



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Safety and Licensing Committee

Wednesday, August 24, 2016

6:00 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[16-1325](#) Approval of August 10, 2016 Minutes.

Attachments: [S&L Minutes 8-10-16.pdf](#)

4. Public Hearings/Apearances

5. Action Items

[16-1323](#) Operator's Licenses

Attachments: [Operator's Licenses for 8-24-16 S & L.pdf](#)

[15-1905](#) "Class B" Beer/Liquor License application of Dairyland Brewing Co LLC, d/b/a Dairyland Brew Pub, Dorri M. Schmidt, Agent, 1216 E. Wisconsin Ave., contingent upon approval from all departments.

Attachments: [Memo Dairyland Brewing SUP Needed.pdf](#)

Legislative History

11/18/15	Safety and Licensing Committee	held
	<i>This item is being held until the December 2 meeting</i>	
12/2/15	Safety and Licensing Committee	held
12/2/15	Common Council	held

[16-1313](#) "Class B" Beer/Liquor License application of Mr. Taco Authentic Mexican Cuisine Corporation, d/b/a Mr. Taco, Jennifer Almeida Sandoval, Agent, 106 S. State St., contingent upon approval from all departments.

- [16-1341](#) "Class B" Beer/Liquor License change of premise description of Appleton Elks Club, James B. Marks, Agent, 1103 West College Avenue for an event on September 10, 2016, contingent upon approval from all departments.

Attachments: [Appleton Elks Lodge Change of Description.pdf](#)

- [16-1343](#) Special Class "B" Beer/Wine License application of Sacred Heart Catholic Church, David J. Erickson, Person in Charge, 222 E. Fremont St., October 1 & 22, 2016, January 28, February 18, March 10, March 24, April 7, 2017, contingent upon approval from all departments.

- [16-1326](#) Special Class "B" Beer License applications filed after the agenda was published.

6. Information Items

- [16-1314](#) Special Events:
Apple Tree Connections Dash for Dreams - August 27, 2016
Foster Family Fun Run - September 9, 2016
Miles for Myeloma - October 1, 2016
Pathways Church, Party in the Park - August 27, 2016

- [16-1322](#) Intent to apply for the Homeland Security Firefighting Foam for Crude Oil Response Grant

Attachments: [Notification of Grant Funds - 8-16-16.pdf](#)

- [16-1327](#) Director's Reports:
City Clerk
Fire Chief
Police Chief

Attachments: [Police Weekly Report - Week 26.pdf](#)

- [16-1328](#) Police Department information on liquor law violation convictions.

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



City of Appleton

100 North Appleton Street
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Meeting Minutes - Final Safety and Licensing Committee

Wednesday, August 10, 2016

6:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

The meeting was called to order by Chair Lobner at 6:01 p.m.

2. Roll call of membership

Present: 5 - Lobner, Jirschele, Konetzke, Meltzer and Williams

3. Approval of minutes from previous meeting

[16-1252](#)

Approval of minutes from July 27, 2016 meeting

Attachments: [S&L Minutes 07-27-16.pdf](#)

**Meltzer moved, seconded by Williams, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Lobner, Jirschele, Konetzke, Meltzer and Williams

4. Public Hearings/Appealances

5. Action Items

[16-1212](#)

Operator's License application of Andrea K. Brown, 1811 E. Melrose Avenue

Attachments: [Operator License application - Andrea K Brown.pdf](#)

Ms. Brown did not make an appearance at the meeting.

Lobner moved, seconded by Konetzke, that the license be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Jirschele, Konetzke, Meltzer and Williams

[16-1284](#)

Request to modify Chapter 9 of the Municipal Code to allow for the issuance of Temporary Operator Licenses

Attachments: [Temporary Operator License Memo.pdf](#)

Konetzke moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Jirschele, Konetzke, Meltzer and Williams

Balance of the action items on the agenda.

Meltzer moved, Konetzke seconded, to recommend approval of the balance of the agenda. The motion carried by the following vote:

Aye: 5 - Lobner, Jirschele, Konetzke, Meltzer and Williams

16-1239

Operator's Licenses

Attachments: [Operator's Licenses for 8-10-16 S & L.pdf](#)

Meltzer moved, Konetzke seconded, to approve the report. The motion carried by the following vote:

16-1235

"Class B" Beer/Liquor license Change of Premise Description of Fox Cities Performing Arts Center, 400 W. College Ave., for event on August 25, 2016, contingent upon approval from all departments.

Attachments: [PAC change of description.pdf](#)

This Report Action Item was recommended for approval.

16-1218

Special Class "B" Beer License application of Pulse Young Professionals, Adrienne L. Palm, Person in Charge, Peabody Park, 601 N. Green Bay Rd., August 27, 2016, 9:00 am to 3:00 pm., contingent upon approval from all departments.

This Report Action Item was recommended for approval.

16-1219

Special Class "B" Beer License application of Pulse Young Professionals, Adrienne L. Palm, Person in Charge, on Wisconsin Avenue between Morrison St. and Drew St., Sept. 28, 2016, contingent upon approval from all departments.

This Report Action Item was recommended for approval.

16-1238

Special Class "B" Beer license applications filed after the agenda was published.

This Report Action Item was recommended for approval.

6. Information Items

[16-1236](#)

Special Events:

Wisconsin Right to Life - August 14, 2016
Miller Electric Company Picnic - August 13, 2016
Xavier Homecoming Parade - September 30, 2016
Wisconsin Car Enthusiast Car Show - August 14, 2016
Fox Cities Crop Walk - October 9, 2016
Bike to the Beat - August 6, 2016
USA Luge Slider Search - August 13 & 14, 2016
First United Methodist Church Picnic - August 28, 2016
African Heritage Family Picnic - August 27, 2016
Celebrate Diversity Picnic - August 20, 2016
Appleton Police Department Community Picnic - August 13, 2016

[16-1237](#)

Director's Reports:

City Clerk
Fire Chief
Police Chief

Attachments: [Police Weekly Report - Week 25.pdf](#)

[16-1253](#)

Police Department information on liquor law violation convictions.

[16-1283](#)

Discussion regarding future meeting dates and potential conflicts/changes for 2016

Chair Lobner indicated the the Committee would not hold meetings on November 23rd and December 28th.

7. Adjournment

Konetzke moved, seconded by Meltzer that the meeting be adjourned at 6:27 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Jirschele, Konetzke, Meltzer and Williams

Operator's Licenses for 8/24/16 S & L

Approved

Andrew A Grunert	120 E. Fox Point Lane
Anne D. Marcus-Casey	1640 Holland Road, Apt 202
Autumn B. Jentz	2600 N. Meade Street
Carolina Silveida Pedroso Goulart	111 E. Water Street
Edward R. Hough	1433 Hillcrest Drive, Kaukauna
Hillary N. Roh	515 Schindler Place, Apt 9
Jason J. VanStraten	2312 Southwood Drive, Apt 1
Jolene N. Johnson	3421 Lincoln Street, Wisconsin Rapids
Jonathon P. Hoks	7 Reinke Court
Kaylynn A. Boelter	409 E. Mitchell Avenue
Keegan D. Geurts	590 County Road G, Neenah
Krystal A. Bahr	440 Bicentennial Court, Apt 20, Kaukauna
Lisa M. Neumeyer	201 S. Riverheath Way, Apt 208
Mary L. Dexheimer	1356 W. Commercial Street
Melanie A. Faustich	1185 Christopher Drive, Apt 13, Neenah
Phillip J. Laird	530 E. Carroll Street
Raymond A. Cruz III	121 S. John Street, Neenah
Rebecca L. Muncey	1224 E. Frances Street
Sarah D. Martin	802 Washington Avenue, Oshkosh
Theodore L. Menge	609 W. Crossing Meadows Lane
Tierney A. Kerr	2820 S. Kernan Avenue, Apt D218
Tori A. Beal	1000 W. Winnebago Street
Isaac Ramirez	125 ½ E. College Avenue



MEMORANDUM

TO: Safety and Licensing Committee *eh*
FROM: Don Harp, Principal Planner of Community and Economic Development
DATE: November 12, 2015
RE: Alcohol Beverage Retail License Application – Dairyland Brewing Co. LLC, 1216 East Wisconsin Avenue

The City Clerk's office provided our department with a copy of the above-referenced Alcohol Beverage Retail License Application for our review and approval pursuant to the General Policy Statement on Beer/Liquor Licensing. The Community and Economic Development Department is responsible to ensure the following requirements are satisfied.

Community and Economic Development Department Investigation:

1. Ensure that all requirements of the Special Use Permit have been met. Review and determine whether or not the applicant must apply for and receive approval of a Special Use Permit pursuant to the current Zoning Ordinance.
2. Ensure the use of the building or property is allowed as a permitted use or special use in the Zoning District in which it is located.
3. Such things as traffic, parking and other related issues will be reviewed for their impact on the surrounding area.
4. Other planning and development factors.

Analysis:

This property has a zoning designation of C-2 General Commercial District. Per Section 23-113(e) of the Municipal Code, a bar/restaurant including an outdoor patio for the sale, service and consumption of alcohol requires a Special Use Permit in the C-2 District. An application for Special Use Permit for a bar/restaurant including an outdoor patio for the sale, service and consumption of alcohol has not been applied for.

Recommendation:

Before the Alcohol Beverage Retail License can be issued for the sale and consumption of alcoholic beverages at 1216 East Wisconsin Avenue, the successor, owner or assignee of 1216 East Wisconsin Avenue shall apply for and receive approval of a Special Use Permit (attached) pursuant to Section 23-66 Special Use Permits of the current City of Appleton Zoning Ordinance.

The successor, owner or assignee can contact me at 920-832-6466, and I'll be glad to assist them through the Special Use Permit process. If you have any questions, please contact me. Thank you.

cc: Dorri Schmidt, applicant



**APPLICATION FOR SPECIAL USE PERMIT
FOR TAVERNS AND RESTAURANTS WITH ALCOHOL**

Community and Economic Development Department

100 N. Appleton St.

PH: 920-832-6468

Appleton, WI 54911

FAX: 920-832-5994

Stamp date received

PROPERTY OWNER		APPLICANT (owner's agent)	
Name		Name	
Mailing Address		Mailing Address	
Phone	Fax	Phone	Fax
E-mail		E-mail	

PROPERTY INFORMATION	
Property Tax # (31-0-0000-00)	
Site Address/Location	
Legal Description of Land (may be attached as separate sheet)	
Current Zoning:	Proposed Zoning:
Current Uses:	Proposed Uses:
Lot Dimensions and Area:	

DESCRIPTION OF THE PROPOSED USE FOR THIS PROPERTY

Date	Owner/Agent Signature (Agents must provide written proof of authorization)
------	--

OFFICE USE ONLY			
Application Complete	____/____/____	Date Filed	____/____/____
Fee \$450.00	Acct #15020.5002	Receipt #	____/____/____

**TAVERN AND/OR RESTAURANT WITH ALCOHOL SALES
PLAN OF OPERATION AND LOCATIONAL INFORMATION**

Business Information:

Name of business: _____

Years in operation: _____

Percentage of business derived from restaurant service: _____%

Type of proposed establishment (detailed explanation of business):

Proposed Hours of Operation for Indoor Uses:

Day	From	To
Week Day		
Friday		
Saturday		
Sunday		

Building Capacity and Area:

Maximum number of persons permitted to occupy the building or tenant space as determined by the International Building Code (IBC) or the International Fire Code (IFC), whichever is more restrictive: _____ persons

Gross floor area of the existing building(s): _____

Gross floor area of the proposed building(s): _____

Describe Any Potential Noise Emanating From the Proposed Use:

Describe the noise levels anticipated from all equipment or other mechanical sources:

Describe how the crowd noise will be controlled inside and outside the building:

If off-street parking is available for the business, describe how noise from the parking lot will be controlled:

Outdoor Uses:

Location, type, size and design of outdoor facilities:

Type and height of screening of plantings/fencing/gating:

Is there any alcohol service incorporated in this outdoor facility proposal? Yes ___ No ___

Are there plans for outdoor music/entertainment? Yes ___ No ___

If yes, describe how the noise will be controlled:

Is there any food service incorporated in this outdoor facility proposal? Yes ___ No ___

Proposed Hours of Operation for Outdoor Uses:

Day	From	To
Week Day		
Friday		
Saturday		
Sunday		

Outdoor Lighting:

Type: _____

Location: _____

Off-Street Parking:

Number of spaces existing: _____

Number of spaces proposed: _____

Other Licensed Premises:

The number of licensed premises within the immediate geographic area of the proposed location will be considered in order to avoid an undue concentration that may have the potential of creating public safety problems or deterring neighborhood development.

List nearby licensed premises:

Number of Employees:

Number of existing employees: _____

Number of proposed employees: _____

Number of employees scheduled to work on the largest shift: _____

WHAT IS A SPECIAL USE PERMIT?

Special Uses are those uses having some uniqueness or unusual impact which require careful review of their location, design, and configuration to determine against fixed standards, the desirability of permitting their establishment at any given site. There are uses which may or may not be appropriate in a particular location depending on a weighing, in each case, of the public need and benefit against the community and neighborhood impact and effect as well as consistency to the 2010-2030 Comprehensive Plan. Each zoning district has a list of uses requiring a Special Use Permit.

WHERE DO I START?

Contact the Community and Economic Development Department to discuss interest in a Special Use Permit. The staff will provide information regarding the 2010-2030 Comprehensive Plan, the criteria for evaluation, surrounding uses and possible nonconformities.

WHAT'S NEXT?

A complete submittal includes a completed application, a detailed development plan of the proposed development and the appropriate fee. The Community and Economic Development Department files the complete submittal with the City Clerk.

City departments make recommendations to the Plan Commission. The Plan Commission holds a Public Hearing to review staff comments and the Findings of Fact (Section 23-66 (e)) and makes its recommendations to the Common Council. A notice of the Public Hearing will be advertised in The Post-Crescent for two consecutive weeks prior to the Plan Commission meeting. Notice of the hearing is sent to the petitioner, Alderperson of the district, property owners within 100 feet of the proposed Special Use Permit lot and/or the town clerk. A recommendation to the Common Council is made within 45 days of the Public Hearing.

The Common Council formally approves or denies the Special Use Permit within 45 days of the Plan Commission action. Two-thirds of the entire Common Council must vote in favor of the permit in order for it to be granted.

WHAT IS THE FINAL ACTION?

Common Council approval is the final action for a Special Use Permit.

NOTE: *A Special Use Permit shall expire if the use is discontinued for a period of 12 months. Also, the Common Council has the ability to revoke a Special Use Permit for failure to comply with the provisions of approval.*

DEVELOPMENT PLAN CHECKLIST FOR SPECIAL USE PERMITS

Development plan of property being proposed for a special use permit, which shall supply the information as identified below:

- a. North arrows, date of preparation and scale on 8½" x 11" paper.
- b. Name(s) of all adjacent or surrounding streets and right-of-way width(s).
- c. Recorded property lines and their dimensions.
- d. All existing and proposed buildings and structures accessory to the principal use, including the use of each building or structure, dimensions and their locations on the parcel.
- e. Dimensions of existing and proposed yard setbacks for buildings and structures.
- f. Dimensions of existing and proposed parking, loading and unloading areas, sidewalks and interior and perimeter landscaping areas. Identify proposed and existing surface material(s).
- g. The location of existing and proposed trees, shrubs and grass.
- h. The location and details of proposed and existing refuse containers and their enclosures.
- i. The location of proposed and existing signage.
- j. The location and type of all proposed and existing exterior lighting fixtures.
- k. The location, height and materials of all proposed and existing fences or retaining walls.
- l. The location and size of existing and proposed driveways.
- m. The location of snow storage areas.
- n. The location and use of buildings and structures on adjoining land.
- o. Show the general landscaping concept for the site.
- p. Indicate proposed hours of operation and number of employees.
- q. Submit preliminary architectural plans for the existing and proposed buildings that show sufficient detail to permit an understanding of the style of the development and the design of the building(s).
- r. Submit floor plan of the building(s), including room dimensions.
- s. Other additional information that may be deemed appropriate by the Community and Economic Development Director.

FINDINGS OF FACT

To be reviewed by Community and Economic Development Department Staff

Section 23-66 (e) ***Standards for granting special use permits.*** No special use permit shall be recommended by the Plan Commission, or approved by the Common Council, unless it shall find that:

1. ***Zoning.*** The proposed use conforms to the underlying zone district purpose and development standards and is in harmony with the general purposes and intent of the Appleton Zoning Ordinance. When there is an existing nonconforming structure, the development standards may be waived by the Common Council.

2. ***Plans.*** The proposed use conforms to the 2010-2030 Comprehensive Plan, any applicable urban design or other plan officially adopted by Common Council.

3. ***Traffic.*** Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.

4. ***Landscaping and Screening.*** Appropriate landscaping and screening has been or will be provided to protect adjacent uses or properties from light, noise and other visual impacts that are associated with the proposed use as established in §23-172(g), Perimeter parking lot and loading space landscaping and §23-601, Landscaping and screening standards.

5. ***Neighborhood Compatibility.*** The proposed use is compatible with the predominant or prevailing land use of the neighborhood surrounding the proposed development.

6. ***Services.*** Adequate facilities, access roads, drainage and/or necessary services have been or will be provided.



Appleton Elks Lodge #337

August 17, 2016

Cathy Bolwerk
Administrative Clerk III
City of Appleton
100 N. Appleton St.
Appleton, WI 54911-4799

Dear Cathy:

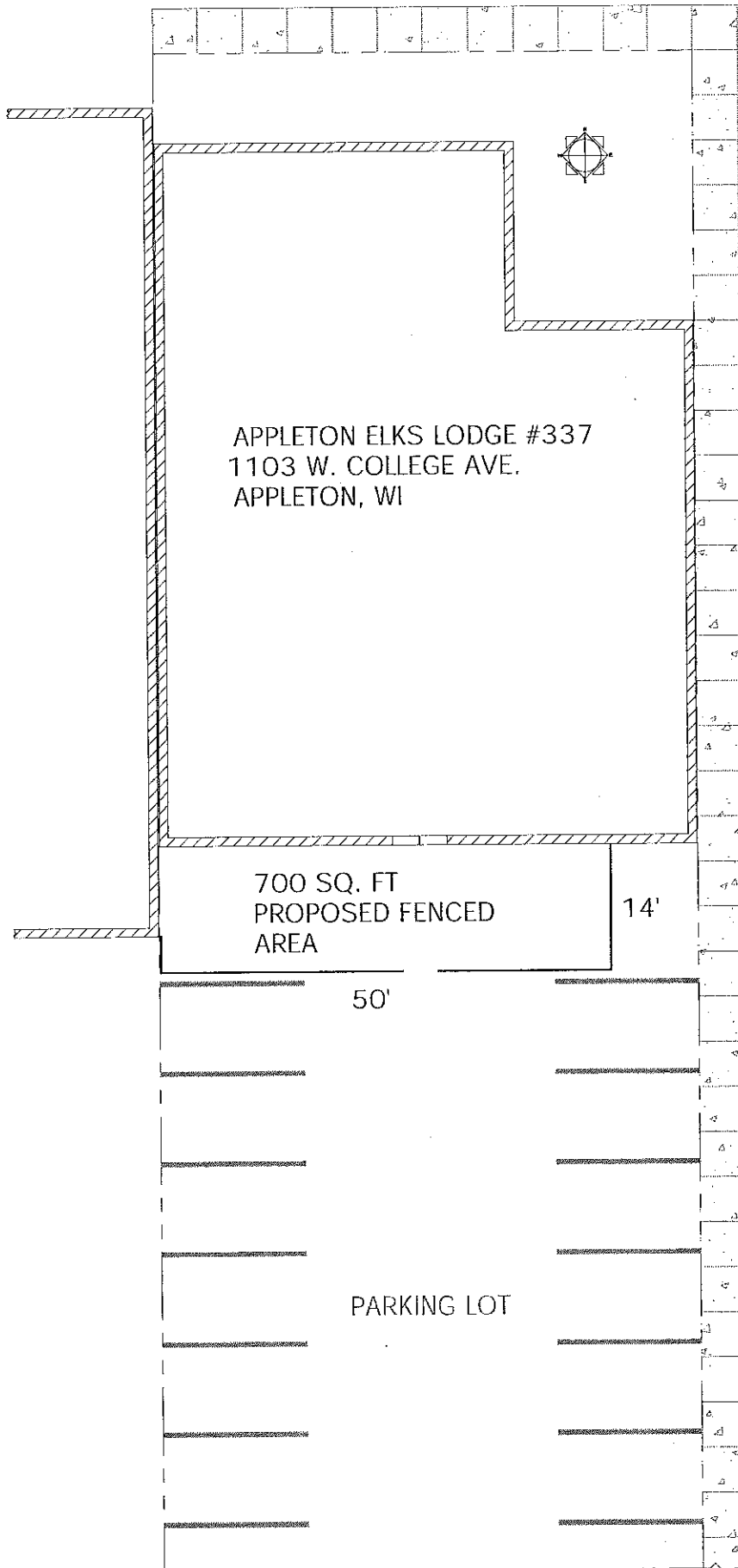
The Appleton Elks Lodge #337 would like to request a change to our liquor license to accommodate a function at our lodge on the 10th of September 2016. Our annual charity golf outing is that day and after the outing at Reid Municipal golf course, we will be hosting the awards, prizes and dinner at the lodge from approximately 3:00 until 9:00 pm.

Because of the number of golfers we are expecting, we would like to have an overflow area outside the back of the lodge to allow guests the opportunity be outside the lodge. Attached is the layout of the lodge and the area we would like to fence off for the event. The fence will be installed by Valley Custom Fence, LLC and be removed after the event is over. It will consist of different styles of fence ranging from 4' high to 6' high and be a temporary enclosure, with one controlled gate to the area.

Please look it over and contact me with any further questions.

Sincerely,

Jim Marks, President



GRANT TRACKING FORM



PART #1: Notification of Grant Funds

(email to tony.saucerman@appleton.org)

APPLICANT DEPARTMENT: Appleton Fire Department

DATE: 08/16/2016

APPLICANT DEPARTMENT GRANT CONTACT NAME/TITLE: Ethan Kroll/Battalion Chief – Special Operations

COMMITTEE OF JURISDICTION: Safety & Licensing Committee

NAME OF GRANT/FUNDING SOURCE: HS Firefighting Foam for Crude Oil Response 2016/Dept. of Military Affairs

AMOUNT OF GRANT REQUEST: \$50,000

LOCAL MATCH REQUIREMENT: \$0

SOURCE OF MATCH: ☐ General Fund ☐ Non-General Fund ☒ Not Applicable

TIMEFRAME OF GRANT: 09/15/2016 through 02/28/2017

TYPE OF GRANT REQUEST: ☒ Monetary ☐ Other (explain under 'purpose of grant')

PURPOSE OF GRANT (summary): This grant will allow the AFD to purchase and store firefighting foam for a crude oil response involving accidental or intentional acts that effect a railroad car derailment, motor carrier transportation, or pipeline incident within the East Central region of the state.

How does the grant meet City/Department/Program goals? By providing this additional cache of foam, it assists the department in protecting the lives and properties of the citizens of Appleton and surrounding communities.

What are the personnel requirements (include both existing and new staff) of the grant? None.

DEPARTMENT HEAD SIGNATURE: *Lee Vande Vort*

PART #2: Request to Accept Grant Funds

(complete after notification of grant award; email to tony.saucerman@appleton.org)

AMOUNT OF GRANT AWARD: \$ _____

FEDERAL/STATE ID #: _____

LOCAL MATCH REQUIREMENT: \$ _____

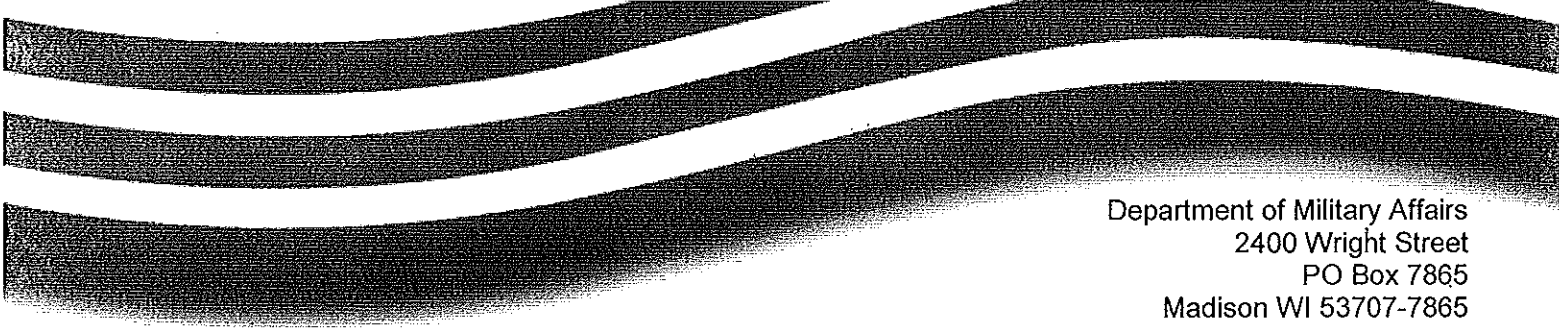
Please describe the source of match, if applicable: _____

Please describe any major changes in proposed grant-funded activities: _____

PART	TO:	DATE:	TO:	DATE:	TO:	DATE:
#1: Request to Apply	Finance Dept		COJ – Info/Action		FAC – Info/Action	
#2: Request to Accept	Finance Dept		COJ – Action		FAC – Action	

COJ = Committee of Jurisdiction

FAC = Finance and Administration Committee



Department of Military Affairs
2400 Wright Street
PO Box 7865
Madison WI 53707-7865

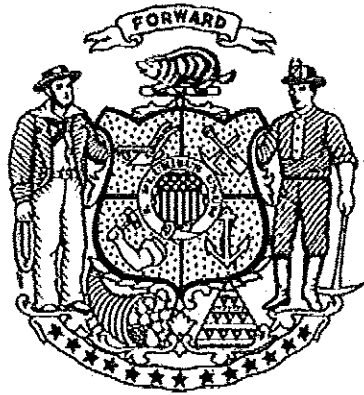
Scott Walker
Governor

Donald P. Dunbar
Adjutant General

HS Firefighting Foam for Crude Oil Response 2016

Grant Announcement

**Applications must be submitted through
Egrants on or before August 31, 2016**



STATE OF WISCONSIN

DEPARTMENT OF MILITARY AFFAIRS

SCOTT WALKER
GOVERNOR

DONALD P. DUNBAR
ADJUTANT GENERAL

Important Contact Information for this Grant Opportunity:

Program/Policy:	Shannon Ladwig (608) 242-3231 shannon.ladwig@wisconsin.gov
Budget/Fiscal:	Deb Hughes (608) 242-3236 deborah.hughes@wisconsin.gov
Egrants Assistance:	Weekdays, 7:30am – 4:00pm Email: WEMEgrants@wisconsin.gov Telephone: (608) 242-3236

The Egrants system user guide has step-by-step instructions for accessing and using the Egrants online system. The guide is posted on the grants page of the WEM website:
<https://egrants.emergencymanagement.wi.gov/egmis/EgrantsExternalUserGuide9-12-2014WEM.pdf>

Online Help is available throughout the Egrants application process. Once you have started an application, look for the HELP button in the top right corner of the screen. Page-specific instructions can be found there.

Grant Announcement Summary

Grant Title: HS Firefighting Foam for Crude Oil Response 2016

Description: This funding will allow the City of Appleton Fire Department to purchase and store firefighting foam for a crude oil response involving accidental or intentional acts that effect a railroad bulk tanker car derailment, motor carrier transportation, or pipeline incident within the East Central region of the state.

Opportunity Category: Limited Eligibility

Important Dates:

Application Due Date: August 31, 2016

Project Start Date: September 15, 2016

Project End Date: February 28, 2017

Anticipated Funding Amount: As approved by the Homeland Security Funding Advisory Working Group (FAWG), the dollar amount available under this funding opportunity is \$50,000.

Match/Cost Sharing Requirement: None

Eligibility: Only the City of Appleton Fire Department is eligible to apply.

DUNS Number: The federal government now requires a DUNS number as part of the grant application to keep track of how federal grant money is awarded and dispersed. If your organization needs to obtain a DUNS number, go to <http://fedgov.dnb.com/webform>. You can also search this site if you cannot find your agency's number. Under normal circumstances, a new account can be created in 24-72 hours. The federal government has published DUNS Frequently Asked Questions at <http://fedgov.dnb.com/webform/displayFAQPage.do>. Check with your agency's financial office before registering for a DUNS number - it is likely your agency already has one.

WEM cannot award grant funds until an active DUNS number is provided.

Eligible Expenses: Funding may be used for equipment.

Recipients and sub recipients shall use their own procurement standards and regulations, provided that the procurement conforms to applicable Federal law and the standards identified in the Procurement Standards Sections of 2 CFR §§ 200.318-326.

All expenses must be new and cannot replace existing state or local government funding. Substitution of existing funds with federal grants (supplanting) will be the subject of monitoring and audit. Violations may result in a range of penalties, including suspension of current and future funds under this program, suspension or debarment from federal grants, repayment of monies provided under a grant, and civil and/or criminal penalties.

HS Firefighting Foam for Crude Oil Response 2016

Program Description

WEM will provide grant funds to purchase firefighting foam for the response to a crude oil event. Flammable and combustible liquids, in both bulk storage and in transport (pipe line, truck, rail), continue to present the greatest risk for hazardous substance release whether accidental or intentional requiring emergency response. Although many emergency services work to equip for a response to a release, there are a large number of communities that do not have the capability and/or capacity to deal with large spills.

The state of Wisconsin continues to be a major transportation corridor for the highly flammable Bakken crude oil from North Dakota and Canada. This project will continue to improve the capacity of resources to deal with bulk, flammable liquids being transported within/through Wisconsin (crude oil or other products).

Currently, West Central and Southeast regions of the state have bulk Class B foam for deployment within their respective regions. This purchase will fill the gaps within the East Central region.

Submit Applications Using Egrants

Applications must be submitted through the Egrants online grants management system. If you have never used Egrants before, you will need to register for access to the system. To register online, go to <https://register.wisconsin.gov/accountmanagement/default.aspx> and complete the 'self registration' process

Authorization to access Egrants can take several days depending on registration activity. The WEM help desk is open Monday-Friday 7:30am-4pm if you need assistance. (Please note: If you register outside of these hours, access may not be approved until the next business day.) Once your Egrants access has been approved, you may begin your online grant application.

An Egrants System User Guide is posted on the WEM website:

<https://egrants.emergencymanagement.wi.gov/egmis/EgrantsExternalUserGuide9-12-2014WEM.pdf>

Application Components

Through Egrants, you will provide WEM with detailed information about your project that will be used to make a funding decision. Questions on what is expected in each section can be directed to Shannon Ladwig at (608) 242-3231 or at Shannon.Ladwig@wisconsin.gov.

1. Main Summary

This page asks for information about your agency and the individuals responsible for the application and grant award. There are many required fields on this page so if you encounter problems, please check online help by clicking the floating HELP button. Please note: When identifying individuals involved in this grant, you may not list the same person as project director and financial officer. The financial officer is the individual responsible for financial

activities in your organization while the project director will be overseeing project operations.

In the Brief Project Description text box, please describe your project in 150 words or less. A suggested format is included for your convenience:

“Funds will be used by the (your agency name and others involved in the project) to (describe what funds will be used for and who will be involved). The (what - equipment, training, project, pilot, etc.) will (describe the specific goals you hope to achieve – how will the project or equipment improve safety in Wisconsin?) [If appropriate, add which area(s) of the state will benefit]”

Responses to this section will be used on the WEM website, cited in WEM reports and could be mentioned in press releases. Plain language that clearly describes the intent of the project is most effective.

2. Approval Checklist

Answer Yes, No, or N/A (not applicable) to each question.

3. Performance Measures

Please open this section and change the page status to Complete; then SAVE the page. Performance Measures will be identified and collected during post-award reporting rather than through this funding application process.

4. Budget Detail

Complete a project budget using the following categories. For each category used, enter a justification that describes how the items in that category will be used during the course of the grant period. It is important that you include specific details for each budget line item, including cost calculations.

Equipment: Homeland Security equipment grants require that all equipment (regardless the cost) be entered in this category so that applicants can select from authorized equipment lists. Equipment is defined as items used for prevention, emergency response, and recovery operations.

5. Needs Description

Describe the current gap identified that this grant funding will solve; include how this capability will enhance a crude oil response, any regional challenges that will be addressed, and foam storage location. Lastly, explain how this foam will be utilized by a statewide mutual aid request.

6. Implementation Plan

Describe regional planning efforts with state, and local agencies for the implementation of a crude oil foam distribution and rotational plan.

7. Required Attachments

Please attach the following documents to your application in this section:

- ☐ Crude Oil Foam Distribution Plan
- ☐ Crude Oil Foam Rotational Plan

Please note, any plan too large to upload into Egrants due to size limitation should be mailed to:

Department of Military Affairs
2400 Wright Street
PO Box 7865
Madison WI 53707-7865
Attn: Shannon Ladwig

Application Review and Award Criteria

All applications must be submitted on or before the deadline and will be screened for completeness and compliance with the instructions provided in this announcement. WEM staff will review applications to ensure consistency with statewide strategies and make funding recommendations to the Adjutant General. All final grant award decisions will be made by the Adjutant General.

Post-Award Special Conditions/Reporting Requirements

If you are awarded funds under this announcement, you will be required to provide regular progress reports. The schedule for your reports will be included in your grant award materials. At that time, please review all of your grant award special conditions and Egrants reporting requirements. In addition to any special conditions described in your award documents and reporting requirements contained in Egrants, you will need to provide the following:

1. Agencies that accept funding are responsible for all sustainment cost.
2. Equipment shall be maintained and available for use as intended by the grant for the duration of its useful life. Disposal of equipment must follow all applicable state, federal, and local guidelines. The grantee must maintain records of any equipment disposal or transfer of ownership. Any proceeds from the sale of equipment at or near the end of its useful life will be considered program revenue and must be reinvested into eligible homeland security expenses.
3. Municipalities receiving Class B foam for deployment under this project must sign a Memorandum of Understanding (MOU). Upload MOUs in Egrants within the monitoring section, under Project Document Attachment section.

Additional Resources

Additional information about Wisconsin Emergency Management and resources to assist with Egrants is available as follows:

- Wisconsin Emergency Management website: <http://emergencymanagement.wi.gov/>
- A helpful Egrants User Guide is posted on the Egrants page of the WEM website. <https://egrants.emergencymanagement.wi.gov/egmis/EgrantsExternalUserGuide9-12-2014WEM.pdf> It includes registration through grant award instructions.
- Online Help is available in many areas of the Egrants program – watch for the Help Buttons.

- Egrants Helpdesk is staffed on non-holiday weekdays between 7:30AM and 4:00PM.

Email: WEMEgrants@wisconsin.gov

Telephone: (608) 242-3236

**APPLETON POLICE DEPARTMENT
WEEKLY REPORT
2016**

**WEEK # 26
ENDING 6/30/2016**

	TW	TWLY	TYTD	LYTD	YTD Incr
Calls for Service	1,059	1,116	24,362	23,454	3.9%
Citizen Initiated	726	726	15,760	14,660	7.5%
Officer Initiated	316	381	8,229	8,467	-2.8%
Reports Handled by Comm Technicians	23	32	358	511	-29.9%

	TW	TWLY	TYTD	LYTD	YTD Incr
Group A Crimes	74	82	2,074	1,964	5.6%
Group B Crimes	89	119	2,472	2,943	-16.0%

PARKING TICKETS	TW	TWLY	TYTD	LYTD	YTD Incr
2 A.M. to 5 A.M.	160	29	2,390	3,377	-29.2%

INCARCERATIONS	TW	TWLY	TYTD	LYTD	YTD Incr
Lock-ups	32	37	1,022	1,022	0.0%

	TW	TWLY	TYTD	LYTD	YTD Incr
Citizen Contact Reports (Written Warnings)	176	237	5,773	6,433	-10.3%
Traffic Citations	127	93	2,929	2,637	11.1%
Speeding Citations	4	16	151	230	-34.3%
Seatbelt Citations	39	8	462	167	176.6%
City Summonses	36	23	979	977	0.2%
Underage drinking	3	2	64	68	-5.9%
Possess tobacco	-	-	15	20	-25.0%
Curfew violations	-	1	6	3	100.0%
Possess marijuana/paraphernalia	5	3	190	175	8.6%
Warrants Issued	11	13	224	304	-26.3%
APD Warrants Quashed	5	11	241	279	-13.6%
Warrants Quashed for Other Agencies	9	11	191	214	-10.7%
Initials scheduled for Court	160	108	3,201	3,282	-2.5%
No shows for initials	83	58	1,600	1,683	-4.9%
City Court trials held	-	-	14	29	-51.7%
Offense Reports	183	84	4,075	3,746	8.8%
Offense Report Follow-ups	43	13	1,105	881	25.4%

Statistics

Start Date/Time: 6/24/2016 12:00:00 AM
End Date/Time: 7/1/2016 12:00:00 AM
Jurisdiction: WI0450100

Offenses							Cases Cleared This Period				Cases Cleared YTD		YTD %		YTD Last Year	
UCR Code	UCR Description	This Period	This Period Last Year	YTD-This Year	YTD-Last Year	YTD %	Arrest	Excep Cleared	Adult	Juv	Arrest	Excep Cleared	Arrest	Excep Cleared	Arrest	Excep Cleared
A	Group A															
09A	MURDER & NON-NEGLIGENT MANSLAUGHTER	0	0	2	0	100.0%	0	0	0	0	1	0	50.0%	0.0%	0	0
09B	MANSLAUGHTER BY NEGLIGENCE	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
09C	JUSTIFIABLE HOMICIDE	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
100	KIDNAPPING/ABDUCTION	0	0	8	6	33.3%	0	0	0	0	7	0	87.5%	0.0%	6	0
11A	RAPE	0	0	12	13	-7.7%	0	0	0	0	1	1	8.3%	8.3%	5	1
11B	SODOMY	0	0	9	10	-10.0%	0	0	0	0	2	0	22.2%	0.0%	5	1
11C	SEXUAL ASSAULT WITH AN OBJECT	0	0	3	1	200.0%	0	0	0	0	0	2	0.0%	66.7%	0	1
11D	FONDLING	0	1	27	15	80.0%	0	0	0	0	7	8	25.9%	29.6%	6	3
11E	EJACULATE/EXCRETE UPON VICTIM SEX OFFENSES, NON- FORCIBLE	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
120	ROBBERY	0	0	14	7	100.0%	0	0	0	0	8	0	57.1%	0.0%	4	0
13A	AGGRAVATED ASSAULT	4	2	73	63	15.9%	2	0	2	0	49	1	67.1%	1.4%	59	0
13B	SIMPLE ASSAULT	11	10	214	181	18.2%	8	1	7	1	157	13	73.4%	6.1%	132	19
13C	INTIMIDATION	0	0	13	18	-27.8%	0	0	0	0	7	0	53.8%	0.0%	13	1
200	ARSON	0	0	1	5	-80.0%	0	0	0	0	0	0	0.0%	0.0%	0	0
210	EXTORTION/BLACKMAIL	0	0	0	1	-100.0%	0	0	0	0	0	0	0.0%	0.0%	0	0
220	BURGLARY/BREAKING AND ENTERING	3	3	57	49	16.3%	0	0	0	0	9	0	15.8%	0.0%	8	0
23A	POCKET PICKING	0	0	0	1	-100.0%	0	0	0	0	0	0	0.0%	0.0%	0	0
23B	PURSE SNATCHING	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
23C	SHOPLIFTING	4	4	181	156	16.0%	0	0	0	0	98	4	54.1%	2.2%	113	2
23D	THEFT FROM BUILDINGS	3	6	160	127	26.0%	0	0	0	0	16	8	10.0%	5.0%	10	13
23E	THEFT FROM COIN-OPERATED MACHINE OR DEVICE	1	0	4	1	300.0%	0	0	0	0	0	0	0.0%	0.0%	0	0
23F	THEFT FROM MOTOR VEHICLE	3	5	58	90	-35.6%	0	0	0	0	0	0	0.0%	0.0%	3	1
23G	THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES	0	0	17	11	54.5%	0	0	0	0	0	0	0.0%	0.0%	0	0
23H	ALL OTHER LARCENY	9	6	122	109	11.9%	1	0	1	0	21	6	17.2%	4.9%	29	3
240	MOTOR VEHICLE THEFT	1	0	16	25	-36.0%	0	0	0	0	4	1	25.0%	6.3%	5	3

Statistics

Offenses							Cases Cleared This Period				Cases Cleared YTD		YTD %		YTD Last Year	
UCR Code	UCR Description	This Period	This Period Last Year	YTD-This Year	YTD-Last Year	YTD %	Arrest	Excep Cleared	Adult	Juv	Arrest	Excep Cleared	Arrest	Excep Cleared	Arrest	Excep Cleared
250	FORGERY/COUNTERFEITING	1	2	31	25	24.0%	0	0	0	0	3	2	9.7%	6.5%	5	1
26A	FALSE PRETENSE/SWINDLE/CONFIDEN CE GAME	3	6	72	61	18.0%	0	0	0	0	13	2	18.1%	2.8%	19	3
26B	FRAUD CREDIT CARD/AUTOMATED TELLER MACHINES	0	2	23	52	-55.8%	0	0	0	0	4	0	17.4%	0.0%	19	1
26C	IMPERSONATION	5	3	84	146	-42.5%	0	0	0	0	3	4	3.6%	4.8%	19	0
26D	WELFARE FRAUD	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
26E	WIRE/COMPUTER/OTHER ELECTRONIC MANIPULATION	0	0	0	3	-100.0%	0	0	0	0	0	0	0.0%	0.0%	0	0
270	EMBEZZLEMENT	0	0	12	8	50.0%	0	0	0	0	4	2	33.3%	16.7%	1	1
280	STOLEN PROPERTY OFFENSES (RECEIVING, ETC.)	0	2	10	10	0%	0	0	0	0	5	1	50.0%	10.0%	6	0
290	DESTRUCTIVE/DAMAGE/VANDA LISM OF PROPERTY	15	7	243	248	-2.0%	1	0	1	0	51	10	21.0%	4.1%	67	5
35A	DRUG/NARCOTIC VIOLATIONS	3	6	184	178	3.4%	3	0	1	2	125	5	67.9%	2.7%	129	4
35B	DRUG EQUIPMENT VIOLATIONS	3	7	159	127	25.2%	3	0	2	1	110	2	69.2%	1.3%	104	2
36A	INGEST	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
36B	STATUTORY RAPE	0	0	7	5	40.0%	0	0	0	0	1	6	14.3%	85.7%	2	3
370	PORNOGRAPHY/OBSCENE MATERIAL	0	0	17	11	54.5%	0	0	0	0	3	10	17.6%	58.8%	3	5
39A	BETTING AND WAGERING	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
39B	OPERATING/PROMOTING/ASSIS TING GAMBLING	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
39C	GAMBLING EQUIPMENT VIOLATIONS	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
39D	SPORTS TAMPERING	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
40A	PROSTITUTION	0	2	27	5	440.0%	0	0	0	0	14	0	51.9%	0.0%	4	1
40B	ASSISTING/PROMOTING PROSTITUTION	0	0	0	1	-100.0%	0	0	0	0	0	0	0.0%	0.0%	1	0
40C	PURCHASING PROSTITUTION	0	0	1	0	100.0%	0	0	0	0	1	0	100.0%	0.0%	0	0
510	BRIBERY	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
520	WEAPON LAW VIOLATIONS	0	2	14	15	-6.7%	0	0	0	0	10	0	71.4%	0.0%	8	2
64A	HUMAN TRAFFICKING, COMMERCIAL SEX ACTS	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
64B	HUMAN TRAFFICKING, INVOLUNTARY SERVITUDE	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
NO	NON UCR REPORTABLE	4	3	137	127	7.9%	0	0	0	0	3	0	2.2%	0.0%	7	0
UCR A	UCR CODE A	1	2	54	40	35.0%	1	0	1	0	39	2	72.2%	3.7%	36	0
UCR B	UCR CODE B	0	1	6	10	-40.0%	0	0	0	0	6	0	100.0%	0.0%	8	0
UCR C	UCR CODE C	0	0	2	2	0%	0	0	0	0	2	0	100.0%	0.0%	1	0

Statistics

Offenses							Cases Cleared This Period				Cases Cleared YTD		YTD %		YTD Last Year	
UCR Code	UCR Description	This Period	This Period Last Year	YTD-This Year	YTD-Last Year	YTD %	Arrest	Excep. Cleared	Adult	Juv	Arrest	Excep. Cleared	Arrest	Excep. Cleared	Arrest	Excep. Cleared
UCR D	UCR CODE D	0	0	0	1	-100.0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR E	UCR CODE E	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR F	UCR CODE F	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR G	UCR CODE G	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR H	UCR CODE H	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR I	UCR CODE I	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR J	UCR CODE J	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
Total Group A		74	82	2,074	1,964	5.6%	19	1	15	4	784	90	37.8%	4.3%	837	76
B Group B																
90A	WORTHLESS CHECKS	0	0	1	3	-66.7%	0	0	0	0	0	0	0.0%	0.0%	0	0
90B	CURFEW/LOITERING/VAGRANC Y VIOLATIONS	1	5	33	72	-54.2%	1	0	1	0	10	0	30.3%	0.0%	33	0
90C	DISORDERLY CONDUCT	14	24	418	486	-14.0%	7	0	7	0	239	18	57.2%	4.3%	290	13
90D	DRIVING UNDER THE INFLUENCE	4	4	185	166	11.4%	4	0	4	0	183	0	98.9%	0.0%	166	0
90E	DRUNKENNESS	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
90F	FAMILY OFFENSES , NONVIOLENT	0	0	11	103	-89.3%	0	0	0	0	7	0	63.6%	0.0%	91	3
90G	LIQUOR LAW VIOLATIONS	2	4	87	91	-4.4%	2	0	2	0	73	0	83.9%	0.0%	77	0
90H	PEEPING TOM	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
90I	RUNAWAY	5	6	69	141	-51.1%	0	1	0	0	9	1	13.0%	1.4%	18	2
90J	TRESPASS OF REAL PROPERTY	1	6	194	205	-5.4%	0	0	0	0	87	1	44.8%	0.5%	89	2
90Z	ALL OTHER OFFENSES	62	70	1,474	1,676	-12.1%	31	0	22	1	945	20	64.1%	1.4%	1,080	26
Total Group B		89	119	2,472	2,943	-16.0%	45	1	36	1	1,553	40	62.8%	1.6%	1,844	46
NR Group NR																
00	NON UCR REPORTABLE	54	60	1,547	1,366	13.3%	1	0	0	0	9	0	0.6%	0.0%	11	0
Total Group NR		54	60	1,547	1,366	13.3%	1	0	0	0	9	0	0.6%	0.0%	11	0

Statistics

D Property Value

<u>Property Values</u>	<u>This Period</u>	<u>This Period Last Year</u>	<u>YTD This Year</u>	<u>YTD Last Year</u>	<u>YTD %</u>
Stolen	\$65,201.00	\$15,708.00	\$625,904.00	\$544,202.60	15.0%
Recovered	\$186.00	\$6,973.00	\$113,380.00	\$174,338.70	-35.0%
Damaged	\$21,427.00	\$2,252.00	\$97,458.00	\$100,728.00	-3.2%

Statistics

Arrests		This Period	This Period Last Year	YTD This Year	YTD Last Year	YTD %
E	Adult Arrests					
	Part A Ordinance	9	14	296	265	11.7%
	Part A State Statute	12	19	595	512	16.2%
	Part B Ordinance	11	21	314	333	-5.7%
	Part B State Statute	38	42	1,064	1,099	-3.2%
	Part NR Ordinance	0	0	0	0	0%
	Part NR State Statute	0	0	0	0	0%
	Part TR Ordinance	0	0	0	0	0%
	Part TR State Statute	1	0	10	3	233.3%
F	Juvenile Arrests					
	Part A Ordinance	4	2	59	93	-36.6%
	Part A State Statute	0	2	34	54	-37.0%
	Part B Ordinance	1	4	136	199	-31.7%
	Part B State Statute	3	5	130	230	-43.5%
	Part NR Ordinance	0	0	0	0	0%
	Part NR State Statute	0	0	1	0	100.0%
	Part TR Ordinance	0	0	0	0	0%
	Part TR State Statute	0	0	0	0	0%
G	Adult & Juv Traffic Arrests					
	Traffic Citations	93	129	2,659	2,422	9.8%
H	Animal					
	Animal Arrests	1	0	20	11	81.8%
	Animal Complaints	62	51	938	866	8.3%
	Animal Warnings	18	14	395	336	17.6%

Statistics

I	Accidents	This Period	This Period Last Year	YTD This Year	YTD Last Year	YTD %
	Fatal	0	0	0	0	0%
	Hit & Run Personal Injury	1	0	7	8	12.5%
	Hit & Run Property Damage	2	2	54	41	31.7%
	Personal Injury	12	10	196	190	3.2%
	Property Damage	18	11	498	369	35.0%