



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final-revised Finance Committee

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Tuesday, May 24, 2016

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[16-816](#)

April 26, 2016 and May 18, 2016 Finance Committee minutes

**Attachments:** [MeetingMinutes26-April-2016-07-32-26.pdf](#)

[Finance Minutes 5-18-16.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[16-817](#)

Request to declare contractor in default and terminate contract for Municipal Services Building Trench Drain Reconstruction to Wood Sewer & Excavating, Inc in the amount of \$199,660.

**Attachments:** [2016 Municipal Services Trench Drain Contract Cancellation.pdf](#)

[16-818](#)

Request to approve the following 2016 Budget adjustment:

**Facilities Capital Projects Fund**

Alicia Park Hill Slope Project	+\$32,000
Park Pavilion Roofs Project	- \$32,000

to reallocate positive budget variance from the Park Pavilion Roofs project to the Alicia Park Hill Slope Project (2/3 vote required).

**Attachments:** [2016 Roof Replacement-Alica Hillside Budget Adjustment.pdf](#)

[16-857](#)

Request to award Unit E-16 miscellaneous street and excavation repairs to Al Dix Concrete Inc. in an amount not to exceed \$497,000.

**Attachments:** [Award of Contract E-16.pdf](#)

**6. Information Items**[16-860](#)

Chairman's update on Resolution for Aldermen remote participation in Council meetings

**7. Adjournment**

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*

*For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.*



# City of Appleton

100 North Appleton Street  
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## Meeting Minutes Finance Committee

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Tuesday, April 26, 2016

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order at 4:30pm.**

2. Roll call of membership

**Present:** 5 - Alderperson Plank, Alderperson Dannecker, Alderperson Lobner, Alderperson Martin and Alderperson Siebers

3. Approval of minutes from previous meeting

[16-626](#)

April 12, 2016 Finance Committee Minutes

**Attachments:** [MeetingMinutes12-Apr-2016-10-06-56.pdf](#)

**Alderperson Lobner moved, seconded by Alderperson Dannecker, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Plank, Alderperson Dannecker, Alderperson Lobner, Alderperson Martin and Alderperson Siebers

4. Public Hearings/Appearances

5. Action Items

[16-662](#)

Request from Mr. Kenneth Kurey to defer the City requirement (Municipal Code 4-270) to connect to City water main for Lot 1 of CSM #5-16 until such time as public water infrastructure is extended to a location closer in proximity to Lot 1.

**Attachments:** [CSM #5-16 Broadway Drive Map .pdf](#)

**Alderperson Siebers moved, seconded by Alderperson Plank, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Plank, Alderperson Dannecker, Alderperson Lobner, Alderperson Martin and Alderperson Siebers

[16-649](#)

Request to award the City of Appleton Park Pavilions 2016 Roof Replacement Phase 2 Project contract to Pioneer Roofing in the amount of \$35,356 with a contingency of 10% for a project not to exceed \$38,892.

**Attachments:**     [2016 Park Pavilions Roof Replacement Phase 2.pdf](#)

**Aldersperson Martin moved, seconded by Aldersperson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Dannecker, Aldersperson Lobner, Aldersperson Martin and Aldersperson Siebers

[16-660](#)

Request to approve Finance Committee Report 2-P-16 for Concrete Pavement, Sidewalk Construction and Driveway Aprons.

**Attachments:**     [Report 2-P-16.pdf](#)

**Aldersperson Dannecker moved, seconded by Aldersperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Dannecker, Aldersperson Lobner, Aldersperson Martin and Aldersperson Siebers

[16-661](#)

Request to award Unit D-16 Sidewalk (Re)construction to Fischer-Ulman Construction, Inc. in an amount not to exceed \$265,000.

**Attachments:**     [Award of Contract D-16.pdf](#)

**Aldersperson Dannecker moved, seconded by Aldersperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Dannecker, Aldersperson Lobner, Aldersperson Martin and Aldersperson Siebers

## 6. Information Items

[16-621](#)

Election of Vice-Chair

*Aldersperson Siebers was appointed Vice Chair*

**This Report Action Item was received and filed**

[16-622](#)

Election of Tax Appeals Member

*Alderson Martin was appointed to the Tax Appeal Board***This Report Action Item was received and filed**[16-623](#)

Election of Central Equipment Agency Board Member

*Alderson Lobner was appointed to CEA Committee***This Report Action Item was received and filed**[16-624](#)

Meeting Day and Time

*Meetings will be held the second and fourth Tuesday of each month at 4:30pm***This Report Action Item was received and filed**[16-625](#)

Appoint a Contact Person

*Finance Director Tony Saucerman was appointed Contact Person with Alderson Plank as secondary Contact Person***This Report Action Item was received and filed**

## 7. Adjournment

**A motion was made by Alderson Dannecker, seconded by Alderson Martin, that this meeting be adjourned. The motion carried by the following vote:**

**Aye:** 5 - Alderson Plank, Alderson Dannecker, Alderson Lobner, Alderson Martin and Alderson Siebers



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
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## Meeting Minutes Finance Committee

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Wednesday, May 18, 2016

6:30 PM

Council Chambers, 6th Floor

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### Special

1. Call meeting to order

2. Roll call of membership

**Present:** 3 - Alderperson Plank, Alderperson Martin and Alderperson Siebers

**Excused:** 2 - Alderperson Dannecker and Alderperson Lobner

4. **Public Hearings/Apearances**

5. **Action Items**

[16-800](#)

Request to award Unit J-16 Mini Storm Sewer Construction to Vanco Construction, Inc. in an amount not to exceed \$200,000.

**Attachments:** [Award of Contract J-16.pdf](#)

**Alderperson Siebers moved, seconded by Alderperson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderperson Plank, Alderperson Martin and Alderperson Siebers

**Excused:** 2 - Alderperson Dannecker and Alderperson Lobner

[16-801](#)

Request to award the Fire Stations #3 and #5 2016 Exterior Lighting Replacement contract to K&B Electric, LLC in the amount of \$38,110 with a contingency of 10% for a project not to exceed \$41,921.

**Attachments:** [2016 Fire Station 35 Lighting.pdf](#)

**Alderperson Siebers moved, seconded by Alderperson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderperson Plank, Alderperson Martin and Alderperson Siebers

**Excused:** 2 - Alderperson Dannecker and Alderperson Lobner

[16-804](#)

Request to approve the following 2016 Budget adjustment:

**General Fund - City Clerk's Office**

Reserve Class B License Grant Payment	+\$10,000
Fund Balance	- \$10,000

to record Class B Liquor License Grant payment to El Patron restaurant approved at April 27, 2016 Safety and Licensing Committee (2/3 vote required).

**Attachments:**    [El Patron License Rebate.pdf](#)

**Alderson Siebers moved, seconded by Alderson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Plank, Alderson Martin and Alderson Siebers

**Excused:** 2 - Alderson Dannecker and Alderson Lobner

## 6. Information Items

## 7. Adjournment

**Alderson Siebers moved, seconded by Alderson Martin, that the meeting adjourn be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Plank, Alderson Martin and Alderson Siebers

**Excused:** 2 - Alderson Dannecker and Alderson Lobner



“...meeting community needs...enhancing quality of life.”

**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

1819 East Witzke Boulevard  
Appleton, Wisconsin 54911-8401  
(920) 832-5572 FAX (920) 993-3103  
Email - [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org)

**To:** Finance Committee

**From:** Dean R. Gazza, Director of Parks, Recreation and Facilities Management

**Date:** May 24, 2016

**Re:** Action: Request to declare contractor default and terminate contract for Municipal Services Building Trench Drain Reconstruction to Wood Sewer & Excavating, Inc. in the amount of \$199,660.

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The bids for the Municipal Services Building Trench Drain Reconstruction Project were opened on Thursday, April 22, 2015 in which a contract was awarded to Wood Sewer and Excavating, Inc. The project included the removal and installation of the current trench drain that is located throughout the garage areas of the Municipal Services Building.

Wood Sewer and Excavating, Inc. attempted to complete this work, but did so in a manner that does not conform to the specifications. After numerous attempts to remedy the situation with the contractor, we were unsuccessful to agree on a solution.

Wood Sewer was paid a total of \$102,210.95, thus leaving a remaining balance of \$97,449.05.

This job has a performance bond which the City will pursue to ensure the work gets completed as originally intended. A performance bond is a written guaranty from a third party guarantor by a contractor upon winning the bid. A performance bond ensures payment of a sum of money in case the contractor fails in the full performance of the contract and ultimately the proper completion of the project.

With assistance from the Legal Services Department, we have already started discussions with the bonding company to make a claim on the performance bond. As a first step to this claim process, terms of the bond require the City to declare Wood Sewer has defaulted on the contract and terminate the contract.

Please feel free to contact me at 832-5572 with any questions, or by email at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org).



*"...meeting community needs...enhancing quality of life."*

**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

1819 East Witzke Boulevard  
Appleton, Wisconsin 54911-8401  
(920) 832-5572 FAX (920) 993-3103  
Email - [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org)

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 5/24/2016

RE: Action: Request to reallocate \$32,000 of the positive variance from the Park Pavilion Roofs project toward the Alicia Park Hill Slope investigation for engineering fees and any required site work determined to be required to stabilize the hillside from further slides.

On April 26, 2016 it was discovered that a portion of the relatively steep slope in Alicia Park along the Fox River has experienced a sudden slope instability. Approximately 200-250 feet of the crest of the slope has slid down the slope such that there is an approximate 5 to 6 feet of exposed slip failure surface and drops off from the existing grades at the crest of the slope. Soil was also noticed to be slightly humped up just above the river bank. The visual review also noted several additional slip planes on the surface in the failure area and also that there appeared to be various fill items on the slope such as bricks, glass and asphalt pieces. Fill was also noted at the crest of the slope where the slip failure surface was exposed.

This request seeks to reallocate the balance of \$32,000 from the positive variance from the park pavilion roof projects to obtain a geotechnical investigation in the area of the existing slope instability and for the proposed site design services to adjust the site grading to match into the slope instability area.

Please contact me at 832-5572 or at [deangazza@appleton.org](mailto:deangazza@appleton.org) with any questions.

**CITY OF APPLETON**  
**Department of Public Works**  
**MEMORANDUM**

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**TO:**      **Finance Committee**  
           **Municipal Services Committee**  
           **Utilities Committee**

**SUBJECT: Award of Contract**

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**The Department of Public Works recommends that the following described work:**  
Unit E-16 Miscellaneous Concrete & Street Excavation Repairs

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**Be awarded to:**

Name: Al Dix Concrete, Inc.  
Address: 500 Draper Street  
Kaukauna, WI 54130

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**In the amount of :** \_\_\_\_\_

**With a \_\_\_\_\_ % contingency of :** \_\_\_\_\_

**For a project total not to exceed :** \_\_\_\_\_

**\*\* OR \*\***

**In an amount Not To Exceed :**                                     \$497,500.00

Budget:                   \$497,500.00  
Estimate:                   \$497,500.00  
Committee Date:                   05/24/16  
Council Date:                   06/01/16

MISC CONCRETE & STREET EXCAVATION REPAIRS

BID TABULATION

Item	Description	Qty./	Unit	#1 - Al Dix Concrete, Inc.		#2 - Fischer Ulman Const. Inc.		#3 - Jim Fischer, Inc.	
				Unit Price/\$	Total/\$	Unit Price/\$	Total/\$	Unit Price/\$	Total/\$
1.	Furnish & Install High Early Concrete, 1 Day	40	cu.yds.	\$20.00	\$800.00	\$21.00	\$840.00	\$20.00	\$800.00
2.	Furnish & Install High Early Concrete, 3 Day	80	cu.yds.	\$14.00	\$1,120.00	\$14.00	\$1,120.00	\$15.00	\$1,200.00
3.	Furnish & Install 9" Plain Concrete Pavement	30	sq.yds.	\$55.00	\$1,650.00	\$60.00	\$1,800.00	\$75.00	\$2,250.00
4.	Furnish & Install 8" Plain Concrete Pavement	2,100	sq.yds.	\$48.00	\$100,800.00	\$49.50	\$103,950.00	\$50.00	\$105,000.00
5.	Furnish & Install 8" Doweled Concrete Pavement - Fire Station #1	1,672	sq.yds.	\$51.00	\$85,272.00	\$60.00	\$100,320.00	\$52.00	\$86,944.00
6.	Furnish & Install 7" Plain Concrete Pavement	1,900	sq.yds.	\$46.00	\$87,400.00	\$48.70	\$92,530.00	\$48.00	\$91,200.00
7.	Furnish & Install 4" Asphalt Pavement	100	sq.yds.	\$40.00	\$4,000.00	\$54.00	\$5,400.00	\$200.00	\$20,000.00
8.	Furnish & Install 3" Asphalt Pavement	550	sq.yds.	\$38.00	\$20,900.00	\$50.00	\$27,500.00	\$90.00	\$49,500.00
9.	Furnish & Install 2" Asphalt Pavement	50	sq.yds.	\$35.00	\$1,750.00	\$49.00	\$2,450.00	\$220.00	\$11,000.00
10.	Unclassified Excavation	1,100	cu.yds.	\$15.00	\$16,500.00	\$9.50	\$10,450.00	\$15.00	\$16,500.00
11.	Furnish & Install Stone Base	425	ton	\$13.00	\$5,525.00	\$15.00	\$6,375.00	\$20.00	\$8,500.00
12.	Furnish & Install 8" Stone Base - Fire Station #1	1,788	sq.yds.	\$8.00	\$14,304.00	\$9.75	\$17,433.00	\$20.00	\$35,760.00
13.	Provide Fine Grading - Fire Station #1	1,788	sq.yds.	\$0.50	\$894.00	\$1.15	\$2,056.20	\$1.00	\$1,788.00
14.	Furnish & Install Ground Stabilization Fabric - Fire Station #1	1,788	sq.yds.	\$2.25	\$4,023.00	\$1.45	\$2,592.60	\$2.00	\$3,576.00
15.	Furnish & Place Aggregate Slurry	10	cu.yds.	\$100.00	\$1,000.00	\$75.00	\$750.00	\$100.00	\$1,000.00
16.	Furnish & Install 18" Curb & Gutter	75	lin.ft.	\$23.00	\$1,725.00	\$24.50	\$1,837.50	\$30.00	\$2,250.00
17.	Furnish & Install 30" Curb & Gutter	550	lin.ft.	\$25.00	\$13,750.00	\$27.00	\$14,850.00	\$30.00	\$16,500.00
18.	Furnish & Install Special Curb	40	lin.ft.	\$25.00	\$1,000.00	\$25.00	\$1,000.00	\$30.00	\$1,200.00
19.	Furnish & Install 8" Driveway Apron	425	sq.ft.	\$5.10	\$2,167.50	\$5.50	\$2,337.50	\$6.00	\$2,550.00
20.	Furnish & Install 7" Driveway Apron	650	sq.ft.	\$4.75	\$3,087.50	\$5.55	\$3,607.50	\$5.50	\$3,575.00
21.	Furnish & Install 5" Driveway Apron	3,200	sq.ft.	\$4.25	\$13,600.00	\$4.40	\$14,080.00	\$4.00	\$12,800.00
22.	Furnish & Install 8" Concrete Sidewalk	250	sq.ft.	\$5.10	\$1,275.00	\$5.70	\$1,425.00	\$6.00	\$1,500.00
23.	Furnish & Install 7" Concrete Sidewalk	450	sq.ft.	\$4.75	\$2,137.50	\$5.10	\$2,295.00	\$5.75	\$2,587.50
24.	Furnish & Install 5" Concrete Sidewalk	2,000	sq.ft.	\$4.25	\$8,500.00	\$4.23	\$8,460.00	\$4.00	\$8,000.00
25.	Furnish & Install 4" Concrete Sidewalk	5,750	sq.ft.	\$3.95	\$22,712.50	\$4.05	\$23,287.50	\$3.75	\$21,562.50
26.	Furnish & Install 7" Handicap Ramp	500	sq.ft.	\$5.00	\$2,500.00	\$5.50	\$2,750.00	\$6.00	\$3,000.00
27.	Furnish & Install Truncated Dome	125	sq.ft.	\$29.00	\$3,625.00	\$29.50	\$3,687.50	\$34.00	\$4,250.00
28.	Concrete Pavement Removal	1,600	sq.yd.	\$5.00	\$8,000.00	\$2.00	\$3,200.00	\$6.00	\$9,600.00
29.	Asphalt Pavement Removal	2,600	sq.yd.	\$5.00	\$13,000.00	\$1.50	\$3,900.00	\$4.50	\$11,700.00

BID TABULATION

MISC CONCRETE & STREET EXCAVATION REPAIRS

UNIT E-16

Item	Description	Qty./	Unit	#1 - Al Dix Concrete, Inc.		#2 - Fischer Ulman Const. Inc.		#3 - Jim Fischer, Inc.	
				Unit Price/\$	Total/\$	Unit Price/\$	Total/\$	Unit Price/\$	Total/\$
30.	Curb & Gutter Removal	550	lin.ft.	\$5.00	\$2,750.00	\$5.00	\$2,750.00	\$5.50	\$3,025.00
31.	Curb Removal	40	lin.ft.	\$5.00	\$200.00	\$5.00	\$200.00	\$5.00	\$200.00
32.	Asphalt/Concrete Driveway Apron Removal	4,100	sq.ft.	\$1.00	\$4,100.00	\$1.00	\$4,100.00	\$1.25	\$5,125.00
33.	Asphalt/Concrete Handicap Ramp Removal	500	sq.ft.	\$1.00	\$500.00	\$1.00	\$500.00	\$1.25	\$625.00
34.	Asphalt/Concrete Sidewalk Removal	8,250	sq.ft.	\$1.00	\$8,250.00	\$1.00	\$8,250.00	\$1.25	\$10,312.50
35.	Full Depth Sawcut	8,750	lin.ft.	\$3.00	\$26,250.00	\$2.75	\$24,062.50	\$3.75	\$32,812.50
36.	Furnish & Install Reinforcing Rod #4's	50	lin.ft.	\$1.50	\$75.00	\$2.00	\$100.00	\$1.20	\$60.00
37.	Furnish & Install Drilled-In Tie Bars	3,350	ea.	\$6.00	\$20,100.00	\$6.35	\$21,272.50	\$7.50	\$25,125.00
38.	Furnish & Install Smooth Dowels (DOT)	20	ea.	\$12.00	\$240.00	\$15.00	\$300.00	\$11.00	\$220.00
39.	Furnish & Install Dowel Basket Assembly	35	lin.ft.	\$15.00	\$525.00	\$20.00	\$700.00	\$10.00	\$350.00
40.	Furnish Terrace Restoration	60	sq.yds.	\$6.00	\$360.00	\$6.50	\$390.00	\$10.00	\$600.00
41.	Furnish & Install Seed & Fertilizer	60	sq.yds.	\$1.25	\$75.00	\$1.25	\$75.00	\$1.75	\$105.00
42.	Furnish & Install Mulch	60	sq.yds.	\$1.00	\$60.00	\$1.25	\$75.00	\$1.75	\$105.00
43.	Adjust Storm Manhole Casting	8	ea.	\$300.00	\$2,400.00	\$275.00	\$2,200.00	\$350.00	\$2,800.00
44.	Adjust Storm Inlet Casting	12	ea.	\$300.00	\$3,600.00	\$275.00	\$3,300.00	\$350.00	\$4,200.00
45.	Adjust Sanitary MH Casting	4	ea.	\$300.00	\$1,200.00	\$290.00	\$1,160.00	\$350.00	\$1,400.00
46.	Furnish & Install Storm Manhole Casting	2	ea.	\$600.00	\$1,200.00	\$600.00	\$1,200.00	\$675.00	\$1,350.00
47.	Furnish & Install "C" Inlet Casting	2	ea.	\$600.00	\$1,200.00	\$600.00	\$1,200.00	\$675.00	\$1,350.00
48.	Furnish & Install "E" Inlet Casting	2	ea.	\$600.00	\$1,200.00	\$600.00	\$1,200.00	\$725.00	\$1,450.00
49.	Furnish & Install Sanitary Manhole Casting	2	ea.	\$600.00	\$1,200.00	\$600.00	\$1,200.00	\$675.00	\$1,350.00
50.	Rebuild Inlet	5	ea.	\$1,600.00	\$8,000.00	\$1,500.00	\$7,500.00	\$1,500.00	\$7,500.00
51.	Furnish & Install 10", 12" Inlet Lead	40	lin.ft.	\$70.00	\$2,800.00	\$40.00	\$1,600.00	\$30.00	\$1,200.00
52.	Furnish & Install 6" Storm Lateral	30	lin.ft.	\$40.00	\$1,200.00	\$40.00	\$1,200.00	\$20.00	\$600.00
53.	Furnish & Install 4", 6" Storm Riser	5	lin.ft.	\$80.00	\$400.00	\$80.00	\$400.00	\$120.00	\$600.00
54.	Furnish & Maintain Traffic Controls for Arterial/Collector Work in Travel Lane (pp.23 TTC)	8	ea.	\$1,000.00	\$8,000.00	\$900.00	\$7,200.00	\$1,000.00	\$8,000.00
55.	Furnish & Maintain Traffic Controls for Arterial/Collector Half Road Closure (PP.24 TTC)	6	ea.	\$1,200.00	\$7,200.00	\$1,200.00	\$7,200.00	\$1,350.00	\$8,100.00
56.	Furnish Traffic Control for Detour of Arterial/Collector (pp.27 TTC)	2	ea.	\$1,600.00	\$3,200.00	\$2,000.00	\$4,000.00	\$2,000.00	\$4,000.00
				TOTAL: BASE BID 1 THROUGH 56:		\$549,303.00		\$658,658.00	