the permit holder. The Rules and Regulations for chicken hen keeping shall be on file in the Health Department. The permit will allow up to four (4) chicken hens at all one- (1-) and two- (2-) family dwellings.

Section 2: This ordinance shall be in full force and effect from and after its passage and publication.

Dated: April 5, 2017

Timothy M. Hanna, Mayor

S:\WPWIN\2017ords\AMEND030 (chickens).doc

Kami Lynch, City Clerk

Britney K. Stobbe

From: Kurt Eggebrecht
Sent: Tuesday, March 07, 2017 1:17 PM
To: foxriverhouse@gmail.com
Cc: Patti Coenen; Britney K. Stobbe
Subject: RE: Noise Variance

We just missed the deadline for March BOH but will add to the April 12 meeting.

Thanks,
Kurt

From: foxriverhouse@gmail.com [mailto:foxriverhouse@gmail.com]
Sent: Tuesday, March 07, 2017 12:52 PM
To: Kurt Eggebrecht <Kurt.Eggebrecht@Appleton.org>
Cc: Patti Coenen <District11@Appleton.org>
Subject: Noise Variance

Hi Kurt,

I am requesting a noise variance for the following dates and times:

May 19, 20, 26, 27 until 11PM
June 2, 3, 9, 10, 16, 17, 23, 24, 30 Until 11PM
July 1, 7, 8, 14, 15, 21, 22, 28, 29 Until 11PM
August 2, 6, 11, 12, 18, 19, 25, 26 Until 11PM
August 3, 4, 5 Until Midnight (Mile of Music Aug 2-6)
September 1, 2, 8, 9, 15, 16, 22, 23, 29, 30 Until 11PM

In addition, my staff has asked about starting up music on Wednesday nights again. It would be a 2 hour set probably between the hours of 6-10PM. I would make this concession, that whoever is playing no drum set and no base guitars. Volume would be minimal. In the past I do not believe that our Midweek music was an issue with the neighbors.

Rgds,

Patti

Sent from Mail for Windows 10

Begin forwarded message:

From: B Schaff <betschaff@yahoo.com>

Date: April 5, 2017 at 7:41:04 PM CDT

To: "Kurt.Eggebrecht@Appleton.org" <Kurt.Eggebrecht@Appleton.org>, "district11@appleton.org" <district11@appleton.org>, "Britney.Stobbe@Appleton.org" <Britney.Stobbe@Appleton.org>

Subject: Noise Variance Request for Fox River House

Reply-To: B Schaff <betschaff@yahoo.com>

Dear Mr. Eggebrecht,

We recently received a copy of the Fox River House's e-mail request for a noise variance for Friday and Saturday nights in May, June, July, August, and September, as well as Wednesday nights. We live at 523 West 8th Street, so we can see the bands from our front porch. I know in the past, our neighbors on the corner of 8th and Walnut have expressed concerns over the noise; but unfortunately, nothing has really changed in the four years we have lived in our house. We have heard from our neighbors that if the music is too loud, the band won't be asked back. I don't know for certain if that is the case, but either way that does nothing to help us on the nights when the music is so loud, we can't even watch TV with our windows shut. It is also disappointing that the establishment has made no visible efforts to put up sound barriers to reduce the noise. We are not opposed to having the bands play on weekends, but do ask that more effort be made to reduce the noise and that the bands start wrapping up at 10:45pm in order to ensure the music is done by 11pm. In terms of Wednesday nights, we have two boys in school and both work, so we would request that any music mid-week be done by 9:30pm and would prefer no music during the school year.

As neighbors directly impacted by Fox River House hosting outdoor bands, we ask that you take our request into consideration and share with BOH Committee. Please let us know the outcome of the April 12th meeting. Thank you for your time.

Sincerely,

Elizabeth Schaff and Kirk Rattray

City of Appleton – **Resolution #4-R-17**
April 05, 2017

Submitted by: Alderperson Edward Baranowski – District 5 & Alderperson William Siebers – District 1

Referred to: The Board of Health

Whereas more than 2/3 of the 100 crop species that provide 90% of the world's food are pollinated by bees,

Whereas bee populations have been declining at alarming rates for years,

Whereas it has been shown that it is not only possible to keep bees in crowded suburban areas, but also on rooftops of businesses in large and small cities without problem,

Whereas rooftops are a good place for urban beekeeping being that bees tend to fly up when exiting a hive thereby lessening interaction with people on the streets below,

Whereas city governments across the United States are lifting their restrictions on keeping beehives on rooftops in commercial districts – with City Hall in Minneapolis, Minnesota having bee colonies on its rooftop as an example

Therefore be it resolved,

That the City of Appleton, with input from the public along with those in the community with experience in beekeeping and with the assistance of professional beekeepers, reconsider the restrictions and then with appropriate guidelines allow beekeeping in commercial districts.

ANIMALS

Sec. 3-24. Police dogs.

No person shall knowingly resist, obstruct or interfere with any police dog while the dog is on duty in pursuit of its police duties. Any police dog shall be exempt from the provisions of the animal control ordinance and other City ordinances, including quarantine periods after a bite, while on duty.

(Editor's Note: This section replaces §10-11, which has been deleted.)

(Ord 17-05, §1, 3-8-05)

Secs. 3-25 – 3-50. Reserved.

ARTICLE II. LICENSES

DIVISION I. GENERALLY

Sec. 3-51. Issuance.

(a) It shall be a condition of the issuance of any license under this article that the Police Department or Health Department shall be permitted to inspect all animals and the premises where the animals are kept at any time. If permission for such inspection is refused, the license of the refusing owner shall be revoked.

(b) If the applicant has withheld or falsified any information on the application, the licensing authority shall refuse to issue a license.

(c) No person who has been convicted of cruelty to animals shall be issued an animal license or be granted a license to operate a kennel.

(Code 1965, §23.05(4) – (6); Ord 17-05, §1, 3-8-05)

Sec. 3-52. Restricted species.

(a) Except as otherwise permitted within this section, no person shall keep, sell or offer for sale within the City any horses, cows, pigs, goats, sheep, bees, pigeons, chickens, geese, ducks or other fowl or any other domestic animal other than a dog, cat, rabbit, small caged birds, small caged animals or reptiles or aquatic and amphibian animals, kept solely as pets.

(b) Upon obtaining a permit issued by the Health Department, up to five (5) honeybee hives may be maintained by a permit holder within areas zoned P-I, Public Institutional District; or, a permit holder may maintain three (3) honeybee hives per acre up to a maximum of twenty-five (25) hives within an area approved as an urban farm.

(c) Upon obtaining a permit issued by the Health Department, residential honeybee hives may be maintained subject to the requirements and limitations on file with the Health Department.

(d) Upon obtaining a permit issued by the Health Department, and subject to the requirements and limitations on file with the Health Department, a limited number of pigeons may be maintained by the permit holder.

(Ord 39-92, §1, 4-15-92; Ord 141-09, §1, 8-25-09; Ord 74-11, §1, 3-22-11; Ord 37-12, §1, 5-16-12; Ord 12-13, §1, 4-9-13; Ord 82-15, §1, 10-13-15)

Sec. 3-53. Kennels and pet stores.

Except as otherwise provided, the restrictions and conditions imposed by this division shall apply to kennels



I. Preventing Disease

Immunization Clinics	Current Month	Year to Date	Last Year to Date
Persons Immunized	5	16	27
Immunizations administered	15	42	67

Communicable Disease Cases	Current Month	Year to Date	Last Year to Date
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Gastroenteric

Campylobacter	0	0	1
Giardiasis	0	1	0
Salmonellosis	2	2	1
Amebiasis	0	0	0
Balantidium Coli	0	0	0
Hook Worm	0	0	0
Shigellosis	1	1	0
Yersinia	0	0	0
Strongyloides	0	0	0
Cryptosporidiosis	1	1	2
E. Coli	0	1	2
Listeriosis	0	0	0

Other Communicable Diseases	Current Month	Year to Date	Last Year to Date
Haemophilus Influenza	0	0	0
Blastomycosis	0	0	0
Hepatitis A	0	0	0
Hepatitis B	1	2	0
Hepatitis C	2	7	17
Streptococcus pneumoniae	3	3	1
Leprosy	0	0	0
Adult Lead Toxicity	0	0	0
Legionellosis	0	0	0
Lyme Disease	0	1	0
Ehrlichiosis / Anaplasmosis	0	1	0
Malaria	0	1	0
Bacterial Meningitis	0	0	0
Viral Meningitis	0	0	0
Invasive Group A Strep	0	0	0
Rheumatic Fever	0	0	0
Tetanus	0	0	0
Toxic Shock	0	0	0
Typhoid	0	0	0
TB: Mycobacterium	0	0	0
TB: Atypical	0	1	0
Viral Encephalitis	0	0	0
Cat Scratch Disease (Bartonella species)	0	0	0
Streptococcus group B invasive disease	0	0	1
Vibrio Cholera	0	0	0
West Nile Virus	0	0	0
Kawasaki	0	0	0
Novel Influenza	0	0	0
Hospitalized Influenza	11	18	5
Babesiosis	0	0	0
Histoplasmosis	0	0	0

Vaccine Preventable	Current Month	Year to Date	Last Year to Date
Measles	0	0	0
Mumps	0	0	0
Pertussis	0	0	0
Rubella	0	0	0
Varicella	1	1	0

Sexually Transmitted Disease	Current Month		Year to Date		Last Year to Date	
	All Ages	≤18	All Ages	≤18	All Ages	≤18
Chlamydia	27	2	60	5	58	1
Gonorrhea	4	0	8	0	6	1
Partner/Referral Program	0	0	0	0	3	0
HIV	1	0	2	0	0	0
Other STD	0	0	0	0	0	0
Syphilis	1	0	2	0	0	0

Licensed Establishments	Current Month	Year to Date	Last Year to Date
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PE & D, Retail Food, Hotel/Motel, Bed & Breakfast, Manufactured Home Community, Vending Machines, Swimming Pools, Tattoo & Body Piercing, Rec/Ed Camps, Temporary Restaurant, Non-profit, Campground

Preinspections	1	1	6
Inspections	28	62	48
Reinspections	10	21	19
Complaints	2	4	5
Complaint Follow-ups	0	0	1
Consultations	49	68	75

Food Borne/Water Borne	Current Month	Year to Date	Last Year to Date
Number of Outbreaks	0	0	0
Number of Interviews	0	0	1
Number of symptomatic	0	0	1

Laboratory/Field Tests	Current Month	Year to Date	Last Year to Date
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Swimming Pool Water Samples

Total number of pools sampled	19	39	38
Total number of pools resampled	0	0	1
Total positive HPC	0	0	0
Total positive coliform	0	0	1

II. Protecting the Environment

Environmental Investigations	Current Month	Year to Date	Last Year to Date
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Community water supplies, private water supplies, surface water pollution, standing water nuisance, animal nuisances, rabies control, insect control, rodent control, hazardous substance control, indoor/outdoor air pollution, noise, radiation, garbage/rubbish, private residence/housing, other business (non-licensed)

Complaints	2	5	3
Complaint Follow-ups	4	9	3
Consultations	28	64	60

III. Promoting Health

Community Health Visits	Current Month	Year to Date	Last Year to Date
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Includes contact to elderly and adult clients, parents, and children for purposes of assessment, teaching, referrals, and case management

Patient Home/Telephone Visits	108	251	203
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IV. Protecting the Consumer

Consumer Complaints	Current Month	Year to Date	Last Year to Date
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Weights and Measures, Product Labeling, and Trade Practices

Total number of consumer complaints	5	8	7
Total number found in violation	0	0	1

Type of Establishments Inspected	Current Month	Year to Date	Last Year to Date
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Food and convenience stores, restaurants, bakery and candy stores, dairy plants and stores, drug stores, hardware stores, variety stores, gas stations, salvage and recyclers, pet shops, and garden centers, industrial manufacturing plants, concrete and asphalt plants

Total number inspected	54	110	146
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Equipment and Devices Examined	Inspected			Not in Compliance		
	Current Month	Year to Date	Last Year to Date	Current Month	Year to Date	Last Year to Date
Scales and balances	50	125	94	2	2	3
Measures (includes gas pumps and fuel oil truck meters)	2	6	20	0	0	1
Weights	0	0	26	0	0	0
Total	52	131	140	2	2	4

Commodity Report	Current Month	Year to Date	Last Year to Date
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Total units of product investigated	6,083	11,467	16,882
Random sample size	1,075	2,352	3,349
Total products/units found short weight	3	60	1,291
Total products/units found mislabeled	386	525	457

Price Scanning Inspections	Current Month	Year to Date	Last Year to Date
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Number of inspections	14	35	50
Number of items scanned	500	1,200	1,557
Pricing errors found	15	38	55

County Health Rankings & Roadmaps

Building a Culture of Health, County by County

	Wisconsin	Calumet (CA) , WI	Outagamie (OU) , WI
Health Outcomes		13	12
Length of Life		18	4
Premature death	6,000	5,200	4,700
Quality of Life		16	40
Poor or fair health	14%	12%	11%
Poor physical health days	3.4	3.1	2.9
Poor mental health days	3.5	3.2	3.1
Low birthweight	7%	6%	7%
Health Factors		7	8
Health Behaviors		12	9
Adult smoking	17%	15%	15%
Adult obesity**	30%	31%	30%
Food environment index**	8.0	9.1	8.6
Physical inactivity**	20%	22%	19%
Access to exercise opportunities	81%	73%	85%
Excessive drinking	24%	25%	27%
Alcohol-impaired driving deaths	37%	44%	21%
Sexually transmitted infections**	403.2	163.3	286.7
Teen births	24	12	19
Clinical Care		36	8
Uninsured	9%	6%	7%
Primary care physicians	1,240:1	6,190:1	1,230:1
Dentists	1,560:1	3,830:1	1,190:1
Mental health providers	600:1	3,320:1	660:1
Preventable hospital stays	45	45	34
Diabetes monitoring	90%	88%	90%
Mammography screening	72%	71%	71%
Social & Economic Factors		4	13
High school graduation**	88%	95%	92%
Some college	67%	72%	70%
Unemployment	4.6%	3.6%	4.0%
Children in poverty	17%	8%	12%
Income inequality	4.3	3.3	3.8
Children in single-parent households	31%	18%	27%
Social associations	11.7	9.1	10.8
Violent crime**	283	117	146
Injury deaths	69	52	51
Physical Environment		30	20

	Wisconsin	Calumet (CA) , WI	Outagamie (OU) , WI
Air pollution - particulate matter	9.3	9.6	8.9
Drinking water violations		No	No
Severe housing problems	16%	10%	12%
Driving alone to work	81%	86%	85%
Long commute - driving alone	26%	22%	19%

** Compare across states with caution
Note: Blank values reflect unreliable or missing data
* Data supplied on behalf of state

**The following noise variance requests have been approved by
Health Officer, Kurt Eggebrecht:**

*Picnic in the Park
City Park
June 2nd, 6pm-9:30pm*

*March for Science
Lawrence Chapel
April 22nd, 3pm-5pm*

*Transgender Rights Rally
Houdini Plaza
March 18th, 1pm-4pm*

*Lawrence University Concert
Green Space by Chapel
April 29th, 2pm-10pm*

*Sole Burner
City Park
May 13th, 7:30am-11am*

*Octoberfest
Downtown Appleton
Sept 29th & 30th, 9am-6pm*

*LUAroo Festival
Quad of Lawrence University
May 27th & 28th, 12pm-11pm*

**The following noise variance requests have been approved by
the Board of Health:**

*Department of Public Works
Unit T-17 Oneida Street Sewer Water Main Reconstruction
March 13th – September 22nd 2017*



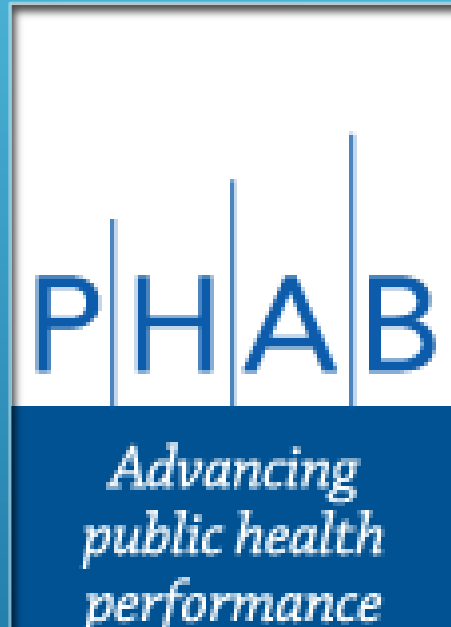
PUBLIC HEALTH ACCREDITATION: AN OVERVIEW

City of Appleton Health Department

Board of Health Meeting

April 12, 2017

"....meeting community needs....enhancing quality of life"



WHAT IS PUBLIC HEALTH ACCREDITATION?

The measurement of health department performance against a set of nationally recognized, practice-focused and evidenced-based standards.

The issuance of recognition of achievement of accreditation within a specified time frame by a nationally recognized entity.

The continual development, revision, and distribution of public health standards.

<http://www.phaboard.org/accreditation-overview/what-is-accreditation/>

BENEFITS OF ACCREDITATION

- ▶ Become More Responsive to Change
- ▶ Increase Shared Decision-Making
- ▶ Implement Workforce Development
- ▶ Evaluate Services and Programs
- ▶ Increase Performance Improvement
- ▶ Develop Strong Partnerships

"....meeting community needs....enhancing quality of life"

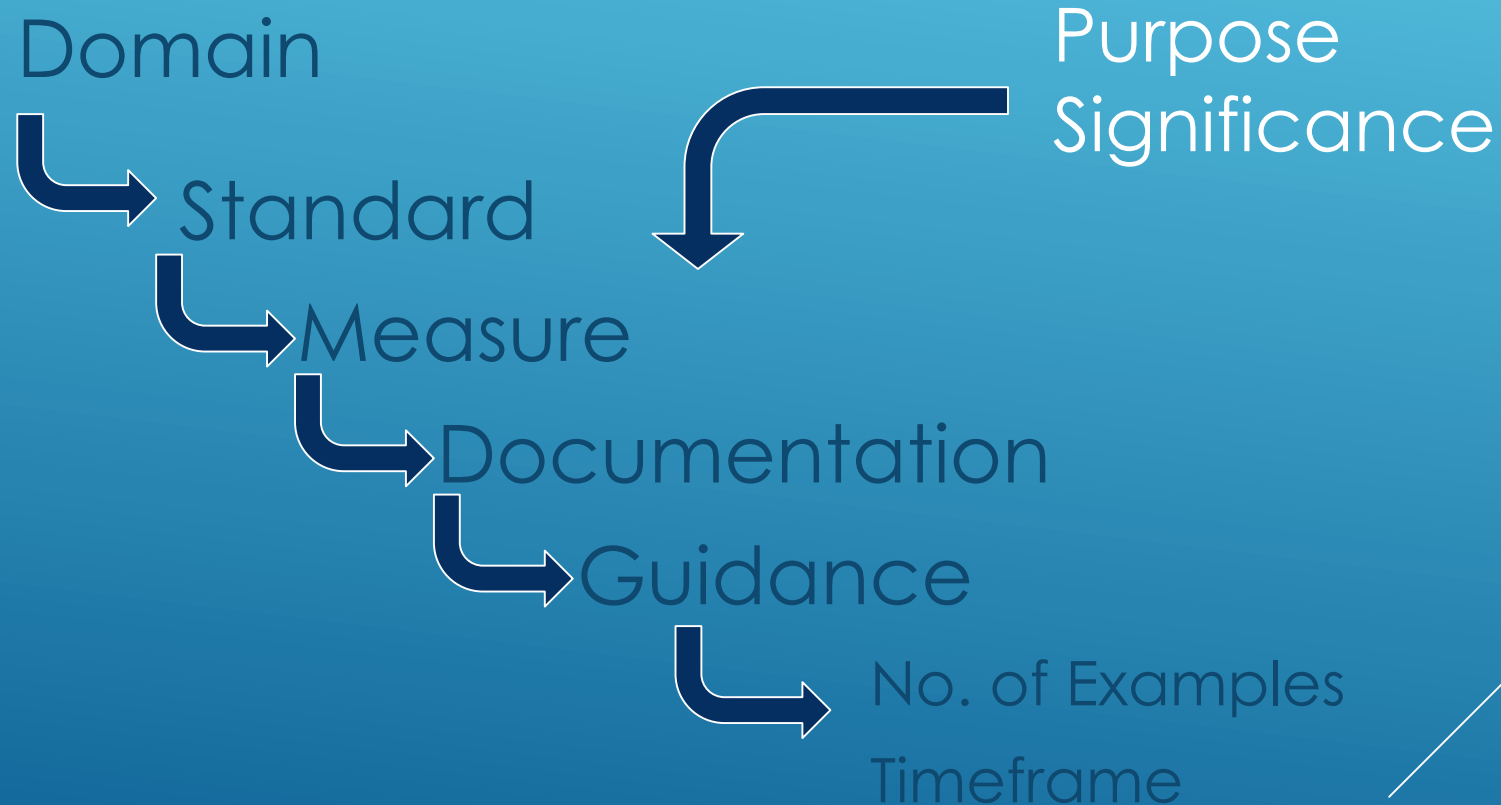
PHAB STANDARDS AND MEASURES

There are 12 Domains in the PHAB Standards and Measures. They are based on the **10 essential functions of public health** with the additions of **administration and governance**.



"....meeting community needs....enhancing quality of life"

STRUCTURAL FRAMEWORK OF THE STANDARDS & MEASURES



"....meeting community needs....enhancing quality of life"

12 DOMAINS OF PHAB



1. Conduct assessments focused on population health status and health issues facing the community
2. Investigate health problems and environmental public health hazards to protect the community
3. Inform and educate about public health issues and functions
4. Engage with the community to identify and solve health problems
5. Develop public health policies and plans
6. Enforce public health laws and regulations
7. Promote strategies to improve access to healthcare services
8. Maintain a competent public health workforce
9. Evaluate and continuously improve processes, programs, and interventions
10. Contribute to and apply the evidence base of public health
11. Maintain administrative and management capacity
12. Build a strong and effective relationship with governing entity

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PROCESS

- Management team meets weekly to review and select supporting documentation for each standard and measure in the domain, using the PHAB Standard and Measures document as guidance.
- Support staff then assists with collection and organization of the supporting documents into the electronic documentation system.
- All health department staff updated and involved during monthly all-staff meetings.



PROGRESS!

- To date, our department has done a deep dive/review into 6 of the 12 domains.
- All staff have completed the four online PHAB orientation modules, and have taken a self-assessment of their knowledge of Public Health Core Competencies
- All staff are have incorporated knowledge of public health core competencies into their 2017 goals

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DOMAIN 1: ASSESS

- ▶ DOMAIN 1: Conduct and disseminate assessments focused on population health status and public health issues facing the community
 - ▶ Standard 1.1: Participate in or Lead a Collaborative Process Resulting in a Comprehensive Community Health Assessment
 - ▶ Standard 1.2: Collect and Maintain Reliable, Comparable, and Valid Data that Provide Information on Conditions of Public Health Importance and on the Health Status of the Population
 - ▶ Standard 1.3: Analyze Public Health Data to Identify Trends in Health Problems, Environmental Public Health Hazards, and Social and Economic Factors that Affect the Public's Health
 - ▶ Standard 1.4: Provide and Use the Results of Health Data Analysis to Develop Recommendations Regarding Public Health Policy, Processes, Programs, or Interventions

DOMAIN 2: INVESTIGATE

- ▶ DOMAIN 2: Investigate health problems and environmental public health hazards to protect the community
 - ▶ Standard 2.1: Conduct Timely Investigations of Health Problems and Environmental Public Health Hazards
 - ▶ Standard 2.2: Contain/Mitigate Health Problems and Environmental Public Health Hazards
 - ▶ Standard 2.3: Ensure Access to Laboratory and Epidemiologic/Environmental Public Health Expertise and Capacity to Investigate and Contain/Mitigate Public Health Problems and Environmental Public Health Hazards
 - ▶ Standard 2.4: Maintain a Plan with Policies and Procedures for Urgent and Non-Urgent Communications



DOMAIN 3: INFORM & EDUCATE

- ▶ DOMAIN 3: Inform and educate about public health issues and functions
 - ▶ Standard 3.1: Provide Health Education and Health Promotion Policies, Programs, Processes, and Interventions to Support Prevention and Wellness
 - ▶ Standard 3.2: Provide Information on Public Health Issues and Public Health Functions Through Multiple Methods to a Variety of Audiences

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DOMAIN 4: COMMUNITY ENGAGEMENT

- ▶ DOMAIN 4: Engage with the community to identify and address health problems
 - ▶ Standard 4.1: Engage with the Public Health System and the Community in Identifying and Addressing Health Problems through Collaborative Processes
 - ▶ Standard 4.2: Promote the Community's Understanding of and Support for Policies and Strategies that will Improve the Public's Health

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DOMAIN 5: POLICIES & PLANS

- ▶ DOMAIN 5: Develop public health policies and plans
 - ▶ Standard 5.1: Serve as a Primary and Expert Resource for Establishing and Maintaining Public Health Policies, Practices, and Capacity
 - ▶ Standard 5.2: Conduct a Comprehensive Planning Process Resulting in a Tribal/State/Community Health Improvement Plan
 - ▶ Standard 5.3: Develop and Implement a Health Department Organizational Strategic Plan
 - ▶ Standard 5.4: Maintain an All Hazards Emergency Operations Plan

DOMAIN 6: PUBLIC HEALTH LAWS

- ▶ DOMAIN 6: Enforce public health laws
 - ▶ Standard 6.1: Review Existing Laws and Work with Governing Entities and Elected/Appointed Officials to Update as Needed
 - ▶ Standard 6.2: Educate Individuals and Organizations on the Meaning, Purpose, and Benefit of Public Health Laws and How to Comply
 - ▶ Standard 6.3: Conduct and Monitor Public Health Enforcement Activities and Coordinate Notification of Violations among Appropriate Agencies



ROLE OF BOARD OF HEALTH

- ▶ Support accreditation/accreditation-ready efforts
- ▶ Provide input and feedback
- ▶ Engage in process and participate in site review
- ▶ Support quality improvement
- ▶ Engage in Community Health Assessment, Improvement Plan, and Strategic Plan
- ▶ Celebrate progress and successes

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ROLE OF BOARD OF HEALTH

DOMAIN 12: GOVERNANCE

- ▶ **DOMAIN 12:** Maintain capacity to engage the public health governing entity
 - ▶ **Standard 12.1:** Maintain Current Operational Definitions and Statements of the Public Health Roles, Responsibilities, and Authorities
 - ▶ **Standard 12.2:** Provide Information to the Governing Entity Regarding Public Health and the Official Responsibilities of the Health Department and of the Governing Entity
 - ▶ **Standard 12.3:** Encourage the Governing Entity's Engagement In the Public Health Department's Overall Obligations



ROLE OF BOARD OF HEALTH (OTHER DOMAINS)

- ▶ Domain 5 – Strategic Plan
- ▶ Domain 6 – Review of Existing Laws or Proposed Laws
- ▶ Domain 9 – Communication of Quality Improvement Activities
- ▶ Domain 10 – Availability of Expertise and Communication of Research Findings
- ▶ Domain 11 – Health Department Budget and Quarterly Financial Reports

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MORE INFORMATION

- ▶ Public Health Accreditation Board Website:
<http://www.phaboard.org/>
- ▶ PHAB Online Education: <http://www.cecentral.com/phab>
 - ▶ The chapters that make up the accreditation orientation series are:
 - ▶ **Chapter 1 – An Overview of Public Health Department Accreditation**
 - ▶ **Chapter 2 – The PHAB Accreditation Process**
 - ▶ **Chapter 3 – The Nuts and Bolts of the PHAB Accreditation Process**
 - ▶ **Chapter 4 – Understanding the PHAB Standards and Measures Version 1.5**



*Advancing
public health
performance*

Public Health Accreditation Board

STANDARDS: AN OVERVIEW

VERSION 1.5
Adopted December 2013

STANDARDS: AN OVERVIEW

ASSESS

DOMAIN 1: Conduct and disseminate assessments focused on population health status and public health issues facing the community

- Standard 1.1:** Participate in or Lead a Collaborative Process Resulting in a Comprehensive Community Health Assessment
- Standard 1.2:** Collect and Maintain Reliable, Comparable, and Valid Data that Provide Information on Conditions of Public Health Importance and On the Health Status of the Population
- Standard 1.3:** Analyze Public Health Data to Identify Trends in Health Problems, Environmental Public Health Hazards, and Social and Economic Factors that Affect the Public's Health
- Standard 1.4:** Provide and Use the Results of Health Data Analysis to Develop Recommendations Regarding Public Health Policy, Processes, Programs, or Interventions

INVESTIGATE

DOMAIN 2: Investigate health problems and environmental public health hazards to protect the community

- Standard 2.1:** Conduct Timely Investigations of Health Problems and Environmental Public Health Hazards
- Standard 2.2:** Contain/Mitigate Health Problems and Environmental Public Health Hazards
- Standard 2.3:** Ensure Access to Laboratory and Epidemiologic/Environmental Public Health Expertise and Capacity to Investigate and Contain/Mitigate Public Health Problems and Environmental Public Health Hazards
- Standard 2.4:** Maintain a Plan with Policies and Procedures for Urgent and Non-Urgent Communications

INFORM & EDUCATE

DOMAIN 3: Inform and educate about public health issues and functions

- Standard 3.1:** Provide Health Education and Health Promotion Policies, Programs, Processes, and Interventions to Support Prevention and Wellness
- Standard 3.2:** Provide Information on Public Health Issues and Public Health Functions Through Multiple Methods to a Variety of Audiences

COMMUNITY ENGAGEMENT

DOMAIN 4: Engage with the community to identify and address health problems

- Standard 4.1:** Engage with the Public Health System and the Community in Identifying and Addressing Health Problems through Collaborative Processes
- Standard 4.2:** Promote the Community's Understanding of and Support for Policies and Strategies that will Improve the Public's Health

POLICIES & PLANS

DOMAIN 5: Develop public health policies and plans

- Standard 5.1:** Serve as a Primary and Expert Resource for Establishing and Maintaining Public Health Policies, Practices, and Capacity
- Standard 5.2:** Conduct a Comprehensive Planning Process Resulting in a Tribal/State/Community Health Improvement Plan
- Standard 5.3:** Develop and Implement a Health Department Organizational Strategic Plan
- Standard 5.4:** Maintain an All Hazards Emergency Operations Plan

PUBLIC HEALTH LAWS

DOMAIN 6: Enforce public health laws

- Standard 6.1:** Review Existing Laws and Work with Governing Entities and Elected/Appointed Officials to Update as Needed
- Standard 6.2:** Educate Individuals and Organizations on the Meaning, Purpose, and Benefit of Public Health Laws and How to Comply
- Standard 6.3:** Conduct and Monitor Public Health Enforcement Activities and Coordinate Notification of Violations among Appropriate Agencies

ACCESS TO CARE

DOMAIN 7: Promote strategies to improve access to health care

Standard 7.1: Assess Health Care Service Capacity and Access to Health Care Services

Standard 7.2: Identify and Implement Strategies to Improve Access to Health Care Services

WORKFORCE

DOMAIN 8: Maintain a competent public health workforce

Standard 8.1: Encourage the Development of a Sufficient Number of Qualified Public Health Workers

Standard 8.2: Ensure a Competent Workforce through Assessment of Staff Competencies, the Provision of Individual Training and Professional Development, and the Provision of a Supportive Work Environment

QUALITY IMPROVEMENT

DOMAIN 9: Evaluate and continuously improve processes, programs, and interventions

Standard 9.1: Use a Performance Management System to Monitor Achievement of Organizational Objectives

Standard 9.2: Develop and Implement Quality Improvement Processes Integrated Into Organizational Practice, Programs, Processes, and Interventions

EVIDENCE-BASED PRACTICES

DOMAIN 10: Contribute to and apply the evidence base of public health

Standard 10.1: Identify and Use the Best Available Evidence for Making Informed Public Health Practice Decisions

Standard 10.2: Promote Understanding and Use of the Current Body of Research Results, Evaluations, and Evidence-Based Practices with Appropriate Audiences

ADMINISTRATION & MANAGEMENT

DOMAIN 11: Maintain administrative and management capacity

Standard 11.1: Develop and Maintain an Operational Infrastructure to Support the Performance of Public Health Functions

Standard 11.2: Establish Effective Financial Management Systems

GOVERNANCE

DOMAIN 12: Maintain capacity to engage the public health governing entity

Standard 12.1: Maintain Current Operational Definitions and Statements of the Public Health Roles, Responsibilities, and Authorities

Standard 12.2: Provide Information to the Governing Entity Regarding Public Health and the Official Responsibilities of the Health Department and of the Governing Entity

Standard 12.3: Encourage the Governing Entity's Engagement In the Public Health Department's Overall Obligations and Responsibilities



The **PHAB STANDARDS** apply to all health departments—Tribal, state, local, and territorial. Standards are the required level of achievement that a health department is expected to meet. Domains are groups of standards that pertain to a broad group of public health services. The focus of the PHAB standards is “what” the health department provides in services and activities, irrespective of “how” they are provided or through what organizational structure. Please refer to the **PHAB Standards and Measures** Version 1.5 document, available at www.phaboard.org, for the full official standards, measures, required documentation, and guidance.



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