



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Finance Committee

Tuesday, March 7, 2017

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[17-276](#) February 7, 2017 and March 1, 2017 Finance Committee minutes

Attachments: [MeetingMinutes07-Feb-2017-01-36-44.pdf](#)
[MeetingMinutes01-Mar-2017-07-46-50.pdf](#)

4. **Public Hearings/Appealances**
[17-278](#) Scott Maves - Appleton Yacht Club Annual Report

5. **Action Items**

- [17-285](#) Request to approve the 2016-2017 Budget appropriations:
1. Items not under contract \$4,231,320
 2. Special consideration \$359,638

Attachments: [2016-17 carryover - not under contract.pdf](#)
[2016-17 carryover - special consideration.pdf](#)

- [17-287](#) Request to award Unit B-17 Asphalt Pavement Reconstruction to Vinton Construction Company in the amount of \$563,532.64 with a 5.32% contingency of \$30,000 for a project total not to exceed \$593,532.64.

Attachments: [Award of Contract Unit B-17.pdf](#)

[17-310](#)

Request to approve the following 2016 Budget adjustments:

Home Rental Rehabilitation Grant Fund

Transfer Out	+ \$35,305
Fund Balance	- \$35,305

Home Homeowner Grant Fund

Transfer In	+ \$35,305
Grant Payments	+ \$35,305

to record the merger of the Home Rental Rehabilitation Grant Fund into the Home Homeowner Grant Fund (2/3 vote required).

Police Grants Fund

State Grants	+ \$30,730
Grant Payments	+ \$30,730

to record additional seatbelt enforcement grant revenue and related expenditures (2/3 vote required).

Room Tax Fund

Room Taxes Received	+ \$625,330
Room Tax Payments to FCCVB	+ \$625,330

to record additional room taxes received in 2016 and related payment to the FCCVB (due to the increase in room tax from 6% to 10%) (2/3 vote required).

Debt Service Fund

Debt Service Payments	+ \$123,902
Fund Balance	- \$123,902
Debt Issuance Costs	+ \$139,170
Debt Premium	+ \$139,170

to record debt service costs funded by current and prior year premiums received on debt issuance (2/3 vote required).

Universal Playground Fund

Playground Equipment	+ \$360
Fund Balance	- \$360

to record the closeout of the Universal Playground Trust fund (2/3 vote required).

Community & Economic Development Capital Projects Fund

Long-Term Debt Proceeds	- \$407,000
Consulting Services	- \$240,000

Infrastructure Construction	- \$167,000
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Exhibition Center Capital Projects Fund

Long-Term Debt Proceeds	+\$407,000
Consulting Services	+\$240,000
Infrastructure Construction	+\$167,000

to transfer amounts budgeted for construction of the Exhibition Center from the Community & Economic Development Capital Projects Fund to the Exhibition Center Capital Projects Fund (2/3 vote required).

General Fund

Salaries/Fringe Benefits - Mayor's Office	+\$5,600
Salaries/Fringe Benefits - HR Department	+\$5,700
Salaries/Fringe Benefits - Fire Department	+\$114,000
Wage Reserve	- \$125,300

to allocate wage reserve funds (2/3 vote required).

Attachments: [Finance Committee - Final 2016 Budget adj.pdf](#)

[17-284](#)

Resolution 19-R-09 regarding Borders

Attachments: [19-R-09.pdf](#)

[17-328](#)

Resolution introduced by Alderperson Jirschele at the March 1, 2017 Common Council meeting relating to Reid Municipal Golf Course:

Resolution #3-R-17

Jeff Jirschele, Alderperson, District 15

WHEREAS, Reid Municipal Golf Course in the City of Appleton has become a traditional feature of Appleton and has been recognized as such by the Appleton Common Council through commitments to its survival and growth, and

WHEREAS, Reid Municipal Golf Course has become a multi-feature, revenue-producing asset to the city, offering not only recreational opportunities but options to serve the city collaboratively through projects such as detention pond construction, cell tower emplacements, and future possibilities such as winter walking trails, and

WHEREAS, Reid Municipal Golf Course has begun a program of renovation and refurbishment, and has embarked on new construction and business processes aimed at increasing its capabilities and attraction as a top level golf course and multi-use, multi-season attraction within the city, in addition to increasing its long-term benefits to the city in areas such as tourism, economic development, sustainability through conservation of green space and habitat for wildlife, improved health/recreational opportunities and community building, and

WHEREAS, long-term debt is stifling Reid Municipal Golf Course's capacity to invest in itself and accelerate its ability to improve itself in a timely and productive manner aligned with its strategic plans to grow its potential to serve the city,

BE IT RESOLVED, that the city relieve Reid Municipal Golf Course of all its long-standing debt consisting of two loans within the enterprise fund established to administrate its operations.

6. Information Items[17-149](#)

Director's Reports:

Finance
Legal Services

Legislative History

2/7/17 Finance Committee held

[17-277](#) Contract 32-16 was awarded to Vinton Construction Company for \$1,207,978.30 with a contingency of \$36,000 for Asphalt Pavement Reconstruction. Payments issued to date total \$1,056,954.41. Request final payment of \$39,919.43.

[17-279](#) Change Order 1 to Maquire Iron, Inc for a decrease of \$10,000 to the Matthias Tower Maintenance Project reducing the original contract from \$94,200 to \$84,200.

Attachments: [Change Order 1.pdf](#)

[17-280](#) Contract 42-16 was awarded to Al Dix Concrete, Inc for \$497,500 for Miscellaneous Concrete and Street Excavation Repair. Payments issued to date total \$378,999.50. Request final payment of \$10,385.02.

[17-281](#) Contract 63-16 was awarded to Kruczek Construction Inc for \$255,555.55 with a contingency of \$12,800 for Milis Dr and Eisenhower Dr Sewer/Water Construction. Payments issued to date total \$241,807.85. Request final payment of \$4,331.10.

[17-282](#) Contract 21-16 was awarded to Vinton Construction Co. for \$3,181,258.91 with a contingency of \$138,000 for Concrete Pavement Construction. Payments issued to date total \$2,946,598.44. Request final payment of \$125,037.63.

[17-283](#) Contract 12-16 was awarded to Vinton Construction Co for \$2,431,110.09 with a contingency of \$40,350 for John Street Concrete Pavement Construction. Payments issued to date total \$2,318,281.21. Request final payment of \$74,609.18.

[17-286](#) The following 2016-2017 Budget carryover appropriations were approved in accordance with policy:

1. Amounts under contract \$15,796,417
2. Non-lapsing funds \$524,966

Attachments: [2016-17 carryover - under contract.pdf](#)
[2016-17 carryover - non lapsing.pdf](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.



City of Appleton

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Meeting Minutes Finance Committee

Tuesday, February 7, 2017

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 4:30pm.

2. Roll call of membership

Present: 4 - Alderperson Plank, Alderperson Dannecker, Alderperson Lobner and
Alderperson Siebers

Excused: 1 - Alderperson Martin

3. Approval of minutes from previous meeting

[17-136](#)

January 24, 2017 Finance Committee minutes.

Attachments: [MeetingMinutes24-Jan-2017-01-37-13.pdf](#)

**Alderperson Dannecker moved, seconded by Alderperson Plank, that the
Minutes be approved. Roll Call. Motion carried by the following vote:**

Aye: 4 - Alderperson Plank, Alderperson Dannecker, Alderperson Lobner and
Alderperson Siebers

Excused: 1 - Alderperson Martin

4. Public Hearings/Appearances

5. Action Items

[17-137](#)

Request to approve the following 2017 Budget adjustments:

Public Works Capital Projects Fund

Mobility Study Improvements-Oneida Bridge Design Proj	+\$200,000
Proceeds of Long-Term Debt	+\$200,000

Community & Economic Development Capital Projects Fund

Comprehensive Plan/Downtown Update Project	- \$100,000
Proceeds of Long-Term Debt	- \$100,000

Facilities & Construction Management Capital Projects Fund

Downtown Development Project	- \$100,000
Proceeds of Long-Term Debt	- \$100,000

to provide additional funding for the design of the northbound section of the Oneida Street bridge over Jones Park.

Attachments: [Oneida Bridge Design Contract.pdf](#)

Aldersperson Dannecker moved, seconded by Aldersperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Plank, Aldersperson Dannecker, Aldersperson Lobner and Aldersperson Siebers

Excused: 1 - Aldersperson Martin

[17-140](#)

Request approval of Bid Packages and project related expenses into the Guaranteed Maximum Price Amendment to Miron Construction for the Fox Cities Exhibition Center for a contract not to exceed \$2,170,248.

Attachments: [2017 Expo Center Bid Package #4 .pdf](#)

Aldersperson Dannecker moved, seconded by Aldersperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Plank, Aldersperson Dannecker, Aldersperson Lobner and Aldersperson Siebers

Excused: 1 - Aldersperson Martin

[17-155](#)

Request to award Unit T-17 Oneida Street Sewer & Water Reconstruction #1 to Kruczek Construction, Inc. in the amount of \$3,092,000 with a 5% contingency of \$154,600 for a project total not to exceed \$3,246,600.

Attachments: [Award of Contract Unit T-17.pdf](#)

Alderson Dannecker moved, seconded by Alderson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Plank, Alderson Dannecker, Alderson Lobner and Alderson Siebers

Excused: 1 - Alderson Martin

[17-156](#)

Request to award Unit A-17 Concrete Paving to Vinton Construction in the amount of \$4,989,020.21 with a 5% contingency of \$249,450 for a project total not to exceed \$5,238,470.21.

Alderson Dannecker moved, seconded by Alderson Plank, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Plank, Alderson Dannecker and Alderson Lobner

Nay: 1 - Alderson Siebers

Excused: 1 - Alderson Martin

[17-139](#)

The Common Council (Finance Committee) will go into closed session according to State Statute §19.85(e) for the purpose of discussions regarding deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session concerning funding for the construction of the Exhibition Center and to confer with legal counsel concerning strategy to be adopted by the body with respect to litigation in which it is involved or likely to become involved regarding the Village/Town of Harrison litigation pursuant to the exceptions contained in §19.85(1)(g) of the Wisconsin Statutes. The Finance Committee will then reconvene into an open session and conduct further business.

Alderson Dannecker moved, seconded by Alderson Lobner, to convene in Closed Session be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Plank, Alderson Dannecker, Alderson Lobner and Alderson Siebers

Excused: 1 - Alderson Martin

Alderson Dannacker moved, seconded by Alderson Lobner, to rise and report, returning into open session. Upon vote, motion carried unanimously.

Aye: 4 - Alderson Plank, Alderson Dannecker, Alderson Lobner and Alderson Siebers

Excused: 1 - Alderson Martin

6. Information Items

[17-138](#)

Contract 33-16 was awarded to Van Straten Construction Co. for \$1,675,570 with a contingency of \$46,000 for Sewer/Water Reconstruction #2. Change orders were approved totaling \$60,000. Final contract amount is \$1,735,570 with a contingency of \$1,000. Payments issued to date total \$1,690,271.62. Request final payment of \$39,332.23.

This Presentation was received and filed

[17-149](#)

Director's Reports:

Finance

Legal Services

This Presentation was held until the next full meeting.

[17-157](#)

Approve Change Order No. 1 to contract 47-16 for Unit H-15 Sewer and Forcemain, Spartan Drive and Haymeadow Avenue for adjustments to final installed quantities for seed and mulch, extra stone and backfill materials for wet well construction in the amount of \$11,459.75, resulting in a decrease to the contingency from \$20,000 to \$8,540.25. No change to overall contract amount.

Attachments: [Unit H-15 Change Order #1.pdf](#)

This Presentation was received and filed

[17-146](#)

Resolution introduced by Alderperson Siebers at the February 1, 2017 Common Council meeting relating to changes to Special Assessment Policy:

#1-R-17 - Siebers

Changes to Special Assessment Policy

WHEREAS, the Common Council deems it in the best interest of the City of Appleton to adopt policies relating to special assessments,

WHEREAS, the Common Council intends that these policies provide general and fair guidelines for addressing assessments in Appleton,

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Appleton, WI that the following language be added under the "All other zoning" column to the special assessment policies; "All other zone classifications (1 and 2 Family Use Apply Residential Zones Rate)" Adding this language would allow R1 and R2 zoned properties in any other zoned area to be assessed the rate of single family and two family residents.

This Report Action Item was held until the June 13, 2017 Finance Committee meeting.

7. Adjournment

Aldersperson Siebers moved, seconded by Aldersperson Dannecker, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Plank, Aldersperson Dannecker, Aldersperson Lobner and Aldersperson Siebers

Excused: 1 - Aldersperson Martin



City of Appleton

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Meeting Minutes Finance Committee

Wednesday, March 1, 2017

6:15 PM

Council Chambers, 6th Floor

SPECIAL

1. Call meeting to order

Meeting called to order at 6:15pm.

2. Roll call of membership

Present: 4 - Alderperson Plank, Alderperson Dannecker, Alderperson Martin and Alderperson Siebers

Excused: 1 - Alderperson Lobner

4. Public Hearings/Apearances

5. Action Items

[17-243](#)

Request to approve Finance Committee Report 2-P-17 for Concrete Pavement, Sidewalk Construction and Driveway Aprons.

Attachments: [Report 2-P-17.pdf](#)

Alderperson Siebers moved, seconded by Alderperson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Dannecker, Alderperson Martin and Alderperson Siebers

Excused: 1 - Alderperson Lobner

[17-244](#)

Request to award Unit CC-17 Bridge Maintenance to NuGen Johnson, LLC in an amount not to exceed \$192,925.

Attachments: [Award of Contract Unit CC-17.pdf](#)

Alderperson Siebers moved, seconded by Alderperson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Dannecker, Alderperson Martin and Alderperson Siebers

Excused: 1 - Alderperson Lobner

[17-245](#)

Request to award Unit U-17 Oneida Street Sewer & Water Reconstruction No. 2 to Dorner, Inc. in the amount of \$2,334,435.50 with a 5.25% contingency of \$122,500 for a project total not to exceed \$2,456,935.50.

Attachments: [Award of Contract Unit U-17.pdf](#)

Alderson Siebers moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Plank, Alderson Dannecker, Alderson Martin and Alderson Siebers

Excused: 1 - Alderson Lobner

[17-246](#)

Request to award Unit W-17 Sewer & Water Reconstruction No. 1 to Van Straten Construction Co., Inc. in the amount of \$1,868,323.50 with a 5.0% contingency of \$93,415.50 for a project total not to exceed \$1,961,739.

Attachments: [Award of Contract Unit W-17.pdf](#)

Alderson Siebers moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Plank, Alderson Dannecker, Alderson Martin and Alderson Siebers

Excused: 1 - Alderson Lobner

[17-247](#)

Request to award contract to Hoffman Planning Design and Construction for design and engineering services for Blue Ramp Demolition for a contract of \$101,813 and a contingency of 15% for a contract not to exceed \$117,085.

Attachments: [2017 Blue Ramp Demolition.pdf](#)

Alderson Siebers moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Plank, Alderson Dannecker, Alderson Martin and Alderson Siebers

Excused: 1 - Alderson Lobner

17-248

Request to award the Fire Station #3 2017 Roof Replacement project contract to Kaschak Roofing in the amount of \$121,900 with a contingency of 10% for a project total not to exceed \$134,000.

Attachments: [2017 Fire Station #3 Roof Replacement.pdf](#)

Alderson Siebers moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Plank, Alderson Dannecker, Alderson Martin and Alderson Siebers

Excused: 1 - Alderson Lobner

17-249

Request to award the Municipal Services Building 2017 Roof Replacement project contract to Weinert Roofing in the amount of \$178,245 with a contingency of 10% for a project total not to exceed \$196,000.

Attachments: [2017 MSB Roof Replacement.pdf](#)

Alderson Martin moved, seconded by Alderson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Plank, Alderson Dannecker, Alderson Martin and Alderson Siebers

Excused: 1 - Alderson Lobner

17-250

Request the approval of bid packages and project related expenses into the Guaranteed Maximum Price Amendment to Miron Construction for the Fox Cities Exhibition Center for a contract not to exceed \$10,440,199.

Attachments: [2017 Expo Center Bid Package #3.pdf](#)

Alderson Siebers moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Plank, Alderson Dannecker, Alderson Martin and Alderson Siebers

Excused: 1 - Alderson Lobner

17-251

Request to reject bids from Elmstar Electric, Suburban Electric, Van Ert Electric and Conference Technologies Incorporation. All bids received were over our budgeted amount. The scope will be reviewed and modified to rebid.

Attachments: [2017 Expo Center Bid Package #3.pdf](#)

Alderson Siebers moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Plank, Alderson Dannecker, Alderson Martin and Alderson Siebers

Excused: 1 - Alderson Lobner

17-252

Request to approve the settlement agreement with CVS Pharmacy for the 2011-2013 and 2014-2016 tax years and approve the related following 2017 budget adjustment:

General Fund - Unclassified

Tax Adjustments	+\$129,061
Fund Balance	- \$129,061

to record the property assessment settlement for tax years 2011-2016 with CVS Pharmacy.

Attachments: [Signed CVS 2014-2016 settlement agreement 2016-02-16.pdf](#)
 [Dark Store Resolution with attachments.pdf](#)
 [CVS pharmacy 2011 - 2013 refund.pdf](#)
 [CVS pharmacy 2014 - 2016 refund.pdf](#)

Alderson Siebers moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Plank, Alderson Dannecker, Alderson Martin and Alderson Siebers

Excused: 1 - Alderson Lobner

6. Information Items

NONE

7. Adjournment

Alderson Siebers moved, seconded by Alderson Dannecker, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Dannecker, Alderperson Martin and
Alderperson Siebers

Excused: 1 - Alderperson Lobner

City of Appleton
2016 - 2017 REAPPROPRIATION REQUESTS - NOT UNDER CONTRACT

PO/										
Fund /	Sub	Contract	Project	Year						
Bus. Unit	Object	Obj	S/L	#	#	Budgeted	Vendor	PROJECT	Carryover	JUSTIFICATION
N	4210	6803		1906		2016	TBD	Training Simulator	10,440	Due to the vacant training officer position, this portion of the project was held.
Subtotal - Public Safety Not Under Contract									10,440	
N	4350	6802		4220		2016		Erb Pool & Park	198,499	To cover the costs of fiber, camera's, signage, playground equipment, various pool supplies and FF&E yet to be procured.
N	4350	6809	1	4137		2016		Telulah Park Skate Park	30,250	Project was not issued for bidding. Combining 2016 funds with 2017 funds.
N	4360	6408				2016		Exhibition Center	120,578	Relocate power poles and supply not completed in 2016
N	4350	6809	99	4169		2016		Appleton Memorial Park Scheig Center	32,900	Replacement water feature bids came in high, rebid in 2017
Subtotal - Facilities Capital Project Not Under Contract									382,227	
N	5123	6416				2016	Multiple vendors	Annual maintenance contract repairs	75,000	Deferred due to Pay-on-Exit project
Subtotal - Parking Not Under Contract									75,000	
N	5382	6404		4502		2016		Chemical Storage	25,000	Combine funds from the 2016 project with funds budgeted for the chemical storage project in 2017. Preliminary review of project completed in 2016
N	5382	6408		4502		2016		Chemical Storage	167,774	Combine funds from the 2016 project with funds budgeted for the chemical storage project in 2017. Preliminary review of project completed in 2016
N	5323	6327				2016		Solids separating box	8,000	Reviewing sizes and specifications, to be purchased in 2017.
Subtotal - Water Utility not under contract									200,774	
N	5422	6404				2016		TMDL operations review	100,000	Project delayed due to State permitting issues. Permit to be reissued 2017.
Subtotal - Wastewater Utility not under contract									100,000	
N	5820	6804	1	1800		2014	New Flyer Xcelsior	Bus procurement	1,355,602	Federal capital grant awards cover 80% of acquisition; 20% to come from depreciation reserve
N	5820	6803		1800		2015	TBD	Building repairs; infrared heaters & bus wash	76,060	Federal capital grant awards cover 80% of acquisition; 20% to come from depreciation reserve
Subtotal - Transit not under contract									1,431,662	
Unclassified General Fund										
N	12020	6640				2016		Time-Warner Cable PEG access	16,707	Carryover balance of fund
N	12020	6640				2016		State aid contingency	849,107	Carryover balance of fund
N	12020	6640				2016		Operating contingency	402,298	Carryover balance of fund
N	12020	6640				2016		Fuel contingency	137,315	Carryover balance of fund

City of Appleton
2016 - 2017 REAPPROPRIATION REQUESTS - NOT UNDER CONTRACT

PO/											
Fund / Bus. Unit	Sub Object	Obj	S/L	Contract #	Project #	Year Budgeted	Vendor	PROJECT	Carryover	JUSTIFICATION	
12020	6641					2016		Wage reserve	525,639	Carryover balance of fund	
Library											
16032	6315					2016		Lost & Paid materials funds	3,657	These are funds patrons have paid back to the library for losing materials the library will need to replace in our collection.	
16032	6315					2016		Donation & Memorials	705	These are donations given to the library for a dedicated memorial	
16021	5035		3952			2016		Reach Out & Read - United Way	47,209	These funds are granted to APL for staffing, supplies, and coordination of the RO&R program throughout our community	
16010	5035		3951			2016		Program & Other Initiatives - Friends	44,791	These funds are granted to APL from the Friends of the Appleton Library for special program initiatives	
16021	5035		3955			2016		English Language Learners - BMO	2,789	These funds are granted to APL for staffing, supplies, and coordination of the ELL program offered at the library	
Parks & Recreation											
16541	6316	2	4044			2016		Community First Marathon Donation	1,000	Specifically donated to be used for the 2017 Kids Fun Run. Donation was received in late 2016 so we weren't able to use it.	
Subtotal - General Fund Not Under Contract									2,031,217		
Grand Total - Not Under Contract									4,231,320		

City of Appleton
2016 - 2017 REAPPROPRIATION REQUESTS - SPECIAL CONSIDERATION

PO/									
Fund /	Sub	Contract	Project	Year					
Bus. Unit	Object	Obj	S/L	#	#	Budgeted	Vendor	PROJECT	Carryover JUSTIFICATION
S	Various	6101						Pay for performance adjustments	3,653 Performance adjustments, non-represented staff, based on 1.0% of salary factored by performance rating
Subtotal - Sanitation Special Consideration									3,653
S	4010	6101						Pay for performance adjustments	494 Performance adjustments, non-represented staff, based on 1.0% of salary factored by performance rating
Subtotal - Subdivision Special Consideration									494
S	4220	6804	1	2409		2016		Fiber redundancy for disaster recovery	25,000 Would like to hold off on the teleconference system and move completing the fiber redundancy for disaster scenario to a higher priority.
S	4220	6804	1	2411		2016		Fiber redundancy for disaster recovery	14,718 Would like to use remaining funds from the phone upgrade to completing the fiber redundancy for disaster scenario to a higher priority.
Subtotal - Technology Capital Project Special Consideration									39,718
S	4350	6801	1					Deep tine aerator	28,500 Was deferred during the budget process with desire to utilize a positive variance from an existing project. Some funding remains from the Highview Park Tennis court project, thus are asking to procure the much needed deep time aerator.
S	Various	6101						Pay for performance adjustments	904 Performance adjustments, non-represented staff, based on 1.0% of salary factored by performance rating
Subtotal - Facilities Capital Project Special Consideration									29,404
S	Various	6101						Pay for performance adjustments	2,996 Performance adjustments, non-represented staff, based on 1.0% of salary factored by performance rating
Subtotal - Parking Special Consideration									2,996
S	Various	6101						Pay for performance adjustments	5,765 Performance adjustments, non-represented staff, based on 1.0% of salary factored by performance rating
Subtotal - Stormwater Utility Special Consideration									5,765
S	5357	6408					Ballard Marine Construction	River Crossing Water Main Repair	25,000 2016 Quote - Water Levels too high for repair in 2016
S	Various	6101						Pay for performance adjustments	11,047 Performance adjustments, non-represented staff, based on 1.0% of salary factored by performance rating
Subtotal - Water Utility Special Consideration									36,047
S	Various	6101						Pay for performance adjustments	9,706 Performance adjustments, non-represented staff, based on 1.0% of salary factored by performance rating
Subtotal - Wastewater Utility Special Consideration									9,706
S	5630	6101						Pay for performance adjustments	1,680 Performance adjustments, non-represented staff, based on 1.0% of salary factored by performance rating
Subtotal - Golf Special Consideration									1,680
S	Various	6101						Pay for performance adjustments	3,062 Performance adjustments, non-represented staff, based on 1.0% of salary factored by performance rating
Subtotal - Transit Special Consideration									3,062

City of Appleton
2016 - 2017 REAPPROPRIATION REQUESTS - SPECIAL CONSIDERATION

PO/										
Fund /	Sub	Contract	Project	Year				PROJECT	Carryover	JUSTIFICATION
Bus. Unit	Object	Obj	S/L	#	#	Budgeted	Vendor			
S	6110	6101						Pay for performance adjustments	5,976	Performance adjustments, non-represented staff, based on 1.0% of salary factored by performance rating
	Subtotal - CEA Special Consideration								5,976	
S	6210	6101						Pay for performance adjustments	875	Performance adjustments, non-represented staff, based on 1.0% of salary factored by performance rating
	Subtotal - Risk Management Special Consideration								875	
S	Various	6101						Pay for performance adjustments	7,824	Performance adjustments, non-represented staff, based on 1.0% of salary factored by performance rating
	Subtotal - Facilities Management Special Consideration								7,824	
	Information Technology									
S	13030	6424						Upgrade Anti Virus Software Package	11,740	To improve our anti virus software package on all desktops/laptops to improve endpoint protection.
	Legal Services									
S	14521	6402	1					Attorney's fees, consulting fees	30,000	Anticipated contuance of attorney fees for CVS v. City of Appleton as well as unanticipated issues that require the assistance of outside counsel.
S	11050				24894-000		Badger Mailing	Upgrade folder/inserter machine	4,000	The M1500 folder/inserter that was purchased in 2016 is not large enough to meet the department's needs. It cannot fold and stuff multiple sheets and is unable to fold one sheet at a time in a manner in which it can fit into envelopes. Forcing departments to contract out these jobs/mailings is challenging due to scheduling the job with a vendor, not being able to review the final product, and additional costs versus in-house jobs.
	Fire									
S	18021	6327					TBD	Gear Washer	3,500	These funds will be used as the match for the AFG grant if awarded in 2017.
	Police									
S	17541	6599					TASER International	AXON body-worn cameras (10)	12,928	Purchase Body Worn Cameras (BWC) to expand the Officer Safey Program
S	17541	6327					Nelson Tactical	SWAT vest replacements	12,500	Replacement of expired SWAT (Special Weapons And Tactical) vests
S	Various	6101						Pay for performance adjustments	137,770	Performance adjustments, non-represented staff, based on 1.0% of salary factored by performance rating
	Subtotal - General Fund Special Consideration								212,438	
	Grand Total - Special Consideration								359,638	

CITY OF APPLETON
Department of Public Works
MEMORANDUM

TO: ☒ **Finance Committee**
☐ **Municipal Services Committee**
☐ **Utilities Committee**

SUBJECT: Award of Contract

The Department of Public Works recommends that the following described work:

Unit B-17 Asphalt Pavement Reconstruction

Be awarded to:

Name: Vinton Construction Company
Address: 2705 N. Rapids Road
P.O. Box 1987
Manitowoc, WI 54221

In the amount of : \$563,532.64
With a 5.32 % contingency of : \$30,000.00
For a project total not to exceed : \$593,532.64

**** OR ****

In an amount Not To Exceed : _____

Budget: \$687,660.00
Estimate: \$595,000.00
Committee Date: 03/07/17
Council Date: 03/15/17

**ASPHALT PAVEMENT
BID TABULATION - Unit B-17
February 6, 2017**

ITEM	DESCRIPTION	Quantity	Units	Vinton Construction		Sommers Construction		RC Excavating		Peters Concrete	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1.	Furnish & Install 8" Plain Concrete Pavement	375	sq. yds.	\$49.00	\$18,375.00	\$49.00	\$18,375.00	\$49.50	\$18,562.50	\$49.50	\$18,562.50
2.	Furnish & Install 8" 3-Day High Early Concrete Pavement	150	sq. yds.	\$52.00	\$7,800.00	\$52.00	\$7,800.00	\$52.55	\$7,882.50	\$54.00	\$8,100.00
3.	Furnish & Install 12" Stone Base	12,102	sq. yds.	\$6.87	\$83,140.74	\$7.35	\$88,949.70	\$8.00	\$96,816.00	\$7.14	\$86,408.28
4.	Excavation	5,000	cu. yds.	\$13.90	\$69,500.00	\$11.05	\$55,250.00	\$13.10	\$65,500.00	\$13.40	\$67,000.00
5.	Furnish & Install Geogrid	12,102	sq. yds.	\$1.75	\$21,178.50	\$1.85	\$22,388.70	\$1.50	\$18,153.00	\$1.50	\$18,153.00
6.	Excavate & Haul Contaminated Soil	300	ton	\$0.01	\$3.00	\$1.00	\$300.00	\$5.00	\$1,500.00	\$10.00	\$3,000.00
7.	Furnish & Install Extra Stone Base	300	ton	\$12.00	\$3,600.00	\$12.35	\$3,705.00	\$11.50	\$3,450.00	\$10.00	\$3,000.00
8.	Furnish & Install 30" Concrete Curb & Gutter	7,175	lin.ft.	\$13.00	\$93,275.00	\$11.50	\$82,512.50	\$11.65	\$83,588.75	\$13.72	\$98,441.00
9.	Furnish & Install 7" Concrete Driveway Apron	500	sq.ft.	\$4.85	\$2,425.00	\$5.00	\$2,500.00	\$5.05	\$2,525.00	\$4.52	\$2,260.00
10.	Furnish & Install 5" Concrete Driveway Apron	8,560	sq.ft.	\$4.12	\$35,267.20	\$4.00	\$34,240.00	\$4.05	\$34,668.00	\$3.92	\$33,555.20
11.	Furnish & Install 7" Concrete Sidewalk	300	sq.ft.	\$4.85	\$1,455.00	\$5.00	\$1,500.00	\$5.05	\$1,515.00	\$4.52	\$1,356.00
12.	Furnish & Install 5" Concrete Sidewalk	2,540	sq.ft.	\$4.20	\$10,668.00	\$4.00	\$10,160.00	\$4.05	\$10,287.00	\$3.92	\$9,956.80
13.	Furnish & Install 4" Concrete Sidewalk	16,725	sq.ft.	\$3.80	\$63,555.00	\$3.95	\$66,063.75	\$4.00	\$66,900.00	\$3.68	\$61,548.00
14.	Furnish & Install 7" Concrete Handicap Ramp	2,005	sq.ft.	\$5.10	\$10,225.50	\$5.10	\$10,225.50	\$5.15	\$10,325.75	\$4.62	\$9,263.10
15.	Furnish & Install Truncated Dome	328	sq. ft.	\$28.00	\$9,184.00	\$28.00	\$9,184.00	\$28.50	\$9,348.00	\$28.00	\$9,184.00
16.	Furnish & Install 7" Private Concrete Driveway	200	sq.ft.	\$4.85	\$970.00	\$5.00	\$1,000.00	\$5.05	\$1,010.00	\$5.00	\$1,000.00
17.	Furnish & Install 5" Private Concrete Driveway	530	sq.ft.	\$4.30	\$2,279.00	\$4.00	\$2,120.00	\$4.05	\$2,146.50	\$4.50	\$2,385.00
18.	Furnish & Install 3" Private Asphalt Driveway	480	sq.ft.	\$7.46	\$3,580.80	\$5.00	\$2,400.00	\$7.55	\$3,624.00	\$8.00	\$3,840.00
19.	Concrete Pavement Removal	365	sq. yds.	\$5.00	\$1,825.00	\$5.65	\$2,062.25	\$5.00	\$1,825.00	\$4.00	\$1,460.00
20.	Asphalt Pavement Removal	9,928	sq. yds.	\$1.00	\$9,928.00	\$1.20	\$11,913.60	\$1.60	\$15,884.80	\$2.65	\$26,309.20
21.	Concrete Curb & Gutter Removal	5,885	lin.ft.	\$2.00	\$11,770.00	\$1.90	\$11,181.50	\$2.20	\$12,947.00	\$3.00	\$17,655.00
22.	Asphalt & Concrete Driveway Apron Removal	7,861	sq. ft.	\$0.40	\$3,144.40	\$0.40	\$3,144.40	\$0.50	\$3,930.50	\$0.50	\$3,930.50
23.	Asphalt & Concrete Handicap Ramp Removal	1,925	sq. ft.	\$0.40	\$770.00	\$0.45	\$866.25	\$0.50	\$962.50	\$0.50	\$962.50
24.	Asphalt & Concrete Sidewalk Removal	17,590	sq. ft.	\$0.65	\$11,433.50	\$0.65	\$11,433.50	\$0.50	\$8,795.00	\$0.75	\$13,192.50
25.	Private Concrete Drive Removal	260	sq.ft.	\$0.65	\$169.00	\$0.45	\$117.00	\$2.00	\$520.00	\$0.75	\$195.00
26.	Private Asphalt Drive Removal	300	sq.ft.	\$0.65	\$195.00	\$0.45	\$135.00	\$2.00	\$600.00	\$0.75	\$225.00
27.	Full Depth Saw Cut	1,155	lin.ft.	\$2.00	\$2,310.00	\$1.00	\$1,155.00	\$5.00	\$5,775.00	\$2.45	\$2,829.75
28.	Drill Tie Bars	308	each	\$7.00	\$2,156.00	\$6.00	\$1,848.00	\$6.10	\$1,878.80	\$7.00	\$2,156.00
29.	Furnish & Install Terrace Restoration	5,940	sq. yds.	\$5.85	\$34,749.00	\$5.85	\$34,749.00	\$5.00	\$29,700.00	\$4.45	\$26,433.00
30.	Furnish & Install Seed, Fertilizer, & Mulch	5,940	sq. yds.	\$0.65	\$3,861.00	\$0.65	\$3,861.00	\$1.95	\$11,583.00	\$1.90	\$11,286.00
31.	Furnish & Install D.O.T. "D" Inlet Protection	41	each	\$80.00	\$3,280.00	\$125.00	\$5,125.00	\$101.00	\$4,141.00	\$100.00	\$4,100.00
32.	Adjust Storm Manhole Casting	14	each	\$25.00	\$350.00	\$325.00	\$4,550.00	\$250.00	\$3,500.00	\$325.00	\$4,550.00
33.	Adjust Sanitary Manhole Casting	16	each	\$25.00	\$400.00	\$325.00	\$5,200.00	\$250.00	\$4,000.00	\$325.00	\$5,200.00
34.	Adjust Inlet Casting	26	each	\$25.00	\$650.00	\$250.00	\$6,500.00	\$250.00	\$6,500.00	\$250.00	\$6,500.00
35.	Remove Inlet/Manhole	2	each	\$200.00	\$400.00	\$500.00	\$1,000.00	\$500.00	\$1,000.00	\$250.00	\$500.00
36.	Abandon Inlet/Lead	3	each	\$50.00	\$150.00	\$300.00	\$900.00	\$450.00	\$1,350.00	\$300.00	\$900.00
37.	Furnish & Install 48" Storm Manhole	11	vert.ft.	\$100.00	\$1,100.00	\$338.25	\$3,720.75	\$362.00	\$3,982.00	\$240.00	\$2,640.00
38.	Furnish & Install Sanitary Manhole Casting Only	5	each	\$345.00	\$1,725.00	\$495.00	\$2,475.00	\$450.00	\$2,250.00	\$425.00	\$2,125.00
39.	Furnish & Install Storm Manhole Casting Only	5	each	\$335.00	\$1,675.00	\$485.00	\$2,425.00	\$435.00	\$2,175.00	\$410.00	\$2,050.00
40.	Furnish & Install "E" Inlet Casting Only	4	each	\$495.00	\$1,980.00	\$515.00	\$2,060.00	\$590.00	\$2,360.00	\$570.00	\$2,280.00
41.	Furnish & Install "C" Inlet Casting Only	4	each	\$355.00	\$1,420.00	\$385.00	\$1,540.00	\$450.00	\$1,800.00	\$430.00	\$1,720.00
42.	Furnish & Install "C" Inlet w/Casting	2	each	\$2,200.00	\$4,400.00	\$1,750.00	\$3,500.00	\$2,000.00	\$4,000.00	\$1,450.00	\$2,900.00
43.	Furnish & Install "E" Inlet w/Casting	5	each	\$2,300.00	\$11,500.00	\$1,750.00	\$8,750.00	\$2,000.00	\$10,000.00	\$1,600.00	\$8,000.00
44.	Furnish & Install 12" Storm Sewer Inlet Lead	28	lin.ft.	\$95.00	\$2,660.00	\$64.65	\$1,810.20	\$147.00	\$4,116.00	\$60.00	\$1,680.00
45.	Furnish & Install 6" Storm Lateral	50	lin.ft.	\$35.00	\$1,750.00	\$53.65	\$2,682.50	\$25.00	\$1,250.00	\$20.00	\$1,000.00
46.	Storm Lateral Hook-up	5	each	\$10.00	\$50.00	\$100.00	\$500.00	\$250.00	\$1,250.00	\$25.00	\$125.00
47.	Furnish & Install 6" Mini Sewer	50	lin.ft.	\$20.00	\$1,000.00	\$19.25	\$962.50	\$25.00	\$1,250.00	\$25.00	\$1,250.00
48.	Furnish & Install 6" Storm Riser	30	lin.ft.	\$20.00	\$600.00	\$18.65	\$559.50	\$25.00	\$750.00	\$25.00	\$750.00
49.	Connect Sump Pump	5	each	\$25.00	\$125.00	\$75.00	\$375.00	\$250.00	\$1,250.00	\$25.00	\$125.00
50.	Furnish & Install Sanitary Manhole Seal - (0" - 12")	16	each	\$25.00	\$400.00	\$300.00	\$4,800.00	\$350.00	\$5,600.00	\$420.00	\$6,720.00
51.	Furnish & Install Sanitary Manhole Seal - (12"+)	5	each	\$425.00	\$2,125.00	\$375.00	\$1,875.00	\$435.00	\$2,175.00	\$575.00	\$2,875.00
52.	Notify Property Owners	1	ump sum	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$2,500.00	\$2,500.00	\$600.00	\$600.00
53.	Furnish & Install Traffic Control	1	ump sum	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$6,600.00	\$6,600.00	\$6,500.00	\$6,500.00
TOTAL BID:				\$563,532.64		\$569,951.10		\$606,002.60		\$608,737.33	



"...meeting community needs...enhancing quality of life."

TO: Finance Committee
FROM: Tony Saucerman, Finance Director ^{T3}
DATE: March 7, 2017
RE: Request approval of final 2016 Budget adjustments

In closing out 2016, the following funds showed expenditures in excess of budget. I am requesting budget adjustments to bring them back into compliance. All adjustments are fully fundable by revenues or fund balance within the respective funds.

HOME Rental Rehabilitation/HOME Homeowner Grant Fund

The State of Wisconsin discontinued funding the HOME Rental Rehabilitation program several years ago. However, the City continued funding the program using program income (amounts paid back by participating property owners). Beginning in 2014, the City discontinued funding the program and a small balance has accumulated in the fund as loan repayments have been received over the past three years. As allowed by grant guidelines, these funds are eligible to be used to fund property improvements in the HOME Homeowner program. Therefore, the budget adjustment requests transferring the accumulated funds in the HOME Rental Rehabilitation Grant fund to the HOME Homeowner Rehabilitation Grant fund and merge the two funds.

Police Grants Fund

The Police Department was awarded more in seatbelt enforcement grant funds in 2016 than was initially anticipated at the time the budget was prepared. The additional grant amount funded an additional \$30,730 of enforcement expenditures. The requested budget adjustment records the additional grant proceeds and related expenditures.

Room Tax Fund

The 2106 Room Tax budget was based on a 6% room tax which was in place at the time. Subsequent to the adoption of the budget, the room tax was raised to 10%. Due to the increased room tax revenues received, the amount remitted to the Fox Cities Convention and Visitors Bureau increased proportionally. The requested budget adjustment records the increased room taxes received as well as the increased remittances to the Convention and Visitors Bureau.

Debt Service Fund

The City has received significant premiums (amounts received above the par value of the bonds issued) on bond issuances in 2015 and 2016. The requested budget adjustment records a portion of those premiums as well as related interest and debt issuance costs.

Universal Playground Fund

The Universal Playground Trust Fund was set to close at the end of 2015 upon the exhaustion of the remaining money in the fund. However, not all of the funds were expended and a small balance was carried forward to 2016. That remaining balance was expended in 2016 and this budget adjustment seeks to record that expenditure.

Community & Econ Development/Exhibition Center Capital Project Funds

The 2016 Budget included a CIP for costs related to the construction of the Fox Cities Exhibition Center (p. 568). At the time, these costs were included in the Community & Economic Development Capital Projects fund. Subsequently in 2016, a separate budget was established for the Exhibition Center construction under the Facilities Management Department, but the budgeted funds were never transferred to the new fund. This budget adjustment transfers the budget amounts for construction costs that were incurred in 2016 from the Community & Economic Development Capital Projects fund to the Exhibition Center Capital Projects fund.

General Fund Wage Reserve

The wage reserve was established to fund costs related to non-represented compensation plan increases, reclassification of pay grades, increases in health care costs and other unanticipated labor expenses. As in past years, base pay adjustments, sometimes referred to as cost of living adjustments (COLA) for non-represented staff were budgeted in the wage reserve in 2016 rather than added to the individual department budgets. If any of the individual department's actual expenses exceeded their budgeted expenses at the end of the year due to the reasons noted above, the wage reserve could be utilized to supplement the department budget. This budget adjustment seeks to transfer wage reserve funds to the individual departments for this purpose.

Thank you for your consideration of these budget adjustments. As always, feel free to contact me if you have questions.



RESOLUTION #19-R-09

Submitted by Alderman: _____

Refer to: _____

Date: 11-18-09

Resolved,

that the city of Appleton begin discussion
with our surrounding communities to
square off and even out the boundaries
to prevent "islands" of jurisdiction.
This should be a 9-10 yr plan if
possible.

Jan [Signature]

"...meeting community needs...enhancing quality of life."

Please write legibly with BLACK INK ONLY. Thank you.



Maguire Iron, Inc.
1610 N. Minnesota Avenue
Sioux Falls, SD 57101

Contract No. A0005-9-16-00669
Project File No. A0005-9-16-00669.02
Change Order No. One (1)
Issue Date: December 29, 2016
Project: Appleton, WI – Matthias Street
Water Tank Maintenance Work

You Are Directed To Make The Changes Noted Below In The Subject Contract:

	(Item Description)	(Price)
1.1	Change substantial and final completion dates from 12/1/16 and 12/15/16 to 1/1/17 and 1/15/17, respectively. No cost change.....	-
1.2	Credit for painting contract allowance not used.....Deduct	(\$10,000.00)
	TOTAL DEDUCT	(\$10,000.00)

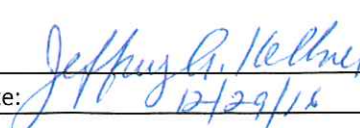
The Changes Result In The Following Adjustments:

	CONTRACT PRICE	TIME
Prior To This Change Order	\$94,200.00	- days
Adjustments Per This Change Order	(\$10,000.00)	+ 32 days
Current Contract Status	\$84,200.00	- days


Recommended:
McMAHON
Neenah, Wisconsin

Accepted:
MAGUIRE IRON, INC.
Sioux Falls, South Dakota

Authorized:
CITY OF APPLETON,
DEPT. OF UTILITIES
Appleton, Wisconsin

By: 
Date: 12/29/16

By: 
Date: 1/9/17

By: 
Date: 1/20/17

- ☒ OWNER Copy
☐ CONTRACTOR Copy
☐ ENGINEER Copy (Contract Copy)
☐ FILE COPY

Four Copies Should Accompany This Change Order
Execute And Return To ENGINEER For Distribution

City of Appleton
2016 - 2017 REAPPROPRIATION REQUESTS - UNDER CONTRACT

PO/										
Fund /	Sub	Contract	Project	Year						
Bus. Unit	Object	Obj	S/L	#	#	Budgeted	Vendor	PROJECT	Carryover	JUSTIFICATION
U	4111	6809	99	1604	Council approved 12/16/15	2015	Eagle Flats LLC	Redevelopment for public access, daily boat access and parking.	302,000	Council approved the amended development agreement to support this next phase of Eagle Flats on December 16, 2015. \$55,000 has been paid to-date for engineering work, as well as site mobilization and preparation. This project will be completed in first quarter 2017. Delays were the result of the permits needed by the State of Wisconsin and State Historical Society.
Subtotal - TIF # 8 Under Contract									302,000	
U	4220	6804	1	2407	54-16	2016	Tyler Technologies	ERP Project	356,703	Project currently underway, contract signed in August of 2016
U	4220	6804	1	2407	41-16	2016	Patriot Properties	CAMA Project	244,681	Project currently underway, contract signed in May of 2016
Subtotal - Technology Capital Project Under Contract									601,384	
U	4240	6327			53-16	24799	Baycom	DMR Radio Upgrade	50,977	Project not completed to satisfaction to release final payment
U	4240	6809	99	3510	WisDOT	G-16	WisDOT	Lawe St Bridge over Power Canal	18,463	Three party contract w/WisDOT & Omnni
U	4240	6809	99	3510	WisDOT	G-16	WisDOT	Lawe St Bridge over Power Canal	68,246	Construction contract w/WisDOT
U	4240	6809	99	3510	WisDOT	G-15	WisDOT	Prospect Ave bridge over Jackman St	58,615	Three party contract w/WisDOT & Bloom Companies
U	4240	6809	99	3510	WisDOT	G-15	WisDOT	Prospect Ave bridge over Jackman St	58,432	Construction contract w/WisDOT
Subtotal - Public Works Capital Project Under Contract									254,733	
U	4320	6804	3		53-16	PO 24799	Baycom	DMR Radio Upgrade	7,674	Project not completed to satisfaction to release final payment
U	4320	6804	3			PO 23948	Monroe Truck	Patrol truck body	90,899	Delivery date February 2017
Subtotal - CEA Replacement Under Contract									98,573	
U	4330	6404		1617	Council approved 12/16/15	2015	S.E.H.	Downtown Plan & Five Year Comp Plan Update	6,537	The Comprehensive Plan is in the final approval process with a public hearing on 2/6/17 at Plan Commission and at the 3/15/17 Common Council meeting. The balance due on the contract and printing expenses are expected to be completed in first quarter 2017. This contract was approved by Council on December 16, 2015 for a total of \$123,007. Funding has been provided from several sources, including the Community Development Capital Project Fund (\$35,000), Appleton Downtown Inc. (\$25,000) and CDBG (\$63,0017).
Subtotal - Community Development Capital Project Under Contract									6,537	
U	4350	6802		4188	None	2016	Strand Engineering	Arbutus Retaining Wall Design	2,313	Project is currently being designed. Design will be completed and project will be bid out in March. Cost is contract balance and contingency
U	4350	6404		4250	None	2016	Omni and Associates	Alicia Park Hillside Stabilization Design	12,883	Project is currently being designed. Design will be completed in early spring. Cost is contract balance and contingency
U	4350	6809	99	4282	71-16	2016	Lee Recreation	Erb Park and Pool Playground Equipment	145,000	Project will be completed Spring of 2017 in coordination with Erb Park and Pool General Contractor. Cost is amount of contract.

City of Appleton
2016 - 2017 REAPPROPRIATION REQUESTS - UNDER CONTRACT

PO/										
Fund / Bus. Unit	Object	Sub Obj	S/L	Contract #	Project #	Year Budgeted	Vendor	PROJECT	Carryover	JUSTIFICATION
U 4350	6406		4220	4-16		2016	MSA Professional	Erb Park and Pool	154,096	Project will be completed Spring of 2017 in coordination with Erb Park and Pool General Contractor. Cost is amount of contract.
U 4350	6802		4220	50-16		2016	Miron	Erb Pool & Park	6,654,100	Balance of construction contract
U 4350	6809	1	4428	60-16		2016	MCC	Parks Hardscapes Repair Project - Pierce	13,678	Poor weather prevented completion of work in 2016. Cost is contract balance and contingency.
U 4350	6809	1	4348	60-16		2017	MCC	Parks Hardscapes Repair Project - Kiwanis	32,856	Poor weather prevented completion of work in 2016. Cost is contract balance and contingency.
U 4350	6809	1	4438	60-16		2018	MCC	Parks Hardscapes Repair Project - Schaefer	22,157	Poor weather prevented completion of work in 2016. Cost is contract balance and contingency.
U 4350	6809	99	4143	None		2016	Murphy Concrete & Construction	North Island Trail Overlay	10,597	Poor weather prevented completion of 2nd asphalt overlay. To be completed in spring of 2017.
U 4350	6803 6802		4207	None		2016	Murphy Concrete & Construction	Colony Oaks Tennis court surface and lines.	6,850	Contractor was unable to finish the painting and striping of the new court in 2016. \$23,764 was carried over from 2015 from Pierce Park CIP
U 4350	6809	1	4137			2016	Stantec	Telulah Park Skate Park	6,662	Project design,bidding and construction management. Project to be completed in 2017.
U 4350	6802		4307	48-16		2016	Murphy Concrete & Construction	Highview Park Tennis and Basketball Courts	24,414	Contractor was unable to finish the painting and striping of the new courts in 2016.
U 4350	6328		4160	66-16		2016	TLC Sign	Appleton Memorial Park Sign/Message Board	39,995	Contractor was unable to install sign due to cold weather. Chose to wait until 2017 when better quality can be achieved.
U 4350	6404		4148	08-16		2016	Alta Planning and Design	Trails Master Plan	10,587	Plan was completed and adopted in January 2017. Riverview Gardens combined with this CIP for a total budget of \$115,000. Waiting for final copy and background information to release final payment.
U 4350	6404		4147	24-16		2016	Corre, Inc.	Lutz Park Trail Design and Permitting	21,425	Awaiting DNR permitting.
U 4350	6406		4145	None		2016	Rettler Corporation	Lower Telulah Park Trail Design and Permitting	5,020	Awaiting DNR permitting.
U 4350	6406		4145	None		2016	Rettler Corporation	Lower Telulah Park Trail Engineering/Construction Documents	9,500	Contractor was unable to complete construction documents. Project to be completed in 2017
U 4360	6408					2016	PSI	Exhibition Center	57,294	Construction materials testing contract that is needed until the construction is complete.
U 4360	6408			72-16		2016	Miron	Exhibition Center	2,927,980	Construction Management services until the construction project is complete.
U 4360	6406			76-16		2016	Zimmerman	Exhibition Center	977,962	Architectural and engineering services until the construction project is complete.
U 4360	6404					2016	Speer Financial	Exhibition Center	5,000	Remaining financial advising services for financing package
Subtotal - Facilities Capital Project Under Contract									11,140,369	
U 5123	6803				PO 25155	2016	Lappen Security Products	Avigilon cameras	8,842	Cameras will be delivered in 2017
U 5123	6404					2016	GRAEF	Parking ramp condition final report & recommendations	6,950	Have not completed/received final report
U 5123	6803			28-16	PO 212148	2016	TAPCO	PARCS - Pay-on-exit conversion contract	49,411	Signage not being completed until 2017
Subtotal - Parking Utility Under Contract									65,203	

City of Appleton
2016 - 2017 REAPPROPRIATION REQUESTS - UNDER CONTRACT

PO/										
Fund / Bus. Unit	Object	Sub Obj	S/L	Contract #	Project #	Year Budgeted	Vendor	PROJECT	Carryover	JUSTIFICATION
U 5210	6404			51-16	2016 H	2016	AECOM	Coop Pond Modeling	6,479	Work in process
U 5230	6404			51-16	2016 H	2016	AECOM	Coop Pond Modeling	18,700	Work in process
U 5210	6404				2015 E	2016	Brown & Caldwell	Spartan Drive preliminary engineering	1,432	Work underway, scheduled for 2017 completion
U 5230	6809	4		73-16	Y-16	2016	August Winter	Arbutus Park Lift Station	235,153	Awarded in 2016 for construction 2017
U 5230	6404			5-16		2016	Strand Associates	Arbutus Park Lift Station	6,039	Remaining tasks to be completed as part of 2017 construction
U 5230	6404			67-16		2016	RA Smith	Cotter Street Pond	18,480	Contract includes construction
U 5230	6801			WisDOT		2016	Multiple property owners	CTH JJ/Lightning Drive Land Acquisitions	67,100	48% of land/easements purchased to complete project
U 5230	6404			3-16	2016 C	2016	Brown & Caldwell	Leona Street Pond Design	189,199	Work in progress - Delays due to wetland permitting
U 5230	6404				2016 G	2016	Brown & Caldwell	Lutz Dr/Appleton Yacht Club storm analysis	13,423	Work in process to be completed in 2017
U 5230	6404					2015	OMNNI	Northland Pond Environmental Services	5,065	Remaining tasks to be completed as part of 2017 construction
U 5230	6404			75-16	2016 I	2016	Brown & Caldwell	Northland Pond Services during construction	77,110	Construction in 2017
U 5230	6408			55-16	N-16	2016	Great Lakes TV & Seal	Sanitary & Storm Sewer Spot Repairs	65,181	Contract work scheduled for 2017
U 5230	6404				2015 E	2016	Brown & Caldwell	Spartan Drive preliminary engineering	66,105	Work underway, scheduled for 2017 completion
Subtotal - Stormwater Utility Under Contract									769,466	
U 5382	6404		4549		WO 175045	2014	Strand Association	Glendale Water Tower	2,163	Construction completed in 2016, final items to be completed in spring 2017
U 5382	6804	1	4549		WO 175045		Caldwell Tanks, Inc	Glendale Water Tower	8,203	Construction completed in 2016, final items to be completed in spring 2017
U 5326	6404					2016	McMahon & Associates	Chemical System Evaluation	8,100	Project started October 30th, project to be completed by March 2017
U 5382	6408		4502		PO 25343	2016	Fiberglass Solutions, Inc	Chemical Storage	7,226	PO issued, installed to be completed in 2017.
U 5371	6809	5		56-16	Z-16	2016	Carl Bowers & Sons	Sewer & Watermain Reconstruction	216,181	Project to be completed in 2017
U 5394	6804	1				2016	HD Supply Waterworks & Sensus	New Water Meter installation.	700,000	Meter Project - 5 year ongoing project
Subtotal - Water Utility under contract									941,873	
U 5424	6408				PO 25219	2016	Water Right	D-Bldg Lab Re-bed tank	3,600	Combined with D-Bldg Lab remodeling porject, to avoid mutiple disruptions in the lab.
U 5423	6404		4544			2016	R. Alexander Associates	Composting Marketing Study	3,417	Final report to be issued in 2017
U 5432	6804	1	4565			2016	August Winter & Sons	Bar Screen Valve Replacement	125,000	Contract awarded December 2016. Work to be completed in 2017.
U 5490	6803		4554		WO 212967	2016	August Winter & Sons	HVAC Upgrades-B Bldg Boiler Replacement	45,953	Pumps to be delivered February 2017.
U 5490	6408		4524	58-16	WO 211042	2016	Cardinal Construction	D-Bldg Lab Upgrades	68,696	Project started in 2016, Work to be completed in 2017.

City of Appleton
2016 - 2017 REAPPROPRIATION REQUESTS - UNDER CONTRACT

PO/										
Fund / Bus. Unit	Sub Object	Obj	S/L	Contract #	Project #	Year Budgeted	Vendor	PROJECT	Carryover	JUSTIFICATION
5490	6804	1	4524		WO 211042	2016	Good Housekeeping Store	D-Bldg Lab Upgrades	347	New refrigerator orderd December 2016, delivered January 2017
5490	6404		4524		WO 211042	2016	McMahon Associates	D-Bldg Lab Upgrades	465	Project started in 2016, Work to be completed in 2017.
5427	6408			55-16	N-16	2016	Great Lakes TV & Seal	Sanitary & Storm Sewer Spot Repairs	83,000	Contract work scheduled for 2017
5427	6404			22-16		2016	RA Smith National	Sanitary Sewer Flow Monitoring	10,612	Remaining Reports/Committee meetings in 2017
5431	6809	3		57-16	O-16	2016	Insituform	Sanitary & Storm Sewer Lining	7,000	Final close out items remaining
5431	6809	3		56-16	Z-16	2016	Carl Bowers & Sons	Sewer & Watermain Reconstruction	37,450	Project to be completed in 2017
5431	6809	3		74-16	S-17	2016	August Winter	Spartan Drive Lift Station	638,482	Awarded in 2016 for construction 2017
Subtotal - Wastewater Utility under contract									1,024,022	
Information Technology										
13030	6404			49-16		2016	Nexum	Firewall security and monitoring	26,094	Firewall security and monitoring
Parks & Recreation										
16532	6454					2016	Asphalt Seal and Repair	Meade Pool parking lot	4,910	Contractor completed crack filling but was unable to apply sealer and lines due to weather.
Public Works										
17014	6801			WisDOT		2016	Multiple property owners	CTH JJ/Lightning Land Acquisitions	59,300	48% of land/easements purchased to complete project
17014	6809	1		WisDOT	T-15	2015	WisDOT	Oneida Skyline Bridge/Prospect Ave Intersection	3,000	Construction contract w/WisDOT
17014	6801			WisDOT		2016	Multiple property owners	Oneida St - skyline bridge to Roeland	420,000	18% of land/easement purchased to complete project
17014	6404			WisDOT		2016	DOT - RA Smith & OMNNI	Oneida St - skyline bridge to Roeland	60,000	Consulting fees per DOT State Municipal Agreement
17032	6404		3510	20-16	R-16	2016	Collins Engineers	Bridge inspections	1,500	Contract work scheduled for 2017
17032	6404		3510	44-16	BB-16	2016	Collins Engineers	Movable bridge inspections	8,453	Muli-year contract through 2020
17032	6404		3510	14-16	U-16	2016	Nordic Underwater	Olde Oneida St Bridge Pier Maintenance	9,000	Warranty work to be completed in 2017
Subtotal - General Fund Under Contract									592,257	
Grand Total - Under Contract									15,796,417	

City of Appleton
2016 - 2017 REAPPROPRIATION REQUESTS - NON-LAPSING

PO/									
Fund /	Sub	Contract	Project	Year					
Bus. Unit	Object	Obj	S/L	#	#	Budgeted	Vendor	PROJECT	Carryover JUSTIFICATION
NL209								Non-lapsing fund balance	360,238
	Subtotal - HazMat Contract Non-Lapsing								360,238
NL212								Non-lapsing fund balance	8,951
	Subtotal - Rental Energy Rehab Non-Lapsing								8,951
NL215								Non-lapsing fund balance	5,000
	Subtotal - Continuum of Care Grant Non-Lapsing								5,000
NL216								Non-lapsing fund balance	103,502
	Subtotal - HOME Homeowner Grant Non-Lapsing								103,502
NL2170	6101							Non-lapsing grant funds available	831
	Subtotal - Housing Rehab Loan Program Non-Lapsing								831
NL218								Non-lapsing grant funds available	3,222
	Subtotal - Business & Neighborhood Grant Non-Lapsing								3,222
NL219								Non-lapsing fund balance	43,222
	Subtotal - Lead Hazard Control Grant Non-Lapsing								43,222
	Subtotal - General Fund Non Lapsing								-
	Grand Total - Non-lapsing								524,966