



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Agenda - Final Finance Committee

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Wednesday, May 18, 2016

6:30 PM

Council Chambers, 6th Floor

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### Special

1. Call meeting to order
2. Roll call of membership
4. **Public Hearings/Apearances**
5. **Action Items**

[16-800](#)

Request to award Unit J-16 Mini Storm Sewer Construction to Vanco Construction, Inc. in an amount not to exceed \$200,000.

**Attachments:** [Award of Contract J-16.pdf](#)

[16-801](#)

Request to award the Fire Stations #3 and #5 2016 Exterior Lighting Replacement contract to K&B Electric, LLC in the amount of \$38,110 with a contingency of 10% for a project not to exceed \$41,921.

**Attachments:** [2016 Fire Station 35 Lighting.pdf](#)

[16-804](#)

Request to approve the following 2016 Budget adjustment:

**General Fund - City Clerk's Office**

Reserve Class B License Grant Payment	+\$10,000
Fund Balance	- \$10,000

to record Class B Liquor License Grant payment to El Patron restaurant approved at April 27, 2016 Safety and Licensing Committee (2/3 vote required).

**Attachments:** [El Patron License Rebate.pdf](#)

6. **Information Items**

*None*

## 7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*

*For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.*

**CITY OF APPLETON**  
**Department of Public Works**  
**MEMORANDUM**

**TO:** ☒ **Finance Committee**  
☐ **Municipal Services Committee**  
☐ **Utilities Committee**

**SUBJECT: Award of Contract**

**The Department of Public Works recommends that the following described work:**

Unit J-16 Mini Storm Sewer Construction

**Be awarded to:**

Name: Vanco Construction, Inc.

Address: W1988 Twilight Trail

Seymour, WI 54165

**In the amount of :** \_\_\_\_\_

**With a \_\_\_\_\_ % contingency of :** \_\_\_\_\_

**For a project total not to exceed :** \_\_\_\_\_

**\*\* OR \*\***

**In an amount Not To Exceed :** \$200,000.00

Budget: \$200,000.00

Estimate: \$200,000.00

Committee Date: 05/18/16

Council Date: 05/18/16

**BID TABULATION**

**MINI SEWER CONSTRUCTION**

**UNIT J-16**

Item	Description	Qty./	Unit	#1 - Vanco Construction Inc.		#2 - Robert J. Immel Exc., Inc.		#3 - Wood Sewer & Exc., Inc.	
				Unit Price/\$	Total/\$	Unit Price/\$	Total/\$	Unit Price/\$	Total/\$
1.	Furnish & Install 6" Storm Sewer	5,585	lin. ft.	\$24.85	\$138,787.25	\$28.50	\$159,172.50	\$26.80	\$149,678.00
2.	Furnish & Install 6" Storm Lateral	750	lin. ft.	\$54.00	\$40,500.00	\$65.00	\$48,750.00	\$60.00	\$45,000.00
3.	Furnish & Install 4" Riser Pipe	625	lin. ft.	\$24.00	\$15,000.00	\$24.50	\$15,312.50	\$31.00	\$19,375.00
4.	Furnish & Install 6" Riser Pipe	650	lin. ft.	\$25.00	\$16,250.00	\$27.00	\$17,550.00	\$32.00	\$20,800.00
5.	Connect Sump Pump Drains	15	ea.	\$50.00	\$750.00	\$60.00	\$900.00	\$85.00	\$1,275.00
6.	Furnish & Install Auger Section	1,700	lin. ft.	\$12.00	\$20,400.00	\$12.00	\$20,400.00	\$16.00	\$27,200.00
7.	Furnish & Construct PVC Yard Drains (Special Provision 5.04.2)	10	ea.	\$300.00	\$3,000.00	\$375.00	\$3,750.00	\$300.00	\$3,000.00
8.	Furnish & Construct Conc. Yard Drain (Special Provision 5.04.1)	1	ea.	\$500.00	\$500.00	\$775.00	\$775.00	\$700.00	\$700.00

**TOTAL OF ITEMS 1 THROUGH 8:**

<b>\$235,187.25</b>	<b>\$266,610.00</b>	<b>\$267,028.00</b>
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*"...meeting community needs...enhancing quality of life."*

**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

1819 East Witzke Boulevard  
Appleton, Wisconsin 54911-8401  
(920) 832-5572 FAX (920) 993-3103  
Email - [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org)

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 05-10-2016

RE: Action: Award the Fire Stations #3 and #5 "2016 Exterior Lighting Replacement" contract to K&B Electric, LLC in the amount of \$38,110 with a contingency of 10% for a project not to exceed \$41,921.

The 2016 Capital Improvement Plan includes \$80,000 for exterior lighting upgrades at Fire Stations #3 and #5. The existing lights are at the end of their life cycle, and are inefficient. This project will include the replacement of all building wallpacks, parking lot lights, and walkway bollard lights.

The bids were received as follows:

<b>K&amp;B Electric, LLC (low bid)</b>	<b>\$38,110</b>
Abcom Electric, LLC	\$49,950
Elmstar Electric Corp.	\$59,128

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to K&B Electric, LLC (see attached). Therefore, the Parks, Recreation, and Facilities Management Department recommends awarding the contract to K&B Electric, LLC in the amount of \$38,110, plus a contingency of 10% only to be utilized as needed.

Please contact me at 832-5572 or at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org) with any questions.



Steven Schrage  
Department of Parks, Recreation and Facilities Management  
1819 East Witzke Boulevard  
Appleton, WI, 54911

RE: Contractor Recommendation for Project: City of Appleton Fire Station #3 and #5 Exterior Lighting Upgrades

Dear Steven,

Based on our review of the public bids received on April 21, 2016, Performa has arrived at a recommendation for the contractor to be awarded the work pertaining to the City of Appleton Fire Station #3 and #5 Exterior Lighting Upgrades.

The recommended contractor for this work is K&B Electric LLC based on their adherence to the bid instructions and lowest cost provider.

Sincerely, Matt Marek

Director of Engineering Performa Inc.



*"...meeting community needs...enhancing quality of life."*

**TO:** Finance Committee  
**FROM:** Tony Saucerman, Finance Director *TS*  
**DATE:** May 11, 2016  
**RE:** Request the following 2016 Budget adjustment be approved :

General Fund – Unclassified Budget

Grant Payments	+\$10,000
Fund Balance	- \$10,000

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In conjunction with the Reserve Class B Liquor License rebate to El Patron restaurant that was approved at the 4/27/16 Safety and Licensing Committee meeting, a budget amendment is now being requested to provide spending authority. Since the initial \$10,000 payment with the license application from El Patron occurred in a prior year (and subsequently closed into the general fund balance), the funding needs to come from general fund balance.

As always, feel free to contact me with questions or concerns. Thank you for your consideration.