



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Board of Health

Wednesday, February 8, 2017

7:00 AM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
4. **Public Hearings/Apearances**
5. **Action Items**
6. **Information Items**

[16-1536](#) Resolution #R-11-16 - Chickens

Attachments: [Resolution #R-11-16 - Chickens.pdf](#)
[VERSION A - Original DRAFT Jan 2016.pdf](#)
[VERSION B - No Neighborhood Notification DRAFT Jan 2016.pdf](#)
[VERSION C - No Applicant Appeal DRAFT Jan 2016.pdf](#)
[Chicken Permit Application DRAFT.xlsx](#)

Legislative History

10/12/16	Board of Health	presented
11/9/16	Board of Health	presented
12/14/16	Board of Health	held
1/11/17	Board of Health	held

[16-1924](#) October Monthly Report 2016

Attachments: [Oct Monthly Report 2016.pdf](#)

Legislative History

12/14/16	Board of Health	held
1/11/17	Board of Health	held

[17-023](#) November Monthly Report 2016

Attachments: [Nov Monthly Report 2016.pdf](#)

Legislative History

1/11/17	Board of Health	held
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[17-127](#) Fourth Quarter Report 2016

Attachments: [Fourth Quarter Executive Summary 2016.pdf](#)
[Fourth Quarter 2016 Report.pdf](#)

[17-129](#) Fourth Quarter Performance Review

Attachments: [Department Budget Review - 4th Quarter 2016.pdf](#)
[Summary Budget Review - 4th Quarter 2016.pdf](#)

[16-1925](#) Weights & Measures and Environmental Survey 2016

Attachments: [2016 Environmental and Weights and Measures Survey.pdf](#)

Legislative History

12/14/16	Board of Health	held
1/11/17	Board of Health	held

[16-1737](#) Noise Variance Approvals

Attachments: [Noise Variance Requests 2-8-17.pdf](#)

[17-026](#) Other Business

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

REFERRAL LETTER

***TO THE MAYOR, MEMBERS
OF THE COMMON COUNCIL
AND CITY STAFF:***

September 22, 2016

At the regular meeting of the Common Council held September 21, 2016 the following items of business were referred to the respective Committees/Boards/Commissions.

Kami Lynch
City Clerk

RESOLUTIONS SUBMITTED BY ALDERPERSONS

R-11-16

Submitted by Alderperson Meltzer

Whereas there are many benefits to keeping chickens which will improve both the health and quality of life of Appleton residents, and

Whereas keeping chickens is allowed in many cities throughout the country and has been proven compatible with an urban environment,

Therefore be it resolved that the City of Appleton allow the keeping of up to four (4) hens at all single family and two family dwellings, following a permitting process including neighborhood notification and inspection of coop, and other guidelines as determined appropriate by the City.

Referred to the Board of Health

CHICKEN KEEPING

RULES AND REGULATIONS

Incorporated into Sec. 3-52 and adopted
pursuant to Sec. 7-28, Appleton Municipal Code

In conjunction with the adoption of Sec. 3-52(d), the following rules, regulations and restrictions are hereby adopted:

1. Persons desiring to keep chickens within the City of Appleton shall obtain an annual permit from the Health Department. Fees for said permits shall be on file with the Health Department. Before a permit is issued, the applicant must provide a plan on the form provided by the City that includes a detailed diagram of the coop location including distances from nearby structures on neighboring properties, coop design and materials plan, a plan to dispose of manure in a safe and adequate manner and comply with Wisconsin Department of Agriculture, Trade and Consumer Protection's premises registration program. Upon receiving a completed application, the Health Department will notify all property owners immediately abutting the property where the chickens will be kept, including those properties diagonally abutting the subject property, including properties located across an alley but not including properties located across a street. Property owners written objections must be received within 14 working days and contain the name, address, phone number and reason for the objection.
2. Upon receipt of written objection, the application shall be denied by the Health Officer. The applicant may appeal this decision to the Board of Health per APPEALS Section ten (10) below.
3. The keeping of up to 4 chickens, with a permit is allowed on single family or two family dwellings only. Permits will not be allowed on commercial or mixed-use occupancies.
4. The term "chicken" used throughout these regulations shall exclusively mean a female gallinaceous bird or hen of any age (including chicks). The term "chicken" does not include roosters or other kinds of fowl, including but not limited to, ducks, quail, grouse pheasant, turkeys, peacocks, emus, ostriches or the like.

5. Property Requirements

- a. Written permission from the property owner is required if the permit applicant does not own the property where chickens will be kept.
- b. Chickens shall not be kept or maintained upon a vacant lot, inside a residential dwelling unit including basements, porches, garages, sheds or similar storage structures.
- c. A coop shall be located in the rear yard of the license holder's residence. For purposes of these regulations, "rear yard" shall be defined by the Zoning Code Chapter 23.
- d. Coop and chicken run placement shall be at a minimum of, but not limited to, a three (3) foot setback from side and rear yard lot lines. Coop placement must be a minimum of 10 feet from any structure of the parcel. In addition, coops shall not be closer than twenty-five feet to a residential dwelling, church, school or business on an abutting lot.

6. Coop Design

- a. All chickens shall be kept and maintained within a ventilated and roofed coop in compliance with any applicable city codes.
- b. The coop's structural floor area shall be no less than three (3) square feet per bird, and the height of the coop shall not exceed eight (8) linear feet as measured vertically from the coop's grade level to the outside highest point of the coop.
- c. All coops, including an attached chicken run enclosure, shall be enclosed with wire netting or equivalent material that prevents chickens from escaping the coop and predators from entering the coop.
- d. Coops shall be built in a workmanlike manner with quality materials and shall be moisture resistant.
- e. All coop floors shall be composed of a hard, cleanable surface, e.g., painted or sealed wood, linoleum, hard plastic, and shall be resistant to rodents, therefore, a dirt floor is not acceptable.
- f. Coops shall be entirely removed from the property within thirty (30) days of a previously issued permit expiring and not being renewed.

7. Conditions for Keeping and Sanitation

- a. Not more than four (4) chickens may be kept on a property.
- b. Chickens shall be kept or maintained within a coop or attached chicken run enclosure at all times and be provided with adequate water, feed and shelter.
- c. Deceased chickens shall be disposed of immediately in a safe manner, which may include trash disposal after placing the deceased chicken in a sealed bag.
- d. ***Unusual illness or death of chickens shall be immediately reported to the Health Department.***
- e. Offsite sale of eggs is prohibited except as otherwise permitted by the State of Wisconsin and USDA.
- f. Coops and chicken runs shall be cleaned of hen droppings, uneaten feed, feathers and other waste as necessary to ensure the birds health and minimize odor and other nuisances.
- g. Feed shall be stored in containers which make the feed inaccessible to rodents, vermin, wild birds and predators.
- h. Culling of chickens kept pursuant to a permit, on the permit holder's property, is permissible.

8. Permits and Fees

- a. Permits shall be issued on an annual basis and expire on December 31st.
- b. Permits shall not be transferrable and license application fees shall not be prorated or refundable.
- c. The Health Officer, or designee thereof, is authorized to issue a permit pursuant to this section upon the applicant satisfying all requirements set forth herein and upon confirmation from Health and/or the Building Inspections Department that all set back requirements are met and all work requiring permits has been completed.
- d. Applications that are not approved shall, upon written request from the applicant, and received by the Health Officer within three (3) working days of denial, be reviewed by the Board of Health at its next regularly scheduled meeting.

9. Enforcement

- a. Permits for the keeping of chickens are issued by the Health Department. The Health Department, Police Department and Inspections Division of the Public Works Department shall also have jurisdiction to investigate and enforce any failure to comply with these requirements. These departments may issue compliance orders and citations pursuant to these requirements and the

municipal code section under which they are adopted, other sections of the municipal code that may apply and state law.

- b. Violations of these requirements may also constitute a public nuisance under the City of Appleton Municipal Code and Wisconsin Statutes.
- c. In addition to any other penalties imposed, any actual costs incurred by the City resulting from the abatement of a nuisance or other violation of these rules and regulations shall be collected by the City as a debt from the owner, occupant or person causing, permitting or maintaining the nuisance and, if notice to abate the nuisance or violation has been given to the owner, such cost shall be assessed against the real estate as a special charge.
- d. In addition to issuing citations for violations, the City shall have the right to suspend or revoke any permit issued pursuant to this section for violations of ordinances, laws or requirements regulating activity and for other good cause.

10. APPEALS

- a. Any person aggrieved by the denial of a permit or by suspension or revocation of a permit by the Health Officer, or by any temporary suspension or any other order may appeal any such order to the Board of Health within thirty (30) days of denial, suspension or revocation of a permit or issuance of the order. The Board of Health shall provide the appellant a hearing or opportunity for hearing on the matter and may either suspend or continue any such order pending determination of appeal. The Board of Health shall make and keep a record of all proceedings related to any such appeal and the record and actions of the Board of Health shall be subject to review by certiorari by court of record.

11. Severability

- a. If any section of these rules and regulations is found to be unconstitutional or otherwise invalid, the validity of the remaining sections shall not be affected.

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HEALTH DEPARTMENT - 100 N Appleton St, Appleton WI 54911
Telephone: 920-832-6429 Fax: 920-832-5853
CHICKEN PERMIT APPLICATION
Effective Date XXXX

PLEASE PRINT

Date of Application: _____ Anticipated Start Date _____

Applicant Information:

Name: _____ Number of Hens: _____

Applicant Address: _____ Person in Charge of coop: _____

City/State/ZIP: _____ Property Owner Name, if Rental Property: _____

Telephone #: _____ Property Owner Address, if Rental Property: _____

E-mail Address: _____ City/State/ZIP _____

Provide a plan that includes a detailed diagram of the coop location, including setbacks and distances from nearby structures on neighboring properties; a coop design and materials plan; a plan to dispose of manure in a safe and adequate manner. Applicant must comply with the Wisconsin Dept. of Agriculture, Trade and Consumer Protection's Livestock Premises Registration Program and provide the premises number to the Health Department.*

What is your Livestock Premises Registration number? * _____

Livestock Premises Registration forms may be obtained by calling (888) 808-1910

Will the Coop be provided with Electricity? _____ YES _____ NO

Do you have an Electrical Permit? _____ YES _____ NO

Will Coop size be 50 square feet or larger? _____ YES _____ NO

Do you have a Building Permit? _____ YES _____ NO

The Building and Electrical Inspectors can be reached at: 920-832-6411

Activity Code	Permit Description	Fee
	Chicken Keeping Preinspection Fee:	\$145.00
	Chicken Keeping Permit	\$59.00
NOTE:	Preinspection Fee Is Non-Refundable	Total Amount Due \$

Name of Applicant (Print) _____

Signature of Applicant _____ Date _____

Drivers License Number _____

MAKE CHECK OR MONEY ORDER PAYABLE TO
SUBMIT APPLICATION AND FEE TO

CITY OF APPLETON
APPLETON HEALTH DEPT.
100 N APPLETON ST
APPLETON WI 54911-4799

OFFICE USE

Inspector Signature _____ Date _____

Start Date _____

Establishment Number (COA#) _____

License Year _____ Expires June 30, Year _____ Assigned Inspector _____

Amount Paid \$ _____ Check # _____ Account Name: _____



Health Department
Monthly Report

October 2016

I. Preventing Disease

Immunization Clinics	Current Month	Year to Date	Last Year to Date
Persons Immunized	18	121	176
Immunizations administered	56	280	383

Communicable Disease Cases	Current Month	Year to Date	Last Year to Date
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Gastroenteric

Campylobacter	0	12	13
Giardiasis	1	13	6
Salmonellosis	1	8	7
Amebiasis	0	0	0
Balantidium Coli	0	0	0
Hook Worm	0	0	0
Shigellosis	1	2	0
Yersinia	0	1	0
Strongyloides	0	0	0
Cryptosporidiosis	0	7	2
E. Coli	0	3	3
Listeriosis	0	0	0

Other Communicable Diseases	Current Month	Year to Date	Last Year to Date
Haemophilus Influenza	0	0	0
Blastomycosis	0	1	10
Hepatitis A	0	1	0
Hepatitis B	0	1	4
Hepatitis C	7	52	38
Streptococcus pneumoniae	0	4	6
Leprosy	0	0	0
Lead Toxicity	0	0	0
Legionellosis	0	0	0
Lyme Disease	2	11	11
Ehrlichiosis / Anaplasmosis	2	2	4
Malaria	0	0	0
Bacterial Meningitis	0	0	1
Viral Meningitis	0	0	1
Invasive Group A Strep	0	1	1
Rheumatic Fever	0	0	0
Tetanus	0	0	0
Toxic Shock	0	0	0
Typhoid	0	0	0
TB: Mycobacterium	0	0	2
TB: Atypical	0	7	10
Viral Encephalitis	0	0	0
Cat Scratch Disease (Bartonella species)	0	0	0
Streptococcus group B invasive disease	1	4	7
Vibrio Cholera	0	0	0
West Nile Virus	0	0	0
Kawasaki	0	0	0
Novel Influenza	0	0	0
Hospitalized Influenza	0	15	31
Babesiosis	0	0	0

Vaccine Preventable	Current Month	Year to Date	Last Year to Date
Measles	0	0	0
Mumps	0	0	0
Pertussis	1	15	2
Rubella	0	0	0
Varicella	0	4	2

Sexually Transmitted Disease	Current Month		Year to Date		Last Year to Date	
	All Ages	≤18	All Ages	≤18	All Ages	≤18
Chlamydia	30	2	268	26	218	28
Gonorrhea	4	0	37	2	16	0
Partner/Referral Program (Contacts)	0	0	3	0	1	0
HIV	0	0	1	0	5	0
Other STD	0	0	0	0	0	0
Syphilis	1	0	8	0	0	0

Licensed Establishments	Current Month	Year to Date	Last Year to Date
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PE & D, Retail Food, Hotel/Motel, Bed & Breakfast, Manufactured Home
Community, Vending Machines, Swimming Pools, Tattoo & Body Piercing, Rec/Ed

Preinspections	2	30	54
Inspections	13	455	492
Reinspections	5	112	98
Complaints	2	26	41
Complaint Follow-ups	0	2	5
Consultations	28	446	485

Food Borne/Water Borne	Current Month	Year to Date	Last Year to Date
Number of Outbreaks	0	0	0
Number of Interviews	1	3	4
Number of symptomatic	1	3	3

Laboratory/Field Tests	Current Month	Year to Date	Last Year to Date
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Swimming Pool Water Samples

Total number of pools sampled	20	197	201
Total number of pools resampled	1	4	1
Total positive HPC	0	2	0
Total positive coliform	1	2	3

II. Protecting the Environment

Environmental Investigations	Current Month	Year to Date	Last Year to Date
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Community water supplies, private water supplies, surface water pollution, standing water nuisance, animal nuisances, rabies control, insect control, rodent control, hazardous substance control, indoor/outdoor air pollution, noise, radiation, garbage/rubbish, private residence/housing, other business (non-licensed)

Complaints	2	28	41
Complaint Follow-ups	2	16	27
Consultations	33	190	211

III. Promoting Health

Community Health Visits	Current Month	Year to Date	Last Year to Date
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Includes contact to elderly and adult clients, parents, and children for purposes of assessment, teaching, referrals, and case management

Patient Home/Telephone Visits	123	1143	893
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IV. Protecting the Consumer

Consumer Complaints	Current Month	Year to Date	Last Year to Date
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Weights and Measures, Product Labeling, and Trade Practices

Total number of consumer complaints	2	32	33
Total number found in violation	0	5	11

Type of Establishments Inspected	Current Month	Year to Date	Last Year to Date
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Food and convenience stores, restaurants, bakery and candy stores, dairy plants and stores, drug stores, hardware stores, variety stores, gas stations, salvage and recyclers, pet shops, and garden centers, industrial manufacturing plants, concrete and asphalt plants

Total number inspected	30	637	598
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Equipment and Devices Examined	Inspected			Number Not in Compliance		
	Current Month	Year to Date	Last Year to Date	Current Month	Year to Date	Last Year to Date
Scales and balances	61	535	537	1	23	19
Measures (includes gas pumps and fuel oil truck meters)	121	1,092	1,179	6	31	42
Weights	2	51	94	0	0	1
Total	184	1,678	1,810	7	54	62

Commodity Report	Current Month	Year to Date	Last Year to Date
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Total units of product investigated	2,308	80,877	76,320
Random sample size	517	11,048	10,527
Total products/units found short weight	0	2,856	2,765
Total products/units found mislabeled	0	2,177	4,368

Price Scanning Inspections	Current Month	Year to Date	Last Year to Date
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Number of inspections	2	119	103
Number of items scanned	75	3,835	3,413
Pricing errors found	1	106	113



Health Department
Monthly Report

November 2016

I. Preventing Disease

Immunization Clinics	Current Month	Year to Date	Last Year to Date
Persons Immunized	31	152	200
Immunizations administered	72	352	442

Communicable Disease Cases	Current Month	Year to Date	Last Year to Date
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Gastroenteric

Campylobacter	0	12	14
Giardiasis	0	13	8
Salmonellosis	2	10	7
Amebiasis	0	0	0
Balantidium Coli	0	0	0
Hook Worm	0	0	0
Shigellosis	0	2	0
Yersinia	0	1	0
Strongyloides	0	0	0
Cryptosporidiosis	0	7	2
E. Coli	0	3	3
Listeriosis	0	0	0

Other Communicable Diseases	Current Month	Year to Date	Last Year to Date
Haemophilus Influenza	0	0	0
Blastomycosis	0	1	10
Hepatitis A	0	1	0
Hepatitis B	1	2	4
Hepatitis C	4	56	44
Streptococcus pneumoniae	0	4	6
Leprosy	0	0	0
Lead Toxicity	0	0	0
Legionellosis	0	0	0
Lyme Disease	0	11	11
Ehrlichiosis / Anaplasmosis	0	2	4
Malaria	0	0	0
Bacterial Meningitis	0	0	1
Viral Meningitis	0	0	1
Invasive Group A Strep	0	1	1
Rheumatic Fever	0	0	0
Tetanus	0	0	0
Toxic Shock	0	0	0
Typhoid	0	0	0
TB: Mycobacterium	0	0	2
TB: Atypical	3	10	13
Viral Encephalitis	0	0	0
Cat Scratch Disease (Bartonella species)	0	0	0
Streptococcus group B invasive disease	0	4	8
Vibrio Cholera	0	0	0
West Nile Virus	0	0	0
Kawasaki	0	0	0
Novel Influenza	0	0	0
Hospitalized Influenza	1	16	31
Babesiosis	0	0	0

Vaccine Preventable	Current Month	Year to Date	Last Year to Date
Measles	0	0	0
Mumps	0	0	0
Pertussis	2	17	2
Rubella	0	0	0
Varicella	0	4	2

Sexually Transmitted Disease	Current Month		Year to Date		Last Year to Date	
	All Ages	≤18	All Ages	≤18	All Ages	≤18
Chlamydia	35	5	303	31	241	33
Gonorrhea	4	1	41	3	22	2
Partner/Referral Program (Contacts)	0	0	3	0	1	0
HIV	0	0	1	0	5	0
Other STD	0	0	0	0	0	0
Syphilis	0	0	8	0	0	0

Licensed Establishments	Current Month	Year to Date	Last Year to Date
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PE & D, Retail Food, Hotel/Motel, Bed & Breakfast, Manufactured Home
Community, Vending Machines, Swimming Pools, Tattoo & Body Piercing, Rec/Ed

Preinspections	7	37	57
Inspections	26	481	513
Reinspections	1	113	106
Complaints	2	28	45
Complaint Follow-ups	0	2	7
Consultations	38	484	516

Food Borne/Water Borne	Current Month	Year to Date	Last Year to Date
Number of Outbreaks	0	0	0
Number of Interviews	1	4	5
Number of symptomatic	1	4	4

Laboratory/Field Tests	Current Month	Year to Date	Last Year to Date
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Swimming Pool Water Samples

Total number of pools sampled	18	215	219
Total number of pools resampled	0	4	1
Total positive HPC	0	2	0
Total positive coliform	0	2	3

II. Protecting the Environment

Environmental Investigations	Current Month	Year to Date	Last Year to Date
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Community water supplies, private water supplies, surface water pollution, standing water nuisance, animal nuisances, rabies control, insect control, rodent control, hazardous substance control, indoor/outdoor air pollution, noise, radiation, garbage/rubbish, private residence/housing, other business (non-licensed)

Complaints	4	32	44
Complaint Follow-ups	1	17	29
Consultations	21	211	233

III. Promoting Health

Community Health Visits	Current Month	Year to Date	Last Year to Date
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Includes contact to elderly and adult clients, parents, and children for purposes of assessment, teaching, referrals, and case management

Patient Home/Telephone Visits	116	1259	1001
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IV. Protecting the Consumer

Consumer Complaints	Current Month	Year to Date	Last Year to Date
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Weights and Measures, Product Labeling, and Trade Practices

Total number of consumer complaints	3	35	34
Total number found in violation	0	5	11

Type of Establishments Inspected	Current Month	Year to Date	Last Year to Date
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Food and convenience stores, restaurants, bakery and candy stores, dairy plants and stores, drug stores, hardware stores, variety stores, gas stations, salvage and recyclers, pet shops, and garden centers, industrial manufacturing plants, concrete and asphalt plants

Total number inspected	45	652	574
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Equipment and Devices Examined	Inspected			Number Not in Compliance		
	Current Month	Year to Date	Last Year to Date	Current Month	Year to Date	Last Year to Date
Scales and balances	21	556	558	2	25	20
Measures (includes gas pumps and fuel oil truck meters)	5	1,097	1,185	1	32	43
Weights	2	53	96	0	0	1
Total	28	1,706	1,839	3	57	64

Commodity Report	Current Month	Year to Date	Last Year to Date
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Total units of product investigated	5,698	86,575	82,454
Random sample size	953	12,001	11,444
Total products/units found short weight	1,132	3,988	3,527
Total products/units found mislabeled	860	3,037	5,135

Price Scanning Inspections	Current Month	Year to Date	Last Year to Date
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Number of inspections	10	129	115
Number of items scanned	325	4,160	3,863
Pricing errors found	6	112	121

APPLETON HEALTH DEPARTMENT QUARTERLY REPORT October – December 2016

Executive Summary

The Health Department's day-to-day activities for the fourth quarter of 2016 are enumerated in the attached report. The Department continues to work toward fulfilling the goals of our Department, keeping in mind the belief statements that support and enhance our mission statement.

“Plays a vital role assessing and assuring the health needs and trade practices in the community”

During the 4th Quarter, City Sealer Eric Maggio and Health Officer Kurt Eggebrecht met with the eight contracted Weights and Measures Consortium municipalities of Ashwaubenon, Berlin, Kaukauna, Kimberly, Little Chute, New London, Ripon and Waupaca. The yearly meetings provide an opportunity to answer any questions about the work we've done during the year, review fees and prepared reports generated on their behalf. All municipalities remain pleased with the work and the collaboration of sharing services.

“Provides services to protect and promote the health and well-being of the citizen and consumer”

Public health nursing staff worked with World Relief Fox Valley and various partners in the Appleton community to welcome 28 refugees during the months of October, November and December 2016. These new residents came from Afghanistan and Democratic Republic of the Congo.

October 14, Public Health Nurses Becky Lindberg, RN, Susan Larson, RN, and Sonja Jensen, RN, attended the Joint Refugee Resettlement meeting in Oshkosh at the James P. Coughlin Center. Health Officer Kurt Eggebrecht was invited to share the bikes for refugee's donation program organized by the Fox Cities Kiwanis Club.

In November the Northeast Wisconsin (NEW) Preparedness Consortium attended the Fox Valley Area Health Care Coalition table top exercise. Sarah Scanlan was part of the design committee for the waterborne exercise. The exercise focused on the capability of Medical Surge and practiced for a water related emergency. Several City of Appleton staff attended including: Chris Shaw, Utilities; Paula Vandehey, DPW; Kurt Eggebrecht, Health; Tim Mirkes, Health; Sonja Jensen, Health; Captain Rudy Nyman, Police.

“Communicates with the public on health and consumer related issues”

Public Health Nurses Ann Steele, RN, and Kathleen Sprangers, RN, created a display to promote Childhood Lead Poisoning Prevention. This educational display was available for the community to view at the Appleton Public Library for the entire month of October.

This quarter staff presented at a variety of locations including:

October 19, Public Health Nurses Becky Lindberg, RN, Ashley Rankin, RN, Jess Moyle, RN, and Preparedness Planner Sarah Scanlan, RS, presented at the City of Appleton Wellness Fair. Topics included: City Lactation Room, Weight of the Fox Valley, Healthy Eating, and Safe Food Handling. 250 people were in attendance.

November 12, Public Health Nurse Becky Lindberg, RN, and Jessica Hermes, RN, a UWGB Student, presented at the annual Health Fair at Lawrence University. Educational topics included: Nutrition, Healthy Eating, and Weight of the Fox Valley.

November 15, Public Health Nurses Becky Lindberg, RN, and Jess Moyle, RN, trained staff from Bridges Child Enrichment Center on the Ten Steps to Breastfeeding Friendly Childcare Centers. 20 staff members attended the training.

December 6, Public Health Nurse Kathleen Sprangers, RN, provided the required Vaccine for Children (VFC) program annual training on Vaccine Storage and Handling. 8 public health nurses were in attendance.

“Provides services in a cost effective and efficient manner”

During the quarter, health department nursing staff provided 290 doses of influenza vaccine to City of Appleton employees, elected officials, their spouses, partners and children nine years of age and older.

“Develops and evaluates departmental programs, policies and procedures based on community needs and collaborate with community agencies and providers to assess those needs and ensure high quality services”

In October, Preparedness Coordinator Sarah Scanlan, RS, delivered 58 hand sanitizers to 11 different faith based communities to help prevent the spread of flu.

October 17 and 31, Sarah Scanlan, RS, evaluated mass clinic exercises for Marquette County and City of Menasha Health Departments respectively. These exercises help health departments prepare for real emergencies by practicing mass clinic set ups with real patients.

November 3, Public Health Nurse Ann Steele, RN, in collaboration with Lorna Will of the Wisconsin TB Program, presented at the Northeast Region TB Summit in Kimberly. Their presentation was titled, “The Roles of Public Health, at the State and Local Level”. 140 professionals were in attendance.

Britney Stobbe, Administrative Assistant, is serving on the planning committee for the Fox Cities Kidz Expo. The Expo will be held on April 8th at the Fox Valley Technical College. This Kidz Expo is a free family event that offers fun and educational activities for kids under 12, as well as programs, exhibitors and information for parents.

This quarter, Health Officer Kurt Eggebrecht began his term to serve on the Fox Cities United Way Community Impact Council. This council review and makes funding recommendations to the United Way Board.

This quarter department staff have researched, prepared and finalized recommendations requested from a Common Council resolution related to the keeping of backyard chickens in Appleton. The Board of Health will discuss these recommendations and proposed fee structure in early 2017.

“Professional staff works together as a cohesive team by cooperating, communicating and supporting each other to achieve departmental and individual goals”

Several staff participated in continuing education opportunities this quarter including:

October 6, Preparedness Coordinator Sarah Scanlan, RS, attended the Public Information Officer meeting, held by City of Appleton to learn more about HIPPA laws and how they pertain to public information.

November 2, Tim Mirkes, RS, Environmental Supervisor, Steve Kihl, RS, and Michelle Roberts, RS, attended an Emergency Response Planning Tabletop Exercise regarding Wisconsin’s ability to respond to a simulated Food Safety Emergency.

November 3, Public Health Nurses Ann Steele, RN, Ashley Rankin, RN, Jess Moyle, RN, Kris Eiden, RN, and Trish Schuldes, RN, attended the Northeast Wisconsin TB Summit at Liberty Hall in Kimberly. This conference was sponsored by Mayo Clinic.

November 4, Nursing Supervisor Sonja Jensen, RN, attended the WEDSS Advanced End-User training at UW-Fox Valley in Menasha.

November 9 and 10, Public Health Nurses Jess Moyle, RN, and Becky Lindberg, RN, attended the annual statewide Maternal Child Health Summit at the Best Western Waterfront Convention Center in Oshkosh. The theme this year was: "Partnerships: The Building Blocks of Transformation".

Respectfully submitted,

Kurt Eggebrecht, M.Ed., MCHES
Health Officer



I. Preventing Disease

Community Education Sessions	Quarter	Year to Date	Last Year to Date
Group Education Sessions	9	66	54
Number of Attendees	422	1006	966

Immunization Clinics	Current Month	Quarter	Year to Date	Last Year to Date
Persons Immunized	18	67	170	212
Immunizations administered	29	157	381	467

Vaccine Type/Number of Doses	Current Month	Quarter	Year to Date	Last Year to Date
PCV13 (Prenar)	2	5	11	5
DTP/HIB (See DTP and HIB)	0	0	0	0
DtaP (Diphtheria, Tetanus, Acellular Pertussis)	0	1	7	6
Td (Tetanus diphtheria)	3	3	10	2
MMR (Measles, Mumps, Rubella)	1	13	32	32
HIB (Haemophilus Influenzae b)	2	5	14	6
IPV (Inactivated Polio Vaccine)	0	5	9	4
HBV (Hepatitis B)	1	2	7	9
Flu (Influenza)	10	44	60	14
VZV (Varicella)	1	17	37	30
Heb B/Hib Comvax	0	0	0	0
Hep A	0	11	42	27
Dtap/IPV/Hep B	2	5	10	3
MCV4 (Meningococcal)	0	7	18	27
Tdap	1	14	33	45
Flu Nasal	0	0	13	23
HPV (Human Papillomavirus)	4	13	41	55
Rotavirus	2	3	6	3
Dtap/IPV	0	5	13	7
H1N1	0	0	0	0
Hep A/Hep B	0	1	10	7
MenB	0	3	8	0
Dtap-IPV / Hib	0	0	0	0

Communicable Disease Cases	Current Month	Quarter	Year to Date	Last Year to Date
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Gastroenteric

Campylobacter	1	1	13	14
Giardiasis	0	1	13	8
Salmonellosis	1	4	11	7
Amebiasis	0	0	0	0
Balantidium Coli	0	0	0	0
Hook Worm	0	0	0	0
Shigellosis	0	1	2	1
Yersinia	0	0	1	0
Strongyloides	0	0	0	0
Cryptosporidiosis	0	0	7	2
E. Coli	1	1	4	3
Listeriosis	0	0	0	0

Other Communicable Diseases	Current Month	Quarter	Year to Date	Last Year to Date
Haemophilus Influenza	0	0	0	1
Blastomycosis	0	0	1	10
Hep A	0	0	1	0
Hep B	0	1	2	4
Hep C	4	15	60	53
Streptococcus pneumoniae	2	2	6	6
Leprosy	0	0	0	0
Adult Lead Toxicity	0	0	0	0
Legionellosis	0	0	0	0
Lyme Disease	0	2	11	11
Ehrlichiosis / Anaplasmosis	1	3	3	4
Malaria	0	0	0	0
Dengue Fever	0	0	0	1
Bacterial Meningitis	0	0	0	1
Viral Meningitis	0	0	0	1
Invasive Group A Strep	0	0	1	1
Rheumatic Fever	0	0	0	0
Tetanus	0	0	0	0
Toxic Shock	0	0	0	0
Typhoid	0	0	0	0
Mycobacterium Tuberculosis	0	0	0	3
Mycobacterium - Atypical	0	3	10	14
Viral Encephalitis	0	0	0	0
Cat Scratch Disease (Bartonella species)	0	0	0	0
Streptococcus group B invasive disease	1	1	5	9
Vibrio Cholera	0	1	0	0
West Nile Virus	0	0	0	0
Kawasaki	1	1	1	0
Novel Influenza	0	0	0	0
Hospitalized Influenza	0	1	16	31
Babesiosis	0	0	0	0

Vaccine Preventable	Current Month	Quarter	Year to Date	Last Year to Date
Measles	0	0	0	0
Mumps	0	0	0	0
Pertussis	1	4	18	3
Rubella	0	0	0	0
Varicella	1	1	5	2

Tuberculosis Prevention and Control	Quarter	Year to Date	Last Year to Date
Number of TB (Chemoprophylaxis Referrals)	10	23	21
Number of TB Skin Tests	0	101	103
Number of Referrals for TB Blood Test	0	0	6
Number of TB positive tests	0	0	0

Sexually Transmitted Disease	Current Month		Quarter		Year to Date		Last Year to Date	
	All Ages	≤18	All Ages	≤18	All Ages	≤18	All Ages	≤18
Chlamydia	24	0	89	7	327	31	272	35
Gonorrhea	0	0	8	1	41	3	23	2
Partner/Referral Program (Contacts)	0	0	0	0	3	0	1	0
HIV	0	0	0	0	1	0	5	0
Other STD	0	0	0	0	0	0	0	0
Syphilis	0	0	1	0	8	0	0	0

Planned Parenthood Contract	Quarter	Year to Date	Last Year to Date
Individuals served	14	126	81
Number of tests	39	295	173
Individuals treated	4	27	22

Lead	Quarter	Year to Date	Last Year to Date
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Elevations

Initial Venous lead levels >19 ug/dl	0	0	0
Repeat Venous lead levels >19 ug/dl	0	2	1
Initial Venous lead levels 10 - 19 ug/dl	2	3	1
Repeat Venous lead levels 10 - 19 ug/dl	1	2	2
Capillary lead levels >10 ug/dl	0	5	4
Venous lead levels 5 - 9 ug/dl	3	18	0
Home Inspections	1	3	0
Education	4	16	15
Formal Enforcement Action	1	3	0

Licensed Establishments	Plan Reviews			Preinspections		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date
Public Eating and Drinking	1	1	4	10	27	39
Retail Food	0	0	0	2	10	16
Hotel/Motel and Tourist Rooming House	0	0	0	0	0	1
Bed and Breakfast	0	0	0	0	2	0
Manufactured Home Communities	0	0	0	0	0	0
Vending Machines	0	0	0	0	0	0
Swimming Pools	0	0	0	0	0	2
Tattoo and Body Piercing	0	0	0	1	2	0
Temporary Restaurants	0	0	0	0	0	0
Non-profit	0	0	0	0	0	0
Rec/Ed Campground	0	0	0	0	0	0
Campground	0	0	0	0	0	0
Pigeon Permit	0	0	0	0	0	0
Temporary Retail	0	0	0	1	1	2
Special Organization Serving Meals	0	0	0	0	0	0
Total	1	1	4	14	42	60

Licensed Establishments	Inspections			Reinspections		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date
Public Eating and Drinking	49	272	278	5	92	84
Retail Food	7	78	80	2	20	17
Hotel/Motel and Tourist Rooming House	0	6	4	0	0	0
Bed and Breakfast	0	3	4	0	0	0
Manufactured Home Communities	0	1	1	0	0	0
Vending Machines	0	0	0	0	0	0
Swimming Pools	0	17	18	0	0	2
Tattoo and Body Piercing	2	8	9	0	0	1
Temporary Restaurants	0	21	22	0	0	2
Non-profit	0	89	104	0	2	6
Rec/Ed Campground	0	1	1	0	0	0
Campground	0	0	2	0	0	0
Pigeon Permit	0	0	0	0	0	0
Temporary Retail	0	4	10	0	0	0
Special Organization Serving Meals	0	0	0	0	0	0
Total	58	500	533	7	114	112

Licensed Establishments	Complaints			Complaint Followups		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date
Public Eating and Drinking	4	23	39	0	2	7
Retail Food	1	4	9	0	0	1
Hotel/Motel and Tourist Rooming House	0	0	1	0	0	1
Bed and Breakfast	0	0	0	0	0	0
Manufactured Home Communities	0	0	0	0	0	0
Vending Machines	0	0	0	0	0	0
Swimming Pools	1	3	2	0	0	0
Tattoo and Body Piercing	0	0	0	0	0	0
Temporary Restaurants	0	0	0	0	0	0
Non-profit	0	0	0	0	0	0
Rec/Ed Campground	0	0	0	0	0	0
Campground	0	0	0	0	0	0
Pigeon Permit	0	0	0	0	0	0
Temporary Retail	0	0	0	0	0	0
Special Organization Serving Meals	0	0	0	0	0	0
Total	6	30	51	0	2	9

Licensed Establishments	Consultations		
	Quarter	Year to Date	Last Year to Date
Public Eating and Drinking	54	231	309
Retail Food	15	71	76
Hotel/Motel and Tourist Rooming House	0	1	0
Bed and Breakfast	0	1	1
Manufactured Home Communities	0	0	1
Vending Machines	2	3	0
Swimming Pools	0	16	12
Tattoo and Body Piercing	8	44	29
Temporary Restaurants	3	36	16
Non-profit	5	94	88
Rec/Ed Campground	0	5	4
Campground	0	0	2
Pigeon Permit	0	0	1
Temporary Retail	2	5	12
Special Organization Serving Meals	0	0	0
Total	89	507	551

Food Borne-Water Borne Disease	Current Month	Quarter	Year to Date	Last Year to Date
Number of Outbreaks	0	0	0	0
Number of Interviews	0	2	4	7
Number symptomatic	0	2	4	6

Laboratory/Field Tests	Current Month	Quarter	Year to Date	Last Year to Date
WDATCP Random Sampling Program	0	0	30	60

Swimming Pool Water Samples

Total number of pools sampled	20	58	235	260
Total number of pools resampled	0	1	4	1
Total positive HPC	0	0	2	0
Total positive coliform	0	1	2	3

Rabies Specimens

Type of Animal Shipped

Dog	0	0	0	1
Cat	0	0	1	1
Bat	0	0	4	4
Raccoon	0	0	0	0
Ferret	0	0	0	0
Skunk	0	0	0	0
Other	0	0	0	0
Total shipped	0	0	5	6
Total positive results	0	0	0	0

II. Protecting the Environment

Environmental Investigations	Consultations			Complaints		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date
Community water supplies	0	1	0	0	0	0
School/Day Care	1	6	11	0	0	0
Private water supplies	0	0	0	0	0	0
Surface water pollution	0	1	0	0	0	1
Animal nuisances	6	27	22	0	2	2
Rabies control	2	18	38	0	0	0
Insect control	22	50	41	3	10	13
Rodent control	1	3	3	0	2	3
Hazardous substance control	2	13	9	0	1	2
Air pollution - Indoor	1	10	30	2	5	6
Air pollution - Outdoor	0	2	1	0	1	1
Noise	3	26	40	1	5	6
Radiation	0	7	4	0	0	0
Garbage/rubbish nuisance	0	0	1	0	1	4
Private residence/housing	2	16	24	2	5	9
Lead	5	22	6	1	3	0
Other Programs	6	23	7	0	0	0
Other Business	13	39	43	0	1	1
Mold	11	0	0	0	0	0
Totals	75	264	280	9	36	48

Environmental Investigations	Complaint Followups		
	Quarter	Year to Date	Last Year to Date
Community Water Supplies	0	0	0
School/Day Care	0	0	0
Private water supplies	0	0	0
Surface water pollution	0	0	0
Animal nuisances	0	2	0
Rabies control	0	0	0
Insect control	0	2	9
Rodent control	0	1	0
Hazardous substance control	0	0	1
Air pollution - Indoor	0	0	3
Air pollution - Outdoor	0	2	0
Noise	0	2	5
Radiation	0	0	0
Garbage/rubbish nuisance	0	1	2
Private residence/housing	0	1	14
Lead	0	3	0
Other Programs	0	0	0
Other Business	0	0	0
Mold	0	0	0
Totals	0	14	34

III. Promoting Health

Type of Referrals to Public Health Nurse (PHN)	Quarter	Year to Date	Last Year to Date
Family	1	4	1
Maternal/Child	233	894	925
Adult/Elderly	2	9	9
Total	236	907	935

Community Health Visits	Admissions			Revisits		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date

Includes contact to elderly and adult clients, parents, and children for purposes of assessment, teaching, referrals and case management

MCH	74	186	143	66	247	273
Adult	30	88	95	43	223	335
Elderly	1	13	20	91	388	109
Total	105	287	258	200	858	717

Community Health Visits	Discharges			Phone Calls as Visit		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date

Includes contact to elderly and adult clients, parents, and children for purposes of assessment, teaching, referrals and case management

MCH	9	27	22	51	111	52
Adult	19	61	63	1	6	18
Elderly	1	4	4	1	3	9
Total	29	92	89	53	120	79

Primary Health Problem	Quarter	Year to Date	Last Year to Date
General Health Promotion	98	260	278
Prenatal	21	90	63
Postpartum	64	196	109
Infant and Child Health	62	213	156
Communicable Disease	112	510	357
Endocrine/Nutritional/Immunity Disorders	3	10	5
Nervous system and sense organs	0	1	3
Circulatory system	15	70	95
Respiratory system	4	18	17
Musculoskeletal system and Connective tissue	0	2	15
Other	8	37	40
Total	387	1407	1138

Adult/Elderly Clients By Referral Source	Quarter	Year to Date	Last Year to Date
Self	0	1	2
Case Finding	1	1	0
Physician (Unhospitalized)	0	5	2
Hospital	0	0	0
Social Service/Counseling	0	0	0
Community Agency	0	1	2
Other Public Health Agency	0	0	0
Licensed Home Health Agency	0	0	0
State Agency	0	0	0
Carried Over From Previous Year	0	21	24
Other	1	2	1
Total	2	31	31

Adult/Elderly Client Interventions	Quarter	Year to Date	Last Year to Date
Case Management	35	174	129
Consultation	0	3	1
Counseling	18	101	68
Delegated Functions	1	4	3
Disease and Health Event Investigation	1	6	0
Health Teaching	47	220	182
Referral and Follow Up	3	13	17
Screening	23	91	76
Total	128	612	476

Adult/Elderly Non-Client Contacts	Quarter	Year to Date	Last Year to Date
Adult child	0	3	3
Aging & Disability Resource	0	0	0
Citizen	2	12	10
Client	0	0	0
Community Agency	2	6	2
Employer	0	0	0
Faith Community	0	0	0
Friend	0	3	4
Hospital	0	0	0
Human Services	0	0	1
Mental Health Provider	0	0	0
Nurse	0	1	0
Other	0	0	0
Parent/Guardian	0	2	4
Primary Care Provider	0	0	0
Spouse	0	0	0
Total	4	27	24

Adult/Elderly Non-Client Contact Intervention	Quarter	Year to Date	Last Year to Date
Consultation	0	4	6
Counseling	0	2	3
Health Teaching	1	6	1
Referral and Follow Up	3	20	20
Total	4	32	30

IV. Protecting the Consumer

Consumer Complaints	Number Received			Number of Violations Found		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date
Foods	0	1	4	0	0	0
Liquid foods	0	0	0	0	0	0
Non-food Products	0	0	0	0	0	0
Heating Oil and LP gas	0	0	0	0	0	0
Firewood	0	1	0	0	0	0
Gas station pumps	2	8	7	0	1	1
Gas station service console	0	3	3	0	0	1
Gas station price signage	0	2	2	0	0	1
Gas station gasoline quality	0	4	2	0	1	0
Scales: food	0	0	0	0	0	0
Scales: scrap metal	0	1	4	0	0	4
Scales: other	0	0	0	0	0	0
Scanning	4	10	11	0	2	3
Trade practices	1	4	1	0	0	0
Advertising	0	3	0	0	1	0
Going out of business sales	0	0	0	0	0	0
Temporary sales	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0
Totals	7	37	34	0	5	10

Type of Establishments Inspected	Current Month	Quarter	Year to Date	Last Year to Date
Food and convenience stores, restaurants, bakery and candy stores, dairy plants and stores, drug stores, hardware stores, variety stores, gas stations, salvage and recyclers, pet shops, garden centers, industrial manufacturing plants, concrete and asphalt plants				
Total number inspected	41	116	693	635

Equipment and Device Examined	Inspected				Number Not in Compliance			
	Current Month	Quarter	Year to Date	Last Year to Date	Current Month	Quarter	Year to Date	Last Year to Date
Scales and Balances	21	103	577	598	1	4	26	24
Measures (Includes gas pumps and fuel oil trucks)	7	133	1,129	1,196	0	7	32	43
Weights	5	9	58	127	0	0	0	1
Total	33	245	1,764	1,921	1	11	58	68

Commodity Report	Current Month	Quarter	Year to Date	Last Year to Date
Total units of product investigated	5,257	13,263	91,832	91,686
Random sample size	955	2,425	12,956	13,431
Total products/units found short weight	50	1,182	4,038	3,871
Total products/units found mislabeled	0	860	3,037	5,289

Price Scanning Inspections	Current Month	Quarter	Year to Date	Last Year to Date
Number of Inspection	13	25	142	145
Number of items scanned	350	750	4,510	4,740
Pricing errors found	5	12	117	133

License Investigations	Quarter	Year to Date	Last Year to Date
Closeout sales	0	2	0
Secondhand dealers	22	34	41
Commercial solicitation	2	38	50
Taxicab	0	10	15
Pet store	0	4	3
Fire wood	0	21	25

HEALTH DEPARTMENT
Fourth Quarter Review
All Figures Through December 31, 2016

Significant 2016 Events:

See 2016 Quarterly Reports

Performance Data:

Administration 4th Quarter						
Program	Criteria	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Target 2016
ADMIN	Client Benefit					
Train Staff	Benefit #1: Training request/ reviewed/ approved	100%	100%	100%	100%	100%
Safe Work	Benefit #2: # unresolved safety issues	0	0	0	0	0
Level III Health Dept	Outcome #1: # of unresolved issues	0	0	0	0	0
Internal Advancement	Outcome #2: % vacancies filled from within	100%	100%	100%	100%	100%
Training	Output #1: Hours of training/employee	44	41	36	41	40
Staff Assessments	Output #2: % completed on time	100%	100%	100%	100%	100%
Collaboration with Health Care Partners	Output #3: # of meetings	113	148	137	151	140
Prepare Annual Report	Output #4: Complete by 120th day of following year	4/25	4/24	4/30	4/21	4/25

Nursing 4th Quarter

Program	Criteria	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Target 2016
Client Benefits/Impacts						
TB Disease Resolved	Benefit #1: Three negative tests/ complete treatment/ + clinical status	100% (1 Resolved)	1 resolved and 1 moved out of jurisdiction	(3 Total) 1 - in treatment 1 - in process 1 - moved out of jurisdiction	(2 Total) 1 - resolved 1 - in treatment	100%
Occupational Health	Benefit #2: TB testing and training	100%	100%	100%	100%	100%
Strategic Outcomes						
Epi-linked TB Cases	Outcome #1: # of cases	0	0	0	0	0
Increase Vaccine Coverage	Outcome #2: % school age children vaccinated	98.7%	99.0%	100%	99%	99%
COM Regulations	Outcome #3: % of required participants	100.0%	100.0%	100.0%	100.0%	100.0%
Work Process Outputs						
Case Management of TB	Output #1: # of home visits	153	270	152	426	100
TB Skin Test	Output #2: # of TB skin tests	121	104	103	101	90

Environmental 4th Quarter

Program	Criteria	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Target 2016
Client Benefits/Impacts						
Fair and Consistent Inspection	Benefit #1: Positive triennial survey results	99.40%	98.5	100%	100%	97%
Health Hazards	Benefit #2: Identified and corrected inspection reports	100%	100%	100%	100%	100%
Strategic Outcomes						
Voluntary Compliance Improved	Outcome #1: # of critical violations	289	321	396	449	350
Human Cases of Rabies	Outcome #2: # of cases	0	0	0	0	0
Foodborne Outbreaks	Outcome #3: # of outbreaks related to special events	0	0	0	0	0
Foodborne Outbreaks	Outcome #4: # of food establishment linked outbreaks	0	0	0	0	0
Work Process Outputs						
Annual Inspection & Follow-ups	Output #1: # of inspections	501	540	548	501	530
Annual Inspection & Follow-ups	Output #2: # of follow up inspections	107	109	112	114	125
Response to Complaints	Output #3: # of complaints/follow ups	128/99	145/63	105/43	26/26	175/25
Response to Complaints	Output #4: % completed within 3 days	99%	99.0%	100%	100%	95%
Animal Bite Complaints	Output #5: % response within 4 hours	100%	100%	100%	100%	100%
Education Sessions for Non-profits	Output #6: # of vendors participating	385	384	368	84	325

Weights & Measures 4th Quarter

Program	Criteria	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Target 2016
Client Benefits/Impacts						
Reduce Price Scanning Errors	Benefit #1: % error trend reporting compliance (over charges)	99.0%	98.8%	99.1%	98.8%	96.0%
Accurate Product Labeling	Benefit #2: Positive triennial consumer survey	100.0%	100.0%	100.0%	100.0%	98.0%
Accurate Measuring Devices	Benefit #3: % of devices that measure accurately	96.8%	96.7%	94.2%	96.7%	95.0%
Strategic Outcomes						
System of Price Control	Outcome #1: % error trend reporting compliance (undercharges)	98.8%	98.3%	97.9%	98.4%	96.0%
Short Weight & Misabeled Measured Sales	Outcome #2: % error trend reporting compliance	90.1%	90.0%	95.8%	92.2%	96.0%
Public Confidence in System Integrity	Outcome #3: Triennial consumer survey response	98.9%	99.6%	100.0%	100.0%	98.0%
Work Process Outputs						
Price Scanning Inspection	Output #1: # of annual inspections	128	135	145	142	125
Commodity Inspections	Output #2: # of inspections	12,875	12,903	13,431	12,956	11,000
Device Inspections	Output #3: # of inspections	1,726	1,823	1,794	1,764	1,750

Areas of Primary Concentration for 2016

Population health strategies will remain a priority for the department in 2016. Our department will continue to serve in a leadership role for the Weight of the Fox Valley project. Obesity is a known risk factor for cardiovascular disease, type 2 diabetes, certain cancers and a wide range of other diseases. In 2016, we will assist with two community based projects: Weight of the Fox Valley and The Fox Cities Bike Challenge.

Re-emerging communicable disease such as measles, pertussis and TB will continue to impact our community and as such, we will continue to strengthen surveillance and communication with our health care partners.

Budget Performance Summary

See the attached FASTR report of program expenses. It is important to note that these are not final audited numbers.

83500
TEACHERA
MIDYER HLT

City of Appleton
Health Department
Summary Budget to Actual Report
For the Twelve Months Ending December 31, 2016

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Description	Year to Date Expense	Full Year Amended Budget	Percent of Amended Budget
Health Department			
Health Administration	154,348	152,058	101.5 %
Public Health Nursing	486,469	531,956	91.4 %
Environmental Health	345,608	334,800	103.2 %
Weights & Measures	189,842	187,409	101.3 %
Total	1,176,267	1,206,223	97.5 %
Health Grants			
2010 Tobacco Control Grant	1,201	0	.0 %
2011 MCH Grant	41,835	42,760	97.8 %
2012 Primary Care Grant	0	0	.0 %
2013 Prevention Grant	7,356	7,356	100.0 %
2014 Lead Grant	9,188	9,850	93.3 %
2015 Immunization	27,065	27,487	98.5 %
2016 Outreach for Med. Assist.	0	0	.0 %
2017 WCCP Grant	0	0	.0 %
2018 Bioterrorism Grant	94,190	110,730	85.1 %
2019 TB Lookback Grant	46	0	.0 %
Total	180,881	198,183	91.3 %

ENVIRONMENTAL SURVEY 2015

Total # surveys sent out 127
 surveys returned as undeliverable 0
 Surveys (assumed) received by operators 127

Completed surveys returned 32
 Percent returned 25.20%

SURVEY QUESTION	Very Satisfied	Satisfied	Somewhat Dissatisfied	Dissatisfied	totals	% Satisfied
How satisfied are you that the inspector identified him/herself and the purpose of their visit?	26	6			32	100.00%
was courteous and professional?	27	5			32	100.00%
went over the inspection report thoroughly?	27	5			32	100.00%
gave recommendations for correction of violations/errors?	26	6			32	100.00%
How satisfied are you that the inspection process used methods that fairly evaluated your business?	25	7			32	100.00%
How satisfied are you that the Environmental Health Inspection Program ensures good sanitation and food handling practices?	25	6			31	100.00%
How satisfied are you that we are inspecting often enough to ensure good sanitation and food handling practices?	26	5			31	100.00%
RESPONSE TOTALS	182	40	0	0	222	100.00%

ENTER WRITTEN COMMENTS BELOW (comments are typed exactly as written)

5. In your opinion, what, if anything, can be done to improve the inspection process to better ensure good sanitation and food handling practices?

[illegible]

6. If you rated any of the above items as “somewhat dissatisfied” or “dissatisfied” please use the space below to briefly explain the reasons for your
7. What additional suggestions, if any, do you have for improving the quality of this inspection program or our services to your business?
Continue the good work of keeping the public safe!
Completely satisfied!
She was a pleasure to work with. Detailed and courteous
Good sanitation and food handling practices are in force during the busy morning hours as well as the afternoon hours when business is slower. Therefore, afternoon
ORP vs. PPM!
1 time a school year instead of 2.
None
P.S. Very professional. Thanks
Other comments

WEIGHTS & MEASURES SURVEY 2015

Total # surveys sent out 75
unopened surveys returned as undeliverable 0
Surveys (assumed) received by operators 75

Completed surveys returned 14
Percent returned 18.67%

SURVEY QUESTION	Very Satisfied	Satisfied	Very Dissatisfied	Dissatisfied	Does Not Apply	totals	% satisfied
How satisfied are you that the inspector identified him/herself and the purpose of their visit?	10	4				14	100.00%
was courteous and professional?	10	4				14	100.00%
went over the inspection report thoroughly?	9	5				14	100.00%
gave recommendations for correction of violations/errors?	5	5			4	14	100.00%
How satisfied are you that the inspection process used methods that fairly evaluated your business?	8	6				14	100.00%
How satisfied are you that the inspection process fairly and accurately assesses the following for your business? Scales, pumps, meters and/or measures	9	3			2	14	100.00%
Price scanning and/or price control systems?	5	7			1	13	100.00%
Weighing and measuring of bulk products & packaged goods?	4	5			5	14	100.00%
Product labeling, signage and method of sale compliance?	7	5			1	13	100.00%
How satisfied are you that the W & M program ensures fairness between the business and the consumer?	8	6				14	100.00%
How satisfied are you that we are inspecting often enough to ensure fairness between the business and the consumer?	5	8				13	100.00%
TOTALS	80	58	0	0	13	151	100.00%

ENTER WRITTEN COMMENTS BELOW (comments are typed exactly as written)

5. In your opinion, What, if anything, can be done to improve the inspection process to better ensure fairness between the business and the consumer?

extended to 2 to 3 years. This is a cost savings opportunity also.

Enforcement of containers & labeling at farm markets. To many consumers being cheated by vendors.

Young lady great smile cold core!

Only thing I can think of is to scedual a time to come in then random in case of large group of customers

Be more consistent w/ the businesses assessed - this location gets assessed anually - most others never see a W&M assessment in our district

6. If you rated any of the above items as somewhat dissatisfied or dissatisfied, please use the space below to breifly explain the reasons for your dissatisfaction.

7. What additional suggestions, if any, do you have for improving the quality of this program or our services to your business?
Inspections of vehicles hauling product to markets some are nasty
None- Thank you
Other comments

**The following noise variance requests have been approved by
Health Officer, Kurt Eggebrecht:**

Snowdrop Foundation

Apple Creek YMCA

May 6th, 6am – 2pm