



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Agenda - Final Municipal Services Committee

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Wednesday, June 15, 2016

6:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

[16-962](#) Minutes from June 7, 2016

**Attachments:** [Minutes from June 7, 2016.pdf](#)

### 4. Public Hearings/Apearances

### 5. Action Items

[16-952](#) Award Unit Q-16 Pavement Marking Maintenance Contract (Paint) to Crowley Construction Corp. in the amount of \$44,712.04 plus a \$5,000 contingency.

**Attachments:** [Unit Q-16 .pdf](#)

### 6. Information Items

### 7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible. Please contact Paula Vandehey at 920-832-6474 if you have any questions.*



# City of Appleton

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## Meeting Minutes - Final Municipal Services Committee

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Tuesday, June 7, 2016

6:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

[16-891](#)

Minutes from May 24, 2016

**Attachments:** [Minutes from May 24, 2016.pdf](#)

Coenen moved, seconded by Martin, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:

Aye: 4 - Coenen, Konetzke, Martin and Mann

Excused: 1 - Croatt

### 4. Public Hearings/Appealances

### 5. Action Items

[16-893](#)

Request from Dan Rosenberg, 1026 W. Calumet Street for a permanent street occupancy permit to construct a landscape berm within the Garden Court street right-of-way. This request is in violation of the City's Street Terrace Policy.

**Attachments:** [1026 W. Calumet St.pdf](#)  
[1026 W Calumet St-photos.pdf](#)

*Item 16-893 amended to remove berm from the within 8 feet from the outside edge of each City tree and edge of berm not to be closer than 5 feet to the back side of the curb. Property owner also needs to sign a hold harmless agreement with the City.*

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konetzke, Martin and Mann

Excused: 1 - Croatt

[16-894](#)

Award 2016-2020 Movable Bridge Inspections Contract to Collins

Engineers, Inc. in an amount not to exceed \$80,000.

**Attachments:** [Movable Bridge Inspections Contract.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konetzke, Martin and Mann

Excused: 1 - Croatt

#### [16-851](#)

Approve South Oneida Street Streetscape Elements Plan to include standard City-owned LED street lights from Roeland Avenue to ~~Galumet Street~~ the Skyline Bridge (except for the block from Calumet Street to Foster Street which will remain WE Energies lights).

**Attachments:** [S. Oneida Street Streetscape Elements.pdf](#)

[Oneida Street lighting alternatives.pdf](#)

*Amendment #1 Semi-decorative City-owned LED street lights from Roeland Avenue to the Bridge (except for the block from Calumet Street to Foster Street which will remain WE Energies lights) for an additional \$80,000. 3-1/Martin*

*Amendment #2 Semi-decorative City-owned LED street lights on the Skyline Bridge from end of project to Prospect Avenue for an additional \$40,000. 3-1/Konetzke*

*Amendment #3 Black fiberglass WE Energies poles from Wilson Street to the Bridge for an additional \$159,000. 3-1/Konetzke*

Coenen moved, seconded by Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Martin and Mann

Nay: 1 - Konetzke

Excused: 1 - Croatt

#### [16-913](#)

Approve Intergovernmental Agreement with Outagamie County for the CTH "JJ" (Edgewood Drive) Street Reconstruction Project between Ballard Road and Lightning Drive.

**Attachments:** [CTH JJ-CTH E to Lightning Drive.pdf](#)

Martin moved, seconded by Mann, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konetzke, Martin and Mann

Excused: 1 - Croatt

## 6. Information Items

[16-895](#)

Inspection Division Permit Summary Comparison Report for May, 2016.

**Attachments:**     [Inspection Permit Summary Report May, 2016.pdf](#)

[16-896](#)

Discussion of Complete Streets Policy.

**Attachments:**     [Complete Streets Policy.pdf](#)

## 7.     Adjournment

Coenen moved, seconded by Martin, that the meeting be adjourned. Roll Call.  
Motion carried by the following vote:

Aye:    4 -    Coenen, Konetzke, Martin and Mann

Excused:    1 -    Croatt



DEPARTMENT OF PUBLIC WORKS  
Engineering Division – Traffic Section  
2625 E. Glendale Avenue  
Appleton, WI 54911  
TEL (920) 832-5580  
FAX (920) 832-5570

**To:** Municipal Services Committee  
**From:** Michael S. Hardy, Assistant City Traffic Engineer  
**Date:** June 6, 2016  
**Re:** Recommended award of the **Unit Q-16** Pavement Marking Maintenance Contract (Paint)  
*Transverse Paint Markings such as Parking Stalls, Crosswalks and Stop Lines*

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Quotes were opened for the **Unit Q-16** Pavement Marking Maintenance Contract on June 06, 2016, as a means of establishing unit prices for this annual maintenance contract, which generally involves the painting of parking stalls, crosswalks and stop lines in the City.

While quotes were solicited from four companies, only one quote was received. Crowley Construction Corp. of Wauwatosa, Wisconsin, submitted the low quote in the total amount of \$44,712.04. We consider the unit prices contained in the quote reasonable and consistent with prices received in previous years and within industry norms. Crowley has completed this type of work for the City in recent years with excellent results.

Based on this, we recommend award of the contract to Crowley Construction Corp. in the amount of \$44,712.04 plus a \$5,000 contingency. This dollar amount is based on available budgeted funds for pavement marking maintenance (17022 Account), as well as pavement marking maintenance to be completed for the Parking Utility (5121 Account).