



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Municipal Services Committee

Tuesday, May 24, 2016

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

[16-829](#) Minutes from May 10, 2016.

Attachments: [Minutes from May 10, 2016.pdf](#)

4. Public Hearings/Apearances

5. Action Items

[16-859](#) Request from Darrle Hoernke, 1827 S Madison Street, for a variance to Municipal Code 19-91(f)(5) to extend his driveway eight (8) feet into the front yard.

Attachments: [1827 S Madison variance request.pdf](#)

[16-830](#) Request from Fox Valley Nursery, Inc. for a street occupancy permit to use the Prospect Avenue 1-foot terrace adjacent to Jones Park as a soils testing site for the Marigold Mile for a two year period.

Attachments: [Fox Valley Nursery.pdf](#)

[16-851](#) Approve South Oneida Street Streetscape Elements Plan to include standard City-owned LED street lights from Roeland Avenue to Calumet Street (except for the block from Calumet Street to Foster Street which will remain WE Energies lights).

Attachments: [S. Oneida Street Streetscape Elements.pdf](#)

6. Information Items

[16-852](#)

Parking Utility Condensed Income Statement for April, 2016.

Attachments: [Parking Utility Statement-Four Months ending April 20, 2016.pdf](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible. Please contact Paula Vandehey at 832-6474 with any questions.



Meeting Minutes - Final
Municipal Services Committee

Tuesday, May 10, 2016

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Present: 4 - Croatt, Coenen, Konetzke and Martin

Excused: 1 - Mann

2. Roll call of membership

3. Approval of minutes from previous meeting

[16-758](#) Minutes from April 26, 2016.

Attachments: [Minutes from April 26, 2016.pdf](#)

Martin moved, seconded by Konetzke, that the Minutes be approved. Roll Call.
Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Konetzke and Martin

Excused: 1 - Mann

4. Public Hearings/Appearances

[16-759](#) Arbor Day Proclamation by Chairperson Croatt

Attachments: [Arbor Day Proclamation.pdf](#)

5. Action Items

[16-760](#) ***CRITICAL TIMING***

Approval to bury majority of overhead power lines on S. Oneida Street from the south end of the Skyline Bridge to 300 feet south of Seymour Street for an additional \$750,000 added to city share of S. Oneida Street Project contingent upon St. Elizabeth Hospital reimbursing the City for the costs south of Fremont Street **in an amount not to exceed \$325,000.**

Attachments: [05-10-2016 MSC Presentation legal size paper.pdf](#)
 [05-10-16 MSC Overhead Lines Remain.pdf](#)
 [05-10-16 MSC Overhead Lines Removed.pdf](#)

Amend item 16-760 to include reimbursement in the amount not to exceed \$325,000 from St. Elizabeth's Hospital. Motion by Konetzke and 2nd by Croatt. Vote to amend passed 4-0.

Martin moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Konetzke and Martin

Excused: 1 - Mann

6. Information Items

[16-761](#) Inspection Division Permit Summary Comparison Report for April, 2016.

Attachments: [Inspection Division Permit Summary April, 2016.pdf](#)

[16-762](#) Annual Crash Overview for 2014.

Attachments: [Annual Crash Overview 2014.pdf](#)

[16-763](#) Discussion of draft Crosswalk Policy.

Attachments: [Crosswalk Installation Guidance Chart.pdf](#)
 [Crosswalk Example Drawings.pdf](#)

7. Adjournment

Coenen moved, seconded by Konetzke, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Konetzke and Martin

Recused: 1 - Mann

To Paula Vandehay

5-20-2016

I would like to request a variance to Section
19-91 (F)(5) of the City Code to extend ~~My~~ Driveway Eight (8)
Feet to the Front Yard.

A handwritten signature in dark ink, appearing to read 'Darrel Hoernke', with a long horizontal stroke extending to the right.

Darrel Hoernke
1877 S. Madison St.



May 20, 2016

Search Results: Taxkey

Override 1

City Parcels



Zoning



Easements



ActionLine

ActionPoly



NO



YES

1:357

0 0.003 0.006 0.012 mi

0 0.00475 0.0095 0.019 km



11/10/2014



5/10/2016

TO: City Of Appleton Dept. of Public Works

Attn: Paula VanDehay (For presentation at 5/24/2016 DPW Meeting)

FROM: Joe Sturm, Fox Valley Nursery, Inc.

RE: The Marigold Mile planting flowers in W. Prospect Ave. terrace near S. Oneida St.

Dear Paula,

On behalf of The Marigold Mile we are requesting permission to begin planting marigold flowers this spring/summer of 2016 in the terrace area along the N. side of Prospect Avenue from the stop light at S. Oneida and continuing to the West for approx. 315 ft. to the E. property line of the residence located at 230 W. Prospect Ave.

Please see the attached Aerial Map View copied from Outagamie Co. Land Information website.

The reasoning of utilizing this initial area being planted is multi purposed.

First, we have hopes to eventually include the Prospect Avenue corridor as part of the Marigold Mile planting project when the S. Oneida St. Reconstruction project takes place and thereafter. This would be a nice introduction to the Homeowners, Pedestrians and passing traffic of things to come.

Second, The Marigold Mile, (represented through Alderman Joe Martin) has pledged to take part in back-filling the soil into the new terraces along the S. Oneida St. reconstruction project as needed for future flower plantings. This soil will be made up of an engineered recipe containing "bio-solid based compost" being donated & now stored at the Out. Co. Landfill. The exact recipe needs to be determined by way of test-planting with different mixes & this Prospect Ave. terrace would suffice well for the experiment. The existing Prospect Ave. soil would be dug out & recycled by Marigold Mile Volunteer's & Fox Valley Nursery under my Direction. A two year study will ensue & the best results will be reflected in the back-fill mix on the new S. Oneida St. terraces.

Fox Valley Nursery Inc. will be responsible to obtain all necessary Street Occupancy Permits, call Diggers Hotline in advance, provide proper signage & safety equipment as well as coordinate with City Officials to avoid peak traffic times & conflict with other projects or programs. No special physical or financial help is being requested from the City Of Appleton & we assure a clean project with a guarantee of restoration to original condition if necessary. Certificates of Liability Insurance will also be provided upon request.

It is our hope that your Department will support us in this endeavor to further beatify our community with the expanded planting of "Appleton's Official Flower" *The Marigold*, as proclaimed by Mayor Hanna last February.

Thank You For Your Consideration & Valuable Time In This Matter,

Joe Sturm, President/Co-Owner of Fox Valley Nursery, Inc.

Treasurer/Community Relations Chair for The Marigold Mile

Complete Landscape Service & Nursery



TO: Brian Kreski, City Of Appleton Environmental Program Coordinator

FROM: Joe Sturm, Fox Valley Nursery Inc. & The Marigold Mile

RE: Bio-Solid Compost Request for use in engineered soil recipe (Experimental Trial in W. Prospect Terrace).

Hello Brian,

As per our conversation and attached documentation, we are requesting your assistance in developing an acceptable engineered soil recipe for the eventual use in the future terraces of the proposed/planned S. Oneida St. Reconstruction Project. Experimental terrace is approx.. 315 lin. Ft. by 12 inches wide & deep equating to approx. 12 cubic yards of finished material. The future S. Oneida St. project measures 4185 lin. Ft. calling for 155 cu. yds. after mixing. The proposed recipes will be utilized & studied for two or more years along W. Prospect Ave. & other areas if the City approves the use of these areas at the next DPW meeting on 5/24. Your input at this meeting would be valued & your support appreciated. These trial results may prove very instrumental in future use & sales of the Bio-Compost to Landscape Contractors such as Fox Valley Nursery.

#1) Light Mix, Straight Bio-Compost, (just as it comes off the pile, no additives but tilled up for planting.

#2) Basic Mix, 50% Bio-Compost, 50% Topsoil.

#3) Manure Mix, 50% Bio-Compost, 50% Petersons Manure Compost.

#4) Engineered Mix, 70% Bio-Compost, 10% Petersons Manure Compost, 10% Topsoil, 5% Sand, 5% 3-B Mix.

#5) Heavy Mix, 25% Bio-Compost, 25% Petersons Manure Compost, 25% Topsoil, 25% Sand.

Other?

Soils to be pre blended, shredded, treated equally by Tom VanHandel Co. & shall be installed & planted/watered simultaneously with no liquid fertilizer the first year. Growing conditions to be monitored along with moisture suspension in drought & wet times & recorded with comments bi-weekly .

Thank You,

Joe

Joe Sturm, President/Co-Owner FVN Inc.

Treasurer/Community Relations Chair of The Marigold Mile



DISCLAIMER: This map is not intended to be used for legal purposes. It is provided for informational purposes only. The City of Appleton is not responsible for any errors or omissions on this map.

S. Oneida Street Streetscape Elements

Streetscape Element	Limits
Marigold Mile	Yes, Calumet Street to McKinley Street
Street Name Signs (similar to College and Wisconsin)	Yes, with Marigold. Entire project.
Banners on Light Poles	Yes, entire project.
Median Islands colored concrete grass grass with some flowers	Yes, grass with flowers <u>if</u> we can get a MOU with Marigold Mile, LLC on 3 medians north of Calumet.
Benches (require additional r/o/w or easements)	Yes, where opportunities exist.
Street Lighting Standard Semi-decorative Decorative	HOLD this element until 3/22/2016 meeting.
Welcome to Downtown Appleton sign (Similar to W. College Ave sign by Badger Ave)	Yes, somewhere south of Skyline Bridge
Trash & Recycling Receptacles	Yes, adjacent to benches
Bike Lane Enhanced Pavement Markings	Yes, Eric will investigate viable enhancements
Upgrade Oneida Skyline Bridge Signs	Yes

City of Appleton
Parking Utility
Condensed Income Statement
For the Four Months Ending April 30, 2016

April Current Year	April Prior Year	Change From Prior Year	Description	Prior Year YTD Actual	Current Year YTD Actual	Full Year Amended Budget	(Over) Under Budget
Revenues							
40,125	46,391	6,266-	Fines & Forfeitures	190,588	161,616	490,000	328,384
42,982	64,139	21,157-	Street Meters	203,418	165,256	498,000	332,744
43,190	48,859	5,669-	Short-Term Parking	172,533	180,098	680,950	500,852
32,380	39,387	7,007-	Permit Parking	533,681	628,006	845,000	216,994
1,823	969	854	Meter Hoods	3,105	4,988	10,000	5,012
0	0	0	Other Charges for Service	0	0	0	0
60	56	4	Other Revenues	543	2,128	601	1,527-
160,560	199,801	39,241-	Total Revenues	1,103,868	1,142,092	2,524,551	1,382,459
Expenditures							
52,789	55,052	2,263-	Labor & Benefits	207,537	200,947	696,821	495,874
7,520	2,178	5,342	Supplies & Expenses	15,694	15,333	94,650	79,317
33,959	38,106	4,147-	Purchased Services	213,762	150,699	764,912	614,213
5,099	4,952	147	Fixed Charges	24,007	24,491	67,190	42,699
40,465	39,728	737	Miscellaneous Expense	158,912	161,860	500,000	338,140
139,832	140,016	184-	Total Operating Expense	619,912	553,330	2,123,573	1,570,243
20,728	59,785	39,057-	Operating Income(Loss)	483,956	588,762	400,978	187,784-
Other Revenues							
521	3,291	2,770-	Interest Income	6,985	8,146	25,000	16,854
521	3,291	2,770-	Total Other Revenues	6,985	8,146	25,000	16,854
Other Expenses							
15,500	0	15,500	Capital Expenditures	37,069	25,459	529,959	504,500
775	775	0	Other Financing Uses	3,100	3,100	1,409,300	1,406,200
16,275	775	15,500	Total Other Expense	40,169	28,559	1,939,259	1,910,700
4,974	62,301	57,327-	Change in Fund Equity	450,772	568,349	1,513,281-	2,081,630-