



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Municipal Services Committee

Tuesday, May 10, 2016

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

[16-758](#) Minutes from April 26, 2016.

Attachments: [Minutes from April 26, 2016.pdf](#)

4. Public Hearings/Apearances

[16-759](#) Arbor Day Proclamation by Chairperson Croatt

Attachments: [Arbor Day Proclamation.pdf](#)

5. Action Items

[16-760](#) ***CRITICAL TIMING***
Approval to bury majority of overhead power lines on S. Oneida Street from the south end of the Skyline Bridge to 300 feet south of Seymour Street for an additional \$750,000 added to city share of S. Oneida Street Project contingent upon St. Elizabeth Hospital reimbursing the City for the costs south of Fremont Street.

6. Information Items

[16-761](#) Inspection Division Permit Summary Comparison Report for April, 2016.

Attachments: [Inspection Division Permit Summary April, 2016.pdf](#)

[16-762](#) Annual Crash Overview for 2014.

Attachments: [Annual Crash Overview 2014.pdf](#)

[16-763](#) Discussion of draft Crosswalk Policy.

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible. Please call Paula Vandehey at 920-832-6480 if you have any quesitons.



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Meeting Minutes - Final Municipal Services Committee

Tuesday, April 26, 2016

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 4 - Croatt, Konetzke, Martin and Mann

Excused: 1 - Coenen

3. Approval of minutes from previous meeting

[16-647](#)

Minutes from April 12, 2016.

Attachments: [Minutes from April 12, 2016.pdf](#)

Mann moved, seconded by Konetzke, that the Minutes be approved. Roll Call.
Motion carried by the following vote:

Aye: 4 - Croatt, Konetzke, Martin and Mann

Excused: 1 - Coenen

4. Public Hearings/Appealances

[16-663](#)

* Presentation by SRF: Railroad Quiet Zone 101

Attachments: [Quiet Zone Presentation.pdf](#)

5. Action Items

[16-648](#)

Preliminary Resolution 2-P-16 for Concrete Pavement, Driveway Aprons and Sidewalk Construction be adopted and refer the matter to the Finance Committee to determine the assessment rate.

Attachments: [Resolution 2-P-16.pdf](#)

Konetzke moved, seconded by Mann, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Konetzke, Martin and Mann

Excused: 1 - Coenen

16-651

Approve the Amended State/Municipal Agreement for the STH 47 (Richmond Street)/CTH 00 (Northland Avenue) Intersection Improvement Project to account for costs covered by the State as a credit to the City to offset work proposed to be conducted by the City for the project.

Attachments: [State-Municipal Agreement STH 47.pdf](#)

Croatt moved, seconded by Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Konetzke, Martin and Mann

Excused: 1 - Coenen

16-653

Award Land Appraisal Consultant Contract to Steiro Appraisal Service, Inc. in an amount not to exceed \$16,950.

Attachments: [Steiro Appraisal Service Inc..pdf](#)

Konetzke moved, seconded by Mann, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Konetzke, Martin and Mann

Excused: 1 - Coenen

16-665

Approve Amendment No. 1 to AECOM Technical Services, Inc. for additional services related to the Downtown Mobility Study in the amount of \$20,000 \$16,000 for a revised not to exceed amount of \$125,000 \$121,000.

Attachments: [Downtown Mobility Study.pdf](#)

Item 16-665 was amended to change the not to exceed to \$121,000 vote to amend was 3-1 (Martin)

Martin moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Konetzke and Mann

Nay: 1 - Martin

Excused: 1 - Coenen

16-675

Confirm the following:

*Elect Vice-Chairperson-Alderman Konetzke

*Appointment to Board of Building Inspector-Alderman Coenen

*Appointment to Board of Heating Examiners-**Alderperson Coenen**

*Appointment to CEA Review Committee-**Alderperson Croatt**

Alderperson Konetzke was voted for chair. 4-0

Alderperson Coenen was voted for both boards. 4-0

Alderperson Croatt was voted as CEA rep. 4-0

Croatt moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Konetzke, Martin and Mann

Excused: 1 - Coenen

6. Information Items

[16-655](#)

Confirm the following:

* Designate a Contact Person-**Director Vandehey**

* Set meeting date and time-**Tuesday@6:30**

[16-664](#)

Update on N. Oneida Street option in Mobility Study.

[16-659](#)

#6-R-16

Referred to: Parks & Recreation

Whereas, Appleton has been recognized by the League of American Bicyclists as a Bicycle Friendly Community. And

Whereas, communities as vibrant as Appleton are a destination for residents and visitors alike a place where people don't just live and work, but thrive. And

Whereas, riding a bike is a healthy, fun and safe activity. And

Whereas, Appleton has currently, 14.3 centerline-miles of bike lanes and are planning to add an additional 9.3 miles over the next five years. And

Whereas, Appleton has 8.0 miles of side paths (paths located in road rights-of-way that run parallel to roadways). We are planning to add at least an additional 2.3 miles over the next five years. And

Whereas, Appleton has 9.2 miles of public trails, which includes Apple Creek, North Island, Providence, Newberry, and Highview Trails. And

Whereas, we are planning to add in the next 3-10 years: The Trolley Trestle Trail from Atlas Mill to Pullmans, Lutz Park to Vulcan Heritage, Foremost Trestle Trail and Lawrence University connection, Riverview Gardens connecting Veterans Park to Olde Oneida Street and Newberry Trail, and Plamann Park to Apple Hill Trail. And

Whereas, bicycle advocates have fought hard for the right to the road and continue to shape our traffic laws to better accommodate people on bikes and all multimodal transportation choices, And

Now, Therefore, Be It Resolved that Appleton continues to grow our biking and walking community and plans to employ a shared employee in 2017 between Departments of Public Works and Park and Recreation to develop new programs, seek and apply for grants, enhance accommodations, and continue to make the City of Appleton a more bicycle and pedestrian friendly community.

Submitted April 20, 2016

Alderperson Joe Martin- District 4

7. Adjournment

**Mann moved, seconded by Martin, that the meeting be adjourned. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Croatt, Konetzke, Martin and Mann

Excused: 1 - Coenen



PROCLAMATION

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal; and

WHEREAS, the City of Appleton has been recognized as a Tree City USA by The National Arbor Day Foundation and desires to continue its tree-planting practices.

NOW, THEREFORE, BE IT RESOLVED, THAT I, TIMOTHY M. HANNA, Mayor of the City of Appleton, Wisconsin do hereby proclaim April 29, 2016 as

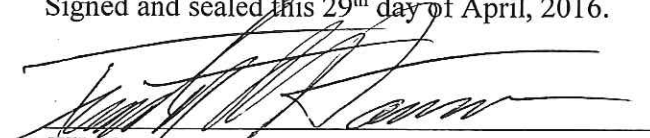
ARBOR DAY

in Appleton, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

FURTHERMORE, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.



Signed and sealed this 29th day of April, 2016.



TIMOTHY M. HANNA
MAYOR OF APPLETON



Department of Public Works Inspections Division

Permit Summary Count YTD Comparison

01/01/16 Thru 04/30/16

Report Date: 5/3/2016



Permit Type	Year Issued	Permit Count	Total Estimated Cost	Total Receipt Amount
BUILDING	2015	261	45,830,921	109,774.18
	2016	212	30,330,713	130,568.44
		-18.77 %	-33.82 %	18.94 %
DISPLAY SIGN	2015	44	342,739	1,410.00
	2016	68	521,557	2,050.00
		54.55 %	52.17 %	45.39 %
ELECTRICAL	2015	287	5,193,344	53,360.68
	2016	276	2,492,483	35,382.63
		-3.83 %	-52.01 %	-33.69 %
EROSION CNTL	2015	14		2,100.01
	2016	8		1,000.00
		-42.86 %	%	-52.38 %
HEATING	2015	228	5,309,084	20,855.51
	2016	230	4,392,336	23,384.34
		0.88 %	-17.27 %	12.13 %
PLAN REVIEW	2015	49		16,335.00
	2016	40		12,290.00
		-18.37 %	%	-24.76 %
PLUMBING	2015	175	2,945,436	19,873.22
	2016	167	1,653,649	13,656.00
		-4.57 %	-43.86 %	-31.28 %
SEWER	2015	60	710,975	4,674.00
	2016	67	545,150	6,337.00
		11.67 %	-23.32 %	35.58 %
WELL	2016	1		30.00
		%	%	%

Department of Public Works Inspections Division

Permit Summary Count YTD Comparison

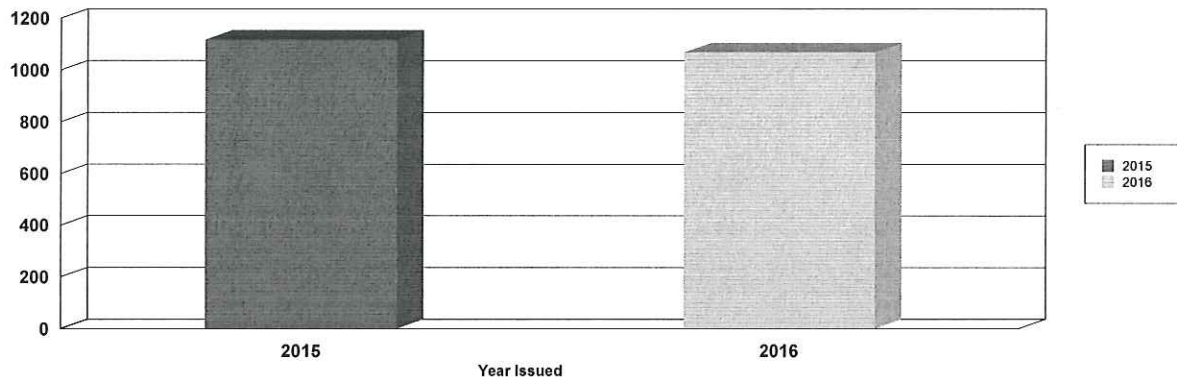
01/01/16 Thru 04/30/16

Report Date: 5/3/2016

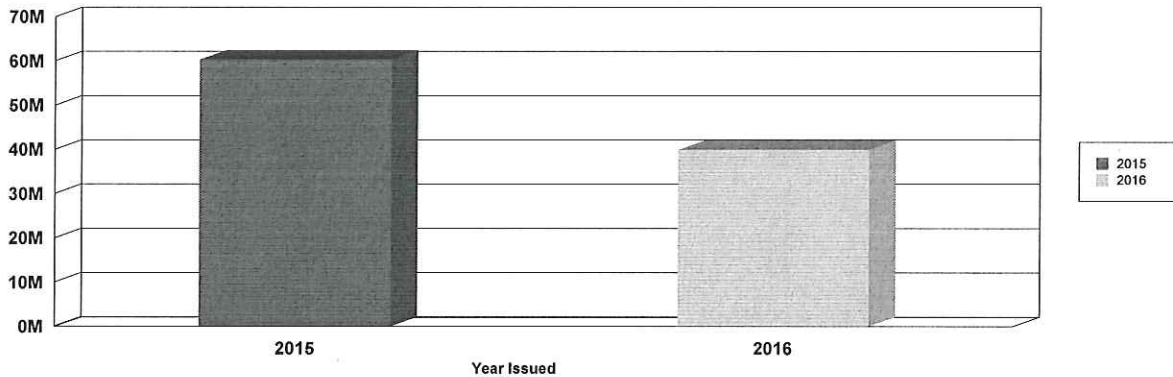


	2015	2016
Permits	1118	1069
Estimated Cost	60,332,499.00	39,935,888.00
Receipt Amount	228,382.60	224,698.41

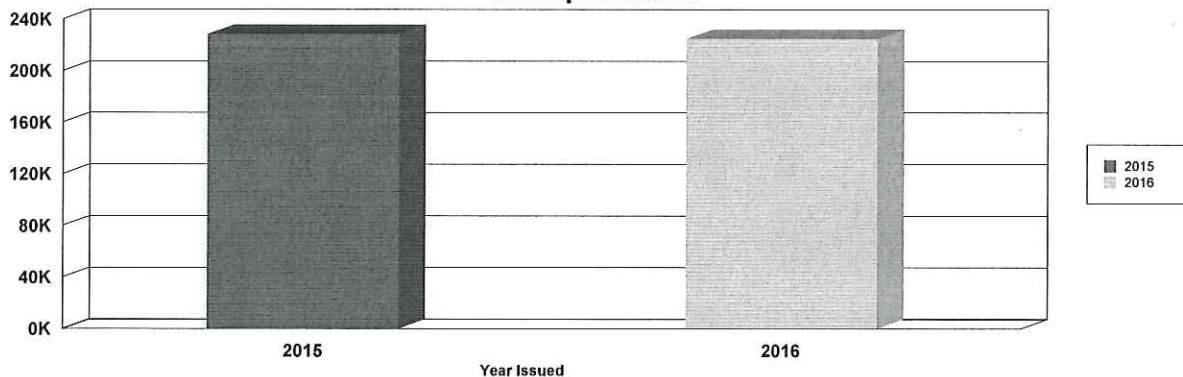
Number of Permits



Estimated Cost



Receipt Amount



Annual Crash Overview

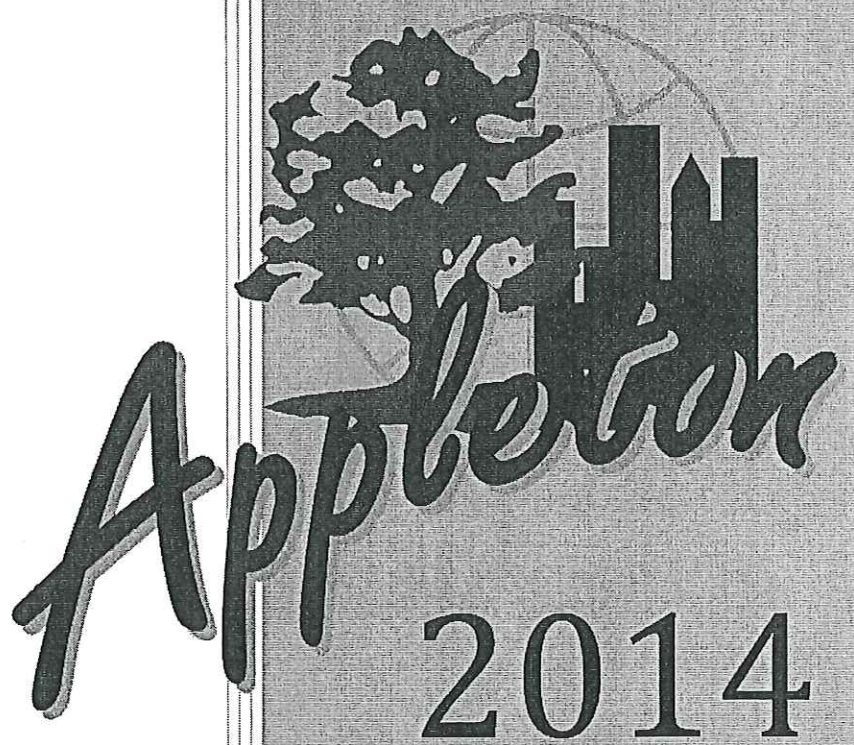


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Annual Crash Overview

2014 Crash Totals

Total Number of Crashes.....1216

Crash Totals by General Location

% of Total Crashes

Non Intersection Crashes.....	490	40%
Intersection Crashes.....	726	60%

Crash Totals Involving Pedestrians or Bicyclists

Bicycle Motor Vehicle Crashes.....	32	2.6%
Pedestrian Motor vehicle Crashes.....	17	1.4%

5 Year Graphical Crash History

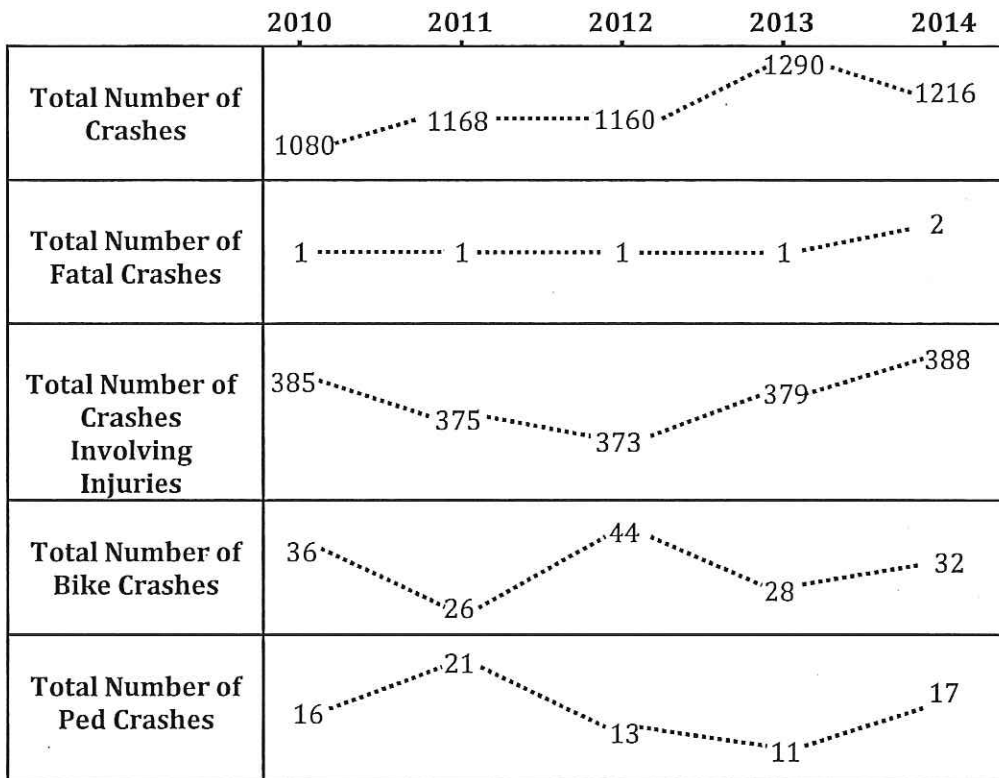
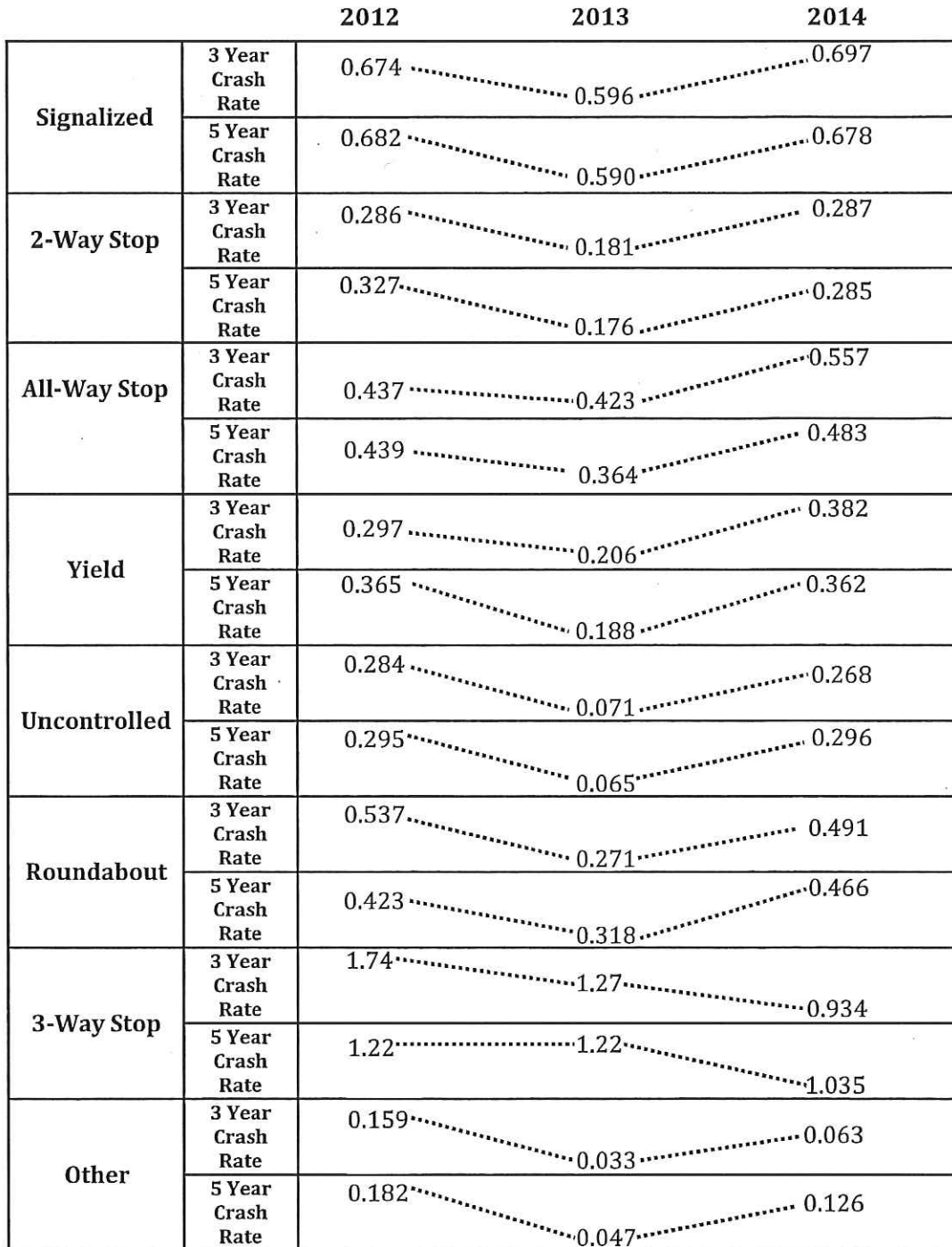


Figure 1

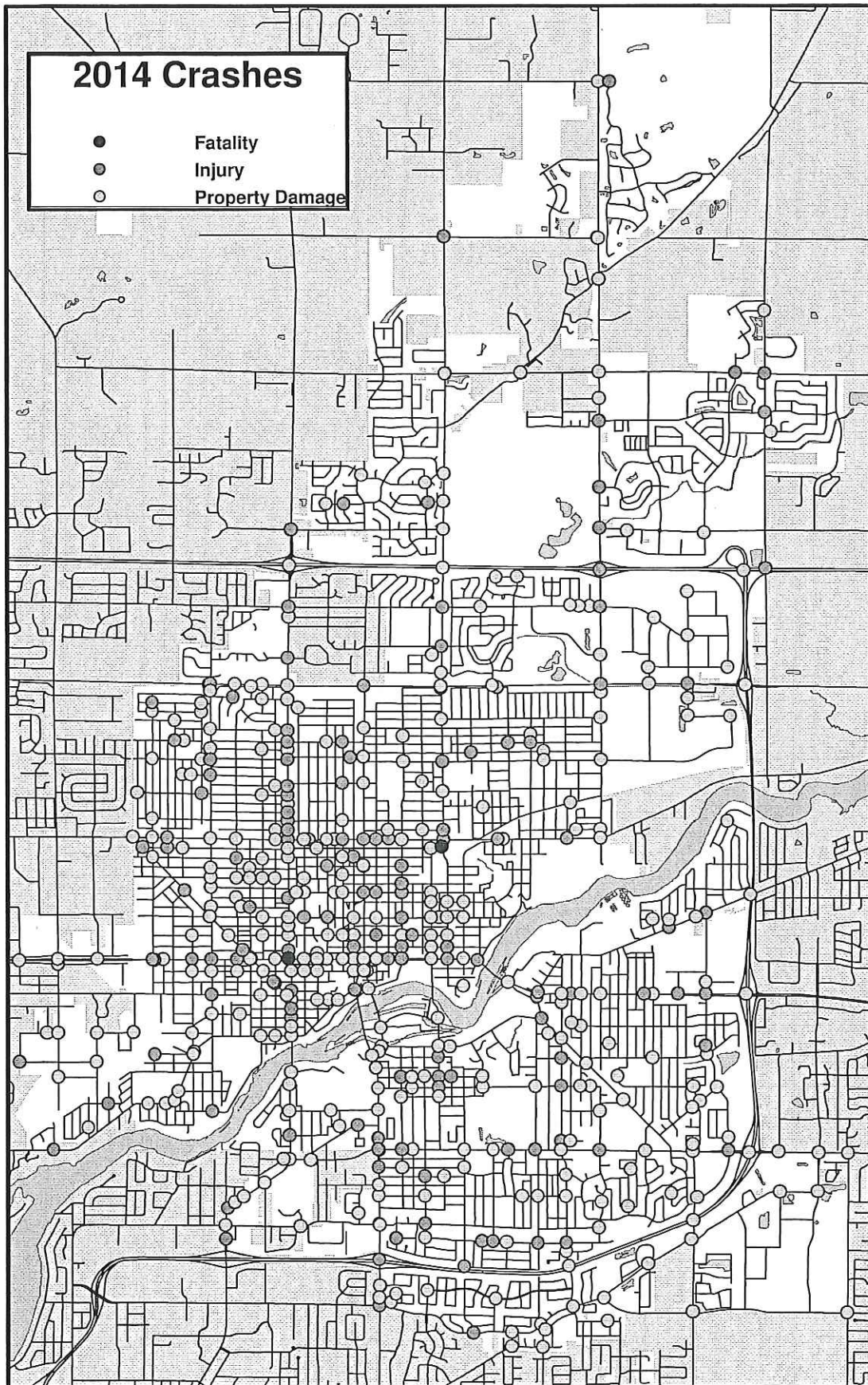
Crash Rate Graphical History



Note: The years studied for the 3 year crash rate for 2012 heading are 2010-2012.
The years studied for the 5 year crash rate for 2012 heading are 2008-2012.
The years studied for the 3 year crash rate for 2013 heading are 2011-2013.
The years studied for the 5 year crash rate for 2013 heading are 2009-2013.
The years studied for the 3 year crash rate for 2014 heading are 2012-2014.
The years studied for the 5 year crash rate for 2014 heading are 2010-2014.

Figure 2

2014 Crashes



Annual Crash Overview

Injuries / Fatalities / Property Damage Due to Crashes

% of Total Crashes

Total Number of Injury Crashes.....	(Total Injuries: 520) 388	32%
Total Number of Fatal Crashes:.....	(Total Fatalities: 2) 2	0.16%
Total Number of Crashes only Involving Damages.....	826	68%

Non Intersection Crash Summary

Number of Reported Non-Intersection Crashes.....	490	40%
Number of Injury Crashes.....	(Total Injuries: 164) 125	10%
Number of Fatal Crashes.....	(Total fatalities: 1) 1	0.08%

Intersection Crash Summary

Number of Reported Intersection Crashes.....	726	60%
Number of injury crashes.....	(Total Injuries: 356) 263	22%
Number of fatal crashes.....	(Total fatalities: 1) 1	0.08%

Table 1: Crash Summary by Control Type

Control Type	5 Year Crash Total	Avg 5 year Crash Rate	3 Year Crash Total	Avg 3 Year Crash Rate
Signalized	3073	0.678	1913	0.697
2- Way Stop	1987	0.285	1205	0.287
All-Way Stop	56	0.483	35	0.557
Yield	189	0.362	119	0.382
Uncontrolled	211	0.296	136	0.268
Roundabout	103	0.466	67	0.491
3-Way Stop	23	1.035	15	0.934
Other	45	0.126	43	0.063

Control Type Summary

Tables 2-5: Highest Crash Intersections by 5 year Crash Rate

Rank	Signalized	Crash Rate
1	E CALUMET ST / STONEY BROOK RD	3.078
2	E CALUMET ST / S KENSINGTON DR	1.859
3	W NORTHLAND AVE / N RICHMOND ST	1.724
4	E FRANKLIN ST / N MORRISON ST	1.686
5	W FRANKLIN ST / N SUPERIOR ST	1.497
6	N BALLARD RD / E NORTHLAND AVE	1.329
7	W COLLEGE AVE / N STATE ST	1.227
8	N APPLETON ST / W COLLEGE AVE	1.163
9	N MASON ST / W WISCONSIN AVE	1.145
10	N RICHMOND ST / W WISCONSIN AVE	1.038

Rank	2-Way Stop	Crash Rate
1	W 8TH ST / S LOCUST ST	5.810
2	N HARRIMAN ST / W SPRING ST	2.099
3	S JACKSON ST / E MAPLE ST	2.065
4	N MORRISON ST / E NORTH ST	1.852
5	W LAWRENCE ST / S LOCUST ST	1.738

Rank	Yield	Crash Rate
1	W CHARLES ST / S DRISCOLL ST	3.554
2	E CARRINGTON LA / WATERFORD DR	2.560
3	W FRANKLIN ST / N OUTAGAMIE ST	2.557
4	E FRANCES ST / N ULLMAN ST	2.274
5	N EDGEWOOD AVE / W GRANT ST	2.094

Rank	Uncontrolled	Crash Rate
1	LORAIN CT / N OUTAGAMIE CT	3.818
2	SILVERCREST DR / WOODMERE CT	3.242
3	S KERNAN AVE / E PARK HILLS DR	3.218
4	N MARSHALL HEIGHTS AVE / W WAYFARER LN	2.367
5	E FLORIDA AVE / E PARK RIDGE AVE	1.676

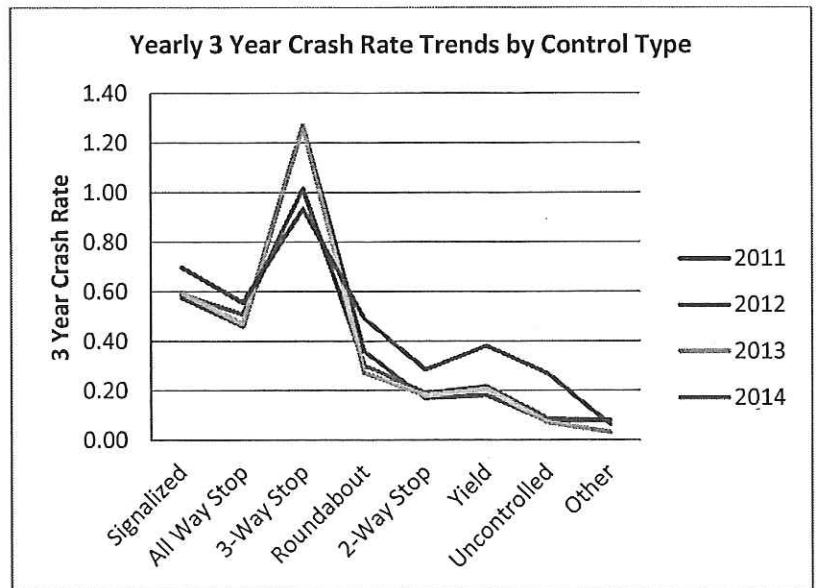


Figure 3

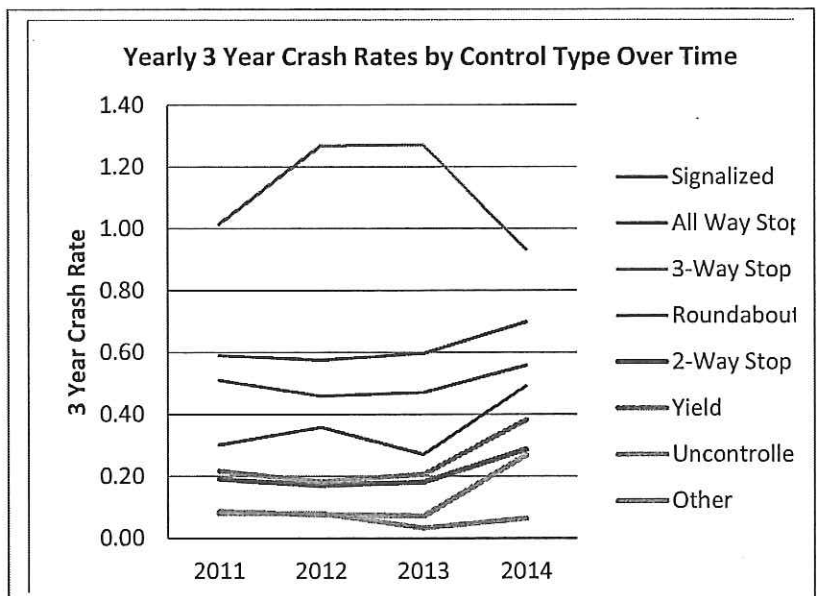


Figure 4

Table 6: Intersections with Highest Total Crashes in 2014¹

Rank	Intersection		2014 Crash Total	Control Type
1	W NORTHLAND AVE / N RICHMOND ST	*	27	Signalized
2	E CALUMET ST / S KENSINGTON DR	*	26	Signalized
3	N BALLARD RD / E NORTHLAND AVE	*	19	Signalized
4	E CALUMET ST / STONEY BROOK RD	*	18	Signalized
5	N MEADE ST / E NORTHLAND AVE	*	18	Signalized
6	N RICHMOND ST / W WISCONSIN AVE	*	17	Signalized
7	W CALUMET ST / S MEMORIAL DR	*	15	Signalized
8	E CALUMET ST / S ONEIDA ST		15	Signalized
9	W COLLEGE AVE / S MEMORIAL DR / S RICHMOND ST	*	14	Signalized
10	S ONEIDA ST / E ROELAND AVE		13	Signalized
11	W COLLEGE AVE / N LYNNDAL DR	*	13	Signalized
12	N BADGER AVE / W COLLEGE AVE / N STORY ST	*	11	Signalized
13	E NORTHLAND AVE / N ONEIDA ST	*	11	Signalized
14	E MEADOW GROVE BLVD / S ONEIDA ST	*	10	2-Way Stop
15	W COLLEGE AVE / N MASON ST	*	10	Signalized
16	N APPLETON ST / W COLLEGE AVE		9	Signalized
17	W CAPITOL DR / N RICHMOND ST	*	9	Signalized
18	E COLLEGE AVE / S KENSINGTON DR		9	Signalized
19	E COLLEGE AVE / E JOHN ST / S WALTER AVE		9	Roundabout
20	N MASON ST / W WISCONSIN AVE	*	9	Signalized
21	W COLLEGE AVE / N PERKINS ST	*	8	Signalized
22	N BALLARD RD / E CAPITOL DR	*	8	Signalized
23	E CALUMET ST / EISENHOWER DR	*	8	Signalized
24	N MASON ST / W NORTHLAND AVE	*	8	Signalized
25	S LAKE PARK RD / E PLANK RD		7	Roundabout

* Denotes multi-government shared jurisdiction.

1. All 41 and 441 interchanges excluded

Intersections with Highest Total Crashes in 2014

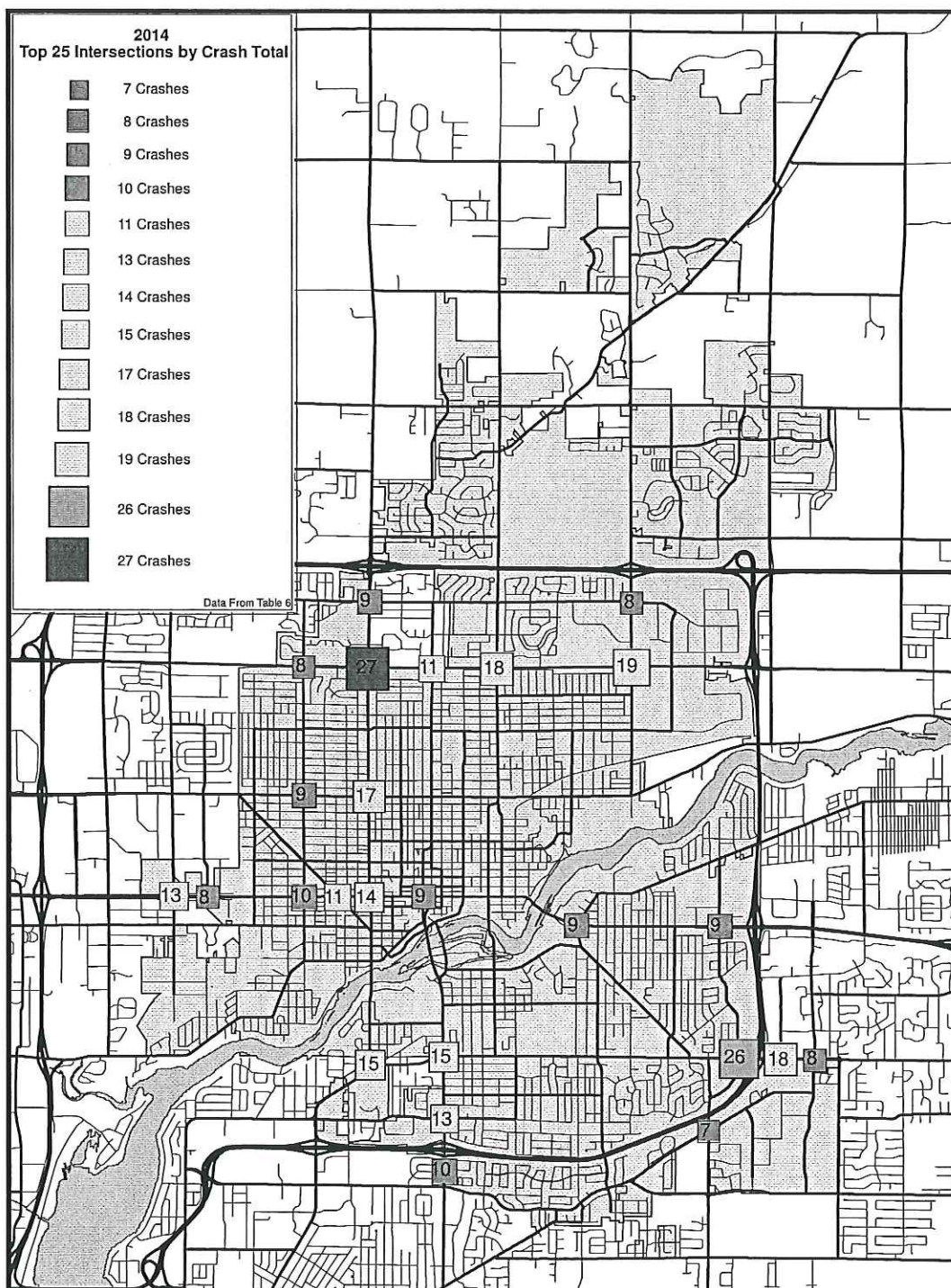


Table 7: Intersections with Highest 3 Year Crash Rating

Rank	Intersection	3 Year Crash Rate	2014 Crash Total	2013 Crash Total	2012 Crash total	3 Year Crash Total	Control Type
1	W 8 TH ST / S BADGER AVE / S LOCUST ST	5.959	5	2	1	8	2-Way Stop
2	W CHARLES ST / S DRISCOLL ST	4.936	2	3	0	5	Yield
3	W FRANKLIN ST / N OUTAGAMIE ST	4.261	1	1	1	3	Yield
4	E CALUMET ST / STONEY BROOK RD	3.569	18	15	15	48	Signalized
5	LORAIN CT / N OUTAGAMIE CT	3.182	0	0	1	1	Uncontrolled
6	N NICHOLAS ST / W TAYLOR ST	2.793	0	1	0	1	Uncontrolled
7	N MORRISON ST / E NORTH ST	2.572	3	3	4	10	2-Way Stop
8	W LAWRENCE ST / S OUTAGAMIE ST	2.565	1	1	1	3	Yield
9	N GRACELAND AVE / E WOODLAND AVE	2.462	1	0	0	1	Yield
10	TIGERLILY DR / W WAYFARER LN	2.342	1	0	0	1	Uncontrolled
11	N EDGEWOOD AVE / W GRANT ST	2.327	0	1	1	2	Yield
12	E FRANCES ST / N VIOLA ST	2.275	2	0	0	2	Yield
13	S HERBERT ST / W ROGERS AVE	2.180	0	1	0	1	4-Way Stop
14	BEECHWOOD CT / E SERVICE RD	2.180	1	0	0	1	Uncontrolled
15	W PARKWAY BLVD / N SUPERIOR ST	2.149	1	2	0	3	Yield
16	E CARRINGTON LN / WATERFORD DR	2.134	0	1	0	1	Yield
17	N BIRCHWOOD AVE / W GRANT ST	2.134	1	0	0	1	Uncontrolled
18	N BIRCHWOOD AVE / W BREWSTER ST	2.131	0	1	1	2	Uncontrolled
19	E FRANKLIN ST / N MORRISON ST	2.107	2	5	5	12	Signalized
20	N BIRCHWOOD AVE / W HOMESTEAD DR	2.085	0	0	1	1	Uncontrolled

Intersections with Highest 2014 3 Year Crash Rating

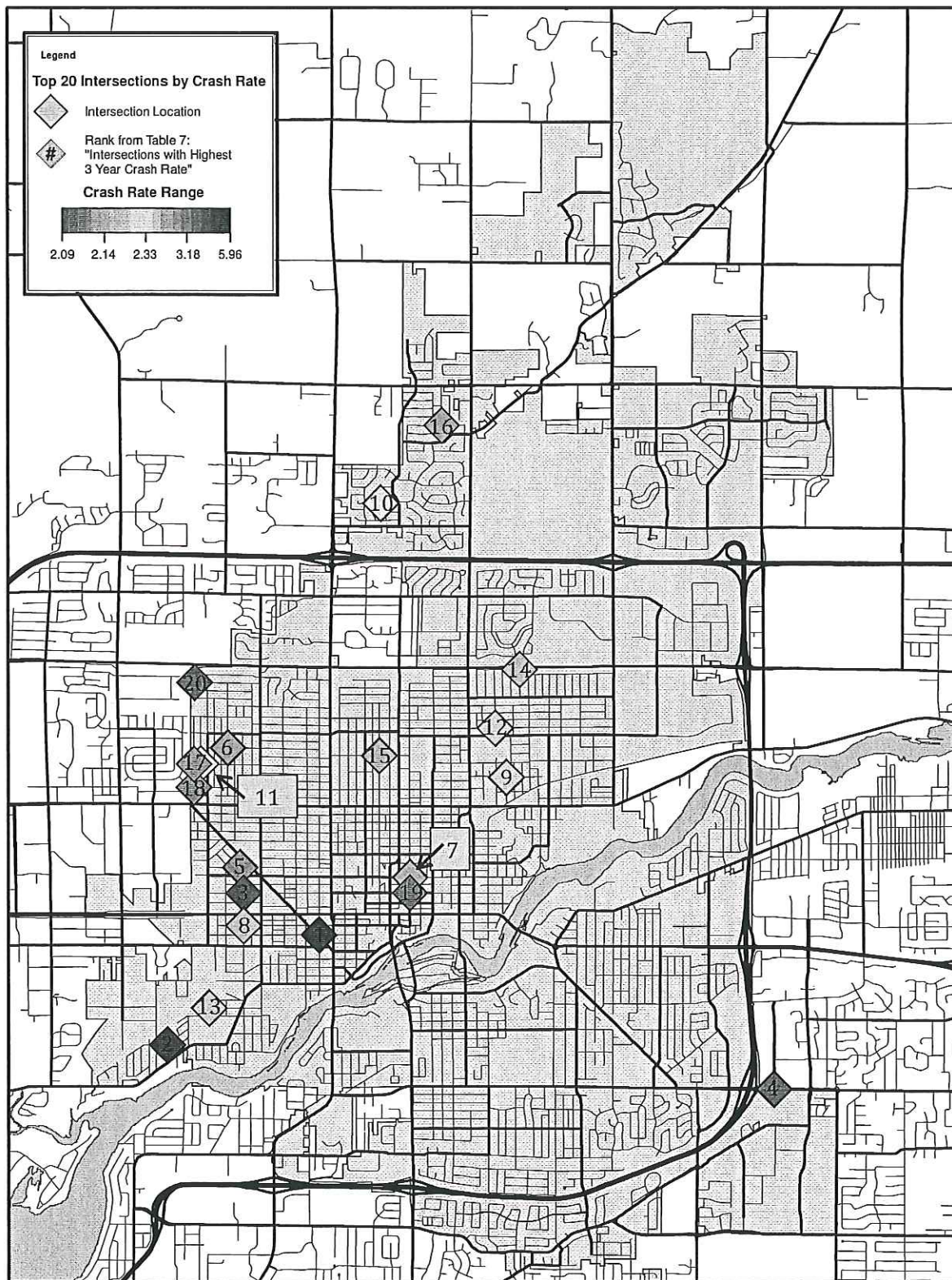
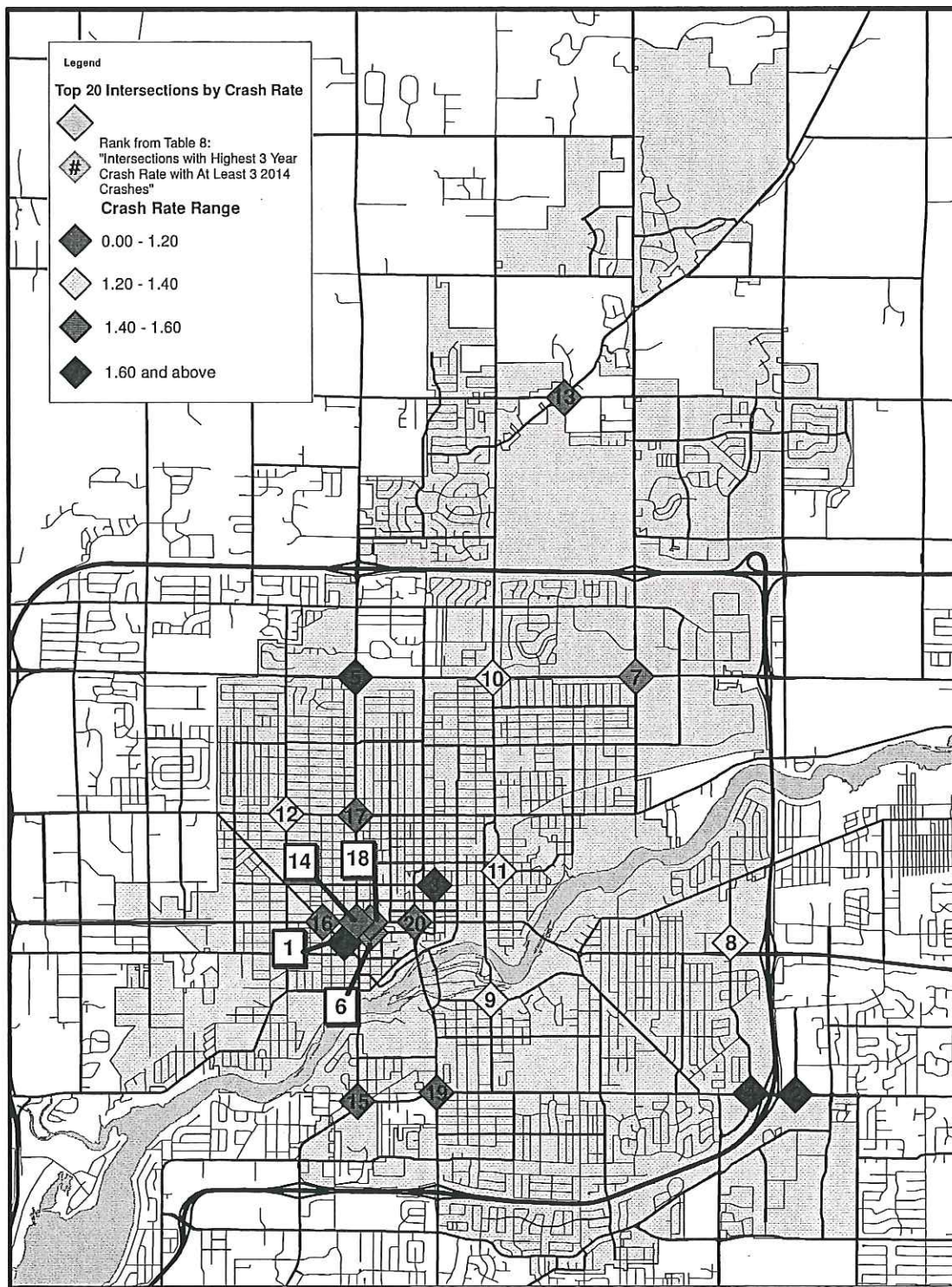


Table 8: Intersections with Highest 3 Year Crash Rating with at least 3 2014 Crashes

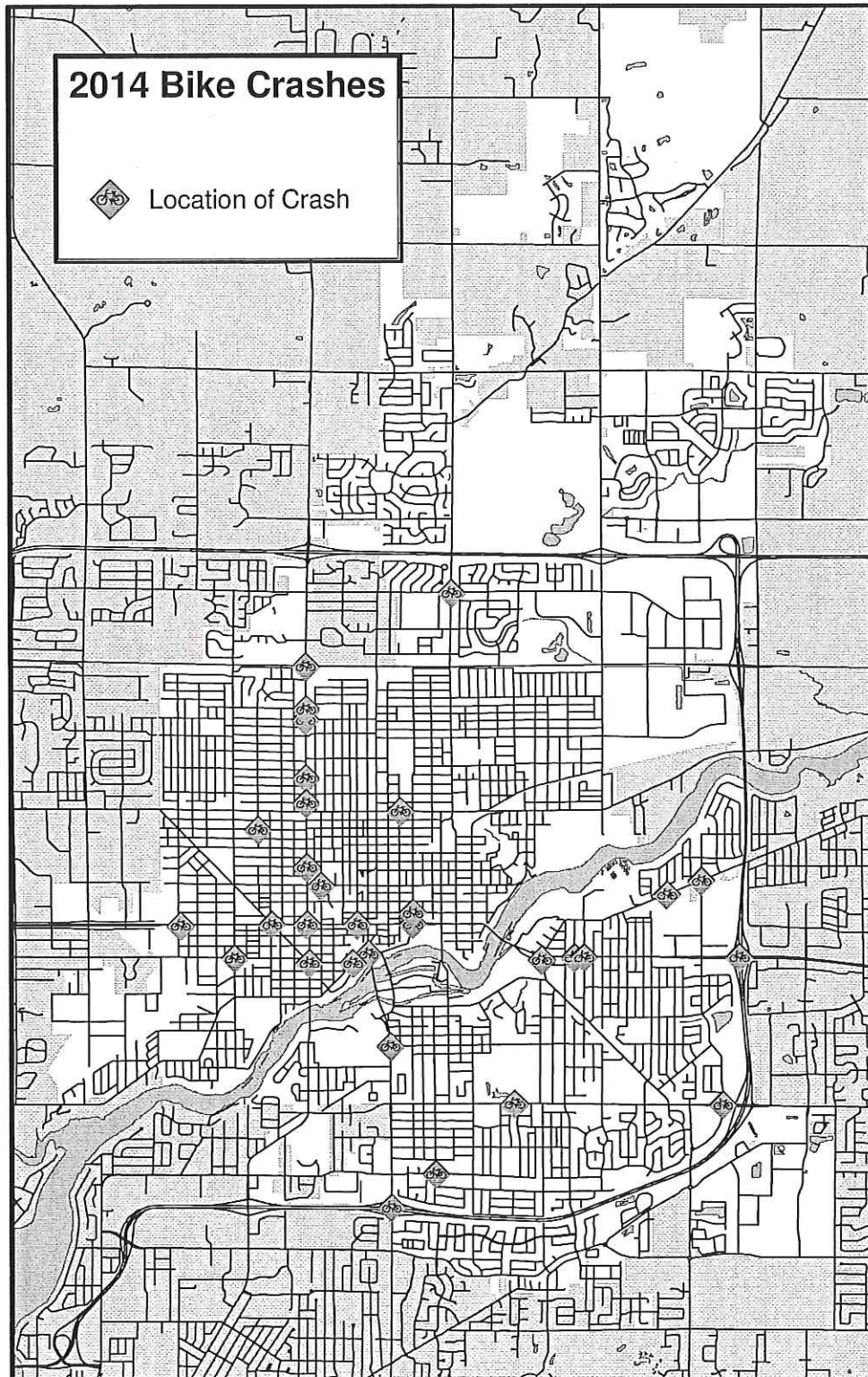
Rank	Intersection	3 Year Crash Rate	2014 Crash Total	2013 Crash Total	2012 Crash Total	3 Year Crash Total	Control Type
1	W 8 TH ST / S LOCUST ST	5.959	5	2	1	8	2-Way Stop
2	E CALUMET ST / STONEY BROOK RD	3.569	18	15	15	48	Signalized
3	N MORRISON ST / E NORTH ST	2.572	3	3	4	10	2-Way Stop
4	E CALUMET ST / S KENSINGTON DR	1.875	26	29	14	69	Signalized
5	W NORTHLAND AVE / N RICHMOND ST	1.873	27	38	23	88	Signalized
6	W LAWRENCE ST / S STATE ST	1.652	3	4	3	10	2-Way Stop
7	N BALLARD RD / E NORTHLAND AVE	1.422	19	17	16	52	Signalized
8	E EXPRESS CT / S KENSINGTON DR	1.313	3	3	7	13	Signalized
9	S LAWE ST / E SOUTH RIVER ST	1.288	3	3	5	11	3-Way Stop
10	N MEADE ST / E NORTHLAND AVE	1.286	18	13	19	50	Signalized
11	N MEADE ST / E PACIFIC ST	1.274	3	2	1	6	2-Way Stop
12	N MASON ST / W WISCONSIN AVE	1.235	9	16	8	33	Signalized
13	APPLE CREEK RD / E EDGEWOOD DR	1.191	3	6	3	12	2-Way Stop
14	W COLLEGE AVE / S MEMORIAL DR	1.145	14	11	16	41	Signalized
15	W CALUMET ST / S MEMORIAL DR	1.142	15	15	10	40	Signalized
16	N BADGER AVE / W COLLEGE AVE / N STORY ST	1.125	11	12	12	35	Signalized
17	N RICHMOND ST / W WISCONSIN AVE	1.118	17	15	10	42	Signalized
18	W COLLEGE AVE / N STATE ST	1.105	6	6	8	20	Signalized
19	E CALUMET ST / S ONEIDA ST	1.073	7	15	13	35	Signalized
20	N APPLETON ST / W COLLEGE AVE	1.072	4	9	8	21	Signalized

Intersections with Highest 3 Year Crash Rating with at least 3 2014 Crashes



Bicycle Crash Summary

		<u>% of Total Crashes</u>
Number of Reported Bicycle Crashes.....	32	2.63%
Number of injury crashes..... (Total Injuries:31)	31	2.55%
Number of fatal crashes..... (Total fatalities: 0)	0	0.0 %



Pedestrian Crash Summary

		<u>% of Total Crashes</u>
Number of Reported Pedestrian Crashes.....	17	1.40%
Number of injury crashes (Total Injuries: 15).....	15	1.23%
Number of fatal crashes (Total fatalities: 1).....	1	0.08%

