

## **City of Appleton**

100 North Appleton Street Appleton, WI 54911-4799 www.appleton.org

# Meeting Agenda - Final City Plan Commission

Any questions about items on this meeting are to be directed to the Community and Economic Development Department, 920-832-6468.

Monday, August 22, 2016

4:00 PM

Council Chambers, 6th Floor

- 1. Call meeting to order
- 2. Roll call of membership
- Approval of minutes from previous meeting

<u>16-1319</u> City Plan Minutes from 8-8-16

Attachments: City Plan Minutes 8-8-16.pdf

#### 4. Public Hearings/Appearances

<u>16-1320</u>

Special Use Permit #4-16 for a brewpub and restaurant with outdoor seating with alcohol sales and service at 1216 E. Wisconsin Avenue, as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report (Associated with Action Item #16-1321)

#### 5. Action Items

16-1321

Request to approve Special Use Permit #4-16 for a brewpub and restaurant with outdoor seating with alcohol sales and service at 1216 E. Wisconsin Avenue, as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report (2/3 vote required)

Attachments: StaffReport DairylandBrewing SpecialUsePermit#4-16.pdf

16-1232

Request to approve the dedication of land for public right-of-way generally located south of E. Werner Road and west of N. Ballard Road, part of Tax ID #31-1-9300-01, as shown on the attached maps

Attachments: StaffReport StreetDedication SouthofWernerRd.pdf

#### 6. Information Items

## 7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



## **City of Appleton**

100 North Appleton Street Appleton, WI 54911-4799 www.appleton.org

## Meeting Minutes - Final City Plan Commission

Any questions about items on this meeting are to be directed to the Community and Economic Development Department, 920-832-6468.

Monday, August 8, 2016

4:00 PM

Council Chambers, 6th Floor

Call meeting to order

Meeting called to order at 4:00 p.m.

2. Roll call of membership

Director Vandehey acted in Commissioner Buetow's place.

Present: 5 - Mayor Hanna, Buetow, Lobner, Uslabar and Rabec

Excused: 1 - Dukelow

Others present: Nancy Mills, 1617 W. Reid Drive

3. Approval of minutes from previous meeting

<u>16-1230</u> City Plan Minutes from 6-6-16

Attachments: City Plan Minutes 6-6-16.pdf

Lobner moved, seconded by Uslabar, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Mayor Hanna, Buetow, Lobner, Uslabar and Rabec

Excused: 1 - Dukelow

### 4. Public Hearings/Appearances

#### 5. Action Items

16-1231 Request to approve the dedication of land for public right-of-way for E.

Broadway Drive, as shown on the attached maps

<u>Attachments:</u> <u>StaffReport StreetDedication BroadwayDrive.pdf</u>

Lobner moved, seconded by Buetow, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Mayor Hanna, Buetow, Lobner, Uslabar and Rabec

Excused: 1 - Dukelow

16-1233

Request to approve Certified Survey Map #11-16, which crosses a plat boundary, for Nancy Mills to combine 17 River Front Court (Tax Id #31-3-1732-00) and Pierce Court (Tax Id #31-3-0311-00), subject to the conditions in the attached staff report (including the creation of a double frontage lot) and as shown on the attached maps

<u>Attachments:</u> <u>StaffReport\_RiverFrontCt\_DoubleFrontage&PlatBoundary\_For08-08</u>

-16.pdf

Uslabar moved, seconded by Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Mayor Hanna, Buetow, Lobner, Uslabar and Rabec

Excused: 1 - Dukelow

#### 6. Information Items

### 7. Adjournment

Lobner moved, seconded by Uslabar, that the meeting be adjourned at 4:05 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Mayor Hanna, Buetow, Lobner, Uslabar and Rabec

Excused: 1 - Dukelow



## REPORT TO CITY PLAN COMMISSION

Plan Commission Public Hearing Meeting Date: August 22, 2016

**Common Council Meeting Date:** September 7, 2016

Item: Special Use Permit #4-16 for a brewpub and restaurant with

outdoor seating with alcohol sales and service

Case Manager: Don Harp

#### **GENERAL INFORMATION**

**Owner/Applicant:** Bernard and Dorri Schmidt (owners/applicants)

Address/Parcel #: 1216 East Wisconsin Avenue / 31-1-2791-00

**Petitioner's Request:** The applicant is requesting a Special Use to permit the sale and service of alcohol for on-site consumption in conjunction with a brewpub and restaurant with outdoor seating.

#### **BACKGROUND**

Building permit B16-0503 was issued on July 11, 2016 for interior alternations to this building.

On December 2, 2015, the Safety and Licensing Committee held taking action on the "Class B" Beer/Liquor license for the subject site (4,200 square foot bar/restaurant including a 300 square foot patio on the west side of the building).

#### **STAFF ANALYSIS**

**Previous Occupant:** The existing building was previously occupied by the Moose Lodge 367 which was issued a "Class B" Beer/Liquor License for on-site consumption of alcohol.

**Existing Site Conditions:** The property is developed with an existing building and off-street surface parking. This request will not increase building footprint or tenant capacity and, therefore, does not require additional off-street parking spaces because the intensity of the use remains the same.

**Operational Information:** See attached Plan of Operation and Locational Information.

**Proposed Outdoor Seating Area:** The proposed outdoor seating area with alcohol sales and service is located on the west side of the building. Access to the outdoor seating area will be from inside the building only. The outdoor seating area is enclosed with a six (6) feet high decorative fence.

**Off-Street Parking Requirements:** The off-street parking requirements for a bar/restaurant is one (1) parking space for each three (3) persons allowed based on maximum capacity. Based upon the development plan, the building will be posted for a maximum of 90 occupants. The development plan shows 32 off-street parking spaces; therefore, the minimum off-street parking requirements are met.

**Ordinance Requirements:** In order to permit the sale of alcohol for on-site consumption in conjunction with a brewpub and restaurant with outdoor seating, the Plan Commission makes a recommendation to the Common Council who will make the final decision on the Special Use Permit. A 2/3 vote of the Common Council is required for approval.

#### **Surrounding Zoning and Land Uses:**

North: R-1B Single-Family District – Residential uses

South: C-2 General Commercial District – Commercial uses

West: M-2 General Industrial District – Industrial use

East: C-2 General Commercial District – Commercial uses

**2010-2030 Comprehensive Plan:** The 2010-2030 Future Land Use Map currently represents the subject site as commercial. The subject parcel is currently zoned C-2 General Commercial District. The proposed use is consistent with the purpose of the C-2 General Commercial District and goals and objectives of the City's Comprehensive Plan:

#### Sec. 23-113. C-2 General Commercial District.

• *Purpose*. This district is intended to provide for businesses which serve city and regional markets, provide goods and services to other businesses, as well as consumers, provide services to automobiles and serve the traveling public.

#### **Overall Community Goals**

• Goal 1 – Community Growth (Chapter 10 – Land Use)
Appleton will continue to provide opportunities for residential, commercial and industrial growth, including appropriate redevelopment sites within the downtown and existing neighborhoods and

greenfield development sites at the City's edge.

• Goal 8 – Economic Development (Chapter 9)

Appleton will pursue economic development that brings good jobs to the area and supports the vitality of its industrial areas, downtown, and neighborhood business districts.

#### **Economic Development Element**

- 9.1 OBJECTIVE: Grow Appleton's business community through recruitment, expansion, and retention programs that ensure a diverse business mix and jobs that pay well.
- 9.1.2 Work with the existing business community to help identify and tap opportunities for expansion.

Special Use Permit #4-16 August 22, 2016 Page 3

**Finding of Fact:** Prior to the granting of any special use permit, the Plan Commission may recommend and the Common Council may place such conditions and restrictions upon the establishment, location, construction, maintenance and method, or hours of operation of the special use as is deemed necessary for the protection of the public interest and to secure compliance with the standards specified in 23-66 (e)(1-6).

This proposed use appears to be consistent with the above-mentioned findings of fact and goals and objectives and is located along a major corridor of the City that contains existing industrial, retail, personal and professional services. This proposed use serves to expand the range of goods and services provided in the area and facilitates viability of the commercial corridor.

**Technical Review Group Report (TRG):** This item was discussed at the August 2, 2016 Technical Review Group meeting. No negative comments were received from participating departments.

#### RECOMMENDATION

Staff recommends, based on the above, that Special Use Permit #4-16 for a brewpub and restaurant with outdoor seating with alcohol sales and service, **BE APPROVED**, as shown on the attached maps and per attached plan of operation, to run with the land, subject to the following conditions:

- 1. Any deviations from the approved Development Plan may require a major or minor amendment request to this Special Use Permit pursuant to Section 23-66(g) of the Zoning Ordinance.
- 2. Compliance with the Operational Plan is required at all times. Changes to the Operational Plan shall be submitted to the Community and Economic Development Department for review and approval.
- 3. The use shall conform to the standards established in Chapter 9, Article III, Alcoholic Beverages, of the Appleton Municipal Code.
- 4. All applicable Codes, Ordinances and regulations, including but not limited to, Fire, Building and Health Codes and the Noise Ordinance, shall be complied with.

## TAVERN AND/OR RESTAURANT WITH ALCOHOL SALES PLAN OF OPERATION AND LOCATIONAL INFORMATION

Business Information:		
Name of business: Dair	yland Brewto	de
Years in operation:		
Percentage of business derive	ed from restaurant service: 🚣	<u>15</u> %
	ent (detailed explanation of bus	2
Brew Pub wi	th 24 crab	t beens draft,
Serving food 1	o our patrons	3
Proposed Hours of Operation	on for Indoor Uses:	
Day	From	То
Week Day	11 Am	2:00 pm
Friday	11 pm	2130 AM
Saturday	11 pm	2!30 AM
Sunday	11 Am	acoo pm
Building Capacity and Area	:	
determined by the International whichever is more restrictive:	vac	nternational Fire Code (IFC),
Gross floor area of the existing	g building(s): 4200	St Duilding
Gross floor area of the propos	ed building(s): 42-00	84 building
Describe Any Potential Nois	e Emanating From the Propo	osed Use:
	cipated from all equipment or o	
		to reduce noice
from music ent	erteinment.	,

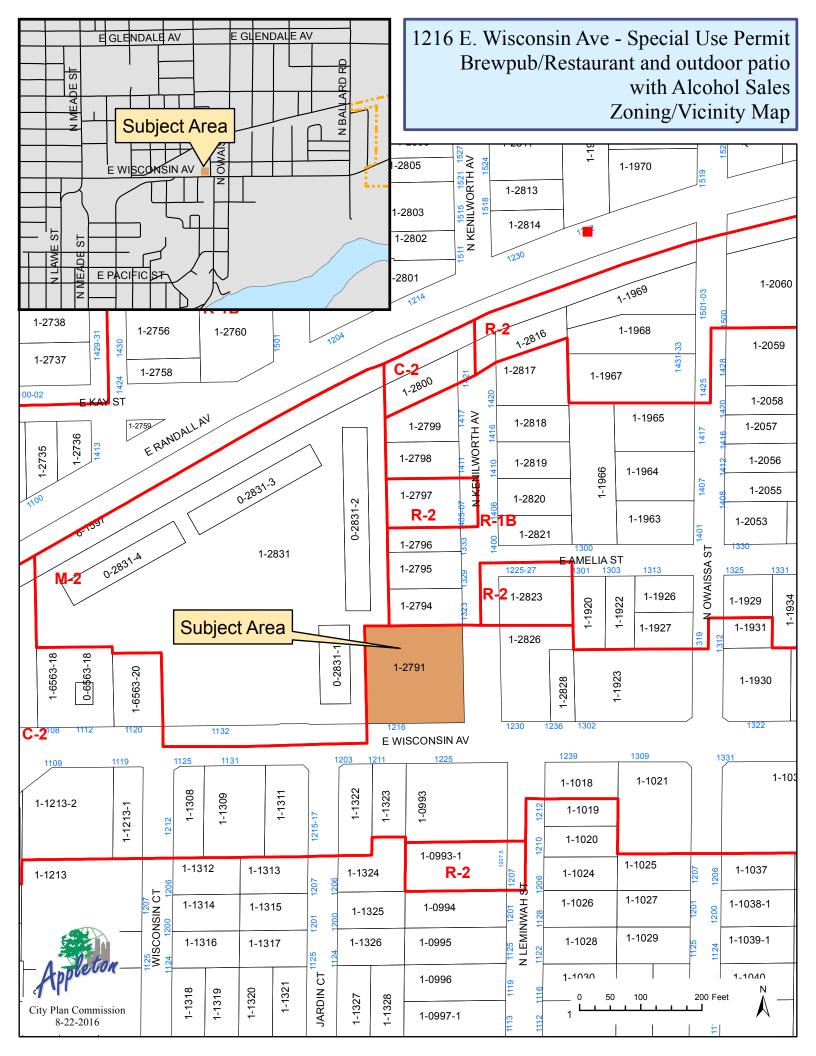
Describe how the crowd noise	e will be controlled inside and o	outside the building:
Staff + Secur	ity cameras a	ill monitor t
3	8	
	:V	
If off-street parking is availab	e for the business, describe ho	ow noise from the parking lot
Staff & Soen	rity comeras	
,		
Outdoor Uses:		*
	an of outdoor facilities:	¥
Location, type, size and design	·	
0000 12 X	20 petro	
Type and height of screening	of plantings/fencing/gating:	•
6 ft	high fence	3
	ncorporated in this outdoor faci	lity proposal? Yes 💢 No
		No_ future ex
If yes, describe how the noise		
Staff & Secur	ity managed.	
Is there any food service inco	rporated in this outdoor facility	proposal? Yes No
ecting dinners		g
Proposed Hours of Operation		
Day	From	То
Week Day	11200	2:00 Am
Friday	il Am	2:30 AM
Saturday	llam	2130 Am

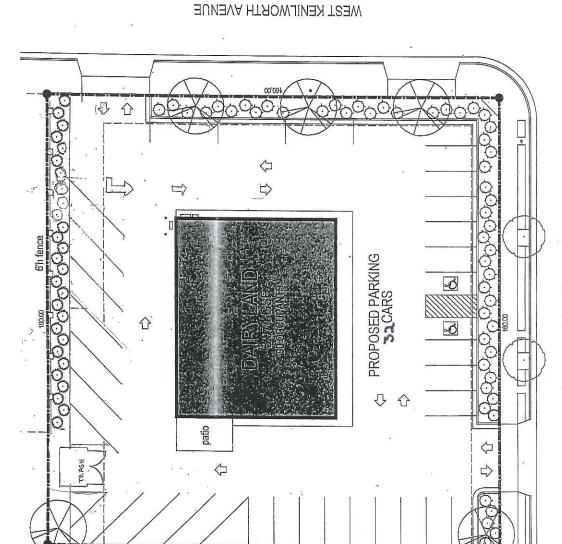
11 am

9:00

Sunday

Outdoor Lighting:
Type: Wall Mounten lights on Outside build
Location: Outside a fix all parking lights.
Off-Street Parking:
Number of spaces existing:
Number of spaces proposed:
Other Licensed Premises:
The number of licensed premises within the immediate geographic area of the proposed location will be considered in order to avoid an undue concentration that may have the potential of creating public safety problems or deterring neighborhood development.
List nearby licensed premises:
Scubas Poor House
, and the same of
·
Number of Employees:
Number of existing employees:
Number of proposed employees: 10-15
Number of employees scheduled to work on the largest shift:





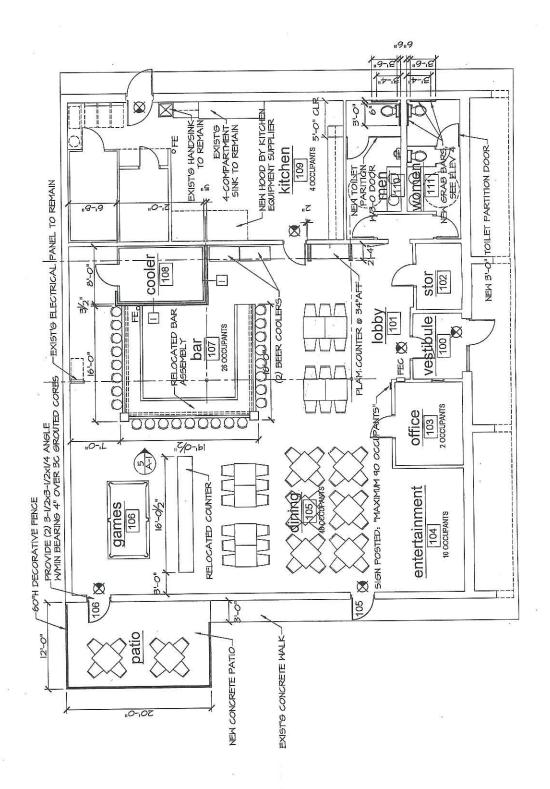
00'091

EAST WISCONSIN AVENUE



Special Use Permit for a Brewpub/Restaurant with Alcohol Sales 1216 E Wisconsin Ave









Special Use Permit for a Brewpub/Restaurant with Alcohol Sales 1216 E Wisconsin Ave



## **REPORT TO CITY PLAN COMMISSION**

Plan Commission Public Meeting Date: August 22, 2016

**Common Council Meeting Date:** September 7, 2016

**Item:** Dedication of Public Right-of-Way

Case Manager: Jeff Towne

#### **GENERAL INFORMATION**

Owner/Applicant: Kurey Ridge, LLC, Robert DeBruin; Owner

Schuler & Associates, Michael Frank; Applicant

**Location:** Generally located south of East Werner Road and west of North Ballard Road, part of Tax ID

31-1-9300-01

Petitioner's Request: Right-of-way dedication

#### **BACKGROUND**

The applicant has submitted a Certified Survey Map subdividing the adjacent property to the south of the proposed dedication area into two lots. The applicant is dedicating the subject area to the City for roadway purposes. The CSM is currently under review which is subject to the acceptance of the subject land for dedicated public right-of-way by the Plan Commission and Common Council.

#### **STAFF ANALYSIS**

**Public Right-of-Way Dedication:** Approximately .02856 acre (1,244 square feet) of land is included in the proposed right-of-way dedication.

**Street Classification:** The proposed street will be classified as a local street.

**Street Name:** Outagamie County staff has made comments regarding the proposed street name of "Ptarmigan Court" and is recommending that it be changed. This will not affect the area to be dedicated.

#### **Surrounding Zoning and Land Uses:**

North: R-1B – Residence

Town of Center - Undeveloped agricultural land

South: P-I – City of Appleton Detention Pond East: Town of Grand Chute – Residence West: P-I – City of Appleton Detention Pond

R-1B - Residence

Dedication of Public Right-of-Way August 22, 2016 Page 2

**2010-2030 Comprehensive Plan:** The City of Appleton 2010-2030 Comprehensive Plan identifies this area for future Multi-Family Residential uses. The proposed public land dedication is consistent with the following goal of the 2010-2030 Comprehensive Plan:

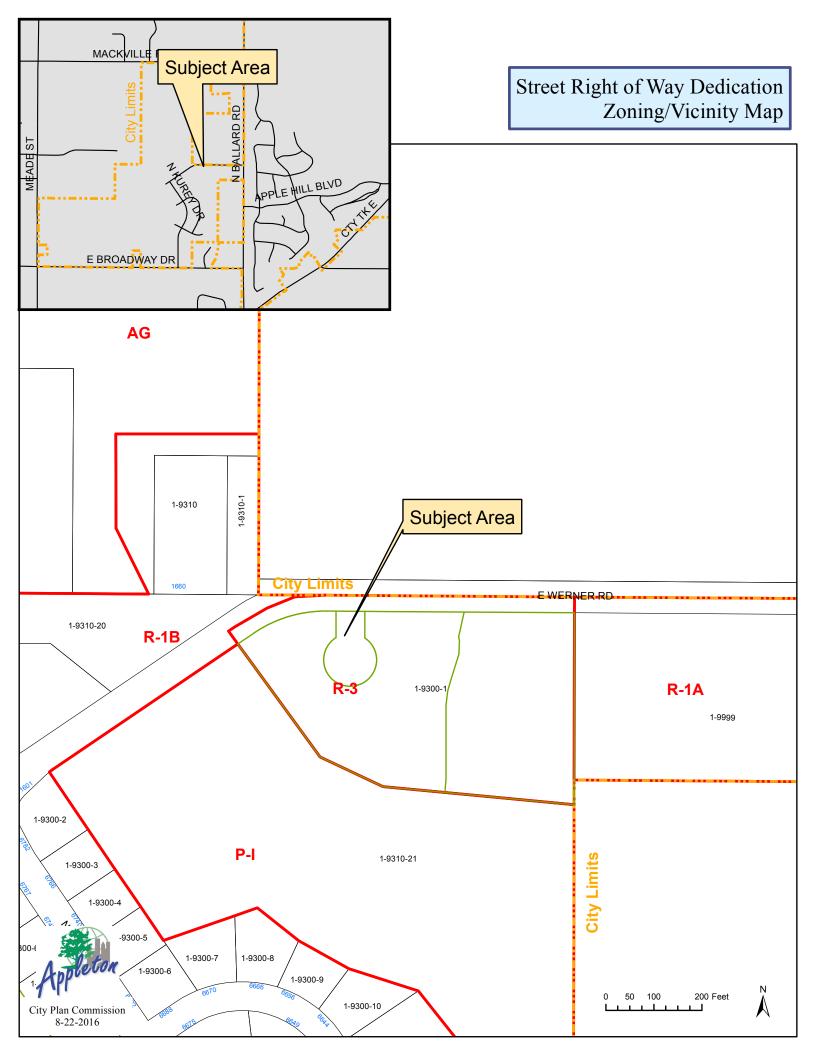
#### • Goal 4 – Transportation (Chapter 6)

Appleton will support a comprehensive transportation network that provides viable options for pedestrian, bicycle, highway, rail, and air transportation, both locally and within the region.

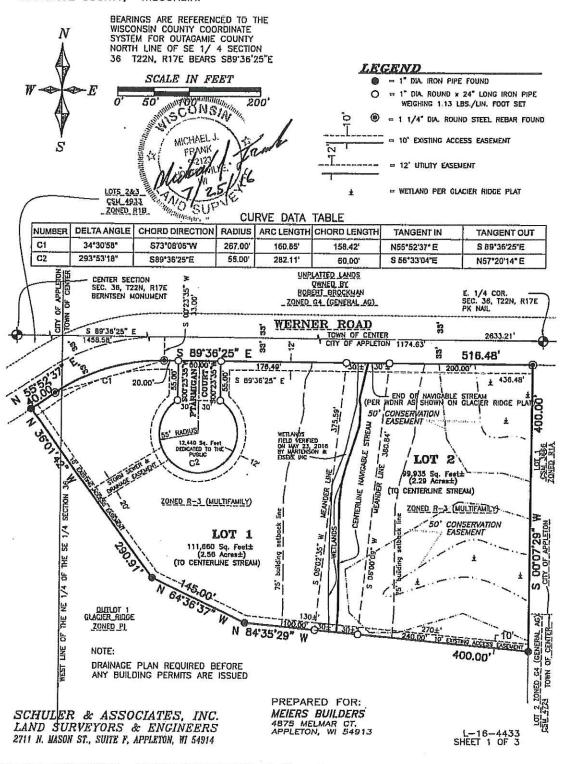
**Technical Review Group Report (TRG):** This item was discussed at the August 2, 2016 Technical Review Group meeting. No negative comments were received from participating departments.

## **RECOMMENDATION**

Staff recommends the dedication of land for public right-of-way, as shown on the attached maps, **BE APPROVED**.



ALL OF LOT ONE (1), GLACIER RIDGE, BEING LOCATED IN THE NORTHEAST OF THE SOUTHEAST 1/4 AND NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 36, TOWNSHIP 22 NORTH, RANGE 17 EAST, CITY OF APPLETON, OUTAGAMJE COUNTY, WISCONSIN.



CERTIFIED SURVEY IV	IAP NO		
SURVEYOR'S CERTIFICATE.			
GLACIER RIDGE, BEING LOCA	IDED, MAPPED, UNDER THE D ATED IN THE NORTHEAST 1/4 36. TOWNSHIP 22 NORTH, RA	IRECTION OF THE OWNER OF THE SOUTHEAST 1/4 AT	IS OF SAID LAND, ALL OF LOT ONE (1), ND THE NORTHWEST 1/4 OF THE PLETON, OUTAGAMIE COUTY,
ALONG THE NORTH LINE OF DEGREES 23 MINUTES 35 SEMINUTES 25 SECONDS EAST, OD DEGREES 07 MINUTES 29 DEGREES 35 MINUTES 29 SETHENCE NORTH 64 DEGREES DISTANCE OF 145.00 FEET; TOF SAID LOT ONE (1), A DISTANCE OF THE SOUTHERLY RIGHT-OF-VIOUTHERLY RIGHT	THE SOUTHEAST 1/4 OF SAID CONDS WEST 33.00 FEET TO ALONG THE SOUTH RIGHT-O SECONDS WEST, ALONG THE CONDS WEST, ALONG THE SC 3 3B MINUTES 37 SECONDS WHENCE NORTH 36 DEGREES GANCE OF 290.91 FEET; THECE VAY LINE OF WERNER ROAD, LINE, 160.85 FEET ALONG THE ARS NORTH 73 DEGREES 08 1,034 SQUARE FEET (5,143 AC)	SECTION 38, A DISTANCE THE POINT OF BEGINNING; F-WAY LINE OF WERNER F EAST LINE OF SAID LOT 1, DUTH LINE OF SAID LOT ON EST, ALONG THE WESTER! MINUTES 42 SECONDS V NORTH 55 DEGREES 52 MI 40.00 FEET; THENCE NORTH 56 ARC OF CURVE TO THE RIMINUTES 08 SECONDS EAS	IGHT, HAVING A RADIUS OF 267.00 ST 158.42 FEET TO THE POINT OF
THAT THIS MAP IS A CORRECT THE DIVISION OF THAT LAND.		EXTERIOR BOUNDARY LIN	ES OF THE LAND SURVEYED AND
THAT I HAVE FULLY COMPLIE SUBDIVISION REGULATIONS	D WITH THE PROVISIONS OF OF CITY OF APPLETON IN SUR	CHAPTER 236,34 OF THE W	/ISCONSIN STATUES AND THE APPING THE SAME.
DATED THIS 25th	1.14	, 2016	
MICHAEL J. FRANK WISCONSIN PROFESSONAL L			
CITY OF APPLETON APPROV	AL:		
APPROVED BY THE CITY OF A	PPLETON, ON THIS	DAY OF	, 2016
MAYOR	DATE	CITY CLERK	DATE
TREASURER'S CERTIFICATE:			
WE HEREBY CERTIFY THAT TI IN THIS CERTIFIED SURVEY M		OR SPECIAL ASSESSMENT	TS ON ANY OF THE LANDS INCLUDED
COUNTY TREASURER	DATE	CITY TREASURER	DATE
THIS CERTIFIED SURVEY MAP	IS CONTAINED WHOLLY WITH	IIN THE PROPERTY DESCR	RIBED IN THE FOLOWING RECORDED

THIS CERTIFIED SURVEY MAP IS PART OF TAX PARCEL NUMBER 311930001, THE PROPERTY OWNER OF RECORD IS KUREY RIDGE LLC.

MICHAEL J. FRANK S-2123 HORTONVILLE, W

L-16-4433 SHEET 2 OF 3

CERTIFIED SURVEY MAP NO.
CORPORATE OWNER'S CERTIFICATE: KUREY RIDGE LLC, A LIMITED LIABILITY COMPANY DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS OWNER DOES HEREBY CERTIFY THAT SAID LIMITED LIABILITY COMPANY CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED AND MAPPED AS REPRESENTED ON THIS CERTIFIED SURVEY MAP.
IN WITNESS WHERE OF, KUREY RIDGE LLC HAS CAUSED THESE PRESENTS TO BE SIGNED BY ROBERT A. DE BRUIN AT
WISCONSIN, ON THIS DAY OF, 2016.
DIVIDED AND MAPPED AS REPRESENTED ON THIS CERTIFIED SURVEY MAP.  IN WITNESS WHERE OF, KUREY RIDGE LLC HAS CAUSED THESE PRESENTS TO BE SIGNED BY ROBERT A. DE BRUIN AT
STATE OF WISCONSIN)
COUNTY)  DAY OF 2016
PERSONALLY CAME BEFORE ME THIS DAY OF, 2016, ROBERT A DE BRUIN, OF KUREY RIDGE LLC, TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT, AND TO ME KNOWN TO BE SUCH MANAGING MEMBER, OF THE ABOVE NAMED LIMITED LIABILITY COMPANY AND ACKNOWLEDGE THAT HE EXECUTED THE FOREGOING INSTRUMENT AS SUCH OFFICER AS THE DEED OF SAID LIMITED LIABILITY COMPANY, BY ITS AUTHORITY.
NOTARY PUBLIC,, WISCONSIN
MY COMMISSION EXPIRES
UTILITY EASEMENT PROVISIONS
AN EASEMENT FOR ELECTRIC, NATURAL GAS, AND COMMUNICATIONS SERVICE IS HEREBY GRANTED BY
KUREY RIDGE LLC, GRANTOR, TO
WISCONSIN ELECTRIC POWER COMPANY, A WISCONSIN CORPORATION DOING BUSINESS AS WE ENERGIES, GRANTEE, WISCONSIN BELL, INC. D/B/A AT&T, A WISCONSIN CORPORATION, GRANTEE, AND TIME WARNER ENTERTAINMENT COMPANY, L.P., GRANTEE
THEIR RESPECTIVE SUCCESSORS AND ASSIGNS, TO CONSTRUCT, INSTALL, OPERATE, REPAIR, MAINTAIN AND REPLACE FROM TIME TO TIME, FACILITIES USED IN CONNECTION WITH OVERHEAD AND UNDERGROUND TRANSMISSION AND DISTRIBUTION OF ELECTRICITY AND ELECTRIC ENERGY, NATURAL GAS, TELEPHONE AND CABLE TV FACILITIES FOR SUCH PURPOSES AS THE SAME IS NOW OR MAY HEREAFTER BE USED, ALL IN, OVER, UNDER, ACROSS, ALONG AND UPON THE PROPERTY SHOWN WITHIN THOSE AREAS ON THE PLAT DESIGNATED AS "UTILITY EASEMENT AREAS" AND THE PROPERTY DESIGNATED ON THE PLAT FOR STREETS AND ALLEYS, WHETHER PUBLIC OR PRIVATE, TOGETHER WITH THE RIGHT TO INSTALL SERVICE CONNECTIONS UPON, ACROSS WITHIN AND BENEATH THE SURFACE OF EACH LOT TO SERVE IMPROVEMENTS, THERON, OR ON ADJACENT LOTS; ALSO THE RIGHT TO TRIM OR CUT DOWN TREES, BRUSH AND ROOTS AS MAY BE REASONABLY REQUIRED INCIDENT TO THE RIGHTS HEREIN GIVEN, AND THE RIGHT TO ENTER UPON THE SUBDIVIDED PROPERTY FOR ALL SUCH PURPOSES. THE GRANTEES AGREE TO RESTORE OR CAUSE TO HAVE RESTORED, THE PROPERTY, AS NEARLY AS IS REASONABLY POSSIBLE, TO THE CONDITION EXISTING PRIOR TO SUCH ENTRY BY THE GRANTEES OR THEIR AGENTS. THIS RESTORATION, HOWEVER, DOES NOT APPLY TO THE INITIAL INSTALLATION OF SAID UNDERGROUND AND/OR ABOVE GROUND ELECTRIC FACILITIES, NATURAL GAS FACILITIES, OR TELEPHONE AND CABLE TV FACILITIES OR TO ANY TREES, BRUSH OR ROOTS WHICH MAY BE REMOVED AT ANY TIME PURSUANT TO THE RIGHTS HEREIN GRANTED. STRUCTURES SHALL NOT BE PLACED OVER GRANTEES' FACILITIES OR IN, UPON OR OVER THE PROPERTY WITHIN THE LINES MARKED "UTILITY EASEMENT AREAS" WITHOUT THE PLACE OF THE

THE GRANT OF EASEMENT SHALL BE BINDING UPON AND INURE TO THE BENEFIT OF THE HEIRS, SUCCESSORS AND ASSIGNS OF ALL PARTIES HERETO.

WRITTEN CONSENT OF GRANTEES. AFTER INSTALLATION OF ANY SUCH FACILITIES, THE GRADE OF THE SUBDIVIDED PROPERTY SHALL NOT BE ALTERED BY MORE THAN SIX INCHES WITHOUT WRITTEN CONSENT

ROBERT A. DE BRUIN, MANAGING MEMBER

OF GRANTEES.