



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Finance Committee

Wednesday, November 18, 2015

6:30 PM

Council Chambers, 6th Floor

Special

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[15-1820](#) October 13, 2015 Finance Committee minutes

Attachments: [MeetingMinutes13-Oct-2015-12-14-22.pdf](#)

4. Public Hearings/Apearances

5. Action Items

- [15-1823](#) Request to reject awarding Wastewater Treatment Plant S-Building Air Handler Replacement to B&P Mechanical for a contract amount of \$168,000 and approve the following budget adjustment:

Wastewater Capital Projects

S-Building Air Handler Replacement Project	- \$112,190
Elec Transformer and Switchgear Replacement Proj	+\$112,190

to re-allocate funds to another project.

Attachments: [2015 Wastewater Plant Bid Recommendation to Deny.pdf](#)

- [15-1826](#) Request to approve Change Order #3 to Oudenhoven Construction, Inc. for the Wastewater Sludge Storage Improvements Project in the form of a credit in the amount of \$2,163.50 resulting in an expense of \$93 to the approved contingency (also appears on the Utilities Committee agenda as an informational item).

Attachments: [Change Order 3.pdf](#)

- [15-1920](#) Resolution introduced at the October 26, 2015 City Plan Commission meeting relating to Accepting Petition for Annexation - Spartan Drive Lift Station Annexation, Town of Grand Chute.

Attachments: [Spartan Drive Lift Station Annexation Resolution.pdf](#)

- [15-1921](#) Request to approve Amendment and Change Order No. 1 to contract 26-15 for Unit E-15 Miscellaneous Concrete and Street Excavation Repairs to increase for adding funding to this contract for parking lot improvements at Fire Station No. 1 which were approved as part of the Facilities & Grounds 2015 Capital Projects budget in the amount of \$80,000. This contract does not include a contingency. Overall contract increased from \$604,800 to \$684,800.

Attachments: [Contract Amendment - Unit E-15 Miscellaneous Concrete and Street Excavation](#)

- [15-1922](#) Request to approve Amendment and Change Order No. 1 to contract AG-933 for Miscellaneous Maintenance in the Blue, Yellow, and Green Parking Ramps to increase for priority repairs of two structural columns in the Blue Parking Ramp in the amount of \$11,320. The contract contingency will remain at \$3,258.20. Overall contract increased from \$30,741.80 to \$42,061.80.

Attachments: [Boldt - 2015 Miscellaneous Parking Lot Maintenance.pdf](#)

6. Information Items

- [15-1821](#) Contract 6-14 was awarded to Kruczek Construction, Inc. for \$2,112,000 with a contingency of \$75,000 for Sewer and Water (re)construction. Change orders were approved totaling \$8,250. Final contract amount is \$2,120,250 with a contingency of \$66,750. Payments issued to date total \$2,004,184.40. Request final payment of \$8,878.06.

- [15-1822](#) Contract 29-14 was awarded to August Winter & Sons, Inc., "Municipal Services Building HVAC Alteration" for the Municipal Services Building in the amount of \$59,000 with a contingency of \$2,500. One change order was issued. Payments issued to date total \$52,250. Request to issue the final contract payment of \$9,250.

Attachments: [2015 MSB HVAC Alterations Final Pymt.pdf](#)

- [15-1824](#) Contract 25-15 was awarded to Vanco Construction, Inc. for \$200,000 for Mini Storm Sewer Construction. Payments issued to date total \$175,665. Request final payment of \$24,169.

[15-1825](#)

Contract 7-15 was awarded to Team Reil, Inc., "City Park Playground Surfacing" in the amount of \$106,932.20 with a contingency of \$5,345. Final contract amount is \$106,932.20 with remaining contingency of \$5,345. Payments issued to date total \$53,466.10. Request to issue the final contract payment of \$53,466.10.

Attachments: [2015 City Park Surfacing - Final Pymt.pdf](#)

[15-1918](#)

Contract 4-15 was awarded to Oudenhoven Construction for \$125,776 with a contingency of \$18,866 for Wall Plate Storage. Change orders were approved totaling \$207.50. Final contract amount is \$125,983.50 with a contingency of \$18,658.50. Payments issued to date total \$119,684.33. Request final payment of \$6,299.17.

[15-1919](#)

Contract 17-15 was awarded to Northeast Asphalt Inc., "Appleton Memorial Park Northwest Parking Lot Renovation" in the amount of \$139,760 with a contingency of \$27,952. An approved change order totaled \$9,912.20. Final contract amount is \$149,672.20 with remaining contingency of \$18,039.80. Request to issue the final contract payment of \$149,672.20.

Attachments: [2015 AMP Northwest Parking lot - Final Pymt.pdf](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions on agenda, please contact Tony Saucerman at (920) 832-6440.



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Tuesday, October 13, 2015

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 4:30pm.

2. Roll call of membership

Present: 4 - Alderperson Plank, Alderperson Konetzke, Alderperson Lobner and
Alderperson Martin

Excused: 1 - Alderperson Coenen

3. Approval of minutes from previous meeting

[15-1570](#)

September 22, 2015 and October 7, 2015 Finance Committee Minutes

Attachments: [MeetingMinutes22-Sep-2015-08-37-09.pdf](#)
[MeetingMinutes07-Oct-2015-04-10-24.pdf](#)

Alderperson Konetzke moved, seconded by Alderperson Lobner, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Konetzke, Alderperson Lobner and
Alderperson Martin

Excused: 1 - Alderperson Coenen

4. Public Hearings/Appealances

5. Action Items

[15-1534](#)

Adopt the 2016 City of Appleton Policy for Special Assessments

Attachments: [Assessment Policy 2016.pdf](#)

Alderperson Plank moved, seconded by Alderperson Lobner to amend the policy to the 0% Rural to Urban Conversion. Roll Call. Motion carried by the following vote:

Aye - 4

Excused - 1

Alderperson Martin moved, seconded by Alderperson Plank, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderperson Plank, Alderperson Konetzke and Alderperson Martin

Nay: 1 - Alderperson Lobner

Excused: 1 - Alderperson Coenen

[15-1574](#)

CEA Review Committee Report from August 20, 2015.

Attachments: [MeetingMinutes20-Aug-2015-08-56-32.pdf](#)

Alderperson Lobner moved, seconded by Alderperson Konetzke, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin

Excused: 1 - Alderperson Coenen

[15-1575](#)

Request to enter into Intergovernmental Agreement with Appleton Area School District to borrow short term cash in an amount not to exceed \$20 million from time to time as needed. The note shall be dated as of date of issuance, shall bear interest at the rate of 2% above the average Federal Funds rate from its dated date until paid; and shall mature no later than June 30, 2016. Interest on the note shall be paid at maturity or redemption.

Attachments: [AASD 2015-2016 Bond Counsel Letter.pdf](#)
[2015-2016 School district Resolution Exhibit A-1.pdf](#)

Alderperson Lobner moved, seconded by Alderperson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin

Excused: 1 - Alderperson Coenen

[15-1652](#)

Request to approve the following 2015 Budget adjustment:

General Fund - Mayor's Office

Other Contracts/Obligations - Parade Committee	+\$12,000
Fund Balance	- \$12,000

to record City 2014 payment to the Appleton Parade Committee. The annual payment was budgeted in 2014, but inadvertently omitted, so two payment will be made in 2015 (2/3 vote required).

Risk Management Fund

Workers Compensation Expense	+\$250,000
Fund Balance	- \$250,000

to record additional costs incurred in workers compensation claims (2/3 vote required).

Attachments: [Workers Compensation.pdf](#)

Aldersperson Martin moved, seconded by Aldersperson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Plank, Aldersperson Konetzke, Aldersperson Lobner and Aldersperson Martin

Excused: 1 - Aldersperson Coenen

6. Information Items

[15-1571](#)

Change Order #4 for the Bar Screen Replacement Project to increase, for screen modifications, in the amount of \$1,250 resulting in a decrease to contingency from \$94,663 to \$93,413. Contract price increased from \$745,897 to \$747,147.

This Presentation was received and filed

[15-1572](#)

Contract 23-14 was awarded to Pieper Electric, Inc. for \$173,800 with a contingency of \$26,070 for PAC Fire Suppression. Change orders were approved totaling \$4,914. Final contract amount is \$178,714 with a contingency of \$26,070. Payments issued to date total \$169,778.30. Request final payment of \$8,935.70.

This Presentation was received and filed

[15-1646](#) Contract 12-15 was awarded to Fischer Ulman Construction, Inc. for \$203,000 for Sidewalk Construction. Payments issued to date total \$170,329.43. Request final payment of \$29,061.96.

This Presentation was received and filed

[15-1614](#) Information Technology 2016 Budget

Attachments: [2016 Information Technology.pdf](#)
 [2016 IT Cap Proj Fund.pdf](#)
 [Projects section.pdf](#)

This Presentation was received and filed

[15-1647](#) Finance Department 2016 Budget

Attachments: [Finance 2016 Budget.pdf](#)

This Presentation was received and filed

[15-1648](#) Risk Management 2016 Budget

Attachments: [Risk Management 2016 Budget.pdf](#)

This Presentation was received and filed

[15-1649](#) Legal Services 2016 Budget

Attachments: [Legal Services 2016 Budget.pdf](#)

This Presentation was held until the October 27, 2015 meeting.

[15-1653](#)

The following 2015 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Park & Recreation Department

Donations	+\$2,959
Equipment	+\$2,959

to record funds received for two benches at Pioneer Park

General Fund - Police Department

Donations	+\$11,900
Equipment	+\$11,900

to record donation received from the Kwik Trip donation committee to purchase a utility task vehicle (UTV).

Attachments: [Polaris UTV Report.pdf](#)

This Presentation was received and filed

[15-1661](#)

Change Order #8 to the Regulatory Upgrade and Process Improvement Project in the amount of \$8,372 resulting in decrease of the project contingency balance of \$641,875 to \$633,503. No change to overall contract amount. (This item also appears as an information item on the Utilities Committee Agenda).

Attachments: [Change Order #8.pdf](#)

This Presentation was received and filed

7. Adjournment

A motion was made by Alderperson Konetzke, seconded by Alderperson Martin, that this meeting be adjourned. The motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin

Excused: 1 - Alderperson Coenen



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

DATE: 11/18/2015

RE: Action Item: Reject awarding Wastewater Treatment Plant S- Building Air Handler Replacement to B&P Mechanical for a contract amount of \$168,000.

Action Item: Reallocate balance of funds, \$112,190, from Wastewater Treatment Plant S-Building Air Handler Replacement project for replacement of electrical transformer and switchgear at the Wastewater Plant.

The 2015 Parks, Recreation and Facilities Management Department Capital Improvement Program includes funding for the replacement of an air handling unit at the Wastewater Plant. Of the \$125,000 budgeted, \$12,810 was utilized for engineering leaving a balance of \$112,190 and an overall shortfall of \$55,810 to complete this project.

We will defer the replacement of this air handler unit until 2017. The current air handler will continue to receive service until it can be replaced. We underestimated the cost of this project. A project such as this is truly unique because the replacement had to be re-engineered to address changes that have taken place over the years at the Wastewater Plant and to meet the current codes.

This past week we finished up our preventive maintenance testing of the transformers at the Wastewater Plant. Preventive maintenance testing is conducted to find potential issues before they turn into much larger ones. Unfortunately, we identified a transformer that is in critical condition and in need of immediate replacement.

To cover the costs of the replacement transformer I am asking to reallocate the remaining \$112,190 from the air handler replacement project for these electrical upgrades. We are currently getting estimates for the electrical repairs and will only utilize the amount required based on the most competitive proposal we receive.

Please feel free to contact me at 832-5572 or by email at dean.gazza@appleton.org. with any questions or comments.

Change Order

No. 3

Date of Issuance: October 15, 2015

Effective Date: October 15, 2015

Project: REMOVABLE RETAINING WALL/COLUMN STORAGE	Owner: CITY OF APPLETON	Owner's Contract No.: 157241-2015
Contract:		Date of Contract: MARCH 3, 2016
Contractor: OUDENHOVEN CONSTRUCTION, INC.		Engineer's Project No.: 5202

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

CREDIT FOR UNUSED GEO-TECHNICAL TESTING ALLOWANCE

Attachments: (List documents supporting change):

FINAL PAY REQUEST

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$ 125,776.00

[Increase] from previously approved Change Orders
No. 1 to No. 2:

\$ 2,371.00

Contract Price prior to this Change Order:

\$ 128,147.00

[Decrease] of this Change Order:

\$ 2,163.50

Contract Price incorporating this Change Order:

\$ 125,983.60

CHANGE IN CONTRACT TIMES:

Original Contract Times: ☐ Working days ☐ Calendar days

Substantial completion (days or date):

Ready for final payment (days or date):

[Increase] [Decrease] from previously approved Change Orders
No. _____ to No. _____:

Substantial completion (days):

Ready for final payment (days):

Contract Times prior to this Change Order:

Substantial completion (days or date):

Ready for final payment (days or date):

[Increase] [Decrease] of this Change Order:

Substantial completion (days or date):

Ready for final payment (days or date):

Contract Times with all approved Change Orders:

Substantial completion (days or date):

Ready for final payment (days or date):

RECOMMENDED:

By: William A. He
Engineer (Authorized Signature)

Date: 10/20/15

Approved by Funding Agency (if applicable):

ACCEPTED:

By: Chris
Owner (Authorized Signature)

Date: 10/27/15

ACCEPTED:

By: Carrie
Contractor (Authorized Signature)

Date: 10-26-15

Date:

SPARTAN DRIVE LIFT STATION ANNEXATION

RESOLUTION OF THE COMMON COUNCIL

ACCEPTING PETITION FOR ANNEXATION

WHEREAS, a *Unanimous Petition for Direct Annexation* of the following territory in the Town of Grand Chute, Outagamie County, Wisconsin was filed with the City Clerk on October 6, 2015.

A part of Lot 1 of Certified Survey Map No. 4225, located in and being a part of the North ½ of the Southwest ¼ of Section 2, Township 21 North, Range 17 East, Town of Grand Chute, Outagamie County, Wisconsin, containing 10.252 Acres of land m/l and described as follows:

Commencing at the most North and East line of Haymeadow Avenue as dedicated by the FIRST ADDITION TO CLEARWATER CREEK PLAT;

Thence South 89°43'49" West 60.00 feet along a North line of said Plat to the West line of Haymeadow Avenue;

Thence South 00°15'15" West 44.75 feet along the West line of said Haymeadow Avenue;

Thence North 89°44'45" West 151.99 feet to the East line of the Southwest ¼ of said Section 2 and being the point of beginning;

Thence continue North 89°44'45" West 3.32 feet;

Thence North 55°08'53" West 468.88 feet;

Thence South 34°51'07" West 2.41 feet;

Thence Southwesterly 427.41 feet along the arc of a curve to the right having a radius of 440.00 feet and the chord of which bears South 62°40'48" West 410.80 feet;

Thence North 89°29'31" West 1691.44 feet to the East line of S.T.H. "47";

Thence North 01°23'58" East 80.01 feet along the East line of said S.T.H. "47";

Thence South 89°29'31" East 1288.97 feet;

Thence North 00°30'29" East 134.31 feet;

Thence South 89°33'07" East 500.00 feet;

Thence South 23°16'01" East 114.12 feet;

Thence Northeasterly 200.70 feet along the arc of a curve to the left having a radius of 360.00 feet and the chord of which bears North 50°49'24" East 198.11 feet;

Thence North 34°51'07" East 433.79 feet;

Thence Northeasterly 270.26 feet along the arc of a curve to the right having a radius of 440.00 feet and the chord of which bears North 52°26'55" East 266.03 feet to the East line of the Southwest ¼ of said Section 2;

Thence South 00°15'15" West 829.83 feet to the Point of Beginning.

The current population of such territory is 0 people.

WHEREAS, the City Attorney has investigated said *Petition* and certified to the Common Council that it was signed by all of the owners of real property in assessed value and land area in the above territory, proposed for annexation as of the date of filing the *Petition* and shown on the scale map attached thereto, is contiguous to the City of Appleton and is unincorporated.

NOW THEREFORE, the Common Council of the City of Appleton, Wisconsin, determines that the *Petition for Annexation* of the above-described property is sufficient and legal petition conforming with the requirements of §66.0217(5) of the Wisconsin Statutes; and,

RESOLVES, that the *Petition* be accepted; and

That the City Clerk is hereby directed to notify the Clerk of the Town of Grand Chute by personal service or registered mail, return receipt requested, of the *Resolution of Acceptance*. For purpose of §66.0217(7)(a), Stats., future notification of the Clerk of the passage of the *Annexation Ordinance* shall be given in like manner, and like notice shall be given to any person who files a written request.

Dated: _____

Timothy M. Hanna, Mayor

J:\Attorney\WORD\ANNEX\2015\Spartan Drive Lift Station - Resolution.doc

Jamie L. Griesbach, Deputy City Clerk

CONTRACT AMENDMENTChange Order No. 1Date 11/11/15Contract No. 26-15 for the following public work : Unit E-15 Miscellaneous Concrete and Street Excavation Repairsbetween Al Dix Concrete, Inc. and the City of Appleton dated 07/15/15 is hereby changed in the following particular wit:

Item No.	Account No.	Current Contract Amount	Current Contingency	C.O. Amount (+/-)	Contingency (+/-)	New Contract Total	New Contingency Total
1	5222.6408	\$25,000.00				\$25,000.00	\$0.00
2	5230.6809.4	\$90,000.00				\$90,000.00	\$0.00
3	5357.6408	\$75,000.00				\$75,000.00	\$0.00
4	5371.6809.5	\$259,800.00				\$259,800.00	\$0.00
5	5427.6408	\$25,000.00				\$25,000.00	\$0.00
6	5431.6809.3	\$25,000.00				\$25,000.00	\$0.00
7	17015.6809.2	\$30,000.00				\$30,000.00	\$0.00
8	17032.6408	\$75,000.00				\$75,000.00	\$0.00
9	4350.6809.1.1914	\$0.00		\$80,000.00		\$80,000.00	\$0.00
10							
Total		\$604,800.00	\$0.00	\$80,000.00	\$0.00	\$684,800.00	\$0.00

Reason for Change: This amendment adds funding to this contract for parking lot improvements at Fire Station No. 1 which were approved as part of the Facilities & Grounds 2015 Capital Projects budget. The work was included in the original bid, but the scope was modified to fit within the available funding. This amendment reflects the modified scope of work.

The Contract Time will be increased by this Change Order: NA DaysThe Date of Completion as of the date of this Change Order therefore is: NACommittee Agenda Date: 11/18/15

Date approved by Council: _____

CONTRACT AMENDMENT

Change Order No.

1

Date

11/11/15

Contract No. AG-933 for the following public work : Miscellaneous Maintenance in the Blue, Yellow and Green Parking Ramps

between The Boldt Company and the City of Appleton dated 10/07/15 is hereby changed in the following particular wit:

Item No.	Account No.	Current Contract Amount	Current Contingency	C.O. Amount (+/-)	Contingency (+/-)	New Contract Total	New Contingency Total
1	5123.6416	\$30,741.80	\$3,258.20	\$11,320.00	\$0.00	\$42,061.80	\$3,258.20
2						\$0.00	\$0.00
3						\$0.00	\$0.00
4						\$0.00	\$0.00
5						\$0.00	\$0.00
6						\$0.00	\$0.00
7						\$0.00	\$0.00
8						\$0.00	\$0.00
9						\$0.00	\$0.00
10						\$0.00	\$0.00
Total		\$30,741.80	\$3,258.20	\$11,320.00	\$0.00	\$42,061.80	\$3,258.20

Reason for Change:

Priority repairs of two structural columns in the Blue Parking Ramp. Defects were identified during Boldt's Miscellaneous Ramp Maintenance contract work.

The scope of work required for these repairs falls outside of the maintenance work included in the original contract award.

The Contract Time will be increased by this Change Order:

10

Days

The Date of Completion as of the date of this Change Order therefore is:

12/11/2015

Committee Agenda Date:

11/18/15

Date approved by Council:



BEYOND
125
YEARS

A Division of The Boldt Company

2525 N Roemer Road
PO Box 419
Appleton, WI 54912-0419

920-739-6321 phone
www.boldt.com

October 9, 2015

City of Appleton
Mr. Paul DeBraal
100 N. Appleton Street
Appleton, WI 54911

Re: Column Repair Project
OBJ Estimate No. 43632

Dear Paul,

We are pleased to submit our proposal for the Column Repair project located in Appleton, Wisconsin.

The following items are included in our proposal:

- > Upon onsite evaluation of the 2 columns in question we feel the following repairs need to be completed: Masonry removed from around the structural steel. Structural steel columns need to be cleaned of rust, primed and painted. Column to beam connections need to be cleaned of rust, installation of new gusset plates to help support the beams, and painted.
- > Upon removal of all of the masonry and rust, we will have our structural engineer do another site visit to determine if our initial investigation was in deed all of the repairs that were needed. If additional repairs are required, Boldt will work with City of Appleton on path forward.
- > Work to be done at this level only on the two (2) columns.
- > This price is based on working on a Straight Time basis.
- > We have not included any further structural engineering other than additional site visit, if additional engineering is required it will be done on a time and materials basis.
- > If additional work is requested outside of this proposal, the cost will be tracked on a Time and Material Basis and the amount will be increased accordingly.
- > We have not included removal or testing of any hazardous materials.

We propose to furnish all construction materials, supervision, labor, construction equipment and all other required services to complete this project for the Time and materials NOT TO EXCEED cost of ELEVEN THOUSAND THREE HUNDRED TWENTY DOLLARS AND NO/100 (\$11,320.00).

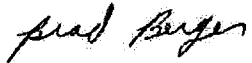
This proposal shall stand as herein stated for thirty (30) days from the date entered above.

We thank you for the opportunity to submit this proposal and we hope to extend our services. Please feel free to contact me if you have any questions or concerns.

CONSULTING SOLUTIONS / TECHNICAL SOLUTIONS / CONSTRUCTION SOLUTIONS

Sincerely,

OSCAR J. BOLDT CONSTRUCTION

A handwritten signature in black ink, appearing to read "Brad Berger".

Brad Berger

Manager Northern Operations Industrial Division

cc: Jim Lee, OJB
Paul McCann, OJB



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: November 18, 2015

RE: Informational: Contract 29-14 was awarded to August Winter & Sons, Inc., "Municipal Services Building HVAC Alteration" for the Municipal Services Building in the amount of \$59,000 with a contingency of \$2,500. One change orders were issued. Payments issued to date total \$52,250. Request to issue the final contract payment of \$9,250.

The HVAC Alterations Project at the Municipal Services Building has been completed. One change order was issued as it was determined new roof curbs were required to support the roof top equipment being installed. This change order was for \$2,500. This contract is now complete as all punchlist items were completed.

The Parks, Recreation and Facilities Management Department recommends issuing the final contract payment to August Winter & Sons, Inc. in the amount of \$9,250.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 11/18/2015

RE: Informational: Contract 7-15 was awarded to Team Reil Inc., "City Park Playground Surfacing" in the amount of \$106,932.20 with a contingency of \$5,345. Final contract amount is \$106,932.20 with remaining contingency of \$5,345. Payments issued to date total \$53,466.10. Request to issue the final contract payment of \$53,466.10.

The 2015 Capital Improvement Budget includes funding for the installation of synthetic playground turf surfacing. The synthetic surfacing will reduce maintenance costs by not having to replenish the wood mulch surfacing and will improve ADA accessibility requirements.

The CIP budget was for \$125,000. The total final contract amount is \$106,932.20.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: December 8, 2015

RE: Informational: Contract 17-15 was awarded to Northeast Asphalt Inc., "Appleton Memorial Park Northwest Parking Lot Renovation" in the amount of \$139,760 with a contingency of \$27,952. An approved change order totaled \$9,912.20. Final contract amount is \$149,672.20 with remaining contingency of \$18,039.80. This request is to issue the final contract payment of \$149,672.20.

The 2015 Capital Improvement Budget includes funding for hardscape infrastructure improvements/replacements. This parking lot was identified in our hardscape evaluation process as a priority for renovation. The life span of the newly renovated parking lot is estimated to be 25 to 30 years before major work will need to be done again.

The CIP budget was for \$250,000. The total final contract amount is \$149,672.20. The final contract amount came in at a very economical price due to lower asphalt pricing based on lower oil costs.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.