



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Board of Health

Wednesday, November 11, 2015

7:00 AM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

4. Public Hearings/Apearances

5. Action Items

[15-1840](#) Petition of Jacob Button to appeal Appleton Police Department's declaration of dog "Cali" as a "Dangerous Animal"

Attachments: [Declaration of Dangerous Animal - Cali.pdf](#)
[J. Button Appeal Letter - Cali.pdf](#)

6. Information Items

[15-1837](#) 3rd Quarter 2015 Report

Attachments: [Third Quarter 2015 Executive Summary.pdf](#)
[Third Quarter 2015.pdf](#)

[15-1838](#) 3rd Quarter 2015 Budget Performance Review

Attachments: [Department Budget Review - 3rd Quarter 2015.pdf](#)
[Summary Budget Review - 3rd Quarter 2015.pdf](#)

[15-1569](#) Bee Permitting Process & Requirements

Attachments: [Beekeeping Permit Requirements September 9 2015 .pdf](#)
[Apiary Permit Application 2015.pdf](#)

Legislative History

10/14/15 Board of Health held

[15-1839](#) Employee Flu Clinic Summary

[15-019](#)

Other Business

Legislative History

7/8/15	Board of Health	presented
8/12/15	Board of Health	presented
9/9/15	Board of Health	presented
10/14/15	Board of Health	presented

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



POLICE DEPARTMENT

222 South Walnut Street • Appleton, WI 54911-5899

(920) 832-5500 • Fax: (920) 832-5553

<http://www.appleton.org/police>

10/28 /2015

Jake W. Button
612 W. Prospect Ave.
Appleton, WI 54911

DECLARATION OF DANGEROUS ANIMAL
Effective Date 10/28/2015

Dear Jake,

On 05/01/2015 Appleton Police Department personnel were dispatched to the intersection of S. Memorial Dr. and W. Prospect Street concerning a report of a dog attack. Upon the officer's arrival, it was reported that your dog "Cali" (identified in paragraph 4), left its property and attacked another dog. The investigation showed that Cali's attack caused multiple puncture wounds were suffered from the victim dog required medical attention from Animal Referral Center. This attack was found to be an Animal at Large, Unprovoked attack. (Ref. #15-014473).

On 10/11/2015 your dog, Cali, was involved in another dog attack. A citizen was walking his dog on the north side of Prospect when Cali attacked this dog. The investigation showed that Cali's attack caused puncture wounds and other injuries that needed to be treated at the Animal Referral Center. The owner of the victim dog was also injured by Cali during this attack. This attack was documented as an Animal at Large, Unprovoked attack. (Ref. #15-037820).

The City of Appleton has formally declared the animal "Cali" (Female, Non-Neutered, Black and White colored, Pit Bull Mix; Licensed #146/2015, rabies vaccination current until 2016 through Appanasha Pet Clinic, as a Dangerous Animal pursuant to the City of Appleton Municipal Code Section 3-131.

Pursuant to Municipal Code Section 3-131(a) you may petition the Board of Health for a review of this order by delivering a written objection to the City Health Officer, located at the City Health Department, within seventy-two (72) hours after your receipt of this order. Your written objection must list specific reasons why you are objecting to this order. If you do not file the written objection on time, you will give up your right challenge this order at a later date.



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"...meeting community needs...enhancing quality of life."

Due to Cali repeated instances of Unprovoked Animal attacks and her aggressive disposition to attack other animals, it has been determined that the dog "Cali" is a dangerous animal.

Upon receipt of **THIS NOTICE**, the dog "Cali" must be confined and restrained in accordance with City of Appleton Municipal Code Section 3-132.

You will be required to take immediate action regarding the confinement and restraint order. This order is intended to protect against injurious results to human beings and domestic pets caused by unprovoked attacks by "Cali".

I have enclosed copies of the City of Appleton Ordinances pertaining to this matter. Please see sections 3-1, 3-2, 3-131, 3-132, 3-133, and 3-134.

If you have any further question, please contact Lt. Dan Weiske at 832-5928, Lead Community Service Officer Matt Fillebrown at 832-6414, or Tim Mirkes with the City of Appleton Health Department at 832-6432.

Sincerely,

Matt Fillebrown
LCSO #9563 / Humane Officer
Appleton Police Department
Community Service Unit/Humane Officer

Enclosures: Sections 3-1, 3-2, 3-131, 3-132, 3-133, 3-134; City of Appleton Municipal Code.
cc: Lt. Dan Weiske, ACA Amanda Jardin/Kurt Eggebrecht-Health

I, Jacob Button, acknowledge receipt of this order and understand
(Print Name)

the contents of the order contained within including the time limits if I wish to appeal this order.

Signed: _____

Date: 10/29/15

Dear Tim Mirkes,
I, Ashley Holubek, and Jacob Button, own Cali, and we believe she isn't a dangerous dog. We had gotten Cali as a rescue. In her past she was left in a basement. She grew up not knowing right from wrong. She was not violent towards our dog or cats when we brought her home. After a month or so she went into her first heat. My other dog, Dallas, started showing major aggression towards Cali. We made the decision to get him neutered and there hasn't been any issues since. Unfortunately Cali has managed to bite two dogs since we've had her. Both attacks were unprovoked and I admit 100% that they were our fault. I am very thankful on the other dog's parts, that the attacks were minor. The first time Cali somehow managed to get off of her yard chain. We replaced it right away with a stronger, more durable yard chain. We made sure it was secure and she hasn't gotten off since. The second time my dad had left the big door open and she was able to push the screen door open. Since then my father has unfortunately passed away, leaving Jake and I the only people in the house. Him and I make sure the door is always shut unless we are right there. I don't believe these attacks should classify her as dangerous though. Many dogs do not like other dogs, but it is not their fault. Yes, mistakes have been made that led to



these unfortunate events, but we made sure we solved the issue. If anyone could see Cali while she's in our home, they would see that she isn't dangerous. Never once has she bit a person. There are children here often and the worst she's done is overloaded them with kisses. I am having a baby soon, believe me when I say she would be renamed if I was afraid of Cali harming him. Like I mentioned, she has issues with other dogs, but that can be prevented. Our new neighbors have recently updated the old fence in between our yards, and I have every intention of fencing in the little chunk that is left and we plan on doing that as soon as possible. She is always on her chain when she is outside and we keep an eye on her. If we go on walks I have no problem muzzling her for the safety of other dogs. We take the blame for what has happened and promise we will do everything we can for precaution. We also plan on spaying her as soon as we can. Between vet bills, the baby, and my dad passing, money is tight so I'd appreciate like 60 days to get her fixed. Cali has come a LONG way since we got her. We keep working on training her. I believe in my heart she isn't dangerous. I would gladly consider her dangerous if there was a human attack. Given her

rough past and being so young, I hope you can understand how far she has come. I hope you agree that she shouldn't be labeled as dangerous because of mistakes that have made by us. I swear that the fence will be dog proofed as soon as possible and this will never happen again. Thank you for taking the time to read this.

Sincerely,
Ashtey Holubek $\frac{1}{3}$,
Jacob Button.

APPLETON HEALTH DEPARTMENT QUARTERLY REPORT July – September 2015

Executive Summary

The Health Department's day-to-day activities for the first quarter of 2015 are enumerated in the attached report. The Department continues to work toward fulfilling the goals of our Department, keeping in mind the belief statements that support and enhance our mission statement.

“Plays a vital role assessing and assuring the health needs and trade practices in the community”

Weights & Measures Specialist, James Richter, inspected the Appleton Downtown Inc., Farm Market on August 1, 2015. Of the 140 vendors inspected. There were eight vendors without the correct signage or labeling issues. The overall compliance was very high. Weights and Measures staff met with farm market vendors in June for the annual meeting which provides information regarding recent changes in policies as well as going over rules and expectations. The meeting which is mandatory provides a great foundation for high compliance throughout the Farm Markets summer duration.

City Sealer, Eric Maggio conducted Weights and Measures inspections at the 2015 Octoberfest celebration on September 26, 2015. There were 43 vendors inspected for Weights and Measures compliance of product labeling and trade practice regulations. Booths selling various items such as prepacked retail food products, herbal soaps and honey products were inspected. These items must be fully labeled and sold either by weight or measure, depending on the product type. This year there were three minor violations found.

Each year, the Octoberfest organizers provide training to the participants of Octoberfest. They require attendance at one of two scheduled vendor-training meetings in order to participate in the event. Health Department staff provides the food service training and Weights & Measures requirements. The Police and Fire departments, as well as the Chamber of Commerce personnel relay other important information to the vendors during these training meetings to keep the event safe. This year, there were over 250 people present at the training meetings.

This year, there were 100 food stand inspections and 9 re-inspections conducted by the Health Department during License to Cruise and Octoberfest. Eleven (11) food stand inspections were conducted at License to Cruise. Eighty nine (89) non-profit food stand inspections were conducted at Octoberfest. Of the 100 stands that were inspected this year, 69

food stands had no violations at the time of the inspection (69%). There were a total of 28 violations recorded at 20 food stands during Octoberfest and 12 violations found at 5 food stands at License to Cruise.

“Provides services to protect and promote the health and well-being of the citizen and consumer”

In July, Environmental Health Inspector Steve Kihl, RS investigated a consumer's concerns regarding tuna he recently had at Pullman's Restaurant. He said he felt sick after consuming a portion and had concerns the tuna was part of a national recent tuna recall. Kihl let the consumer know that the restaurant uses a different supplier than the tuna implicated in the recent Salmonella recall. Given this, and the quick onset of symptoms and fairly quick recovery, Kihl did not believe this is related to a Salmonella infection. He did, however, find that their storage conditions for the raw tuna were above required temperatures. All the thawed tuna in this unit was ordered to be discarded and corrective action was taken. After relaying his findings, the consumer said he was “Glad to see people like you protecting the public's health and welfare”!

Environmentalist Michelle Roberts, RS conducted food stand inspections at the annual Art in the Park event on July 26, 2015. Several Food code violations were found during the inspections.

“Communicates with the public on health and consumer related issues”

During the summer of 2015, Appleton Health Department staff, along with staff at multiple local health agencies across the state and the Wisconsin Division of Public Health, investigated an outbreak of blastomycosis. This outbreak was among people who visited the Little Wolf River in Waupaca County, near New London, on or after Memorial Day weekend (May 23-25, 2015) and continued into float trips through August. Signs and symptoms of infection may develop 2-15 weeks after exposure, so cases were investigated throughout the summer and early fall. Although many more became ill, Appleton public health nursing staff provided investigation, education and follow-up for 7 confirmed and 2 probable cases of Appleton residents during the third quarter of 2015. Health Officer Eggebrecht communicated with the public numerous times by TV, radio and print media as well as updates to the Board of Health.

Public Health Nurse, Becky Lindberg, RN provided an overview of the Youth Mental Health First Aid Program to state and local health department partners during the Mental Health Focused On-Line Learning Community on August 24. 12 public health professionals were in attendance.

Public Health Nurses Ann Steele, RN and Jess Moyle, RN provided education on “Communicable Disease Prevention and Control in the Daycare”, to 40 childcare providers and parents at the YMCA Child Learning Center on September 15.

“Provides services in a cost effective and efficient manner”

The Environmental Health Program serves as a state agent for establishment inspections. The State license year runs from July 1 through June 30. Establishments that have not paid their license renewal fees on or before June 30 are subject to a late fee of \$95.00. This year, 36 establishments were required to pay the late fee, (34 in 2014). The city municipal ordinance also states “Establishments operating on July 15 without a proper license shall be ordered closed by the Health Officer.” With the assistance the Appleton Police Department, three bars were closed after midnight on July 15 for operating without a valid license. An additional five establishments were closed until payments were made.

This quarter we continue to welcome new refugees to Appleton. Public health nurses provide the initial health assessment and review of medical records. Nurses also provide linkages with medical and social support based in those visits.

September 2, Sonja Jensen, RN and Becky Lindberg, RN attended the State Refugee Office’s Quarterly Update in Oshkosh. This update featured an overview of the current Syrian conflict and refugee crisis, and featured a panel presentation on Syrian refugees.

“Develops and evaluates departmental programs, policies and procedures based on community needs and collaborate with community agencies and providers to assess those needs and ensure high quality services”

This quarter City Sealer Eric Maggio and Health Officer Kurt Eggebrecht met with the eight contracted Weights and Measures Consortium municipalities of Ashwaubenon, Berlin, Kaukauna, Kimberly, Little Chute, New London, Ripon and Waupaca. The yearly meetings provide a chance to discuss the program year evaluation and answer any questions about the work we’ve done during the year. The municipalities were very happy with the work Weights and Measures have done and the partnership of sharing services. All work was completed at a high level and the program continues to be a successful partnership.

This quarter we hired a new Preparedness Coordinator to replace Jon Lee who accepted a new opportunity in the health care sector. Sarah Burmeister has hit the ground running participating in several training courses including, Exercise Design, Fatality Management and Esponder.

September is National Preparedness month and Sarah worked on several projects to create awareness. Partnering with the Police department she worked with neighborhood watch captains by providing information on personnel preparedness and how families can prepare an emergency kit using a checklist of supplies.

Also this quarter, the preparedness program reached out to the faith based community to provide information, laminated posters and hand sanitizer in an effort to educate and prevent seasonal influenza. This project was well received with more than a third requesting additional supplies.

Sarah also assisted Green Lake County as they exercised the impact of a tornado. A simulated Family Assistance Center was activated during this exercise.

This quarter, Health Officer Eggebrecht, and other core team members of Weight of the Fox Valley have been crafting a new 5 year strategic plan to present to the leadership team. This project continues to grow in scope and participation.

This quarter department staff and Attorney's Office researched and then drafted suggested department guidance to implement a revision to the City Ordinance related to the keeping of honey bees within the city in residentially zoned areas.

This quarter we field tested a program called "Exercise Prescription", a program which is designed to encourage an increase in physical activity. Representatives from Park and Recreation, GIS and Health, partnered with Mosaic Health, to pilot the project within their physician residency program. The concept is to encourage communication between physicians and clients interested in improving their health through regular exercise. Then the physician writes an appropriate exercise prescription suggesting they choose pre-identified City parks that have been selected and measured for distance and accommodations. Individuals can also chart a prescribed distance right from their doorstep. Evaluation from this pilot will occur later this year.

Appleton along with four area health departments and four health care systems have been collaborating on a regional community needs assessment. Utilizing the Center for Disease Control Behavioral Risk Factor Surveillance Survey (BRFSS) we have contracted with St. Norbert's Survey Research Club. More than 1,500 surveys (20 minute phone interviews) have been completed. In addition key leadership surveys have been conducted this quarter to augment the BRFSS results. This data will be used in the coming year as we prepare our departments' prevention priorities.

"Professional staff works together as a cohesive team by cooperating, communicating and supporting each other to achieve departmental and individual goals"

Department staff participated in a variety of training opportunities this quarter including:

July 7, Kathleen Sprangers, RN completed the Lead Sampling Technician Recertification Training in Eau Claire.

July 15, Jess Moyle, RN attended Community Health Connections presentation for the Weight of the Fox Valley at the Bridgewood in Neenah.

August 5, Public Health Nurses Becky Lindberg , RN, Jess Moyle, RN and Trish Schuldes, RN participated in a First Breath Program (pregnancy smoking prevention program) update, held at the Appleton Health Department.

September 14, Becky Lindberg, RN attended a training sponsored by Waupaca County Health and Human Services entitled, "Understanding Adverse Childhood Experiences: Building Self-Healing Communities. This training was held in Neenah at the Wenzler Center.

All Public Health Nursing Staff, along with Administrative Assistant Britney Stobbe, completed CPR refresher training on September 15, 2015. This training was provided by Appleton Fire Department Staff.

September 22, all department staff participated in an off-site team building education day. This year's theme was on sustainability and what we can do as a department and as individuals. We had speakers from Wisconsin Energy (WE), City Facilities Management, Outagamie County Recycling and master gardening program. Staff evaluations were very positive and information regarding reducing energy use has been highlighted as a valued learning outcome.

Respectfully submitted,

Kurt Eggebrecht, M.Ed., MCHES
Health Officer



I. Preventing Disease

Community Education Sessions	Quarter	Year to Date	Last Year to Date
Group Education Sessions	23	46	57
Number of Attendees	323	823	1651

Immunization Clinics	Current Month	Quarter	Year to Date	Last Year to Date
Persons Immunized	33	53	148	168
Immunizations administered	72	115	312	368

Vaccine Type/Number of Doses	Current Month	Quarter	Year to Date	Last Year to Date
PCV13 (Prevnar)	3	0	2	14
DTP/HIB (See DTP and HIB)	0	0	0	0
DtaP (Diphtheria, Tetanus, Acellular Pertussis)	2	0	4	6
Td (Tetanus diphtheria)	1	0	2	7
MMR (Measles, Mumps, Rubella)	6	0	17	26
HIB (Haemophilus Influenzae b)	3	0	3	15
IPV (Inactivated Polio Vaccine)	2	0	2	5
HBV (Hepatitis B)	1	0	5	2
Flu (Influenza)	0	0	9	31
VZV (Varicella)	4	0	17	32
Hep B/Hib Comvax	0	0	0	0
Hep A	10	0	18	31
Dtap/IPV/Hep B	1	0	2	12
MCV4 (Meningococcal)	8	0	17	41
Tdap	11	0	26	35
Flu Nasal	0	0	23	13
HPV (Human Papillomavirus)	17	0	38	76
Rotavirus	1	0	2	2
Dtap/IPV	2	0	3	4
H1N1	0	0	0	0
Hep A/Hep B	2	0	6	16
Dtap-IPV / Hib	0	0	0	0

Communicable Disease Cases	Current Month	Quarter	Year to Date	Last Year to Date
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Gastroenteric

Campylobacter	1	4	13	9
Giardiasis	0	2	4	3
Salmonellosis	1	4	7	11
Amebiasis	0	0	0	1
Balantidium Coli	0	0	0	0
Hook Worm	0	0	0	0
Shigellosis	0	0	0	0
Yersinia	0	0	0	0
Strongyloides	0	0	0	0
Cryptosporidiosis	0	0	2	2
E. Coli	0	1	2	1
Listeriosis	0	0	0	0

Other Communicable Diseases	Current Month	Quarter	Year to Date	Last Year to Date
Haemophilus Influenza	0	0	0	1
Blastomycosis	3	10	10	0
Hep A	0	0	0	0
Hep B	0	1	4	7
Hep C	5	8	30	30
Streptococcus pneumoniae	0	1	6	2
Leprosy	0	0	0	0
Adult Lead Toxicity	0	0	0	0
Legionellosis	0	0	0	0
Lyme Disease	0	8	9	8
Ehrlichiosis / Anaplasmosis	1	2	3	6
Malaria	0	0	0	1
Bacterial Meningitis	1	1	1	0
Viral Meningitis	0	0	1	0
Invasive Group A Strep	0	0	1	1
Rheumatic Fever	0	0	0	0
Tetanus	0	0	0	0
Toxic Shock	0	0	0	0
Typhoid	0	0	0	0
Mycobacterium Tuberculosis	0	0	2	2
Mycobacterium - Atypical	3	3	6	8
Viral Encephalitis	0	0	0	0
Cat Scratch Disease (Bartonella species)	0	0	0	0
Streptococcus group B invasive disease	0	2	7	6
Vibrio Cholera	0	0	0	0
West Nile Virus	0	0	0	0
Kawasaki	0	0	0	1
Novel Influenza	0	0	0	0
Hospitalized Influenza	0	0	31	15
Babesiosis	0	0	0	0

Vaccine Preventable	Current Month	Quarter	Year to Date	Last Year to Date
Measles	0	0	0	0
Mumps	0	0	0	0
Pertussis	1	1	2	4
Rubella	0	0	0	0
Varicella	0	1	1	4

Tuberculosis Prevention and Control	Quarter	Year to Date	Last Year to Date
Number of TB (Chemoprophylaxis Referrals)	5	14	12
Number of TB Skin Tests	5	97	97
Number of Referrals for TB Blood Test	2	6	2
Number of TB positive tests	0	0	1

Sexually Transmitted Disease	Current Month		Quarter		Year to Date		Last Year to Date	
	All Ages	≤18	All Ages	≤18	All Ages	≤18	All Ages	≤18
Chlamydia	26	3	79	9	196	23	209	26
Gonorrhea	3	0	9	0	15	0	28	0
Partner/Referral Program (Contacts)	0	0	0	0	1	0	0	0
HIV	0	0	1	0	3	0	4	0
Other STD	0	0	0	0	0	0	0	0
Syphilis	0	0	0	0	0	0	0	0

Planned Parenthood Contract	Quarter	Year to Date	Last Year to Date
Individuals served	23	58	51
Number of tests	45	120	105
Individuals treated	6	13	14

Lead	Quarter	Year to Date	Last Year to Date
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Elevations

Initial Venous lead levels >19 ug/dl	0	0	0
Repeat Venous lead levels >19 ug/dl	0	1	3
Initial Venous lead levels 10 - 19 ug/dl	0	0	6
Repeat Venous lead levels 10 - 19 ug/dl	0	1	0
Capillary lead levels >10 ug/dl	0	3	3
Home Inspections	0	0	3
Education	1	13	30
Formal Enforcement Action	0	0	2

Licensed Establishments	Plan Reviews			Preinspections		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date
Public Eating and Drinking	1	3	2	15	32	23
Retail Food	0	0	0	5	15	7
Hotel/Motel and Tourist Rooming House	0	0	0	0	1	0
Bed and Breakfast	0	0	0	0	0	0
Manufactured Home Communities	0	0	0	0	0	0
Vending Machines	0	0	0	0	0	0
Swimming Pools	0	0	0	0	2	1
Tattoo and Body Piercing	0	0	0	0	0	2
Temporary Restaurants	0	0	0	0	0	2
Non-profit	0	0	0	0	0	0
Rec/Ed Campground	0	0	0	0	0	0
Campground	0	0	0	0	0	0
Pigeon Permit	0	0	0	0	0	0
Temporary Retail	0	0	0	0	2	1
Special Organization Serving Meals	0	0	0	0	0	0
Total	1	3	2	20	52	36

Licensed Establishments	Inspections			Reinspections		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date
Public Eating and Drinking	12	216	248	9	69	74
Retail Food	10	64	82	1	10	15
Hotel/Motel and Tourist Rooming House	0	4	5	0	0	0
Bed and Breakfast	0	4	4	0	0	0
Manufactured Home Communities	0	1	1	0	0	0
Vending Machines	0	0	0	0	0	0
Swimming Pools	2	18	18	0	2	1
Tattoo and Body Piercing	0	8	8	0	0	0
Temporary Restaurants	22	22	15	2	2	3
Non-profit	92	104	94	6	6	2
Rec/Ed Campground	1	1	0	0	0	0
Campground	2	2	0	0	0	0
Pigeon Permit	0	0	1	0	0	0
Temporary Retail	7	10	0	0	0	0
Special Organization Serving Meals	0	0	1	0	0	0
Total	148	454	477	18	89	95

Licensed Establishments	Complaints			Complaint Followups		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date
Public Eating and Drinking	10	30	29	0	3	5
Retail Food	3	5	5	0	1	0
Hotel/Motel and Tourist Rooming House	0	1	0	0	1	0
Bed and Breakfast	0	0	0	0	0	0
Manufactured Home Communities	0	0	0	0	0	0
Vending Machines	0	0	0	0	0	0
Swimming Pools	1	1	1	0	0	0
Tattoo and Body Piercing	0	0	0	0	0	0
Temporary Restaurants	0	0	0	0	0	0
Non-profit	0	0	0	0	0	0
Rec/Ed Campground	0	0	0	0	0	0
Campground	0	0	0	0	0	0
Pigeon Permit	0	0	0	0	0	0
Temporary Retail	0	0	0	0	0	0
Special Organization Serving Meals	0	0	0	0	0	0
Total	14	37	35	0	5	5

Licensed Establishments	Consultations		
	Quarter	Year to Date	Last Year to Date
Public Eating and Drinking	87	242	223
Retail Food	19	61	50
Hotel/Motel and Tourist Rooming House	0	0	1
Bed and Breakfast	1	1	1
Manufactured Home Communities	0	0	1
Vending Machines	0	0	0
Swimming Pools	6	10	9
Tattoo and Body Piercing	13	25	26
Temporary Restaurants	10	15	8
Non-profit	40	84	51
Rec/Ed Campground	0	2	1
Campground	1	2	1
Pigeon Permit	0	1	2
Temporary Retail	4	12	8
Special Organization Serving Meals	0	1	2
Total	181	456	384

Food Borne-Water Borne Disease	Current Month	Quarter	Year to Date	Last Year to Date
Number of Outbreaks	0	0	0	0
Number of Interviews	0	2	4	1
Number symptomatic	0	2	3	1

Laboratory/Field Tests	Current Month	Quarter	Year to Date	Last Year to Date
WDATCP Random Sampling Program	0	0	30	30

Swimming Pool Water Samples

Total number of pools sampled	20	66	181	193
Total number of pools resampled	1	3	1	1
Total positive HPC	0	0	0	0
Total positive coliform	1	3	3	1

Rabies Specimens

Type of Animal Shipped

Dog	0	1	1	0
Cat	0	1	1	0
Bat	0	3	3	0
Raccoon	0	0	0	0
Ferret	0	0	0	0
Skunk	0	0	0	0
Other	0	0	0	0
Total shipped	0	5	5	0
Total positive results	0	0	0	0

II. Protecting the Environment

Environmental Investigations	Consultations			Complaints		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date
Community water supplies	0	0	0	0	0	0
School/Day Care	1	10	10	0	0	0
Private water supplies	0	0	0	0	0	0
Surface water pollution	0	0	1	1	1	1
Animal nuisances	8	18	12	0	2	2
Rabies control	21	32	15	0	0	0
Insect control	16	34	25	4	11	15
Rodent control	2	2	4	1	2	10
Hazardous substance control	1	9	5	1	2	1
Air pollution - Indoor	14	18	8	0	4	8
Air pollution - Outdoor	1	1	4	1	1	2
Noise	12	37	23	2	5	1
Radiation	2	4	3	0	0	0
Garbage/rubbish nuisance	0	1	7	0	4	8
Private residence/housing	2	17	11	0	6	4
Lead	1	5	26	0	0	1
Other Programs	1	6	11	0	0	0
Other Business	13	38	34	0	1	2
Mold	28	0	0	1	0	0
Totals	123	232	199	11	39	55

Environmental Investigations	Complaint Followups		
	Quarter	Year to Date	Last Year to Date
Community Water Supplies	0	0	0
School/Day Care	0	0	0
Private water supplies	0	0	0
Surface water pollution	0	0	1
Animal nuisances	0	0	0
Rabies control	0	0	0
Insect control	4	9	3
Rodent control	0	0	4
Hazardous substance control	1	1	1
Air pollution - Indoor	0	0	6
Air pollution - Outdoor	0	0	3
Noise	2	4	9
Radiation	0	0	0
Garbage/rubbish nuisance	0	2	8
Private residence/housing	1	10	2
Lead	0	0	0
Other Programs	0	0	0
Other Business	0	0	0
Mold	0	0	0
Totals	8	26	37

III. Promoting Health

Type of Referrals to Public Health Nurse (PHN)	Quarter	Year to Date	Last Year to Date
Family	0	1	2
Maternal/Child	238	727	686
Adult/Elderly	1	7	4
Total	239	735	692

Community Health Visits	Admissions			Revisits		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date

Includes contact to elderly and adult clients, parents, and children for purposes of assessment, teaching, referrals and case management

MCH	35	101	100	56	187	234
Adult	27	69	24	103	215	191
Elderly	1	19	19	27	81	170
Total	63	189	143	186	483	595

Community Health Visits	Discharges			Phone Calls as Visit		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date

Includes contact to elderly and adult clients, parents, and children for purposes of assessment, teaching, referrals and case management

MCH	6	13	4	11	41	54
Adult	21	40	4	6	12	9
Elderly	0	3	1	0	8	4
Total	27	56	9	17	61	67

Primary Health Problem	Quarter	Year to Date	Last Year to Date
General Health Promotion	77	183	102
Prenatal	13	51	43
Postpartum	19	72	88
Infant and Child Health	31	112	175
Communicable Disease	102	231	257
Endocrine/Nutritional/Immunity Disorders	1	3	9
Nervous system and sense organs	0	3	6
Circulatory system	25	72	69
Respiratory system	0	16	5
Musculoskeletal system and Connective tissue	5	8	8
Other	12	36	81
Total	285	787	843

Adult/Elderly Clients By Referral Source	Quarter	Year to Date	Last Year to Date
Self	0	2	0
Case Finding	0	0	0
Physician (Unhospitalized)	0	1	1
Hospital	0	0	0
Social Service/Counseling	0	0	0
Community Agency	1	1	1
Other Public Health Agency	0	0	0
Licensed Home Health Agency	0	0	0
State Agency	0	0	0
Carried Over From Previous Year	0	24	27
Other	0	1	0
Total	1	29	29

Adult/Elderly Client Interventions	Quarter	Year to Date	Last Year to Date
Case Management	21	68	101
Consultation	0	0	0
Counseling	6	36	71
Delegated Functions	0	2	7
Disease and Health Event Investigation	0	0	6
Health Teaching	47	112	116
Referral and Follow Up	5	13	7
Screening	20	45	57
Total	99	276	365

Adult/Elderly Non-Client Contacts	Quarter	Year to Date	Last Year to Date
Adult child	0	1	0
Aging & Disability Resource	0	0	0
Citizen	1	7	5
Client	0	0	1
Community Agency	0	2	2
Employer	0	0	0
Faith Community	0	0	0
Friend	0	3	1
Hospital	0	0	0
Human Services	1	1	0
Mental Health Provider	0	0	0
Nurse	0	0	1
Other	0	0	1
Parent/Guardian	2	3	1
Primary Care Provider	0	0	3
Spouse	0	0	1
Total	4	17	16

Adult/Elderly Non-Client Contact Interventions	Quarter	Year to Date	Last Year to Date
Consultation	1	4	9
Counseling	0	2	0
Health Teaching	1	1	4
Referral and Follow Up	3	15	6
Total	5	22	19

IV. Protecting the Consumer

Consumer Complaints	Number Received			Number of Violations Found		
	Quarter	Year to Date	Last Year to Date	Quarter	Year to Date	Last Year to Date
Foods	2	4	1	0	0	1
Liquid foods	0	0	0	0	0	0
Non-food Products	0	0	0	0	0	0
Heating Oil and LP gas	0	0	0	0	0	0
Firewood	0	0	1	0	0	1
Gas station pumps	3	7	5	1	1	0
Gas station service console	1	3	1	0	1	0
Gas station price signage	0	1	9	0	1	9
Gas station gasoline quality	0	2	0	0	0	0
Scales: food	0	0	0	0	0	0
Scales: scrap metal	2	4	0	2	4	0
Scales: other	0	0	0	0	0	0
Scanning	0	8	9	0	3	5
Trade practices	1	1	1	0	0	1
Advertising	0	0	0	0	0	0
Going out of business sales	0	0	0	0	0	0
Temporary sales	0	0	0	0	0	0
Miscellaneous	0	0	1	0	0	1
Totals	9	30	28	3	10	18

Type of Establishments Inspected	Month	Quarter	Year to Date	Last Year to Date
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Food and convenience stores, restaurants, bakery and candy stores, dairy plants and stores, drug stores, hardware stores, variety stores, gas stations, salvage and recyclers, pet shops, garden centers, industrial manufacturing plants, concrete and asphalt plants

Total number inspected	51	196	536	584
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Equipment and Device Examined	Inspected				Number Not in Compliance			
	Current Month	Quarter	Year to Date	Last Year to Date	Current Month	Quarter	Year to Date	Last Year to Date
Scales and Balances	80	151	519	508	1	6	19	20
Measures (gas pumps and fuel oil truck meters)	196	621	1,050	1,079	9	31	35	34
Weights	16	21	94	89	0	1	1	0
Total	292	793	1,663	1,676	10	38	55	54

Commodity Report	Current Month	Quarter	Year to Date	Last Year to Date
Total units of product investigated	3,412	25,109	70,040	72,818
Random sample size	327	2,417	9,779	10,417
Total products/units found short weight	571	1,027	2,765	1,466
Total products/units found mislabeled	0	1,209	4,352	5,716

Price Scanning Inspections	Current Month	Quarter	Year to Date	Last Year to Date
Number of Inspection	4	23	99	102
Number of items scanned	150	775	3,336	3,254
Pricing errors found	4	18	112	83

License Investigations	Quarter	Year to Date	Last Year to Date
Closeout sales	0	0	0
Secondhand dealers	11	22	11
Commercial solicitation	13	49	29
Taxicab	1	14	19
Pet store	0	3	3
Fire wood	6	25	32

HEALTH DEPARTMENT
Third Quarter Review
All Figures Through September 30, 2015

Significant 2015 Events:

See 2015 Quarterly Reports

Performance Data:

Administration 3rd Quarter						
Program	Criteria	Actual 2012	Actual 2013	Actual 2014	Actual 2015	Target 2015
ADMIN	Client Benefit					
Train Staff	Benefit #1: Training request/ reviewed/ approved	100%	100%	100%	100%	100%
Safe Work	Benefit #2: # unresolved safety issues	0	0	0	0	0
Level III Health Dept	Outcome #1: # of unresolved issues	0	0	0	0	0
Internal Advancement	Outcome #2: % vacancies filled from within	100%	100%	100%	100%	100%
Training	Output #1: Hours of training/employee	45	44	41	31	40
Staff Assessments	Output #2: % completed on time	100%	100%	100%	100%	100%
Collaboration with Health Care Partners	Output #3: # of meetings	87	113	148	75	80
Prepare Annual Report	Output #4: Complete by 120th day of following year	4/27	4/25	4/24	4/30	4/25

Nursing 3rd Quarter						
Program	Criteria	Actual 2012	Actual 2013	Actual 2014	Actual 2015	Target 2015
Client Benefits/Impacts						
TB Disease Resolved	Benefit #1: Three negative tests/ complete treatment/ + clinical status	1 resolved and one in treatment - referred to Outagamie County	100% (1 Resolved)	1 resolved and 1 moved out of jurisdiction	2 1 moved, 1 active in treatment	100%
Occupational Health	Benefit #2: TB testing and training	100%	100%	100%	100%	100%
Strategic Outcomes						
Epi-linked TB Cases	Outcome #1: # of cases	0	0	0	0	0
Increase Vaccine Coverage	Outcome #2: % school age children vaccinated	99.1%	98.7%	99.0%	In Progress	99%
COM Regulations	Outcome #3: % of required participants	100%	100%	100%	100	100%
Work Process Outputs						
Case Management of TB	Output #1: # of home visits	123	153	270	87	100
TB Skin Test	Output #2: # of TB skin tests	93	121	104	97	90

Environmental 3rd Quarter

Program	Criteria	Actual 2012	Actual 2013	Actual 2014	Actual 2015	Target 2015
Client Benefits/Impacts						
Fair and Consistent Inspection	Benefit #1: Positive triennial survey results	96.50%	99.40%	98.5	TBD	97%
Health Hazards	Benefit #2: Identified and corrected inspection reports	100%	100%	100%	100%	100%
Strategic Outcomes						
Voluntary Compliance Improved	Outcome #1: # of critical violations	294	289	321	303	350
Human Cases of Rabies	Outcome #2: # of cases	0	0	0	0	0
Foodborne Outbreaks	Outcome #3: # of outbreaks related to special events	0	0	0	0	0
Foodborne Outbreaks	Outcome #4: # of food establishment linked outbreaks	0	0	0	0	0
Work Process Outputs						
Annual Inspection & Follow-ups	Output #1: # of inspections	515	501	540	469	530
Annual Inspection & Follow-ups	Output #2: # of follow up inspections	106	107	109	90	125
Response to Complaints	Output #3: # of complaints/follow ups	142/52	128/99	145/63	82/31	175/125
Response to Complaints	Output #4: % completed within 3 days	100.00%	99%	99.0%	100.0%	95%
Animal Bite Complaints	Output #5: % response within 4 hours	100%	100%	100%	100%	100%
Education Sessions for Non-profits	Output #6: # of vendors participating	337	385	384	372	325

Weights & Measures 3rd Quarter

Program	Criteria	Actual 2012	Actual 2013	Actual 2014	Actual 2015	Target 2015
Client Benefits/Impacts						
Reduce Price Scanning Errors	Benefit #1: % error trend reporting compliance (over charges)	98.5%	99.0%	98.8%	99.1%	96.0%
Accurate Product Labeling	Benefit #2: Positive triennial consumer survey	100.0%	100.0%	100.0%	N/A 4th Qtr	98.0%
Accurate Measuring Devices	Benefit #3: % of devices that measure accurately	96.6%	96.8%	96.7%	96.7%	95.0%
Strategic Outcomes						
System of Price Control	Outcome #1: % error trend reporting compliance (undercharges)	97.1%	98.8%	98.3%	97.6%	96.0%
Short Weight & Mislabeled Measured Sales	Outcome #2: % error trend reporting compliance	92.0%	90.1%	90.0%	89.8%	96.0%
Public Confidence in System Integrity	Outcome #3: Triennial consumer survey response	99.6%	98.9%	99.6%	N/A 4th Qtr	98.0%
Work Process Outputs						
Price Scanning Inspection	Output #1: # of annual inspections	148	128	135	99	120
Commodity Inspections	Output #2: # of inspections	11,936	12,875	12,903	9,779	11,000
Device Inspections	Output #3: # of inspections	1,729	1,726	1,823	1,569	1,700

Areas of Primary Concentration for 2015

Population health strategies will remain a priority for the department in 2015. Our department will continue to serve in a leadership role for the Weight of the Fox Valley project. Obesity is a known risk factor for cardiovascular disease, type 2 diabetes, certain cancers and a wide range of other diseases. In 2015, we will assist with two community based projects: Weight of the Fox Valley and The Fox Cities Bike Challenge.

Re-emerging communicable disease such as measles, pertussis and TB will continue to impact our community and as such, we will continue to strengthen surveillance and communication with our health care partners.

Budget Performance Summary

See the attached FASTR report of program expenses. It is important to note that these are not final audited numbers.

83500
TEACHERA
MIDYER HLT

City of Appleton
Health Department
Summary Budget to Actual Report
For the Nine Months Ending September 30, 2015

1
11/02/15
10:10:09

Description	Year to Date Expense	Full Year Amended Budget	Percent of Amended Budget
Health Department			
Health Administration	85,699	142,467	60.2 %
Public Health Nursing	335,256	481,076	69.7 %
Environmental Health	220,328	304,656	72.3 %
Weights & Measures	123,427	164,295	75.1 %
Total	764,710	1,092,494	70.0 %
Health Grants			
2010 Tobacco Control Grant	0	0	.0 %
2011 MCH Grant	25,480	39,590	64.4 %
2012 Primary Care Grant	0	0	.0 %
2013 Prevention Grant	0	0	.0 %
2014 Lead Grant	5,943	9,364	63.5 %
2015 Immunization	12,863	20,219	63.6 %
2016 Outrch for Med. Assist.	0	0	.0 %
2017 WWCCP Grant	0	0	.0 %
2018 Bioterrorism Grant	74,053	110,918	66.8 %
2019 TB Lookback Grant	0	0	.0 %
Total	118,339	180,091	65.7 %

BEEKEEPING PERMIT REQUIREMENTS
(Ref. 3-52 Appleton Municipal Code)

DEFINITIONS:

ACRE means a unit of measure equal to 4,840 sq. yds. or 43,560 sq. ft.

AGGRESSIVE BEHAVIOR is any instance in which unusual characteristics are displayed by a honeybee or colony including, but not limited to, stinging or attacking humans or animals without provocation.

APIARY means the assembly of one or more colonies of bees at a single location on a property.

BEEKEEPER means a person who owns or has charge of one (1) or more colonies of bees and has demonstrated to the Health Officer that he or she has obtained formal education or sufficient practical experience to act as a beekeeper.

BEEKEEPING EQUIPMENT means all items used in the operation of an apiary, such as hive bodies, supers, frames, top and bottom boards and extractors.

COLONY means an aggregate of honeybees in a hive consisting principally of workers, but having one queen and at times drones, including brood, combs and honey.

HEALTH DEPARTMENT means the City of Appleton's Health Department.

HIVE means the receptacle inhabited by a colony that is manufactured for that purpose.

HONEYBEE means all life stages of the common domestic honeybee, *Apis mellifera* species, including the queen and drones.

LOT means a tract of land, designated by metes and bounds, land survey, minor land division or plat, and recorded in the office of the county register of deeds

PERMIT means the written approval given by the Health Department to a property owner who occupies the premises and who is also a beekeeper pursuant to the definition herein.

PERMIT HOLDER means a beekeeper and who has received a permit from the Health Department allowing for an apiary on his or her property.

PROPERTY means a parcel of land identified by the City of Appleton as a lot in any state of development, ownership and occupation.

PROPERTY OWNER means a person, individual firm, association, syndicate or partnership that appears on the recorded deed of the lot.

URBAN FARM means the land or rooftops that are managed and maintained by an individual, group of individuals, organization or business for growing, harvesting, washing and packaging of fruits, vegetables, flowers and other plant and herb products with the primary purpose of growing food for sale and/or distribution.

1. **GENERALLY.** No person shall keep honeybees in the City of Appleton without being a beekeeper and obtaining a permit issued by the Health Department. A permit shall be valid for a period of one (1) year from March 1 through the last day of February the following year, and may be renewed annually. Only one (1) permit shall be granted per property regardless of the number of beekeepers residing at or owning said property.

Should multiple beekeepers request permits and be eligible for permits for a property, the permit shall be issued on a first-come, first-served basis.

2. **APPLICATION FOR PERMIT**. Application for a permit required in this section shall be made to the Health Department upon a form furnished by the Health Department and shall contain such information which the Health Department may prescribe and require and shall be accompanied by payment of the applicable fees. The Application form may be updated and/or amended as deemed necessary by the Health Department. No prior approval of a permit guarantees future approval. The Health Department reserves the right to require permit holders to reapply if the application is updated and/or amended, and refusal to reapply may result in the termination of a permit.

(a) GENERAL REQUIREMENTS.

1. The applicant must complete the required form by the Health Department, and provide to the Health Department the non-refundable application fee.
2. The permit applicant must provide proof of formal education and/or sufficient practical experience to act as a beekeeper.
3. The permit applicant must provide proof of property ownership for the property where the proposed apiary will be located.
4. The permit application must provide proof of occupancy of the property where the proposed apiary will be located.

(b) NEIGHBORHOOD APPROVAL REQUIRED.

1. When a permit is applied for, all property owners within a circular area having a radius of ~~two~~ four hundred (2400) feet, centered on the location where the proposed hive(s) will be placed, shall be notified of the application by the Health Officer. Notification shall be by first-class U.S. mail.
2. Property owners located within the circular radius of ~~two~~ four hundred (2400) feet of the proposed apiary objecting to the permit must file a written objection to the permit by contacting the Health Department or City Health Officer within fourteen (14) business days of the date the notice was mailed or postmarked. Each objection must contain the objector's name, address, phone number, and reason for the objection to the permit.
3. Upon receipt of a written objection, the application shall be denied by the Health Officer. The applicant may appeal to the Board of Health per APPEALS Section seven (7) below. The Board of Health shall allow the applicant and objector an opportunity to be heard on why the permit should or should not be issued. The Board shall make a recommendation to the Common Council regarding approval of said permit.

- (c) INSPECTION OF APIARY. Prior to populating the apiary, an inspection of the apiary by the City Health Officer or his or her designee shall be conducted to ensure compliance with all of the following provisions:

1. Public Institutional District. A maximum of five (5) hives may be maintained within areas zoned P-I, Public Institutional District.
2. Urban Farm. A maximum of three (3) hives may be maintained by a permit holder per acre up to a maximum of twenty-five (25) hives within an area approved as an urban farm.
3. Residential Zone. No residentially zoned property shall have more than the following numbers of hives on the property:
 - a. A maximum of two (2) hives may be maintained on a lot one half (1/2) acre or smaller.
 - b. A maximum of three (3) hives may be maintained on a lot larger than one half (1/2) acre but smaller than three quarters (3/4) acre.
 - c. A maximum of four (4) hives may be maintained on a lot larger than three quarters (3/4) but smaller than one (1) acre.
 - d. A maximum of five (5) hives may be maintained on a lot one (1) acre or larger.
4. Occupation. Apiaries in residentially zoned areas must be located on the lot occupied by the permit holder.
5. Vacant/Unoccupied Lot. No apiary may be placed on vacant or unoccupied lots.
6. Frames. All colonies shall be kept in hives with removable frames, which shall be continuously maintained in sound and usable condition by the permit holder.
7. Identification. Each apiary shall, at all times, have the permit holder's name, address and phone number permanently and legibly displayed in a prominent place on an external portion of each hive.
8. Flyway Barrier. For all hives located within thirty (30) feet of a property line, a 6-foot high closed fence, closed hedge, building, or other solid flyway barrier, or other type of barrier which the Health Officer determines to be of sufficient height, shall be located between the rear and/or side property lines and the hive(s). A flyway barrier is not needed if the hive(s) are kept at least ten (10) feet off the ground. Flyway barriers, if required shall meet the requirements of the building code.
9. Water Supply. A continuous supply of water shall be located on the property where the apiary is located, and placed near the hive(s) and within the enclosures or flyway barriers. The water source shall be designed to allow the honeybees' access to water by landing on a hard surface available to the honeybees so long as they remain active outside of the hive.

10. Placement.

- a. All beekeeping equipment must be located a minimum of thirty (30) feet from the front property line and ten (10) feet from all other property lines.
- b. Hives may not be located in the front yard of any lot. Should there be multiple street frontages to a property or no front yard clearly indicated on the property records for a property, the placement of the apiary shall be at the discretion of the City Health Officer.
- c. Apiaries must be located a minimum of fifty (50) feet from dwellings, porches, gazebos, decks, swimming pools, permanently affixed play equipment and any other habitable area on any adjoining lots unless the owner of the adjoining property has provided written permission to the Health Department for closer placement.

3. PERMIT RENEWAL.

- (a) Permits shall be renewed each year on a form furnished by the Health Department unless written notice of discontinued operation is received by the Health Department.
- ~~(b) The Health Officer or his or her designee shall enter upon the permit holder's property at any reasonable time once a year to inspect the apiary, beekeeping equipment and honeybees.~~
- (b) When a permit renewal is applied for, all property owners within a circular area having a radius of four hundred (400) feet, centered on the location where the hive(s) are placed, shall be notified of the application renewal by the Health Officer. Notification shall be by first-class U.S. mail.
- (c) Property owners located within the circular radius of four hundred (400) feet of the apiary objecting to the permit renewal must file a written objection to the permit renewal by contacting the Health Department or City Health Officer within fourteen (14) business days of the date the notice was mailed or postmarked. Each objection must contain the objector's name, address, phone number, and reason for the objection to the permit.
- (d) Upon receipt of a written objection, the application for renewal shall be denied by the Health Officer. The applicant may appeal to the Board of Health per APPEALS Section seven (7) below. The Board of Health shall allow the applicant and objector an opportunity to be heard on why the permit should or should not be renewed. The Board shall make a recommendation to the Common Council regarding approval of said permit renewal.

4. APIARY MAINTENANCE.

- (a) Beekeeping equipment shall be actively maintained and managed at all times by the permit holder.
- (b) If a permit holder no longer intends to maintain and/or manage their apiary, the

permit holder must immediately notify the Health Department and remove or dismantle the hive(s). Failure to immediately remove the hives will be grounds for the Health Department to cause the removal of the hive(s) and the cost thereof shall be charged back to the permit holder as a special charge pursuant to Wis. Stat. § 66.0627

- (c) In any instance where the City Health Officer reasonably believes a colony exhibits aggressive behavior, it shall be the duty of the permit holder to immediately destroy or re-queen the hive.
- (d) Queens shall be selected from stock bred for gentleness and non-swarming characteristics.
- (e) The provisions of Sec. 3-15(a), Appleton Municipal Code, do not apply to beekeeping.

5. **RIGHT OF ENTRY.**

- (a) The Health Officer or his or her designee may enter upon any permit holder's property at any time to inspect the apiary, beekeeping equipment and/or honeybees, and may take photographs and/or videos of the apiary, beekeeping equipment and/or honeybees as he or she deems necessary, or take any other action deemed necessary to properly enforce the provisions of this section.
- (b) If the Health Officer or his or her designee finds any apiary kept in violation of any portion of this section, he or she may order the violation corrected within thirty (30) days unless the violation appears to put the honeybee's or people in immediate harm or danger, in which case the Health Officer or his or her designee may order the immediate correction of the violation. If the permit holder fails to correct the violation pursuant to the order of the Health Officer, the hive(s) in violation may be destroyed and/or removed from the municipality by the Health Officer or his or her designee and the cost thereof shall be charged back to the permit holder as a special charge pursuant to Wis. Stat. § 66.0627.

6. **SUSPENSION OR REVOCATION OF PERMIT.** The Health Officer may suspend or revoke any permit issued pursuant to this section for violations of ordinances, laws or requirements regulating activity and for other good cause.

7. **APPEALS.** Any person aggrieved by the denial of a permit or by suspension or revocation of a permit by the Health Officer, or by any temporary suspension or any other order may appeal any such order to the Board of Health within thirty (30) days of denial, suspension or revocation of a permit or issuance of the order. The Board of Health shall provide the appellant a hearing or opportunity for hearing on the matter and may either suspend or continue any such order pending determination of appeal. The Board may affirm, modify or set aside the order of the Health Officer after a hearing on the matter. The Board of Health shall make and keep a record of all proceedings related to any such appeal and the record and actions of the Board of Health shall be subject to review by certiorari by a court of record.



HEALTH DEPARTMENT - 100 N Appleton St, Appleton WI 54911
Telephone: 920-832-6429 Fax: 920-832-5853
APIARY PERMIT APPLICATION
Effective Date May 1, 2015

PLEASE PRINT

Check Appropriate Box:

This is an NEW Application

☐

This is a RENEWAL Application

☐

Date of Application: _____

Anticipated Start Date _____

Applicant Information:

Name: _____

Apiary Information:

Person in Charge of Apiary: _____

Address: _____

Number of Hives: _____

City/State/ZIP: _____

E-mail Address: _____

Telephone #: _____

Activity Code

Permit Description

Fee

141 Preinspection Fee: (New Apiary) \$145.00

142 Apiary Permit (New and Renewal) \$59.00

NOTE: The Preinspection Fee Is Non-Refundable

Total Amount Due \$

For NEW and RENEWAL applications, provide a sketch of the property and the location where the hive or hives will be kept. Include hive distances from property lines, neighboring dwellings, porches, gazebos, decks, swimming pools, permanently affixed play equipment. Indicate watering location. Indicate flyway barrier location, material and height. Provide documentation of training as a Beekeeper.

Signature of Applicant _____ Date _____

Drivers License Number _____

MAKE CHECK OR MONEY ORDER PAYABLE TO

CITY OF APPLETON

SUBMIT APPLICATION AND FEE TO

APPLETON HEALTH DEPT.

100 N APPLETON ST

APPLETON WI 54911-4799

OFFICE USE

Date letter sent to property owners within 200 feet of proposed apiary _____

Written Objections Received (attach) _____

Written Objection Deadline _____

Inspector Signature _____ Date _____

Apiary Start Date _____

Establishment Number (COA#) _____

License Year: March 1, _____ Expires February _____, Year _____ Assigned Inspector _____

Amount Paid \$ _____ Check # _____ Account Name: _____