



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Parks and Recreation Committee

Wednesday, September 2, 2015

6:45 PM

Council Chambers, 6th Floor

SPECIAL MEETING OF THE PARKS & RECREATION COMMITTEE

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
4. **Public Hearings/Apearances**
5. **Action Items**

[15-1397](#)

Action: Approval of a private event/fundraiser at Houdini Plaza for the Fox Cities Building for the Arts/Fundraising Gala on September 22, 2015

Attachments: [Approval of FC Building for the Arts Trout Museum Fundraiser \(8-24-15\).doc](#)

6. **Information Items**
7. **Adjournment**

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions on the agenda, please contact the Parks, Recreation and Facilities Management Department at 920.832.5514



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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Email - dean.gazza@appleton.org

TO: Parks & Recreation Committee

FROM: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

DATE: 08-24-15

RE: Action: Approval of a private event/fundraiser at Houdini Plaza for the Fox Cities Building for the Arts/Fundraising Gala on September 22, 2015

The Fox Cities Building for the Arts/Fundraising Gala has reserved Houdini Plaza on Sunday, September 20 through Thursday, September 24, 2015 for a fundraiser. The actual event is on Tuesday, September 22, 2015. The before and after dates have been reserved for set up and take down of a tent in Houdini Plaza. They have hired an event planning company, A-mazing Events, to coordinate the details and logistics.

A-mazing Events has met with various City of Appleton staff to obtain advice, approvals and permits to allow a tent at Houdini Plaza and to ensure that the event follows the protocols and regulations set forth by City policies.

Per the City of Appleton Houdini Plaza-Rental and Fee Schedule, permission for a private event at Houdini Plaza must be approved by the City Council.

As all fees and permits have been obtained, the Parks, Recreation & Facilities Management Department is recommending approval of this event.

Please contact me at 832-5572 or dean.gazza@appleton.org with any questions.