



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Agenda - Final Utilities Committee

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Tuesday, July 12, 2016

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[16-1044](#) Approval of the June 21, 2016 Utilities Committee Meeting Minutes.

**Attachments:** [June 21, 2016 Utilities Committee Meeting Minutes.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[16-1043](#) Award Matthias Tower Contract Amendment #1 to McMahon and Associates, Inc. for Engineering and Field Services in the amount of \$12,000.

**Attachments:** [utilities memo - Matthias Tower Engineering Award Memo 06-21-16.pdf](#)

6. **Information Items**

[16-1107](#) Request for Additional 2016 Spending Authority in TIF 6 to Construct Milis Dr.

**Attachments:** [Milis Drive.pdf](#)

[16-1045](#) WPPI Generator Revenue Summary.

**Attachments:** [Revenue Summary WPPI Lease.pdf](#)

7. **Adjournment**

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*

*For questions on the agenda, contact Chris Shaw at 920-832-5945 or Paula Vandehey at 920-832-6474.*





# City of Appleton

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## Meeting Minutes Utilities Committee

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Tuesday, June 21, 2016

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chairperson Dannecker called the Utilities Committee meeting to order at 5:30 p.m.*

2. Roll call of membership

**Present:** 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

3. Approval of minutes from previous meeting

[16-973](#)

Approval of the June 7, 2016 Utilities Committee Meeting minutes.

**Baranowski moved, seconded by Jirschele, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

4. Public Hearings/Appearances

5. Action Items

6. Information Items

[16-975](#)

2016 Water Treatment Facility Power Generation Test.

*Reviewed.*

[16-993](#)

Edison Avenue River Crossing - Water Main Repair.

*Discussed.*

[16-978](#)

Update: Revised Total Coliform Rule

*Discussed.*

[16-974](#)

Monthly Reports for May 2016  
- Water Distribution and Meter Team Monthly Report  
*Reviewed.*

7. Adjournment

**Baranowski moved, seconded by Jirschele, that the Utilities Committee meeting be adjourned at 5:47 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele



*"...meeting community needs...enhancing quality of life."*

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Department of Utilities  
Water Treatment Facility  
2281 Manitowoc Road  
Menasha, WI 54952  
920-997-4200 tel.

**TO:** Chairperson Greg Dannecker and Members of the Utilities Committee

**FROM:** Utilities Director Chris Shaw

**DATE:** March 2, 2016

**RE:** *Award Matthias Tower Contract Amendment #1 to McMahon and Associates, Inc. for Engineering and Field Services in the amount of \$12,000*

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**BACKGROUND:**

The Matthias Tower, located at 1825 Matthias Street in Appleton was taken out of service in May to be cleaned and inspected. Inspections are a regulatory requirement under Wisconsin DNR Administrative Code NR 810.14 and the American Water Works Association (AWWA) C652. McMahon and Associates was the approved engineering firm to complete the cleaning and inspection work. A contract deliverable was to generate a report with their firm's findings. McMahon and Associates reported a number of maintenance items that will require multiple disciplines to complete including electrical work, welding, and metal fabrication. To ensure project success, bidding documents will have to be developed. In addition, contractor oversight with engineering field services deployed will ensure project quality control.

The March 2, 2016 Matthias Tower memo to the Utilities Committee stated:

*"upon receipt of the project deliverables, the City may amend the existing contract by mutual agreement or a new contract may be executed between the parties, for additional work" therefore we are also requesting permission to negotiate the contract for the design and development of construction bid documents with McMahon and Associates, provided their work on the Cleaning and Inspection Project is deemed satisfactory".*

I have reviewed McMahon's proposed project scope and feel the City will attain good value by retaining their services during the engineering and construction phase of this project. The 2016 Water Treatment Operations Budget includes \$255,000 for engineering and a construction project at Matthias Tower.

**RECOMMENDATION:**

I recommend the Award Matthias Tower Contract Amendment #1 to McMahon and Associates, Inc. in the amount of \$12,000 for engineering and field services. If you have any questions regarding this project please contact me at ph: 832-5945



## Department of Public Works – Engineering Division

### MEMO

**TO:** Finance Committee  
(Informational Copy to Utilities Committee)

**FROM:** Paula Vandehey, Director of Public Works  
Pete Neuberger, Staff Engineer

**DATE:** July 7, 2016

**RE:** Request for Additional 2016 Spending Authority in TIF 6 to Construct Milis Drive (Alliance Drive to Eisenhower Drive) Storm Sewer, Sanitary Sewer, and Water Main in 2016. (\*CRITICAL TIMING\*)

Currently, the proposed improvements for Milis Drive from Alliance Drive to Eisenhower Drive are outside the DPW 5-Year Capital Improvement Program. Based on recent development prospects, Community Development has requested an accelerated schedule for Milis Drive to better position the City to accommodate recent high levels of interest in the Southpoint Commerce Park, and to take advantage of TIF 6 funding before the expiration of construction expenditures in February of 2018.

The Department of Public Works is proposing to implement the following accelerated schedule for DPW TIF 6 construction expenditures for Milis Drive:

Year	Description	Amount
2016	Storm Sewer	\$249,700
2016	Sanitary Sewer	\$74,440
2016	Water Main	\$144,200
<b>Total:</b>		<b>\$468,340</b>

The above schedule will allow concrete paving to be completed in 2017 using TIF 6 funds, while providing enough time for utility trenches to consolidate sufficiently to protect the integrity of the road surface. This request is for the proposed 2016 expenditures. 2017 expenditures would be reflected in the pending 2017-2021 CIP request.

Therefore, the Department of Public Works is requesting additional 2016 spending authority in TIF 6 to Construct Milis Drive (Alliance Drive to Eisenhower Drive) as follows:

• Storm Sewer	\$249,700
• Sanitary Sewer	\$74,440
• Water Main	\$144,200
<b>Total:</b>	<b>\$468,340</b>

**WPPI Capacity Agreement Revenue**

	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	
January	\$ -	\$ 9,732.58	\$ 9,218.23	\$ 8,774.38	\$ 8,418.13	\$ 8,372.75	\$ 8,790.93	\$ 8,274.65	\$ 8,205.38	\$ 8,415.50	\$ 8,044.15	\$ 7,969.60	\$ 8,218.93	\$ 7,353.95	\$ 6,438.42	\$ 6,343.26		\$ 122,570.84
February	\$ -	\$ 8,641.03	\$ 8,724.85	\$ 8,789.60	\$ 8,277.18	\$ 8,304.18	\$ 8,649.95	\$ 8,169.88	\$ 8,201.58	\$ 8,282.15	\$ 8,051.75	\$ 8,046.75	\$ 8,307.50	\$ 7,402.55	\$ 6,278.97	\$ 6,497.57		\$ 120,625.49
March	\$ -	\$ 8,677.23	\$ 8,818.18	\$ 8,757.23	\$ 8,389.55	\$ 8,384.18	\$ 8,674.70	\$ 8,274.65	\$ 8,214.90	\$ 8,205.95	\$ 8,061.28	\$ 7,912.45	\$ 8,084.63	\$ 7,471.13	\$ 6,364.70	\$ 6,482.13		\$ 120,772.89
April	\$ -	\$ 8,679.13	\$ 8,545.78	\$ 8,698.45	\$ 8,914.20	\$ 8,888.53	\$ 8,962.23	\$ 8,813.28	\$ 9,074.23	\$ 9,144.53	\$ 8,917.53	\$ 8,874.00	\$ 8,263.28	\$ 7,132.55	\$ 6,895.65	\$ 6,468.42		\$ 126,271.79
May	\$ -	\$ 8,635.30	\$ 8,618.15	\$ 8,494.33	\$ 8,448.83	\$ 8,485.43	\$ 8,221.33	\$ 8,150.13	\$ 8,461.23	\$ 8,086.05	\$ 7,920.08	\$ 8,104.63	\$ 7,256.80	\$ 6,398.99	\$ 6,480.42	\$ 6,607.29		\$ 118,368.99
June	\$ -	\$ 8,736.28	\$ 8,801.05	\$ 8,484.80	\$ 8,633.73	\$ 8,816.90	\$ 8,649.95	\$ 8,816.88	\$ 8,497.40	\$ 8,514.68	\$ 8,108.68	\$ 8,676.13	\$ 7,373.98	\$ 6,438.42	\$ 6,603.87	\$ 6,566.15		\$ 121,718.90
July	\$ -	\$ 8,938.20	\$ 9,239.20	\$ 8,976.30	\$ 9,439.55	\$ 9,068.35	\$ 8,859.50	\$ 8,769.25	\$ 8,996.53	\$ 8,314.65	\$ 8,388.70	\$ 8,896.15	\$ 7,393.98	\$ 6,596.15	\$ 6,507.86			\$ 118,384.37
August	\$ -	\$ 9,751.63	\$ 9,336.35	\$ 9,372.55	\$ 9,551.95	\$ 9,788.45	\$ 9,333.85	\$ 8,683.53	\$ 8,786.98	\$ 8,402.28	\$ 8,929.73	\$ 9,364.78	\$ 8,162.63	\$ 6,666.45	\$ 6,794.18			\$ 122,925.34
September	\$ 8,211.85	\$ 9,288.73	\$ 9,082.98	\$ 8,934.40	\$ 9,445.25	\$ 9,111.88	\$ 9,690.08	\$ 8,757.83	\$ 8,760.30	\$ 8,556.58	\$ 8,832.58	\$ 8,707.55	\$ 8,059.78	\$ 6,522.44	\$ 6,777.03			\$ 128,739.26
October	\$ 9,321.10	\$ 9,180.13	\$ 9,088.70	\$ 9,012.50	\$ 8,753.75	\$ 7,202.85	\$ 8,573.75	\$ 8,917.85	\$ 8,676.48	\$ 8,297.50	\$ 8,506.83	\$ 8,690.43	\$ 8,028.33	\$ 6,507.00	\$ 6,747.89			\$ 125,505.09
November	\$ 9,393.50	\$ 9,193.48	\$ 8,753.43	\$ 8,673.40	\$ 8,376.55	\$ 7,049.81	\$ 8,362.30	\$ 8,205.38	\$ 8,135.45	\$ 8,270.83	\$ 8,143.93	\$ 8,267.50	\$ 7,405.40	\$ 6,349.26	\$ 6,394.70			\$ 120,974.92
December	\$ 8,917.25	\$ 9,307.03	\$ 8,978.20	\$ 8,406.70	\$ 8,521.33	\$ 6,880.98	\$ 8,259.43	\$ 8,300.63	\$ 8,009.73	\$ 8,301.33	\$ 8,021.05	\$ 8,261.80	\$ 7,351.10	\$ 6,325.26	\$ 6,410.13			\$ 120,251.95
<b>YTD Total</b>	\$ 35,843.70	\$ 108,760.75	\$ 107,205.10	\$ 105,374.64	\$ 105,170.00	\$ 100,354.29	\$ 105,028.00	\$ 102,133.94	\$ 102,020.19	\$ 100,792.03	\$ 99,926.29	\$ 101,771.77	\$ 93,906.34	\$ 81,164.15	\$ 78,693.82	\$ 38,964.82	\$ -	\$ 1,467,109.83

\*Program began in September 2001

Date: June 24, 2016

Copies: K. Rindt (via email)

C. Shaw (via email)

Utilities Committee