



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Agenda - Final Safety and Licensing Committee

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Wednesday, February 22, 2017

6:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting  
[17-131](#) Approval of minutes from January 25, 2017 meeting.

**Attachments:** [S&L Minutes 1-25-17.pdf](#)

### 4. Public Hearings/Apearances

### 5. Action Items

- [17-188](#) Operator's License application of Parker J. Langworthy, 1707 W. Weiland Lane.

**Attachments:** [Langworthy, Parker J..pdf](#)

- [17-218](#) Amendment to Rate Fees for Towing Companies on the Rotating Call List

**Attachments:** [Memo- Towing Call List Fees.pdf](#)  
[Towing Fee Schedule \(edited 2-16-17\).pdf](#)

- [17-130](#) Operator's Licenses

**Attachments:** [Operator's Licenses for 2-8-17 S & L.pdf](#)

- [17-205](#) Reserve "Class B" Beer/Liquor License application of Appleton Music Hall LLP, d/b/a Gibson Music Hall, Kurt M. Langkau, Agent, 211 W. College Ave., contingent upon approval from all departments.

**Attachments:** [Gibson Music Hall Beer Liquor License application.pdf](#)

- [17-126](#) Special Class "B" Beer License application of St. Thomas More Congregation - Fish Fry Committee, Curt J. Simon, Person in Charge, 1810 N. McDonald St., March 3, 17 & 31, April 7, 2017, contingent upon approval from all departments.

**Attachments:** [Special B application-St Thomas More Congregation.pdf](#)

- [17-209](#) "Class B" Beer/Liquor License temporary premise description change for March 17 & 18, 2017, 201 S. Walnut St., contingent upon approval from all departments.

**Attachments:** [McGuinness Irish Pub.pdf](#)

- [17-177](#) Pawnbroker License Renewal application of JGB, LLC d/b/a Mister Money, Gregory A. Baer, Applicant, 1933B N. Richmond St., contingent upon approval from all departments.

- [17-133](#) Special Class "B" Beer License applications filed after the agenda was published.

- [17-204](#) The Appleton Fire Department Requests Approval of the Proposed Reorganization

**Attachments:** [Table of Organization - Proposed.pdf](#)

[Table of Organization - Proposed \(003\).pdf](#)

[Memo Requesting Appleton Fire Department Reorganization - February 2017.p](#)

## 6. Information Items

- [17-132](#) Appleton Fire Department 2016 Annual Report.

**Attachments:** [2016 Fire Dept Annual Report - Final.pdf](#)

- [17-134](#) Police Department information on liquor law violation convictions.

- [17-135](#) Director's Reports:  
City Clerk  
Fire Chief  
Police Chief

**Attachments:** [Police Weekly Report - Week 51.pdf](#)

7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*



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## Meeting Minutes - Final Safety and Licensing Committee

---

Wednesday, January 25, 2017

6:00 PM

Council Chambers, 6th Floor

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**Meeting Audio/Video unavailable for first 20 minutes due to technical issues**

1. Call meeting to order

*The meeting was called to order by Chair Lobner at 6:01 p.m.*

*Due to technical issues the meeting audio/video was unavailable for the first 20 minutes of the meeting.*

2. Roll call of membership

*Aldersperson Konetzke arrived at 6:17 p.m.*

**Present:** 5 - Lobner, Jirschele, Konetzke, Meltzer and Williams

3. Approval of minutes from previous meeting

[17-090](#)

Approval of minutes from January 11, 2017 meeting.

**Attachments:** [S&L Minutes 1-11-17.pdf](#)

**Jirschele moved, seconded by Meltzer, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 3 - Lobner, Jirschele and Meltzer

**Excused:** 1 - Konetzke

**Abstained:** 1 - Williams

4. Public Hearings/Appealances

5. Action Items

16-1520

## Revised Special Event Policy

**Attachments:**[Special Event Policy 9-23-16.pdf](#)[Special Event Policy - Jan. 2010.pdf](#)[Special Events Expense 2015.pdf](#)[Special Event Policy Update Memo to S&L.pdf](#)[Special Event Policy 9-23-16 Redlined.pdf](#)[Special Event Policy \(edited 1-3-17\) \(3\).pdf](#)[Memo to S&L 1-24-2017 Special Event Policy.pdf](#)[Most Recent Version- Special Events Policy 1-24-2017.pdf](#)[Most Recent Version \(redlined\)- Special Events Policy 1-24-2017.pdf](#)

*A revised policy and memo was distributed prior to the meeting to the Safety & Licensing Committee members.*

*Jennifer Stephany, representing Appleton Downtown Inc. spoke regarding the policy and requested clarification on the following items:*

*Multiple Day Events- definition and rates*

*Fee calculation for Mile of Music event*

*Ms. Stephany also distributed a document displaying ADI events/costs in 2016 and their anticipated costs for 2017 events.*

**Lobner moved, seconded by Meltzer, that the most recent version of the Special Events Policy (version 1-24-2017) be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Lobner, Jirschele, Konetzke, Meltzer and Williams

17-102

Taxi Cab Company License (MegaCycle) application of The Social Station, Chris Burns & Tina Seashore, W6068 Nolan Drive, contingent upon approvals from all departments.

**Attachments:**[The Social Station Taxi Cab Company application.pdf](#)

*Mr. Burns was in attendance and addressed the Committee to share details of his proposed MegaCycle business.*

**Konetzke moved, seconded by Meltzer, that the Taxi Cab Company License be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Lobner, Jirschele, Konetzke, Meltzer and Williams

**Balance of the action items on the agenda.**

**Konetzke moved, Meltzer seconded, to approve the balance of the agenda.**

**The motion carried by the following vote:**

**Aye:** 5 - Lobner, Jirschele, Konetzke, Meltzer and Williams

[17-082](#) Operator's Licenses

**Attachments:** [Operator's Licenses for 1-25-17 S & L.pdf](#)

**This Report Action Item was recommended for approval.**

[17-077](#) Special Class "B" Beer License application of St. Pius X Fish Boil, Greg Feistel, Person in Charge, 500 W. Marquette St., March 10, March 24, April 7, 2017, contingent upon approval from all departments.

**Attachments:** [Special B application-St Pius X Fish Boil.pdf](#)

**This Report Action Item was recommended for approval.**

[17-091](#) Special Class "B" Beer License applications filed after the agenda was published.

**This Report Action Item was recommended for approval.**

## 6. Information Items

[17-092](#) Director's Reports:  
City Clerk  
Fire Chief  
Police Chief

**Attachments:** [Police Weekly Report - Week 48.pdf](#)

[17-094](#) Police Department information on liquor law violation convictions.

## 7. Adjournment

**Konetzke moved, seconded by Meltzer, that the meeting be adjourned at 7:04 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Lobner, Jirschele, Konetzke, Meltzer and Williams



"...meeting community needs  
.....enhancing the quality of life"

LICENSE APPLICATION for  
OPERATOR'S (BARTENDER'S) LICENSE

FEES ARE NON-REFUNDABLE

Date Recv'd 1/26/17

☐ Operator License \$60.00 Acct. 11030.4307  
☒ Operator License \$75.00 Acct. 11030.4307  
plus a provisional  
☒ Investigation fee \$ 7.00 Acct. 100.2359  
Total fee paid \$ 82. Receipt 4645238

☒ Original Application  
☐ Renewal - License # \_\_\_\_\_

SECTION 1 - APPLICANT INFORMATION

Applicant Name (Last, First, MI) <u>Langworthy, Parker J</u>		Maiden	
Street Address <u>1707 W Weiland Lane</u>	City <u>Appleton</u>	State <u>WI</u>	Zip <u>54914</u>
Driver's License Number/State Identification Number		State License Issued In: <u>WI</u>	
Date of Birth	Sex <u>Male</u>	Home Phone Number	Cell phone Number

Name and Address of Establishment you will be selling alcohol

Grand Central Station Ballard

SECTION 2 - CONVICTION RECORD - NEW APPLICANT: You are required to list each and every violation and/or offense for which you have been convicted. Failure to provide complete answers may result in a denial of your application.

Have you EVER had an Operator's (Bartender's) License? YES NO  
If Yes; where? \_\_\_\_\_  
Have you EVER been convicted of a felony? YES NO  
If Yes; when, where and what type of violation? (Please be specific) \_\_\_\_\_

Have you EVER been convicted of a misdemeanor or ordinance violation? YES NO  
If Yes; when, where and what type of violation? (Example: speeding, OWI) Speeding

SECTION 2 - CONVICTION RECORD - RENEWAL APPLICANT: List any pending charges, citations, tickets and all convictions since last license application. Failure to provide complete answers may result in a denial of your application.

Have you EVER had an Operator's (Bartender's) License? YES NO  
If Yes; where? \_\_\_\_\_  
Have you been convicted of a felony since last license application? YES NO  
If Yes; when, where and what type of violation? (Please be specific) \_\_\_\_\_

Have you been convicted of a misdemeanor or ordinance violation since last license application? YES NO  
If Yes; when, where and what type of violation? (Example: speeding, OWI) \_\_\_\_\_

SECTION 3 - PENALTY NOTICE

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature: [Signature] [Signature]

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
POLICE		<u>X</u>	<u>Miller</u>	
Date sent to APD <u>1-26-17</u>	Scheduled FVTC Class	Class Completion Date <u>1-20-17</u>	Current other license: Muni _____ # _____	
Safety and Licensing	Common Council	Date Issued	Expiration Date	License Number

Last increase adopted 11-21-2012 Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Return application to: City Clerk, 100 N. Appleton Street, Appleton, WI 54911-4799



February 15, 2017

To: Safety and Licensing Committee Members

From: Lt. Kelly Gady, Operations Coordinator, Appleton Police Dept.

I am writing this memo after hearing from some of our Tow Companies about our rotating call list fee structure. There have been two requests. For some reason, a fee for the use of a dolly was inadvertently left off of the structure schedule. We understand and this should be included in the fee structure. Past data and input suggests that a maximum rate of \$60 be considered.

The second request was to increase the rate for storage fees. This was discussed in our meetings with the Tow Company representatives. We believe it is reasonable for you to consider a maximum rate of \$40/day for storage (previously at \$35 for several years now).

If you have any questions regarding these two items, please contact me.

Thank you,

A handwritten signature in black ink that reads "Lt Kelly Gady". The signature is written in a cursive style with a large, stylized "L" and "K".

Lt. Kelly Gady

Operations Coordinator

Appleton Police Department



**CITY OF APPPLETON**  
**ROTATING CALL LIST FEE SCHEDULE\***

Effective Date: January 10, 2017

<u>SERVICE PROVIDED</u>	<u>MAXIMUM FEE - REGULAR HOURS</u>	<u>MAXIMUM FEE - AFTER HOURS</u>
<b>STANDARD TOW</b> (wheel lift/flatbed)	<b>\$150.00</b>	<b>\$160.00</b>
<b>PARTIAL TOW</b> (at discretion of towing company)	\$50.00	\$60.00
<b><u>ADD ON/ADDITIONAL FEES</u></b>		
Administrative Fees, Mailing Fees, Etc. (if vehicle is not claimed after two days)	\$20.00 total	--
Cleanup (prorated <u>after</u> first 30 minutes)	\$40.00/hour	\$40.00/hour
<b>Mileage for Out-of-City Trips</b>	<b>\$4.00/mile loaded</b>	<b>\$4.00/mile loaded</b>
Motorcycles	\$25.00	\$25.00
Snow Shoveling (prorated)	\$10.00 minimum/ \$60.00/hour	\$10.00 minimum/ \$60.00/hour
<b>Use of Dolly</b>	<b>\$60.00 total</b>	<b>\$60.00 total</b>
Standby Time (prorated)	\$60.00/hour	\$60.00/hour
Winching (prorated)	\$60.00/hour	\$60.00/hour
<b><u>STORAGE FEES</u></b>		
After-Hours Release of Vehicle/Property (at discretion of towing company except pursuant to code)	--	\$50.00
<b>Outside Storage</b> (not prorated)	<b><del>\$40</del>35.00/day</b>	<b><del>\$40</del>35.00/day</b>
Inside Storage (not prorated and at owner request/as reasonably required)	\$45.00/day	\$45.00/day
Cover Vehicles (not prorated and at owner request/as reasonably required)	\$30.00	\$30.00

\*For additional information see the Municipal Code of the City of Appleton, Sec. 9-746 et. seq.

## Operator's Licenses for 2/8/17 S & L

### Approved

Emily J. Duesing	W2494 Clover Downs Court
Logan R. Fenolio	1714 N. Graceland Avenue
Jeremy A. Fischer	371 S. Westhaven Drive, Oshkosh
Logan M. Hall	1824 N. Whitney Drive, #21
Ashley N. Hoppmann	1832 N. Whitney Drive, #6
Nicole L. Jacob	211 Lennox Street, Neenah
Alicia E. Kolbe	1250 Wittman Park Lane, Menasha
Ashley A. Kunstman	621 N. Rankin Street
Justin M. Lindell	531 ½ W. College Avenue, #7
Jillian R. McCall	3402 E. Paris Way, #12
Mia A. McDonald	125 W. Wisconsin Avenue
Jo-Hanna Rifai	711 E. Boldt Way, SPC 1290
Justin R. Snyder	5042 Kenwood Court, Oshkosh
Mark A. Thurow	1015 School Avenue, Oshkosh
Charlene D. Wilson	1225 E. Gunn Street, #1
Megan N. Wirth	2220 Skylark Drive
Mary A. Wisniewski	301 W. 12 <sup>th</sup> Street, Kaukauna
Joseph S. Zeidan	635 W. Seneca Drive

# ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning 20 17 ;  
ending 6-30 20 17

TO THE GOVERNING BODY of the: ☐ Town of  
☐ Village of } Appleton  
☒ City of

County of Outagamie Aldermanic Dist. No. 11 (if required by ordinance)

1. The named ☐ INDIVIDUAL ☒ PARTNERSHIP ☐ LIMITED LIABILITY COMPANY  
☐ CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name):

Appleton Music Hall LLP

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>LANGKAV, KURT M.</u>	<u>W6992 BRACKENWOOD LN</u>	<u>GREENVILLE, WI</u>
Vice President/Member	<u>LANGKAV, SCOTT R.</u>		
Secretary/Member	<u>LANGKAV, BRIAN A.</u>	<u>1029 EVANS ST.</u>	<u>OSHKOSH, WI</u>
Treasurer/Member			
Agent	<u>KURT M. LANGKAV</u>		
Directors/Managers			

3. Trade Name LIBSON MUSIC HALL Business Phone Number 920-379-1100  
4. Address of Premises 211 W. COLLEGE AVE Post Office & Zip Code 54914

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☒ Yes ☐ No  
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No  
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No  
8. (a) Corporate/limited liability company applicants only: Insert state \_\_\_\_\_ and date \_\_\_\_\_ of registration.  
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No  
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No  
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 3,500 SQFT WITH BAR AREA + 2 STAGES

10. Legal description (omit if street address is given above):  
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No  
(b) If yes, under what name was license issued?

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No  
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776] ☒ Yes ☐ No  
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 14 day of February, 20 17

Cathy Bolwerk  
Notary Public, State of Wisconsin

My commission expires My Commission Expires January 23, 2021

[Signature]  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

[Signature]  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

[Signature]  
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

## TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>2-15-17</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	



"meeting community needs  
.....enhancing quality of life"

# **FEES ARE NON-REFUNDABLE**

License Fee - \$10.00 per event

Investigation Fee 47 + 7.00

Total Amount Paid 47

Date Rec'd 1/30/17

Acct. 11030.4322

Acct. 100.2359

Receipt

## **Application for Special Class "B" License to Sell Fermented Malt Beverages at Picnics or Gatherings**

### **The named organization applies for:**

- ☒ A temporary Class "B" license to sell FERMENTED MALT BEVERAGES at picnics or similar gathering under s. 125.25(6) Wis. Stats.  
☐ A temporary Class "B" license to sell WINE at picnics or similar gathering under s. 125.51(10) Wis. Stats. (Limit 2 permits in a 12 month period)

### **SECTION 1 - ORGANIZATION INFORMATION - Answer all questions completely. Please PRINT clearly**

Name of Organization (Bona fide club, lodge or society, veteran's organization or fair association) **St. Thomas More Congregation - Fish Fry Committee** Date Organized **09/01/1963**

Address **1810 N. McDonald St.** City **Appleton** State **WI** Zip **54911**

Person in Charge of Event:  Name: Last **Simon** First **Curt** Middle Initial **J.** Date of Birth **11/27/1973**

Address **3116 E. Greenleaf Dr.** City **Appleton** State **WI** Zip **54913** Person in charge phone number: **920-830-4143**

President Last **Lucas** First **Rev. James** Middle Initial **W.** Date of Birth **06/28/1966** Male ☒ Female ☐

Address **2001 N. McDonald St.** City **Appleton** State **WI** Zip **54911**

Vice President Last **Lucas** First **Rev. James** Middle Initial **W.** Date of Birth **06/28/1966** Male ☒ Female ☐

Address **2001 N. McDonald St.** City **Appleton** State **WI** Zip **54911**

Secretary Last **Lucas** First **Rev. James** Middle Initial **W.** Date of Birth **06/28/1966** Male ☒ Female ☐

Address **2001 N. McDonald St.** City **Appleton** State **WI** Zip **54911**

Treasurer Last **Tremel** First **Barbara** Middle Initial **J.** Date of Birth **04/06/1959** Male ☐ Female ☒

Address **N3518 Knight Rd.** City **New London** State **WI** Zip **54961**

### **SECTION 2 - EVENT INFORMATION SECTION \*\* See Attached Sheet for more Dates**

Date(s) of Event: Beginning **03 / 03 / 17** Ending: **03 / 03 / 17** Hours **4:00** ~~PM~~ **9:00** ~~PM~~ **PM** \*\*

Please describe the type of event you are going to have:

**Fish Fry's**

Do you plan to serve food at this event? No ☒ Yes ☐ If yes, contact the Appleton Health Department. (920.832.6429)

Location where beer or wine will be sold:

**St. Thomas More School Building**

Address **1810 N. McDonald St.** City **Appleton** State **WI** Zip **54911**

Are you requesting an "open concept" license? ☒ Yes ☐ No ☒ Will minors be present? No ☒ Yes ☐

Describe actual location and dimensions of area to be licensed - Be precise! **Lower Level Cafeteria of St. Thomas More School**

If yes, how will you prevent minors from obtaining alcoholic beverages? **The beverage area will be supervised at all times by an adult & ID will be checked.**

### **SECTION 3 - PENALTY SECTION**

This application must be on file in the Office of the City Clerk for at least ten (10) business days prior to granting the license.

If the event will last more than four (4) days, the application shall be filed 15 days prior to the granting of the license.

This organization also agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages if the license is granted. The officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

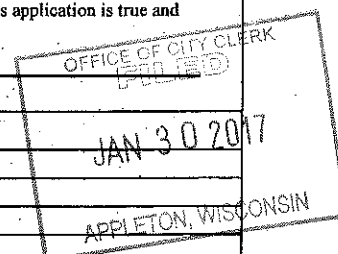
Signature of Officer Rev. James W. Lucas

### **FOR OFFICE USE ONLY**

Dept.	Approve	Deny	By	Reason
Police				
Fire				
Health				
Inspection				
S&L				
Council				
Date Issued				
Exp. Date				
License Number				

11-01-09 Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Return application to: City Clerk, 100 North Appleton Street, Appleton, WI 54911-4799



St. Thomas More Church  
Fish Fry Committee  
1810 N. McDonald St.  
Appleton, WI 54911

**ADDITIONAL FISH FRY DATES**

March 17, 2017                      4:00 p.m. to 9:00 p.m.

March 31, 2017                      4:00 p.m. to 9:00 p.m.

April 7, 2017                        4:00 p.m. to 9:00 p.m.

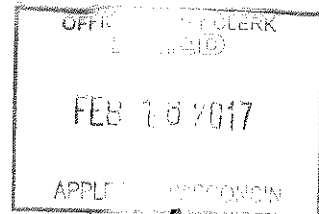
McGuinness Irish Pub (MIP, LLC)

would like to amend description

For Friday & Saturday, March 17 & 18,  
2017

to include a temporary

Beer Garden that will be  
completely fenced off - No entry  
allowed. Approximate dimensions  
20' x 50' - in the back  
parking lot.



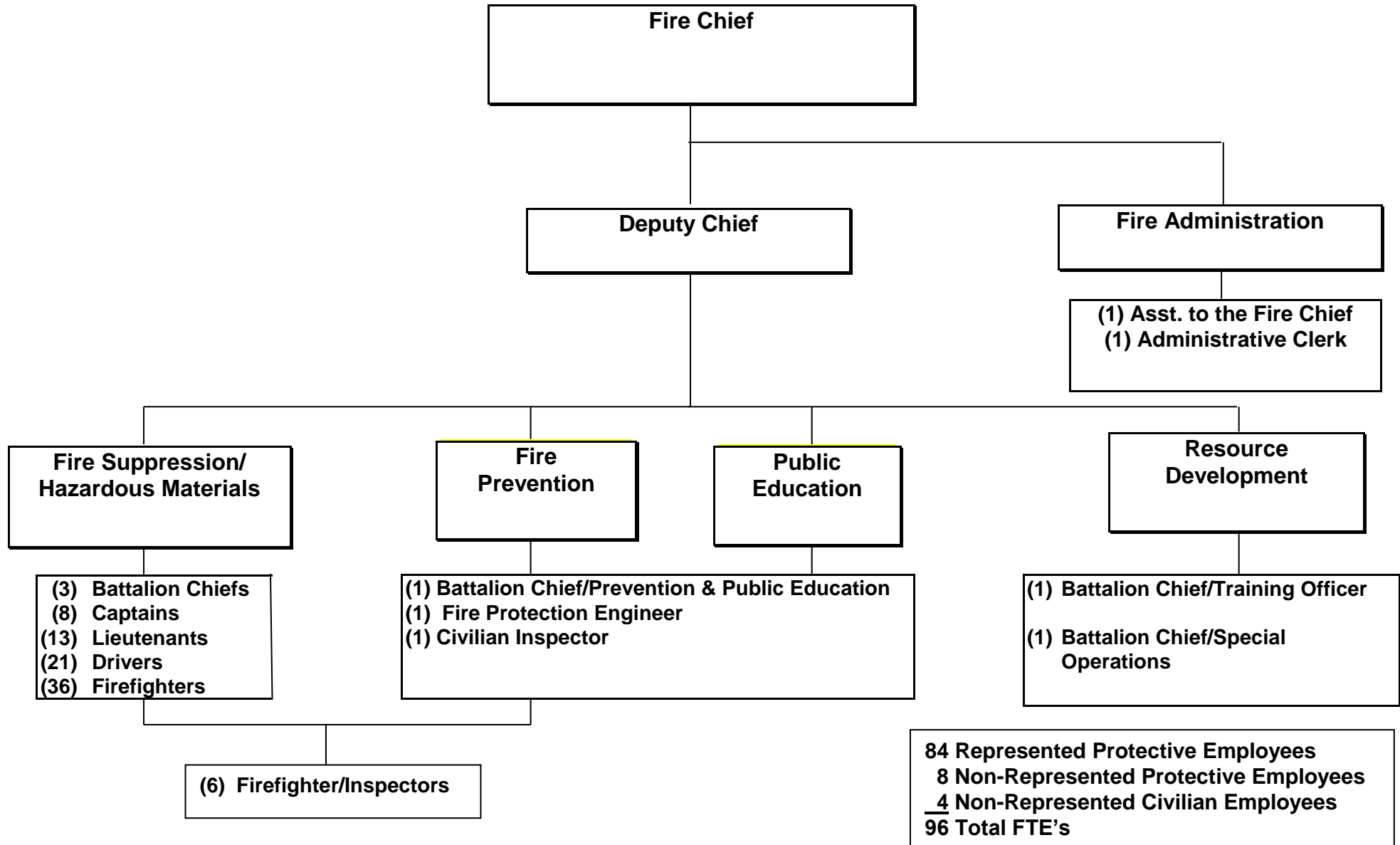
Matthew J Miller

920 - 573- 0959

Matt @ McGuinness Irish Pub.  
com

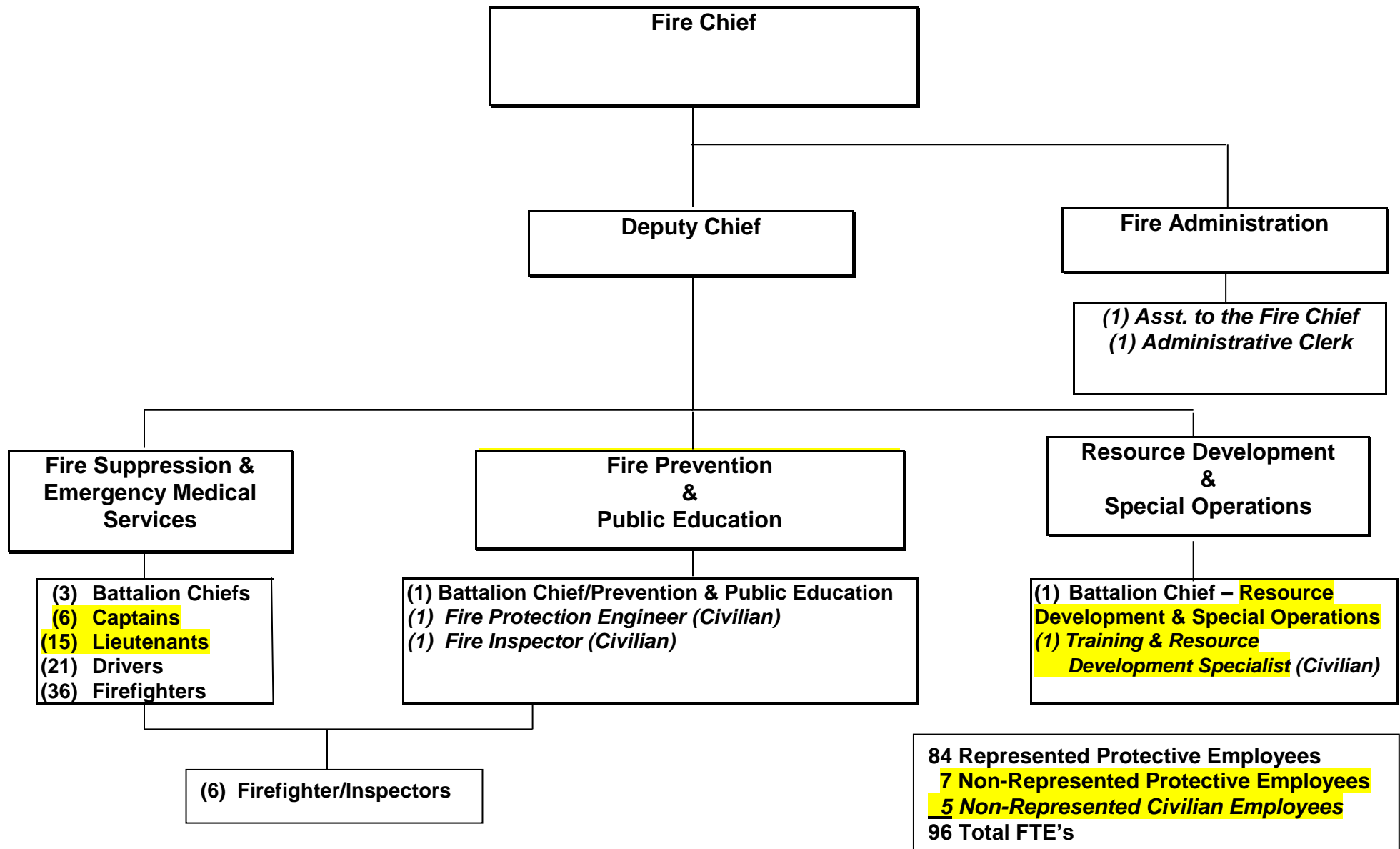
# APPLETON FIRE DEPARTMENT

## TABLE OF ORGANIZATION



# APPLETON FIRE DEPARTMENT

## TABLE OF ORGANIZATION







*"...meeting community needs...enhancing quality of life."*

## MEMORANDUM

**To:** Alderperson Curt Konetzke, Human Resources Committee  
Alderperson Kyle Loebner, Safety and Licensing Committee  
Members of the Common Council

**From:** Len Vander Wyst, Fire Chief

**Date:** 2/15/2017

**Re:** Appleton Fire Department Reorganization

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The Appleton Fire Department's chief's staff met to discuss the current and proposed organizational structure for the Appleton Fire Department. (See attachments.) Based on this review, I am proposing to make some minor changes that will produce major positive impacts. The changes that are being proposed include:

- Merging the Current Battalion Chiefs of Training and Special Operations Positions – The newly created Battalion Chief of Resource Development and Special Operations position will oversee and coordinate both program areas. The intent would be to minimize the "boots on the ground" training for this individual assigning instructors from within existing staff to provide the majority of the training particularly in specialty areas. The department feels this newly created position will attract a successful candidate.
- Creation of a Civilian Training and Resource Development Specialist – This position will report directly to the Battalion Chief – Resource Development and Special Operations and is responsible for assisting with the coordination and scheduling of training. This position fulfills fire support functions at emergency and non-emergency incidents and training scenarios. This position may also conduct fire inspections as needed.
- Reducing the Number of Captains from Eight to Six/Increase the Number of Lieutenants from 13 to 15 – The department currently has a captain assigned at each of five stations and three captains assigned to Fire Station # One. This adjustment will place a captain and two lieutenants at each of five stations along with a captain and five lieutenants at FS # One. The total number of fire officers (captains and lieutenants) remains the same at 21. This will provide an obvious 'go to' person for all station items at all stations. The intent would be to eliminate the two captain positions through attrition which may occur in the near future.
- The current two battalion chief positions are budgeted with approximate salaries of \$81,000 and \$92,000 (Total: \$173,000). It is estimated that the proposed specialist position would have an annual salary of \$55,000 and the proposed battalion chief would have an annual salary of \$95,000 (Total: \$150,000). The department doesn't intend to reduce our personnel budget as a result of these cost savings (estimated \$23,000) but would utilize the savings to offset overtime costs associated with training our personnel.

I have discussed this reorganization with the staff, union representatives, Human Resources Director, Finance Director, and Mayor and have support. I respectfully request that the Human Resources Committee and Safety and Licensing Committee approve these changes. Please do not hesitate to contact me should you have any additional questions or concerns. Thanks!

# 2016

## Appleton Fire Department

### Annual Report



**Appleton**

*Protecting Appleton's Quality of Life Since 1894*



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## A Message from Fire Chief Len Vander Wyst



The members of the Appleton Fire Department continue to provide a quality and cost-effective service to our community. I am very privileged to lead this organization which strives every day to make a difference in the lives of the citizens we serve.

This annual report will provide our citizens with the information needed to understand the many services available through your fire department and at what cost. I hope you will find comfort in knowing that your support is appreciated and the funding you provide is used in a cost-effective manner to keep our community safe.

I would like to thank the members of the Appleton Fire Department and the citizens of Appleton for entrusting me to lead this great organization and to serve this wonderful community. The department will always be ready to respond to your needs each and every day of the year. We are always there and we always care!

*Len Vander Wyst*



# Appleton Fire Department History

The origins of the Appleton Fire Department can be traced back to an ordinance passed in 1854, which was intended to regulate and prevent fires. At that time, Appleton was divided into two fire districts and Fire Wardens were appointed to summon volunteers to extinguish fires.

The Appleton Fire Department was formally chartered in 1894 with a staff of ten. Under the reorganization of volunteer firefighters to full-time personnel, the department was led by John Ryan. Throughout its history, the Appleton Fire Department has had eleven Fire Chiefs.

During its long and proud history, the Appleton Fire Department's duty to the citizens of Appleton can be best summarized by its core values: Partnership, Respect, Integrity, Diversity, and Excellence.

This year marked the 122<sup>nd</sup> year of service by the Appleton Fire Department to the residents, workers, and the many annual visitors to Appleton and the Fox Cities. From its origins, the department has grown to 96 members operating out of six fire stations.

Since our inception, tragically three Appleton Fire Department members have been killed in the line of duty, making the ultimate sacrifice while in service of helping others.



**Chief Elmer Anderson**  
**February 13, 1901**



**Asst. Chief Michael Calnin**  
**August 7, 1929**



**Firefighter Louis McGillan**  
**March 28, 1933**



## Appleton Fire Department Mission

In partnership with the community, the Appleton Fire Department protects and preserves lives and property from the adverse effects of fires and dangerous conditions through prevention, education, rescue, and response.

## Appleton Fire Department Vision

Through strong partnerships, the Appleton Fire Department enhances the safety and quality of life in our regional community. We pursue excellence and embrace diversity in thought, strategy, and staff in order to meet the changing needs of those we serve.

## Appleton Fire Department Core Values

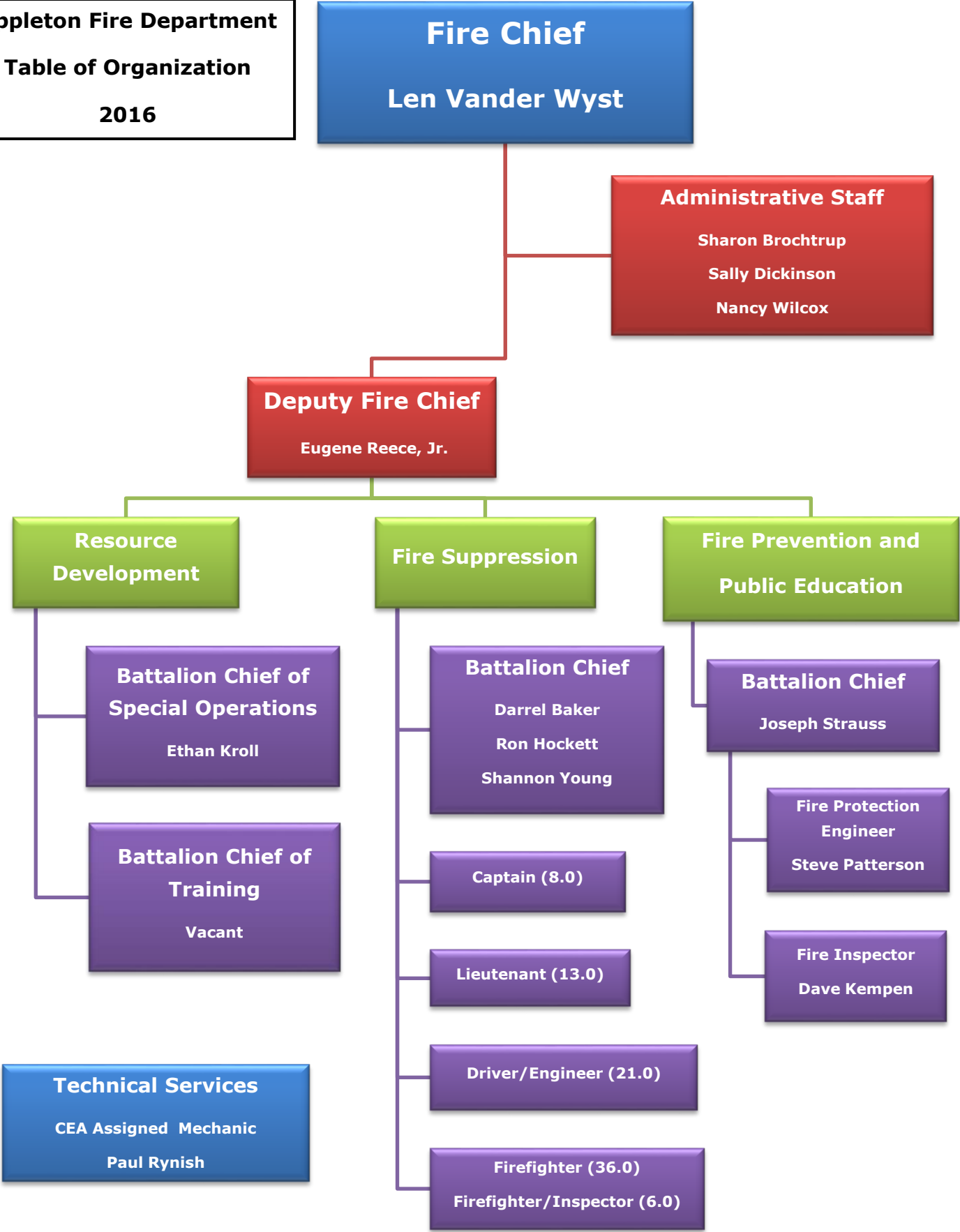
Our core values include enhancing P.R.I.D.E. in our organization and work.

<b>Partnership:</b>	We are a partner in a changing, regional community.
<b>Respect:</b>	We respect ourselves, each other, the department, the community, the fire service, our traditions, and our vision.
<b>Integrity:</b>	We are true to our values at all times.
<b>Diversity:</b>	We embrace diversity in thought, strategy, and staff.
<b>Excellence:</b>	We strive for excellence in everything we do.





**Appleton Fire Department**  
**Table of Organization**  
**2016**



## Appleton Fire Department Staff

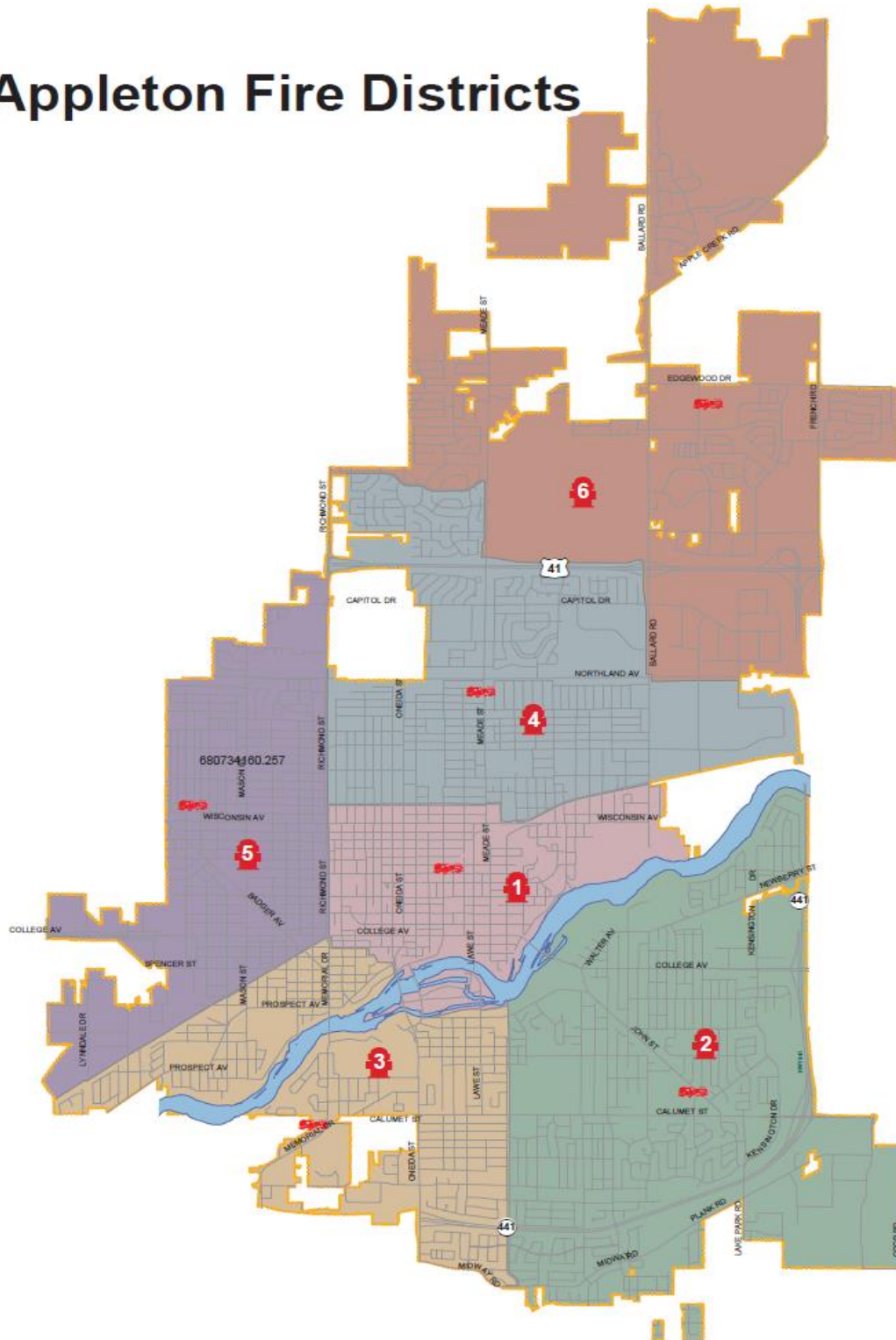
## Management Staff

Fire Chief:	Len Vander Wyst	
Deputy Fire Chief:	Eugene Reece, Jr.	
Battalion Chiefs of Operations:	Darrel Baker	Shannon Young
	Ron Hockett	
Battalion Chief of Training:	Vacant	
Battalion Chief of Special Operations:	Ethan Kroll	
Battalion Chief of Prevention and Public Education:	Joseph Strauss	
Fire Protection Engineer:	Steve Patterson	
Fire Inspector:	Dave Kempen	
Support Personnel:	Sharon Brochtrup	Paul Rynish
	Sally Dickinson	Nancy Wilcox

<b>A Shift</b>	<b>B Shift</b>	<b>C Shift</b>
<b>Battalion Chief</b>	<b>Battalion Chief</b>	<b>Battalion Chief</b>
Shannon Young	Ron Hockett	Darrel Baker
<b>Captain</b>	<b>Captain</b>	<b>Captain</b>
Paul Thomson Jay Thomas Rick James	Mike Mueller Joe Scott	Mike Woodzicka Jeff Felauer Jordan Steel
<b>Lieutenant</b>	<b>Lieutenant</b>	<b>Lieutenant</b>
Larry O'Rourke Chad Rucynski Bill Calaway Corby Henkel	Jeff Nelessen Jeremy Hotynski Greg Cullen Jerry Borski Jason Lee	John Kaziak Brian Hartfiel Michelle Bialas Doug Vrechek
<b>Driver/Engineer</b>	<b>Driver/Engineer</b>	<b>Driver/Engineer</b>
Paul Williams Jay Kjorlien Michelle Neeck-Lappen Gary Awe Tim Meyer Dave Reigles Andy Patz	Steve Kulas Jim Biersteker Darrin Butry Brian Cook Kraig Kasten Scott Pelkin Jake Kirchner	Jeff Maloney Todd Daanen Bryan Knauer Scott Karpinski Todd Bean Ben Lee Ryan Weyers
<b>Firefighter/Inspector</b>	<b>Firefighter/Inspector</b>	<b>Firefighter/Inspector</b>
Jeremiah Detert Justin Brown	Chad Johnson Adam Hansen	Brian Horst Mitch Lundgaard
<b>Firefighter</b>	<b>Firefighter</b>	<b>Firefighter</b>
Steve Unruh Adam Galica Ryan Lee Andy Dobbe Mike Wiese Andy Webb Nate Milhans Tyler Mickelson Riley Kubisiak Keegan Murphy Jordan Ross	Tim Lutz Matt Gerrits Mark Deslauriers Brad Brautigam Todd Hendricks Kelly Lynch Troy Kinley Joe Kozikowski Michael Wirtz Steve Jahr Bart Rakun Chad Donnay	Mike Becker Mike Hietpas Tim Blob Tyler Zunker Andy Lane Matt Dercks Adam Paiser Chris Britzke Casey Kostechka Tim Damrow Dave Hammer Eric Winger



# Appleton Fire Districts



# Appleton Fire Department Stations



## **Fire Station #1**

Department Headquarters  
Hazardous Materials Specialty Station  
Special Operations Specialty Station  
Minimum Daily Staffing: 8

### **Units**

**9300** – Incident Command  
**9321** – Rescue Engine Company (Extrication Tools)  
**9335** – Firefighter/Inspector  
**9341** – 100' Aerial Ladder Platform Company  
**9371** – Light Rescue  
**9381** – Hazardous Materials Lab and Chemical Analysis Response Team  
**9388** – Watercraft – Raft  
**9389** – Watercraft – Boat

**Station #1 – 700 N. Drew Street**



## **Fire Station #2**

Minimum Daily Staffing: 3

### **Units**

**9322** – Engine Company (Extrication Tools)  
**9328** – Reserve Engine

**Station #2 – 1801 S. Matthias Street**



## **Fire Station #3**

Swift Water Specialty Station  
Minimum Daily Staffing: 3

### **Units**

**9323** – Engine Company  
**9373** – Command Post

**Station #3 – 1801 W. Grove Street**







#### **Fire Station #4**

Minimum Daily Staffing: 3

#### **Units**

**9324** – Engine Company

**9327** – Reserve Engine

### **Station #4 – 724 E. Greenfield Street**



#### **Fire Station #5**

Minimum Daily Staffing: 3

#### **Units**

**9325** – Engine Company

**9376** – Hazardous Materials Equipment

### **Station #5 – 1701 W. Brewster Street**



#### **Fire Station #6**

Department Training Station and Tower

Special Operations Specialty Station

Minimum Daily Staffing: 4

#### **Units**

**9333** – Firefighter/Inspector

**9346** – 75' Aerial Ladder Quint Company

**9386** – Hazardous Materials

**9387** – All-Terrain Vehicle (Countywide Asset)

**9336** – Maintenance Pickup

**9339** – Hazardous Materials Pickup

Extinguisher Training Trailer

Foam Trailer (Countywide Asset)

Boom Trailer (Countywide Asset)

### **Station #6 – 4930 N. Lightning Drive**



## Key Performance Indicators

### RESPONSE TIME (*Citywide Average, Minutes:Seconds*)

04:42	All Incidents by Fire – Emergency
04:45	All Incidents by Fire – Non-Emergency and Emergency Response Combined
04:13	Structure Fires
04:39	All Incidents by EMS

### CALL VOLUME

4,718	Total Calls
3,086	Total EMS and Rescue Incidents
579	False Alarms
348	Hazardous Condition Incidents
284	Good Intent
290	Service
127	Fires
3	Severe Weather and Natural Disaster
1	Special Incident

### PUBLIC SAFETY

4,679	Fire Prevention Inspections
225	Fire Safety Education Events
16,888	Fire Education Participants
221	Persons Trained in Fire Extinguisher Usage
24	Fire Investigations

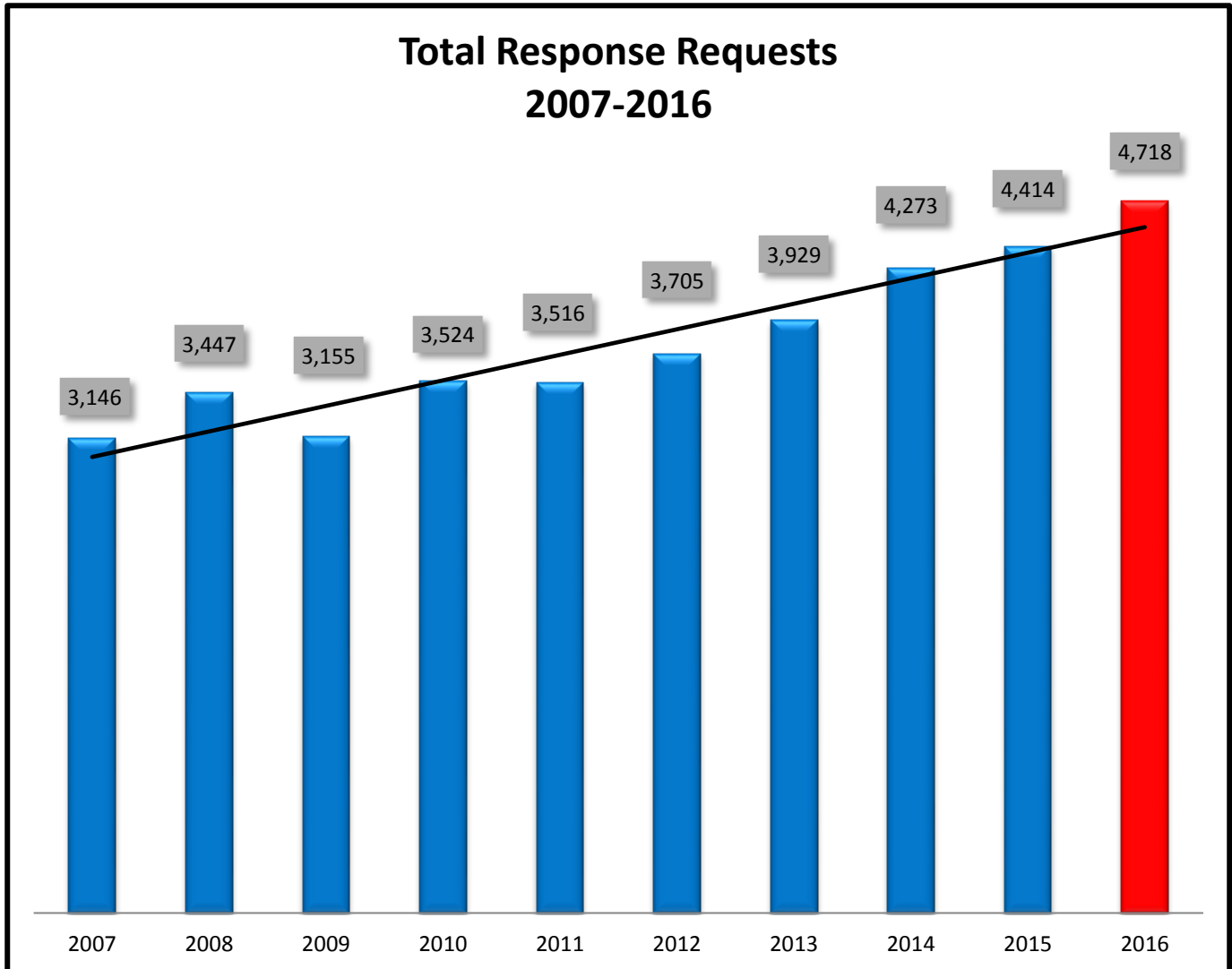
## Agency Highlights

- ◆ During 2016, the Appleton Fire Department, in conjunction with Gold Cross Ambulance, assisted in the successful resuscitations of eleven individuals who were pulseless and non-breathing upon arrival. These individuals were eventually released from the hospital.
- ◆ Members of the Appleton Fire Department participated in 12,401 hours of combined training in a wide variety of training categories.
- ◆ The Appleton Fire Department responded to 4,718 calls during the year. That number is the greatest number of calls in any given year in the history of the Appleton Fire Department.



## Response Requests

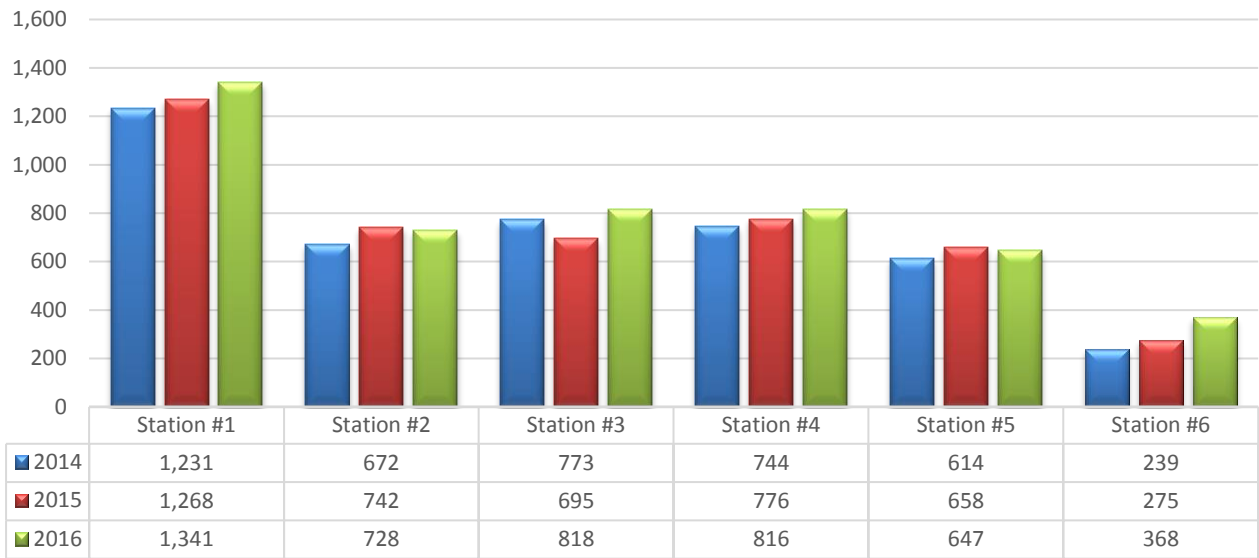
In 2016, the Appleton Fire Department responded to 4,718 calls for assistance. The 4,718 calls represent the greatest number of calls in any given year in the history of the Appleton Fire Department. Emergency medical calls (including rescues) were the largest portion of our call volume, accounting for 3,086, nearly 65% of the total calls. The Appleton Fire Department had 127 confirmed fires in 2016, including 56 structure fires and 22 vehicle fires. The Appleton Fire Department run volume increased nearly 6.9% in 2016 from 2015. The increase in run volume is consistent with the trend seen over the last decade, with an overall increase of nearly 50% in calls from 2007 to 2016.



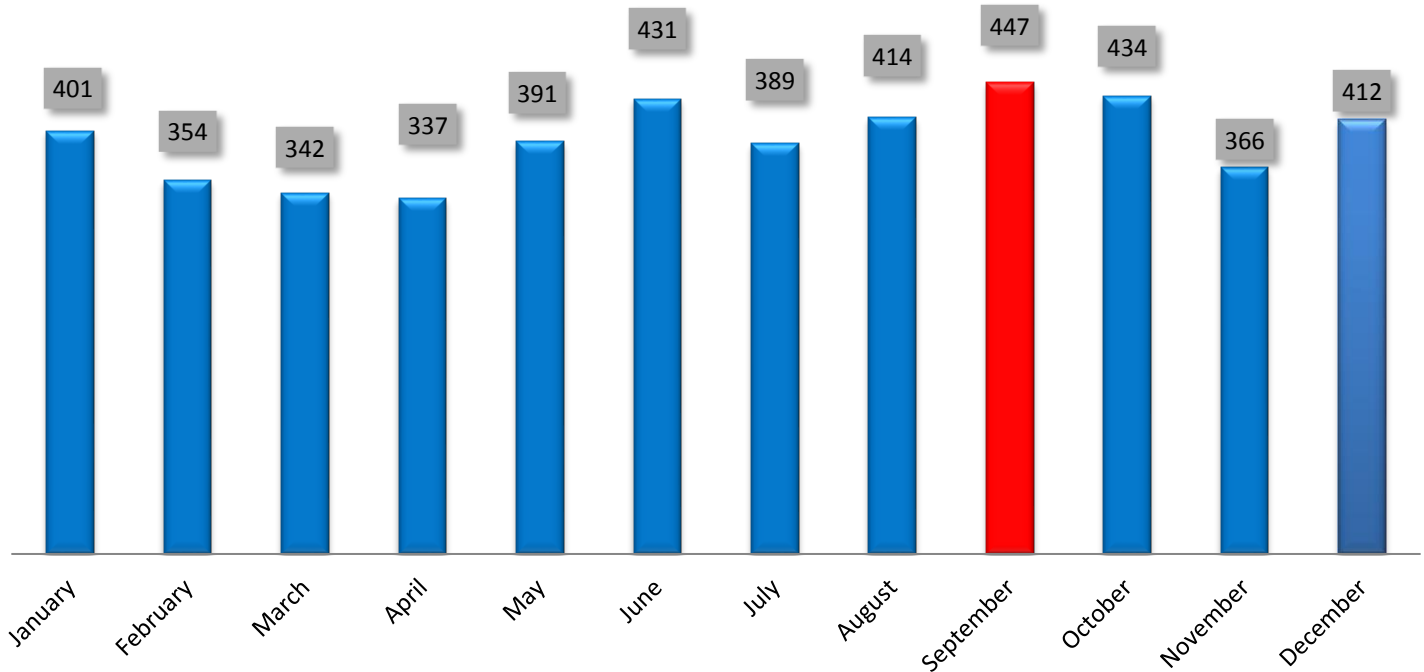
Fire Station #1, was the busiest station in 2016 with 1,341 first-in runs. Fire Station #6 saw an increase of nearly 34% in calls from 2015. Four of our six stations saw an increase in calls from 2015. Station #3 had an increase of 123 total calls over their responses in 2015, the largest increase of any of the stations. This increase can partially be attributed to their responses into the City of Menasha as part of our automatic aid agreements.



## First-In Response Requests by Station 2014-2016

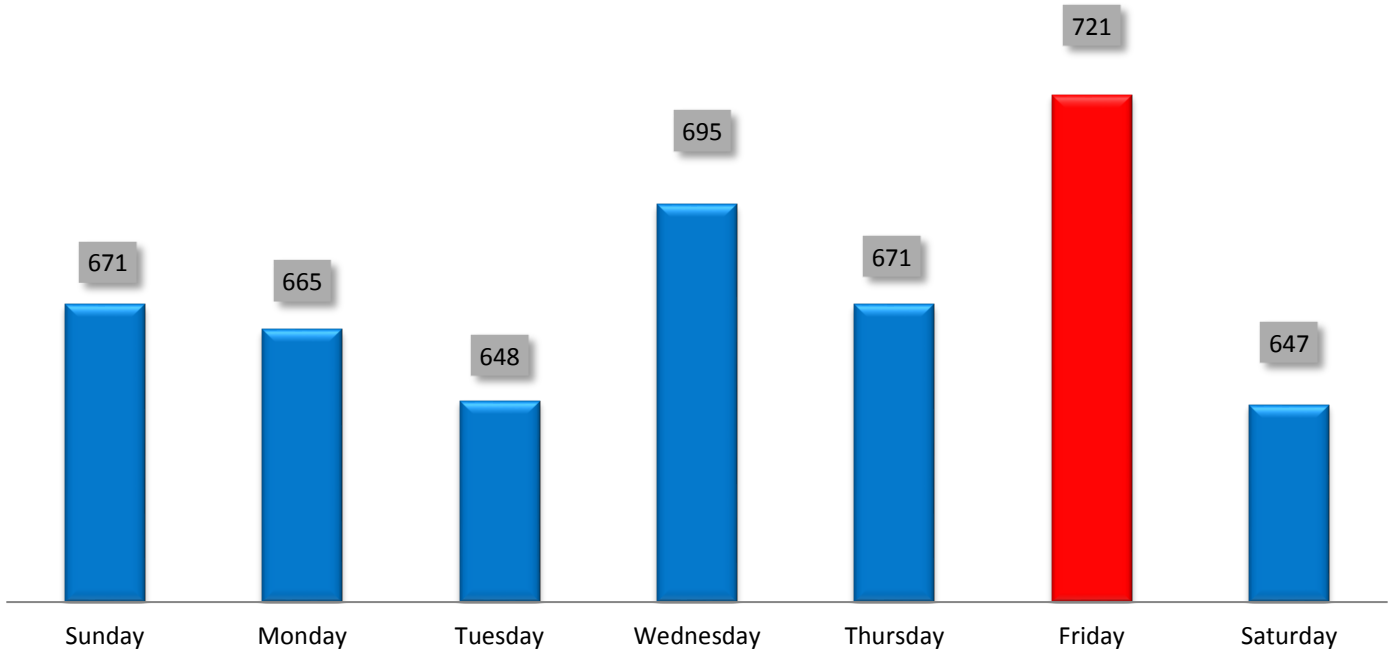


## Responses by Month 2016

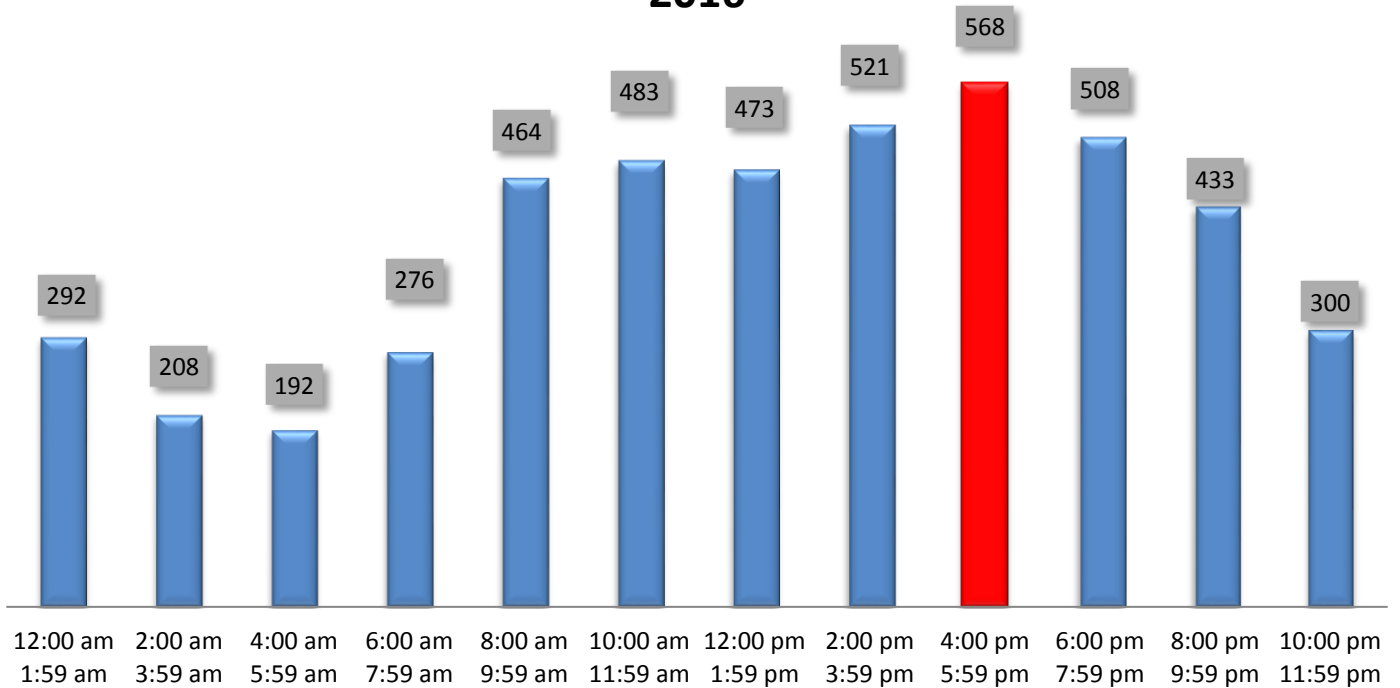




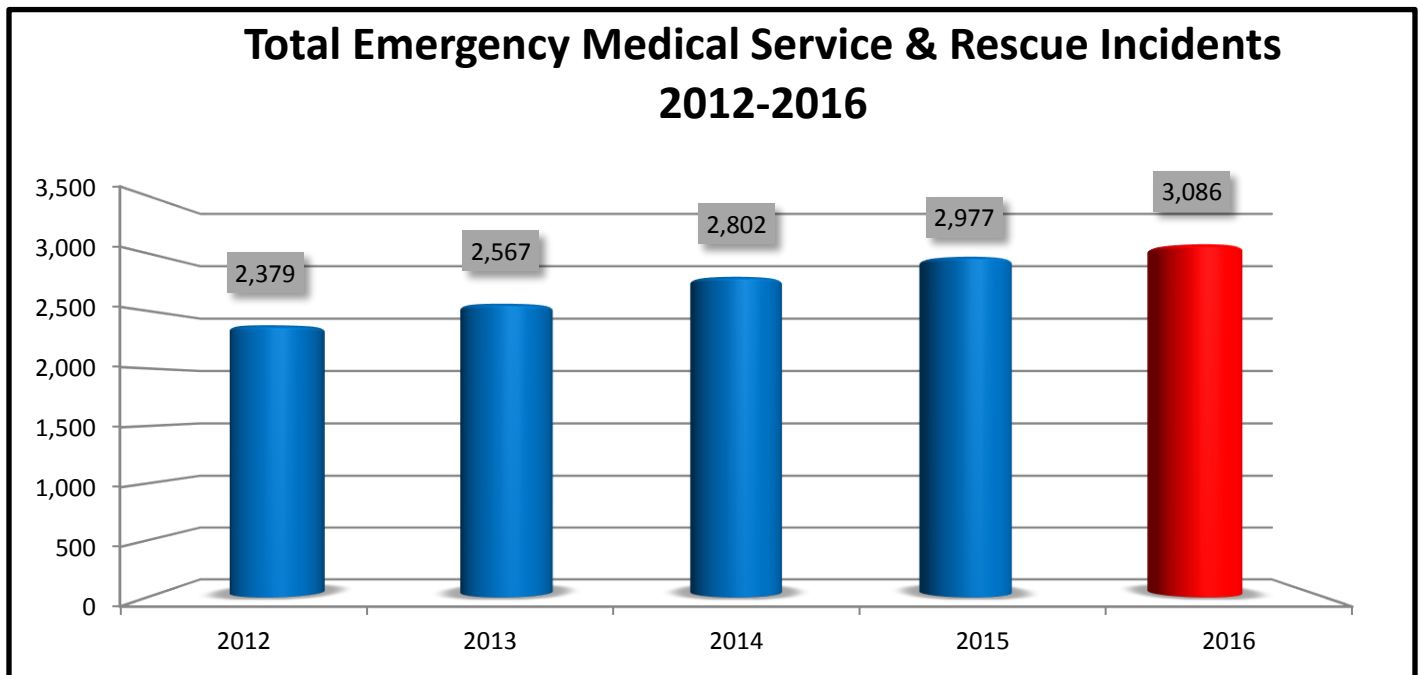
## Responses by Day of the Week 2016



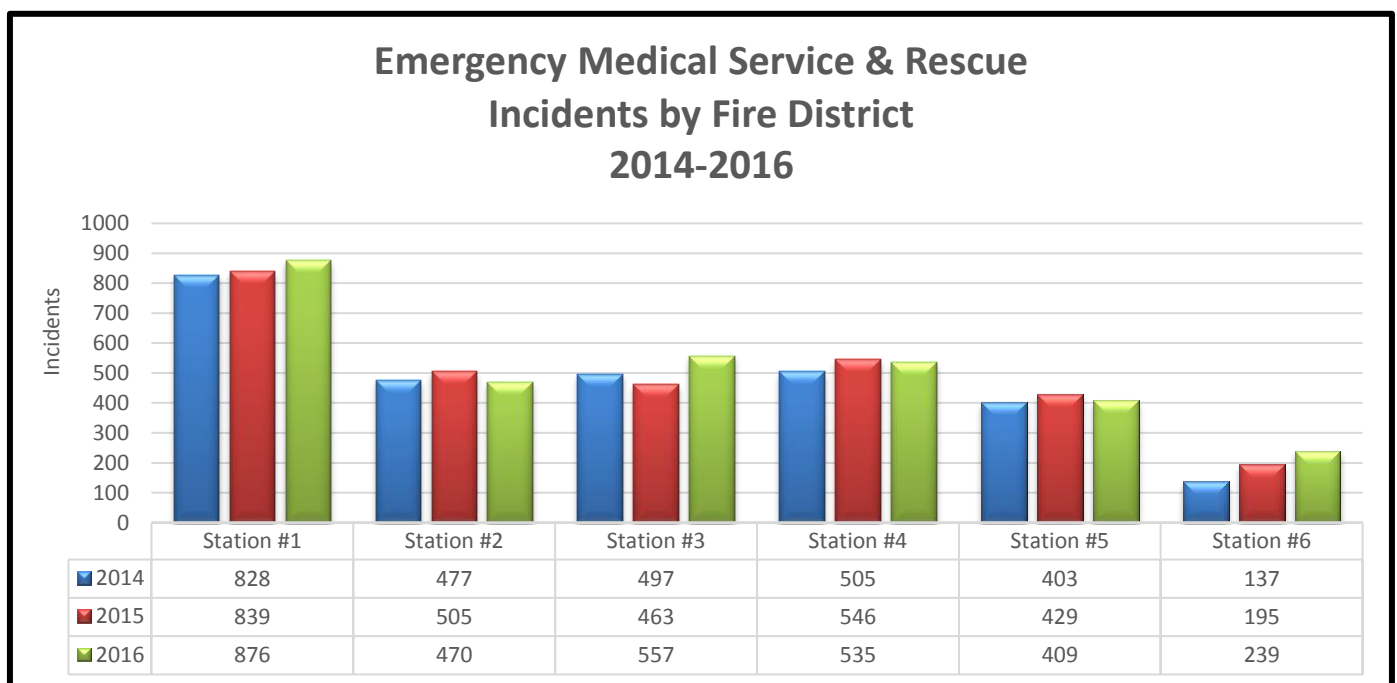
## Responses by Time of Day 2016



The most common call for assistance in 2016 was for Emergency Medical Service (EMS). The department saw an increase of nearly 3.7% from 2015. EMS calls have increased nearly 29.8% since 2012.



Fire Station #1 was the busiest station in 2016 with 876 EMS/Rescue runs. Fire Station #3 saw a one-year increase of nearly 20% in calls. Fire Station #6 has seen its call volume increase by 102 calls over a two-year period, an overall increase of nearly 75%.



## Administration Division

The Administration Division of the Appleton Fire Department is charged with setting communitywide fire protection goals and establishes the necessary direction, policies, and procedures for the benefit of the Appleton community and the employees of the fire department. The Administration Division is under the direct supervision of Fire Chief Len Vander Wyst.

### ♦ Objectives

From the programs and initiatives the department undertakes as part of its strategic planning processes, the Administration Division of the Appleton Fire Department outlined many objectives for the benefit of the department and for our community. Through the tireless efforts of our personnel, we continue to meet our objectives and identified additional objectives to pursue that will make us an even stronger organization in 2017.

### ♦ Identify currently provided service levels and evaluate their effectiveness and customer value

The Appleton Fire Department follows the philosophy of continuous quality improvement. The department uses the statistical data generated by call volumes and our other requests for service to improve our customer value in the service levels we provide; while at the same time being cost-conscious and effective in providing the highest quality of service in our efforts. In 2016, we continued to review all of our programs and services to make improvements to ensure the best in quality. We have a highly motivated and engaged organization to assist in this mission. For example, enhanced skills for our emergency medical responders have increased our ability to provide better patient care. Also, our response times have remained consistent, despite our ever expanding boundaries.

### ♦ Address service needs created by continued growth north of US HWY 41 and south of CTH KK

In 2016, we continued to assess our department response as a whole. We are focusing on vehicle purchases to align with our response strategies, in both the short-term and the long-range strategic plan. A review of our department protocols and operations will provide the details to directly address service needs.



To meet objectives surrounding the growth of our city, the department included in the capital five-year plan a request for additional staffing and a vehicle for the north side of the city by 2019. In addition, automatic aid agreements in place since 2011 have helped to address service needs in the southern part of the city.

♦ Plan and prepare operational and capital budgets

As part of the five-year plan for the city, the department evaluated the equipment and the services we provide. It has been determined that crucial pieces of equipment are nearing the end of their service life and will be falling out of the scope of recognized standards. The department has submitted capital budget requests for replacing these pieces of equipment. Annual operation budgets are created by forecasting service needs in the city and are prepared accordingly.



♦ Maintain staffing levels as detailed in the table of organization and approved by the Common Council

The Appleton Fire Department is staffed 24/7/365 by 84 firefighters that are on a 24-hour shift assignment. Of the 84 firefighters, there are 28 on each of three shifts to staff our six strategically located fire stations throughout the city. The remainder of our staffing total of 96 includes chief officers and support staff. A request for increased staffing in 2017 (4 firefighters) was not approved but did generate discussion at the policymaker level. Our staffing continues to be one of the lowest per capita staffing levels in the State of Wisconsin.

♦ Continue the development of joint service opportunities and regional relationships with neighboring fire departments

The department has been operating under mutual aid response by implementing the State of Wisconsin Mutual Aid Box Alarm System (MABAS). MABAS is a systematic method for coordinating response from multiple agencies. Not only does this allow the department to better utilize and manage mutual aid response, it also provides a wealth of additional resources as the mutual aid extends beyond our previous, individual department mutual aid agreements. To date, it has proven to be an effective means of coordinating resources. Efforts in this area also include automatic aid agreements with neighboring communities and regional efforts to enhance communication and resource allocation.



### ◆ Enhance internal and external communications and working relationships

The International Association of Fire Fighters - Local 257 Executive Board and Management Staff meet quarterly and on an as needed basis in an effort to continue our very successful, cooperative, and productive relationship. Open and honest communication has addressed many issues in an ongoing and positive dialog. Fire Chief Vander Wyst continued 'Chief Chats' with all of the stations and fire crews on a routine basis. Technology upgrades throughout the city have assisted in the enhancement of both internal and external communications. Our Public Information Officers have once again assisted our department in getting



both safety and education messages, along with information on incidents, out to the public in a timely fashion using social media and partnering with television, radio, and newspaper outlets.

### ◆ Continue to implement the records management system for improved reporting capabilities

The Appleton Fire Department utilizes a county-wide records management system provided and maintained by Outagamie County. Outagamie County has been in contact with the fire records management vendor and unfortunately, the vendor has indicated that there will be no further product development to the Visual Fire records management system. Therefore, any new regulations will not be updated in the software. Outagamie County will purchase a maintenance agreement in 2016 for the Visual Fire software which will keep the system under technical support through 2017. There will no longer be technical support from the company should something cause the server to no longer function. The Appleton Fire Department has started internal procedures to procure a replacement to the Visual Fire system, including data conversion. In addition, the department has representation on the purchasing committee reviewing the computer-aided dispatch system currently utilized by Outagamie County.

### ◆ Budget and Personnel

Like all municipalities across the state and country, the economic downturn has driven the point home of 'doing more with less' within the Appleton Fire Department. We have reviewed programs to reduce waste in our processes and services. This review has resulted in cost savings and has reduced the impact on our department budget. As a result, in the last five years, the budget has increased minimally. In the same time frame, the number of incidents we have responded to has increased while the department has seen a reduction in overall staff. Our existing staff has stepped up to meet these challenges. We are still able to meet our obligations to our community with fewer resources. We are vigilant and cognizant of our current environment and plan accordingly.





## ♦ Engagement

This past year has mirrored previous years in terms of employee engagement. We have a very dedicated staff who follow the mantra of: 'Do the Right Thing.' Our employees are engaged in numerous different committees, classifications, leadership roles, organizational advancement opportunities, and programs – both internally and externally. In some manner, all 96 members of the Appleton Fire Department are involved. Fire Department staff work extremely hard to bring the best quality service to those we have contact with both in the community and throughout the region. The following is a list of the 52 specialized disciplines in which department members participate, above and beyond their specific job descriptions:

<b>Positions</b>	<b>Committees and Activities</b>
Acting Battalion Chief Acting Company Officer Relief Driver/Engineer	Annual Report Apparatus Committee Awards Committee Chaplain Critical Incident Stress Management Emergency Medical Services Committee Evaluation Committee Fire Camps Fire Investigations Fit Testing Grants Honor Guard Hose Testing Coordinator House Fund Intern Program LEAN Facilitator MDC Liaison Rescue Equipment Team Safety Committee SCBA Committee Supply Ordering SWAT Paramedic Technology Committee Thermal Imaging Committee Union Executive Board Union Liaison Wellness Committee Wellness Coordinators
<b>Technical Specialties</b>	
Advanced Metering Team Boat Operator Confined Space Team Hazardous Materials Team Rescue Technician Radiological Survey Team Swift Water Team	
<b>Trainers</b>	
CPR Instructor EMS Instructor Fire Instructor Fire Officer Mentor FVTC Curriculum Development Hazardous Materials Shift Coordinator Relief Driver Mentor Structural Collapse Shift Coordinator Swift Water Instructor	
<b>Public Education</b>	
Firewise Education Program Friends of the AFD Foundation Board Public Education Executive Committee Public Education Team Public Information Officer	



# Fire Suppression Division

The Fire Suppression Division of the Appleton Fire Department is the largest division of the department and is under the direct supervision of Deputy Chief Eugene Reece, Jr. This division is charged with enhancing the quality of life to our community by providing a safe and healthy environment through our response.

## ♦ Appleton Fire Department Staffing and Coverage

The Appleton Fire Department operates out of six strategically located fire stations throughout the city. Each of these stations has a designated fire district. With a maximum daily staffing of 29 personnel, the department is organized into five Engine companies, one Ladder company, one Quint company, and one Command vehicle. Trained personnel also cross-staff a Heavy/Technical Rescue, two Water Rescue Craft, a Rapid Response Light Rescue/Hazardous Materials Unit, and a Regional Hazardous Materials Unit. The Appleton Fire Department also utilizes management staff to serve additional command roles in fire suppression efforts.

The eighty-seven Fire Suppression personnel are divided into three shifts and each shift works a 56-hour work week, with all suppression personnel working 24-hour shifts on a rotating schedule. Each shift is led by a shift commander (formally identified as a Battalion Chief) and each company consists of a fire officer (either a Captain or a Lieutenant), an apparatus Driver/Engineer, and one or two Firefighters, depending on the company.

## ♦ Call Response

The Appleton Fire Department has standardized responses in place for the different classifications of calls. The department has further defined buildings in the city where, based upon building construction, size, height, use, and occupancy that have the potential for increased hazards for the occupants and firefighters. These structures are called 'target hazards.' For a structure fire in the city, the standard 'still' alarm response consists of three engine companies, one truck company, and an incident commander. A response to a target hazard occupancy adds another engine



company. Two engine companies are dispatched for a vehicle fire and one engine is dispatched for a dumpster fire. Calls for extrication dispatches Engine Companies 9321 and 9322, as those units each contain specialized extrication equipment. Calls for general service and medical emergencies, result in one vehicle being dispatched. For specialized rescue calls, equipment and



personnel are dispatched in accordance to the nature of the call. Calls for service in Appleton are dispatched through the Outagamie County Communications Center and for response into Neenah and Menasha by the Winnebago County Communications Center.

### Type of Situation Found

Type of Situation Found	2016	2015	2014
<b>Total Fires</b>	<b>127</b>	<b>132</b>	<b>119</b>
Structure Fires	56	35	47
Vehicle Fires	22	19	17
Brush/Grass Fires	5	13	8
Other Fires	44	65	47
<b>Total EMS and Rescue Calls</b>	<b>3,086</b>	<b>2,977</b>	<b>2,802</b>
EMS Call (Excluding Vehicle Accidents)	2,893	2,787	2,659
Vehicle Accidents with Injuries	110	119	85
Other Medical Incidents	83	71	58
<b>Total Hazardous Conditions (No Fire)</b>	<b>348</b>	<b>305</b>	<b>312</b>
<b>Total Service Calls</b>	<b>290</b>	<b>242</b>	<b>213</b>
<b>Total Good Intent Calls</b>	<b>284</b>	<b>274</b>	<b>281</b>
<b>Total False Alarms</b>	<b>579</b>	<b>476</b>	<b>518</b>
Malicious False Alarms	43	26	19
System Malfunction	177	109	142
Unintentional False Alarms	307	315	304
Other False Alarms	52	26	53
<b>Total Severe Weather and Natural Disaster</b>	<b>3</b>	<b>4</b>	<b>1</b>
<b>Total Special Incident Type</b>	<b>1</b>	<b>4</b>	<b>27</b>
<b>Total Calls</b>	<b>4,718</b>	<b>4,414</b>	<b>4,273</b>

#### ♦ Response Times

The Appleton Fire Department uses National Fire Protection Association (NFPA) Standard 1710, *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments* as our guide for first due units responding to emergency calls. The recognized standard is a one-engine response in four minutes, from time of unit notification to arrival - 90% of the time (NFPA 1710 5.2.4.1.1). Quicker response times have been shown to make firefighting efforts safer and minimize fire damage and loss. A quicker response time is also critical on medical calls where the patient is a pulseless, non-breather (PNB) or has the potential to become a PNB. The first few minutes literally may mean life or death. The Appleton Fire Department always strives to arrive on scene as quickly





and safely as possible.

Statistically, the Appleton Fire Department met the four minute response goal nearly 63% of the time, with an average response time for the first-in unit of 4:45 (Minutes:Seconds). Over the past several years, the Appleton Fire Department has taken steps to improve response times. The use of global positioning, where the closest fire unit is dispatched; rather than dispatch by fire district; along with automatic aid agreements have helped. The Appleton Fire Department has evaluated its staffing and vehicle placement, with the hope of improving response times as well. With the growth of the City of Appleton on the extreme north side, as well as developments on the far south side; it may be necessary to evaluate the need for additional staffing, as well as the relocation or construction of new fire stations throughout the city to further improve response times.



#### ♦ Automatic Aid

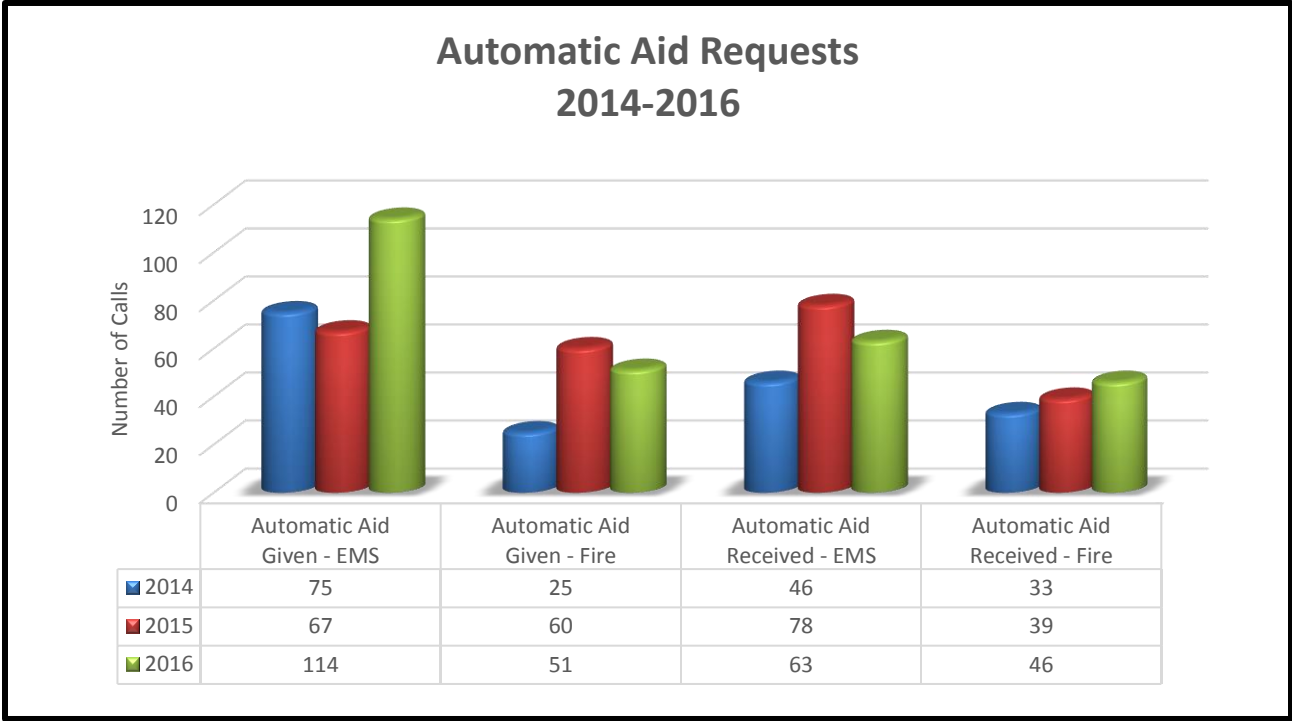
In 2016, the department once again responded under automatic aid agreements to incidents in Town of Grand Chute Fire Department and Neenah-Menasha Fire Rescue fire districts. Under these agreements, the Appleton Fire Department responds automatically into the Town of Grand Chute for structure fires and into Neenah-Menasha fire districts for structure fires and medical responses that are immediately dangerous to life and safety. Our automatic aid agreements work to send the closest unit by automatic vehicle location (AVL), a form of global positioning, instead of traditional jurisdictional boundaries.



Under our automatic aid agreements, the Appleton Fire Department responded into the Town of Grand Chute 33 times for structure fires and into Neenah-Menasha fire districts for 18 fire calls and 114 emergency medical calls. In total, the Appleton Fire Department responded to/into our automatic aid partners jurisdictions 165 times. Our automatic aid partners responded into the



City of Appleton 46 times for fire calls and 63 times for emergency medical calls. The Appleton Fire Department routinely trains with our automatic aid partner departments to clarify vocabulary used in fire suppression and to gain familiarity with their equipment and department procedures.



♦ Mutual Aid Box Alarm System (MABAS)

MABAS is a mutual aid measure that pre-plans the resources needed when an incident exhausts local resources. In addition to our automatic aid agreements, the department had eight MABAS related requests in 2016.



## Special Operations Division

The Special Operations Division of the Appleton Fire Department is tasked with training for and responding to situations that require specialized skills and expertise beyond the normal scope of basic firefighting. The Special Operations Division oversees the Hazardous Materials Response Team for Calumet and Outagamie Counties, the Appleton Division of the Wisconsin (Northeast) Regional Type II Hazardous Materials Response Team, a Radiological Field Survey Team for the Wisconsin Department of Health and Human Services, a Technical Rescue/Structural Collapse Team (including Trench Rescue, Rope Rescue, Confined Space Rescue and Structural Collapse Rescue), and a Water/Ice Rescue Team. Along with response duties, these teams promote educational and preventative measures with programs to protect life, property, and the environment. Within the department, specific fire stations are designated to house advanced specialty rescue vehicles and equipment. The Special Operations Division is under the direct supervision of Battalion Chief Ethan Kroll.

### Hazardous Materials

The Appleton Fire Department's Hazardous Materials Team partners with the Green Bay Fire Department and the Oshkosh Fire Department to form the Northeast Type II Hazardous Materials Response Team. The team is based upon the National Incident Management Systems (NIMS) capabilities classifications. A Type III team is capable of dealing with known industrial chemicals that do not require protective suits for vapor/skin contact (Level A); a Type II team is capable of Type III responses plus dealing with chemicals requiring Level A Personal Protective Equipment (PPE), and the ability to determine unknown substances. A Type I team is capable of Type II and III response plus responding to WMD/CBRN incidents. The Appleton Fire Department also serves Calumet and Outagamie Counties as the county response team, handling smaller incidents at the local level.



#### ◆ Personnel

All department personnel are trained to the Hazardous Materials Operations level. The department has 28 members who are trained to the NFPA 472 level for Hazardous Materials Technician. Across the three shifts, the team is coordinated by appointed personnel who assist in the development and delivery of training and annual team competency testing.





## ◆ Sub-Teams

The Hazardous Materials Team has personnel who have advanced training beyond the technician level. Several members have additional advanced specialty training in rail, highway, and detection of unknown substances. Team members are further divided into sub-teams that include advanced metering and radiological response. Advanced metering personnel undergo training to specialize in techniques and equipment to identify unknown hazards. Members of the department who specialize in radiological response have entered into an agreement with the State of Wisconsin, Department of Health and Human Services to assist state health technicians at radiological emergencies.



## ◆ Responses

Hazardous Materials (Haz-Mat) responses, Statewide and/or County, are not as common as other types of emergency responses. In 2016, the team had eight incident responses, with numerous other phone and/or on-site consultations. Haz-Mat incidents of note included:

- ◆ In August, Haz-Mat personnel responded to Chilton to assist with the metering and monitoring of the run-off and the smoke plume from a structure fire involving a paint and chemical supplier.
- ◆ In August, Haz-Mat personnel responded to Kaukauna to assist the Kaukauna Fire Department at a paper manufacturing plant that had a leak from a chemical processing machine.
- ◆ In September, Haz-Mat personnel assisted with investigating a possible anhydrous ammonia leak from the refrigeration system at a food processing facility.
- ◆ In November, Haz-Mat personnel responded to the Fox River in Appleton (between Olde Oneida Street and Lutz Park) for a fuel oil or diesel fuel leak.
- ◆ In December, Haz-Mat personnel from the Appleton Fire Department and the Oshkosh Fire Department responded to a correctional facility in Waupun for a suspicious substance located in a package delivered to the facility.

Fire Stations #1 and #6 are designated as Hazardous Materials stations and contain specialized vehicles and equipment.



### ♦ Pre-Planning, Outreach, and Training

The Hazardous Materials Team provided three formal outreach presentations and participated in three exercises in 2016. One of the exercises was a multi-agency, full scale exercise that utilized the training grounds at Fox Valley Technical College - Public Safety Training Center. The exercise involved a simulated train derailment. To further assist in incident planning, our Hazardous Materials Team is provided information by the counties we serve about all facilities that have a reportable amount (as determined by the EPA) of hazardous materials located on site.

### ♦ Training

In 2016, department members received 1,441 hours of specialty training in all aspects of hazardous materials response. Haz-Mat personnel taught metering, proper donning, doffing, and decontamination to all operations personnel.

### ♦ Local Emergency Planning Committee Representation

The department has representatives on the Calumet and Outagamie Counties, Local Emergency Planning Commission (LEPC). These members represent the fire service for each of these counties in enforcing the provisions of the Superfund Amendments and Reauthorization Act (SARA), Title III 'Community Right to Know.' This Act provides information on chemical transportation and facility impacts on all county residents.



## **Technical Rescue and Wisconsin Task Force 1 (WI-TF1)**

The Appleton Fire Department is the designated rescue response agency for City of Appleton employees who make entry into permit-required confined spaces owned by the City of Appleton. The Appleton Fire Department has 23 line-personnel trained to the Technician level for Confined Space Rescue. The Appleton Fire Department provided 'stand-by' rescue services for nine City of Appleton permit-required confined space entries in 2016.

Wisconsin Emergency Management has given a two-year contract extension to municipalities that have personnel serving on Wisconsin Task Force 1 (WI-TF1). All members are trained to the Federal Emergency Management Agency (FEMA) Urban Search and Rescue (USAR) standard. Currently, the Appleton Fire Department has 16 members on WI-TF1. The Appleton Fire Department has 19 members trained as Rescue Technicians and several additional members trained as Confined Space Rescue Technicians.



### ◆ Personnel and Training

In 2016, the Appleton Fire Department had 24 personnel trained in the sub-specialties of Technical Rescue - Technician. Sub-specialties included in this training are collapse rescue, confined space rescue, trench rescue, and high/low angle rope rescue. In 2016, the Appleton Fire Department did not have to respond to a non-water, technical rescue call.

### ◆ Equipment

Technical Rescue is both labor and equipment intensive. The Appleton Fire Department has two dedicated rescue vehicles, including a light rescue at Station #1 and a heavy rescue with a standardized cache of equipment for technical rescue at Station #5. Fire Station #5 is designated as the heavy rescue station.



### **Water/Ice Rescue**

With the Fox River flowing through the City of Appleton and a multitude of retention ponds, the Appleton Fire Department trains personnel in water and ice rescue techniques.

### ◆ Personnel and Training

In 2016, 25 department members maintained training at a higher level of water rescue and served as swift water rescue team members and designated rescue boat operators. Twenty department members are designated as swift water technicians. On an annual basis, every member of the operations division receives hands-on, in-the-water refresher training for water and ice rescue.





## ♦ Responses

As with any technical rescue, swift water/ice responses are considered a high-risk situation. In 2016, the department responded to several incidents on the Fox River. One of the incidents included an individual who jumped off of the College Avenue bridge and was later located and identified when they walked into the Appleton Police Department. Additionally, the department provided an escort to kayakers participating in two events on the Fox River.

## ♦ Equipment

The Appleton Fire Department has a cache of equipment for swift water/ice rescue that includes two boats located at Fire Station #1. All front-line fire apparatus have personal flotation devices, water rescue suits, helmets, and ropes for water rescue. Fire Station #3 is designated as the water/ice rescue station.



## Resource Development Division

The Resource Development Division of the Appleton Fire Department is tasked with assuring the effectiveness of response to the community by providing a variety of training programs. The division is charged to enhance the safety of the organization and the performance of the Appleton Fire Department members. The division also oversees the Emergency Medical Services (EMS) program. The Resource Development Division is under the direct supervision of Deputy Chief Eugene Reece, Jr.

### Training

In 2016, the division oversaw the annual basic firefighter skills assessments in which every operations division member participated. The division also oversaw monthly Safety Committee facilitation and monthly firefighter, driver/engineer, and company officer training. In 2016, department members completed 12,401 hours of training in a wide variety of training categories.



In addition to the basic fire suppression training conducted in 2016, the division focused on developing procedures to prepare our firefighters for response to 'Mass Casualty' events. This included working with law enforcement agencies and emergency medical services to develop guidelines, deliver hands-on training, and to equip our personnel so that they are able to respond to and have a positive impact in life-saving measures during these types of incidents.

#### ♦ Recruit Firefighter Academy

Annually, the Appleton Fire Department internally delivers a recruit fire academy for probationary firefighters. This academy is held at the training facility at Fire Station #6. Instructors in the academy include fire operations personnel assigned to fire stations throughout the city. Academy curriculum includes an orientation, lessons in fire behavior, the use of extinguishers, study of tools and equipment, discussions on communications and department policy, instruction on the use of ropes and knots, extensive training on personal protective equipment (PPE) and self-contained breathing





apparatus (SCBA). The academy utilizes classroom and practical training in ladders, fire hose, water supply (hooking a fire hydrant), fire streams, forcible entry techniques, ventilation, search and rescue, salvage and overhaul, self-survival, and fire tactics.

Members of the Fire Prevention and Public Education Division teach classes on fire detection and alarm systems, pre-plans, the basics of fire prevention, and about the

many fire prevention and safety programs the department offers. The Special Operations Division teaches courses and practical evolutions in the areas of rope rescue and mechanical advantages, confined space rescue, hazardous materials response, and special equipment and techniques used in special operations.

#### ◆ Personal Development

Many fire department members had the opportunity to attend training outside of the department in 2016 that focused on a variety of topics that were aimed at increasing their knowledge and skills. These training opportunities were provided by: the National Fire Academy (NFA), the Fire Department Instructor's Conference (FDIC), the EMS World Expo, the Division of Criminal Investigations (DCI), the International Association of Arson Investigators (IAAI), the

FEMA Center for Domestic Preparedness, Wisconsin Emergency Management (WEM), Public Agency Training Council (PATC), as well as, attending classes on company officer supervision, customer service, fire investigation, and command safety.



## Emergency Medical Services (EMS)

The Appleton Fire Department, in collaboration with Gold Cross Ambulance, provides Emergency Medical Responder (EMR/First Responder) services to residents in the City of Appleton. Dr. Mark Westfall is the medical director.



### ◆ Personnel & Training

All members of the Appleton Fire Department are trained and licensed as either Emergency Medical Responders/First Responders (EMR's with Advanced Skills) or Emergency Medical Technicians (EMT's) by the State of Wisconsin. This year, our department focused on training that addressed injuries occurring from traumatic incidents. All of our crews had the experience to train in full-scale, real-life scenarios partnering with Gold Cross Ambulance and the Appleton Police Department. Working with these other agencies in training such as this, allows our department to be better prepared when emergencies occur.

In 2016, the department obtained authorization to deliver the following additional EMR advanced medications: Narcan (a medication for opioid overdoses) and the use of Epinephrine (a medication for anaphylaxis from allergic reactions). All Appleton Fire Department Operations Division personnel are recertified annually in American Heart Association (AHA) CPR, as well as in the use of an automatic external defibrillator (AED). Three department members are assigned to the Appleton Police Department as SWAT Paramedics.

### ◆ Responses

The Appleton Fire Department responded to 3,086 calls for EMS service in 2016. The department responded to 139 cardiac arrests, with 34 individuals being transported to the hospital. Of those, 11 individuals were successfully resuscitated with the patient ultimately being discharged from the hospital.





## 2016 New Equipment

### ♦ BullEx Digital Fire Suppression Training Simulator

This new digital fire training technology allows our firefighters to train in countless locations and situations to diversify training and ensure our firefighters are prepared to handle any real fire situation. It allows the department to create a seat of fire where live fire is not an option and creates realistic fire conditions where the presence of fire is an important element, but fire suppression is not the primary objective. The system has waterproof panels that uses five thermal sensors along with self-generating digital flames and sound effects to provide an interactive training experience. The system's available smoke generation produces a smoke-filled environment relative to the size of the fire. The system enables instructors to run repeatable and variable evolutions with push-button start and stop. The system can be set up in about five minutes, giving us more time to train.



### ♦ Max Fire Box Fire Behavior/Flashover Simulator

The Max Fire Box provides an economical solution for live fire behavior training that does not require a lot of space. It is a fire behavior training tool that provides a live demonstration of fire behavior that could save lives. Firefighters must be able to make life and death decisions in rapidly changing environments. To be effective, firefighters need to be able to not only recognize the signs of changing conditions but also recognize what factors cause the environment to change. Although classroom training is a good way to teach firefighters the basics of fire behavior, actually seeing the behavior is a more impactful way to learn. The Max Fire Box safely recreates these environments in a way that is easy to see and understand. By using the Max Fire Box, instructors can show how changes directly affect fire. By repeating the process with the same results, it is easy to see how their actions can quickly affect fire in a way that can make the environment more survivable or more deadly.



## ♦ Rehabilitation Equipment

The Appleton Fire Department successfully obtained a federal grant that secured funds to purchase a number of items related to rehabilitation at our incidents. Through these efforts, our department strengthened a relationship with the Outagamie County Community Emergency Response Team (OCCERT), whose duties include providing refuge from the environment, active rehydration, and nourishment during incidents. This partnership has led us to look for ways to improve fire ground rehabilitation in not only the City of Appleton but also countywide. Within this partnership, we were able to use the federal grant to purchase new equipment that will be shared with departments throughout Outagamie County. This grant allowed us to purchase a tent with a heater, misting fans, a non-contact thermometer, and a carboxyhemoglobin meter that allows us to monitor our firefighter's carbon monoxide levels in their blood stream. United States Representative Reid Ribble attended an event where the items were formally placed into service. Additionally, a former Appleton Fire Department rehabilitation tractor/trailer was formally transferred to OCCERT for use throughout the county.



## Future of the Fire Service - Fire Science Education

The Appleton Fire Department is an engaged partner in the fire science educational efforts of the Wisconsin Technical College System and the University of Wisconsin System. The department is an active participant in furthering educational opportunities for students by offering placement in internships, preceptorships, and our department ride-along and job shadow programs.

### ♦ Interns

Fox Valley Technical College (FVTC) offers a Fire Protection Technician Associate Degree. As part of the degree curriculum, the program includes an internship for qualified students to work in a fire department for either a semester or school year, functioning as a firefighter. This program combines practical work experience and training together with classroom instruction to provide a comprehensive understanding of firefighting principles. In 2016, the Appleton Fire Department hosted six interns from FVTC.

### ♦ University of Wisconsin-Oshkosh Fire Science Camps

The University of Wisconsin-Oshkosh Continuing Education and Extension Department oversees a fire science career exploration program. This program provides residential camp experiences to young men and women, ages 13-20, with opportunities to explore careers in fire and emergency response services. The Appleton Fire Department provides personnel and resources during the course of the camps. During 2016, the Appleton Fire Department co-hosted three, week-long fire camps. The camps included basic and advanced fire camps for high school-aged students and a fire camp for middle school-aged students.



## Health, Wellness, and Safety

The Appleton Fire Department is committed to the health and wellness of its employees.

### ♦ Health

Firefighter health is driven by NFPA Publication 1582, *Standard on Comprehensive Occupational Medical Program for Fire Departments*. In 2016, the department conducted pre-employment physical and psychological examinations for new hires and persons in promotional processes. All





personnel directly involved in firefighting activities participated in the annual physical fitness testing.

### ♦ Wellness Committee

In 2016, the Wellness Committee continued with the programs for fire ground wellness that have been built upon the function-based concept and approach to fitness. This program utilizes both weighted slam balls and medicine balls to simulate physically strenuous fire ground activities. The committee was also able to replace some of our aging fitness equipment with new equipment purchases.

### ♦ Safety Committee

In a joint collaboration with the International Association of Fire Fighters - Local 257, the Appleton Fire Department conducts monthly Safety Committee meetings. Topics address safety concerns, injury prevention, equipment evaluation, and other projects to improve the safety of the fire department. This committee also completes bi-annual inspections of all firefighter personal protective equipment worn by department staff. In 2016, the committee continued to work on improving our process for fire ground rehabilitation, with a commitment to decrease stress and exhaustion related injuries on the fire ground.

Through these efforts, our fire department has strengthened a relationship with the Outagamie County Community Emergency Response Team (OCCERT) in an effort to establish a more formal rehabilitation system at our incidents. Their efforts include providing refuge from the environment, active rehydration, and nourishment. This partnership has led us to look for ways to improve fire ground rehabilitation countywide and look at opportunities for joint purchases and grants. Within this partnership, we were able to successfully apply for a federal



grant that secured the department funds to purchase new equipment that will be shared with departments throughout the county. This grant allowed us to purchase a tent with heater, misting fans, a non-contact thermometer, and a carboxyhemoglobin meter that allows us to monitor our firefighter's carbon monoxide levels in the blood stream.



# Fire Prevention and Public Education Division

The Fire Prevention and Public Education Division of the Appleton Fire Department supervises all State of Wisconsin mandated fire and life safety requirements; and plans, develops, and implements fire and life safety education programming in our community. The Fire Prevention and Public Education Division is under the direct supervision of Battalion Chief Joseph Strauss.

## Fire Prevention

The Fire Prevention and Public Education Division performs all plan reviews of new construction. In most Wisconsin fire departments, those plans are sent to the State of Wisconsin's Department of Safety and Professional Services for review and approval. By agreement with the State of Wisconsin, Appleton is designated as an agent municipality and can review their own plans for approval. Since 2001, the Division has handled all

localized fire-related licensing, provided code enforcement, and has worked closely with other city departments in new project development, continuing education, and life safety plan review.

### **2016 TOP CAUSES OF FIRES IN APPLETON**

- ✓ Unattended Equipment
- ✓ Exposure Fires
- ✓ Misuse of Materials
- ✓ Electrical
- ✓ Heat Source Too Close to Combustibles
- ✓ Undetermined Causes

### ♦ Fire Code Enforcement

In 2016, the Fire Prevention and Public Education Division, along with suppression crews, completed 4,679 routine fire inspections, 998 residential burn permits; and 106 other permits such as tent, building, fireworks, and tank. Fire Prevention staff processed 138 plan reviews of fire sprinkler and fire alarm systems, and completed 24 underground fuel tank inspections as an agent for the State of Wisconsin. Fire Prevention staff also performed 34 new business occupancy inspections and firework safety checks in 2016. The Appleton Fire Department did not issue any citations for non-compliance in 2016.

### ♦ Firefighter/Inspectors

In 2016, the role of Firefighter/Inspector involvement with Fire Prevention and Public Education Division activities continued for a sixth consecutive year. During the day, up to two Firefighter/Inspectors conduct inspections and complete Division duties throughout the City; at night, these individuals return to their assigned apparatus and fire crews. In 2016, the six Firefighter/Inspectors completed 1,051 premise inspections/re-inspections. Through continuing education, four of the Firefighter/Inspectors obtained certification as Fire Investigation Technicians (FIT) through the International Association of Arson Investigators (IAAI).



### ♦ New Building Construction

Of the many plans reviewed by the Fire Prevention and Public Education Division, most notable are the many new apartment buildings that are protected by automatic fire sprinklers. For example, Trails Edge off of Lightning Drive added seven additional buildings in 2016 for a total of 84 rental units. All of these new units were equipped with fire alarm notification and fire sprinklers.

### ♦ School Fire Drills

All 59 schools in the City of Appleton were 100% in compliance by having at least one fire drill witnessed by members of the Appleton Fire Department. These same schools were 100% in compliance with the State of Wisconsin requirement for the required ten, monthly fire drills. In 2017, the Appleton Fire Department will work closely with all Appleton schools to once again ensure 100% compliance with the required monthly fire drills.

### ♦ Education Collaboration

The Fire Prevention and Public Education Division worked with Fox Valley Technical College (FVTC) to meet curriculum needs of students by exposing them to the practical prevention activities involved with being a firefighter. The Division provides a day-long job shadow opportunity that allows young adults to get hands-on experience with inspections, plan review, and code enforcement. In 2016, the Division had six FVTC students participate and advance in their curriculum needs.

### ♦ Fire Investigations

Twenty-four fire investigations were conducted in 2016. There was one arson-related arrest in 2016. Fire investigators also assisted the Wisconsin Department of Justice - Division of Criminal Investigations in the investigation of one fatal fire in 2016.

### ♦ Youth Involvement

The Fire Prevention and Public Education Division offers a *Firewise* program that educates children, pre-teens, and teens of the dangers of playing with fire. The program involves meetings with the youths (ages 3-13) and a parent.

### ♦ Teamwork

In 2016, the Fire Prevention and Public Education Division teamed up with Department of Public Works (DPW) to flush and maintain 300 fire hydrants located on private properties in the City of Appleton, as well as to coordinate and confirm flushing of hydrants supplied by the neighboring municipalities of the Town of Grand Chute, the Town of Buchanan, and the Town of Menasha whose infrastructure serve City of Appleton businesses and residences. This collaboration served





to confirm that the water system is maintained properly for emergency fire ground operations. This past year was the fifth consecutive year of this inter-municipality partnership. The Division is involved with other City Departments/Committees, including Special Events (City Clerk), Technical Review Group (Community Development), Safety Committee (Human Resources), Inter-departmental Network (all City), new building inspections coordination, and the Department of Public Works (Inspections).

### ♦ Assembly Facility Liaison Program

In 2016, the Fire Prevention and Public Education Division continued their active involvement with buildings throughout the City used for high levels of assembly of people and special events. Specifically, the Division provided proactive oversight of life safety concerns and fire prevention in those facilities where large numbers of people gather indoors. Further, the Division provided education to the building managers of potential life safety concerns.

## Public Education

The Public Education component of this Division develops and implements fire and life safety education programming in our community.

### ♦ Educational Programming

In 2016, the department provided educational activities to 16,888 participants in 225 unique events. On-duty personnel provided 53 tours, with 99 engine turnout show and tell/special event programs in 2016.



### ♦ Public Information and Social Media

Six Appleton Fire Department members serve as Public Information Officers (PIOs). These PIOs provide vital information, through interviews and press releases, to our media partners on events and incidents that affect the community, along with offering safety messages to media outlets. Our PIOs were interviewed and quoted in local newspapers, on television, and on the radio on numerous occasions.

In 2016, the Appleton Fire Department increased its use of Facebook and Twitter, and added Instagram to reach more citizens with information regarding hazardous weather conditions, fire calls for service, large-scale incidents and most importantly, providing safety tips and reminders.



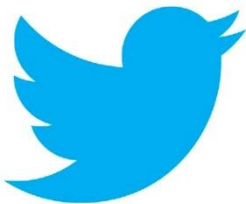
At the close of 2016, the Appleton Fire Department had 5,434 followers on Facebook, 2,076 on Twitter, and 54 on Instagram.

Our biggest posts on Facebook included the following:

1.	Retirement of Lieutenant Scott Rehrauer	01/03/2016	22,968 reaches
2.	Dog rescue by Driver/Engineer Jake Kirchner	05/22/2016	20,788 reaches
3.	Glenhurst Propane Explosion (Post #2)	02/08/2016	20,572 reaches
4.	Lieutenant Lee Kasten resigns to take new job	02/02/2016	17,821 reaches
5.	9/11 Memorial/Remembrance	09/11/2016	17,128 reaches
6.	Grill Fire	06/14/2016	13,611 reaches
7.	Promotion of Matt Gerrits to Battalion Chief	02/04/2016	12,496 reaches
8.	Duck Rescue Video	04/20/2016	11,713 reaches
9.	Dig Out Your Hydrant	12/11/2016	11,349 reaches
10.	Remembrance of the passing of Appleton's First Fire Chief, Elmer Anderson	02/13/2016	10,952 reaches



Find us on Facebook at: [Appleton Fire Department](#)



Find us on Twitter at: [@appletonfire](#)



Find us on Instagram at: [appletonfiredpartment](#)



### ♦ Keep the Wreath Green

Each year during the winter holiday season, fire stations around the city hang wreaths with green-colored light bulbs. The green bulbs are replaced with red bulbs with every structure fire. The program is designed to remind the public about fire safety during the holiday season. In 2016, we had five red bulbs, up one bulb from the four of 2015.



### ♦ Citizen's Academy

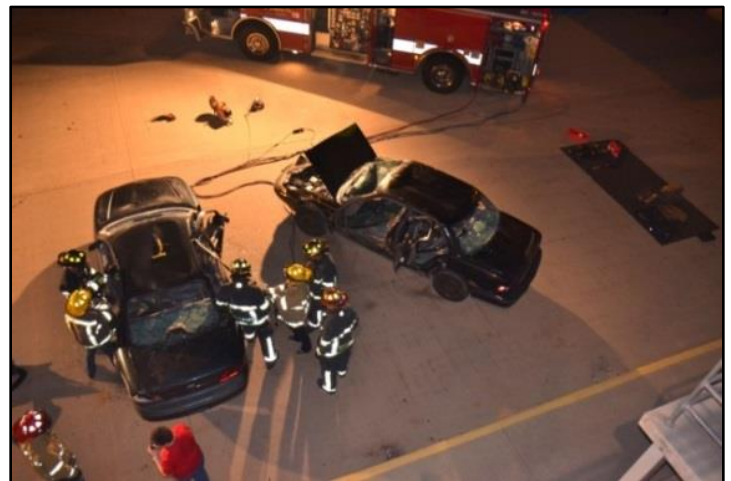
In September of 2016, the Appleton Fire Department, working in conjunction with the Appleton Police Department, once again offered the annual Citizen's Academy. Sixteen citizens completed the entire 12-week program. During the Fire Department's portion of the academy, participants were able to experience hands-on workstations simulating the various facets of what it is like to be a firefighter for the Appleton Fire Department.

The opening night began with an opportunity to observe a mock fire call. Firefighters explained and demonstrated what the various fire ground roles and responsibilities are for each crew member. The participants then took a ride in a fire apparatus with the lights and siren activated. The academy members then pulled a hose line and had the opportunity to flow water. Finally, the participants had the opportunity to take a ride in the aerial ladder truck's bucket to experience what it is like to work 100' in the air.



During the second evening of the academy, the participants had an opportunity to use the 'Jaws of Life' to remove the doors of a vehicle that had experienced a simulated motor vehicle accident.

The remainder of the evening was spent rescuing a volunteer victim who was stuck on a rooftop. The participants assisted in setting up a rope system with the aerial ladder truck and helped to package the patient to allow for the safe removal and rescue from the rooftop.





The third and final evening of the fire department's portion of the academy was dedicated to search and rescue, the donning and doffing of protective clothing, and specialty rescues. Firefighters explained the department's role in the State of Wisconsin's response to hazardous material spills, confined space rescues, and structural collapse incidents. The participants were given an opportunity to see what it is like to work in the low visibility of a simulated house fire. They also had the opportunity to experience the difficulty of rescuing a full-sized adult. The remainder of the evening allowed the participants an opportunity to don all of a firefighter's protective clothing and equipment. This included the wearing of a self-contained breathing apparatus and breathing off the air tank.



Over 20 different firefighters helped in providing this fun, informative, and rewarding experience to our interested citizens. Their time, expertise, and caring were on display throughout the academy and are what makes this program run so successfully.

## Fire Prevention Week Poster Contest

Each year, the Appleton Fire Department works in conjunction with Appleton area schools in a program for students to submit an original poster relating to fire safety. The theme for Fire Prevention Week 2016 was, 'Don't Wait, Check the Date - Replace Smoke Alarms Every 10 Years.'

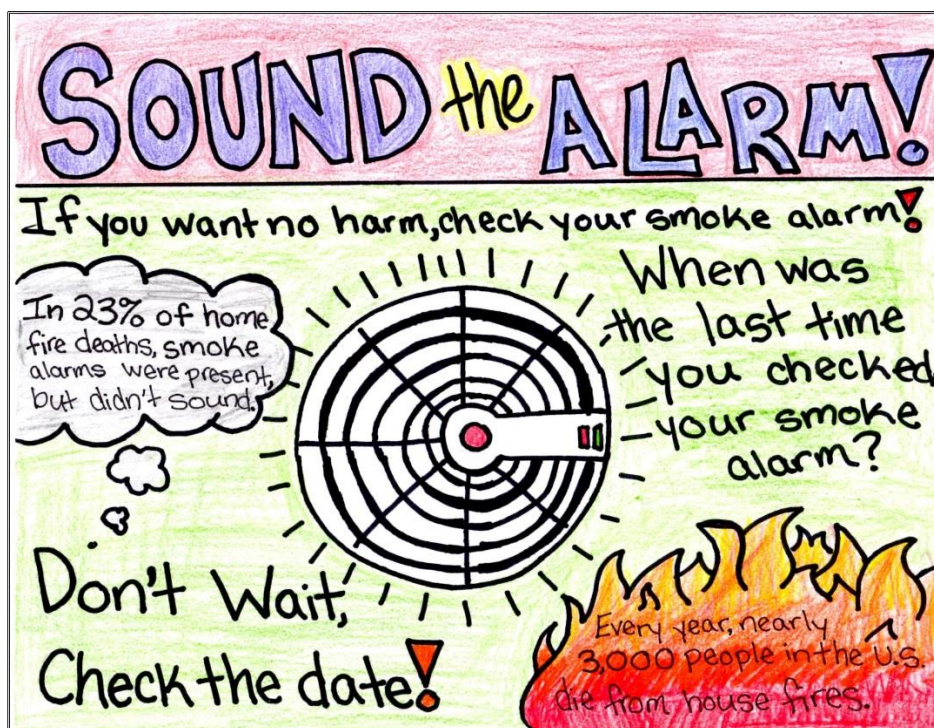
Each school which participated in the contest had a winner selected by the members of the department and from those winners, an overall winner was chosen. Each individual school winner received a ride home from school in a fire engine or truck.

### ♦ 2016 Fire Prevention Poster Contest Winning Entry

The Appleton Fire Department had 70 entries from seven Appleton elementary schools. The winner was **Teagan Selle**, a sixth grader from Riverview Lutheran. Teagan's winning entry was featured on a signboard located on W. Northland Avenue in Appleton. As an added bonus, Teagan rode in the annual Appleton Holiday Parade on our aerial ladder truck as our special guest.



## Teagan's Winning Poster



(234 W. Northland Avenue)

Other individual school winners included:

Grace Holmes - Johnston ES  
Ella Romberg - Xavier MS  
Rylan Marinoff - McKinley ES

Lydia Bavinck - Houdini ES  
Natalie Mueller - Berry ES  
Lucas Lindquist - Huntley ES





## Honor Guard

The Appleton Fire Department Honor Guard is a group of department members whose purpose is to render tribute and honor to fallen active duty firefighters and retirees. The Honor Guard was active in 2016, displaying department pageantry for parades and other public events. Department members, led by the Honor Guard, also marched in the annual Memorial Day parade. The Honor Guard continued to be available for retiree funerals, standing watch over our fallen firefighters.



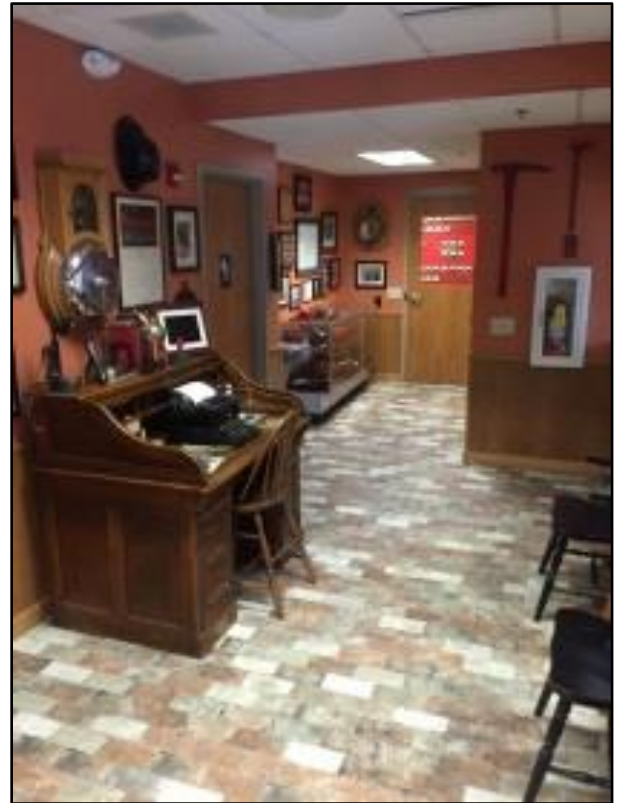
# Appleton Fire Department Museum



The Appleton Fire Department Museum is a non-profit, tax exempt, educational museum whose purpose is to preserve and exhibit the artifacts and history of the Appleton Fire Department, as well as to promote fire safety and prevention. The Museum serves as a memorial to those who have dedicated their lives to the fire service. Even though the Museum is located at Station #1, pieces of the Museum's collection are proudly displayed at the other fire stations throughout the city.

The Museum works to document our incidents, events involving our members, and our training; and has a growing database of content. The Museum has a working relationship with the Outagamie County Historical Society and the Appleton Public Library to share collections. In 2016, the Museum actively continued its outreach to the community to increase the size of the collection within the Museum and to return memorabilia to the fire department collection. The Museum continued to archive training photos and other types of department life, including classroom education, public education activities, and activities involving members outside of the workplace.

The Museum also continued to promote the 'Revive Old Engine 5' campaign, which successfully brought a retired 1925 Appleton Fire Department Pumper back to the department in August of 2012. The non-profit 'Friends of the Appleton Fire Department Foundation' officially took on the mission to buy back and restore the engine. Once restored, it will begin its second tour of duty as the centerpiece of many exciting and beneficial projects. It is our hope that Engine 5 will become a grand symbol of community service and it will be synonymous with charitable giving within the community. By far, the most exciting and beneficial projects slated for Engine 5 will be to collect donations of money, food, and clothing throughout the year for various local charities, with high visibility and a sense of community.



In July of 2014, Engine 5 was shipped to a professional restorer in Bristol, WI, where refurbishment of the motor is currently underway. The refurbishment has been delayed due to the need to acquire original replacement parts and/or the remanufacturing of parts. As of December 31, 2016, the 'Friends of the Appleton Fire Department Foundation' had successfully, raised over one-half of the funds needed to complete the restoration. Tax deductible contributions may be donated to this project at <http://www.afdfriends.com>.





# International Association of Fire Fighters - Local 257



Appleton Firefighters - Local 257 is made up of 84 members, consisting of personnel in the ranks of Captain, Lieutenant, Driver/Engineer, Firefighter/Inspector and Firefighter. There is a strong working relationship between the members of Local 257 and the Appleton Fire Department's management staff. This working relationship is one of mutual respect and understanding. While the primary focus is representing its members, Local 257 has also made a considerable effort in the community on several charitable initiatives through its Benevolence Fund.

Throughout the year, Local 257 sold red and pink fire department shirts to raise money for our military troops and for breast cancer research, awareness, and survivors. Proceeds from the sale of the red AFD 'Support the Troops' shirts were donated to help military veterans in the area. Proceeds from the sale of the pink AFD 'Breast Cancer Support' shirts were donated to local breast cancer organizations and survivors.



In September, members of the department participated in the annual Muscular Dystrophy Association 'Fill-the-Boot' campaign. From two locations, the generosity shown by those who donated raised a total of nearly **\$19,850** over three days of fundraising for this worthy cause. The money raised was donated to the Muscular Dystrophy Association of Wisconsin to aid in the research for a cure.

Proceeds from Local 257's annual 'Octoberfest' chili booth went to supporting a variety of organizations. Local 257 routinely makes donations to City of Appleton residents who are the victims of fire loss. These monetary donations allow our citizens the means to immediately replace necessities in their time of need. Local 257 also supports Little League baseball teams and other community organizations with monetary donations.





# Personnel Changes

## Retirements

Lieutenant Scott Rehrauer

Driver/Engineer Pat Lewis

## Resignations

Lieutenant Lee Kasten

## Promotions

Driver/Engineer Michelle Bialas to Lieutenant  
Driver/Engineer Bill Calaway to Lieutenant  
Firefighter Dave Reigles to Driver/Engineer

Firefighter Ryan Weyers to Driver/Engineer  
Firefighter Andy Patz to Driver/Engineer  
Firefighter Matt Gerrits to Battalion Chief

## Voluntary Demotions

Battalion Chief Matt Gerrits to Firefighter

## Department Anniversaries

### 25 Years of Service

Battalion Chief Ethan Kroll

### 20 Years of Service

Captain Rick James  
Lieutenant Michelle Bialas

### 15 Years of Service

Driver/Engineer Tim Meyer  
Driver/Engineer Jake Kirchner  
Driver/Engineer Dave Reigles  
Driver/Engineer Ryan Weyers  
Firefighter/Inspector Jeremiah Detert  
Firefighter/Inspector Brian Horst  
Firefighter Tim Lutz  
Firefighter Steve Unruh

### 10 Years of Service

Fire Protection Engineer Steve Patterson  
Firefighter Andy Dobbe  
Firefighter Kelly Lynch  
Firefighter Mike Wiese

### 5 Years of Service

Fire Inspector David Kempen  
Firefighter Riley Kubisiak



## **2016 Fire Department Awards**

The department has a formalized Awards Committee that reviews award nominations and makes a determination if an award should be granted. The department has 13 possible awards it may bestow upon employees, citizens, and the media.

### **2016 Citizen Awards**

#### **Good Samaritan Award**

The Good Samaritan Award is presented to a citizen for the performance of an act of human kindness which saved the life or prevented further injury to another person.

##### **Awarded to Jeremy Perez**

On the evening of December 4, 2016, the fire department was dispatched to a structure fire on E. Lincoln Street. As the fire department was responding, they were informed that an elderly woman may be trapped in her apartment. Upon arrival, the fire department units were met by Mr. Perez who had forced the apartment door open and put the fire out. Mr. Perez ensured the woman wasn't harmed by smoke or fire and he had assisted her outside. This incident could have gone much differently had Mr. Perez not reacted quickly to stabilize the scene before the Fire Department arrived. It is for these selfless actions that the Appleton Fire Department would like to recognize Mr. Perez with the Good Samaritan Award.

### **2016 Fire Department Personnel Awards**

#### **EMS Lifesaving Award**

This award is presented to department personnel for pulseless, non-breathing patients who are resuscitated through direct intervention of our personnel and the patient is discharged from the hospital.

During this past year, 16 department members received the EMS Lifesaving Award covering incidents in which individuals were saved.

Crew of Unit 9325 - Captain Mike Woodzicka, Driver/Engineer Jake Kirchner, and Firefighter Tyler Zunker. Awarded for an EMS life save in November of 2015 (Presented in January of 2016).

Crew of Unit 9323 - Captain Jeff Felauer, Relief Driver/Engineer Tim Blob, and Firefighter Matt Dercks. Awarded for an EMS life save in June of 2016.

Crew of Unit 9324 - Acting Officer Adam Galica, Driver/Engineer Jay Kjorlien, and Firefighter Troy Kinley. Awarded for an EMS life save in August of 2016.



Crew of Unit 9346 - Captain Jay Thomas, Driver/Engineer Paul Williams, Firefighter/Inspector Jeremiah Detert, and Firefighter Nate Milhans. Awarded for an EMS life save in August of 2016.

Crew of Unit 9324 - Lieutenant Jeff Nelessen, Driver/Engineer Steve Kulas, and Firefighter Todd Hendricks. Awarded for an EMS life save in September of 2016.

Crew of Unit 9322 - Captain Paul Thomson, Driver/Engineer Michelle Neeck-Lappen, and Firefighter Ryan Lee. Awarded for an EMS life save in September of 2016.



## Appleton Common Council

2016

Tim Hanna, Mayor

District 1 – William Siebers  
District 2 – Vered Meltzer  
District 3 – Curt Konetzke  
District 4 – Joe Martin  
District 5 – Edward Baranowski  
District 6 – Greg Dannecker  
District 7 – Kathleen Plank  
District 8 – Matthew Reed  
District 9 – Margret Mann  
District 10 – Christine Williams  
District 11 – Patti Coenen  
District 12 – Cathy Spears  
District 13 – Kyle Lobner  
District 14 – Christopher Croatt  
District 15 – Jeffrey Jirschele

Ald. Plank – Council President

Ald. Croatt – Council Vice-President





# Appleton Police and Fire Commission

## 2016 Police and Fire Commission

Dale Schumaker - Chairman  
Harvey Samson - Secretary  
Pamela Rae De Leest  
Ron Dunlap  
Barbara Luedtke

The Appleton Police and Fire Commission is a group of citizens; who, by authorization of state statutes, have roles and responsibility in fire and police organizations found in the State of Wisconsin.

In Appleton, the commission has five members who are appointed by the Mayor and approved by the Appleton Common Council. A commissioner's term of office is five years. Those appointed to the commission are representative of the community as a whole and have a voice for the citizenry.

The members of the Police and Fire Commission are charged with appointing the chiefs of the fire and police departments. The Commission also approves or disapproves promotions and has supervision of the hiring process.

In Appleton, our Police and Fire Commission also certifies an eligibility list of candidates as potential new hires and has approval of those who are eventually hired. The Police and Fire Commission also hold hearings on disciplinary matters brought to its attention, either directly or through appeal and imposes discipline, if appropriate.

The Appleton Fire Department would like to acknowledge the time and effort put forth by the members of the Police and Fire Commission in the selection of candidates that advance our mission and goals to the future.



# Appleton Fire Department Per Capita Fire Protection Cost

Fire Protection is an expected service for the safety of residents and their property. Per Capita fire cost is an economic indicator used to demonstrate the cost per person for fire protection. **Of the 35 full-time, all-career fire departments in the State of Wisconsin, the Appleton Fire Department ranks 32 out of 35 in per capita fire protection cost.** The Appleton Fire Department's per capita average of \$152.50 is significantly lower than the state average of \$189.02. The City of Appleton is the 6<sup>th</sup> largest city in state.

	Fire Department	Population	Fire Budget (\$)	Personnel	Per Capita Cost (\$)
1	Rhinelanders FD	7,665	\$3,027,005	21.50	\$394.91
2	Wauwatosa FD	47,160	\$12,875,599	103.00	\$273.02
3	Merrill FD	9,552	\$2,448,852	24.00	\$256.37
4	Beloit FD	36,657	\$8,910,493	64.00	\$243.08
5	North Shore FD	64,999	\$15,538,354	106.70	\$239.06
6	Wisconsin Rapids FD	18,630	\$4,241,514	33.00	\$227.67
7	Racine FD	78,165	\$17,457,436	141.00	\$223.34
8	South Shore FD	33,330	\$7,315,910	58.50	\$219.50
9	Brookfield FD	37,806	\$8,166,981	59.60	\$216.02
10	Marshfield	19,201	\$4,096,240	38.00	\$213.33
11	West Allis FD	60,164	\$12,647,736	106.00	\$210.22
12	Madison FD	247,207	\$48,706,390	390.00	\$197.03
13	Fond du Lac FD	43,381	\$8,493,493	67.00	\$195.79
14	Chippewa Falls FD	13,965	\$2,732,619	27.00	\$195.68
15	Oak Creek FD	35,206	\$6,800,000	53.50	\$193.15
16	Milwaukee FD	594,667	\$111,311,820	1,015.87	\$187.18
17	Greenfield FD	36,404	\$6,803,254	53.00	\$186.88
18	La Crosse FD	52,377	\$9,780,363	94.00	\$186.73
19	Green Bay Metro FD	118,790	\$22,016,202	197.00	\$185.34
20	Neenah-Menasha FD	43,623	\$8,029,780	68.00	\$184.07
21	Franklin FD	35,741	\$6,577,231	46.50	\$184.02
22	Stevens Point FD	26,895	\$4,909,019	41.00	\$182.53
23	Oshkosh FD	66,717	\$11,834,100	108.00	\$177.38
24	Janesville FD	63,470	\$11,084,915	94.00	\$174.65
25	Manitowoc FD	33,783	\$5,897,969	56.00	\$174.58
26	Waukesha FD	71,699	\$12,417,900	103.00	\$173.19
27	Caledonia FD	24,917	\$4,261,134	41.00	\$171.01
28	Wausau FD	38,909	\$6,613,096	60.00	\$169.96
29	Marinette FD	10,878	\$1,818,424	17.00	\$167.17
30	Eau Claire FD	67,381	\$11,174,200	93.75	\$165.84
31	Sheboygan FD	48,653	\$7,990,633	75.50	\$164.24
32	<b>Appleton FD</b>	<b>74,286</b>	<b>\$11,328,432</b>	<b>96.00</b>	<b>\$152.50</b>
33	Superior FD	27,237	\$4,073,406	40.00	\$149.55
34	Cudahy FD	18,192	\$2,393,361	25.00	\$131.56
35	Kenosha FD	99,489	\$12,326,390	157.00	\$123.90
<b>Totals</b>		<b>2,307,196</b>	<b>\$436,100,251</b>	<b>3774.42</b>	<b>\$189.02</b>

Projected population estimates from Wisconsin Department of Administration.

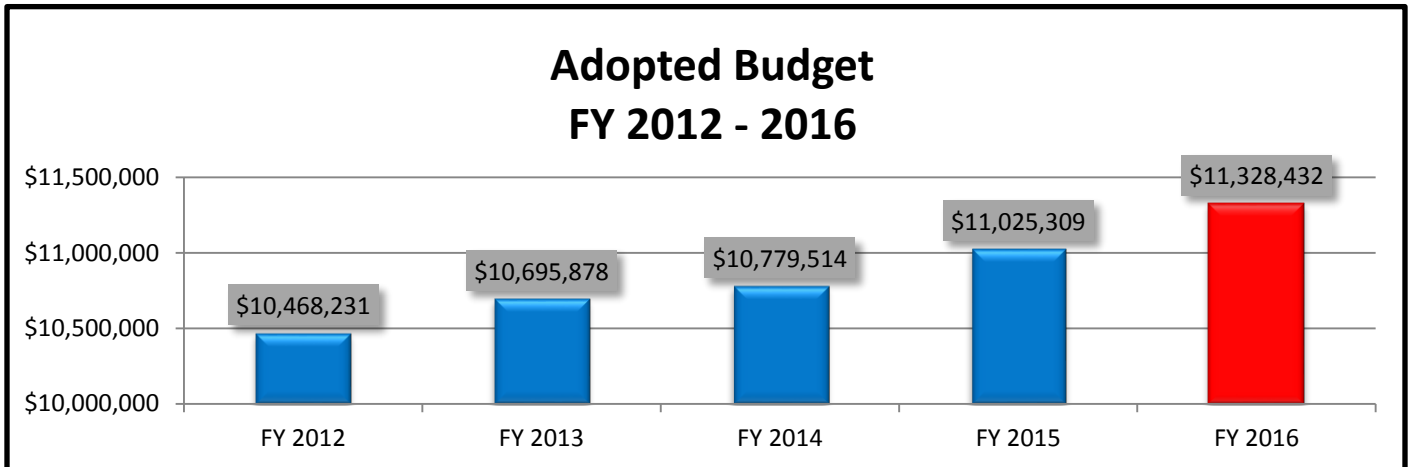
Population of fire protection only.

Budgets based upon municipal figures.

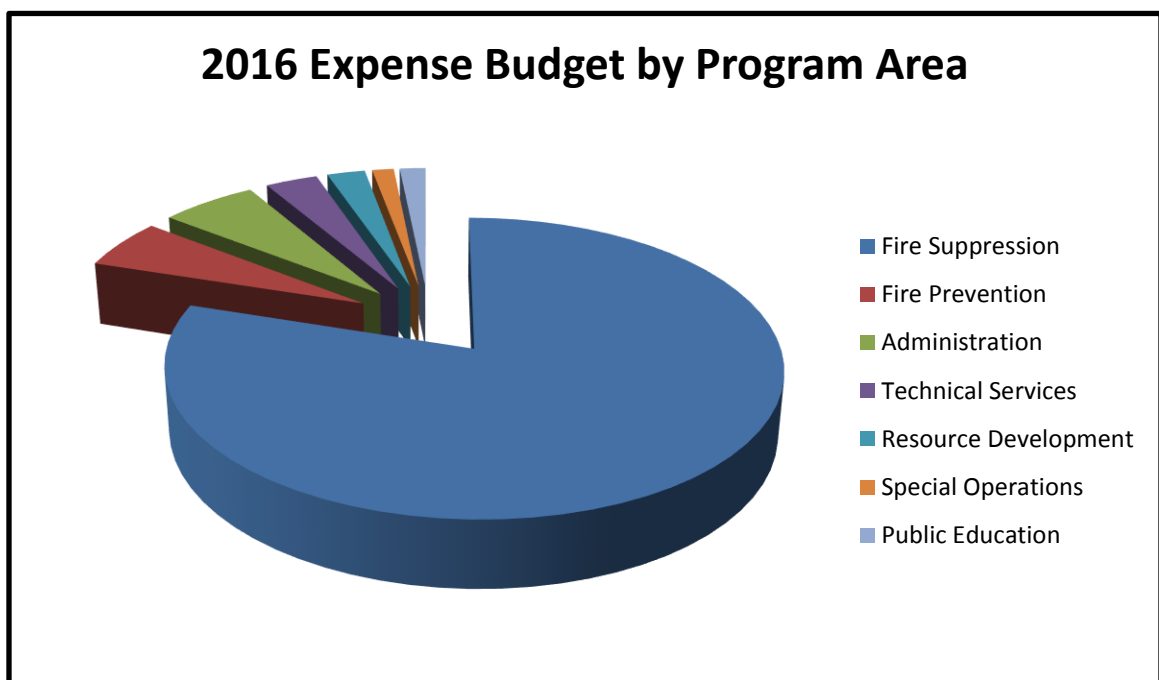
Personnel may include both sworn and non-sworn individuals.



# Appleton Fire Department Financials



FY 2016		
Program Area	Cost (\$)	% of Budget
Fire Suppression	\$9,054,245	79.9%
Administration	\$677,209	5.9%
Fire Prevention	\$631,490	5.7%
Technical Services	\$366,572	3.2%
Resource Development	\$266,238	2.4%
Public Education	\$180,896	1.6%
Special Operations	\$151,782	1.3%
Total	\$11,328,432	100%



# Appleton Fire Department Fire Personnel Per 1,000 People

According to the National Fire Protection Association, between the years of 1986 to 2013, the number of firefighters per one thousand people served in the United States was 1.71. In the State of Wisconsin during 2016, the average number of career firefighters per one thousand people served was 1.64. The number for the Appleton Fire Department is 1.29 per one thousand people served. **Of the 35 full-time, all-career fire departments in the State of Wisconsin, the Appleton Fire Department ranks 35 out of 35 in personnel per 1,000 people served.** Reductions in staff over the last ten years have decreased the total number of available fire staff for the city.

	Fire Department	Population	Fire Budget (\$)	Personnel	Personnel per 1,000
1	Rhinelanders FD	7,665	\$3,027,005	21.50	2.80
2	Merrill FD	9,552	\$2,448,852	24.00	2.51
3	Wauwatosa FD	47,160	\$12,875,599	103.00	2.18
4	Marshfield	19,201	\$4,096,240	38.00	1.98
5	Chippewa Falls FD	13,965	\$2,732,619	27.00	1.93
6	Racine FD	78,165	\$17,457,436	141.00	1.80
7	La Crosse FD	52,377	\$9,780,363	94.00	1.79
8	Wisconsin Rapids FD	18,630	\$4,241,514	33.00	1.77
9	South Shore FD	33,330	\$7,315,910	58.50	1.76
	West Allis FD	60,164	\$12,647,736	106.00	1.76
11	Beloit FD	36,657	\$8,910,493	64.00	1.75
12	Milwaukee FD	594,667	\$111,311,820	1,015.87	1.71
13	Manitowoc FD	33,783	\$5,897,969	56.00	1.68
14	Green Bay Metro FD	118,790	\$22,016,202	197.00	1.66
	Caledonia FD	24,917	\$4,261,134	41.00	1.65
16	North Shore FD	64,999	\$15,538,354	106.70	1.64
17	Oshkosh FD	66,717	\$11,834,100	108.00	1.62
18	Neenah-Menasha FD	43,623	\$8,029,780	68.00	1.59
19	Brookfield FD	37,806	\$8,166,981	59.60	1.58
	Madison FD	247,207	\$48,706,390	390.00	1.58
21	Kenosha FD	99,489	\$12,326,390	157.00	1.57
22	Marinette FD	10,878	\$1,818,424	17.00	1.56
23	Sheboygan FD	48,653	\$7,990,633	75.50	1.55
24	Fond du Lac FD	43,381	\$8,493,493	67.00	1.54
	Wausau FD	38,909	\$6,613,096	60.00	1.54
26	Oak Creek FD	35,206	\$6,800,000	53.50	1.52
	Stevens Point FD	26,895	\$4,909,019	41.00	1.52
28	Janesville FD	63,470	\$11,084,915	94.00	1.48
29	Superior FD	27,237	\$4,073,406	40.00	1.47
30	Greenfield FD	36,404	\$6,803,254	53.00	1.46
31	Waukesha FD	71,699	\$12,417,900	103.00	1.44
32	Eau Claire FD	67,381	\$11,174,200	93.75	1.39
33	Cudahy FD	18,192	\$2,393,361	25.00	1.37
34	Franklin FD	35,741	\$6,577,231	46.50	1.30
35	<b>Appleton FD</b>	<b>74,286</b>	<b>\$11,328,432</b>	<b>96.00</b>	<b>1.29</b>
<b>Totals</b>		<b>2,307,196</b>	<b>\$436,100,251</b>	<b>3774.42</b>	<b>1.64</b>

Projected population estimates from Wisconsin Department of Administration.

Population of fire protection only.

Budgets based upon municipal figures.

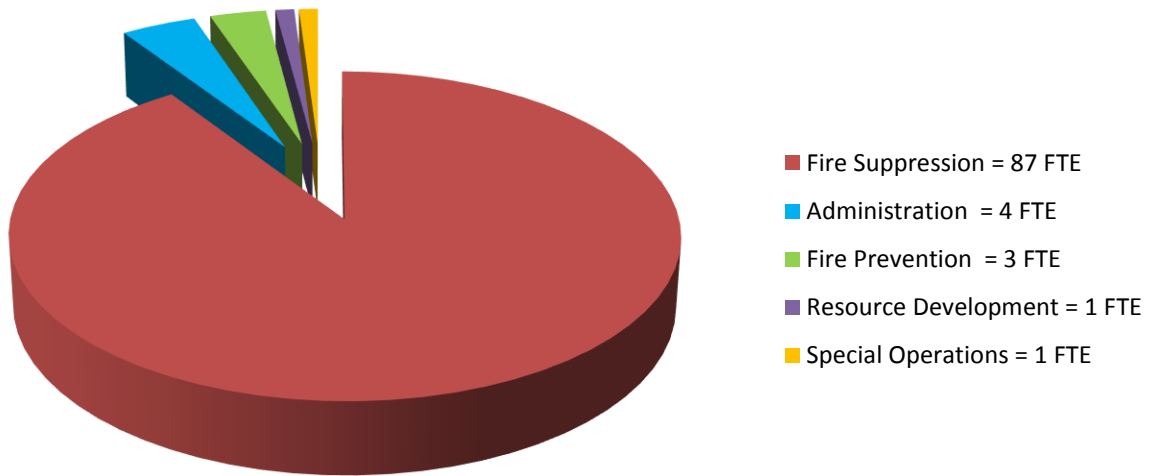
Personnel may include both sworn and non-sworn individuals.





## Appleton Fire Department Staffing

### 2016 Staffing Levels 96 FTE



# In Memoriam

We would like to respectfully recognize the passing of two retired member of our Appleton Fire Department family: Captain Roland (Jim) Kuehnl (Ret.) passed away on May 20, 2016 and Firefighter Jack Kottke (Ret.) passed away on December 30, 2016.

Captain Kuehnl faithfully served the citizens of Appleton in a variety of ranks from 1966 to 1990. During his long and distinguished career with the Appleton Fire Department, Captain Kuehnl served as a Firefighter, a Driver/Engineer, Lieutenant, and a Captain.



**Captain Roland (Jim) Kuehnl**

**Appointed to Firefighter: October 21, 1966**

**Appointed to Driver/Engineer: December 3, 1978**

**Appointed to Lieutenant: August 17, 1986**

**Appointed to Captain: June 4, 1989**

**Retired: January 4, 1990**

**Returned to Quarters: May 20, 2016**



Firefighter Kottke faithfully served the citizens of Appleton as a firefighter and shift mechanic from 1966 to 1993.



**Firefighter Jack Kottke**

**Appointed to Firefighter: October 21, 1966**

**Appointed to Shift Mechanic: October 17, 1971**

**Retired: June 3, 1993**

**Returned to Quarters: December 30, 2016**



# The Appleton Fire Department 2016 Annual Report

Written and Coordinated by:  
Battalion Chief Joseph Strauss

Document Oversight by:  
Chief Len Vander Wyst

Statistics and Technical Assistance By:  
Assistant to the Chief Sharon Brochtrup

Contributors:  
Chief Len Vander Wyst  
Deputy Chief Eugene Reece, Jr.  
Assistant to the Chief Sharon Brochtrup  
Battalion Chief Ethan Kroll  
Fire Protection Engineer Steve Patterson  
Captain Mike Woodzicka  
Firefighter Brad Brautigam  
Firefighter Keegan Murphy  
Firefighter Adam Paiser

All photographs and logos are courtesy of the Appleton Fire Museum Photo Archive.

**Appleton Fire Department  
700 N. Drew Street  
Appleton, WI 54911**

T: 920-832-5810 Fax: 920-832-5830

[www.appleton.org](http://www.appleton.org)

Find us on Facebook:	Appleton Fire Department
Find us on Twitter:	@appletonfire
Find us in Instagram:	appletonfiredpartment







**APPLETON POLICE DEPARTMENT  
WEEKLY REPORT  
2016**

**WEEK # 51  
ENDING 12/22/2016**

	<b>TW</b>	<b>TWLY</b>	<b>TYTD</b>	<b>LYTD</b>	<b>YTD Incr</b>
Calls for Service	969	810	48,869	46,738	4.6%
Citizen Initiated	697	524	32,370	30,401	6.5%
Officer Initiated	263	266	15,736	15,606	0.8%
Reports Handled by Comm Technicians	4	11	821	946	-13.2%

	<b>TW</b>	<b>TWLY</b>	<b>TYTD</b>	<b>LYTD</b>	<b>YTD Incr</b>
Group A Crimes	48	100	4,259	4,087	4.2%
Group B Crimes	65	91	5,046	5,633	-10.4%

<b>PARKING TICKETS</b>	<b>TW</b>	<b>TWLY</b>	<b>TYTD</b>	<b>LYTD</b>	<b>YTD Incr</b>
2 A.M. to 5 A.M.	71	70	4,454	5,913	-24.7%

<b>INCARCERATIONS</b>	<b>TW</b>	<b>TWLY</b>	<b>TYTD</b>	<b>LYTD</b>	<b>YTD Incr</b>
Lock-ups	18	28	2,078	1,939	7.2%

	<b>TW</b>	<b>TWLY</b>	<b>TYTD</b>	<b>LYTD</b>	<b>YTD Incr</b>
Citizen Contact Reports (Written Warnings)	177	193	10,873	11,707	-7.1%
Traffic Citations	140	74	5,553	5,009	10.9%
Speeding Citations	13	5	372	507	-26.6%
Seatbelt Citations	12	1	805	243	231.3%
City Summonses	25	32	1,900	1,951	-2.6%
Underage drinking	1	2	146	141	3.5%
Possess tobacco	-	-	22	46	-52.2%
Curfew violations	-	-	11	15	-26.7%
Possess marijuana/paraphernalia	6	3	346	322	7.5%
Warrants Issued	17	4	487	539	-9.6%
APD Warrants Quashed	5	4	465	504	-7.7%
Warrants Quashed for Other Agencies	1	3	410	403	1.7%
Initials scheduled for Court	149	97	6,631	6,422	3.3%
No shows for initials	87	52	3,413	3,352	1.8%
City Court trials held	1	1	29	36	-19.4%
Offense Reports	101	110	8,118	7,455	8.9%
Offense Report Follow-ups	51	28	2,243	1,906	17.7%

Start Date/Time: 12/16/2016 12:00:00 AM  
 End Date/Time: 12/23/2016 12:00:00 AM  
 Jurisdiction: WI0450100

## Statistics

### Offenses

UCR Code	UCR Description	This Period					Cases Cleared This Period				Cases Cleared YTD		YTD %		YTD Last Year	
		This Period	Period Last Year	YTD-This Year	YTD-Last Year	YTD %	Arrest	Excep. Cleared	Adult	Juv.	Arrest	Excep. Cleared	Arrest	Excep. Cleared	Arrest	Excep. Cleared
A	Group A															
09A	MURDER & NON-NEGLIGENT	0	0	2	0	100.0%	0	0	0	0	1	0	50.0%	0.0%	0	0
09B	MANSLAUGHTER	0	0	0	1	-100.0%	0	0	0	0	0	0	0.0%	0.0%	1	0
09C	MANSLAUGHTER BY NEGLIGENCE	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
100	JUSTIFIABLE HOMICIDE	0	1	10	13	-23.1%	0	0	0	0	8	0	80.0%	0.0%	13	0
11A	KIDNAPPING/ABDUCTION	1	1	25	26	-3.8%	0	0	0	0	2	1	8.0%	4.0%	10	1
11B	RAPE	0	0	13	18	-27.8%	0	0	0	0	2	2	15.4%	15.4%	8	1
11C	SODOMY	0	0	3	3	0%	0	0	0	0	0	2	0.0%	66.7%	1	1
11D	SEXUAL ASSAULT WITH AN OBJECT	0	0	40	29	37.9%	0	0	0	0	9	12	22.5%	30.0%	10	8
120	FONDLING	0	1	22	14	57.1%	0	0	0	0	14	0	63.6%	0.0%	9	0
13A	ROBBERY	1	1	131	130	0.8%	0	0	0	0	93	5	71.0%	3.8%	106	3
13B	AGGRAVATED ASSAULT	3	9	426	388	9.8%	2	0	2	0	328	22	77.0%	5.2%	282	40
13C	SIMPLE ASSAULT	2	1	48	32	50.0%	1	0	1	0	33	1	68.8%	2.1%	25	1
200	INTIMIDATION	0	0	6	10	-40.0%	0	0	0	0	2	2	33.3%	33.3%	0	0
210	ARSON	0	0	5	2	150.0%	0	0	0	0	1	0	20.0%	0.0%	0	0
220	EXTORTION/BLACKMAIL	2	4	133	170	-21.8%	0	0	0	0	15	0	11.3%	0.0%	41	3
23A	BURGLARY/BREAKING AND ENTERING	0	0	0	1	-100.0%	0	0	0	0	0	0	0.0%	0.0%	0	0
23B	POCKET PICKING	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
23C	PURSE SNATCHING	5	17	298	349	-14.6%	1	0	1	0	160	10	53.7%	3.4%	246	6
23D	SHOPLIFTING	0	5	307	248	23.8%	0	0	0	0	52	18	16.9%	5.9%	31	22
23E	THEFT FROM BUILDINGS	0	0	5	2	150.0%	0	0	0	0	1	0	20.0%	0.0%	0	1
23F	THEFT FROM COIN-OPERATED MACHINE OR DEVICE	0	1	150	178	-15.7%	0	0	0	0	4	1	2.7%	0.7%	8	1
23G	THEFT FROM MOTOR VEHICLE	0	1	33	26	26.9%	0	0	0	0	0	0	0.0%	0.0%	0	0
23H	THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES	7	10	303	256	18.4%	0	0	0	0	38	15	12.5%	5.0%	55	7
240	ALL OTHER LARCENY	0	0	45	51	-11.8%	0	0	0	0	13	0	28.9%	0.0%	15	5
250	MOTOR VEHICLE THEFT	1	0	67	50	34.0%	0	0	0	0	8	4	11.9%	6.0%	11	2
	FORGERY/COUNTERFEITING															

# Statistics

Offenses		Cases Cleared This Period					Cases Cleared YTD				YTD %		YTD Last Year	
UCR Code	UCR Description	This Period	This Period Last Year	YTD-This Year	YTD-Last Year	YTD %	Arrest	Excep. Cleared	Adult	Juv	Arrest	Excep. Cleared	Arrest	Excep. Cleared
26A	FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	3	0	132	122	8.2%	0	0	0	0	25	5	41	5
26B	FRAUD CREDIT CARD/AUTOMATED TELLER MACHINES	1	0	92	93	-1.1%	0	0	0	0	17	0	33	4
26C	IMPERSONATION	5	2	182	241	-24.5%	0	0	0	0	19	7	41	9
26D	WELFARE FRAUD	0	0	0	0	0%	0	0	0	0	0	0	0	0
26E	WIRE/COMPUTER/OTHER ELECTRONIC MANIPULATION	0	0	2	3	-33.3%	0	0	0	0	0	0	0	0
26F	IDENTITY THEFT	0	0	10	0	100.0%	0	0	0	0	0	0	0	0
26G	COMPUTER HACKING/INVASION	0	0	5	0	100.0%	0	0	0	0	0	0	0	0
270	EMBEZZLEMENT	1	0	20	30	-33.3%	0	0	0	0	8	2	14	3
280	STOLEN PROPERTY OFFENSES (RECEIVING, ETC.)	0	0	26	17	52.9%	0	0	0	0	13	3	12	1
290	DESTRUCTIVE/DAMAGE/VANDALISM OF PROPERTY	1	8	563	512	10.0%	0	0	0	0	130	23	137	16
35A	DRUG/NARCOTIC VIOLATIONS	5	8	365	352	3.7%	3	0	3	0	257	10	268	13
35B	DRUG EQUIPMENT VIOLATIONS	7	8	305	251	21.5%	5	0	5	0	224	5	210	4
36A	INCEST	0	0	0	0	0%	0	0	0	0	0	0	0	0
36B	STATUTORY RAPE	0	2	11	18	-38.9%	0	0	0	0	1	9	5	11
370	PORNOGRAPHY/OBSCENE MATERIAL	0	0	22	24	-8.3%	0	0	0	0	5	10	9	6
39A	BETTING AND WAGERING	0	0	0	0	0%	0	0	0	0	0	0	0	0
39B	OPERATING/PROMOTING/ASSISTING GAMBLING	0	0	0	0	0%	0	0	0	0	0	0	0	0
39C	GAMBLING EQUIPMENT VIOLATIONS	0	0	0	0	0%	0	0	0	0	0	0	0	0
39D	SPORTS TAMPERING	0	0	0	0	0%	0	0	0	0	0	0	0	0
40A	PROSTITUTION	0	0	43	9	377.8%	0	0	0	0	23	0	6	1
40B	ASSISTING/PROMOTING PROSTITUTION	0	0	0	2	-100.0%	0	0	0	0	0	0	2	0
40C	PURCHASING PROSTITUTION	0	0	1	0	100.0%	0	0	0	0	1	0	0	0
510	BRIBERY	0	0	0	0	0%	0	0	0	0	0	0	0	0
520	WEAPON LAW VIOLATIONS	0	1	21	26	-19.2%	0	0	0	0	13	0	15	3
64A	HUMAN TRAFFICKING, COMMERCIAL SEX ACTS	0	0	0	1	-100.0%	0	0	0	0	0	0	1	0
64B	HUMAN TRAFFICKING, INVOLUNTARY SERVITUDE	0	0	0	0	0%	0	0	0	0	0	0	0	0
720	ANIMAL CRUELTY	0	0	0	0	0%	0	0	0	0	0	0	0	0
NO	NON UCR REPORTABLE	2	10	272	252	7.9%	0	0	0	0	10	2	15	1
UCR A	UCR CODE A	1	4	94	103	-8.7%	0	0	0	0	75	1	82	4

# Statistics

Offenses						Cases Cleared This Period				Cases Cleared YTD		YTD %		YTD Last Year		
UCR Code	UCR Description	This Period	This Period Last Year	YTD-This Year	YTD-Last Year	YTD %	Arrest	Excep. Cleared	Adult	Juv	Arrest	Excep. Cleared	Arrest	Excep. Cleared	Arrest	Excep. Cleared
UCR B	UCR CODE B	0	2	15	26	-42.3%	0	0	0	0	14	0	93.3%	0.0%	19	0
UCR C	UCR CODE C	0	1	5	5	0%	0	0	0	0	4	0	80.0%	0.0%	3	0
UCR D	UCR CODE D	0	1	1	2	-50.0%	0	0	0	0	1	0	100.0%	0.0%	1	0
UCR E	UCR CODE E	0	1	0	1	-100.0%	0	0	0	0	0	0	0.0%	0.0%	1	0
UCR F	UCR CODE F	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR G	UCR CODE G	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR H	UCR CODE H	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR I	UCR CODE I	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR J	UCR CODE J	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
Total Group A		48	100	4,259	4,087	4.2%	12	0	12	0	1,624	172	38.1%	4.0%	1,787	183
B Group B																
90A	WORTHLESS CHECKS	0	0	2	4	-50.0%	0	0	0	0	0	0	0.0%	0.0%	1	0
90B	CURFEW/LOITERING/VAGRANC Y VIOLATIONS	0	2	83	143	-42.0%	0	0	0	0	24	0	28.9%	0.0%	53	0
90C	DISORDERLY CONDUCT	12	10	858	946	-9.3%	5	1	4	1	512	26	59.7%	3.0%	552	24
90D	DRIVING UNDER THE INFLUENCE	11	6	345	322	7.1%	11	0	11	0	344	0	99.7%	0.0%	321	0
90E	DRUNKENNESS	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
90F	FAMILY OFFENSES , NONVIOLENT	0	1	26	119	-78.2%	0	0	0	0	15	0	57.7%	0.0%	102	3
90G	LIQUOR LAW VIOLATIONS	2	10	204	203	0.5%	2	0	2	0	178	1	87.3%	0.5%	176	0
90H	PEEPING TOM	0	0	0	2	-100.0%	0	0	0	0	0	0	0.0%	0.0%	2	0
90I		0	1	121	214	-43.5%	0	0	0	0	13	2	10.7%	1.7%	26	2
90J	TRESPASS OF REAL PROPERTY	6	10	438	453	-3.3%	0	0	0	0	171	7	39.0%	1.6%	201	6
90Z	ALL OTHER OFFENSES	34	51	2,969	3,227	-8.0%	17	0	11	2	1,986	41	66.9%	1.4%	2,087	45
Total Group B		65	91	5,046	5,633	-10.4%	35	1	28	3	3,243	77	64.3%	1.5%	3,521	80
NR Group NR																
00	NON UCR REPORTABLE	20	58	3,071	2,833	8.4%	0	0	0	0	22	1	0.7%	0.0%	22	0
Total Group NR		20	58	3,071	2,833	8.4%	0	0	0	0	22	1	0.7%	0.0%	22	0

## Statistics

### D Property Value

<u>Property Values</u>	<u>This Period</u>	<u>This Period Last Year</u>	<u>YTD This Year</u>	<u>YTD Last Year</u>	<u>YTD %</u>
Stolen	\$10,566.00	\$18,402.00	\$1,374,815.50	\$1,455,646.89	-5.6%
Recovered	\$1,050.00	\$1,661.00	\$383,210.00	\$465,080.69	-17.6%
Damaged	\$4,500.00	\$1,062.00	\$333,213.00	\$218,388.00	52.6%



# Statistics

Arrests		This Period	This Period Last Year	YTD This Year	YTD Last Year	YTD %
<b>E</b>	<b>Adult Arrests</b>					
	Part A Ordinance	9	16	523	551	-5.1%
	Part A State Statute	16	18	1,190	1,163	2.3%
	Part B Ordinance	14	12	694	679	2.2%
	Part B State Statute	28	33	2,129	2,082	2.3%
	Part NR Ordinance	0	0	0	0	0%
	Part NR State Statute	1	0	1	1	0%
	Part TR Ordinance	0	0	0	0	0%
	Part TR State Statute	1	0	14	8	75.0%
<b>F</b>	<b>Juvenile Arrests</b>					
	Part A Ordinance	0	2	119	147	-19.0%
	Part A State Statute	0	2	74	99	-25.3%
	Part B Ordinance	1	8	234	320	-26.9%
	Part B State Statute	2	4	264	362	-27.1%
	Part NR Ordinance	0	0	0	0	0%
	Part NR State Statute	0	0	2	0	100.0%
	Part TR Ordinance	0	0	0	0	0%
	Part TR State Statute	0	0	0	0	0%
<b>G</b>	<b>Adult &amp; Juv Traffic Arrests</b>					
	Traffic Citations	158	82	5,110	4,605	11.0%
<b>H</b>	<b>Animal</b>					
	Animal Arrests	1	0	53	43	23.3%
	Animal Complaints	21	18	1,797	1,843	-2.5%
	Animal Warnings	12	13	617	628	-1.8%

## Statistics

I	Accidents	This Period	This Period Last Year	YTD This Year	YTD Last Year	YTD %
	Fatal	0	0	1	2	-50.0%
	Hit & Run Personal Injury	1	0	17	17	0%
	Hit & Run Property Damage	2	0	117	85	37.6%
	Personal Injury	14	3	381	382	-0.3%
	Property Damage	49	18	956	825	15.9%