



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Safety and Licensing Committee

Wednesday, December 14, 2016

6:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[16-1879](#) Approval of minutes from previous meeting

Attachments: [S&L Minutes 11-16-16.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[16-1841](#) Operator's License application of Laurie A. Cooper, 743 W. Eighth Street.

Attachments: [Laurie A. Cooper.pdf](#)

[16-1866](#) Operator's License application of Garret S. King, 3222 N. Lawe Street.

Attachments: [Garret S. King.pdf](#)

[16-1952](#) Request to Revise Chapter 9, Article XIII Division 3 of the Municipal Code, Rotating Call List Towing Services

Attachments: [S L Memo Towing Ordinance.pdf](#)

[Proposed Tow Ordinance \(edited 12-2-16\).pdf](#)

[tow companies rates 2016 \(2\).pdf](#)

[Tow Ordinance \(CURRENT 12-09-16\).pdf](#)

[Proposed Fee Schedule \(edited 12-12-16\).pdf](#)

[16-1857](#) Operator's Licenses

Attachments: [Operator's Licenses for 12-14-16 S & L.pdf](#)

[16-1942](#) Class "B" Beer/"Class C" Wine License application of Artful Expressions LLC d/b/a Pinot's Palette, Amy L. Duffey, agent, 226 E. College Ave., contingent upon approval from all departments.

Attachments: [Pinots Palette application.pdf](#)

[16-1875](#) "Class B" Beer/Liquor License Change of Agent of Apple Hospitality Group LLC, d/b/a Applebee's, Kenneth J. Lemerond, Agent, 3040 E. College Ave., contingent upon approval from the Police Department.

[16-1855](#) Reserve "Class B" Beer/Liquor License Change of Agent of Red & White, Inc., David Herbeck, Agent, 2400 S. Kensington Dr., contingent upon approval from the Police Department.

[16-1874](#) Reserve "Class B" Beer/Liquor License Change of Agent, Timeless Tavern LLC, Jared M. Korn, Agent, 215 E. College Ave., contingent upon approval from the Police Department.

[16-1733](#) Secondhand Jewelry License Renewal application of Avenue Jewelers, Jason Druxman, Applicant, 303 E. College Ave., contingent upon approval from all departments.

[16-1796](#) Secondhand Jewelry License Renewal application of Expert Jewelry Repair, Randy L. Kester, Applicant, 636 W. College Ave., contingent upon approval from all departments.

[16-1873](#) Secondhand Jewelry License Renewal application of Krieger Jewelers, Jamie L. Boyce, Applicant, 934 W. Northland Ave., contingent upon approval from all departments.

[16-1834](#) Secondhand Jewelry License Renewal application of Scanlan Jewelers, Judy A. Scanlan, Applicant, 2031 E. Calumet St., contingent upon approval from all departments.

[16-1799](#) Secondhand Jewelry License Renewal application of Tennie's Jewelry, Brian D. Frisch, Applicant, 208 E. College Ave., contingent upon approval from all departments.

[16-1797](#) Secondhand Article License Renewal application of Active Bike & Fitness LLC, Mark A. Fluette, Applicant, 1421 N. Richmond St., contingent upon approval from all departments.

- [16-1872](#) Secondhand Article License Renewal application of Beatnik Betty's Resale Butik, Monica L. Austin, Applicant, 214 E. College Ave., contingent upon approval from all departments.
- [16-1844](#) Secondhand Article License Renewal application of ecoATM, LLC, Hunter E. Bjorkman, Applicant, 3701 E. Calumet St., contingent upon approval from all departments.
- [16-1817](#) Secondhand Article License Renewal application of The Exclusive Company, J.A. Giombetti, Applicant, 770 W. Northland Ave., contingent upon approval from all departments.
- [16-1831](#) Secondhand Article License Renewal application of Play It Again Sports, Shane A. Herron, Applicant, 611 W. Northland Ave., contingent upon approval from all departments.
- [16-1835](#) Secondhand Article License Renewal application of Replay Toys, Chris L. Freimuth, Applicant, 1131 N. Badger Ave., contingent upon approval from all departments.
- [16-1832](#) Secondhand Article License Renewal application of Tiffani's Bridal & Consignment, Tiffani Rose Ebben, Applicant, 1314 W. College Ave. #6, contingent upon approval from all departments.
- [16-1836](#) Secondhand Article License Renewal application of Tina Marie's Unique Boutique, LLC, Tina Marie Ahrens, Applicant, 206 E. College Ave., contingent upon approval from all departments.
- [16-1734](#) Secondhand Article License Renewal application of Warehouse Office Products, Jeff S. Lemery, Applicant, 1825 N. Richmond St., contingent upon approval from all departments.
- [16-1876](#) Special Class "B" Beer License applications filed after the agenda was published.
- [16-1871](#) Request to Sole Source the Purchase of the Emergency Vehicle Preemption Equipment.
- [16-1887](#) Recommendation to Purchase Class B Firefighting Foam from W. S. Darley

Attachments: [Memo Requesting Purchase of Solberg foam from Darley.pdf](#)

6. Information Items[16-1877](#)

Director's Reports:

City Clerk

Fire Chief

Police Chief

Attachments: [Police Weekly Report - Week 42.pdf](#)[16-1720](#)

Special Events:

YMCA Freaky 5K - October 29, 2016

Runaway Shoes Santa Scamper - November 22, 2016

[16-1732](#)

Intent to Apply for the 2016 Assistance to Firefighters Grant

Attachments: [Intent to Apply for the 2016 Assistance to Firefighters Grant.pdf](#)[16-1878](#)

Police Department information on liquor law violation convictions.

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Safety and Licensing Committee

Wednesday, November 16, 2016

6:30 PM

Council Chambers, 6th Floor

Special

1. Call meeting to order

The meeting was called to order by Chair Lobner at 6:41 p.m.

2. Roll call of membership

Present: 5 - Lobner, Jirschele, Konetzke, Meltzer and Williams

3. Approval of minutes from previous meeting

[16-1764](#)

Approval of October 26, 2016 minutes.

Konetzke moved, seconded by Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Jirschele, Konetzke, Meltzer and Williams

4. Public Hearings/Appearances

5. Action Items

[16-1721](#)

Operator's Licenses

Attachments: [Operator's Licenses for 11-16-16 S & L.pdf](#)

Konetzke moved, seconded by Meltzer, that the Operator Licenses be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Jirschele, Konetzke, Meltzer and Williams

[16-1800](#)

Special Class "B" Beer License application of New Pawsibilities, Joseph M. Swetich, Person in Charge, 133 E. College Ave, December 7, 2016, contingent upon approval from all departments.

Jirschele moved, seconded by Meltzer, that the license be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Jirschele, Konetzke, Meltzer and Williams

6. Information Items

[16-1809](#)

Director's Reports:
City Clerk
Fire Chief
Police Chief

7. Adjournment

Konetzke moved, seconded by Jirschele, that the meeting be adjourned at 6:49 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Jirschele, Konetzke, Meltzer and Williams



"...meeting community needs
.....enhancing the quality of life"

**LICENSE APPLICATION for
OPERATOR'S (BARTENDER'S) LICENSE**

FEES ARE NON-REFUNDABLE

Date Rec'd 10/18/16

☐ Operator License \$60.00 Acct. 11030.4307
☒ Operator License \$75.00 Acct. 11030.4307
plus a provisional
☒ Investigation fee \$7.00 Acct. 100.2359
Total fee paid \$ 82.00 Receipt 4592033

☒ Original Application

☐ Renewal - License # _____

SECTION 1 - APPLICANT INFORMATION

Applicant Name (Last, First, MI)

Cooper Laurie A

Maiden

Street Address

743 W. Eighth St.

City

Appleton

State

WI

Zip

54914

Driver's License Number/State Identification Number

State License Issued In:

WI

Date of Birth

Sex

F

Home Phone Number

Cell phone Number

Name and Address of Establishment you will be selling alcohol

Munchiez Pizzeria

SECTION 2 - CONVICTION RECORD - NEW APPLICANT: You are required to list each and every violation and/or offense for which you have been convicted. Failure to provide complete answers may result in a denial of your application.

Have you EVER had an Operator's (Bartender's) License? YES NO

If Yes; where? _____

Have you EVER been convicted of a felony? YES NO

If Yes; when, where and what type of violation? (Please be specific)

Outagamie County, 2010, Felony, Misappropriate ID Info

Have you EVER been convicted of a misdemeanor or ordinance violation? YES NO

If Yes; when, where and what type of violation? (Example: speeding, OWI)

See back ➔

SECTION 2 - CONVICTION RECORD - RENEWAL APPLICANT: List any pending charges, citations, tickets and all convictions since last license application. Failure to provide complete answers may result in a denial of your application.

Have you EVER had an Operator's (Bartender's) License? YES NO

If Yes; where? _____

Have you been convicted of a felony since last license application? YES NO

If Yes; when, where and what type of violation? (Please be specific) _____

Have you been convicted of a misdemeanor or ordinance violation since last license application? YES NO

If Yes; when, where and what type of violation? (Example: speeding, OWI) _____

SECTION 3 - PENALTY NOTICE

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature:

Laurie Cooper

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Department	Approve	Deny	By	Reason
POLICE		<u>X</u>	<u>Miller</u>	
Date sent to APD <u>10-18-16</u>	Scheduled FVTC Class	Class Completion Date <u>6-28-16</u>	Current other license: Muni _____ # _____	
Safety and Licensing <u>12-14-16</u>	Common Council <u>12-21-16</u>	Date Issued	Expiration Date	License Number

Last increase adopted 11-21-2012 Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Return application to: City Clerk, 100 N. Appleton Street, Appleton, WI 54911-4799

2009, Misdemeanor Possession of THC, Outagamie City
2010, Theft > movable property, misdemeanor A, ^{Calumet} ~~Outagamie~~ City
2010, disorderly conduct, misdemeanor B, Outagamie
2010, Theft > movable property, misdemeanor A, Winnebago
2013, Disorderly Conduct, misdemeanor B, Winnebago City



"...meeting community needs
.....enhancing the quality of life"

**LICENSE APPLICATION for
OPERATOR'S (BARTENDER'S) LICENSE**

FEES ARE NON-REFUNDABLE

Date Recv'd 10/27/16

☐ Operator License \$60.00 Acct. 11030.4307
☒ Operator License \$75.00 Acct. 11030.4307
plus a provisional
☒ Investigation fee \$ 7.00 Acct. 100.2359
Total fee paid \$ 82. Receipt 4594712

☒ Original Application
☐ Renewal - License # _____

SECTION 1 - APPLICANT INFORMATION

Applicant Name (Last, First, MI) <u>Garret, King, S</u>		Maiden	
Street Address <u>3222 N. Lawe St</u>	City <u>Appleton</u>	State <u>WI</u>	Zip <u>54911</u>
Driver's License Number/State Identification Number		State License Issued In: <u>WI</u>	
Date of Birth	Sex <u>male</u>	Home Phone Number	Cell phone Number
Name and Address of Establishment you will be selling alcohol <u>Fox convenience</u>			

SECTION 2 - CONVICTION RECORD - NEW APPLICANT: You are required to list each and every violation and/or offense for which you have been convicted. Failure to provide complete answers may result in a denial of your application.

Have you EVER had an Operator's (Bartender's) License? YES (NO)
If Yes; where? _____
Have you EVER been convicted of a felony? YES (NO)
If Yes; when, where and what type of violation? (Please be specific) _____

Have you EVER been convicted of a misdemeanor or ordinance violation? (YES) (NO)
If Yes; when, where and what type of violation? (Example: speeding, OWI) OWI Waukegan

Kimberly was high and ran a Red Light

SECTION 2 - CONVICTION RECORD - RENEWAL APPLICANT: List any pending charges, citations, tickets and all convictions since last license application. Failure to provide complete answers may result in a denial of your application.

Have you EVER had an Operator's (Bartender's) License? YES (NO)
If Yes; where? _____
Have you been convicted of a felony since last license application? YES NO
If Yes; when, where and what type of violation? (Please be specific) _____

Have you been convicted of a misdemeanor or ordinance violation since last license application? YES NO
If Yes; when, where and what type of violation? (Example: speeding, OWI) _____

SECTION 3 - PENALTY NOTICE

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature: Garret King

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
POLICE		<u>X</u>	<u>Miller</u>	
Date sent to APD <u>10-31-16</u>	Scheduled FVTC Class <u>11-1-16</u>	Class Completion Date	Current other license: Muni _____ # _____	
Safety and Licensing	Common Council	Date Issued	Expiration Date	License Number

Last increase adopted 11-21-2012 Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Return application to: City Clerk, 100 N. Appleton Street, Appleton, WI 54911-4799



TO: Members of the Safety and Licensing Committee

FROM: Lt. Kelly Gady, Appleton Police Department Operations Coordinator

RE: Rotating Call List – Request to Revise Ordinance

DATE: October 31, 2016

For many years, the Appleton Police Department has relied upon a rotating call list of towing companies to provide towing services on behalf of the APD. The rotating call list is used, for example, to tow an illegally parked vehicle, to tow a vehicle subsequent to an arrest, and to tow a vehicle that is blocking traffic after an accident.

Background

Over the years the APD has received questions and complaints from citizens regarding the rotating call list. One reoccurring complaint has been the amount of money towing services charge vehicle owners. Right now, towing companies set their own rates, and any amount they charge is permitted as long as they are not over “the usual and customary fee rates.”

The current basic tow fee charged by companies on the rotating call list ranges from \$130 to \$200 during regular hours and from \$150-\$275 after routine hours. This means a citizen could be charged anywhere from \$130 to \$275 for a tow depending on the time of day and which tow company is next up on the rotating call list.

In addition to receiving complaints about the variation in basic tow fees, there have also been complaints about towing companies charging additional fees, such as storage fees. A basic tow fee can easily increase 50% or 100% with these additional fees. There have also been complaints about how/where a person has to go to retrieve their towed vehicle.

Proposed Changes

In the new ordinance, towing companies will no longer set their own fees. Instead, the fee amounts, including add-on fees like storage fees, will be set by the Common Council. The APD will provide suggested fee amounts, but the Common Council will make the final decision.

In addition, other changes to the ordinance help clarify the eligibility requirement and will ensure safety guidelines are met. For example, the new ordinance has:

- Additional language regarding the minimum eligibility requirements to be on the rotating call list,
- Clearer explanations of the responsibilities and expectations of a company on the rotating call list,
- New insurance and indemnification language, and
- New suspension and revocation language, including how a towing company can appeal.

It is the recommendation of the APD that the Committee recommend the approval of the revised ordinance, and that the Common Council approve the revised ordinance.

Please contact me, Lt. Kelly Gady, at 920-832-5928 with any questions.

**Repeal and Recreate Chapter 9, Article XIII, Division
3. ROTATING CALL LIST TOWING SERVICES**

Sec. 9-746. Finding and purpose.

It is the finding of the Common Council that the existence of a rotating call list comprised of eligible towing companies is essential to public convenience and safety and for the efficiency of the police department. The purpose of a rotating call list is to provide the police department with a list of approved and eligible towing companies capable of towing a citizen's vehicle in times of need. Such times include, but are not limited to:

(a) Traffic accidents where the vehicle's owner/operator does not express a preference for a towing service or the towing service of their choice is not available;

(b) Disabled vehicles and vehicles posing a hazard, in the discretion of the police department, where the vehicle's owner/operator does not express a preference for a towing service or the towing service is not available;

(c) Illegally parked vehicles, including vehicles parked in violation of temporary parking restrictions due to a special event; and

(d) Vehicles towed subsequent to an arrest.

Sec. 9-747. Definitions.

When used in this Article, the following words, terms and phrases shall have the following meanings ascribed to them except where the context clearly indicates a different meaning:

Assignment means a call from the Outagamie County Public Safety Communications Center to a towing company on the rotating call list requesting towing services resulting in the towing company going to tow a vehicle.

Class "A" wrecker or **wrecker** means a wrecker unit with an accepted commercially manufactured wrecker apparatus, single- or twin-boom, equipped with a mechanical or hydraulic power supply and dual rear wheel units with a minimum gross vehicle weight (GVW) of 10,000 pounds and having a minimum unit rating of four-ton capacity as rated by the manufacturer. The wrecker apparatus shall be attached to a motor vehicle truck chassis in

conformance with wrecker apparatus recommendations for truck chassis gross vehicle weight not less than 10,000 pounds GVW. The wrecker unit shall be considered as a whole for compliance with this definition and no exception shall be allowed.

Fee schedule is the schedule approved by the Common Council and on file with the City Clerk that lists the maximum fees a towing company may charge a customer for providing services related to this Article.

Flatbed tow truck means a hydraulic fill rollback bed truck, commercially manufactured and rated by the manufacturer to have a minimum winch capacity of not less than four tons by direct pull with accepted manufacturer rating. The rollback flatbed shall be attached to a truck chassis in conformance with the manufacturer's recommendations with a chassis manufacturer rating of not less than 10,000 pounds GVW and a minimum bed length of 19 feet. The unit shall be capable of and rated for a bed payload minimum of 7,000 pounds as commercially manufactured and rated. The flatbed unit shall be considered as a whole for compliance with this definition and no exception shall be allowed except as otherwise provided herein.

Notice, from the police department to a towing company, shall be deemed delivered to the company upon the notice being hand delivered to the owner or registered agent of the company or, if mailed, within three (3) business days after the date the notice was mailed.

No tow means the vehicle's owner/operator moved the vehicle prior to the towing company partially towing or removing the vehicle.

Partial tow means a towing company placed a vehicle to be towed onto their flatbed tow truck or wrecker but the vehicle's owner/operator took possession of the vehicle prior to the vehicle being removed.

Place of business means a location in the corporate city limits of the city of Appleton that (1) the towing company has use of, by ownership or written lease, (2) has a storage facility, the company's primary telephone and telephone number, cellphones and/or two-way radios, a point of sale system, and all other equipment and personnel reasonably necessary for the company to perform its

obligations under this Article, (3) is open, accessible and staffed as required in this Article, (4) has a single dedicated phone number available to the Appleton Police Department, and (5) has a sufficient number of employees to operate all of the necessary equipment pursuant to this Article at any time.

Regular business hours are the minimum hours a place of business must be open to the public for the retrieval of their vehicle or personal belongings, being Monday through Friday, from 7:00 a.m. until 5:00 p.m., and Saturdays, from 7:00 a.m. until 12:00 noon. Regular business hours do not include legal holidays.

Rotating call list or list means the list of approved towing companies that take turns responding to an assignment.

Storage facility means a fenced-in, lighted, locked yard or secure indoor storage area in the corporate city limits of the city of Appleton with at minimum one (1) working bay and a minimum storage capacity of fifteen (15) vehicles. The storage facility must conform to all building and zoning requirements and must be owned or exclusively leased by the towing company for such purposes.

Towing company or company means any company, firm, partnership, corporation, association or entity engaged in the business of the recovery and towing of motor vehicles on a full-time basis.

Wheel lift means an accepted commercially manufactured apparatus designed for the towing and recovery of motor vehicles by the towed unit's wheels/suspension. The wheel lift apparatus shall have a minimum manufacturer lift rating of 3,000 pounds while fully extended. The wheel lift apparatus shall be attached in conformance with manufacturer's recommendations for chassis mounting on a truck chassis having a manufacturer's rating of at least 10,000 pounds GVW. The wheel lift shall be considered an integral part of the wrecker apparatus considered as a whole for compliance with this definition and no exception shall be allowed.

Sec. 9-748. Eligibility.

To be eligible for placement on the rotating call list, a towing company must meet the following requirements:

(a) A State of Wisconsin Licensed Carrier Permit and any other licenses required by the State.

(b) Ownership or the exclusive lease of, at minimum, one (1) flatbed tow truck and one (1) class "A" wrecker equipped with a wheel lift.

- (1) Each vehicle must be registered, licensed and maintained in a safe and serviceable condition at all times, with proof available upon request.
- (2) Each vehicle must be insured at rates determined by the City of Appleton's Risk Manager, with proof on file with the City of Appleton.
- (3) Each vehicle must be inspected annually by a qualified technician, with proof available upon request.
- (4) Each vehicle must contain, at minimum, a two-way radio communication device and/or cell phone, a dolly, a broom, a shovel, a motorcycle belt, a snatch block and a steering wheel holder.

(c) A place of business in the corporate city limits of Appleton.

(d) Provide proof upon request that the company conducted a background check of their employees providing a service under in this Article, including responding to an assignment or providing the owner of a towed vehicle access to his/her vehicle.

(d) Provide upon request a true copy of the driver's license for each employee who operates a vehicle for the towing company.

(e) Towing companies on the rotating call list must agree to the following:

- (1) Grant the Appleton Police Department the right to inspect the place of business, equipment and vehicles without notice during regular business hours and with reasonable notice during non-business hours, and
- (2) Indemnify, defend and hold harmless the City of Appleton and its employees, elected and appointed officials, agents and volunteers from and against all claims, suits, damages, costs, losses and expenses (including attorney's fees) in

any manner resulting from, arising out of, or connected to being on the rotating call list.

- (3) Attend an annual meeting held by the Appleton Police Department.
- (4) Ensure that employees with convictions substantially related to their ability to provide safe, reliable and trustworthy service pursuant to this Article are prohibited from providing a service pursuant to this Article.

Sec. 9-749, Application, investigation, term.

(a) A towing company must apply to be on the rotating call list by completing a rotating call list application. Applications are available at the Appleton Police Department and are accepted year round.

(b) The Chief of Police or designee shall, within thirty (30) business day's receipt of an application, conduct an investigation to determine whether the company meets all of the requirements of this Article. If the towing company does not meet all of the requirements or if the company has been previously removed from the list pursuant to Sec. 9-758, the Chief of Police or designee may deny the application.

- (1) If the application is approved, the towing company will be placed onto the rotating call list within seven (7) business days.
- (2) If the application is denied, the company will be informed by the Chief of Police or designee in writing within seven (7) business days after the conclusion of the investigation.
 - a. A towing company may reapply one (1) additional time in a calendar year.
 - b. A denial shall not prevent the towing company from re-applying in subsequent years.

(c) All approved applications expire on December 1 of each year. Towing companies must reapply annually.

Sec. 9-750. Responsibilities.

(a) A towing company's place of business must be open to the public during regular business hours.

(b) A towing company must provide rotating call list services 24 hours a day, seven (7) days a week, including on legal holidays.

(c) Assignments shall be given to towing companies on a rotating basis.

- (1) Upon receiving an assignment, the towing company must provide prompt and efficient service. Unless emergency conditions dictate otherwise, as determined solely by the Chief of Police or designee, "prompt service" means the arrival of a wrecker within 20 minutes and/or the arrival of a flatbed tow truck within 25 minutes after receiving the assignment. In the event the towing company informs the Outagamie County Public Safety Communications Center the company will be unable to provide prompt service, the Communications Center may choose a different towing company from the list and the originally assigned company will be placed at the end of the list.
- (2) Assignments shall be deemed waived by the non-response or non-acceptance of an assignment by a towing company and that company will be placed at the end of the list.
- (3) If an assignment results in a no tow, the towing company shall not charge for the no tow and the company will be placed at the top of the list.
- (4) If an assignment results in a partial tow, the towing company may, in the company's discretion, charge for the partial tow at the rate provided for in Sec. 9-751(a). If the company does not charge, the company will be placed at the top of the list. If the company does charge, the company will be placed at the bottom of the list.

(f) In the event a towing company on an assignment needs assistance from another towing company, the request for assistance shall be made

only after consulting with the police officer on the scene and a request for assistance must be made by the police officer.

(g) During regular business hours, a towing company must immediately provide the vehicle's owner or designee access to any personal property contained in the towed vehicle, with the exception of components of the vehicle itself, such as license plates, tires, wheels, batteries, and radios, even if payment has not been made. During non-regular business hours the release of personal property to the owner or designee is at the discretion of the towing company with the exception of the following items, which must be released to the owner or designee within 45 minutes of the request: luggage (upon verification that the owner/operator is from out-of-town), medical devices, prescription glasses, prescription medication, perishable items and unfilled medication prescriptions.

(h) Towing company employees who are engaged in any activity described in this Article must:

- (1) Have a valid driver's license, if their position involves vehicle operation,
- (2) Be attired in a reflective safety vest when involved in a tow operation,
- (3) Conduct themselves in a professional manner,
- (4) Be properly trained, and
- (5) Work in the most efficient manner possible.

(i) Towing companies on the rotating call list must, within seven (7) business days, provide the Chief of Police or designee with information about:

- (1) New employees, if the employee will be involved in any activity described herein, and
- (2) A replacement to or addition of a wrecker and/or flatbed tow truck. New and replacement wreckers and/or flatbed tow trucks must not be used for towing vehicles on the rotating call list until approval for use has been provided by the Chief of Police or designee.

Sec. 9-751. Fees, payment.

(a) Towing companies must provide their services under this Article at rates not exceeding those on the fee schedule.

(b) On an annual basis, the Chief of Police or designee may recommend amendments to the fee schedule to the Common Council by way of the Safety and Licensing Committee.

(c) Towing companies shall charge only for equipment and time reasonably necessary for the service provided. There shall be no extra charge if a towing company responds to an assignment with the incorrect equipment.

(d) Towing companies shall charge the owner or operator of a vehicle, not the City of Appleton, for the services provided under this Article. A bill for service must include an itemized accounting of the services performed by the towing company. A copy of the bill for service must be retained by the towing company for the calendar year of issuance plus the next calendar year. Towing companies must provide the copy to the Chief of Police or designee immediately upon request.

Sec. 9-758. Suspension and revocation.

(a) In the event a towing company is no longer in compliance with any portion of this Article, the towing company must immediately notify the Chief of Police or designee who shall immediately remove the company from the list. Once the towing company returns to full compliance with this Article, the towing company may inform the Chief of Police or designee, at which time the towing company will be reinstated to the list upon verification by the Chief of Police or designee that the towing company is in full compliance.

(b) The Chief of Police or designee shall promptly investigate a report of a towing company violating any provision of this Article or any other rule, regulation, ordinance, statute or code. At the conclusion of the investigation, the Chief of Police or designee shall use his/her discretion to take any of the following actions:

- (1) Remove the towing company from the list,
- (2) Require corrective action within a certain timeframe and, if not corrected

in that timeframe, remove the towing company from the list,

(3) Issue a written or verbal warning, or

(4) Take no action.

(c) A towing company receiving two (2) written warnings in a calendar year shall be immediately removed from the rotating call list, with the suspension beginning on the date the towing company receives notice of the removal.

(d) A towing company may request a reconsideration of a decision made pursuant to this Article by putting the reason for the request in writing and submitting it to the Chief of Police. The Chief of Police or designee shall review the request and issue a written decision on the request within seven (7) business days. A towing company may appeal the decision of the Chief of Police or designee within ten (10) business days by placing the reason for the appeal in writing and delivering the appeal to the City Clerk. The appeal will be heard and decided by the Common Council by way of the Safety and Licensing Committee.

Tow Fees 2016 vs 2015

Company	2016 Daytime & Nighttime Routine	2015 Daytime & Nighttime Routine
1. Bob's	\$160/\$160	\$175/\$175
2. Christy's	\$200/ \$275	\$200/\$270
3. D&D's	\$160/\$160	\$160/\$160
4. Extreme's	\$150/\$150	\$150/\$150
5. Femal's	\$160/\$170	\$160/\$170
6. John's	\$175/\$185	\$75/\$85
7. Nolte's	\$130/\$150	\$130/\$150
8. Recker's	\$150/\$150	\$120/\$150

Information

Bob's Towing reduced their prices. He went down **\$15.00** for both daytime and nighttime routine fees.

Christy's raised their nighttime routine fees by **\$5.00**.

John's had the largest increase. He raised his fees by **\$100.00** for daytime and nighttime routine tows. However, 2015 fees were much lower than the other companies.

Recker's raised their daytime routine fees by **\$30.00**.

The difference between the amounts of fees from lowest to highest is **\$70.00** for daytime routine tows, and **\$125.00** for nighttime routine tows.

The average with all 8 companies is **\$160.63** for daytime tows, and **\$175.00** for nighttime tows.

Christy's and John's are above average for both daytime and nighttime routine tows.

DIVISION 3. WRECKER SERVICES

Sec. 9-746. Services on police call list.

No person shall engage in or conduct or carry on the business of providing towing service for the City Police Department rotating call list without complying with the following requirements:

(a) The towing service place of business must be within the city limits.

(b) It shall be the responsibility of the towing services to have valid L.C. permits issued by the State Transportation Commission covering all towing services requested.

(c) Towing services shall provide twenty-four (24) hour emergency service with company owned and operated trucks. Towing services must accept all emergency calls seven (7) days a week. Towing services may not accept responsibility for another service's calls at anytime.

(d) Towing service vehicles must be properly licensed and operated by personnel at least eighteen (18) years of age who are properly licensed to operate tow trucks.

(e) Towing services shall accept responsibility for safekeeping of vehicles and belongings in a properly zoned area in the city limits.

(f) Should a towing service fail to arrive within twenty-five (25) minutes after being dispatched to a certain location, that service shall be considered canceled without any fee due and the next available wrecker on the list may be contacted. If the towing service should fail to respond to a call, a Police Department official shall notify the towing service owner of such no-response call. Two (2) such no-response calls in a twelve- (12-) month period may result in the towing service's name being removed from the rotating call list for a period of one hundred eighty (180) days.

(g) Towing services shall provide storage for vehicles and belongings in a secured area isolated from the general public in either a fenced-in area or building.

(h) Towing services who tow on the rotating list for the City shall not charge in excess of the usual and customary fee rates, submitted by the towing services to the City for that year, while towing for or at the request of the City. Citizen requests for a specific towing firm shall be at the rate determined by such firm. The usual and customary fee rate list shall be submitted to the City prior to December 31 for the following year. The usual and customary fee rate list submitted to the City shall apply to the submitting tow service for the entire

calendar year. The listed rates may be changed during the year only with prior approval by the City of Appleton Towing Services Review Committee.

(1) The usual and customary fee rate list requested by the City shall include, but is not limited to, routine tows (day, night, weekend, holiday), after-hours release of vehicles, recovery, storage rates, service calls (jump starts, lock-outs, gas fills), flat-bed trucks, dollies, mileage rates, extra time for wrecker and additional wreckers.

(i) Towing firms may be added to the rotating list upon application throughout the year provided they have met the requirements contained in this division. Approved firms shall be added to the rotating call list within sixty (60) days of the date of their application to the Police Department. The usual and customary fee rate list shall be submitted with the application.

(j) The City of Appleton Towing Services Review Committee shall consist of one (1) representative from the Appleton Police Department, one (1) representative from the City of Appleton City Attorney's Office, one (1) representative from the City of Appleton's Safety and Licensing Committee, and two (2) representatives from the tow services on the rotating call list. If a tow service representative or their company is the subject of Committee business, that representative shall be temporarily removed from the City of Appleton Towing Services Review Committee. The City of Appleton Towing Services Review Committee shall appoint an alternate representative from the tow service list to fill the temporary vacancy. The City of Appleton Towing Services Review Committee shall meet at the call of any of its committee members.

(k) Formal written citizen complaints relating to a service provided as a result of the rotating call list shall be investigated and forwarded to City of Appleton Towing Services Review Committee. If the City of Appleton Towing Services Review Committee determines that the complaint is valid, the City of Appleton Towing Services Review Committee may remove the tow service from the rotating call list for a period not to exceed three hundred sixty-five (365) days. If the owner of the tow service wishes to contest the findings of the City of Appleton Towing Services Review Committee, the owner may file a written objection with the City of Appleton City Clerk's Office within seventy-two (72) hours after receipt of the City of Appleton Towing Services Review Committee's decision. Upon receipt of the written objection, the matter shall be placed on the agenda for the Safety and Licensing Committee. The Safety and Licensing Committee will allow the owner an opportunity to present evidence as to why they should not be removed

from the rotating call list.

(Code 1965, §22.04(1) - (10); Ord 31-91, §1(1) - (10), 3-20-91, Ord 96-00, §1, 10-7-00, Ord 101-00, §1, 11-18-00, Ord 39-02, §1, 3-25-02, Ord 11-05, §1, 1-19-05)

Sec. 9-747. Notification of police required prior to towing of certain vehicles.

The Police Department shall be notified before towing of any abandoned vehicle or illegally parked vehicle.

(Code 1965, §22.04(11); Ord 31-91, §1(11), 3-20-91)

Sec. 9-748. Receipt for services.

The towing service shall provide an itemized receipt of services performed to persons provided the service. The receipt shall state the type of service performed. Receipts generated as a result of being on the rotating tow list shall identify and list all services performed and applicable charges.

A copy of the receipts generated by the rotating call list shall be retained by the towing service for the calendar year of issuance plus the previous calendar year. Towing firms on the rotating call list shall make the call list receipts available to the Police Department for inspection upon request.

(Code 1965, §22.04(12); Ord 31-91, §1(12), 3-20-91)

Sec. 9-749. Insurance.

Towing services must show proof of general and automobile liability insurance with a minimum of seven hundred fifty thousand dollars (\$750,000) for auto liability. Evidence of insurance coverage is to be in the form of a certificate of insurance issued by the insurer to the City and provided to the City Clerk's Office. Said certificate shall list the City of Appleton as an additional insured and provide a minimum of thirty (30) days notification in case of non-payment or cancellation of policy.

(Code 1965, §22.04(13); Ord 31-91, §1(13), 3-20-91, Ord 40-02, §1, 3-25-02)

Sec. 9-750. Equipment.

(a) Towing services shall have a minimum of two (2) tow trucks owned or leased and licensed and operated by the company by January 1, 1988.

(b) Standards for trucks and equipment shall be as follows:

(1) Tow truck with a manufacturer's rated gross vehicle weight rating of ten thousand (10,000) pounds or more, dual wheel chassis.

(2) Towing services on the Police Department's

rotating call list may have either two boom trucks or one boom truck and one flat bed truck; the wrecker boom truck shall have a wrecker boom and winch rated at 4 tons or more; the flat bed truck shall meet the requirements contained in §340.01(6n), Wisconsin Statutes;

(3) Equipment including two-way radio communication, dollies, broom, shovel, motorcycle belt, one (1) snatch block per vehicle, steering wheel holder and other necessary equipment. Citizens band radios are excluded.

(c) Tow trucks owned, leased and operated by towing services must be equipped with a wheel lift capacity.

(Code 1965, §22.04(14)--(16); Ord 31-91, §1(14)--(16), 3-20-91; Ord 97-97, §1, 12-5-97)

Sec. 9-751. Removal from the police call list.

A towing service may be removed from the police call list for any of the following reasons:

(a) Failure to comply with the requirements listed in this Division;

(b) Violations of any other local rules, policies, or ordinances related to police requested tows;

(c) Violations of state statutes related to towing or police requested tows;

(d) Any other reason the Council deems sufficient to warrant removal.

No period of removal shall exceed three hundred sixty-five (365) days. All removals under this section shall be subject to review as set forth in code Section 9-29(b).

(Ord 102-00, §1, 11-18-00)

Secs. 9-752 – 9-774. Reserved.

CITY OF APPPLETON
MAXIMUM ROTATING CALL LIST FEE SCHEDULE*

Effective Date: _____

<u>SERVICE PROVIDED</u>	<u>FEE - REGULAR HOURS</u>	<u>FEE - AFTER HOURS</u>
STANDARD TOW (wheel lift/flatbed)	\$150.00	\$160.00
PARTIAL TOW (at discretion of towing company)	\$50.00	\$60.00
<u>ADD ON/ADDITIONAL FEES</u>		
Administrative Fees, Mailing Fees, Etc. (if vehicle is not claimed after two days)	\$20.00 total	--
Cleanup (prorated <u>after</u> first 30 minutes)	\$40.00/hour	\$40.00/hour
Mileage for Out-of-City Trips	\$4.00/mile	\$4.00/mile
Motorcycles	\$25.00	\$25.00
Snow Shoveling (prorated)	\$10.00 minimum/ \$60.00/hour	\$10.00 minimum/ \$60.00/hour
Standby Time (prorated)	\$60.00/hour	\$60.00/hour
Winching (prorated)	\$60.00/hour	\$60.00/hour
<u>STORAGE FEES</u>		
After-Hours Release of Vehicle/Property (at discretion of towing company except pursuant to code)	--	\$50.00
Outside Storage (not prorated)	\$35.00/day	\$35.00/day
Inside Storage (not prorated and at owner request/as reasonably required)	\$45.00/day	\$45.00/day
Cover Vehicles (not prorated and at owner request/as reasonably required)	\$30.00	\$30.00

*For additional information see the Municipal Code of the City of Appleton, Sec. 9-746 *et. seq.*

Operator's Licenses for 12/14/16 S & L

Approved

Melissa S. Saint Geours	W1468 Ortlepp Road, Chilton
Patrick J. Frawley	818 E. Pacific Street
Ryan M. Hauck	1955 Harrison Street, #5, Neenah
Marissa L. Manderfield	W6083 Golden Court
Walt J. Waterman	2520 Elmwood Court
Pamela Cuevas	1317 S. Oneida Street
Amanda M. Malkowski	725 N. State Street
James J. Fett	N5634 Lake Shore Drive, Hilbert
Richard P. Van Driel	1850 Bear Paw Trail, Kaukauna
Kristin R. Krueger	121 N. Douglas Street, Hortonville
Zerenn J. Aguayo	318 N. Rankin Street
Alan L. Phillips	1431 ½ S. Kernan Avenue
Kimberly A. Deschane	440 Bicentennial Court, #25, Kaukauna
Shambhu Lamichhane	157 W. Calumet Street
Brandi J. Wirth	2451 N. Main Street, #6, Oshkosh
Kyle J. Keehan	2217 Joyce Street, Kaukauna
Chao Xiong	1018 E. Taft Avenue
Charlotte Morse	4553 W. Parkway Blvd
Kyle J. Williams	331 1 st Street, #8, Neenah
Marissa Snowden	1208 E. Northland Avenue
Daymon J. Pancheri	1015 ½ W. Spencer Street
Rebecca A. Verkuilen	1701 E. Fremont Street
Savannah J. Buchberger	290 S. Kools Street, #10
Kandi D. Guinn	3214 E. Canary Street, #6
Daisy J. Gray	146 Cherry Court
Torri N. Johnson	819 W. Elsie Street, #308
Lewis C. Perry	415 S. Olde Oneida Street, #109
Andrea M. Gehrke	4601 N. White Hawk Drive
Traci L. Krutz	525 6 th Street, Menasha
Lorie A. Sanderfoot	520 E. Winnebago Street, #18
Morgan M. Lenz	55 Welcome Circle
Makayla A. Grundman	1634 E. Harding Drive, #3
Cristina Mora	W1419 Ray Road, DePere
Irene Tesch	114 W. Bell Street, #204, Neenah
Darrin J. Burton	322 E. McKinley Street, Little Chute

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning Jan. 1 20 17
ending June 30 20 17

TO THE GOVERNING BODY of the: ☐ Town of ☐ Village of ☒ City of Appleton

County of Outagamie Aldermanic Dist. No. 1 (if required by ordinance)

1. The named ☐ INDIVIDUAL ☐ PARTNERSHIP ☒ LIMITED LIABILITY COMPANY
☐ CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Artful Expressions, LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title Name Home Address Post Office & Zip Code
President/Member Owner Amy Duffey W6310 Rocky Mtn Dr, Greenville, WI 54942
Vice President/Member _____
Secretary/Member _____
Treasurer/Member _____
Agent Amy Duffey
Directors/Managers _____

3. Trade Name Pnot's Palette

Business Phone Number 920-358-7913

4. Address of Premises 226 E. College St, Appleton, WI

Post Office & Zip Code 54911

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☒ Yes ☐ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) Corporate/limited liability company applicants only: Insert state WI and date 04/24/15 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☒ Yes ☐ No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 2 room art studio, approximately 2,500 square feet

10. Legal description (omit if street address is given above): _____

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No
(b) If yes, under what name was license issued? _____

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No

13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 8 day of December 2016

Cathy Bolwerk
(Clerk/Notary Public) **BOLWERK**

Amy Duffey
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

My commission expires _____ Notary Public, State of Wisconsin

My Commission Expires February 23, 2017

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>12-8-16</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Applicant's WI Seller's Permit No.: FEIN Number: <u>456-1028999214-02</u> <u>47-4103238</u>	
LICENSE REQUESTED ▶	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>100.00</u> <u>48.</u>
<input checked="" type="checkbox"/> Class C wine	\$ <u>100.00</u> <u>48.</u>
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>60.</u>
TOTAL FEE	\$ <u>7-inv.</u> <u>163.00</u>

5. Please see attached for completed RBS

8c. Artful Expressions, LLC owns & operates the
Pinot's Palette in Green Bay, WI and has
a CLASS B Beer and CLASS C Wine license
from the Village of Ashwaubenon as of
01/01/2016



"...meeting community needs...enhancing quality of life."

**APPLETON FIRE DEPARTMENT
700 N. DREW STREET
APPLETON, WI 54911**

MEMORANDUM

To: Alderperson Kyle Loebner, Safety and Licensing Committee
Members of the Common Council

From: Len Vander Wyst, Fire Chief

Date: 12/6/2016

Re: Recommendation for the Purchase of Class B Firefighting Foam for the WEM Grant

The Appleton Fire Department received authorization for grant funding from Wisconsin Emergency Management to purchase and be a regional foam cache for Class B (flammable/combustible liquids) firefighting foam. After conducting research and requesting quotes on the best foam (environmental impact, shelf life, compatability, etc.) for our situation, the following is the department's recommendation:

Solberg 3x3 Freeze Protected Class B Foam

- Combination of 5-gallon pails and 55-gallon drums
- Forty 5-gallon pails
- Twenty 55-gallon drums
- Total: 1,500 gallons of foam
- Cost: \$128.15 per 5-gallon pail, \$1,203.53 per 55-gallon drum Total: \$34,322.60

A grant modification is being submitted to allow the remaining funds to be utilized to purchase two trailers and two master stream foam nozzles with eductors. The trailers will be utilized to transport the foam and the nozzles provide the capability to apply the foam at larger flow rates.

W.S. Darley & Co. is the designated regional sales vendor for Solberg foam. Darley and other vendors (Airgas, Fire Safety USA) quoted Ansul, Chemguard, and Ansulite foam. Five-gallon pails ranged from \$140.80 to \$260.00 per pail. The department is requesting the purchase of the Solberg foam from W.S. Darley for approximately \$35,000.

APPLETON POLICE DEPARTMENT

WEEKLY REPORT

2016

WEEK # 42
ENDING 10/20/2016

	TW	TWLY	TYTD	LYTD	YTD Incr
Calls for Service	971	860	40,731	39,125	4.1%
Citizen Initiated	663	572	27,132	25,515	6.3%
Officer Initiated	287	273	12,960	13,050	-0.7%
Reports Handled by Comm Technicians	26	14	703	826	-14.9%

	TW	TWLY	TYTD	LYTD	YTD Incr
Group A Crimes	116	82	3,549	3,345	6.1%
Group B Crimes	84	100	4,250	4,744	-10.4%

PARKING TICKETS	TW	TWLY	TYTD	LYTD	YTD Incr
2 A.M. to 5 A.M.	125	110	3,612	4,977	-27.4%

INCARCERATIONS	TW	TWLY	TYTD	LYTD	YTD Incr
Lock-ups	42	34	1,717	1,621	5.9%

	TW	TWLY	TYTD	LYTD	YTD Incr
Citizen Contact Reports (Written Warnings)	142	162	8,888	9,893	-10.2%
Traffic Citations	97	94	4,586	4,212	8.9%
Speeding Citations	7	2	241	430	-44.0%
Seatbelt Citations	1	15	756	234	223.1%
City Summonses	41	35	1,592	1,625	-2.0%
Underage drinking	1	-	119	119	0.0%
Possess tobacco	-	-	21	43	-51.2%
Curfew violations	-	-	11	14	-21.4%
Possess marijuana/paraphernalia	9	5	296	272	8.8%
Warrants Issued	10	5	404	456	-11.4%
APD Warrants Quashed	10	9	390	438	-11.0%
Warrants Quashed for Other Agencies	9	10	337	342	-1.5%
Initials scheduled for Court	130	105	5,374	5,250	2.4%
No shows for initials	54	56	2,697	2,729	-1.2%
City Court trials held	-	-	22	31	-29.0%
Offense Reports	190	121	6,841	6,175	10.8%
Offense Report Follow-ups	63	39	1,809	1,569	15.3%

Statistics

Start Date/Time: 10/14/2016 12:00:00 AM
End Date/Time: 10/21/2016 12:00:00 AM
Jurisdiction: WI0450100

Offenses

UCR Code	UCR Description	Offenses					Cases Cleared This Period				Cases Cleared YTD		YTD %		YTD Last Year	
		This Period	This Period Last Year	YTD-This Year	YTD-Last Year	YTD %	Arrest	Excep Cleared	Adult	Juv	Arrest	Excep Cleared	Arrest	Excep Cleared	Arrest	Excep Cleared
A	Group A															
09A	MURDER & NON-NEGLIGENT MANSLAUGHTER	0	0	2	0	100.0%	0	0	0	0	1	0	50.0%	0.0%	0	0
09B	MANSLAUGHTER BY NEGLIGENCE	0	0	0	1	-100.0%	0	0	0	0	0	0	0.0%	0.0%	1	0
09C	JUSTIFIABLE HOMICIDE	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
100	KIDNAPPING/ABDUCTION	0	0	9	9	0%	0	0	0	0	7	0	77.8%	0.0%	9	0
11A	RAPE	0	0	19	22	-13.6%	0	0	0	0	1	1	5.3%	5.3%	8	1
11B	SODOMY	0	0	12	14	-14.3%	0	0	0	0	2	1	16.7%	8.3%	6	1
11C	SEXUAL ASSAULT WITH AN OBJECT	0	0	3	1	200.0%	0	0	0	0	0	2	0.0%	66.7%	0	1
11D	FONDLING	0	1	33	22	50.0%	0	0	0	0	7	9	21.2%	27.3%	7	5
120	ROBBERY	0	0	20	9	122.2%	0	0	0	0	12	0	60.0%	0.0%	5	0
13A	AGGRAVATED ASSAULT	2	6	105	114	-7.9%	2	0	2	0	71	4	67.6%	3.8%	94	3
13B	SIMPLE ASSAULT	8	10	345	311	10.9%	7	0	3	4	265	19	76.8%	5.5%	227	30
13C	INTIMIDATION	1	1	31	27	14.8%	1	0	1	0	20	1	64.5%	3.2%	21	1
200	ARSON	0	0	3	9	-66.7%	0	0	0	0	1	1	33.3%	33.3%	0	0
210	EXTORTION/BLACKMAIL	1	0	3	2	50.0%	0	0	0	0	0	0	0.0%	0.0%	0	0
220	BURGLARY/BREAKING AND ENTERING	2	10	111	129	-14.0%	0	0	0	0	13	0	11.7%	0.0%	30	2
23A	POCKET PICKING	0	0	0	1	-100.0%	0	0	0	0	0	0	0.0%	0.0%	0	0
23B	PURSE SNATCHING	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
23C	SHOPLIFTING	4	9	264	271	-2.6%	1	0	1	0	144	8	54.5%	3.0%	190	5
23D	THEFT FROM BUILDINGS	8	7	255	207	23.2%	2	0	2	0	35	17	13.7%	6.7%	22	17
23E	THEFT FROM COIN-OPERATED MACHINE OR DEVICE	0	0	5	2	150.0%	0	0	0	0	1	0	20.0%	0.0%	0	1
23F	THEFT FROM MOTOR VEHICLE	9	2	135	153	-11.8%	0	0	0	0	4	0	3.0%	0.0%	8	1
23G	THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES	0	0	31	21	47.6%	0	0	0	0	0	0	0.0%	0.0%	0	0
23H	ALL OTHER LARCENY	2	3	251	212	18.4%	0	0	0	0	34	11	13.5%	4.4%	46	7
240	MOTOR VEHICLE THEFT	2	3	39	47	-17.0%	0	0	0	0	11	0	28.2%	0.0%	14	5
250	FORGERY/COUNTERFEITING	3	0	57	37	54.1%	0	0	0	0	8	4	14.0%	7.0%	7	1

Statistics

Offenses							Cases Cleared This Period				Cases Cleared YTD		YTD %		YTD Last Year	
UCR Code	UCR Description	This Period	This Period Last Year	YTD-This Year	YTD-Last Year	YTD %	Arrest	Excep Cleared	Adult	Juv	Arrest	Excep Cleared	Arrest	Excep Cleared	Arrest	Excep Cleared
26A	FALSE PRETENSE/SWINDLE/CONFIDEN CE GAME	3	1	115	106	8.5%	0	0	0	0	24	5	20.9%	4.3%	36	4
26B	FRAUD CREDIT CARD/AUTOMATED TELLER MACHINES	7	0	60	83	-27.7%	0	0	0	0	7	0	11.7%	0.0%	28	4
26C	IMPERSONATION	10	4	147	215	-31.6%	0	1	0	0	10	7	6.8%	4.8%	29	9
26D	WELFARE FRAUD	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
26E	WIRE/COMPUTER/OTHER ELECTRONIC MANIPULATION	0	0	2	3	-33.3%	0	0	0	0	0	0	0.0%	0.0%	0	0
26F	IDENTITY THEFT	2	0	2	0	100.0%	0	0	0	0	0	0	0.0%	0.0%	0	0
26G	COMPUTER HACKING/INVASION	2	0	3	0	100.0%	0	0	0	0	0	0	0.0%	0.0%	0	0
270	EMBEZZLEMENT	0	0	17	23	-26.1%	0	0	0	0	5	2	29.4%	11.8%	10	3
280	STOLEN PROPERTY OFFENSES (RECEIVING, ETC.)	3	0	22	15	46.7%	0	0	0	0	11	1	50.0%	4.5%	10	1
290	DESTRUCTIVE/DAMAGE/VANDA LISM OF PROPERTY	9	9	468	410	14.1%	1	0	1	0	99	15	21.2%	3.2%	110	12
35A	DRUG/NARCOTIC VIOLATIONS	9	3	305	285	7.0%	4	0	4	0	214	7	70.2%	2.3%	213	8
35B	DRUG EQUIPMENT VIOLATIONS	8	5	256	207	23.7%	4	0	4	0	184	4	71.9%	1.6%	171	3
36A	INCEST	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
36B	STATUTORY RAPE	1	0	9	12	-25.0%	0	1	0	0	1	8	11.1%	88.9%	4	6
370	PORNOGRAPHY/OBSCENE MATERIAL	0	1	22	20	10.0%	0	0	0	0	4	10	18.2%	45.5%	7	6
39A	BETTING AND WAGERING	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
39B	OPERATING/PROMOTING/ASSIS TING GAMBLING	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
39C	GAMBLING EQUIPMENT VIOLATIONS	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
39D	SPORTS TAMPERING	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
40A	PROSTITUTION	7	0	41	8	412.5%	0	0	0	0	22	0	53.7%	0.0%	5	1
40B	ASSISTING/PROMOTING PROSTITUTION	0	0	0	2	-100.0%	0	0	0	0	0	0	0.0%	0.0%	2	0
40C	PURCHASING PROSTITUTION	0	0	1	0	100.0%	0	0	0	0	1	0	100.0%	0.0%	0	0
510	BRIBERY	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
520	WEAPON LAW VIOLATIONS	0	0	19	20	-5.0%	0	0	0	0	12	0	63.2%	0.0%	12	2
64A	HUMAN TRAFFICKING, COMMERCIAL SEX ACTS	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
64B	HUMAN TRAFFICKING, INVOLUNTARY SERVITUDE	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
720	ANIMAL CRUELTY	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
NO	NON UCR REPORTABLE	10	5	225	212	6.1%	1	0	0	0	8	0	3.6%	0.0%	12	1
UCR A	UCR CODE A	3	2	86	77	11.7%	2	0	2	0	71	1	82.6%	1.2%	63	2

Statistics

Offenses						Cases Cleared This Period				Cases Cleared YTD		YTD %		YTD Last Year		
UCR Code	UCR Description	This Period	This Period Last Year	YTD-This Year	YTD-Last Year	YTD %	Arrest	Excep. Cleared	Adult	Juv	Arrest	Excep. Cleared	Arrest	Excep. Cleared	Arrest	Excep. Cleared
UCR B	UCR CODE B	0	0	13	22	-40.9%	0	0	0	0	13	0	100.0%	0.0%	17	0
UCR C	UCR CODE C	0	0	3	3	0%	0	0	0	0	3	0	100.0%	0.0%	2	0
UCR D	UCR CODE D	0	0	0	1	-100.0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR E	UCR CODE E	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR F	UCR CODE F	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR G	UCR CODE G	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR H	UCR CODE H	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR I	UCR CODE I	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR J	UCR CODE J	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
Total Group A		116	82	3,549	3,345	6.1%	25	2	20	4	1,326	138	37.4%	3.9%	1,426	143
B Group B																
90A	WORTHLESS CHECKS	0	0	2	4	-50.0%	0	0	0	0	0	0	0.0%	0.0%	1	0
90B	CURFEW/LOITERING/VAGRANC Y VIOLATIONS	0	1	76	131	-42.0%	0	0	0	0	21	0	27.6%	0.0%	52	0
90C	DISORDERLY CONDUCT	15	21	726	785	-7.5%	9	0	9	0	428	21	59.0%	2.9%	460	18
90D	DRIVING UNDER THE INFLUENCE	6	9	280	260	7.7%	6	0	6	0	278	0	99.3%	0.0%	259	0
90E	DRUNKENNESS	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
90F	FAMILY OFFENSES , NONVIOLENT	1	0	23	116	-80.2%	0	0	0	0	15	0	65.2%	0.0%	100	3
90G	LIQUOR LAW VIOLATIONS	4	1	169	156	8.3%	3	0	3	0	146	1	86.4%	0.6%	131	0
90H	PEEPING TOM	0	0	0	1	-100.0%	0	0	0	0	0	0	0.0%	0.0%	1	0
90I		0	2	120	196	-38.8%	0	0	0	0	13	2	10.8%	1.7%	24	2
90J	TRESPASS OF REAL PROPERTY	4	3	380	379	0.3%	1	0	1	0	158	7	41.6%	1.8%	167	3
90Z	ALL OTHER OFFENSES	54	63	2,474	2,716	-8.9%	39	0	24	8	1,623	33	65.6%	1.3%	1,732	41
Total Group B		84	100	4,250	4,744	-10.4%	58	0	43	8	2,682	64	63.1%	1.5%	2,927	67
NR Group NR																
00	NON UCR REPORTABLE	64	63	2,602	2,334	11.5%	1	0	0	0	19	0	0.7%	0.0%	20	0
Total Group NR		64	63	2,602	2,334	11.5%	1	0	0	0	19	0	0.7%	0.0%	20	0

Statistics

D Property Value

<u>Property Values</u>	<u>This Period</u>	<u>This Period Last Year</u>	<u>YTD This Year</u>	<u>YTD Last Year</u>	<u>YTD %</u>
Stolen	\$39,178.00	\$44,926.00	\$1,161,910.50	\$1,195,698.89	-2.8%
Recovered	\$26,783.00	\$18,155.00	\$292,367.00	\$415,139.69	-29.6%
Damaged	\$5,514.00	\$3,405.00	\$186,219.00	\$163,799.00	13.7%

Statistics

Arrests		This Period	This Period Last Year	YTD This Year	YTD Last Year	YTD %
E	Adult Arrests					
	Part A Ordinance	7	11	443	441	0.5%
	Part A State Statute	20	18	914	935	-2.2%
	Part B Ordinance	17	10	594	569	4.4%
	Part B State Statute	45	47	1,753	1,730	1.3%
	Part NR Ordinance	0	0	0	0	0%
	Part NR State Statute	0	0	0	0	0%
	Part TR Ordinance	0	0	0	0	0%
	Part TR State Statute	0	0	11	6	83.3%
F	Juvenile Arrests					
	Part A Ordinance	2	3	87	128	-32.0%
	Part A State Statute	3	5	66	85	-22.4%
	Part B Ordinance	3	7	179	255	-29.8%
	Part B State Statute	6	7	238	328	-27.4%
	Part NR Ordinance	0	0	0	0	0%
	Part NR State Statute	0	0	1	0	100.0%
	Part TR Ordinance	0	0	0	0	0%
	Part TR State Statute	0	0	0	0	0%
G	Adult & Juv Traffic Arrests					
	Traffic Citations	91	69	4,193	3,870	8.3%
H	Animal					
	Animal Arrests	1	2	42	27	55.6%
	Animal Complaints	27	37	1,547	1,610	-3.9%
	Animal Warnings	13	5	547	521	5.0%

Statistics

I	Accidents	This Period	This Period Last Year	YTD This Year	YTD Last Year	YTD %
	Fatal	0	0	1	2	-50.0%
	Hit & Run Personal Injury	1	0	13	14	-7.1%
	Hit & Run Property Damage	6	1	92	70	31.4%
	Personal Injury	7	7	314	319	-1.6%
	Property Damage	19	22	767	653	17.5%

GRANT TRACKING FORM



PART #1: Notification of Grant Funds

(email to tony.saucerman@appleton.org)

APPLICANT DEPARTMENT: Appleton Fire Department

DATE: 10/31/2016

APPLICANT DEPARTMENT GRANT CONTACT NAME/TITLE: Len Vander Wyst/Fire Chief

COMMITTEE OF JURISDICTION: Safety & Licensing Committee

NAME OF GRANT/FUNDING SOURCE: FEMA 2016 Assistance to Firefighters' Grant

AMOUNT OF GRANT REQUEST: \$25,000

LOCAL MATCH REQUIREMENT: \$2,500

SOURCE OF MATCH: ☒ General Fund ☐ Non-General Fund ☐ Not Applicable

TIMEFRAME OF GRANT: 03/03/2017 through 03/03/2018

TYPE OF GRANT REQUEST: ☒ Monetary ☐ Other (explain under 'purpose of grant')

PURPOSE OF GRANT (summary): This grant will allow the fire department to acquire some of the firefighter health and safety items that were not approved in the Mayor's 2017 Executive Budget. These items include an additional gear washer and detoxification chambers for all fire stations.

How does the grant meet City/Department/Program goals? This equipment will assist with improving the health and safety of our firefighters.

What are the personnel requirements (include both existing and new staff) of the grant? None.

DEPARTMENT HEAD SIGNATURE: Len Vander Wyst

PART #2: Request to Accept Grant Funds

(complete after notification of grant award; email to tony.saucerman@appleton.org)

AMOUNT OF GRANT AWARD: \$ _____

FEDERAL/STATE ID #: _____

LOCAL MATCH REQUIREMENT: \$ _____

Please describe the source of match, if applicable: _____

Please describe any major changes in proposed grant-funded activities: _____

PART	TO:	DATE:	TO:	DATE:	TO:	DATE:
#1: Request to Apply	Finance Dept		COJ - Info/Action		FAC - Info/Action	
#2: Request to Accept	Finance Dept		COJ - Action		FAC - Action	

COJ = Committee of Jurisdiction

FAC = Finance and Administration Committee