



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Parks and Recreation Committee

Monday, September 26, 2016

6:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[16-1493](#) Minutes of the September 12, 2016 Parks & Recreation Committee Meeting

Attachments: [Minutes of the P & R Committee Mtg of 9-12-16.pdf](#)

4. **Public Hearings/Appealances**

5. **Action Items**

[16-1498](#) Action: Request Approval of Updated Recreation Program Fee Waiver Policy

Attachments: [Fee Waiver Policy Memo \(9-26-16\).doc](#)

[Fee Waiver Policy, Clean & Redlined \(9-26-16\).pdf](#)

[16-1499](#) Action Item: Request to Adopt the Proposed Revised Chapter 13 Park Ordinances and Park Rules

Attachments: [Chapter 13 Park Ordinance Memo \(9-26-16\).docx](#)

[Chapter 13, Parks Rules & Regs Redlined & Clean Format \(9-26-16\).pd](#)

6. **Information Items**

[16-1494](#) Jones Park Concept Plan

Attachments: [Jones Park Concept Plan \(9-26-16\).pdf](#)

[16-1495](#) Erb Park & Pool Update

[16-1496](#) Director's Report

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions on the agenda, please contact the Parks, Recreation & Facilities Management Department at 920.832.5514.



City of Appleton

100 North Appleton Street
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Meeting Minutes - Final Parks and Recreation Committee

Monday, September 12, 2016

6:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

The meeting was called to order at 6:00 p.m.

2. Roll call of membership

Others: Dean Gazza, Parks, Recreation & Facilities Management

Present: 4 - Martin, Spears, Williams and Mann

Excused: 1 - Croatt

3. Approval of minutes from previous meeting

[16-1391](#)

Minutes of the July 25, 2016 Parks & Recreation Committee Meeting

Attachments: [Minutes of the 7-25-16 Parks & Recreation Committee Meeting \(8-8-16\).pdf](#)

Aldersperson Mann moved, seconded by Aldersperson Spears, that the Minutes of the July 25, 2016 Parks & Recreation Committee Meeting be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Martin, Spears, Williams and Mann

Excused: 1 - Croatt

4. Public Hearings/Appealances

None

5. Action Items

None

6. Information Items

[16-1255](#)

Erb Park & Pool Update

This item was presented

[16-1261](#)

Reid Golf Course Participation, Expense & Revenue Report-August, 2016

Attachments: [Reid Revenue and Expense Report August 2016 .pdf](#)

This item was presented

[16-1258](#)

Director's Report

This item was presented

7. Adjournment

The meeting was adjourned at 6:46 p.m.

Aldersperson Spears moved, seconded by Aldersperson Mann that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Martin, Spears, Williams and Mann

Excused: 1 - Croatt



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Niki Wendt, Recreation Manager

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-3925 FAX (920) 993-3103
Email – niki.wendt@appleton.org

TO: Parks & Recreation Committee

FROM: Niki Wendt, Recreation Manager

DATE: September 26, 2016

RE: Action: Request Approval of Updated Recreation Program Fee Waiver Policy

The Parks, Recreation & Facilities Management Department along with the City Attorney's Office have updated the Recreation Fee Waiver Policy. Assistant City Attorney Emily Truman has been reviewing our policies and providing feedback on language/formatting. There were numerous items throughout this particular policy that required additional clarification and consistency in wording.

Outside of cleaning up the language and reformatting the policy the main change to the policy falls under the eligibility section where it refers to youth being eligible to receive an annual pool pass. In the past they were eligible for the pool pass by registering for a swim lesson program. In order for us to prove they completed this, they are now required to attend at least 70% of the classes and present their swim test card to the City Hall 1st Floor Customer Service Center Staff.

Another change was made to the definition of a "Family." A clarification was made noting the youth has to live with the adult(s) at least 50% of the time. This clarification was made for cases where youth come from a two-household living arrangement. To correlate with this change, the definition of a "Resident" now states they must reside within the corporate city limits at least 50% of the calendar year.

Please contact me at 832-3925 or niki.wendt@appleton.org with any questions.

CITY OF APPLETON POLICY		TITLE: RECREATION PROGRAM FEE WAIVER POLICY
ISSUE DATE: Day of Council Adoption: May 7, 2003	LAST UPDATE: April 2006 January 2007	SECTION: Parks and Recreation
POLICY SOURCE: Parks, Recreation and Facilities Management Department		TOTAL PAGES: 3
Reviewed by Attorney's Office Date: January 3, 2007	Parks and Recreation Committee Approval Date: January 9, 2008	Council Approval Date: January 16, 2008

I. PURPOSE

The purpose of this policy to provide guidelines for allowing youth living in the City of Appleton the opportunity to participate in recreation programs offered by the Parks, Recreation and Facilities Management Department, regardless of their financial status.

II. POLICY

It is the policy of the City of Appleton to waive fees for participation in recreation programs offered to youth when appropriate documentation of financial need is provided.

III. DISCUSSION

The City of Appleton wants to ensure that all of its youth have access to the benefits of recreational programs and activities, regardless of household income. To ensure accessibility, the City allows fee waivers for instructional programs, sports leagues and aquatics, and eligible youth's families are permitted fee waivers for pool coupons.

IV. DEFINITIONS

- Adult – a resident aged 18 and older.
- Family – Youth and up to two adults who live together at least 50% of the time at the same address, are residents, and where the adult(s) are the legal guardian of the youth.
- Resident – a person who resides within the corporate city limits of the City of Appleton at least 50% of the calendar year.
- Youth – a resident aged 17 or under.

V. PROCEDURE

A. Eligible Activities

1. Fee waivers are available to all City of Appleton youth who wish to participate in instructional programs, sport leagues, or obtain a pool pass or coupon.
 - a. To be eligible for an annual pool pass, the youth must register for a swim lesson program, attend at least 70% of the classes, and present the swim test card to the City Hall 1st Floor Customer Service Center. One parent or guardian may also receive an annual pool pass at that time.
 - b. Fee waivers are available to youth and their families for pool coupons. One application for a fee waiver for a pool coupon will be good for an entire family.
 - c. The Aquatic Fee Policy shall identify the distribution and administration of pool passes and coupons.
2. Fee waivers are not available for youth participation in playground trips, for dance costumes, or for programs offered through a partnership with another agency.

B. Eligibility

1. Fee waivers are available to residents only.
2. Fee waivers will be granted based on the youth's family income status. Income status will be determined based on the Appleton Area School District National Lunch Program income scale. Applicants who meet the income guidelines for the free lunch program shall be deemed eligible for a fee waiver. Applicants must submit an income statement for each adult family member, including a copy of their most recent IRS Form 1040, their last two pay check statements, and/or their Notice of Decision form from Social Services showing current food stamp and/or AFDC qualifications.

C. Fee Waiver Limits

1. The maximum fee waiver per youth is \$75.00 per calendar year. Fee waivers for pool coupons do not count toward the fee waiver limit.
2. An applicant granted a fee waiver will be required to pay \$5.00 toward the registration fee. The \$5.00 fee is not required for pool passes.

D. Residency Verification - A current driver's license, utility bill, apartment lease or tax bill may be used by the parent or legal guardian of the applicant to verify residency.

E. Application

1. A Fee Waiver Request Form, available at the City Hall 1st Floor Customer Service Center, must be completed for each fee waiver request, and must be signed by an adult member of the household. Each request requires income and residency verification. Requests will not be accepted for program registrations that have previously been processed. Requests will be confidentially reviewed by the Parks, Recreation and Facilities Management Department Director or designee. Requests may take up to two weeks for processing.
2. If a request is denied, or if the applicant knows they do not meet the eligibility requirements, a hardship exception may be requested by completing the Hardship Exception form available at the City Hall 1st Floor Customer Service Center. The hardship request will be confidentially reviewed by the Department Director or designee. Hardship requests may take up to two weeks for processing

CITY OF APPLETON POLICY		TITLE: RECREATION PROGRAM FEE WAIVER POLICY
ISSUE DATE: Day of Council Adoption: May 7, 2003	LAST UPDATE: April 2006 January 2007	TEXT NAME SECTION: Parks and Recreation K:Parks/Administration/ Policies/Recreation Program Fee Waiver Policy 2008
POLICY SOURCE: Parks, -and Recreation <u>and Facilities Management</u> Department		TOTAL PAGES: <u>32</u>
Reviewed by Attorney's Office Date: January 3, 2007	Parks and Recreation Committee Approval Date: January 9, 2008	Council Approval Date: January 16, 2008

I. PURPOSE

~~It is the~~The purpose of this policy to provide guidelines for allowing necessary to allow ~~all youth and/or their families living~~ in the City of Appleton the opportunity to participate in recreation programs offered by the Parks, Recreation and Facilities Management Department, regardless of their financial status.

II. POLICY

It is the policy of the City of Appleton to waive fees for participation in recreation programs offered to youth when appropriate documentation of financial need is provided.

III. DISCUSSION

The City of Appleton wants to ensure that all of its youth have access to the benefits of recreational programs and activities, regardless of household income. To ensure accessibility, the City allows fee waivers for instructional programs, sports leagues and aquatics, and eligible youth's families are permitted fee waivers for pool coupons.

IV. DEFINITIONS

- Adult – a resident aged 18 and older.
- Family – Youth and up to two adults who live together at least 50% of the time at the same address, are residents, and where the adult(s) are the legal guardian of the youth.
- Resident – a person who resides within the corporate city limits of the City of Appleton at least 50% of the calendar year.
- Youth – a resident aged 17 or under.

~~Family Household—All persons currently residing at the same address, who are directly related (mother, father, son, daughter), are legal dependents of the applicant, or are foster children. Households are limited to two adults and their dependents and/or foster children.~~

~~Resident—Any person who lives in the corporate city limits of Appleton. Persons who own property in Appleton, but live outside of Appleton, are considered non-residents.~~

~~Youth—age 17 and under~~

~~Adult—age 18 and over~~

V. PROCEDURE

III. Eligibility

A. Eligible Activities

1. Fee waivers are available to all City of Appleton youth who wish to participate in instructional programs, sport leagues, ~~participation~~ or obtain a pool pass or coupon.

- a. To be eligible for an annual pool pass, the youth must register for a swim lesson program, attend at least 70% of the classes, and present the swim test card to the City Hall 1st Floor Customer Service Center. One parent or guardian may also receive an annual pool pass at that time.

- b. Fee waivers are available to youth and their families for pool coupons. One application for a fee waiver for a pool coupon will be good for an entire family.

~~Fee waivers are available to a family household for pool coupons only.~~

- c. The Aquatic Fee Policy shall identify the distribution and administration of pool passes and coupons.

2. Fee waivers are not available for youth participation in playground trips, for dance costumes, or for programs offered through a partnership with another agency.

B. Eligibility

1. Fee waivers are available to residents only.

2. Fee waivers will be ~~awarded~~ granted based on the ~~applicant's youth's household family~~ income status. ~~of the applicant.~~ Income status will be ~~determined based on the compared with the~~ Appleton Area School District National Lunch Program income scale. ~~Persons~~ Applicants who meet the income guidelines for the free lunch program shall be deemed eligible for a fee waiver. Applicants must submit an income statement for each adult

family member, including a copy of their most recent IRS Form 1040, their last two pay check statements, and/or their Notice of Decision form from Social Services showing current food stamp and/or AFDC qualifications.

~~(food stamp/AFDC recipients) will receive a full fee waiver. Hardship cases will be reviewed on an individual basis.~~

C. Fee Waiver Limits

2.1. The maximum fee waiver per youth is \$75.00 per yearcalendar year. Fee waivers for pool coupons do not count toward the fee waiver limit.

~~3. Families are eligible to receive a pool coupon for each person in the household.~~

~~4. Requests for pool coupons shall not apply to the individual fee waiver limit.~~

5.2. An applicant granted a fee waiver will be~~All applicants will be~~ required to pay \$5.00 toward the registration fee, ~~for each program.~~ The \$5.00 fee is not required for pool passes.~~does not apply to pool coupons.~~

~~5. Youth are eligible to receive an annual pool pass if they register for a swim lesson program. The \$5.00 fee does not apply to these pool passes.~~

Verification

D. Residency Verification - A current driver's license, utility bill, apartment lease or tax bill may be used by the parent or legal guardian of the applicant to verify residency of the applicant. ~~A child's residency is determined by the address that is registered where they attend school.~~

E. Application

1. A Fee Waiver Request Form, available at the City Hall 1st Floor Customer Service Center, must be completed for each fee waiver request, and must be ~~Residents may apply by completing a request form~~ signed by an adult member of the household. Each request requires income and residency verification. Requests will not be accepted for program registrations that have previously been processed. Requests will be confidentially reviewed by the Parks, Recreation and Facilities Management Department Director or designee. Requests may take up to two weeks for processing.

2. If a request is denied, or if the applicant knows they do not meet the eligibility requirements, a hardship exception may be requested by completing the Hardship Exception form available at the City Hall 1st Floor Customer Service Center. The hardship request will be confidentially reviewed by the Department Director or designee. Hardship requests may take up to two weeks for processing

~~Applicants who do not have students in the Appleton Area School District must submit an acceptable household income statement. Household income statements must include a copy of the applicant's most recent Internal Revenue Service Form 1040, last two pay check statements, or Notice of Decision form from Social Services showing current food stamp and AFDC qualifications. All requests are confidential. Applicants need to submit a request form and financial statement for each request. Applications will not be accepted for program registrations that have previously been processed.~~

~~Hardship cases will be reviewed and should be explained in writing on the request form. Hardship referrals may be accepted from the applicant, applicant's clergy, school staff or other social service agencies.~~

~~Applications will be reviewed by the Director or designee.~~

~~All applications must allow two weeks for processing.~~



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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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Appleton, Wisconsin 54911-8401

(920) 832-5572 FAX (920) 993-3103

Email - dean.gazza@appleton.org

TO: Parks & Recreation Committee

FROM: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

DATE: 9/26/2016

RE: Action Item: Request to Adopt the Proposed Revised Chapter 13 Park Ordinances and Park Rules

The park ordinances, found in Chapter 13 of the Municipal Code and last updated in 2013, have been fully reviewed to account for various changes. While reviewing we attempted to clear up any area that could potentially be confusing. In addition, the Park Rules, which are posted at each park and are provided to those renting pavilions, were updated to reflect the changes proposed in the ordinances.

The following are the main proposed changes to Ch. 13:

1. Improved definition of parks (trails and stormwater maintenance facilities are still parks).
2. Improved definition of trails (easier to differentiate trails from sidewalks). Language has also been added stating trails can be on private property even if they are maintained by the private property owner.
3. Defined stormwater maintenance facilities.
4. Improved detail on what can and cannot be done in parks.
5. Clarifies that ADA devices are permitted in parks (other motorized devices are not).
6. Clarifies the rules for dog (not allowed in parks except for trails).
7. New language requiring a permit to alter vegetation, such as mowing grass (particularly important for stormwater maintenance facilities).
8. New ordinance requiring a permit for slacklining and skateboarding (skateboarding is still allowed without a permit at the Telulah Skate Park and on trails).
9. New ordinance clarifying Ch. 13 ordinances do not apply to City employees/agents when done as part of their job.
10. New ordinance allowing for an appeal process for someone evicted from a park.
11. New ordinance requiring a permit for activities that require payment for services, like offering exercise classes in parks.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org.

PARKS AND RECREATION

Chapter 13

Parks and Recreation

Definitions and terms	13-1
Committee rule making authority	13-2
Application to City employees.....	13-3
Activities Prohibited without a Permit	13-4
Prohibited items and uses.....	13-5
Park hours	13-6
Fees and charges	13-7
Possession of alcoholic beverages	13-8
Fishing: catch and release	13-9
General regulations	13-10
Penalty.....	13-11

Editor's Note: This chapter was repealed and recreated pursuant to Ordinance 5-14, adopted February 19, 2014, published February 24, 2014 and became effective February 25, 2014.

PARKS AND RECREATION

ARTICLE I. IN GENERAL

Sec. 13-1. Definitions and terms.

The following words, terms and phrases when used in this chapter shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

(a) **Committee** shall mean the City of Appleton Parks and Recreation Committee or the Utilities Committee, subject to each committee's respective jurisdictions.

(b) **Director** shall mean either the Director of the Parks, Recreation and Facilities Management Department or the Director of the Public Works Department, or their respective designee, as their respective jurisdictions apply to the subject matter of this chapter.

(c) **Excessive, loud or unusual noises** shall mean use of a radio or other similar amplification device so that sound emitting from said radio or amplification device is audible under normal conditions from a distance of seventy-five (75) or more feet.

(d) **Park** shall mean the grounds, trails, buildings, waters and any other property under the jurisdiction of the Parks and Recreation Committee, as well as stormwater management facilities, which are under the jurisdiction of the Utilities Committee.

(e) **Permit** shall mean written authorization from the Director for specific uses of parks and Special Use Areas as required.

(f) **Special Use Areas** shall include properties and facilities, or portions thereof, under the jurisdiction of the Parks, Recreation and Facilities Management Department or the Department of Public Works that are regulated by contracts or agreements approved by the committee of jurisdiction. Special Use Areas may be exempt from certain regulations set forth in this chapter subject to the terms of the contract or agreement and uses permitted therein as approved by the committee of jurisdiction. Special Use Areas include, but may not be limited to:

- (1) Appleton Family Ice Center-Appleton Memorial Park.
- (2) Gardens of the Fox Valley-Appleton Memorial Park.
- (3) Rowing Club-Telulah Park.
- (4) USA Youth, Inc.-USA Youth Sports Complex.

(5) Appleton Yacht Club-Lutz Park.

(6) Privately leased areas of Houdini Plaza.

(g) **Stormwater management facilities** shall mean the areas in the City or owned by the City used to carry, manage and/or store stormwater, and includes stormwater detention ponds, drainage corridors and the adjacent landscaping.

(h) **Trails** shall mean paved routes, and five (5) feet on either side of the paved routes, that are designated as trails by the Parks, Recreation and Facilities Management Department and designed and intended specifically for non-motorized public travel, except as provided for in sec. 13-10, through city-owned and/or managed areas, through property that is designated and operated as a public park for general recreational use, and/or through private property that is maintained by the property owner by agreement with the City.

(Ord 121-07, §1, 8-7-07; Ord 5-14, §1, 2-25-14)

Sec. 13-2. Committee rule making authority.

The Committee is authorized to adopt additional or revised rules for the conducting of activities within the parks and Special Use Areas. Any violation of the rules adopted by the Committee shall be incorporated herein and considered a violation of this chapter.

(Ord 121-07, §1, 8-7-07; Ord 5-14, §1, 2-25-14)

Sec. 13-3. Application to City of Appleton employees.

The prohibitions and limitations contained in this Chapter shall not apply to City employees or agents when performed as part of their duties.

Sec. 13-4. Activities prohibited without a permit.

The following activities are prohibited in parks and in Special Use Areas without a permit. The denial of a permit may be appealed to the Committee of jurisdiction. Other permits or permissions may also be required.

(a) Exclusive use or use beyond casual play.

(b) Public meetings, assemblies, entertainment, tournaments or speeches.

(c) Selling or offering for sale any tangible or intangible item, or offering services that require payment for participation, or soliciting for any trade, occupation, business or profession, except at stormwater management facilities where such activities are strictly prohibited.

(d) Taking off or landing of aircraft, including, but not limited to, hot air balloons, helicopters and the like, or dropping parachutists or any other object from the sky.

APPLETON CODE

(e) Camping overnight, except at stormwater management facilities where the activity is strictly prohibited.

(f) Use during times when the area is otherwise closed to the public.

(g) Use of any sound amplification device, sound truck, loudspeaker or other device that produces excessive, loud or unusual noises.

(h) Launching of any watercraft or motorized vehicle, or parking in any area designated for parking, in any area where the Committee has established a fee for such act.

(i) Fireworks displays, conditioned upon prior issuance of a permit pursuant to Sec. 10-5.

(j) Hunting, feeding, trapping or disturbing birds or any wildlife, training animals for hunting purposes, releasing any animals or fish. Proper licensing or approval by the Department of Natural Resources may also be required.

(k) Possession of any glass container.

(l) Removing any object of archeological interest including any man-made article or implement originating from earlier cultures.

(m) Operating any solid or liquid fuel powered model, toy, or device including, but not limited to, powered devices operated by remote control.

(n) Bring in any animal not otherwise permitted under this chapter.

(o) Fires, except:

(1) Cooking fires contained to City provided grills or commercially produced barbeque grills or kettles, and

(2) At stormwater management facilities where fires are strictly prohibited.

(p) Hanging, suspending or placing any object on a tree including rope, cord, webbing or other material, or engaging in an activity that requires hanging or suspending an object or a person from a tree, except at stormwater management facilities where such activities are strictly prohibited.

(q) Skateboarding, except:

(1) At Telulah Park skateboard park and on trails, where no permit is required, and

(2) At stormwater management facilities where the activity is strictly prohibited.

(r) Bathing or swimming, including in fountains, except:

(1) In City-operated swimming pools or other areas posted for such use, where no permit is required, and

(2) At stormwater management facilities where the activities are strictly prohibited.

(s) Planting any turf, trees, shrubs, flowers or other vegetation, and digging, mowing, trimming, removing or otherwise altering or destroying any turf, trees, shrubs, flowers or other vegetation.

(Ord 121-07, §1, 8-7-07; Ord 5-14, §1, 2-25-14)

Sec 13-5. Prohibited items and uses.

In addition to otherwise illegal activities, the following shall be prohibited within the boundaries of any park and Special Use Area:

(a) Unless otherwise permitted by law, possession of any firearm, air gun, spring gun and the like or weapon of any kind except for archery as part of an authorized recreation program or at the archery range in Appleton Memorial Park.

(Ord. 10-14, §1, 4-8-14)

(b) Operation of snowmobiles.

(c) Washing vehicles or pets.

(d) Removal of or harming any wildlife.

(e) Defacing, destroying or vandalizing any structure, sign, equipment or other City property.

(f) Operating or parking any motorized vehicle or device during closed hours.

(g) Littering.

(h) Bringing in trash to dispose of and disposing of trash not relating to normal use.

(i) Being abusive, boisterous or disorderly.

(j) Engaging in an activity for which a permit is required without first obtaining a permit.

(k) Failure to obtain and visibly display in or on the accompanying vehicle from which a watercraft is launched, in such locations on or in the vehicle as are directed by the Park and Recreation Committee, a

PARKS AND RECREATION

required permit for the launching of any watercraft.

(l) Affixing or setting upon any sign, notice, solicitation, literature, exhibit, display, flyer or pamphlet of whatever nature or to any tree, shrub, post, barrel, building or any other plant or structure.

(1) This subsection shall not be construed to prohibit distribution of literature by means of direct personal contact between distributor and recipient to the extent otherwise permitted by law, nor shall it prohibit the posting of signs and notices, in accordance with park rules, in connection with any permitted activity which is taking place in the location in which the sign or notice is erected or posted.

(m) Hitting any golf ball except as permitted at Reid Golf Course.

(n) Dogs, unless the dog is on a trail and restrained by a chain, rope or other type of leash no more than eight (8) feet in length and an individual competent to govern and physically control and restrain the dog is in physical control of the leash at all times.

(Ord 121-07, §1, 8-7-07; Ord 5-14, §1, 2-25-14; Ord 10-14, §1, 4-8-14)

Sec. 13-6. Park hours.

(a) Unless otherwise specified, parks, with the exception of trails, and Special Use Areas shall be open to the public from 5:00 a.m. to 11:00 p.m.

(b) Unless otherwise specified, trails shall be open 24 hours a day, 7 days a week.

(c) Persons launching or transporting a watercraft from park property may do so only within the park hours.

(d) The Director shall have full authority to open and close any park, Special Use Area, or any part thereof, because of season, condition, construction, or when in the interest of public safety if it is deemed necessary by the Director.

(Ord 121-07, §1, 8-7-07; Ord 5-14, §1, 2-25-14)

Sec. 13-7. Fees and charges.

(a) The Committee of jurisdiction shall have the authority to establish such fees as are deemed necessary for use of any park or Special Use Area or any portion thereof, and for the reservation of the park or Special Use Area or any portion thereof.

(b) Fee schedules shall be available upon request from the Parks, Recreation and Facilities Management

Department.

(c) It shall be unlawful to use an area of a park or Special Use Area where a fee is required without first paying the fee.

(Ord 121-07, §1, 8-7-07; Ord 5-14, §1m, 2-25-14)

Sec. 13-8. Possession of alcoholic beverages.

(a) No alcoholic beverages, other than fermented malt beverages and wine, are allowed in any park.

(b) No person shall drink from or possess an open container of permitted alcoholic beverage in any park before 10:00 a.m. or after 10:00 p.m.

(1) Time limitations in this section shall be extended in the posted areas of Appleton Memorial Park while organized league or tournament play is in progress.

(2) Time limitations in this section shall be extended to 9:00 a.m. at Reid Golf Course.

(c) No person shall drink from or possess an open container of permitted alcoholic beverage in any park other than Reid Golf Course without having a permit issued by the Appleton Police Department unless otherwise allowable by City Code or Policy.

(1) Permits shall be issued by the Appleton Police Department 24 hours a day, seven (7) days a week.

(2) Permits shall be valid for up to one year, with all permits expiring on March 1st annually.

(3) A person may use their permit for a group so long as the permit holder remains at the park with the permit the entire time there is any drinking from or possession of open containers of permitted alcoholic beverages.

(4) Permits shall only be issued to adults, 21 years old or older, and a Terms and Conditions Agreement must be agreed to and signed by the applicant when the application is submitted.

(5) A permit application may be denied if the applicant has a verifiable history of Code violations or criminal conduct relating to disorderly conduct, criminal damage to city property, or any other violation directly related to misuse of city parks or property. A decision to deny a permit may be appealed to the appropriate committee of jurisdiction.

(d) No alcoholic beverages of any kind may be carried into any area of Reid Golf Course at any time unless the alcoholic beverage was purchased at or provided by or on behalf of Reid Golf Course.

(e) A person violating this Section and/or a permit holder who violates the Terms and Responsibility Agreement of the permit application may be subject to a forfeiture pursuant to Sec. 1-16 and Sec. 13-11 et. seq., and future permit requests may be denied.

(Code 1965, 13-03(3); Ord 83-98, §1, 8-20-98; Ord 52-02, §1, 4-23-02; Ord 121-07, §1, 8-7-07 (renumbered from 13-78); Ord 154-10, §1, 10-26-10; Ord 5-14, §1, 2-25-14, Ord 11-15, §1, 3-10-15; Ord 99-15, §1, 11-24-15)

Sec. 13-9. Fishing: catch and release.

Fishing in Appleton Memorial Park Pond and stormwater detention ponds is permitted but subject to certain limitations.

(a) Appleton Memorial Park Pond. Fishing is permitted during regular park hours, except when such waters are being used for City-sponsored activities, and is subject to Wisconsin Department of Natural Resources regulations for urban fishing waters. The pond has a year round season with no length limits, except only juveniles 15 years of age or younger and disabled anglers pursuant to Wisconsin Stat. 29.193(3)(a), (b) or (c), may fish from the second Saturday in March to, but not including, the last Saturday in April. There is a bag limit of three (3) trout, one (1) gamefish (largemouth bass, smallmouth bass, walleye, sauger or northern pike), and ten (10) panfish (bluegill, crappie, pumpkinseed, yellow perch and bullhead).

(b) Stormwater Detention Ponds. These ponds are considered "catch and release" ponds; therefore, all caught fish must be immediately returned to the pond. Regular fishing line and barb-free hooks must be used at all times. Fishing is permitted in these ponds from 5:00 a.m. to 11:00 p.m., except when such waters are being used for City-sponsored activities, subject to Wisconsin Department of Natural Resources regulations and licensing requirements.

(Ord 83-02, §1, 6-1-02; Ord 121-07, §1, 8-7-07 (renumbered from §13-88); Ord 41-12, §1, 5-16-12; Ord 5-14, §1, 2-25-14)

Sec. 13-10. General regulations.

(a) Motor-driven vehicles and devices are restricted to designated roadways and parking areas in parks and Special Use Areas and are prohibited on trails and any other area, except for motor-driven vehicles and devices that are used by a physically disabled person as defined under s. 346.503(1), Wis. Stat., and in compliance with

Title II and III of the Americans with Disabilities Act, or with prior written permission from the Director.

(b) The speed of motor-driven vehicles and devices shall be limited to a maximum of fifteen (15) miles per hour unless otherwise posted. Operating speeds shall be speeds that are reasonable, safe and prudent so as not to interfere with the safety of park users.

(c) It shall be unlawful to park, stop or leave standing any motor-driven vehicles or devices within any park between the hours of 11:00 p.m. and 5:00 a.m., unless otherwise posted and unless such motor vehicle is registered for overnight parking with the Director.

(d) Except for a motor vehicle used by a physically disabled person as defined under s. 346.503(1), Wis. Stats., no persons may park, stop or leave standing any vehicle, whether attended or unattended and whether temporarily or otherwise, upon any portion of any park or Special Use Area reserved by official traffic signs indication the restriction, for vehicles displaying special registration plates under s. 341.14(10), (1a), (1e), (1m), or (1r), Wis. Stat., or a special identification card issued under s. 343.51, Wis. Stats., or vehicles registered in another jurisdiction and displaying a registration plate, card or emblem issued by the other jurisdiction which designates the vehicle as a vehicle used by a physically disabled person.

(e) No person shall interfere in any manner with any City employee or agent in the performance of his or her assigned duties.

(Ord 121-07, §1, 8-7-07; Ord 5-14, §1, 2-25-14)

Sec. 13-11. Penalty.

A person who violates any section of this chapter may be penalized pursuant to Sec. 1-16, and may also be evicted from parks and Special Use Areas pursuant to Sec. 10-26.

(a) At the time of eviction, or as soon as reasonably practical thereafter, the person evicted shall be provided an eviction notice from the Director or the Appleton Police Department. The eviction notice shall specify the duration of the eviction and the area(s) of eviction.

(b) A person evicted may appeal the eviction by contacting the Director in writing within twenty-one (21) calendar days of the date of eviction and providing the Director with the reason for the appeal. The Director shall respond in writing to the appeal within twenty-one (21) calendar days with a decision. If the person is not satisfied with the Director's decision, he or she may appeal to the Committee of jurisdiction by requesting to be heard at the next committee meeting where the members of the committee will have a reasonable amount of time to

PARKS AND RECREATION

review the matter prior to the meeting date. The decision of the committee shall be final.

(c) Any person evicted for more than two (2) consecutive calendar years may appeal the eviction once each calendar year by following the procedure in Sec. 13-10(c).

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(The next page is 991.)

PARKS AND RECREATION

Chapter 13

Parks and Recreation

Definitions and terms	13-1
Committee rule making authority	13-2
Permits—Application to City employees...	13-3
Activities Prohibited without a Permit	13-4
Prohibited items or and uses	13- 45
Park hours	13- 56
—Park closing and opening dates	13-5(a)
Fees and charges	13- 67
Possession of alcoholic beverages	13- 78
Fishing: catch and release	13- 89
General regulations	13- 910
Penalty.....	13-11

Editor's Note: This chapter was repealed and recreated pursuant to Ordinance 5-14, adopted February 19, 2014, published February 24, 2014 and became effective February 25, 2014.

PARKS AND RECREATION

ARTICLE I. IN GENERAL

Sec. 13-1. Definitions and terms.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

(a) ~~The term~~ **Committee** shall mean the City of Appleton Parks and Recreation Committee or the Utilities Committee, subject to each committee's respective jurisdictions.

~~(b) The term park shall include the grounds, buildings thereon, waters therein, designated trails and any other property which is under the jurisdiction of the Parks and Recreation Committee as well as stormwater management facilities under the jurisdiction of the Utilities Committee.~~

~~(c) The term~~ (b) **Director** shall mean either the Director of the Parks, Recreation and Facilities Management Department or the Director of the Public Works Department, or their respective ~~designees~~ designee, as their respective jurisdictions apply to the subject matter of this chapter.

~~(d) The term permit shall mean written authorization for specific uses of facilities or areas~~ (c) ~~as required.~~

~~(e) Excessive, loud or unusual noises~~ shall mean use of a radio or other similar amplification device so that sound emitting from said radio or amplification device is audible under normal conditions from a distance of seventy-five (75) or more feet.

(d) **Park** shall mean the grounds, trails, buildings, waters and any other property under the jurisdiction of the Parks and Recreation Committee, as well as stormwater management facilities, which are under the jurisdiction of the Utilities Committee.

(e) **Permit** shall mean written authorization from the Director for specific uses of parks and Special Use Areas as required.

~~(f) The term trail shall mean routes maintained by the Parks, Recreation and Facilities Management Department, and five (5) feet on either side, that are designed and intended specifically for non-motorized public travel through city-owned and/or managed areas or through property that is designated and operated as a public park for general recreational use.~~

~~(g) f)~~ **Special Use Areas** shall include properties and/or facilities, or portions thereof, under the jurisdiction

of the Parks, Recreation and Facilities Management Department or the Department of Public Works that are regulated by contracts or agreements approved by the committee of jurisdiction. Special Use Areas may be exempt from certain regulations set forth in this ~~Chapter~~ chapter subject to the terms of the contract or agreement and uses permitted therein as approved by the committee of jurisdiction. Special Use Areas include, but may not be limited to:

- (1) Appleton Family Ice Center-Appleton Memorial Park.
- (2) Gardens of the Fox Valley-Appleton Memorial Park.
- (3) Rowing Club-Telulah Park.
- (4) USA Youth, Inc.-USA Youth Sports Complex.
- (5) Appleton Yacht Club-Lutz Park.
- (6) Privately leased areas of Houdini Plaza.

~~(g) Stormwater management facilities shall mean the areas in the City or owned by the City used to carry, manage and/or store stormwater, and includes stormwater detention ponds, drainage corridors and the adjacent landscaping.~~

(h) **Trails** shall mean paved routes, and five (5) feet on either side of the paved routes, that are designated as trails by the Parks, Recreation and Facilities Management Department and designed and intended specifically for non-motorized public travel, except as provided for in sec. 13-10, through city-owned and/or managed areas, through property that is designated and operated as a public park for general recreational use, and/or through private property that is maintained by the property owner by agreement with the City.
(Ord 121-07, §1, 8-7-07; Ord 5-14, §1, 2-25-14)

Sec. 13-2. Committee rule making authority.

The ~~committee of jurisdiction~~ **Committee** is authorized to adopt additional or revised rules ~~and regulations~~ for the conducting of activities within the parks ~~in the city of Appleton and Special Use Areas~~. Any violation of the rules adopted by the Committee shall be incorporated herein and considered a violation of this ~~section~~ chapter.
(Ord 121-07, §1, 8-7-07; Ord 5-14, §1, 2-25-14)

Sec. 13-3. Permits Application to City of Appleton employees.

~~Written permits~~ The prohibitions and

~~limitations contained in this Chapter shall be required for~~
~~thenot apply to City employees or agents when performed~~
~~as part of their duties.~~

Sec. 13-4. Activities prohibited without a permit.

~~The following from the department director or~~
~~designee with jurisdiction over the subject area and a~~
~~activities are prohibited in parks and in Special Use Areas~~
~~without a permit. The denial of such a permit may be~~
~~appealed to the appropriate committeeCommittee of~~
~~jurisdiction. Other permits or permissions may also be~~
~~required.~~

(a) ~~UseExclusive use or use beyond casual play or~~
~~exclusive use of any trail, park, facility, play area, or~~
~~special use area.~~

(b) ~~All publicPublic meetings, assemblies,~~
~~entertainment, tournaments or speeches held on or in~~
~~properties under the jurisdiction of the Parks and~~
~~Recreation Department or stormwater management~~
~~facilities under the jurisdiction of the Department of~~
~~Public Works.~~

(c) Selling or offering for sale any tangible or
intangible item, or offering services that require payment
for participation, or soliciting for any trade, occupation,
business or profession, except at stormwater management
facilities where such activities are strictly prohibited.

(d) ~~The takingTaking~~ off or landing of aircraft,
including, but not limited to, hot air balloons, helicopters
and the like, or dropping parachutists or any other object
from the sky.

(e) Camping overnight in any park, except at
stormwater management facilities where the activity is
strictly prohibited.

(f) Use ~~of park facilities or grounds~~ during times
when the parkarea is otherwise closed to the public.

(g) Use of any sound amplification device, sound
truck, loudspeaker or other device that produces
excessive, loud or unusual noises ~~as defined herein.~~

(h) Launching of any watercraft or motorized
vehicle, or parking in any area designated for parking, in
any ~~part of a parkarea~~ where the Committee has
established a fee for such act.

(i) Fireworks displays, conditioned upon prior
issuance of a permit pursuant to §Sec. 10-5.

(j) ~~Hunting, feeding, trapping or disturbing birds~~
~~or any wildlife, training animals for hunting purposes,~~
~~releasing any animals or fish without written permission~~

~~from the Director and proper.~~ Proper licensing or
approval by the Department of Natural Resources ~~as~~ may
also be required.

(k) Possession of any glass container.

(l) Removing any object of archeological interest
including any man-made article or implement originating
from earlier cultures.

(m) Operating any solid or liquid fuel powered
model, toy, or device including, but not limited to,
powered devices operated by remote control.

(n) ~~AnimalsBring in parks, except dogs on trails~~
~~when restrained by a chain, rope or other type of leash no~~
~~more than eight (8) feet in length and an individual~~
~~competent to govern and physically control and restrain~~
~~the any animal is in physical control of the leash at all~~
~~times.~~

~~(o) Any animal, not otherwise permitted under this~~
~~chapter, that will be present as part of a special event or~~
~~activity.~~

~~(p) Building of fires other than cooking(o) Fires,~~
~~except:~~

(1) Cooking fires contained to City provided
grills or commercially produced barbeque grills or kettles-
, and

(2) At stormwater management facilities where
fires are strictly prohibited.

(p) Hanging, suspending or placing any object on a
tree including rope, cord, webbing or other material, or
engaging in an activity that requires hanging or
suspending an object or a person from a tree, except at
stormwater management facilities where such activities
are strictly prohibited.

(q) Skateboarding, except:

(1) At Telulah Park skateboard park and on
trails, where no permit is required, and

(2) At stormwater management facilities where
the activity is strictly prohibited.

(r) Bathing or swimming, including in fountains,
except:

(1) In City-operated swimming pools or other
areas posted for such use, where no permit is required, and

(2) At stormwater management facilities where
the activities are strictly prohibited.

PARKS AND RECREATION

(s) Planting any turf, trees, shrubs, flowers or other vegetation, and digging, mowing, trimming, removing or otherwise altering or destroying any turf, trees, shrubs, flowers or other vegetation.

(Ord 121-07, §1, 8-7-07; Ord 5-14, §1, 2-25-14)

(Ord 121-07, §1, 8-7-07; Ord 5-14, §1, 2-25-14)

Sec 13-45. Prohibited items ~~or~~ and uses.

In addition to otherwise illegal activities, the following shall be prohibited within the boundaries of any park and Special Use Area:

~~—(a) No fires of any kind shall be permitted on trails or on or adjacent to stormwater management facilities.~~

~~—(b)~~ (a) Unless otherwise permitted by law, possession of any firearm, air gun, spring gun and the like or weapon of any kind except for archery as part of an authorized recreation program or at the archery range in Appleton Memorial Park.
(Ord. 10-14, §1, 4-8-14)

~~(eb)~~ Operation of snowmobiles ~~except by city maintenance or law enforcement staff.~~

~~(dc)~~ Washing ~~of~~ vehicles or pets.

~~—(e) Digging or removal~~ (d) Removal of or harming any turf, trees, shrubs, flowers or wildlife.

~~(fe)~~ Defacing, destroying or vandalizing any structure, sign, ~~natural growth or equipment~~ or other City property.

~~(gf)~~ Operating or parking any motorized vehicle or ~~devices in a park~~ device during closed hours.

~~(hg)~~ Littering ~~in a park.~~

~~—(i) Disposing~~ (h) Bringing in trash to dispose of and disposing of trash not relating to ~~park~~ normal use.

~~(ji)~~ Being abusive, boisterous or disorderly.

~~(k) Engage~~ (j) Engaging in an activity for which a permit is required without first obtaining a permit.

~~(lk)~~ Failure to obtain and visibly display in or on the accompanying vehicle from which ~~the~~ a watercraft is launched, in such locations on or in the vehicle as are directed by the Park and Recreation Committee, a required permit for the launching of any watercraft ~~from a park.~~

~~(ml)~~ Affixing or setting upon any sign, notice,

solicitation, literature, exhibit, display, flyer or pamphlet of whatever nature ~~on park property~~ or to any tree, shrub, post, barrel, building or any other plant or structure ~~located within any city park.~~

(1) This subsection shall not be construed to prohibit distribution of literature by means of direct personal contact between distributor and recipient to the extent otherwise permitted by law, nor shall it prohibit the posting of signs and ~~notice~~ notices, in accordance with park rules, in connection with any permitted activity which is taking place in the ~~city park~~ location in which the sign or notice is erected or posted.

~~(nm)~~ Hitting ~~of~~ any golf ball ~~is prohibited in all parks/trails~~ except ~~for the property~~ as permitted at Reid Golf Course.

(n) Dogs, unless the dog is on a trail and restrained by a chain, rope or other type of leash no more than eight (8) feet in length and an individual competent to govern and physically control and restrain the dog is in physical control of the leash at all times.

(Ord 121-07, §1, 8-7-07; Ord 5-14, §1, 2-25-14; Ord 10-14, §1, 4-8-14)

Sec. 13-56. Park hours.

(a) Unless otherwise specified, park hours parks, with the exception of trails, and Special Use Areas shall be open to the public from 5:00 a.m. to 11:00 p.m.

(b) Unless otherwise specified, trails shall be open 24 hours a day, 7 days a week.

(c) Persons launching or transporting a watercraft from park property may do so only within the park hours.

~~—(a) Park closings and open dates.~~ (d)

The Director shall have full authority to open and close any park, ~~facility~~ Special Use Area, or ~~area~~ any part thereof, because of season, condition, construction, or when in the interest of public safety, ~~if~~ if it is deemed necessary by the Director.

~~(Ord 121-07, §1, 8-7-07; Ord 5-14, §1, 2-25-14)~~

(Ord 121-07, §1, 8-7-07; Ord 5-14, §1, 2-25-14)

Sec. 13-67. Fees and charges.

(a) The Committee of jurisdiction shall have the authority to establish such fees as are deemed necessary for use of any ~~facility, trail, program, activity, facility, shelter, pavilion, special use areas, park~~ or ~~land area, Special Use Area~~ or any portion thereof, and for the

reservation of ~~such activity~~ the park or ~~area~~ Special Use Area or any portion thereof.

(b) Fee schedules shall be available upon request from the Parks, Recreation and Facilities Management Department.

(c) It shall be unlawful to use ~~such areas~~ an area of a park or Special Use Area where a fee is required without payment of such first paying the fee or charge.
(Ord 121-07, §1, 8-7-07; Ord 5-14, §1m, 2-25-14)

Sec. 13-~~78~~. Possession of alcoholic beverages.

(a) No alcoholic beverages, other than fermented malt beverages and wine, are allowed in any park.

(b) No person shall drink from, or possess an open container of permitted alcoholic beverage in any park before 10:00 a.m. or after 10:00 p.m.

(1) Time limitations in this section shall be extended in the posted areas of Appleton Memorial Park while organized league or tournament play is in progress.

(2) Time limitations in this section shall be extended to 9:00 a.m. at Reid Golf Course.

(c) No person shall drink from or possess an open container of permitted alcoholic beverage in any park other than Reid Golf Course without having a permit issued by the Appleton Police Department unless otherwise allowable by City Code or Policy.

(1) Permits shall be issued by the Appleton Police Department 24 hours a day, seven (7) days a week.

(2) Permits shall be valid for up to one year, with all permits expiring on March 1st annually.

(3) A person may use their permit for a group so long as the permit holder remains at the park with the permit the entire time there is any drinking from or possession of open containers of permitted alcoholic beverages.

(4) Permits shall only be issued to adults, 21 years old or older, and a Terms and Conditions Agreement must be agreed to and signed by the applicant when the application is submitted.

(5) A permit application may be denied if the applicant has a verifiable history of Code violations or criminal conduct relating to

disorderly conduct, criminal damage to city property, or any other violation directly related to misuse of city parks or property. A decision to deny a permit may be appealed to the appropriate committee of jurisdiction.

(d) No alcoholic beverages of any kind may be carried into any area of Reid Golf Course at any time unless the alcoholic beverage was purchased at or provided by or on behalf of Reid Golf Course.

(e) A person violating this Section and/or a permit holder who violates the Terms and Responsibility Agreement of the permit application may be subject to a forfeiture pursuant to Sec. 1-16 and Sec. 13-11 et. seq., and future permit requests may be denied.

(Code 1965, 13-03(3); Ord 83-98, §1, 8-20-98; Ord 52-02, §1, 4-23-02; Ord 121-07, §1, 8-7-07 (renumbered from 13-78); Ord 154-10, §1, 10-26-10; Ord 5-14, §1, 2-25-14, Ord 11-15, §1, 3-10-15; Ord 99-15, §1, 11-24-15)

Sec. 13-~~89~~. Fishing: catch and release.

Fishing in Appleton Memorial Park Pond and stormwater detention ponds is permitted but subject to certain limitations.

(a) Appleton Memorial Park Pond. Fishing is permitted during regular park hours, except when such waters are being used for City-sponsored activities, and is subject to Wisconsin Department of Natural Resources regulations for urban fishing waters. The pond has a year round season with no length limits, except only juveniles 15 years of age or younger and disabled anglers pursuant to Wisconsin Stat. 29.193(3)(a), (b) or (c), may fish from the second Saturday in March to, but not including, the last Saturday in April. There is a bag limit of three (3) trout, one (1) gamefish (largemouth bass, smallmouth bass, walleye, sauger or northern pike), and ten (10) panfish (bluegill, crappie, pumpkinseed, yellow perch and bullhead).

(b) Stormwater Detention Ponds. These ponds are considered "catch and release" ponds; therefore, all caught fish must be immediately returned to the pond. Regular fishing line and barb-free hooks must be used at all times. Fishing is permitted in these ponds from 5:00 a.m. to 11:00 p.m., except when such waters are being used for City-sponsored activities, subject to Wisconsin Department of Natural Resources regulations and licensing requirements.

(Ord 83-02, §1, 6-1-02; Ord 121-07, §1, 8-7-07 (renumbered from §13-88); Ord 41-12, §1, 5-16-12; Ord 5-14, §1, 2-25-14)

Sec. 13-~~9~~-10. General regulations.

(a) Motor-driven vehicles ~~or~~ and devices are

PARKS AND RECREATION

restricted to designated roadways and parking areas in parks and Special Use Areas and are prohibited on trails and any other area, except for motor-driven vehicles and devices that are used by a physically disabled person as defined under s. 346.503(1), Wis. Stat., and in compliance with Title II and III of the Americans with Disabilities Act, or with prior written permission from the Director.

(b) The speed of motor-driven vehicles ~~or~~ and devices shall be limited to a maximum of fifteen (15) miles per hour unless otherwise posted. Operating speeds shall be speeds that are reasonable, safe and prudent so as not to interfere with the safety of park users.

(c) It shall be unlawful ~~and a violation of this ordinance~~ to park, stop or leave standing any motor-driven vehicles or devices within any park between the hours of 11:00 p.m. and 5:00 a.m., unless otherwise posted, and unless such motor vehicle is registered for overnight parking with the Director.

(d) Except for a motor vehicle used by a physically disabled person as defined under s. 346.503(1), Wis. Stats., no persons may park, stop or leave standing any vehicle, whether attended or unattended and whether temporarily or otherwise, upon any portion of any park or Special Use Area reserved by official traffic signs indication the restriction, for vehicles displaying special registration plates under s. 341.14(10-~~2~~), (1a), (1e), (1m), or (1r), Wis. Stat., or a special identification card issued under s. 343.51, Wis. Stats., or vehicles registered in another jurisdiction and displaying a registration plate, card or emblem issued by the other jurisdiction which designates the vehicle as a vehicle used by a physically disabled person.

~~—(e) Bathing or swimming within a park, including fountains and stormwater ponds, is prohibited except in city-operated swimming pools or other areas posted for such use.~~

~~—(f)~~ (e) No person shall interfere in any manner with any City employee or agent in the performance of his or her assigned duties.

(Ord 121-07, §1, 8-7-07; Ord 5-14, §1, 2-25-14)

Sec. 13-11. Penalty.

A person who violates any section of this chapter may be penalized pursuant to Sec. 1-16, and may also be evicted from parks and Special Use Areas pursuant to Sec. 10-26.

(a) At the time of eviction, or as soon as reasonably practical thereafter, the person evicted shall be provided an eviction notice from the Director or the Appleton Police Department. The eviction notice shall specify the duration of the eviction and the area(s) of eviction.

(b) A person evicted may appeal the eviction by contacting the Director in writing within twenty-one (21) calendar days of the date of eviction and providing the Director with the reason for the appeal. The Director shall respond in writing to the appeal within twenty-one (21) calendar days with a decision. If the person is not satisfied with the Director's decision, he or she may appeal to the Committee of jurisdiction by requesting to be heard at the next committee meeting where the members of the committee will have a reasonable amount of time to review the matter prior to the meeting date. The decision of the committee shall be final.

(c) Any person evicted for more than two (2) consecutive calendar years may appeal the eviction once each calendar year by following the procedure in Sec. 13-10(c).

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PARKS, RECREATION & FACILITIES MANAGEMENT DEPARTMENT

Customer Service Center: 100 N. Appleton Street, Appleton, WI 54911

Mail: P.O. Box 1976, Appleton, WI 54911

Phone: (920) 832-5905 Fax: (920) 993-3103

Website: www.appletonparkandrec.org

CITY OF APPLETON PARK RULES

Park Hours: Daily from 5:00 a.m. to 11:00 p.m.

Trail Hours: Open 24 hours a day, 7 days a week

Park Restrooms: Open May 1 - October 1

THESE PARK RULES APPLY TO ALL CITY OF APPLETON PARKS, WHICH INCLUDES TRAILS AND STORMWATER DETENTION FACILITIES, AND ARE IN ADDITION TO ALL OTHER PROHIBITED AND/OR ILLEGAL ACTIVITIES

Alcoholic Beverages. Possessing and consuming fermented malt beverages and wine ("alcohol") is prohibited without a permit from the Appleton Police Department or in conjunction with the reservation of a park pavilion or special area. Alcohol may be consumed at Reid Golf Course without a permit. Other types of alcohol are prohibited at all times. Alcohol may be consumed between 10:00 a.m. and 10:00 p.m., except at the Appleton Memorial Park Softball Complex when organized softball league play is still in progress after 10:00 p.m., and at Reid Golf Course where it is allowed starting at 9:00 a.m.

Amplification of Sound. The use of amplified sound systems requires the written permission from the Department Director or designee. Live bands are limited to one (1) four-hour time period. All systems must be shut down by 9:00 p.m. Amplified sound systems must not produce excessive, loud, or unusual noises. A variance to the noise levels may be granted by the Board of Health.

Archery. Archery is prohibited except as part of an authorized recreation program or at the archery range in Appleton Memorial Park. Bows must be rated at or below 350 f.p.s. Crossbows are prohibited.

Camping. Camping is prohibited except with a permit.

Damaging Property. Damaging, defacing or destroying City property including, but not limited to, fences, guide posts, signs, tables, benches, buildings, or any other thing of value, is prohibited.

Dogs. Dogs are prohibited except: (1) ADA-service dogs, and (2) dogs on trails and restrained by a chain, rope or other type of leash that is not more than eight (8) feet in length and an individual competent to physically control and restrain the dog is in physical control of the leash at all times.

Fires. Fires in grills and in designated cooking devices are permitted. Coals must be thoroughly extinguished and placed in a trash receptacle. Any other fire requires a permit.

Fireworks. Fireworks are prohibited without a permit.

Fishing. Fishing is permitted only at the Memorial Park pond and in stormwater detention ponds.

Glass Containers. Glass containers are prohibited except with a permit.

Golf. Playing golf or hitting golf balls is permitted only at Reid Golf Course.

Hours. Use during non-park hours is prohibited without a permit.

Hunting. Hunting, feeding, trapping or disturbing wildlife, training animals for hunting purposes, or releasing animals or fish is prohibited except with a permit and proper licensing or approval by the DNR as required.

Littering. Littering is prohibited. Garbage must not be brought into a park.

Models/Toys. Operating solid or liquid fuel powered models, toys or devices, including by remote control, requires a permit.

Normal Use. Use beyond normal use or casual play is prohibited except with a permit.

Postings. Posting, affixing or laying signs, notices, solicitations, literature, exhibit, displays, fliers or pamphlet on City property or to any tree, shrub, post, barrel, building, or any other plant is prohibited except as permitted by law.

Reservations. Some park pavilions and special areas are available for reservation. A Facility Reservation Agreement is required to obtain a reservation, and the reservation fee must be paid in advance of the reservation date.

Sales. The sale of goods and/or services, including providing paid lesson and classes, is prohibited except with a permit.

Slacklining. Slacklining, hanging or suspending anything from trees, is prohibited without a permit.

Snowmobiles. The use of snowmobiles is prohibited.

Special Events. Special events require a Special Event License, available at the City Clerk's Office. Please call (920) 832-6443 for additional information.

Swimming. Swimming is allowed only at Erb Pool and Mead Pool.

Vegetation. Planting vegetation and removing, altering or destroying vegetation is prohibited without a permit.

Vehicles. Vehicles are allowed on park roads and in designated parking areas only. Operation in other areas, including trails, is prohibited except with a permit. The speed limit on park roads is 15 miles per hour unless otherwise posted. The operation of snowmobiles, ATVs, UTVs, etc., in parks and trails is prohibited. This rule does not apply to motor-driven vehicles and devices used by physically disabled persons in compliance with the ADA.

Weapons. Unless otherwise permitted by law, the possession of any firearm or other weapon is prohibited.

Wildlife. Removing or harming wildlife is prohibited.

FOR ADDITIONAL INFORMATION OR INSTRUCTIONS ON HOW TO OBTAIN A PERMIT
PLEASE CALL US AT 920-832-5905

THE VIOLATION OF A RULE OR ORDINANCE MAY BE PUNISHABLE BY A CITATION AND FORFEITURE.
VIOLATIONS MAY ALSO RESULT IN EVICTION.



The City of Appleton Parks, Recreation and Facilities Management Department is committed to building communities and enriching lives where we live, work and play.



PARKS, RECREATION & FACILITIES MANAGEMENT DEPARTMENT

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CITY OF APPLETON PARK AND TRAILS RULES AND REGULATIONS

Park Hours: Daily from 5:00 a.m. to 11:00 p.m.

Trail Hours: Open 24 hours ~~per~~ day, 7 days a week

Park Restrooms: Open May 1 - October 1

THESE PARK RULES APPLY TO ALL CITY OF APPLETON PARKS, WHICH INCLUDES TRAILS AND STORMWATER DETENTION FACILITIES, AND ARE IN ADDITION TO ALL OTHER PROHIBITED AND/OR ILLEGAL ACTIVITIES

Alcoholic Beverages. ~~The possession~~Possessing and ~~consumption of~~consuming fermented malt beverages and wine ("alcohol") is prohibited ~~except: (1) without a permit that has been issued by from the Appleton Police Department, (2) or in conjunction with the reservation of a park pavilion or special area reservation, or (3). Alcohol may be consumed at Reid Golf Course. No other alcoholic beverages without a permit. Other types of alcohol are allowed prohibited at any time. Persons shall not drink from, open a container of, or have in his/her possession a fermented malt beverage or wine before all times. Alcohol may be consumed between 10:00 a.m. or after and 10:00 p.m., except at the Appleton Memorial Park Softball Complex when organized softball league play is still in progress, or after 10:00 p.m., and at Reid Golf Course where the possession and consumption of a fermented malt beverage or wine it is allowed starting at 9:00 a.m.~~

Amplification of Sound. The use of amplified sound systems requires the written permission from the Department Director or designee. Live bands are limited to one (1) four-hour time period. All systems must be shut down by 9:00 p.m. Amplified sound systems must not produce excessive, loud, or unusual noises. A variance to the noise levels may be granted by the Board of Health.

Archery. Archery is prohibited except as part of an authorized recreation program or at the archery range in Appleton Memorial Park. Bows must be rated at or below 350 f.p.s. Crossbows are ~~not permitted~~prohibited.

Camping. Camping is prohibited except with ~~written permission from the Department Director or designee~~a permit.

Damage to Property. ~~Persons shall not in any manner mar, injure, deface or destroy any tree, shrub, or plant standing or growing in any city park or trail, nor any fence, guide post, sign, table, bench, building, or any other thing of value in any city park, grounds, or place, nor shall they disturb or interfere with any wildlife within the parks, nor shall they affix or set upon any signs, notices, solicitations, literature, exhibit, display, flyer or pamphlet on park property or to any tree, shrub, post, barrel, building, or any other plant except as permitted by law.~~

Exchange of Money. ~~No person may sell goods or services, including providing paid lessons or classes, without the proper permissions and permits.~~

Fires. ~~Fires are prohibited except when contained within grills or designated cooking devices. Coals must be thoroughly extinguished and placed in a trash receptacle.~~

~~**Fireworks.** Fireworks are prohibited except for programs that have obtained the necessary permissions and permits.~~

~~**Fishing.** Fishing is permitted during regular park hours at the Memorial Park pond and in stormwater detention ponds, subject to the limitations provided in Sec. 13-8 of the Municipal Code.~~

~~**Glass Beverage Containers.** Glass beverage containers are prohibited except with written permission from the Department Director or designee.~~

~~**Golf.** Playing golf or hitting golf balls is prohibited except at Reid Golf Course.~~

~~**Hours.** The use of a park during non-park hours is prohibited except with written permission from the Department Director or designee.~~

~~**Hunting.** Hunting, feeding, trapping or disturbing birds or any wildlife, training animals for hunting purposes, or releasing animals or fish is prohibited except with written permission from the Department Director or designee and proper licensing or approval by the DNR as may be required.~~

~~**Littering.** Littering is prohibited and any garbage, paper or refuse must be placed in the appropriate park container or receptacle provided. No person shall bring garbage, paper or refuse from outside a park and deposit it in a park receptacle or container.~~

~~**Mechanical Rides/Dunk Tanks.** The use of mechanical rides and/or dunk tanks requires the user provide an acceptable Certificate of Insurance to the City Risk Manager at least fourteen (14) days prior to the event and a special event permit or written permission from the Department Director or designee has been issued.~~

~~**Model Toys.** The operation of solid or liquid fuel powered models, toys or devices, including devices operated by remote control, is prohibited except with written permission from the Department Director or designee.~~

~~**Motorized Vehicles.** Licensed motorized vehicles are allowed on park roads and in designated parking areas only. Operation of a motorized vehicle in an area other than a park road or designated parking area, including trails, is prohibited except with written permission from the Department Director or designee. The speed of motor driven vehicles or devices shall be limited to fifteen (15) miles per hour unless otherwise posted. The operation of snowmobiles, ATVs, UTVs, etc., in parks and trails is prohibited.~~

~~**Damaging Property.** Damaging, defacing or destroying City property including, but not limited to, fences, guide posts, signs, tables, benches, buildings, or any other thing of value, is prohibited.~~

~~**Dogs.** Dogs~~

~~**Normal Use.** Use of a park or trail beyond normal use or casual play is prohibited except with the proper permissions and permits.~~

~~**Pets/Animals.** Pets and other non-wildlife animals are prohibited except: (1) animals that are ADA-qualified and trained service animals dogs, and (2) dogs that are on designated trails or walkways and restrained by a chain, rope or other type of leash that is not more than eight (8) feet in length and an individual competent to physically control and restrain the dog is in physical control of the leash at all times. Exceptions are granted only when the pet/animal is part of a special event or activity and written permission has been obtained from the Department Director or designee.~~

~~**Fires.** Fires in grills and in designated cooking devices are permitted. Coals must be thoroughly extinguished and placed in a trash receptacle. Any other fire requires a permit.~~

~~**Fireworks.** Fireworks are prohibited without a permit.~~

~~**Fishing.** Fishing is permitted only at the Memorial Park pond and in stormwater detention ponds.~~

~~**Glass Containers.** Glass containers are prohibited except with a permit.~~

Golf. Playing golf or hitting golf balls is permitted only at Reid Golf Course.

Hours. Use during non-park hours is prohibited without a permit.

Hunting. Hunting, feeding, trapping or disturbing wildlife, training animals for hunting purposes, or releasing animals or fish is prohibited except with a permit and proper licensing or approval by the DNR as required.

Littering. Littering is prohibited. Garbage must not be brought into a park.

Models/Toys. Operating solid or liquid fuel powered models, toys or devices, including by remote control, requires a permit.

Normal Use. Use beyond normal use or casual play is prohibited except with a permit.

Postings. Posting, affixing or laying signs, notices, solicitations, literature, exhibit, displays, fliers or pamphlet on City property or to any tree, shrub, post, barrel, building, or any other plant is prohibited except as permitted by law.

Reservations. CertainSome park pavilions and special areas are available for reservation. ~~Reservations are available on a first-come, first served basis, and reservations may be made up to one year in advance.~~ A Facility Reservation Agreement is required ~~for~~to obtain a reservation, and the reservation fee must be paid in advance of the reservation date.

Sales. The sale of goods and/or services, including providing paid lesson and classes, is prohibited except with a permit.

Slacklining. Slacklining, hanging or suspending anything from trees, is prohibited without a permit.

Snowmobiles. The use of snowmobiles is prohibited.

Special Events. Special events require a Special Event License, available at the City Clerk's Office. Please call 920/832-6443 for additional information.

Swimming. Swimming is allowed only at Erb Pool and Mead Pool.

Vegetation. Planting vegetation and removing, altering or destroying vegetation is prohibited without a permit.

Vehicles. Vehicles are allowed on park roads and in designated parking areas only. Operation in other areas, including trails, is prohibited except with a permit. The speed limit on park roads is 15 miles per hour unless otherwise posted. The operation of snowmobiles, ATVs, UTVs, etc., in parks and trails is prohibited. This rule does not apply to motor-driven vehicles and devices used by physically disabled persons in compliance with the ADA.

Weapons. Unless otherwise permitted by law, the possession of any firearm, ~~air gun, spring gun and the like or weapons of any kind except for archery (see above)~~ are prohibited in city parks and trails or other weapon is prohibited.

Wildlife. Removing or harming wildlife is prohibited.

**FOR ADDITIONAL INFORMATION SEE CHAPTER 13 OF THE CITY OF APPLETON MUNICIPAL CODE OR
INSTRUCTIONS ON HOW TO OBTAIN A PERMIT
PLEASE CALL THE PARKS, RECREATION AND FACILITIES MANAGEMENT DEPARTMENTUS AT 920-832-
5905**

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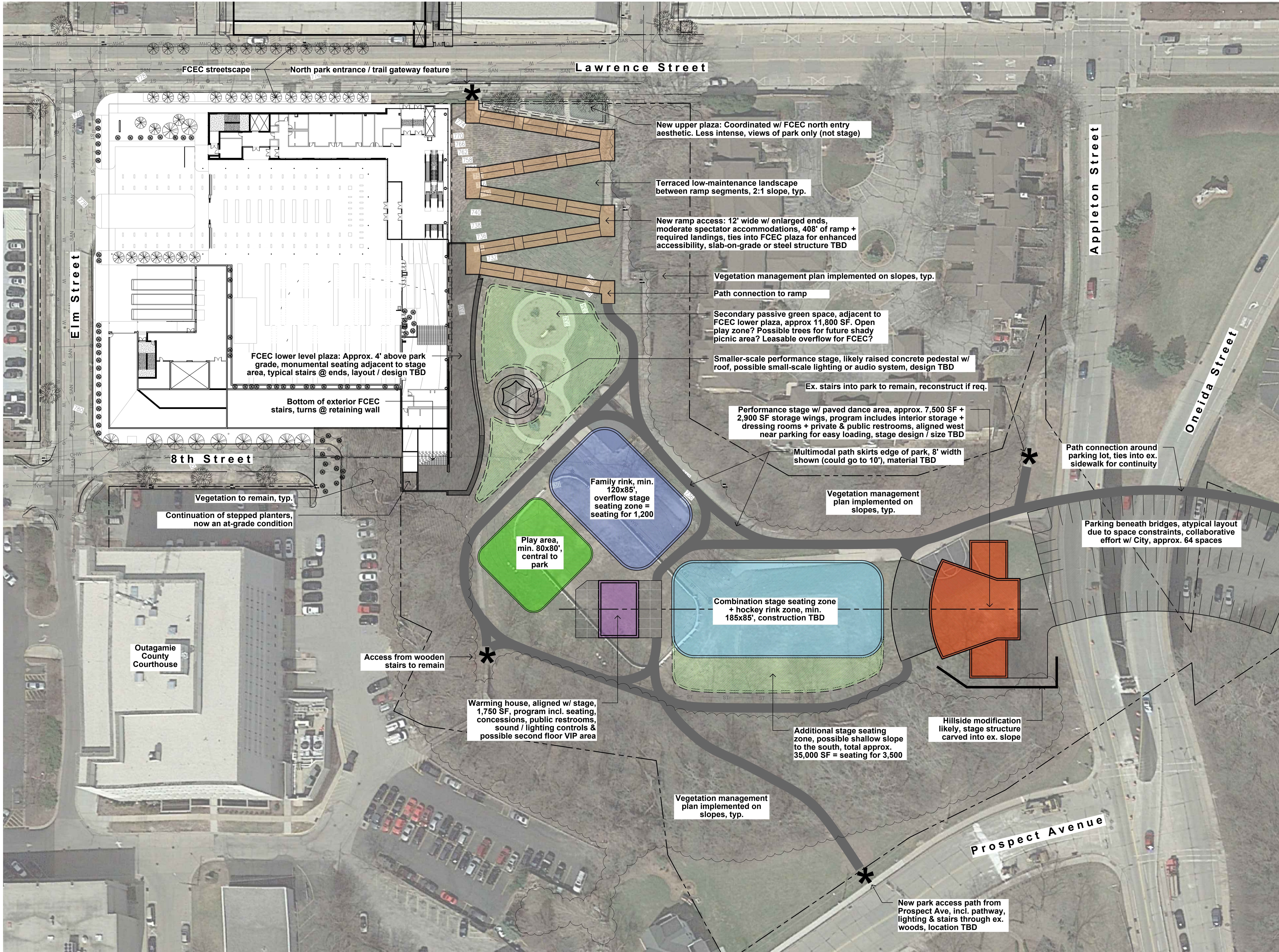
VIOLETION OF ~~ANY OF THE ABOVE~~ A RULE OR ORDINANCE MAY BE PUNISHABLE BY A CITATION AND FORFEITURE ~~OF UP TO \$200 FOR THE FIRST OFFENSE AND UP TO \$500 FOR THE SECOND OFFENSE AND EXPULSION FROM ALL CITY PARKS FOR UP TO ONE YEAR.~~



VIOLATIONS MAY ALSO RESULT IN EVICTION.



The City of Appleton Parks, Recreation and Facilities Management Department is committed to building communities and enriching lives where we live, work and play.



Consultant:

Project:

Jones Park Master Plan

Location:
Appleton, WI

Key Plan:



Sheet:

Preliminary Master Plan:
Eastern Stage Location



Scale:
1" = 30'-0" @ 42x30"

Revisions:

No.	Date	Description

Date:
09/13/2016

Project No:
160087.0X

Sheet No:

L1.0