



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Fox Cities Transit Commission

Wednesday, April 12, 2017

3:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[17-453](#) Approval of Minutes from Previous Meeting

Attachments: [Meeting Minutes 3-8-17.pdf](#)

4. **Public Hearings/Apearances**

[17-461](#) Public Participation on Agenda Items

5. **Action Items**

[17-454](#) Approval of Payments

Attachments: [2017 Feb Check Register.pdf](#)
[2017 Feb P-card Statement.pdf](#)

[17-455](#) Approve Valley Transit Rules of Conduct and Exclusion Policy

Attachments: [Valley Transit Exclusion Policy Memo.pdf](#)
[Valley Transit Rules of Conduct and Exclusion Policy.pdf](#)

6. **Information Items**

[17-457](#) February Ridership and Revenue

Attachments: [2017 February Ridership and Revenue.pdf](#)
[2017 February Comp Ridership by Route.pdf](#)
[2017 February PM by Route.pdf](#)

[17-458](#) February Financials

Attachments: [2017 FCTC Monthly Income Statement.pdf](#)
[2017 FCTC Purchased Transportation.pdf](#)

[17-459](#) Managers Report

[17-460](#) Pending Items

Attachments: [Pending Items.pdf](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



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Meeting Minutes - Final Fox Cities Transit Commission

Wednesday, March 8, 2017

3:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 8 - Detienne, Buckingham, Dearborn, Chairperson Rundquist, Reed, Gregozeski, Parish and Englebert

Excused: 6 - Carey, Mewhorter, Kasimor, McCabe, Nau and Lobner

3. Approval of minutes from previous meeting

[17-317](#)

Approval of Minutes from February 8, 2017

Attachments: [MeetingMinutes 02-08-17.pdf](#)

Commissioner Buckingham moved, seconded by Commissioner Dearborn, that the Minutes be approved. Voice Vote. Motion Carried.

4. Public Hearings/Appearances

[17-318](#)

Public Participation on Agenda Items

There was no public participation on the agenda items

5. Action Items

[17-320](#)

Approve Addendum to Fox Valley Technical College Student Pass Contract

Attachments: [Valley Transit - Fox Valley Technical College Second Addendum.pdf](#)
[FVTC Addendum 2017.pdf](#)

This item was recommended for approval

Commissioner Detienne moved, seconded by Commissioner Buckingham, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

6. Information Items

[17-319](#)

Approval of Payments

Attachments: [January check register.pdf](#)
 [January P-card statement.pdf](#)

This action item was moved to information items

Commissioner Gregozeski moved, seconded by Alderperson Reed, that the Report Action Item be approved. Voice Vote. Motion Carried.

[17-321](#)

Updated December 2016 Ridership and Revenue

Attachments: [2016 Comp Ridership by Fare.pdf](#)

This Presentation was presented

[17-327](#)

January Ridership and Revenue

Attachments: [2017 January Ridership by Fare.pdf](#)
 [2017 January Comp Ridership by Route.pdf](#)
 [2017 January PM Ridershp by Route.pdf](#)

This Presentation was presented

[17-323](#)

January Financials

Attachments: [2017 January Income Statement.pdf](#)
 [2017 January purchased transportation.pdf](#)

This Presentation was presented

[17-324](#)

Table of Organization Update

Attachments: [Table of Organization.pdf](#)

This Presentation was presented

[17-325](#)

Managers Report

Attachments: [03.08.2017 Managers Report.pdf](#)

This Presentation was presented

[17-326](#)

Pending Items

Attachments: [Pending Items.pdf](#)

This Presentation was presented

7. Adjournment

Commissioner Detienne moved, seconded by Alderperson Reed, that the meeting be adjourned. Voice Vote. Motion Carried.

Check Register with General Ledger Accounts
Check Date 02/01/17 thru 02/28/17

Page - 1
Date - 03/31/17

Check No.	Check Date	Payee Number	Payee Name	Voucher Number	Explanation -Remark-	Payment Amount	Bus. Unit	Obj Acct	Sub	Sub1	Voucher Amount	Dis Take
527387	02/02/17	224354	ABC COMPANIES	372154	air inlet adapter		580	2160			115.70	
				372155	Dip Stick Tube		580	2160			105.79	
total											221.49	
527407		97691	FASTSIGNS	372070	kiosk signs for tc		5810	6320	2		247.90	
total											247.90	
527415		252304	GENFARE, DIVISION	372162	BRACKET TRIM BRACE		580	2160			16.58	
				372163	TOP GUIDE, PRINT HEA		580	2160			23.72	
total											40.30	
527425		194520	KUETTEL'S SEPTIC	372047	floor pits		5830	6416			370.00	
total											370.00	
527427		18438	LEVENHAGEN OIL CO	372170	(#2) ULTRA LOW		580	2160			13,221.96	
total											13,221.96	
527441		268787	NEW FLYER PARTS	372172	Repair Pack Kneeler		580	2160			320.45	
				372173	Hood		580	2160			180.82	
				372174	Supply Line Webasto		580	2160			37.58	
total											538.85	
527446		12811	PETERBILT OF WISC	372185	Credit # 270310003		580	2160			3,014.75-	
				372186	L10 CUMMINS ECM		580	2160			3,314.75	
total											300.00	
527510		224354	ABC COMPANIES	372154	air inlet adapter	221.49-	580	2160			115.70	
				372155	Dip Stick Tube		580	2160			105.79	
total											221.49	
527530		97691	FASTSIGNS	372070	kiosk signs for tc	247.90-	5810	6320	2		247.90	
total											247.90	
527538		252304	GENFARE, DIVISION	372162	BRACKET TRIM BRACE	40.30-	580	2160			16.58	
				372163	TOP GUIDE, PRINT HEA		580	2160			23.72	
total											40.30	
527548		194520	KUETTEL'S SEPTIC	372047	floor pits	370.00-	5830	6416			370.00	
total											370.00	
527550		18438	LEVENHAGEN OIL CO	372170	(#2) ULTRA LOW	28,095.88-	580	2160			13,221.96	
total											13,221.96	
527564		268787	NEW FLYER PARTS	372172	Repair Pack Kneeler	538.85-	580	2160			320.45	
				372173	Hood		580	2160			180.82	
				372174	Supply Line Webasto		580	2160			37.58	
total											538.85	
527569		12811	PETERBILT OF WISC	372185	Credit # 270310003	300.00-	580	2160			3,014.75-	
				372186	L10 CUMMINS ECM		580	2160			3,314.75	
total											300.00	
527661	02/09/17	298249	HARTLAND LUBRICAN	372319	atf	2,166.85-	5840	6326	3		2,166.85	
total											2,166.85	
527664		18850	LAKESHORE CLEANER	372207	plowing	20,584.84-	5830	6440			358.16	
				372208	plowing		5830	6440			3,975.29	

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Date - 03/31/17

Check No.	Check Date	Payee Number	Payee Name	Voucher Number	Explanation -Remark-	Payment Amount	Bus. Unit	Obj Acct	Sub	Subl	Voucher Amount	Dis Take
527664	02/09/17	18850	LAKESHORE CLEANER	372209	plowing	20,584.84-	5830	6440			585.00	
total											4,918.45	
527676		296673	MOBILE REFRIGERAT	372314	heater core repairs	781.50-	5820	6417			781.50	
total											781.50	
527699		243011	SPECIALTY ENGINEE	372220	plans & specs for tc	935.00-	5830	6803		1800	935.00	
total											935.00	
527700		307942	STATE OF NEW HAMP	372331	background check bus	25.00-	5810	6205			25.00	
total											25.00	
527751		164662	PELLEGRINI, JEFF	372340	cdl renewal	40.00-	5810	6303			40.00	
total											40.00	
527760	02/15/17	302990	APPLETON MONTHLY	372434 372438	full page ad full page ad	1,000.00-	5810	6412 5810 6412			500.00 500.00	
total											1,000.00	
527779		35828	DEPARTMENT OF WOR	372402	reimb unemployment b	7,956.71-	5840	6155			3,515.00	
total											3,515.00	
527785		182561	ERGOMETRICS & APP	372453	start transit op tes	125.00-	5810	6205			125.00	
total											125.00	
527791		252304	GENFARE, DIVISION	372363 372364	S/A, Cable, Ocu, Ext Casting, Thru Hole	399.13-	580	2160 580 2160			241.99 157.14	
total											399.13	
527792		162894	GILLIG LLC	372365	HOSE, OIL	1,108.56-	580	2160			1,108.56	
total											1,108.56	
527806		18438	LEVENHAGEN OIL CO	372380	ULTRA LOW SULFUR	26,815.35-	580	2160			11,825.55	
total											11,825.55	
527817		268787	NEW FLYER PARTS	372382 372383	Oil line spinner Bracket, mirror arm	328.00-	580	2160 580 2160			76.64 251.36	
total											328.00	
527821		13899	NORTHERN MUSICAST	372435	music server repairs	108.00-	5840	6418			108.00	
total											108.00	
527916	02/23/17	58712	AT&T	372576	1/17 securty system	527.80-	5810	6413	7		211.12	
total											211.12	
527927		252291	COMMUNITY TRANSP	372579	membership	1,225.00-	5810	6303			1,225.00	
total											1,225.00	
527946		20925	FOX VALLEY TECHNI	372663	cdl pretrip	50.00-	5820	6201			50.00	
total											50.00	
527947				372664	cdl backing		5820	6201			50.00	
total											50.00	
527948				372665	cdl road skills		5820	6201			50.00	

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Date - 03/31/17

Check No.	Check Date	Payee Number	Payee Name	Voucher Number	Explanation -Remark-	Payment Amount	Bus. Unit	Obj Acct	Sub Subl	Voucher Amount	Dis Take
total										50.00	
527952		162894	GILLIG LLC	372631	Bushing Kit	2,919.80-	580	2160		2,919.80	
total										2,919.80	
527975		257341	NATIONWIDE TRUST	372671	PEHP contributions	25,242.08-	5840	6114		14,602.24	
				372671	PEHP contributions		5840	6115		3,358.72	
total										17,960.96	
527991		250763	ST ELIZABETH HOSP	372698	dec 2016 ada certs	3,220.00-	5850	6599		3,220.00	
total										3,220.00	
527994		9697	SUPERIOR CHEMICAL	372606	dust cleaner polish	206.71-	5820	6309	1	206.71	
total										206.71	
528014		52636	WISCONSIN PUBLIC	372620	ad	1,260.00-	5810	6412		1,260.00	
total										1,260.00	
total										84,310.63	



J.P.Morgan

Spend Analysis by Merchant

Run Date: 03/31/2017
Report ID: 10013VALLEY TRANSIT
100 N APPLETON
APPLETON, WI 54911-4799 USA

Posting Date: 01/27/2017 - 02/24/2017

Merchant Name	Amount		Amount % Of		Average		Count % Of	
		Total		Total	Amount	Total	Count	Total
AUTOMOTIVE SUPPLY CO	3,089.39	34.11			205.96		15	15.00
PETERBILT WI APPLETON	1,813.67	19.28			302.28		6	6.00
THEDACARE AT WORK	1,226.40	13.04			245.28		5	5.00
AMAZON MKTPLACE PMTS	615.20	6.54			55.93		11	11.00
MATTHEWS TIRE APPL	426.66	4.53			426.66		1	1.00
SPRINT *WIRELESS	416.00	4.42			416.00		1	1.00
UFIRST *UNIFIRST CORP	362.26	3.85			120.75		3	3.00
CELLCOM	286.38	3.04			286.38		1	1.00
CAMERON S COFFEE	230.27	2.45			230.27		1	1.00
PACKER CITY INT TRKS I	199.51	2.12			199.51		1	1.00
HYDROCLEAN EQUIPMENT I	163.50	1.74			81.75		2	2.00
TCE*HRDIRECT/GNEIL	125.00	1.33			125.00		1	1.00
TRUDIGITAL	98.00	1.04			98.00		1	1.00
MILLS FLEET FARM 100	80.13	0.85			80.13		1	1.00
TLF MEMORIAL FLORISTS	65.00	0.69			65.00		1	1.00
AIRGASS NORTH	51.12	0.54			51.12		1	1.00
USPS PO 5602500943	20.23	0.22			20.23		1	1.00
WM SUPERCENTER #5090	19.76	0.21			19.76		1	1.00
Total	9,288.48	100.00			172.01		54	54.00



April 6, 2017

To: Fox Cities Transit Commission

From: Ron McDonald, General Manager

Subject: Rules of Conduct and Exclusion Policy.

Background:

The purpose of this policy is to promote the comfort and safety of Valley Transit employees and customers and to encourage the proper use of Valley Transit facilities and services. Customer and employee safety is a paramount concern for the City of Appleton and Valley Transit. It is important that people know the rules they must follow and follow the rules. By clearly stating what behavior is not appropriate while on a bus or in a transit facility, and how employees should react if such behavior occurs, customers and employees should better understand what is expected of them.

Recommendation: Approve the Valley Transit Rules of Conduct and Exclusion Policy.

CITY OF APPLETON POLICY VALLEY TRANSIT		TITLE: RULES OF CONDUCT AND EXCLUSION PROCEDURE FOR VALLEY TRANSIT
ISSUE DATE:	LAST UPDATE:	SECTION: Fox Cities Transit Commission
POLICY SOURCE: Valley Transit	POLICY APPLICATION: Employees and Public	TOTAL PAGES:
DATE REVIEWED BY LEGAL SERVICES:	COMMITTEE APPROVAL DATE	COUNCIL APPROVAL DATE:

I. PURPOSE

The purpose of this policy is to promote the comfort and safety of Valley Transit employees and customers and to encourage the proper use of Valley Transit facilities and services.

II. POLICY

To keep Valley Transit employees and customers safe, no one is allowed to engage in unsafe or unlawful activity while using Valley Transit facilities or services. There are two levels of conduct that are prohibited in Valley Transit facilities on while using Valley Transits services: Level I (prohibited conduct) and Level II (unlawful conduct). If a person engages in Level 1 conduct they may be given a verbal warning or excluded from Valley Transit facilities and/or services. If a person engages in Level II conduct they may be excluded from Valley Transit facilities and/or services for up to one calendar year.

III. DISCUSSION

Customer and employee safety is a paramount concern for the City of Appleton and Valley Transit. It is important that people (i) know the rules they must follow and (ii) follow the rules. By clearly stating what behavior is not appropriate while on a bus or in a transit facility, and how employees should react if such behavior occurs, customers and employees should better understand what is expected of them.

IV. DEFINITIONS

The following words shall have the following meanings in this policy, except where the context otherwise requires:

Employee means a person employed by the City of Appleton (including Valley Transit) or a person providing a service under contract by Valley Transit (such as paratransit bus operators).

Exclusion means being prohibited from entering or using Valley Transit facilities and services, as determined by Valley Transit.

Facility means property owned, operated, leased or maintained by Valley Transit.

Services means any service offered by Valley Transit or contracted by Valley Transit to be offered on behalf of Valley Transit.

V. PROCEDURES

A. RULES OF CONDUCT

1. “Level I” – Prohibited Conduct. If a person engages in any of the following behaviors, an employee may give the person a verbal warning or may contact a supervisor or the police if the situation warrants. A person issued more than one verbal warning may be excluded from the facilities and/or services for a period to be determined by the General Manager or designee (see section (B) below).
 - a. Alcohol. Drinking alcoholic beverages or possessing open containers of alcoholic beverages in a facility or on a bus.
 - b. Animals. Bringing into a facility or onto a bus any animal that is uncaged or otherwise not permitted, except for service animals, as defined by the ADA. Caged animals must fit on a person’s lap.
 - c. Audio Devices. Using an audio device (phone, iPod, portable radio, DVD player, etc.) in a facility or on a bus unless the equipment is used with earphones or not otherwise audible to others.
 - d. Bus Windows. Hanging out, reaching out, or putting anything out of a bus window.
 - e. Dangerous Items. Bringing into a facility or onto a bus any item of a dangerous nature without malicious intent and unless otherwise lawfully allowed, including, but not limited to: dangerous, toxic or poisonous substances; vessels containing caustic materials, chemicals, acids or alkalis; fishing rods which are not broken down or have unsecured or exposed hooks or lures; ski poles unless secured to skis or have tip covers; sheet glass; sharp objects; fencing foils that are unsheathed; unlawful weapons.
 - f. Flammable Material. Lighting or operating an incendiary device (e.g., match, lighter) without malicious intent.

- g. Hanging/Swinging/Moving. Hanging or swinging from stanchions or other bus equipment with feet off the floor or moving around the bus while the bus is in motion unless otherwise permitted.
 - h. Large Items. Bringing onto a bus large articles, packages, baggage or non-collapsible strollers that block the aisle and restrict the free movement of passengers.
 - i. Littering. Littering in facilities or on a bus.
 - j. Segway's. Use of or bringing a Segway (or like device) onto a bus unless otherwise permitted.
 - k. Smoking. Smoking, including e-cigarettes and vaporizers in a facility or on a bus.
 - l. Solicitation. Engaging in unauthorized canvassing, selling, soliciting or distributing any material that is not otherwise permitted by policy or law in a facility or on a bus.
 - m. Standee Line. Standing in front of the standee line on a moving bus.
 - n. Talking to Bus Operator. Having distracting or unnecessary conversations with a bus driver while the bus is in operation.
 - o. Unmonitored Children. Failing to monitor a child (children five and under must be closely accompanied at all times by an older responsible individual) in a facility or on a bus.
 - p. Wheels. Roller-skating, roller-blading and skateboarding in a facility or on a bus.
2. “Level II” – Unlawful Conduct. Employees must immediately request police assistance upon the reasonable belief that a person is engaged in any of the following unlawful activities at a Valley Transit facility or when using a Valley Transit service. A person known to have or reasonably believed to have engaged in illegal behavior at a facility or when using a service may be excluded by from Valley Transit facilities and/or services for a period to be determined by the General Manager or designee. Examples of illegal conduct include, but are not limited to:
- a. Fighting; engaging in physically threatening or intimidating behavior (Wis. Stat. Ch. 940).

- b. Intentionally using a laser pointer to cause a disturbance; recklessly endangering the safety of others, such as interfering with the operation of a bus (Wis. Stat. Ch. 941).
- c. Use or distribution of counterfeit or stolen fare media; refusing to pay; theft; trespass (Wis. Stat. Ch. 943).
- d. Sexual assault; indecent exposure (Wis. Stat. Ch. 944).
- e. Harassment; disorderly conduct (Wis. Stat. Ch. 947).

B. EXCLUSION PROCEDURE

1. Pre-Exclusion Meeting. Prior to being excluded from Valley Transit's facilities or services, the General Manager or designee may request to meet with the person for a Pre-Exclusion Meeting. The goal of the Pre-Exclusion Meeting will be to address the person's conduct and to try to avoid exclusion. The Pre-Exclusion Meeting is voluntary, but failing to attend may result in exclusion.
2. Exclusion from Facility and Services. If the General Manager or designee determines that a person should be excluded from transit facilities and/or service the following shall occur:
 - a. Exclusion/Conditional Exclusion Letter. The General Manager or designee shall issue a written "Exclusion Letter" to the person being excluded. If the person is under the age of 18, the letter must also be provided to the person's parent or legal guardian
 - i. Delivery. The Exclusion Letter must be hand delivered or mailed to the person being excluded by regular and certified mail to the person's last known address (obtainable from the Police Department or the Legal Services Department).
 - ii. Contents. The Exclusion Letter must include: (a) the reason for the exclusion, along with the day and time the behavior that lead to the exclusion occurred; (b) the start and end date of the exclusion, (c) the facilities and/or services to which the exclusion applies, and (d) reconsideration and appeal information.
 - iii. Copies. The General Manager or designee must provide a copy of the Exclusion Letter to the Appleton Police Department and must inform all employees who have a need to know about the terms of the exclusion and length of the exclusion.

C. RECONSIDERATION PROCEDURE

1. Reconsideration Request. A person may request their exclusion be modified or discontinued by submitting a Reconsideration Request in writing to the General Manager. If the excluded individual is unable to put their Reconsideration Request in writing, the General Manager or designee must take the request verbally.
 - a. Time. A Reconsideration Request may be made at any time, but no more than one Reconsideration Request may be made by a person in a three (3) month period.
 - b. Contents. A Reconsideration Request must state the reason for the request and may include other written information that is pertinent to the request.
 - c. Response. The General Manager or designee may modify or discontinue the exclusion after reviewing all of the information available to him/her, including the information provided in the Reconsideration Request. If additional information is needed, the General Manager or designee may request a meeting with the excluded individual. If the excluded individual declines to attend the requested meeting, the General Manager or designee must rely only on the information he/she has. The General Manager or designee shall issue a written decision in response to the Reconsideration Request and mail or hand deliver the decision to the excluded individual within seven (7) business days of receiving the Reconsideration Request.

D. APPEAL PROCEDURE

1. Appeal to Fox Cities Transit Commission. A person (appellant) may appeal the Reconsideration Request decision of the General Manager or designee by placing the reason for the appeal in writing and submitting it to the Fox Cities Transit Commission. In the event the individual is unable to put their appeal writing, the Fox Cities Transit Commission Chair or designee shall take the request verbally.
 - a. Time. An appeal may be made at any time once a decision has been made by General Manager or designee regarding a Reconsideration Request.
 - b. Appeals Board. The Fox Cities Transit Commission Chair (“Chair”) shall appoint a special Transit Exclusion Appeals Board (“Appeals Board”) consisting of three (3) members of the Fox Valley Transit Commission, chosen at the discretion of the Chair or the Chair’s designee.
 - c. Hearing. The Appeals Board shall hold a hearing within fifteen (15) calendar days after the appeal request was received by the Chair or designee.
 - i. Notice. Notice of the Appeals Board hearing, including a statement of the time, place and nature of the hearing, shall be mailed or hand delivered to both the appellant and the General Manager or designee at least ten (10) calendar days prior to the hearing.

- ii. Attendance. In the event the appellant is unable to attend the Appeals Board hearing, he/she must immediately notify the Chair or designee. In the case of a documented emergency, such as a medical emergency or weather emergency, the hearing will be rescheduled. In cases not involving documented emergencies, the hearing will be rescheduled at the discretion of the Chair.
- iii. Hearing Procedure. The Chair shall conduct the hearing and shall follow the Conduct of Hearing provided in § 68.11(2), Wis. Stat., for municipal administrative proceedings. The appellant may be represented by counsel, may present evidence, and may call and examine witnesses and cross-examine witnesses. The hearing shall be recorded and kept pursuant to record retention laws.
- iv. Finding. Based on the testimony and the evidence in the record, the Appeals Board shall have the power to affirm, reverse or amend the terms of the exclusion based on whether it is more probable than not that the appellant engaged in the conduct which was the basis for the exclusion. The Appeals Board shall make their decision based on a majority vote. The decision shall be a final determination for the purposes of judicial review.

E. EMPLOYEE SAFETY.

Nothing contained in this policy shall be interpreted to mean that an employee cannot take whatever reasonable and lawful measures are necessary to protect him or herself or the safety of others in the event of an emergency during the course of his/her duties, including calling the police or requesting assistance from a supervisor..

F. POSTING RULES OF CONDUCT

A copy of this policy shall be placed on Valley Transit's website. Printed versions of this policy will also be available at Valley Transit's office, located at 801 South Whitman Avenue, Appleton, WI. An abbreviated version of the policy, titled "Valley Transit's Rules of Conduct" will be posted in a visible location in the Valley Transit center and on each Valley Transit owned bus.



COMPARATIVE RIDERSHIP BY FARE CATEGORY

	REGULAR CASH	YOUTH CASH	S/D CASH	REGULAR 10 RIDE TICKETS	S/D 10 RIDE TICKETS	30 DAY REG	30 DAY YOUTH	30 DAY S/D	DAYPASS SOLD	DAYPASSES REDEEMED	YOUTH GROUP	AASD	FVTC	OTHER SPEC. FARES	TOTAL PAID RIDES	FREE	TRANSFER	GRAND TOTAL RIDES
January-16	7,515	1,763	3,338	6,521	3,592	7,958	1,039	10,259	567	2,279	3	17,615	7,006	577	70,032	1,145	12,120	83,297
January-17	7,141	1,769	3,280	6,038	3,321	8,955	1,215	10,447	699	3,078	9	15,489	7,818	474	69,733	1,309	11,293	82,335
% CHG	-5.0%	0.3%	-1.7%	-7.4%	-7.5%	12.5%	16.9%	1.8%	23.3%	35.1%	200.0%	-12.1%	11.6%	-17.9%	-0.4%	14.3%	-6.8%	-1.2%
February-16	7,767	1,771	3,521	6,686	3,493	8,202	1,034	11,144	750	2,825	14	17,177	8,973	593	73,950	1,083	12,247	87,280
February-17	7,000	1,955	3,540	5,371	3,425	9,551	1,172	10,172	801	3,043	3	14,789	10,043	431	71,296	1,436	11,267	83,999
% CHG	-9.9%	10.4%	0.5%	-19.7%	-1.9%	16.4%	13.3%	-8.7%	6.8%	7.7%	-78.6%	-13.9%	11.9%	-27.3%	-3.6%	32.6%	-8.0%	-3.8%
YTD 2016	15,282	3,534	6,859	13,207	7,085	16,160	2,073	21,403	1,317	5,104	17	34,792	15,979	1,170	143,982	2,228	24,367	170,577
YTD 2017	14,141	3,724	6,820	11,409	6,746	18,506	2,387	20,619	1,500	6,121	12	30,278	17,861	905	141,029	2,745	22,560	166,334
% CHG	-7.5%	5.4%	-0.6%	-13.6%	-4.8%	14.5%	15.1%	-3.7%	13.9%	19.9%	-29.4%	-13.0%	11.8%	-22.6%	-2.1%	23.2%	-7.4%	-2.5%
March-16	8,110	2,168	4,004	6,918	4,410	8,483	1,069	12,280	809	3,371	17	15,369	8,405	371	75,784	1,310	13,354	90,448
March-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
April-16	7,534	2,110	3,789	6,648	4,196	8,722	1,094	11,243	696	3,046	160	17,324	8,427	486	75,475	1,744	12,594	89,813
April-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
May-16	7,111	2,174	3,603	5,621	3,790	8,449	854	11,359	720	2,887	2	16,889	7,871	405	71,735	2,755	12,000	86,490
May-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
June-16	7,775	3,008	3,787	6,306	3,828	8,000	1,015	11,346	682	2,803	25	1,698	6,071	36	56,380	2,420	12,908	71,708
June-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
July-16	7,323	2,974	3,847	5,845	3,605	7,471	898	10,202	664	2,755	50	7	5,795	15	51,451	1,771	12,112	65,334
July-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
August-16	8,698	3,230	4,043	6,200	3,788	8,356	1,184	12,372	745	3,258	22	119	8,393	4	60,412	3,856	13,328	77,596
August-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
September-16	14,829	1,721	3,605	5,759	3,987	6,992	837	11,540	682	2,820	1	14,980	10,325	498	78,576	2,081	11,147	91,804
September-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
October-16	7,466	2,095	3,875	6,132	4,190	8,023	1,152	12,509	773	3,092	82	15,325	11,004	458	76,176	2,051	11,852	90,079
October-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
November-16	8,754	1,911	3,359	5,834	3,885	8,939	1,160	11,559	685	3,021	4	15,508	10,148	452	75,219	1,982	10,984	88,185
November-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
December-16	10,651	1,910	3,269	5,902	3,463	9,092	945	10,620	734	3,075	6	13,062	8,191	324	71,244	1,800	10,957	84,001
December-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%

*Library Pass-time recorded as Reg. Cash as Library Foundation paying after the fact.

**Under (Key D) recorded as Reg. Cash

***Other tickets sold include single ride reg, single ride S/D, freedom pass

**** Transfers include passengers not getting off bus when bus changes route numbers.

COMPARATIVE RIDERSHIP BY ROUTE

	ROUTE 1	ROUTE 2	ROUTE 3	ROUTE 4	ROUTE 5	ROUTE 6	ROUTE 8	ROUTE 9	ROUTE 11	ROUTE 12	ROUTE 15	ROUTE 16	ROUTE 19	ROUTE 20	ROUTE 30	ROUTE 31/32	ROUTE 41	TRIPPER ROUTESSPECIALS	*** TOTAL	ROUTE TOTAL
JAN-16	5,637	3,288	5,020	3,800	3,765	737	4,579	1,730	2,930	7,703	10,667	3,568	1,639	6,411	9,469	4,053	2,943	5,358	0	83,297
JAN-17	5,570	3,712	5,142	3,847	3,310	435	4,517	1,773	2,976	7,599	10,849	3,840	1,365	6,104	9,470	3,632	2,867	5,224	103	82,335
% CHG	-1.2%	12.9%	2.4%	1.2%	-12.1%	-41.0%	-1.4%	2.5%	1.6%	-1.4%	1.7%	7.6%	-16.7%	-4.8%	0.0%	-10.4%	-2.6%	-2.5%	0.0%	-1.2%
FEB-16	6,023	3,465	5,089	3,857	3,854	718	4,819	1,773	2,947	9,381	10,632	4,052	1,635	6,623	10,009	4,172	2,958	5,273	0	87,280
FEB-17	5,237	4,171	4,814	3,971	3,205	582	4,244	1,721	2,988	8,668	10,898	3,612	1,454	6,531	9,550	3,659	2,856	4,922	916	83,999
% CHG	-13.0%	20.4%	-5.4%	3.0%	-16.8%	-18.9%	-11.9%	-2.9%	1.4%	-7.6%	2.5%	-10.9%	-11.1%	-1.4%	-4.6%	-12.3%	-3.4%	-6.7%	0.0%	-3.8%
YTD 16	11,660	6,753	10,109	7,657	7,619	1,455	9,398	3,503	5,877	17,084	21,299	7,620	3,274	13,034	19,478	8,225	5,901	10,631	0	170,577
YTD 17	10,807	7,883	9,956	7,818	6,515	1,017	8,761	3,494	5,964	16,267	21,747	7,452	2,819	12,635	19,020	7,291	5,723	10,146	1,019	166,334
% CHG	-7.3%	16.7%	-1.5%	2.1%	-14.5%	-30.1%	-6.8%	-0.3%	1.5%	-4.8%	2.1%	-2.2%	-13.9%	-3.1%	-2.4%	-11.4%	-3.0%	-4.6%	0.0%	-2.5%
MAR-16	5,998	3,478	4,943	4,209	3,608	724	4,590	1,723	3,295	8,763	12,640	4,107	1,721	7,456	10,989	4,298	3,445	4,461	0	90,448
MAR-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	0.0%	-100.0%
APR-16	5,946	3,611	5,080	4,036	3,942	770	5,014	1,922	2,962	8,882	11,334	4,406	1,731	6,941	10,324	4,236	3,475	5,201	0	89,813
APR-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	0.0%	-100.0%
MAY-16	5,896	3,392	5,274	3,878	3,518	658	4,905	1,725	3,041	8,039	10,742	4,567	1,468	6,910	10,277	3,979	3,259	4,962	0	86,490
MAY-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	0.0%	-100.0%
JUN-16	4,956	2,320	3,368	3,844	3,068	684	2,810	1,398	3,156	6,156	11,023	4,294	1,484	7,084	9,363	3,283	2,966	451	0	71,708
JUN-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	0.0%	-100.0%
JUL-16	4,453	2,292	3,191	3,583	2,833	613	2,180	1,239	2,831	5,350	10,488	3,785	1,475	6,643	8,687	3,116	2,575	0	0	65,334
JUL-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	0.0%	0.0%	-100.0%
AUG-16	5,364	2,733	3,525	3,774	3,069	701	2,407	1,537	3,405	7,552	12,021	4,498	1,526	7,483	9,875	3,402	2,935	0	1,789	77,596
AUG-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	0.0%	-100.0%	-100.0%
SEP-16	6,456	3,736	5,857	3,865	3,419	976	4,821	1,377	2,516	9,805	11,154	4,058	1,431	7,499	9,956	3,372	2,885	4,277	4,344	91,804
SEP-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
OCT-16	6,144	3,876	5,519	3,890	3,582	655	4,312	1,893	2,863	10,485	11,988	4,075	1,538	7,263	10,024	3,425	3,084	4,638	825	90,079
OCT-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
NOV-16	6,134	3,910	5,946	3,708	3,806	542	4,456	1,768	2,844	9,428	11,549	3,651	1,343	6,970	9,672	3,582	3,019	5,052	805	88,185
NOV-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
DEC-16	5,293	3,401	5,106	4,107	3,445	529	3,984	1,619	2,923	8,765	11,712	3,431	1,438	6,538	9,703	3,763	3,112	4,192	940	84,001
DEC-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%



EVENING RIDERSHIP BY ROUTE

	ROUTE 1	ROUTE 2	ROUTE 3	ROUTE 4	ROUTE 5	ROUTE 6	ROUTE 9	ROUTE 12	ROUTE 15	ROUTE 19	ROUTE 20	ROUTE 30	ROUTE TOTAL
JAN-16	776	345	602	498	611	515	312	1,080	2,202	942	1,021	1,327	10,231
JAN-17	717	345	591	409	430	274	313	1,039	2,143	860	955	1,458	9,534
% CHG	-7.6%	0.0%	-1.8%	-17.9%	-29.6%	-46.8%	0.3%	-3.8%	-2.7%	-8.7%	-6.5%	9.9%	-6.8%
FEB-16	677	303	573	500	656	528	287	1,442	2,162	1,034	1,100	1,304	10,566
FEB-17	620	465	559	554	428	392	318	1,553	2,294	861	1,188	1,930	11,162
% CHG	-8.4%	53.5%	-2.4%	10.8%	-34.8%	-25.8%	10.8%	7.7%	6.1%	-16.7%	8.0%	48.0%	5.6%
YTD 16	1,453	648	1,175	998	1,267	1,043	599	2,522	4,364	1,976	2,121	2,631	20,797
YTD 17	1,337	810	1,150	963	858	666	631	2,592	4,437	1,721	2,143	3,388	20,696
% CHG	-8.0%	25.0%	-2.1%	-3.5%	-32.3%	-36.1%	5.3%	2.8%	1.7%	-12.9%	1.0%	28.8%	-0.5%
MAR-16	871	446	785	662	717	522	312	1,482	2,677	1,154	1,362	1,625	12,615
MAR-17	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
APR-16	793	400	619	585	600	520	353	1,452	2,423	1,062	1,054	1,583	11,444
APR-17	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
MAY-16	881	403	662	529	533	455	311	1,276	2,217	959	1,019	1,474	10,719
MAY-17	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
JUN-16	732	343	534	535	487	490	171	951	2,150	935	1,123	1,443	9,894
JUN-17	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
JUL-16	747	393	644	513	439	392	142	914	2,053	859	1,094	1,434	9,624
JUL-17	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
AUG-16	887	413	599	465	554	517	217	1,330	2,538	1,004	1,213	1,682	11,419
AUG-17	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
SEP-16	862	361	652	576	598	487	190	1417	2144	875	1354	1666	11,182
SEP-17	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
OCT-16	761	433	741	520	556	354	420	1,855	2,461	817	1,201	1,560	11,679
OCT-17	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
NOV-16	761	368	754	516	502	272	332	1,626	2,116	777	1,131	1,406	10,561
NOV-17	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%
DEC-16	692	351	503	505	450	339	274	1,292	2,247	871	1,021	1,479	10,024
DEC-17	0	0	0	0	0	0	0	0	0	0	0	0	0
% CHG	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%

NOTE: PM Ridership

Starts at 5:15p for routes 1, 3, 5, 9, 15, 19
Starts at 5:45p for all other routes
Excludes Routes 31, 32 and 41

City of Appleton
VALLEY TRANSIT INCOME STATEMENT
For two months Ending February 29, 2017

Description	Month of February Actual	Prior Year February	YTD As of February Actual	Prior YTD February	2017 Amended Budget	2017 % of Total Budget
REVENUES						
Bus Fare Revenue	53,037	57,770	98,410	103,143	943,218	10.43%
Paratransit Fare Revenue	56,444	57,525	114,342	113,039	725,330	15.76%
Total Fare Revenue	109,481	115,295	212,752	160,668	1,668,548	12.75%
Other Charges for Service	(1,555)	1,540	11,890	14,985	55,000	21.62%
Other Revenues	3,169	-	3,803	634	6,000	63.38%
TOTAL REVENUES	111,095	116,835	228,445	176,287	1,729,548	13.21%
EXPENSES BY LINE ITEM						
Regular Salaries & Labor pool alloc	210,653	214,508	364,187	368,043	2,754,632	13.22%
Call Time	-	-	-	-	-	0.00%
Overtime	18,455	4,838	34,131	20,515	68,411	49.89%
Incentive Pay	-	-	-	-	315	0.00%
Other Compensation	-	27,927	208	28,135	-	-
Fringes	76,153	82,054	135,306	141,207	1,119,648	12.08%
Unemployment Compensation	3,515	-	3,515	-	-	-
Salaries & Fringe Benefits	308,776	329,327	537,347	557,900	3,943,006	13.63%
Training & Conferences	410	300	410	300	10,000	4.10%
Employee Recruitment	245	155	245	155	3,200	7.66%
Parking Permits	-	-	150	150	360	-
Office Supplies	2,241	1,128	1,440	327	4,500	32.00%
Subscriptions	104	6	104	6	844	12.32%
Memberships & Licenses	1,605	-	1,605	-	5,727	28.03%
Postage & Freight	141	-	169	28	4,300	3.93%
Awards & Recognition	15	(20)	15	(20)	810	1.85%
Food & Provisions	408	253	408	253	1,080	37.78%
Insurance	7,978	11,279	15,956	11,279	216,982	7.35%
Insurance dividend & return of surplus	-	(46,400)	-	(46,400)	-	-
Depreciation Expense	-	53,634	-	53,634	566,881	0.00%
Administrative Expenses	13,147	20,335	20,502	19,712	814,684	2.52%
Landscape Supplies	-	-	-	-	3,000	0.00%
Shop Supplies & Tools (& misc)	2,300	2,935	2,300	2,935	41,020	5.61%
Printing & Reproduction	834	1,032	1,082	1,280	28,200	3.84%
Uniforms	-	69	-	69	4,575	0.00%
Gas Purchases	11,826	18,529	55,549	56,404	605,000	9.18%
Safety Supplies	-	78	-	78	500	0.00%
Vehicle & Equipment Parts	14,417	13,849	25,000	24,432	233,602	10.70%
Miscellaneous Equipment	80	-	80	-	11,100	0.72%
Signs	-	-	-	-	2,000	-
Supplies & Materials	29,457	36,492	84,011	85,198	928,997	9.04%
Accounting/Audit	-	-	-	-	11,500	0.00%
Bank Services	330	-	419	90	3,000	13.97%
Consulting Services	-	-	-	-	100,000	0.00%
Collection Services	409	183	409	183	4,450	9.19%

City of Appleton
VALLEY TRANSIT INCOME STATEMENT
For two months Ending February 29, 2017

Description	Month of February Actual	Prior Year February	YTD As of February Actual	Prior YTD February	2017 Amended Budget	2017 % of Total Budget
Contractor Fees	266,947	259,372	533,576	524,393	3,461,840	15.41%
Temp Help	434	1,822	(434)	955	3,000	-14.47%
Advertising	1,842	971	3,252	2,381	50,309	6.46%
Health Services	737	268	111	(358)	9,200	1.21%
Snow Removal Services	5,473	-	4,918	(555)	15,000	0.00%
Laundry Services	450	190	450	190	6,100	7.38%
Other Contracts/Obligations	561	561	1,101	1,101	97,340	1.13%
Purchased Services	277,183	263,367	543,802	262,878	3,761,739	14.46%
Electric	4,550	4,940	9,727	10,118	61,900	15.71%
Gas	3,956	4,228	7,762	8,034	38,300	20.27%
Water	652	611	652	611	7,850	8.31%
Waste Disposal/Collection	286	268	286	268	2,975	9.61%
Stormwater	508	502	508	502	8,175	6.21%
Telephone	1,093	610	1,509	1,025	14,300	10.55%
Utilities	11,045	11,159	20,444	20,558	133,500	15.31%
Building Repair & Maintenance	-	-	370	370	-	0.00%
Vehicle Repair & Maintenance	494	-	494	-	10,000	4.94%
Equipment Repair & Maintenance	-	245	-	245	8,485	0.00%
FMD Charges & Material	9,156	7,137	17,673	15,655	118,057	14.97%
Software Support	-	-	1,000	1,000	64,600	1.55%
CEA Equipment Rental	-	-	-	-	2,355	0.00%
Grounds Repair & Maintenance	-	-	857	857	5,000	17.14%
Repairs & Maintenance	9,650	7,382	20,394	17,270	208,497	9.78%
Total Operating Expenses	649,258	668,062	1,226,500	963,516	9,790,423	12.53%
OPERATING INCOME (LOSS)	(538,163)	(551,227)	(998,055)	(787,229)	(8,060,875)	
NON-OPERATING REVENUES						
Federal Support	-	-	-	-	3,845,633	0.00%
State Support	-	-	-	-	2,731,672	0.00%
Appleton Support	241,656	-	483,312	-	673,297	71.78%
Other Local Support	402,568	104,651	402,568	104,651	1,437,609	28.00%
Investment Income	3,010	-	5,869	2,859	12,500	46.95%
Donations	4,167	4,167	8,334	8,334	62,653	13.30%
Fund Balance Applied	-	-	-	-	286,332	0.00%
TOTAL NON-OPERATING REVENUE	651,401	108,818	900,083	115,844	9,049,696	9.95%
Buildings	935	-	935	-	76,060	0.00%
Machinery & Equipment	-	-	-	-	1,355,602	0.00%
Vehicles	-	-	-	-	17,000	0.00%
Capital Expenditures	935	-	935	-	1,448,662	0.00%
NET INCOME (LOSS)	112,303	(442,409)	(98,907)	(671,385)	(459,841)	

City of Appleton
PURCHASED TRANSPORTATION
For two months Ending February 29, 2017

Description	Month of February Actual	Prior Year February	YTD As of February Actual	Prior YTD February	2017 Amended Budget	2017 % of Total Budget
PURCHASED TRANSPORTATION EXPENSE						
VTII - Disabled	135,389	134,726	272,335	272,699	1,903,548	14.31%
VTII - Elderly	2,568	2,326	5,298	4,942	58,680	9.03%
PT - Optional (Sunday)	1,421	1,065	2,681	2,551	20,119	13.33%
Family Care Sheltered Workshop	41,300	40,983	82,600	81,965	531,838	15.53%
Outagamie County Demand Response Rural	17,346	13,211	32,420	26,650	208,608	15.54%
Outagamie County Human Services Transportation	388	-	856	581	11,418	7.50%
Neenah Dial - A - Ride	12,936	11,261	25,466	22,656	145,530	17.50%
Calumet County New Hope	15,781	13,441	27,841	27,006	181,461	15.34%
Calumet County Van Service	1,637	2,059	3,233	4,141	43,700	7.40%
Connector - Extended Service Hours	36,557	28,028	72,166	55,211	384,000	18.79%
Connector - Extended Service Area	7,852	8,712	16,031	18,265	112,750	14.22%
Downtown Trolley	-	-	-	-	30,024	0.00%
Total Purchased Transportation	273,175	255,812	540,927	516,667	3,631,676	14.89%

Pending Items - Fox Cities Transit Commission

Issue	Date Discussed at FCTC	Person Requesting	Tentative Date Back to FCTC	Completed
Semi annual Update on Use of Social Media	11/13/13	Erickson	When Position Filled	Twice/year
Information System Update			04/12/17	Quarterly
Key Performance Indicators			04/26/17	Quarterly