



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Agenda - Final-revised Board of Health

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Wednesday, August 10, 2016

7:00 AM

Council Chambers, 6th Floor

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1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

### 4. Public Hearings/Appearances

### 5. Action Items

[16-1246](#) Appeal of Dangerous Animal - Marlowe

**Attachments:** [16-027918 Chesty and Marlowe.pdf](#)  
[Letter of Objection for Marlowe - Leah Orozco.pdf](#)  
[Appeal Daniel Orozco.pdf](#)

### 6. Information Items

[16-1244](#) Second Quarter Report 2016

**Attachments:** [Second Quarter Executive Summary 2016.pdf](#)  
[Second Quarter 2016 Report.pdf](#)

[16-1245](#) Second Quarter Performance Review

**Attachments:** [Department Budget Review - 2nd Quarter 2016.pdf](#)  
[Summary Budget Review - 2nd Quarter 2016.pdf](#)

[16-1247](#) Recommended Ordinance Changes - August 2016

**Attachments:** [Recommended ordinance changes.pdf](#)

[16-1248](#) Noise Variance Approvals

**Attachments:** [Noise Variance Requests 8-10-16.pdf](#)  
[Mile of Music 8-4-16.pdf](#)

[16-024](#)

## Other Business

Legislative History

1/13/16	Board of Health	presented
4/13/16	Board of Health	presented

## 7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*

IN THE CITY OF APPLETON,  
OUTAGAMIE COUNTY,  
STATE OF WISCONSIN

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CITY OF APPLETON  
A Wisconsin Municipal Corporation

Petitioner,

v.

Leah Daniel  
As owner of Marlowe and Chesty

Respondent.

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ORDER DECLARING ANIMAL DANGEROUS

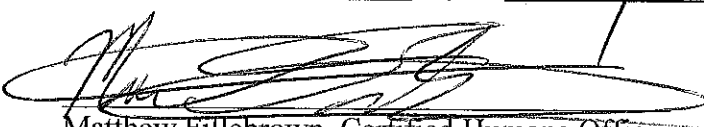
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As the owner and/or caretaker of the above-named animal, you are hereby notified that the City of Appleton has declared that the above-named animal is dangerous pursuant to the City of Appleton's Municipal Code 3-131.

Because the animal has been declared dangerous, you are further notified that you must immediately comply with leashing, muzzling, and confinement requirements of City of Appleton Municipal Code Section 3-132. You must, within thirty (30) days, comply with all other requirements of City of Appleton Municipal Code Section 3-132 of the dangerous declaration.

This order remains in effect, even if appealed, until modified or withdrawn. This order is in effect for the lifetime of the animal.

SO ORDERED, this 26 day of July, 2016 at 10:22 am/pm.

  
Matthew Fillebrown, Certified Humane Officer  
Appleton Police Dept. City of Appleton, WI

I, Leah Orozco (respondent's printed name), acknowledge receipt of this order and understand the contents of the order, including the time limits if I wish to appeal.

Signed: Leah Orozco Date: 7/26/16

## Letter of Objection

I am writing to object to the **Declaration and Order of Dangerous Animal** for Marlowe.

While Marlowe was listed in 2 police reports, those reports did not list him as barking at, biting, or attacking any specific person. The only thing listed for Marlowe in these instances is that he charged at people.

Marlowe is a 2 ½ year old English Mastiff. Marlowe loves to run and play. He has interacted with other dogs and people at the Outagamie County dog park countless times and has been around my friends and family along with their children with no aggression noted. Marlowe has even interacted with my 2-year-old nephew(JJ) without any issues. Due to Marlowe's size(approx.150 lbs) and the way he runs, Marlowe running could be misconstrued as charging. Marlowe loves being around people and it's in his temperament to seek out for people's attention and affection.

We have found a new good home for Marlowe outside of the city where he will have more room to run and have less of a chance of disrupting the general public. I would like for Marlowe to not be deemed as a dangerous animal though based off these 2 reports and carry that reputation along with him to his new home. I am strongly urging you to reconsider your decision regarding him.

Below are some references who have interacted with Marlowe and know his temperament.

His Vet: Laura Russo-Klister, DVM( North Heights Veterinary Clinic) 920-739-7816

Ian and Sheila Schiesl(Friends who have dog-sitted for Marlowe) : 920-268-9435

Stacy and Matt Buchberger(Friends who have interacted with him on several occasions) : 920-740-5598

Sincerely,

Leah Orozco(Marlowe's owner)

Mr. Eggebrecht,

My wife sent a letter on July 27, 2016 regarding Marlowe and is currently attempting to find a home for him if we are unable to keep him based on the city's final ruling. I am writing to have the dangerous animal declaration removed from both animals as my wife seeks options for us to take based on your decision. I understand that changes will need to be made for the animals and would like to offer several solutions and a request for time to implement them.

I understand that the animals need better training as they are both energetic dogs and seek attention from any person that they meet. They approach people seeking attention and with the size of the animals, especially Marlowe, strangers can be put off by the animals and act fearful of them if they have never had experience with animals their size. We walk them on the city trail north of I-41 near Thrivent weekly and have never had an incident with other walkers or bicyclists we encounter. I would like to have the opportunity for both animals to be placed in obedience training to control their urge to approach people for attention. Neither animal to date has had such training and I fully understand that was a failure on my part and also believe it will help mitigate risk in the future.

The first incident with the animals happened because of faulty lock on our rear door that has since been replaced and no longer fails to seat properly. I am also proposing several changes to the rear porch to have it closed off with a gate to block entrance down the steps to the drive way to limit access from the house to general public. I will also install a new stairwell to the back yard with its own gate so the animals have direct access to the yard from the porch and not have to go through the drive way. This way the animals will have multiple barriers to further limit an occurrence of the first incident. The back yard currently has a 6-foot wooden security fence around the perimeter with only one gated exit.

We currently do possess fully enclosed metal kennels in our basement for both dogs. Both animals currently stay in the kennels when we are not home or are sleeping. We will continue to use them in this fashion and we will add locks to them as listed in the policy documents we have received from the city. We will also post signs on the front of the house and gates to the back yard that state "Beware of Dog".

I am asking for a stay on the dangerous animal requirements for a period of 6 months. With this extra time, I would like to have opportunity to do the above modifications to our home to ensure an added level of security and enroll both animals in training. At the end of their training I would ask for another hearing to present the recommendations and opinions of the trainers on the behavior and temperament

of both animals for the City of Appleton to review at that time. If we fail to complete any of the above items in an agreed upon timeline we will surrender the animals at that time.

Thank you for your consideration.

Sincerely,

Daniel Orozco

506 N Division St

Appleton, WI 54911

(920) 257-9532

# APPLETON HEALTH DEPARTMENT QUARTERLY REPORT April – June 2016

## Executive Summary

*The Health Department's day-to-day activities for the second quarter of 2016 are enumerated in the attached report. The Department continues to work toward fulfilling the goals of our Department, keeping in mind the belief statements that support and enhance our mission statement.*

### ***“Plays a vital role assessing and assuring the health needs and trade practices in the community”***

Tim Mirkes, RS, Environmental Health Supervisor, conducted a courtesy inspection at the Boys and Girls Club food service kitchen at the request of the Food Manager. No items were noted in need of correction. Although not required but recommended in last year's report, the manager has become a Certified Food Manager. While the Boys and Girls Club is exempt from licensing, it is still important to assure safe meal delivery.

### ***“Provides services to protect and promote the health and well-being of the citizen and consumer”***

Environmentalists Michelle Roberts, RS, and Steve Kihl, RS, conducted food stand inspections at the annual Xavier Food Fair event held Sunday, May 1. No critical violations were found during those inspections.

Public Health nursing staff worked with World Relief Fox Valley and various partners in the Appleton community to welcome 14 refugees during the months of April, May and June 2016. These new residents came from the Afghanistan, Cuba, and the Democratic Republic of Congo.

### ***“Communicates with the public on health and consumer related issues”***

This quarter staff provided a variety of education sessions including:

April 4, Public Health Nurses Jess Moyle, RN and Becky Lindberg, RN trained staff at Young Child Development Center on the Ten Steps to Breastfeeding Friendly Child Care Centers. 15 staff members attended the training.

April 5 and 7, Public Health Nurse Becky Lindberg, RN trained 11 community members in Youth Mental Health First Aid at Appleton West High School.

April 11, Public Health Nurse Kathleen Sprangers, RN presented on, "Childhood Lead Poisoning Prevention", at Thedacare Regional Medical Center-Appleton's Mommy and Me group. 16 Moms and their babies were in attendance.

April 12, Tim Mirkes, RS, Environmental Supervisor, gave a presentation at the 2016 Wisconsin Environmental Health Association Annual Spring Conference. The topic was Beekeeping in an Urban Setting.

April 19, Health Officer Kurt Eggebrecht moderated the keynote session at the 30<sup>th</sup> anniversary annual meeting of the Wisconsin Health Education Network Conference held in Madison. This year's theme was "Building Capacity for Healthier Communities: Celebrating the Past, Focusing on the Future".

April 21, Health Officer Eggebrecht spoke at the Citizen Academy held in City Hall. He provided a brief history of the development of a public health system in Wisconsin and the current services provided by Appleton Health Department.

April 22, Health Officer Eggebrecht was a guest speaker at the Fox Valley Technical College. The class was for future law enforcement personnel and he spoke on interdepartmental cooperation using the ICS structure during a public health emergency.

May 4, Weights and Measures staff provided training at two area farm market meetings. Weights and Measures Specialist Keith Verhagen spoke at the annual Festival Foods Farm Market meeting at the Festival Foods Store on Northland Ave. A record number of Vendors attended the meeting this year. He provided information regarding policies as well as the testing of 30 farm market vendors' scales. The mandatory meeting provides a great foundation for high compliance throughout the Farm Markets summer duration. Weights and Measures staff will monitor the farm market closely throughout the summer to ensure compliance.

May 5, Health Officer Eggebrecht spoke at the Wisconsin Hospital Association Summit. The theme was to Advance Community Health in Wisconsin. Eggebrecht spoke of the hospital/public health partnership in the Fox Valley where population health is addressed to improve the health of the community.

May 6, Public Health Nurses Jess Moyle, RN and Becky Lindberg, RN presented on safety and injury prevention at the Young Parent Conference. 20 young parents were in attendance.

May 9, Public Health Nurses Becky Lindberg, RN and Jess Moyle, RN trained staff at Celebration Child Care Center on the Ten Steps to Breastfeeding Friendly Child Care Centers. Eight staff members attended the training.

May 11, Public Health Nurse Ashley Rankin, RN presented on "The Real Happy Hour", at the Appleton Boys and Girls Club Health Fair. 143 children attended the health fair.

May 25, City Sealer Eric Maggio and Weights & Measures Specialist Keith Verhagen participated and spoke at the annual Appleton Downtown Saturday Farm Market Vendor meeting held at the Appleton Library. They provided information



regarding policies as well as going over farm market rules. Staff tested 29 farm market vendor's scales as well as conducted package and labeling inspections.

May 26, Public Health Nursing Supervisor Sonja Jensen, RN, in collaboration with staff from World Relief Fox Valley and the Winnebago County Health Department, presented at the breakout session at the WPHA-WALHDAB annual conference. The presentation was titled, "Refugees: The Real Story".

June 20, Public Health Nurse Kathleen Sprangers, RN presented on Immunizations at Thedacare Regional Medical Center-Appleton's Mommy and Me group. Twelve Moms and their babies were in attendance.

June 30, Health Officer Eggebrecht was asked to present at the Northeast Health Educators group. The topic was Expanding the Knowledge and Networking Opportunities for Health Educators. More than 40 attended the program held at the Menasha Library.

***"Provides services in a cost effective and efficient manner"***

In coordination with Mosaic Family Health Residency Program, this quarter, two resident Physicians met with Environmental Supervisor Tim Mirkes to learn about the Environmental Health responsibilities at the Health Department. By providing this in-service, Resident Physicians gain awareness of rabies follow-up, food safety and food borne illness investigation as it relates to their practice, as well as other areas where the environmental section can be a resource.

May 26, our department hosted a training seminar on syphilis testing. Representatives from the Aid Resource Center and the local public health department participated.

***"Develops and evaluates departmental programs, policies and procedures based on community needs and collaborate with community agencies and providers to assess those needs and ensure high quality services"***

On April 6th, Public Health Preparedness Coordinator Sarah Burmeister participated in the Fox Valley Area Health Care Coalition design team meeting. Sarah worked with the design team since November 2015 putting together an Ebola Exercise that tested capabilities in Mass Fatality and Information Sharing. On April 8th Sarah attended a training called HSEEP, which standardizes the way an exercise is evaluated. The HSEEP training prepared Sarah to evaluate the Ebola Exercise. On April 13th department staff Ann Steele, Sonja Jensen, Tim Mirkes, and Sarah Burmeister attended the Ebola Table top Exercise. Attending the exercise allowed Ann, Tim, and Sonja to talk through how emergency operations would work during an Ebola outbreak. How our department would respond as a region was also an outcome of this training.

Also, this quarter on April 14th, the North East Wisconsin Public Health Preparedness coalition met to discuss changes made to the Resource Management checklist portion of the Public Health Emergency Plan (PHEP) to close gaps in the Volunteer Management Capability. Preparedness Coordinator Sarah Burmeister also shared the work she has done on job action sheets as part of the Partnership's Mass Fatality Plans.

On June 14th, Sarah Burmeister participated in a state-wide exercise, called BAT-16. The purpose of the exercise was to practice the dispensing of medicine from the Department of Health Services to local health departments. Sarah served as an evaluator for the Fond du Lac County Health Department. Fond du Lac County practiced opening a point of dispensing location for their response partners. The exercise was very informative and allowed Sarah to gain more experience evaluating an exercise.

This quarter our department worked with the Fox Cities Kiwanis Club, Police Department and World Relief to collect bicycles and helmets for our new refugees we have welcomed to Appleton. This need was identified at our April Fox Valley Refugee resettlement meeting.

On June 20<sup>th</sup>, Health Officer Kurt Eggebrecht participated in the Leading Indicators For Excellence (LIFE) Study. At this event held in Neenah participants, reviewed data prepared by consultants then voted on top health priorities for our region.

***“Professional staff works together as a cohesive team by cooperating, communicating and supporting each other to achieve departmental and individual goals”***

Health Department staff participated in a variety of training opportunities this quarter including:

April 6, Public Health Nurses Becky Lindberg, Jess Moyle, and Trish Schuldes attended the training Parents Interacting with Infants. This was held at the Riverwalk Hotel in Neenah, and was sponsored by CESA 11.

April 8, Public Health Nurses Ann Steele, Jess Moyle, Kris Eiden, and Trish Schuldes attended the Wisconsin Disease Surveillance System (WEDSS) upgrade training, held at UW-Fox Valley in Menasha.

April 12, Public Health Preparedness Coordinator Sarah Burmeister, attended the Wisconsin Environmental Health Association (WEHA) Spring Conference on a stipend awarded to her from the organization. The conference focused on local issues such as local food being used in schools and how to handle local emergencies, such as a sewage spill in a local community garden from an environmental and food safety standpoint.

April 18 - 22, Public Health Nurse Jessica Moyle and Public Health Preparedness Coordinator Sarah Burmeister attended the Preparedness Summit held in Dallas, Texas. Jessica and Sarah were able to attend the conference thanks to a training scholarship provided from Wisconsin Department of Health Services. The conference focus was on Community Recovery and Resiliency. The speakers of the conference really drove home that when rebuilding a community, it should be built to better withstand disasters for the future. There was also a special late breaking session on Zika virus that both Jessica and Sarah attended.

April 21, Public Health Nurses Ashley Rankin, Becky Lindberg, Kathleen Sprangers, Sonja Jensen, and Trish Schuldes attended the 2016 Immunization Update: "Community Immunity: Protecting Tweens and Teens." The training was sponsored by the Northeast Wisconsin Immunization Coalition and held at The Marq, De Pere.

May 3, Public Health Nurses Kathleen Sprangers and Sonja Jensen attended the Wisconsin Immunization Registry User Group Training in Green Bay.

May 20, Public Health Nurses Becky Lindberg and Susan Larson attended the Fox Valley Refugee Community Collaboration meeting at the JP Coughlin Center in Oshkosh. This was sponsored by World Relief Fox Valley.

May 24 - 26, several staff and Board of Health members attended the joint conference of the Wisconsin Association of Local Health Departments and Boards of Health and Wisconsin Public Health Association (WAHLDA-B-WPHA) Spring Conference. The conference focused on public health ethics. Staff utilized scholarship funds from State Department of Health Services to participate in the conference, which had a preparedness tract and discussed the balance between protecting the general public and an individual's rights. The event was held at the Paper Valley Hotel in Appleton.

June 2, Public Health Nurses Ann Steele and Kris Eiden attended the Annual Partner Services Regional meeting at the Schieg Center in Appleton. This training was sponsored by the State Of Wisconsin AIDS/HIV Program.

Respectfully submitted,

Kurt Eggebrecht, M.Ed., MCHES  
Health Officer



**I. Preventing Disease**

Community Education Sessions	Quarter	Year to Date	Last Year to Date
Group Education Sessions	30	35	23
Number of Attendees	275	355	500

Immunization Clinics	Current Month	Quarter	Year to Date	Last Year to Date
Persons Immunized	5	24	63	95
Immunizations administered	13	47	139	197

Vaccine Type/Number of Doses	Current Month	Quarter	Year to Date	Last Year to Date
PCV13 (Prevnam)	0	1	3	2
DTP/HIB (See DTP and HIB)	0	0	0	0
DtaP (Diphtheria, Tetanus, Acellular Pertussis)	1	2	5	4
Td (Tetanus diphtheria)	1	2	6	2
MMR (Measles, Mumps, Rubella)	1	5	14	17
HIB (Haemophilus Influenzae b)	0	2	5	3
IPV (Inactivated Polio Vaccine)	0	1	1	2
HBV (Hepatitis B)	2	3	5	5
Flu (Influenza)	0	2	9	9
VZV (Varicella)	1	4	14	17
Heb B/Hib Comvax	0	0	0	0
Hep A	0	8	19	18
Dtap/IPV/Hep B	0	0	2	2
MCV4 (Meningococcal)	2	2	5	17
Tdap	2	0	9	26
Flu Nasal	0	5	13	23
HPV (Human Papillomavirus)	2	6	15	38
Rotavirus	0	0	2	2
Dtap/IPV	0	2	5	3
H1N1	0	0	0	0
Hep A/Hep B	1	2	7	6
Dtap-IPV / Hib	0	0	0	0

Communicable Disease Cases	Current Month	Quarter	Year to Date	Last Year to Date
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**Gastroenteric**

Campylobacter	0	3	5	9
Giardiasis	1	2	5	2
Salmonellosis	1	1	4	3
Amebiasis	0	0	0	0
Balantidium Coli	0	0	0	0
Hook Worm	0	0	0	0
Shigellosis	0	1	1	0
Yersinia	1	1	1	0
Strongyloides	0	0	0	0
Cryptosporidiosis	0	1	4	2
E. Coli	0	0	2	1
Listeriosis	0	0	0	0

Other Communicable Diseases	Current Month	Quarter	Year to Date	Last Year to Date
Haemophilus Influenza	0	0	0	0
Blastomycosis	0	0	1	0
Hep A	0	0	0	0
Hep B	0	1	1	3
Hep C	3	11	31	22
Streptococcus pneumoniae	0	1	3	5
Leprosy	0	0	0	0
Adult Lead Toxicity	0	0	0	0
Legionellosis	0	0	0	0
Lyme Disease	1	1	1	1
Ehrlichiosis / Anaplasmosis	0	0	0	1
Malaria	0	0	0	0
Dengue Fever	0	0	0	0
Bacterial meningitis	0	0	0	0
Viral Meningitis	0	0	0	1
Invasive Group A Strep	0	0	0	0
Rheumatic Fever	0	0	0	0
Tetanus	0	0	0	0
Toxic Shock	0	0	0	0
Typhoid	0	0	0	0
Mycobacterium Tuberculosis	0	0	0	2
Mycobacterium - Atypical	0	3	3	3
Viral Encephalitis	0	0	0	0
Cat Scratch Disease (Bartonella species)	0	0	0	0
Streptococcus group B invasive disease	0	1	2	5
Vibrio Cholera	0	0	0	0
West Nile Virus	0	0	0	0
Kawasaki	0	0	0	0
Novel Influenza	0	0	0	0
Hospitalized Influenza	0	3	15	31
Babesiosis	0	0	0	0

Vaccine Preventable	Current Month	Quarter	Year to Date	Last Year to Date
Measles	0	0	0	0
Mumps	0	0	0	0
Pertussis	4	7	7	1
Rubella	0	0	0	0
Varicella	0	3	3	0

Tuberculosis Prevention and Control	Quarter	Year to Date	Last Year to Date
Number of TB (LTBI)	2	5	9
Number of TB Skin Tests	5	101	92
Number of Referrals for TB Blood Test	0	0	4
Number of TB positive tests	0	0	0

Sexually Transmitted Disease	Current Month		Quarter		Year to Date		Last Year to Date	
	All Ages	≤18	All Ages	≤18	All Ages	≤18	All Ages	≤18
Chlamydia	30	5	75	9	156	12	117	14
Gonorrhea	5	0	11	0	18	1	6	0
Partner/Referral Program (Contacts)	0	0	0	0	3	0	1	0
HIV	1	0	1	0	1	0	2	0
Other STD	0	0	0	0	0	0	0	0
Syphilis	0	0	0	0	6	0	0	0

Planned Parenthood Contract	Quarter	Year to Date	Last Year to Date
Individuals served	37	60	35
Number of tests	95	141	75
Individuals treated	11	16	7

Lead	Quarter	Year to Date	Last Year to Date
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#### Elevations

Initial Venous lead levels >19 ug/dl	0	0	0
Repeat Venous lead levels >19 ug/dl	0	1	1
Initial Venous lead levels 10 - 19 ug/dl	0	1	0
Repeat Venous lead levels 10 - 19 ug/dl	0	1	1
Capillary lead levels >10 ug/dl	2	4	3
Venous lead levels 5 - 9 ug/dl	8	13	0
Home Inspections	0	1	0
Education	7	9	12
Formal Enforcement Action	0	1	0

Licensed Establishments	Plan Reviews			Preinspections		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date
Public Eating and Drinking	0	0	2	6	13	17
Retail Food	0	0	0	6	7	10
Hotel/Motel and Tourist Rooming House	0	0	0	0	0	1
Bed and Breakfast	0	0	0	0	1	0
Manufactured Home Communities	0	0	0	0	0	0
Vending Machines	0	0	0	0	0	0
Swimming Pools	0	0	0	0	0	2
Tattoo and Body Piercing	0	0	0	0	0	0
Temporary Restaurants	0	0	0	0	0	0
Non-profit	0	0	0	0	0	0
Rec/Ed Campground	0	0	0	0	0	0
Campground	0	0	0	0	0	0
Pigeon Permit	0	0	0	0	0	0
Temporary Retail	0	0	0	0	0	2
Special Organization Serving Meals	0	0	0	0	0	0
Total	0	0	2	12	21	32

Licensed Establishments	Inspections			Reinspections		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date
Public Eating and Drinking	154	211	204	38	68	60
Retail Food	43	63	54	5	11	9
Hotel/Motel and Tourist Rooming House	5	6	4	0	0	0
Bed and Breakfast	3	3	4	0	0	0
Manufactured Home Communities	1	1	1	0	0	0
Vending Machines	0	0	0	0	0	0
Swimming Pools	15	15	16	0	0	2
Tattoo and Body Piercing	5	6	8	0	0	0
Temporary Restaurants	1	1	0	0	0	0
Non-profit	2	2	12	0	0	0
Rec/Ed Campground	0	0	0	0	0	0
Campground	0	0	0	0	0	0
Pigeon Permit	0	0	0	0	0	0
Temporary Retail	2	2	3	0	0	0
Special Organization Serving Meals	0	0	0	0	0	0
Total	231	310	306	43	79	71

Licensed Establishments	Complaints			Complaint Followups		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date
Public Eating and Drinking	6	11	20	1	2	3
Retail Food	0	1	2	0	0	1
Hotel/Motel and Tourist Rooming House	0	0	1	0	0	1
Bed and Breakfast	0	0	0	0	0	0
Manufactured Home Communities	0	0	0	0	0	0
Vending Machines	0	0	0	0	0	0
Swimming Pools	1	2	0	0	0	0
Tattoo and Body Piercing	0	0	0	0	0	0
Temporary Restaurants	0	0	0	0	0	0
Non-profit	0	0	0	0	0	0
Rec/Ed Campground	0	0	0	0	0	0
Campground	0	0	0	0	0	0
Pigeon Permit	0	0	0	0	0	0
Temporary Retail	0	0	0	0	0	0
Special Organization Serving Meals	0	0	0	0	0	0
Total	7	14	23	1	2	5

Licensed Establishments	Consultations		
	Quarter	Year to Date	Last Year to Date
Public Eating and Drinking	54	126	155
Retail Food	19	35	42
Hotel/Motel and Tourist Rooming House	1	1	0
Bed and Breakfast	0	0	0
Manufactured Home Communities	0	0	0
Vending Machines	0	0	0
Swimming Pools	7	7	4
Tattoo and Body Piercing	5	11	12
Temporary Restaurants	16	18	5
Non-profit	37	49	44
Rec/Ed Campground	4	4	2
Campground	0	0	1
Pigeon Permit	0	0	1
Temporary Retail	2	3	8
Special Organization Serving Meals	0	0	1
Total	145	254	275

Food Borne-Water Borne Disease	Current Month	Quarter	Year to Date	Last Year to Date
Number of Outbreaks	0	0	0	0
Number of Interviews	0	0	1	2
Number symptomatic	0	0	1	1

Laboratory/Field Tests	Current Month	Quarter	Year to Date	Last Year to Date
WDATCP Random Sampling Program	30	0	0	30

#### Swimming Pool Water Samples

Total number of pools sampled	21	58	114	115
Total number of pools resampled	0	1	2	0
Total positive HPC	0	1	1	0
Total positive coliform	0	0	1	0

#### Rabies Specimens

Type of Animal Shipped

Dog	0	0	0	0
Cat	0	0	1	0
Bat	0	0	1	0
Raccoon	0	0	0	0
Ferret	0	0	0	0
Skunk	0	0	0	0
Other	0	0	0	0
Total shipped	0	0	2	0
Total positive results	0	0	0	0

## **II. Protecting the Environment**

Environmental Investigations	Consultations			Complaints		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date
Community water supplies	0	1	0	0	0	0
School/Day Care	3	4	9	0	0	0
Private water supplies	0	0	0	0	0	0
Surface water pollution	1	1	0	0	0	0
Animal nuisances	12	16	10	0	0	2
Rabies control	4	10	11	0	0	0
Insect control	6	21	18	5	7	7
Rodent control	2	2	0	0	1	1
Hazardous substance control	4	8	8	1	1	1
Air pollution - Indoor	3	5	4	1	3	4
Air pollution - Outdoor	2	2	0	0	0	0
Noise	12	22	25	2	3	3
Radiation	0	6	2	0	0	0
Garbage/rubbish nuisance	0	0	1	0	1	4
Private residence/housing	1	11	15	1	2	6
Lead	7	9	4	1	1	0
Other Programs	6	14	5	0	0	0
Other Business	4	15	25	0	0	1
Mold	7	21	9	3	3	2
Totals	74	168	146	14	22	31

Complaint Followups			
Environmental Investigations	Quarter	Year to Date	Last Year to Date
Community Water Supplies	0	0	0
School/Day Care	0	0	0
Private water supplies	0	0	0
Surface water pollution	0	0	0
Animal nuisances	2	2	0
Rabies control	0	0	0
Insect control	1	2	5
Rodent control	0	1	0
Hazardous substance control	0	0	0
Air pollution - Indoor	0	0	0
Air pollution - Outdoor	0	0	0
Noise	0	1	2
Radiation	0	0	0
Garbage/rubbish nuisance	1	1	2
Private residence/housing	0	0	9
Lead	0	0	0
Other Programs	0	0	0
Other Business	0	0	0
Mold	0	0	0
Totals	4	7	18

### III. Promoting Health

Type of Referrals to Public Health Nurse (PHN)	Quarter	Year to Date	Last Year to Date
Family	1	2	1
Maternal/Child	217	434	489
Adult/Elderly	2	5	6
Total	220	441	496

Admissions				Revisits		
Community Health Visits	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date
Includes contact to elderly and adult clients, parents, and children for purposes of assessment, teaching, referrals and case management						
MCH	18	54	66	98	160	131
Adult	14	30	42	32	143	112
Elderly	2	12	18	111	197	54
Total	34	96	126	241	500	297

Discharges				Phone Calls as Visit		
Community Health Visits	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date
Includes contact to elderly and adult clients, parents, and children for purposes of assessment, teaching, referrals and case management						
MCH	4	16	7	18	29	30
Adult	5	26	19	2	5	6
Elderly	2	2	3	1	1	8
Total	11	44	29	21	35	44

Primary Health Problem	Quarter	Year to Date	Last Year to Date
General Health Promotion	45	91	106
Prenatal	33	48	38
Postpartum	36	71	53
Infant and Child Health	51	95	81
Communicable Disease	103	293	129
Endocrine/Nutritional/Immunity Disorders	4	6	2
Nervous system and sense organs	0	0	3
Circulatory system	20	40	47
Respiratory system	5	12	16
Musculoskeletal system and Connective tissue	1	1	3
Other	11	16	24
Total	309	673	502



<b>Adult/Elderly Clients By Referral Source</b>	<b>Quarter</b>	<b>Year to Date</b>	<b>Last Year to Date</b>
Self	0	1	2
Case Finding	0	0	0
Physician (Unhospitalized)	0	2	1
Hospital	0	0	0
Social Service/Counseling	0	0	0
Community Agency	1	1	0
Other Public Health Agency	0	0	0
Licensed Home Health Agency	0	0	0
State Agency	0	0	0
Carried Over From Previous Year	0	21	24
Other	1	1	1
Total	2	26	28

<b>Adult/Elderly Client Interventions</b>	<b>Quarter</b>	<b>Year to Date</b>	<b>Last Year to Date</b>
Case Management	32	90	47
Consultation	1	3	0
Counseling	23	64	30
Delegated Functions	1	2	2
Disease and Health Event Investigation	0	4	0
Health Teaching	48	120	65
Referral and Follow Up	3	6	8
Screening	17	43	25
Total	125	332	177

<b>Adult/Elderly Non-Client Contacts</b>	<b>Quarter</b>	<b>Year to Date</b>	<b>Last Year to Date</b>
Adult child	0	0	1
Aging & Disability Resource	0	0	0
Citizen	4	8	6
Client	0	0	0
Community Agency	2	3	2
Employer	0	0	0
Faith Community	0	0	0
Friend	1	2	3
Hospital	0	0	0
Human Services	0	0	0
Mental Health Provider	0	0	0
Nurse	1	1	0
Other	0	0	0
Parent/Guardian	0	0	1
Primary Care Provider	0	0	0
Spouse	0	0	0
Total	8	14	13

<b>Adult/Elderly Non-Client Contact Interventions</b>	<b>Quarter</b>	<b>Year to Date</b>	<b>Last Year to Date</b>
Consultation	3	4	3
Counseling	1	1	2
Health Teaching	1	3	0
Referral and Follow Up	5	9	12
Total	10	17	17

#### IV. Protecting the Consumer

Consumer Complaints	Number Received			Number of Violations Found		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date
Foods	0	0	2	0	0	0
Liquid foods	0	0	0	0	0	0
Non-food Products	0	0	0	0	0	0
Heating Oil and LP gas	0	0	0	0	0	0
Firewood	1	1	0	0	0	0
Gas station pumps	3	4	4	1	1	0
Gas station service console	1	2	2	0	0	1
Gas station price signage	0	1	1	0	0	1
Gas station gasoline quality	2	3	2	0	0	0
Scales: food	0	0	0	0	0	0
Scales: scrap metal	1	1	2	0	0	2
Scales: other	0	0	0	0	0	0
Scanning	0	4	8	0	1	3
Trade practices	2	2	0	0	0	0
Advertising	1	2	0	1	1	0
Going out of business sales	0	0	0	0	0	0
Temporary sales	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0
Totals	11	20	21	2	3	7

Type of Establishments Inspected	Current	Year to	Last Year
	Quarter	Date	to Date

Food and convenience stores, restaurants, bakery and candy stores, dairy plants and stores, drug stores, hardware stores, variety stores, gas stations, salvage and recyclers, pet shops, garden centers, industrial manufacturing plants, concrete and asphalt plants

Total number inspected	73	162	381	340
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Equipment and Device Examined	Inspected				Number Not in Compliance			
	Current Month	Quarter	Year to Date	Last Year to Date	Current Month	Quarter	Year to Date	Last Year to Date
Scales and Balances	48	175	369	368	4	8	15	13
Measures (Includes gas pumps and fuel oil truck meters)	323	477	551	429	5	7	11	4
Weights	2	3	49	73	0	0	0	0
Total	373	655	969	870	9	15	26	17

Commodity Report	Current	Year to	Last Year
	Month	Quarter	to Date
Total units of product investigated	6,871	13,415	42,008
Random sample size	964	2,278	7,044
Total products/units found short weight	526	810	2,370
Total products/units found mislabeled	0	296	1,003

Price Scanning Inspections	Current	Year to	Last Year
	Month	Quarter	to Date
Number of Inspection	9	22	93
Number of items scanned	275	703	3,010
Pricing errors found	8	24	86

License Investigations	Quarter	Year to	Last Year
		Date	to Date
Closeout sales	2	2	0
Secondhand dealers	5	11	11
Commercial solicitation	12	32	36
Taxicab	8	8	13
Pet store	3	3	3
Firewood	21	21	19

**HEALTH DEPARTMENT**  
**First Quarter Review**  
**All Figures Through June 30, 2016**

**Significant 2016 Events:**

See 2016 Quarterly Reports

**Performance Data:**

<b>Administration 2nd Quarter</b>						
Program	Criteria	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Target 2016
<b>ADMIN</b>	Client Benefit					
Train Staff	Benefit #1: Training request/ reviewed/ approved	100%	100%	100%	100%	100%
Safe Work	Benefit #2: # unresolved safety issues	0	0	0	0	0
Level III Health Dept	Outcome #1: # of unresolved issues	0	0	0	0	0
Internal Advancement	Outcome #2: % vacancies filled from within	100%	100%	100%	100%	100%
Training	Output #1: Hours of training/employee	44	41	36	30	40
Staff Assessments	Output #2: % completed on time	100%	100%	100%	100%	100%
Collaboration with Health Care Partners	Output #3: # of meetings	113	148	137	89	140
Prepare Annual Report	Output #4: Complete by 120th day of following year	4/25	4/24	4/30	4/21	4/25

## Nursing 2nd Quarter

Program	Criteria	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Target 2016
<b>Client Benefits/Impacts</b>						
TB Disease Resolved	Benefit #1: Three negative tests/ complete treatment/ + clinical status	100% (1 Resolved)	1 resolved and 1 moved out of jurisdiction	(3 Total) 1 - in treatment 1 - in process 1 - moved out of jurisdiction	(2 Total) 1 - in treatment 1 - resolved	100%
Occupational Health	Benefit #2: TB testing and training	100%	100%	100%	100%	100%
<b>Strategic Outcomes</b>						
Epi-linked TB Cases	Outcome #1: # of cases	0	0	0	0	0
Increase Vaccine Coverage	Outcome #2: % school age children vaccinated	98.7%	99.0%	99.7%	In Process	99%
COM Regulations	Outcome #3: % of required participants	100%	100%	100%	In Process	100%
<b>Work Process Outputs</b>						
Case Management of TB	Output #1: # of home visits	153	270	152	242	100
TB Skin Test	Output #2: # of TB skin tests	121	104	103	101	90

## Environmental 2nd Quarter

Program	Criteria	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Target 2016
<b>Client Benefits/Impacts</b>						
Fair and Consistent Inspection	Benefit #1: Positive triennial survey results	99.40%	98.5	100%	TBD	97%
Health Hazards	Benefit #2: Identified and corrected inspection reports	100%	100%	100%	100%	100%
<b>Strategic Outcomes</b>						
Voluntary Compliance Improved	Outcome #1: # of critical violations	289	321	396	537	350
Human Cases of Rabies	Outcome #2: # of cases	0	0	0	0	0
Foodborne Outbreaks	Outcome #3: # of outbreaks related to special events	0	0	0	0	0
Foodborne Outbreaks	Outcome #4: # of food establishment linked outbreaks	0	0	0	0	0
<b>Work Process Outputs</b>						
Annual Inspection & Follow-ups	Output #1: # of inspections	501	540	548	310	530
Annual Inspection & Follow-ups	Output #2: # of follow up inspections	107	109	112	79	125
Response to Complaints	Output #3: # of complaints/follow ups	128/99	145/63	105/43	37/9	175/125
Response to Complaints	Output #4: % completed within 3 days	99%	99%	100%	100%	95%
Animal Bite Complaints	Output #5: % response within 4 hours	100%	100%	100%	100%	100%
Education Sessions for Non-profits	Output #6: # of vendors participating	385	384	368	27	325

## Weights & Measures 2nd Quarter

Program	Criteria	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Target 2016
<b>Client Benefits/Impacts</b>						
Reduce Price Scanning Errors	Benefit #1: % error trend reporting compliance (over charges)	99.0%	98.8%	99.1%	98.6%	96.0%
Accurate Product Labeling	Benefit #2: Positive triennial consumer survey	100.0%	100.0%	100.0%	In Process 4th Quarter	98.0%
Accurate Measuring Devices	Benefit #3: % of devices that measure accurately	96.8%	96.7%	94.2%	97.3%	95.0%
<b>Strategic Outcomes</b>						
System of Price Control	Outcome #1: % error trend reporting compliance (undercharges)	98.8%	98.3%	97.9%	98.3%	96.0%
Short Weight & Mislabeled Measured Sales	Outcome #2: % error trend reporting compliance	90.1%	90.0%	95.8%	80.2%	96.0%
Public Confidence in System Integrity	Outcome #3: Triennial consumer survey response	98.9%	99.6%	100.0%	In Process 4th Quarter	98.0%
<b>Work Process Outputs</b>						
Price Scanning Inspection	Output #1: # of annual inspections	128	135	145	93	125
Commodity Inspections	Output #2: # of inspections	12,875	12,903	13,431	7,056	11,000
Device Inspections	Output #3: # of inspections	1,726	1,823	1,794	982	1,750

### **Areas of Primary Concentration for 2016**

Population health strategies will remain a priority for the department in 2016. Our department will continue to serve in a leadership role for the Weight of the Fox Valley project. Obesity is a known risk factor for cardiovascular disease, type 2 diabetes, certain cancers and a wide range of other diseases. In 2016, we will assist with two community based projects: Weight of the Fox Valley and The Fox Cities Bike Challenge.

Re-emerging communicable disease such as measles, pertussis and TB will continue to impact our community and as such, we will continue to strengthen surveillance and communication with our health care partners.

### **Budget Performance Summary**

See the attached FASTR report of program expenses. It is important to note that these are not final audited numbers.





83500  
TEACHERA  
MIDYER HLT

City of Appleton  
Health Department  
Summary Budget to Actual Report  
For the Six Months Ending June 30, 2016

1  
07/14/16  
14:22:49

Description	Year to Date Expense	Full Year Amended Budget	Percent of Amended Budget
Health Department			
Health Administration	69,568	140,169	49.6 %
Public Health Nursing	210,957	492,929	42.8 %
Environmental Health	156,019	313,774	49.7 %
Weights & Measures	83,295	168,598	49.4 %
Total	519,839	1,115,470	46.6 %
Health Grants			
2010 Tobacco Control Grant	0	0	.0 %
2011 MCH Grant	19,701	36,015	54.7 %
2012 Primary Care Grant	0	0	.0 %
2013 Prevention Grant	0	0	.0 %
2014 Lead Grant	3,528	9,756	36.2 %
2015 Immunization	9,784	23,848	41.0 %
2016 Outrch for Med. Assist.	0	0	.0 %
2017 WWCCP Grant	0	0	.0 %
2018 Bioterrorism Grant	39,659	82,103	48.3 %
2019 TB Lookback Grant	0	0	.0 %
Total	72,672	151,722	47.9 %

**Appleton Health  
Department**

# Memo

**To:** Kurt Eggebrecht

**From:** Tim Mirkes

**cc:**

**Date:** August 1, 2016

**Re:** Recommended Ordinance changes – August 2016

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With the passing of 2015 Wisconsin Act 55, the Food Safety and Recreational Licensing section of the Department of Health Services was merged with the Division of Food Safety at the Wisconsin Department of Agriculture, Trade and Consumer Protection (WDATCP), creating a new “Division of Food and Recreational Safety” in WDATCP, effective July 1, 2016.

As a result of that merger, several existing City ordinances will require modification to correct Wisconsin Administrative Code references.

Also, with the merger, Wisconsin Local Public Health Departments (LPHD) that are Agents for WDATCP recently learned the Attorney for WDATCP issued an opinion that affects the LPHD’s ability, including the Appleton Health Department’s, to license Taverns that serve no food under our agent contracts with WDATCP. (Taverns that serve food, such as sandwiches or pizzas are considered to be classified as a restaurant and are not affected by this opinion.) Appleton currently licenses and inspects 10 such establishments that meets this definition.

The opinion issued also affects the LPHD’s ability, including the Appleton Health Department’s, to issue non-profit Food Stand permits to not for profit organizations occasionally preparing or serving food to the general public under our agent contract

with WDATCP. In fiscal year 2015/16, Appleton provided food service training and issued permits to 137 nonprofit organizations that fit this definition.

To rectify this, “Taverns” that serve no food will need to be addressed in a section of the Ordinance other than the current section, which adopts the Wisconsin Administrative code by reference. Taverns may be licensed under local authority, but not as an Agent of the State since ATCP-75 specifically exempts taverns from State licensing requirements.

Also, another section needed in the Ordinances is a section that addresses issuance of a “Certificate of Food Safety” rather than a “Non-profit Food Permit”. Nonprofit organizations may be issued a “Certificate” under local authority, but not as an Agent of the State since ATCP-75 specifically exempts taverns from State licensing requirements.

I think it’s critical that the Appleton Health Department maintain a continued public health presence in these areas to ensure the high standards established in our community.

**The following noise variance requests have been approved by  
Health Officer, Kurt Eggebrecht:**

*Rahn Wedding  
Peirce Park  
Sept 4<sup>th</sup>, 5pm-10pm*

*St. Paul Lutheran National Night Out  
St. Paul Lutheran  
Aug 2<sup>nd</sup>, 4pm – 8pm*

*License to Cruise  
Houdini Plaza  
Sept 23<sup>rd</sup>, 6pm-9:30pm*

*Sanders Wedding  
Appleton Yacht Club  
Sept 10<sup>th</sup>, 4pm-10pm*

*Octoberfest  
Downtown Appleton  
Sept 24<sup>th</sup>, 9am-5:30pm*

*Mile of Music  
Downtown Appleton  
Aug 4<sup>th</sup> – 7<sup>th</sup>*

*Appleton Yacht Club Summer Party  
Appleton Yacht Club  
July 9<sup>th</sup>, 6pm-10pm*

*Koleske Party  
1502 N Graceland Ave  
June 24<sup>th</sup>, 5:30pm -10pm*

*Appleton Yacht Club Polka Band  
Appleton Yacht Club  
July 24<sup>th</sup>, 12pm-6pm*

*Appleton Area Jaycees  
Memorial Park  
July 3<sup>rd</sup>, Sunset*

*Patti Coenen  
Fox River House  
Sept 9<sup>th</sup>-10<sup>th</sup>, 16<sup>th</sup>, 17<sup>th</sup>*

*Ferris Party  
3400 S Hemlock Ave  
July 23<sup>rd</sup>, 4pm-7pm*

August 4, 2016

Willems Marketing  
Dave Willems  
120 North Morrison Street Suite 200  
Appleton, WI 54911

Dear Mr. Willems:

This is to notify you that I have granted approval of your request for a noise variance for the Mile of Music event which will take place Thursday, August 4<sup>th</sup> through Sunday, August 7<sup>th</sup>. I understand that bands playing at the below locations will not exceed 11pm. The only exception is the Fox River House which received prior approval from the Board of Health to have amplified sound until midnight on both Friday and Saturday nights.

- D2 (403 W. College Ave.)
- Houdini Plaza (W. College Ave.)
- Jones Park (301 W. Lawrence St.)
- Spats (733 W. College Ave.)
- Basil's (109 W. College Ave.)
- Brewed Awakenings (107 E. College Ave.)
- History Museum Courtyard (330 E. College Ave.)
- Radisson Paper Valley Hotel Courtyard (333 W. College Ave.)
- Stone Cellar Brewpub (1004 S. Olde Oneida St.)
- Emmet's (139 N. Richmond St.)
- City Park (500 E. Franklin St.)
- Riverview Gardens (1101 S. Oneida St.)
- Lawrence University (711 E. Boldt Way)
- Riverside Pub (906 S. Olde Oneida St.)
- Fox River House (211 S. Walnut St.)

If you have any questions, please feel free to call me at 832-6429.

Sincerely,

Kurt Eggebrecht, M.Ed., MCHES  
Health Officer

cc: Appleton Police Department