



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Safety and Licensing Committee

Wednesday, July 22, 2015

6:00 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[15-1221](#) Approval of July 8, 2015 Minutes.

Attachments: [S&L Minutes 07-08-2015.pdf](#)

4. Public Hearings/Apearances

5. Action Items

- [15-1235](#) ADI request for hosting a Sidewalk Celebration August 8, 2015.

Attachments: [ADI Sidewalk Sales Request.pdf](#)

- [15-1218](#) Operator's Licenses

Attachments: [Operator's Licenses for 07-22-15 S & L.pdf](#)

- [15-1219](#) Renewal Operator Licenses

Attachments: [Renewal Operator's Licenses for 07-22-15 S & L.pdf](#)

- [15-1167](#) "Class B" Beer/Liquor License application of Thao Enterprises Inc, d/b/a Chung's Sandwich Bar, Maiyoua Thao, Agent, 1804 S. Lawe Street, Suite 203, contingent upon approval from all departments.

- [15-1234](#) Special Class "B" Beer License application of Appleton League of Women Voters, Sara S. Companik, Person in Charge, 1000 N. Ballard Road, August 26, 2015, contingent upon approvals from all departments.

- [15-1231](#) Special Class "B" license applications filed after the agenda was published.

6. Information Items

- [15-1229](#) Director's Reports:
City Clerk
Fire Chief
Police Chief

Attachments: [Police Weekly Report - Week 23.pdf](#)

- [15-1174](#) 2015 Legal Services Department Mid-Year Review

Attachments: [2015 Mid Year Report.pdf](#)

- [15-1196](#) The Police Department 2015 mid-year budget report.

Attachments: [2015 APD Mid-Year report.pdf](#)

- [15-1241](#) Appleton Fire Department Mid-Year Review

Attachments: [Fire Department Mid-Year Review 2015.pdf](#)

- [15-1195](#) The Police Department received \$15,000 from the Green Bay Packers to support the purchase and training of a 3rd canine to be used for patrol tracking and explosives.

- [15-1230](#) Police Department Information on liquor law violation convictions.

- [15-1228](#) Special Events:
Building for Kids Children's Parade - July 22, 2015
Fox Cities Building for the Arts Art at the Park - July 24-26, 2015

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



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Meeting Minutes - Final Safety and Licensing Committee

Wednesday, July 8, 2015

6:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 6 pm.

2. Roll call of membership

Others present: Fire Chief Vander Wyst, Police Chief Thomas, CRU Lt. Elliott, Assistant City Attorney Jadin, Clerk Collins.

Present: 4 - Lobner, Konetzke, Plank and Siebers

Excused: 1 - Williams

3. Approval of minutes from previous meeting

15-1099 Approval of June 24, 2015 Minutes.

Attachments: [S&L Minutes 06-24-2015.pdf](#)

Siebers moved, seconded by Plank, that the Minutes be approved. Roll Call.
Motion carried by the following vote:

Aye: 4 - Lobner, Konetzke, Plank and Siebers

Excused: 1 - Williams

4. Public Hearings/Appearances

5. Action Items

15-1120 Operator's License application of Laurie A. Cooper, 2975 W. Lawrence Street, #C5.

Attachments: [Letter-Laura Cooper.pdf](#)

A letter of recommendation was provided to the Committee. Tie vote (2-2) denies this license.

Lobner moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion failed by the following vote:

Aye: 2 - Lobner and Siebers

Nay: 2 - Konetzke and Plank

Excused: 1 - Williams

15-1119

Operator License application of Nolan J. Burns, 4608 N. Providence Avenue, #2.

Siebers moved, seconded by Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Lobner, Konetzke, Plank and Siebers

Excused: 1 - Williams

Balance of the action items on the agenda.

Plank moved, Siebers seconded, to approve the balance of the report. The motion carried by the following vote:

Aye: 4 - Lobner, Konetzke, Plank and Siebers

Excused: 1 - Williams

15-1117

Operator's Licenses

Attachments: Operator's Licenses for 7-8-15 S & L.pdf

This Report Action Item was recommended for approval.

15-1118

Renewal Operator's Licenses

Attachments: Renewal Operator's Licenses for 7-8-15 S & L.pdf

This Report Action Item was recommended for approval.

15-1164

Amendment to Reserve "Class B" Beer/Liquor License of The Fox Cities Performing Arts Center, Maria S. Van Laanen, Agent, 400 W. College Avenue, for Thursday, July 23, 2015, contingent upon approvals from all departments.

This Report Action Item was recommended for approval.

15-1102

"Class B" Beer/Liquor License application of Nakashima Sushi Inc., d/b/a Katsu-Ya of Japan, Lisa S. Nakashima-Lindberg, Agent, 338 W. College Ave., contingent upon approvals from all departments.

This Report Action Item was recommended for approval.

- 15-1155 "Class B" Beer/Liquor License application of Tandem Wine and Beer LLC, d/b/a McKnight & Carlson, George H. Koenig, Agent, 1350 W. College Ave., contingent upon approvals from all departments.

This Report Action Item was recommended for approval.

- 15-1130 Taxicab Company and Limousine Service Renewal License application of L&S Classic Limousine LLC, Leonard M. Trans, W6177 Plymouth Street, contingent upon approvals from all departments.

This Report Action Item was recommended for approval.

- 15-1093 Request to accept the Assistance to Firefighters Grant for rehabilitation equipment.

Attachments: Fire Department Grant for rehab equip.pdf

This Report Action Item was recommended for approval.

- 15-1094 Request to accept the Fox Valley Regional Trauma Advisory Council (RATC) Grant to fund equipment for traumatic active shooter incidents.

Attachments: Fire Department Grant for equip. for traumatic active shooter incidents.pdf

This Report Action Item was recommended for approval.

6. Information Items

- 15-1111 Special Class "B" Beer License application of Outagamie County Historical Society, Nicholas J. Hoffman, Person in Charge, 330 E. College Ave., August 7-8, 2015, contingent upon approvals from all departments.

This Report Action Item was approved.

- 15-1154 Special Class "B" Beer/Wine License application of CHAPS Academy, Kathryn R. Drake, Person in Charge, 303 N. Oneida St., August 7 - 11, 2015, contingent upon approvals from all departments.

This Report Action Item was approved.

15-1096 Special Class "B" Beer License applications filed after the agenda was published.

None.

15-1097 Director's Reports:
City Clerk
Fire Chief
Police Chief

Attachments: Police Weekly Report - Week 20.pdf

15-1098 Police Department information on liquor law violation convictions.

Grand Central Station (Ballard) - selling without a license, May 2015 - 100 pts.

15-1110 Special Events:
Fox Cities YMCA Bird Bath Swim - July 10-12, 2015
Appleton Park & Rec Playground Fair - July 23 & 24, 2015
Living Hope Lutheran Church Music Concert - July 10, 2015
Summer Movies in the Plaza - July 22 and 29, August 5 and 12, 2015
Mile of Music - August 7-9, 2015

7. Adjournment

Meeting adjourned at 6:40 pm.

**Konetzke moved, seconded by Plank, that the meeting be adjourned. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Lobner, Konetzke, Plank and Siebers

Excused: 1 - Williams



116 N. Appleton Street • P.O. Box 2272 • Appleton, WI 54912-2272 • 920-954-9112 • Fax: 920-954-0219

Ms. Paula VandeHey
Director of Public Works
City Of Appleton

Dear Ms. VandeHey,

At the request of the retailers, Downtown Appleton would like to host a Sidewalk Celebration on August 8 from 1p.m. until 4 p.m.

Therefore we are requesting a Sidewalk Occupancy Permit to cover the amenity strip from 600 W. College Avenue through 300 E. College Avenue.

Stores will set up in the amenity strip beginning at noon. and will remove goods and supplies by 5 p.m. We will not require any street closure.

We do realize that this will be right after the Farm Market and during Mile of Music and have approval from both those event coordinators.

Thank you for your consideration,

A handwritten signature in cursive script, reading "Anne Wiegman".

Anne Wiegman
Appleton Downtown Inc.

Operator's Licenses for 7/22/15 S & L

Approved

Angela M. Dailey	631 E. Mitchell Avenue
Andrew D. Rosenberg	1465 W. Breckenridge Court
Benjamin S. Moskal	318 W. Valley Road, #2
Brenda Martinez	302 E. Shasta Lane
Caitlin C. Finn	N413 Elm Road, Pulaski
Cassandra J. Baehler	509 Portage Street, Fond du Lac
Christine A. Johnson	801 S. Memorial Drive
Crystal J. Keepers	906 Ida Street, Menasha
Devin D. Brockman	22 Eagles Court, Kaukauna
Eric T. Lintner	3340 E. Paris Way, #12
George H. Koenig	1309 S. Oneida Street
Jason P. Jeffers	150 N. 7 th Street, Hilbert
Jeanne M. Peskie	540 E. South River Street
Jessica M. Hoover	2935 W. Glenpark Drive
Jessica A. Billings	4025 E. Braeburn Drive
John W. Bohl	1068 W. Cecil Street, Neenah
Joseph G. Loar	1130 W. Capitol Drive
Joshua T. Van Abel	2725 E. Gatewood Drive
Julia A. Hansen	721 W. 10 th Avenue, Oshkosh
Kaitlyn D. Zacharias	367 Vander Loop Street, Kaukauna
Kayla M. Ferriol	15 W. 11 th Street, #C, Fond du Lac
Kristie M. Krejcarek	523 W. 7 th Street
Lynn C. Perry	2027 N. Nicholas Street
Natasha M. Quaintance	715 N. Appleton Street
Nicole M. Costley	1366 Racine Road, Menasha
Patricia J. O'Connor-Smith	888 E. Shady Lane, #276, Neenah
Robert J. Meisenburg	315 S. Memorial Drive
Samantha K. Van Dam	502 E. Atlantic Street
Stacy A. Cepek	516 E. Circle Street
Stephanie S. Hooyman	610 S. Clara Street
Zachary Odegard	409 Marcella Street, Kimberly

RENEWAL
Operator's Licenses for 7/22/15 S & L

Approved

Abby E. Buege	1310 S. Lehmann Lane
Alanna L. Koch	1600 Tri Park Way, #18
Alexander T. Ribera	933 E. Pacific Street
Alicia T. DeBroux-Niec	1789 Sanctuary Court, #55
Amanda E. DuValle	1108 W. Packard Street
Amber L. Haley	514 W. Commercial Street
Ayodele A. Adenekan	1118 W. Packard Street
Brooke L. Mossotti	824 W. Taylor Street
Carrie J. Wadel	408 Park Street, Combined Locks
Catherine R. Christie	140 Ramlen Court
Chelse M. Helms	122 Darboy Road, Kimberly
Clint M. DeKeyser	2909 N. French Road
Connor S. Beaulieu	117 ½ E. College Avenue, #207
Courtney M. Tibbetts	4026 Towne Lakes Circle, #2302
Crystal M. Thorpe	922 W. Franklin Street
Cynthia Hoffmann	400 N. Richmond Street, #501
Dana E. Reader	W5839 Sweet Clover Drive
Danielle J. Anglea	4825 W. Jack Pine Court
David W. Block	1803 Reed Drive
Debbie K. Otte	2525 S. Jason Drive
Erin M. Bishop	2321 N. Superior Street
Erin E. Derus	W5422 Krueger Road, Black Creek
Ernesto Lopez-Vidal	W3206 Westowne Drive
Grace A. Huelsbeck	3007 Chain Drive, #13, Menasha
Harpreet Kaur	1344 Tuckaway Court, Menasha
Heather A. Blohowiak	1612 N. Mason Street, #7
Holly A. Bekkers	4303 N. Bull Rush Drive
Holly A. Steves	2306 N. Superior Street
Jaime L. Kloehn	1030 W. Elm Drive, #12, Little Chute
James R. Reinthaler	623 W. 6 th Street, #3W
Jason S. Schneider	813A N. Main Street, Oshkosh
Jayesh N. Patel	297 S. Main Street, Clintonville
Jeanne M. DeSalvo	36 Diane Lane
Jennifer R. Runyan	1035 Skyview Avenue, Little Chute
Jeremiah J. Torrez	612 ½ W. College Avenue
Jessica E. Sokolenko	4865 N. Latitude Lane, #C
Joan E. Lathrop	1110 Cypress Street, Little Chute
Jody Rosczynalia	1608 Roosevelt Street, Little Chute

John M. Reader	W7502 Windy Way, Neenah
John W. Iverson	1701 S. Matthias Street
John J. Nadolney	210 ½ E. College Avenue
John M. Pohl	901C E. Windfield Place
Josh M. Berman	144 George Court
Judy L. Reynolds	1666 W. Greenlawn Lane
June A. Siel	1500 E. Harding Drive
Justine E. Darling	1340 Geneva Road, #3, Menasha
Katherine R. Smith	720 S. Memorial Drive
Katrina M. Anderson-Winters	2313 W. Seneca Drive
Kaya R. Kons	824 Park Avenue, Little Chute
Kelly L. El-Yaagoubi	W2585 Snowberry Drive
Kenneth R. Finn	1617 Delta Drive, Neenah
Kim M. Hamrick	1225 W. Summer Street
Kimberly J. Schmidt	300 W. Foster Street
Kimberly J. Willems	59 S. Meadows Drive
Kristen J. Zielie	1618 W. Evergreen Drive, #11
Kurt L. Franceschini	2101 E. Henry Street
Kyle L. Nelson	W7243 Moonlight Drive, Greenville
Lawrence C. Taplin	1333 W. Washington Street
Leanne J. Esquivel	929 W. Hawes Avenue
Linda A. Bovair	W3206 Westowne Court
Lisa C. Clauson	3810 N. Capitol Court
Lisa M. Head	1909 N. Division Street
Lisa a. Schilleman	3070 Winnipeg Street, Menasha
Lisha M. Goss	809 S. Memorial Drive
Lola J. Rottier	1320 W. Packard Street
Lori J. Van Linn	232 Foote Street
Lora A. Rode	950 Skyview Avenue, Little Chute
Mark R. Joosten	3909 E. Appleseed Drive
Mary E. Rochon	W5956 Center Valley Road, Black Creek
Melissa A. Kugel	1309 N. Leona Street
Michael P. Immekus	2200 N. Drew Street
Nancy A. Reader	W7502 Windy Way, Neenah
Nancy J. Moore	807 N. Superior Street
Nathan Q. Phillips	1617 W. Weiland Lane
Nathan J. Emerson	1265 Christopher Drive, #8, Neenah
Patricia L. Wilhelm	P.O. Box 158, Potter
Patrick J. Miller	814 N. Rankin Street
Priscilla M. Person	1015 E. Eldorado Street
Robert A. Seifert	327 E. Pacific Street
Sadie M. Maxcy	1501 N. Bennett Street
Sandra S. Emerich	1118 W. Franklin Street

Sara Van Gompel	923 London Street, Menasha
Sarah A. Welch	3524 E. Edgemere Drive
Scott M. Gucwa	211 Desnoyer Street, Kaukauna
Shana H. Yule	2700 N. Drew Street
Staci L. Christie	909 S. Outagamie Street
Stacey A. Rohr	503 N. Durkee Street
Stephen W. Waldorf	834 W. Packard Street
Taylor A. Merckx	N8366 State Road 55, Menasha
Tiffany J. Hoertsch	1277 Cold Spring Road, Neenah
Timothy E. Christensen	1035 Skyview Avenue, Little Chute
Trevor J. Reader	W5839 Sweet Clover Drive
Wayne R. Klein	531 S. Arlington Street
Wendy A. Leicht	901 N. Fernmeadow Drive
Zach Conn	22 Eastwood Court, #8
Lindsey M. Sokel	2013 E. Henry Street
Tanya N. Potratz	1465 Maricopa Drive, Oshkosh
Lisa M. Ware	1702 Hulke Drive
Katie M. Schmidt	549 N. Division Street, #5
Kay E. Peters	1712 Moon Beam Trail
Julie A. Fiebelkorn	W5429 Center Valley Road, Black Creek
Robin R. Rothe	526 E. Wilson Avenue
Janice M. Balck	1424 Home Avenue, Menasha
Jade Anderson	2500 s. Mathias Street
Amy M. Gitter	1101 S. Kernan Avenue
Terri Van-Landghen	2927 N. Drew Street

**APPLETON POLICE DEPARTMENT
WEEKLY REPORT
2015**

**WEEK # 23
ENDING 6/10/2015**

	TW	TWLY	TYTD	LYTD	YTD Incr
Calls for Service	1,082	1,089	20,289	21,554	-5.9%
Citizen Initiated	752	710	12,524	13,122	-4.6%
Officer Initiated	321	369	7,481	8,344	-10.3%
Non-FMLA Sick Leave Hours*	39.00	22.00	1,306.25	1,267.50	3.1%
FMLA Sick Leave Hours*	-	40.00	624.00	680.25	-8.3%
Reports Handled by Comm Technicians	34	29	432	341	26.7%

	TW	TWLY	TYTD	LYTD	YTD Incr
Group A Crimes	87	92	1,725	1,787	-3.5%
Group B Crimes	103	160	2,524	2,597	-2.8%

PARKING TICKETS	TW	TWLY	TYTD	LYTD	YTD Incr
2 A.M. to 5 A.M.	71	132	3,238	3,869	-16.3%

INCARCERATIONS	TW	TWLY	TYTD	LYTD	YTD Incr
Lock-ups	39	51	913	963	-5.2%

	TW	TWLY	TYTD	LYTD	YTD Incr
Citizen Contact Reports (Written Warnings)	253	265	5,724	6,813	-16.0%
Traffic Citations	74	110	2,322	2,741	-15.3%
Speeding Citations	2	6	192	256	-25.0%
Seatbelt Citations	4	6	138	230	-40.0%
City Summonses	38	39	893	842	6.1%
Underage drinking	5	-	61	62	-1.6%
Possess tobacco	-	2	17	23	-26.1%
Curfew violations	-	2	2	11	-81.8%
Possess marijuana/paraphernalia	4	3	163	177	-7.9%
Warrants Issued	8	14	251	201	24.9%
APD Warrants Quashed	12	14	249	186	33.9%
Warrants Quashed for Other Agencies	10	10	178	201	-11.4%
Initials scheduled for Court	134	131	2,897	3,202	-9.5%
No shows for initials	61	69	1,489	1,526	-2.4%
City Court trials held	7	2	29	15	93.3%
Offense Reports	144	183	3,355	3,326	0.9%
Offense Report Follow-ups	34	52	799	782	2.2%

*Sick leave hours are approximate based upon pending paperwork.

Statistics

Start Date/Time: 6/4/2015 12:00:00 AM
End Date/Time: 6/11/2015 12:00:00 AM
Jurisdiction: WI0450100

Offenses

UCR Code	UCR Description	This Period	This Period		YTD-This Year	YTD-Last Year	YTD %	Cases Cleared This Period				Cases Cleared YTD		YTD %		YTD Last Year	
			Period	Last Year				Arrest	Excep. Cleared	Adult	Juv	Arrest	Excep. Cleared	Arrest	Excep. Cleared	Arrest	Excep. Cleared
A	Group A																
09A	MURDER & NON-NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
09B	MANSLAUGHTER BY NEGLIGENCE	0	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
09C	JUSTIFIABLE HOMICIDE	0	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
100	KIDNAPPING/ABDUCTION	0	1	6	6	6	0%	0	0	0	0	5	0	83.3%	0.0%	5	1
11A	RAPE	1	0	13	4	225.0%		0	0	0	0	4	1	30.8%	7.7%	1	0
11B	SODOMY	0	0	9	5	80.0%		0	0	0	0	2	1	22.2%	11.1%	0	1
11C	SEXUAL ASSAULT WITH AN OBJECT	0	0	1	1	0%		0	0	0	0	0	1	0.0%	100.0%	0	0
11D	FONDLING	1	1	13	15	-13.3%		0	0	0	0	3	2	23.1%	15.4%	8	1
11E	EJACULATE/EXCRETE UPON VICTIM SEX OFFENSES, NON-FORCIBLE	0	0	0	0	0%		0	0	0	0	0	0	0.0%	0.0%	0	0
120	ROBBERY	0	0	6	7	-14.3%		0	0	0	0	4	0	66.7%	0.0%	5	0
13A	AGGRAVATED ASSAULT	7	7	57	64	-10.9%		5	0	5	0	44	0	77.2%	0.0%	58	0
13B	SIMPLE ASSAULT	6	9	162	163	-0.6%		4	0	4	0	106	17	65.4%	10.5%	146	4
13C	INTIMIDATION	0	2	17	14	21.4%		0	0	0	0	10	0	58.8%	0.0%	12	0
200	ARSON	1	0	3	3	0%		0	0	0	0	0	0	0.0%	0.0%	1	0
210	EXTORTION/BLACKMAIL	0	0	1	0	100.0%		0	0	0	0	0	0	0.0%	0.0%	0	0
220	BURGLARY/BREAKING AND ENTERING	3	6	38	84	-54.8%		0	0	0	0	2	0	5.3%	0.0%	14	0
23A	POCKET PICKING	0	0	1	1	0%		0	0	0	0	0	0	0.0%	0.0%	0	0
23B	PURSE SNATCHING	0	0	0	0	0%		0	0	0	0	0	0	0.0%	0.0%	0	0
23C	SHOPLIFTING	5	3	136	140	-2.9%		1	0	0	1	89	2	65.4%	1.5%	95	5
23D	THEFT FROM BUILDINGS	4	5	112	130	-13.8%		0	2	0	0	2	10	1.8%	8.9%	20	12
23E	THEFT FROM COIN-OPERATED MACHINE OR DEVICE	0	0	1	2	-50.0%		0	0	0	0	0	0	0.0%	0.0%	0	0
23F	THEFT FROM MOTOR VEHICLE	6	7	81	86	-5.8%		0	0	0	0	0	0	0.0%	0.0%	9	0
23G	THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES	0	0	11	8	37.5%		0	0	0	0	0	0	0.0%	0.0%	0	0
23H	ALL OTHER LARCENY	10	10	87	84	3.6%		0	0	0	0	25	2	28.7%	2.3%	23	3
240	MOTOR VEHICLE THEFT	1	2	24	11	118.2%		0	0	0	0	3	3	12.5%	12.5%	5	1

Statistics

Offenses							Cases Cleared This Period				Cases Cleared YTD		YTD %		YTD Last Year	
UCR Code	UCR Description	This Period	This Period Last Year	YTD-This Year	YTD-Last Year	YTD %	Arrest	Excep Cleared	Adult	Juv	Arrest	Excep Cleared	Arrest	Excep Cleared	Arrest	Excep Cleared
250	FORGERY/COUNTERFEITING	1	1	18	29	-37.9%	0	0	0	0	0	0	0.0%	0.0%	14	2
26A	FALSE PRETENSE/SWINDLE/CONFIDEN CE GAME	1	1	46	38	21.1%	0	0	0	0	7	1	15.2%	2.2%	18	2
26B	FRAUD CREDIT CARD/AUTOMATED TELLER MACHINES	0	1	50	53	-5.7%	0	0	0	0	10	1	20.0%	2.0%	9	4
26C	IMPERSONATION	4	2	142	42	238.1%	0	0	0	0	2	0	1.4%	0.0%	15	1
26D	WELFARE FRAUD	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
26E	WIRE/COMPUTER/OTHER ELECTRONIC MANIPULATION	0	0	3	4	-25.0%	0	0	0	0	0	0	0.0%	0.0%	0	0
270	EMBEZZLEMENT	0	0	7	11	-36.4%	0	0	0	0	0	0	0.0%	0.0%	7	1
280	STOLEN PROPERTY OFFENSES (RECEIVING, ETC.)	0	0	8	5	60.0%	0	0	0	0	2	0	25.0%	0.0%	2	2
290	DESTRUCTIVE/DAMAGE/VANDA LISM OF PROPERTY	18	15	218	215	1.4%	2	0	1	1	52	4	23.9%	1.8%	70	5
35A	DRUG/NARCOTIC VIOLATIONS	3	8	159	176	-9.7%	1	0	1	0	101	1	63.5%	0.6%	150	6
35B	DRUG EQUIPMENT VIOLATIONS	3	7	107	151	-29.1%	0	0	0	0	74	1	69.2%	0.9%	138	3
36A	INCEST	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
36B	STATUTORY RAPE	0	1	5	10	-50.0%	0	0	0	0	0	3	0.0%	60.0%	3	5
370	PORNOGRAPHY/OBSCENE MATERIAL	1	0	11	11	0%	0	0	0	0	3	2	27.3%	18.2%	8	0
39A	BETTING AND WAGERING	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
39B	OPERATING/PROMOTING/ASSIS TING GAMBLING	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
39C	GAMBLING EQUIPMENT VIOLATIONS	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
39D	SPORTS TAMPERING	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
40A	PROSTITUTION	0	0	3	8	-62.5%	0	0	0	0	2	0	66.7%	0.0%	6	2
40B	ASSISTING/PROMOTING PROSTITUTION	0	0	1	4	-75.0%	0	0	0	0	1	0	100.0%	0.0%	3	1
40C	PURCHASING PROSTITUTION	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
510	BRIBERY	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
520	WEAPON LAW VIOLATIONS	0	1	12	25	-52.0%	0	0	0	0	6	1	50.0%	8.3%	23	1
64A	HUMAN TRAFFICKING, COMMERCIAL SEX ACTS	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
64B	HUMAN TRAFFICKING, INVOLUNTARY SERVITUDE	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
NO	NON UCR REPORTABLE	6	2	114	127	-10.2%	0	0	0	0	6	0	5.3%	0.0%	15	0
UCR A	UCR CODE A	5	0	33	37	-10.8%	2	0	2	0	26	0	78.8%	0.0%	28	6
UCR B	UCR CODE B	0	0	8	10	-20.0%	0	0	0	0	7	0	87.5%	0.0%	7	3
UCR C	UCR CODE C	0	0	1	2	-50.0%	0	0	0	0	1	0	100.0%	0.0%	1	1

Statistics

Offenses							Cases Cleared This Period				Cases Cleared YTD		YTD %		YTD Last Year	
UCR Code	UCR Description	This Period	This Period Last Year	YTD-This Year	YTD-Last Year	YTD %	Arrest	Excep Cleared	Adult	Juv	Arrest	Excep Cleared	Arrest	Excep Cleared	Arrest	Excep Cleared
UCR D	UCR CODE D	0	0	0	1	-100.0%	0	0	0	0	0	0	0.0%	0.0%	1	0
UCR E	UCR CODE E	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR F	UCR CODE F	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR G	UCR CODE G	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR H	UCR CODE H	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR I	UCR CODE I	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR J	UCR CODE J	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
Total Group A		87	92	1,725	1,787	-3.5%	15	2	13	2	599	53	34.7%	3.1%	920	73
B Group B																
90A	WORTHLESS CHECKS	0	0	3	0	100.0%	0	0	0	0	0	0	0.0%	0.0%	0	0
90B	CURFEW/LOITERING/VAGRANC Y VIOLATIONS	6	3	55	42	31.0%	5	0	5	0	25	0	45.5%	0.0%	14	0
90C	DISORDERLY CONDUCT	15	27	414	512	-19.1%	6	0	6	0	238	10	57.5%	2.4%	298	12
90D	DRIVING UNDER THE INFLUENCE	7	4	150	154	-2.6%	7	0	7	0	150	0	100.0%	0.0%	154	0
90E	DRUNKENNESS	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
90F	FAMILY OFFENSES , NONVIOLENT	1	1	101	17	494.1%	0	0	0	0	74	2	73.3%	2.0%	11	1
90G	LIQUOR LAW VIOLATIONS	3	6	74	80	-7.5%	2	0	1	1	62	0	83.8%	0.0%	74	1
90H	PEEPING TOM	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
90I	RUNAWAY	3	6	127	93	36.6%	0	0	0	0	13	2	10.2%	1.6%	8	2
90J	TRESPASS OF REAL PROPERTY	14	5	179	194	-7.7%	6	0	5	1	74	2	41.3%	1.1%	93	0
90Z	ALL OTHER OFFENSES	54	108	1,421	1,505	-5.6%	24	0	19	2	894	14	62.9%	1.0%	1,007	23
Total Group B		103	160	2,524	2,597	-2.8%	50	0	43	4	1,530	30	60.6%	1.2%	1,659	39
NR Group NR																
00	NON UCR REPORTABLE	72	78	1,177	1,241	-5.2%	0	0	0	0	11	0	0.9%	0.0%	17	0
Total Group NR		72	78	1,177	1,241	-5.2%	0	0	0	0	11	0	0.9%	0.0%	17	0

Statistics

D Property Value

<u>Property Values</u>	<u>This Period</u>	<u>This Period Last Year</u>	<u>YTD This Year</u>	<u>YTD Last Year</u>	<u>YTD %</u>
Stolen	\$32,225.00	\$29,099.00	\$465,419.70	\$811,872.00	-42.7%
Recovered	\$22,018.00	\$1,913.00	\$160,803.70	\$121,847.00	32.0%
Damaged	\$9,064.00	\$4,595.00	\$93,173.00	\$84,030.00	10.9%

Statistics

Arrests		This Period	This Period Last Year	YTD This Year	YTD Last Year	YTD %
E	Adult Arrests					
	Part A Ordinance	3	14	216	238	-9.2%
	Part A State Statute	13	34	467	497	-6.0%
	Part B Ordinance	9	24	256	337	-24.0%
	Part B State Statute	41	45	994	941	5.6%
	Part NR Ordinance	0	0	0	0	0%
	Part NR State Statute	0	0	0	0	0%
	Part TR Ordinance	0	0	0	0	0%
	Part TR State Statute	0	0	2	2	0%
F	Juvenile Arrests					
	Part A Ordinance	1	4	89	51	74.5%
	Part A State Statute	5	9	51	63	-19.0%
	Part B Ordinance	3	11	187	120	55.8%
	Part B State Statute	4	11	208	188	10.6%
	Part NR Ordinance	0	0	0	0	0%
	Part NR State Statute	0	0	0	0	0%
	Part TR Ordinance	0	0	0	0	0%
	Part TR State Statute	0	0	0	0	0%
G	Adult & Juv Traffic Arrests					
	Traffic Citations	71	104	2,008	2,629	-23.6%
H	Animal					
	Animal Arrests	0	3	10	24	-58.3%
	Animal Complaints	56	73	722	760	-5.0%
	Animal Warnings	15	18	294	268	9.7%

Statistics

I	Accidents	This Period	This Period Last Year	YTD This Year	YTD Last Year	YTD %
	Fatal	0	0	0	1	-100.0%
	Hit & Run Personal Injury	0	1	7	10	-30.0%
	Hit & Run Property Damage	0	0	36	39	-7.7%
	Personal Injury	9	11	162	165	-1.8%
	Property Damage	18	10	337	364	-7.4%

LEGAL SERVICES DEPARTMENT MID-YEAR REVIEW

All figures through June 30, 2015

Significant 2015 Events:

The first half of 2015 has been busy for the Legal Services Department. Below is a list of items that we have been involved with so far:

- We worked closely with the Library Director and outside counsel on preparation for and actual negotiations with property owners on the Library project.
- The City Clerk's Office successfully conducted election recounts for two Aldermanic races following the spring election. A site change for a polling location also took place.
- General Policy for Alcohol Licensing was modified in the spring. Retail alcohol license fees were restructured to appropriately reflect each particular class. The process for license applications being recommended for denial was modified to become more efficient for the applicant, City staff and the Safety and Licensing Committee members.
- Through June 6, 2015, staff has represented the City in 2,763 scheduled initial court appearances, 55 scheduled jury and court trials and 1,647 scheduled pre-trials/jury trial conferences or motion hearings.
- The City Attorney's Office represented the City in truancy court both at the courthouse and by travelling to each of the high schools and middle schools multiple times each month.
- Staff worked closely with the department of Parks, Recreation and Facilities Management with regard to concluding the long-standing contract with the operator of the City's golf course and assisted with the transition to the golf course being managed by City staff including reviewing various new contracts with vendors, etc.
- In 2015 the City participated in and resolved a claim by Relyco construction company for increased payment as a result of unforeseen conditions at Reid Golf Course. The mediation addressed the soil conditions anticipated and what was actually determined. After a half-day of mediation, the City reached an agreement that was satisfactory to all parties. This mediation was handled in-house.
- The City Attorney's Office worked with the Department of Public Works on the Appleton East High School stormwater project. We worked with the contractor who would do the inspections of the structure and reworked the contract so it was acceptable to both sides.

- We have begun working with the Department of Public Works Engineering Division concerning a rewrite and update of the stormwater ordinances. This is being done in three phases and we hope to have the phases completed by the end of the year.
- The City Attorney's Office participated with the Assessor's Office in mediation regarding tax claims by Walgreens and Kentucky Fried Chicken here in the city of Appleton. These claims involved issues of state-wide concern and we were able to successfully mediate an agreement.
- The City Attorney's Office worked with the Department of Public Works to obtain an access agreement for the Cherryvale Development area. This was an intermunicipal agreement which required numerous iterations with the Village of Little Chute to meet the needs of both communities. This effort was brought to a successful conclusion.
- Staff in the City Attorney's Office is working with the Department of Public Works and the WisDOT on preliminary tasks relating to the land acquisitions for the Richmond Street/CTH OO roundabout project. We anticipate this project going the balance of this year and into next year dealing with just land acquisition.
- This office worked with outside counsel concerning a claim filed by Sunflower Spa as a result of watermain break. A Motion for Summary Judgment has been filed in Federal District Court and we are awaiting the judge's decision on that motion.
- The City Clerk's Office steered a recruitment mailing to various entities to increase the quantity of Election Inspectors. New Inspector training will be provided in the fall.
- With the addition of the Voter Photo ID law, the Election Day manual will be completely revised, reprinted and distributed.
- The Deputy City Clerk is involved in the revision of the City website and adding information relevant to the public, including information relating to special events, public notices as well as absentee voting and election night results.
- 186 renewals were completed for retail licenses - there are beer/liquor licenses available for application, thus a waiting list is not in effect at this time.
- A 4-year purge took place for voter registration.

Performance Data:

<u>Program</u>	<u>Criteria</u>	<u>Actual 2013</u>	<u>Actual 2014</u>	<u>Target 2015</u>	<u>Actual 2015</u>	<u>Projected 2015</u>
<u>Administration</u>	<u>Client Benefits/Impacts</u>					
	Timely legal information is provided upon which Alderpersons and staff members can make decisions. Meet time frame of requester.	100%	100%	>100%	100%	100%
	Contracts are reviewed in a timely manner to allow performance to proceed. # of performances delayed due to review not being completed.	0	0	0	0	0
	<u>Outcome</u>					
	Dispute avoidance: # of suits filed against the City.	7	9	0	11	13
	Prompt Service: % of external customers surveyed rating service acceptable or better	100%	100%	100%	100%	100%
	# of surveys returned	70	40	80	34	50
	<u>Outputs</u>					
	Written opinions issued.	10	7	>20	2	>20
	Ordinances reviewed.	99	104	100	55	100
	Staff training; # of hours of staff training	242	193.5	160	48	185

<u>Program</u>	<u>Criteria</u>	<u>Actual 2013</u>	<u>Actual 2014</u>	<u>Target 2015</u>	<u>Actual 2015</u>	<u>Projected 2015</u>
<u>Litigation</u>	<u>Client Benefits/Impacts</u>					
	Active participation by this office will minimize the number of claims against the City. # of claims filed against the City.	72	66	<100	26	<100
	<u>Outcome</u>					
	Minimize cost of settlements. \$ value of settlements and judgments.	\$11,203	\$39,977	\$50,000	\$6,332	\$50,000
	Minimize use of outside counsel. # of cases.	4	4	0	1	0
	<u>Outputs</u>					
	Most cases handled will be handled by the City Attorney staff. # of cases handled by staff.	67%	67%	100%	91%	100%

<u>Program</u>	<u>Criteria</u>	<u>Actual 2013</u>	<u>Actual 2014</u>	<u>Target 2015</u>	<u>Actual 2015</u>	<u>Projected 2015</u>
<u>Real Estate</u>	<u>Client Benefits/Impacts</u>					
	The City will acquire necessary real estate within the time period requested by the department heads making the request. Projects will not be delayed due to real estate acquisition issues. # of projects delayed.	0	0	0	0	0
	<u>Outcome</u>					
	Acquisitions are made in a manner acceptable to both the property owner and to the City. # of contested condemnation cases.	1	1	0	0	0
	<u>Outputs</u>					
	# of real estate transactions.	19	15	10	4	10

<u>Program</u>	<u>Criteria</u>	<u>Actual 2013</u>	<u>Actual 2014</u>	<u>Target 2015</u>	<u>Actual 2015</u>	<u>Projected 2015</u>
<u>Recordkeeping</u>	<u>Client Benefits/Impacts</u>					
	Retrieval of information. % of same day responses	98%	95%	95%	96%	95%
	1 week retrieval for detailed requests	2%	5%	5%	1%	5%
	<u>Outcome</u>					
	Legal requirements are met. # of legal challenges sustained	0	0	0	0	0
	<u>Outputs</u>					
	# hours maintaining records	1,575	261	1,500	480	1,000
	# of requests for information	217	218	300	72	250
	# of publication notices	214	208	400	98	250
	# of ordinances adopted	101	77	175	55	150

<u>Program</u>	<u>Criteria</u>	<u>Actual 2013</u>	<u>Actual 2014</u>	<u>Target 2015</u>	<u>Actual 2015</u>	<u>Projected 2015</u>
<u>Licensing</u>	<u>Client Benefits/Impacts</u>					
	Prompt application process. % processed the same day	95%	100%	100%	100%	100%
	% issued within 90 days of application	100%	100%	100%	100%	100%
	<u>Outcome</u>					
	Statutory and ordinance compliance of all licenses issued. # of legal challenges	0	0	0	0	0
	<u>Outputs</u>					
	License applications processed. # of beer/liquor licenses issued	250	215	225	19	220
	# of operator licenses issued	1,846	615	1,800	220	1,200
	# of general licenses issued	453	368	500	150	500

<u>Program</u>	<u>Criteria</u>	<u>Actual 2013</u>	<u>Actual 2014</u>	<u>Target 2015</u>	<u>Actual 2015</u>	<u>Projected 2015</u>
<u>Elections</u>	<u>Client Benefits/Impacts</u>					
	Accurate election roll. # of changes, add and deletes	4,073	6,164	6,000	1,161	6,000
	# of voters purged (4 year purge)	3,587	0	3,000	0	3,000
	<u>Outcome</u>					
	Fair and accurate election process. # of legal challenges	0	0	0	0	0
	<u>Outputs</u>					
	# of election votes cast	12,903	47,660	13,000	8,620	8,620
	# of registered voters	44,500	162,308	42,000	41,904	44,654
	# of elections administered	4	4	2	2	2
	# of candidates filing nomination papers	30	11	30	8	8
	# of ballot styles	115	52	114	8	8
	% of staff trained at each election	98%	98%	100%	98%	98%

<u>Program</u>	<u>Criteria</u>	<u>Actual 2013</u>	<u>Actual 2014</u>	<u>Target 2015</u>	<u>Actual 2015</u>	<u>Projected 2015</u>
<u>Mail/Copy Services</u>	<u>Client Benefits/Impacts</u>					
	Accurate photocopy services. Remake of request	1%	0%	1%	1%	1%
	<u>Outcome</u>					
	Efficient mail processing. # of pieces of mail returned for correction from mailing service	6	-	10	0	5
	<u>Outputs</u>					
	# of pieces of outgoing mail	146,545	142,658	155,000	77,952	155,000
	# of packages handled	366	337	400	172	400
	# of copies made in mail center	808,354	887,812	1,000,000	308,277*	1,000,000

**less June count*

Areas of Primary Concentration for the remainder of 2015:

We will continue working with other departments in the City to ensure that City projects run smoothly and there is no delay in project completions.

The City Attorney's Office will work with outside counsel for the Fox River clean up, the excessive assessments lawsuits that are current pending and the outstanding open records lawsuits. We will also continue to vigorously defend the City of Appleton in actions filed against the City of Appleton.

We also intend to continue to have an active role, in conjunction with the Finance Department and the Appleton Public Library, in the collection of outstanding funds and/or materials.

We will continue with the development of the document management system for Council and Committee Agendas, Minutes and video streaming.

We will conduct election worker training to provide information on the numerous legislative changes.

We will continue to assist, guide and advise City staff from all departments as well as elected officials on legal matters in a timely fashion.

Continue to identify training and education opportunities for staff as it relates to duties of the City Clerk's Office.

Budget Performance Summary

Please see the attached FASTR report.

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TEACHERA
MIDYER LGL

City of Appleton
Legal Services
Summary Budget to Actual Report
For the Six Months Ending June 30, 2015

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Description	Year to Date Expense	Full Year Amended Budget	Percent of Amended Budget
Legal Services Administration	107,907	276,865	39.0 %
Litigation	103,742	256,339	40.5 %
Real Estate	21,099	47,484	44.4 %
Recordkeeping	49,624	99,002	50.1 %
Licensing	28,361	62,252	45.6 %
Elections	94,303	186,733	50.5 %
Mail / Copy	89,049	168,517	52.8 %
Total	494,085	1,097,192	45.0 %

APPLETON POLICE DEPARTMENT

2015 Mid-Year Budget Report

Significant 2015 Events

The Police Department welcomed Chief Todd Thomas in January 2015 who emphasizes “excellence in police services”. Working closely with staff to utilize existing resources in a more efficient manner, Chief Thomas evaluated the organizational structure and identified critically important priorities. In addition, several retirements in administrative staff provided an opportunity to analyze position assignments to support a reorganization that was submitted and approved to provide two more officers in patrol.

Establishing a smooth hiring and training timeline for new officers we were able to hire six new officers by mid-year to fill existing vacancies. The expected hiring of three additional sworn and one civilian by fall will complete the reorganization for full time equivalent staffing.

The technology advancement in body cameras is one emerging trend that the department implemented in 2015. Taser International developed the Officer Safety Program that includes body cameras and Tasers, cloud based evidence storage, and support for the five-year program. Utilizing the body cameras will strengthen community relationships and more effectively measure police service through increased transparency. There is also the evidentiary benefit of easier access and sharing information with minimal resources required.

The utilization of police dogs has been instrumental in assisting our officers in various incidents. With the retirement of K-9 Syrt in January we were able to continue this program with the addition of K-9 Waskos, who joined the police department in April after training completed in New Mexico with his canine handler. K-9 Waskos adapted easily to patrol duties where he successfully provides an active role and is engaged in the future of our city and citizens.

File Transfer Protocol (FTP) sites were created for Calumet County District Attorney’s Office for records and Discovery materials, and Outagamie County Health and Human Services for Juvenile Intake and Child Protection Services (CPS). We are working on adding Calumet and Winnebago Counties Health and Human Services. By placing documents on this site, the department saves money as the paperwork is not printed and left at the front desk for collection. The agencies involved will receive their information in a more-timely manner.

Implementing the Dragon Naturally Speaking speech recognition software, where officers are able to dictate and have speech transcribed as written text, was a priority in 2015. We continue to evaluate the process with an anticipated increase in the number of officers using this program.

For much of 2015 the School Resource unit will be working closely with the Appleton Area School District as we develop, review and test intruder response plans. Staff members from both agencies were trained on response options in the fall of 2014. In 2015 we will be finalizing the rallying and reunifying phases of the response, culminating with a table top exercise to test our level of preparedness.

The police department maintains several social media outlets that have played an important role in keeping residents informed about their community. Because of the online presence this technology and information medium has also increased public awareness of their ability to help solve crimes. Gaining tips and insights investigators charged 46 different individuals with a variety of crimes.

In 2015, SGT Lund will attend 11 different career fairs. We are broadening our search for candidates by looking to attend minority career events as well as military career events. We will also begin to look at the best way to recruit the current candidates on the market by use of social media.

Appleton Police hosted Open Records training in April. This was a great opportunity for police agencies to receive an overview of the Wisconsin Open Records Law as well as allow discussion for specific information related to denials, the Drivers Privacy Protection Act (DPPA), etc. The training was open to law enforcement agencies in Wisconsin with over 50 attendees participating.

The highlight of our internal training dealt with officer involved shootings and the aftermath that follows a shooting. All of our officers have been trained and exposed to how to handle an officer involved shooting and what resources will be available. New for 2015 is the WI State Firearms Course. The new course requires all officers in the State of Wisconsin to pass an annual state firearm qualification.

The Police Communication Technicians (PCT) will handle approximately 100,000 phone calls by the end of the year. They will complete 100% of the warrant process within the given time frame. The PCT's averaged 47 hours of additional training and have attended a variety of training to include TIME System recertification and CVMIC courses that are offered in the area. All of the PCT's are encouraged to attend a ride along in order for them to better understand how to assist our internal and external customers.

PERFORMANCE INDICATORS

	Actual 2013	Actual 2014	Target 2015	Projection 2015
EXECUTIVE MANAGEMENT				
Client Benefits/Impacts				
Increase community partnerships				
* # of new collaborative efforts explored or initiated	15	23	20	N/A
Outcome				
Provide effective and efficient police services				
* Annual review of department policies	100%	100%	100%	100%
Outputs				
Enhance community relations				
* % of responses to correspondence	100%	100%	100%	100%
* # of community involved meetings	160	98	150	N/A
Improve internal communication				
* % of employee evaluations reviewed	100%	100%	100%	100%
* # of acts of employee recognition	620	449	550	N/A
* # of relationship/team building meetings with directors	69	43	75	N/A
Provide program efficiency				
* Diversity initiatives/meetings	35	27	30	24
ADMINISTRATION SERVICES				
Client Benefits/Impacts				
Process requests for information				
* % open records request processed with 10 work days	95%	95%	95%	95%
Outcome				
Compliance with Uniform Crime Reporting				
* Complete monthly reporting requirements to state & FBI	100%	100%	100%	100%
Outputs				
Improve process time of information				
* # of open records requests	14,660	14,236	14,000	14,000
* Average # of pages for taped offenses reports	2.9	2.7	2.5	2.5
* Average # of taped offense reports completed weekly	81	75	75	75
* # of active Neighborhood Watch Groups	141	143	142	140

SUPPORT SERVICES	Actual 2013	Actual 2014	Target 2015	Projection 2015
Client Benefits/Impacts				
Increase public safety and awareness				
* # of media contacts	new	532	500	500
* # of new releases distributed	85	88	90	90
Increase Department proficiency				
* Avg. training hrs. p/sworn employee	96	95	95	95
* Avg. training hrs. p/civilian employee	24	35	30	30
* % of officers re-certified	100%	100%	100%	100%
Outcome				
Maintain adequate staffing levels				
* # of sworn p/1000 population	1.48	1.48	1.49	1.49
Output				
Enhance policing efforts				
* # of Career fairs attended	9	9	9	11
* # of internal training sessions	60	70	60	60

PUBLIC COMMUNICATIONS	Actual 2013	Actual 2014	Target 2015	Projection 2015
Client Benefits/Impacts				
Maintain responsiveness to public				
* Average # of phone calls / week	66,895	100,796	70,000	90,000
* # of 2-5 parking requests processed	13,447	19,557	16,000	18,000
Outcome				
Support services provided				
* Completion of warrant process within mandated time limit	100%	100%	100%	100%
Outputs				
Provide quality support service				
* # Time System transactions initiated	34,519	28,379	30,000	30,000
* of Criminal history queries	12,152	8,171	12,000	10,000
* of citizen contacts entered	16,146	14,797	17,000	16,000
* # of training hours p/employee	32	47	25	50

	Actual 2013	Actual 2014	Target 2015	Projection 2015
CROSSING GUARDS				
Client Benefits/Impacts				
Promote safety at guarded crossings				
* # of Crossing Guard complaint forms processed for moving and parking violations	36	31	40	40
Outcome				
Safety awareness in school zone				
* # accidents at guarded crossings	1	1	0	0
Outputs				
Provide safety education at busy intersections				
* # of classes given to students	12	17	20	18
* # of students in attendance	621	1,164	700	850
Provide assistance at controlled intersections				
* Avg. # of students crossing at guarded intersections	2,200	2,004	2,200	2,200
COMMUNITY SERVICES				
Client Benefits/Impacts				
Provide greater access to police services				
* Average # of CSO hours p/month	1,350	1,483	1,400	1,400
Outcome				
Increased security at community events				
* % of time working special events	55%	58%	55%	55%
Outputs				
Increase number of patrols				
* # of ramp patrols	771	771	800	N/A
* # of park patrols	3,461	3,140	3,200	3,500
Service provided by CSO vs. Officer				
* # of offenses - animal	1,467	1,828	2,000	2,000
* # of offenses – parking	1,009	1,289	1,500	1,300
* # of offenses – bike	332	239	300	250
* # of abandoned vehicle follow-ups	144	148	150	150

	Actual 2013	Actual 2014	Target 2015	Projection 2015
SCHOOL RESOURCE OFFICERS				
Benefits/Impacts				
Provide youth services				
* # of students crises/mental health issues requiring Informal PSL intervention	2,048	2,566	2,000	2,200
* # of other complaint resolutions/diversions Made through informal means	2,839	3,848	2,500	2,800
Outcome				
Increase quality of life for youth				
* % of time mentoring and/or socializing with youth	40%	39%	35%	35%
Outputs				
Promote safety at schools				
* # of assigned investigations	1,370	1,252	1,400	1,400
Provide law enforcement resources				
* # of educational presentations to students/parents/school staff	294	233	250	250
* # of referrals to intake/CPS/agencies	321	314	300	300
* # of truancy issues addressed	2,762	4,182	2,500	3,000

	Actual 2013	Actual 2014	Target 2015	Projection 2015
INVESTIGATIVE SERVICES				
Client Benefit/Impacts				
Process requests for information				
* % of discovery requests processed within 10 work days	99%	99%	100%	100%
Outcome				
Compliance with accreditation standards				
* # of audits completed	2	2	2	2
* % of evidence & property maintained appropriately	100%	100%	100%	100%
Outputs				
Improve process time of information				
* # of discovery requests	1,695	1,719	1,700	1,700
* # of evidence & property maintained	34,046	32,604	45,000	33,000
* # of digital folder maintained	3,504	3,870	6,000	4,000
Provide investigative forensic analysis to officers				
* # of crime lab submissions	581	188	200	200

	Actual 2013	Actual 2014	Target 2015	Projection 2015
FIELD OPERATIONS (PATROL)				
Client Benefits/Impacts				
Increase community education in crime prevention issues				
* # of community meetings held	80	75	50	50
* # of interagency Neighborhood Teams	12	12	10	10
Outcome				
Improve quality of life in the community				
* # of reported Group A crimes	4,469	4,229	4,500	4,500
* # of reported Group B crimes	6,401	5,939	7,000	7,000
* \$ value of stolen/damaged property	\$1,134,052	\$1,304,135	\$1,300,000	\$1,100,000
* \$ value of recovered property	\$278,890	\$236,462	\$350,000	\$350,000
Outputs				
Improve enforcement and response to crime				
* # of citizen contacts	30,666	30,313	28,000	28,000
* # of adult arrests	6,215	4,819	6,400	6,400
* # of juvenile arrests	1,149	979	1,500	1,500

Areas of Primary Concentration for 2015:

Focus on violence prevention initiatives that target at-risk youth. Continued prevention efforts will identify and mitigate the threats that present themselves.

Targeted intelligence gathering and use advanced forensic investigative skills and software to identify and arrest criminals responsible for human trafficking, child pornography, fraud, financial crimes, physical/sexual violence and threats

Continue our efforts to bring together public school and law enforcement to implement a comprehensive approach to school safety.

Focus on technology utilization to augment growing demands and supplement officers' activities. Advances in technology continue to make our streets and facilities safer.

Continue our partnership at the Fox Valley Public Safety Training Center. This facility provides state of the art training that can be taught by our in house instructor cadre.

Use technology to support Threat Assessment Models for community and school safety to reduce violence against women, children, elderly, and law enforcement officers.

Evaluate products and research options for a Records Management System. The current system is inefficient and is problematic for officers and end users.

Budget Performance Summary

This is the third year the Wisconsin Office of Justice Assistance Beat Grant provided funding to proactively engage in combating criminal activity that negatively impacts our community. It is likely that future funding will be awarded through a competitive grant process. Although the grant will end in 2015, the Community Resource Unit will continue to analyze criminal data and identify criminal behavior patterns to disseminate information and develop strategies to address crime problems.

Mobile Data Computer (MDC) Security Tokens budgeted for 2015 were reallocated to the body cameras and Tasers purchased through the Officer Safety Program. This is a five year program that will provide cloud based evidence storage and support for replacement of equipment. The investment also has an evidentiary benefit of easier access and sharing information with minimal resources required.

The purchase and training of the Department's 4th canine, Waskos was completed in April. Waskos and his handler were assigned to patrol duties upon their return from New Mexico. He has already proved to be an invaluable asset to the department.

We continue to maintain compliance with reporting to all State, Federal or local grand fund sources as required by law or contractual agreement. Grant activity in 2015 includes:

- * Bicycle Safety Enforcement
- * Bulletproof Vest Grant
- * WIDOB Beat Grant
- * Pedestrian Safety Enforcement
- * DOJ Edward Byrne Memorial Justice Grants

Mid-Year Budget Comparison

<div> <div>83500</div> <div>TEACHERA</div> <div>MIDYER POL</div> </div> <div> <div>City of Appleton</div> <div>Police Department</div> <div>Summary Budget to Actual Report</div> <div>For the Six Months Ending June 30, 2014</div> </div> <div> <div>1</div> <div>07/08/15</div> <div>11:27:57</div> </div>					
Description	Year to Date Expense	Encumbered Amount	Total Expended and Encumbered	Full Year Amended Budget	Percent of Amended Budget
Executive Management	265,961	0	265,961	558,155	47.7 %
Administrative Services	562,322	0	562,322	1,250,597	45.0 %
Support Services	175,286	0	175,286	373,698	46.9 %
Public Communication	325,149	0	325,149	716,556	45.4 %
Community Resources	0	0	0	0	.0 %
Operational Service	0	0	0	0	.0 %
Crossing Guards	95,036	0	95,036	169,274	56.1 %
Community Services	109,678	0	109,678	330,653	33.2 %
Police - School Liaison	647,985	0	647,985	1,450,526	44.7 %
Adult Investigation	606,614	0	606,614	1,364,626	44.5 %
Evidence/Investigation	0	0	0	0	.0 %
Central District Patrol	4,386,300	0	4,386,300	9,933,637	44.2 %
Southern District Patrol	0	0	0	0	.0 %
Northern District Patrol	0	0	0	0	.0 %
Total	7,174,331	0	7,174,331	16,147,722	44.4 %



"...meeting community needs...enhancing quality of life."

APPLETON FIRE DEPARTMENT MID-YEAR REVIEW All figures through June 30, 2015

Significant 2015 Events

With the retirement of a Driver-Engineer and Fire Inspector, the department conducted an evaluation of the current table of organization. Through this evaluation, the department identified a number of areas for improvement. As a result, the department presented and received authorization for the development of a new position Battalion Chief - Fire Prevention & Public Education to replace the fire inspector position. Both positions were filled through internal promotions.

Working in partnership with Fox Valley Technical College, the department created a firefighter eligibility hiring list for 2015. This partnership has streamlined the hiring process and has saved considerable staff time and budget dollars that was previously spent for the creation of the list. Department employees are still an integral part of the process through participation with department and chief staff interviewing panels.

As a component of on-going department evaluation of operations and strategic planning, the Chief, Deputy Chief and Assistant to the Chief attended a seminar on Fire Department Accreditation presented by the Center for Public Safety Excellence and the Commission on Fire Accreditation International. The senior staff identified that the self-assessment process would be beneficial in assisting to evaluate current service levels, programming, and to establish benchmarks for future department improvement.

During the first quarter of 2015, the department was notified of the upcoming extended deployment for Firefighter Steve Jahr. The overseas deployment as part of his Army Reserve commitment is for approximately 15 months. As a result of this vacancy, the department submitted and received approval to over hire above our authorized staffing level of 96 for the period of time for the deployment.

As the result of a vacancy from 2014, two retirements in 2015 and the approval for over hire, the department offered employment to four recruit firefighters. Recruit class is a six-week program conducted internally by department staff under the guidance of the Training Battalion Chief. The program provides an opportunity to enhance existing skills and teach new skills and practices for the recruit firefighters. The school will be completed mid-July at which time the recruit firefighters will be assigned to an operations shift.

With the increase of violent events nationwide, the department facilitated the development of a multi-discipline task force comprised of law enforcement, emergency medical services, and fire departments in

developing standard operating procedures for response to violent active shooter events. This process included joint training between the Appleton Fire Department, Appleton Police Department, and Gold Cross Ambulance in the concepts of the rescue task force. This process provides a more rapid inclusion of fire department and ambulance personnel into the incident to provide medical care as law enforcement addresses the threat.

The department conducted a review of our firefighter rehabilitation process and made a number of adjustments to improve the health and safety of our employees while operating at emergency incidents. Firefighter rehabilitation is a process of medical evaluation, resting, hydration and calorie intake while conducting high-stress, high-physical activities. Rehabilitation has been identified as a critical on-scene component to enhance the safety of firefighters. Already partnering with the Outagamie County CERT Rehab Unit since 2013, the department identified the need for earlier inclusion of the CERT Rehab Team during incidents. As a result, the department modified existing response protocols to include CERT dispatching immediately upon determination of a working structure fire or extended incident. An additional memorandum of understanding was signed between the department and CERT to provide emergency responder canteening in the event of extended incidents. Canteening is a mechanism of providing a more substantial calorie (meal) intake for extended incidents. Although not used that often, in the past this responsibility fell upon the incident commander and was often missed. The CERT Team can now provide the resources to accomplish this task.

ADMINISTRATION

Objectives

- Identifying currently provided service levels and evaluating their effectiveness and customer value.
- Addressing service needs created by continued city growth.
- Maintaining staffing levels as detailed in the table of organization and approved by the Common Council.
- Continuing the development of joint service opportunities and regional relationships with neighboring fire departments.
- Enhancing internal and external communications and working relationships.
- Continuing to implement the records management system (RMS) for improved reporting capabilities.

<u>PERFORMANCE INDICATORS</u>	<u>Actual 2012</u>	<u>Actual 2013</u>	<u>Actual 2014</u>	<u>2015 Projected</u>	<u>Actual 2015</u>
Client Benefits/Impacts					
Staff and schedule to provide consistent emergency response within the community.					
▪ Average first-in response time.	4.4 min.	4.5 min.	4.4 min.	4.5	4.4
Strategic Outcomes					
Lives and property protected.					
▪ Fire per 1,000 residents.	1.7	1.4	1.7	2.0	1.0
Percent of dollar loss in					
▪ inspected vs.	2%	47%	17%	30%	27%
▪ non-inspected	98%	53%	83%	70%	73%
Work Process Outputs					
Enhance internal communications.					
▪ # of employee, department, union-management meetings.	121	117	163	125	62
Enhance regional relationships					
▪ # of meetings and activities with regional partners.	26	17	82	100	57

FIRE SUPPRESSION

Objectives

- Utilizing data gathered through mobile data computers to monitor department response times to emergency and non-emergency calls for service.
- Identifying and developing pre-fire plans for new structures and update pre-fire plans for existing structures, which present potential risks within the community.
- Proactively pursuing, with our regional partners, the enhancement of our current mutual aid agreements and potential automatic aid agreements, evaluation of shared resources, updating of emergency management planning, and cooperative training exercises to help reduce the threats to our regional security and economy
- Utilizing data gathered from department records, automated external defibrillator (AED) information, Gold Cross Ambulance records, and hospital information to monitor the percentage of cardiac patients who were discovered in ventricular fibrillation that survived and were discharged from the hospital.
- Identifying and developing employee safety programs, practices, and training for reducing the impact of lost time work-related injuries.

<u>PERFORMANCE INDICATORS</u>	<u>Actual 2012</u>	<u>Actual 2013</u>	<u>Actual 2014</u>	<u>2015 Projected</u>	<u>Actual 2015</u>
Client Benefits/Impacts					
Qualified, quick response to request for services.					
▪ Response to emergency calls for service within four minutes.	65%	63%	64%	65%	65%
Strategic Outcomes					
Enhance community safety.					
▪ Reduction in fire loss.	\$742,792	\$744,375	\$919,546	\$900,000	\$855,675
▪ Reduction in the number of fire-related deaths.	0	0	0	0	0
Work Process Outputs					
Calls responded to					
▪ # of emergency calls	3,238	3,404	3,779	3,500	1,805
▪ # of non-emergency calls	463	511	494	500	316
Reduction in lost time work-related injuries					
▪ # of lost time days	0	31	41	20	10

SPECIAL OPERATIONS

Objectives

- Providing for local hazardous materials response in jurisdictions as defined by contract.
- Seeking grant opportunities for equipment and training available through city and state organizations.
- Maintaining necessary equipment and skill levels for local incidents.
- Participating on the county Local Emergency Planning Committee.
- Continuing the partnership with Winnebago County (Oshkosh Fire Department) and Brown County (Green Bay Fire Department).
- Providing specialized emergency response to include: emergency medical care, local hazardous materials response, confined space rescue, water rescue, structural collapse response, and trench rescue

<u>PERFORMANCE INDICATORS</u>	<u>Actual 2012</u>	<u>Actual 2013</u>	<u>Actual 2014</u>	<u>2015 Projected</u>	<u>Actual 2015</u>
Client Benefits/Impacts					
Provisions of appropriate hazardous materials response service					
▪ % of satisfactory post-incident critiques	100%	100%	100%	100%	100%
Strategic Outcomes					
Lives and property protected					
▪ # of civilian injuries	0	1	0	0	0
Work Process Outputs					
Educational programs delivered.					
▪ # of outreach programs delivered	4	5	4	4	2
▪ # of assists given	3	3	3	5	0
▪ # of specialty training hours	4,020	3,977	5,392	6,000	3,218
Program funding					
▪ # of grant applications completed	2	2	2	3	0
▪ # of grants received	2	2	2	3	0

RESOURCE DEVELOPMENT

Objectives

- Providing 100% of federal and state mandatory classes that apply to the Fire Department.
- Investigating and encouraging attendance at specialized training to expand personal growth and development.
- Facilitating and coordinating the Safety Committee meetings for the department to promote health and safety among the department employees.
- Providing initial tactical decision-making training.
- Providing advanced firefighter rescue skills and technique training to all personnel.
- Seeking opportunities to provide internally or send personnel to leadership training to include command level training.
- Continuing to define our role as fire and EMS providers at active shooter incidents.

<u>PERFORMANCE INDICATORS</u>	<u>Actual 2012</u>	<u>Actual 2013</u>	<u>Actual 2014</u>	<u>2015 Projected</u>	<u>Actual 2015</u>
Client Benefits/Impacts					
Trained personnel that meet requirements.					
▪ % of employees trained as required by classification					
Firefighter	100%	100%	98%	100%	100%
Driver	100%	100%	95%	100%	100%
Officer	100%	100%	100%	100%	100%
Strategic Outcomes					
Enhanced community safety.					
▪ % of fires contained to room/area of origin in residential structures	61%	62%	65%	50%	36%
Work Process Outputs					
Educational programs delivered.					
▪ Average number of hours of training per employee	108	122	156	145	71

PUBLIC EDUCATION

Objectives

- * Developing, implementing, coordinating, and evaluating life safety programs designed to meet community needs.
- * Coordinating, developing, and maintaining intervention programs for juvenile fire activity.
- * Serving as department liaison/coordinator between schools, community organizations, and Fire Department staff.
- * Providing public information at emergency incidents and throughout the year.
- * Defining media relationship strategy as method/vehicle to communicate prevention messages.
- * Directing public education training for department personnel and supervising and maintaining department records relating to those activities.
- * Implementing Public Education Team concept utilizing existing resources.

<u>PERFORMANCE INDICATORS</u>	<u>Actual 2012</u>	<u>Actual 2013</u>	<u>Actual 2014</u>	<u>2015 Projected</u>	<u>Actual 2015</u>
Strategic Outcomes					
Enhanced community safety					
▪ Number of participants in educational programs.	9,260	13,733	12,839	9,000	3,107
▪ Number of special events	18	77	64	75	29
Work Process Outputs					
Juvenile Firesetter Program					
▪ % of children referred to program per child set fires	100%	91%	100	100%	100%

FIRE PREVENTION

Objectives

- Performing all state-mandated fire and life safety inspections in all buildings.
- Performing all plan reviews of state and local required fire protection systems.
- Processing all license applications for compliance with the provisions of the Fire Prevention Code.
- Protecting groundwater from petroleum product contamination through completion of annual inspections of installations, operations, and removal of petroleum storage tank systems.
- Developing a procedure manual for standardization of fire investigations.
- Continuing proactive involvement with all City departments, as well as surrounding community departments to create a more consistent and cohesive code enforcement process throughout our community.

<u>PERFORMANCE INDICATORS</u>	<u>Actual 2012</u>	<u>Actual 2013</u>	<u>Actual 2014</u>	<u>2015 Projected</u>	<u>Actual 2015</u>
Strategic Outcomes					
Assets/resources for businesses and homeowners safeguarded.					
▪ \$ amount of losses for year	\$423,282	\$744,375	\$919,546	\$900,000	\$855,675
▪ Losses as % of assets protected	.008%	.015%	.020%	0.019%	.017%
Citizens with safer city environment					
▪ % of schools meeting required evacuation	100%	93%	90%	100%	NA*
Work Process Outputs					
Permit and license applications processed					
▪ # of permits processed	706	1,026	994	1,000	973
▪ # of online permits	87	239	352	575	532
Fire detection and suppression plan review					
▪ # of plans processed	70	126	125	150	77

*The school drill records for the 2015-2016 school year have not been completed yet.

TECHNICAL SERVICES

Objectives

- Providing and tracking all preventive, scheduled, and emergency maintenance on all non-motorized fire equipment to meet applicable standards.
- Researching, purchasing, and distributing equipment needed by the Fire Department.
- Providing on-going technical training for fire personnel.

<u>PERFORMANCE INDICATORS</u>	<u>Actual 2012</u>	<u>Actual 2013</u>	<u>Actual 2014</u>	<u>2015 Projected</u>	<u>Actual 2015</u>
Client Benefits/Impacts					
Fire equipment that meet customer needs					
▪ % of hose lengths passing annual testing	96%	95%	98%	99%	99%
Strategic Outcomes					
Responsiveness to equipment and facilities maintenance					
▪ Work orders processed and coordinated					
- Central Equipment Agency	352	740	821	800	407
- Facilities Management	328	399	366	400	210
Work Process Outputs					
Equipment records database management					
- # of ladders tested	41	41	38	41	38

Areas of Primary Concentration in 2015:

In 2015, the Appleton Fire Department will concentrate on the following:

- Continue the review of issues and potential solutions to the drop in response time performance within the city and to seek opportunities to increase effective use of existing resources.
- Recruit and train employees to fill vacant positions within the authorized table of organization.
- Continue work with Outagamie County and other fire agencies on the implementation of the fire service records management system.
- Continue working with our automatic aid partners--the Town of Grand Chute and the Cities of Neenah and Menasha.

Budget Performance Summary

**City of Appleton Fire Department
Mid-Year Budget Report
For the Period Ending June 30, 2015**

Description	Year-to-Date Expense	Full Year Amended Budget	Percent of Amended Budget
Administration	\$301,835	\$524,117	57.6%
Fire Suppression	\$3,643,351	\$8,941,526	40.7%
Special Operations	\$71,088	\$150,698	47.2%
Resource Development	\$123,806	\$271,823	45.5%
Public Education	\$51,341	\$120,868	42.5%
Fire Prevention	\$559,542	\$658,820	84.9%
Technical Services	\$165,747	\$358,168	45.0%
Fire Department Total	\$4,916,710	\$11,036,020	44.6%