

City of Appleton

100 North Appleton Street Appleton, WI 54911-4799 www.appleton.org

Meeting Agenda City Plan Commission

Any questions about items on this meeting are to be directed to the Community and Economic Development Department, 920-832-6468.

Monday, June 8, 2015 4:00 PM Council Chambers, 6th Floor

- 1. Call meeting to order
- 2. Roll call of membership
- Approval of minutes from previous meeting

<u>15-950</u> City Plan Minutes from 5-11-15

Attachments: City Plan Minutes 5-11-15.pdf

4. Public Hearings/Appearances

Special Use Permit #4-15 for a tavern and outdoor patio with alcohol sales and consumption, at 223 E. College Avenue, as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report (Associated with Action Item #15-952)

5. Action Items

Request to approve Special Use Permit #4-15 for a tavern and outdoor patio with alcohol sales and consumption, at 223 E. College Avenue, as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report

Attachments: SUP #4-15 Staff Review.pdf

15-953 Request to approve Extraterritorial Final Plat for Forest View Estates located in the Town of Grand Chute as shown on the attached maps

<u>Attachments:</u> <u>StaffReport_ForestViewEstates_FinalPlat_For06-08-15.pdf</u>

15-967 Resolution #8-R-15 - Dalton/Meltzer

"Whereas, the City of Appleton approved amended language to allow for the keeping of honeybees on areas zoned Public Institution in 2011, and areas zoned Urban Farm in 2013,

Whereas, there have been no reported incidents or problems related to the maintained honeybee populations,

Now, Therefore, Be it Resolved, the Appleton Municipal Code 3-52 be amended to include the following language:

"All zoned areas may, with the Health Officer's written consent, maintain up to 5 hives" and approved Beekeeping Permit requirements."

6. Information Items

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



City of Appleton

100 North Appleton Street Appleton, WI 54911-4799 www.appleton.org

Meeting Minutes - Final City Plan Commission

Any questions about items on this meeting are to be directed to the Community and Economic Development Department, 920-832-6468.

Monday, May 11, 2015

4:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 4:01 p.m.

2. Roll call of membership

Josh Dukelow arrived at 4:06 p.m.

Present: 6 - Dukelow, Mayor Hanna, Buetow, Konetzke, Uslabar and Priddis

Others present:
Alderperson Joe Martin, District 4
Chris Winter, Rollie Winter & Associates
Kelly Sperl, Arch. & Constr. Services, Inc.
Florent Bissonnier, Xavier High School
Chloe Kim, Xavier High School
Mary Cops, Xavier High School
Krista Schmitz, Xavier High School
Jane Van Auken, Riverview Gardens

3. Approval of minutes from previous meeting

<u>15-720</u> City Plan Minutes from 4-27-15

Attachments: City Plan Minutes 4-27-15.pdf

Uslabar moved, seconded by Konetzke, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Mayor Hanna, Buetow, Konetzke, Uslabar and Priddis

Excused: 1 - Dukelow

4. Public Hearings/Appearances

<u>15-721</u>

Special Use Permit #3-15 for a personal storage use located on North Ballard Road, as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report (Associated with Action Item #15-722)

This Appearance was presented.

5. Action Items

15-722

Request to approve Special Use Permit #3-15 for a personal storage use located on North Ballard Road, as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report

Attachments: SUP #3-15 Staff Review.pdf

Priddis moved, seconded by Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Mayor Hanna, Buetow, Konetzke, Uslabar and Priddis

Excused: 1 - Dukelow

15-725

Request to approve Extraterritorial Final Plat for White Hawk Meadows North 2 located in the Town of Grand Chute as shown on the attached maps

<u>Attachments:</u> Extra Final Plat White Hawk Meadows Grand Chute.pdf

Buetow moved, seconded by Uslabar, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 6 - Dukelow, Mayor Hanna, Buetow, Konetzke, Uslabar and Priddis

15-724

Request to approve Minor Amendment to Special Use Permit #5-12 for an urban farm and recreation facility located at 1101 S. Oneida Street as shown on the attached maps and per attached urban farm management plan subject to the conditions in the attached staff report (Council action required to satisfy condition of approval from 2012)

<u>Attachments:</u> <u>StaffReport RiverviewGardens SUPMinorAmendment For05-11-15</u> <u>.pdf</u>

The management plan with the minor amendment is brought before Common Council due to this condition of approval from 2012: This Special Use Permit will be reviewed by the Plan Commission and Common Council in the spring of 2015 for the purpose of reviewing the Urban Farm Management Plan and status update of the urban farm operation from Riverview Gardens. At that time, Plan Commission and Common Council may consider modifications to the conditions of approval.

Priddis moved, seconded by Uslabar, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 6 - Dukelow, Mayor Hanna, Buetow, Konetzke, Uslabar and Priddis

6. Information Items

15-723

Approve Minor Amendment to Special Use Permit #18-05 for a restaurant with an outdoor seating area with alcohol sales, service and consumption, as shown on the attached map and per attached plan of operation, to run with the land at 733 W. College Avenue subject to the conditions in the attached staff report (No Council action required)

Attachments: Minor Amendment SUP #18-05 Staff Review Updated Map.pdf

No Council action required.

Dukelow moved, seconded by Priddis, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

Aye: 6 - Dukelow, Mayor Hanna, Buetow, Konetzke, Uslabar and Priddis

7. Adjournment

Uslabar moved, seconded by Dukelow, that the meeting be adjourned at 4:16 p.m. Roll Call. Motion carried by the following vote:

Aye: 6 - Dukelow, Mayor Hanna, Buetow, Konetzke, Uslabar and Priddis



REPORT TO CITY PLAN COMMISSION

Plan Commission Public Hearing Date: June 8, 2015

Common Council Meeting Date: June 17, 2015

Item: Special Use Permit #4-15 for a tavern and outdoor

patio with alcohol sales and consumption

Case Manager: Jeff Towne

GENERAL INFORMATION

Owner/Applicant: Jay J. Plamann - property owner, applicant

Building Address/Parcel #: 223 East College Avenue / #31-2-0022-00

Petitioner's Request: The applicant is requesting a Special Use Permit for a tavern and outdoor

patio (14' x 25') with alcohol sales and consumption.

BACKGROUND

Jim's Place tavern has operated at this location for the past 18 years.

STAFF ANALYSIS

Existing Site Conditions: The site consists of an existing building with a tavern, the proposed patio area covered by an overhang, and parking.

Zoning Ordinance Requirements: In order to obtain a Special Use Permit for a tavern and outdoor patio with alcohol sales and consumption, the Plan Commission makes a recommendation to the Common Council which makes the final decision on whether to approve or deny the request. The existing tavern has been in operation on the site for 18 years. The SUP will conform the existing tavern use and allow for an expansion of the sale and consumption of alcohol to an outdoor patio area.

Operational Information: The attached Plan of Operation states the business hours are 4:00 p.m. – bar closing time, Monday - Saturday. The tavern capacity is 99 persons.

Indoor Alcohol Sales and Consumption Area: First floor of the building and the proposed outdoor patio area.

Outdoor Alcohol Consumption Area: The proposed outdoor patio will be enclosed with four (4) foot high removable fencing covering an area of approximately 25' x 14' (350 square feet) located under the existing canopy, adjacent to the southern wall of the building. The applicant stated that there may be acoustic music on the patio. The City Noise Ordinance must be adhered to at all times.

Special Use Permit #4-15 June 8, 2015 Page 2

2010-2030 Comprehensive Plan: The 2010-2030 Future Land Use Map currently represents this area to be used for Central Business District uses. The proposed zoning classification is consistent with the City's Comprehensive Plan and is consistent with the purpose and intent of the CBD Central Business District.

Overall Community Goals

• Goal 1 – Community Growth (Chapter 10 – Land Use)

Appleton will continue to provide opportunities for residential, commercial and industrial growth, including appropriate redevelopment sites within the downtown and existing neighborhoods and greenfield development sites at the City's edge.

Purpose of CBD Central Business District

This district is intended to provide a centrally located and readily accessible area that offers a wide variety of retail, service, financial, entertainment and governmental uses. A broad range of uses is permitted to reflect downtown's role as a commercial, cultural and government center. Development is intended to be intense with maximum lot coverage, increased building scale and height density and buildings placed close together. Development is intended to be pedestrian-oriented with a strong emphasis on a safe and attractive streetscape.

Surrounding Zoning Classification and Current Land Uses:

• North: Zoning: CBD, Central Business District

Current Land Use – Retail

• South: Zoning: CBD, Central Business District

Current Land Use - YMCA

• East: Zoning: CBD, Central Business District

Current Land Use - YMCA & Retail

• West: Zoning: CBD, Central Business District

Current Land Use - Retail

Technical Review Group Report (TRG): This item was discussed at the May 19, 2015 Technical Review Group meeting. The Health Department made the following comment: In order to comply with the guidelines of the smoke free indoor air ordinance, provide at least two completely open sides below the roof or, a minimum of fifty percent (50%) of the covered perimeter completely open, whichever results in greater open space and greater airflow and, provided nearby structures including, but not limited to, fences, walls and the like are located in such a way that the area maintains its character as an outdoor, open air facility enabling natural air flow to rapidly dissipate second hand smoke.

Special Use Permit #4-15 June 8, 2015 Page 3

Finding of Fact: Prior to the granting of any special use permit, the Plan Commission may recommend and the Common Council may place such conditions and restrictions upon the establishment, location, construction, maintenance and method or hours of operation of the special use as is deemed necessary for the protection of the public interest and to secure compliance with the standards specified in 23-66 (e) (1-6). This request was reviewed in accordance with the standards for granting a Special Use Permit under 23-66 (e) (1-6), which were found in the affirmative.

RECOMMENDATION

Staff recommends, based on the above, that Special Use Permit #4-15 for a tavern and outdoor patio with alcohol sales and consumption, **BE APPROVED**, to run with the land, subject to the following conditions:

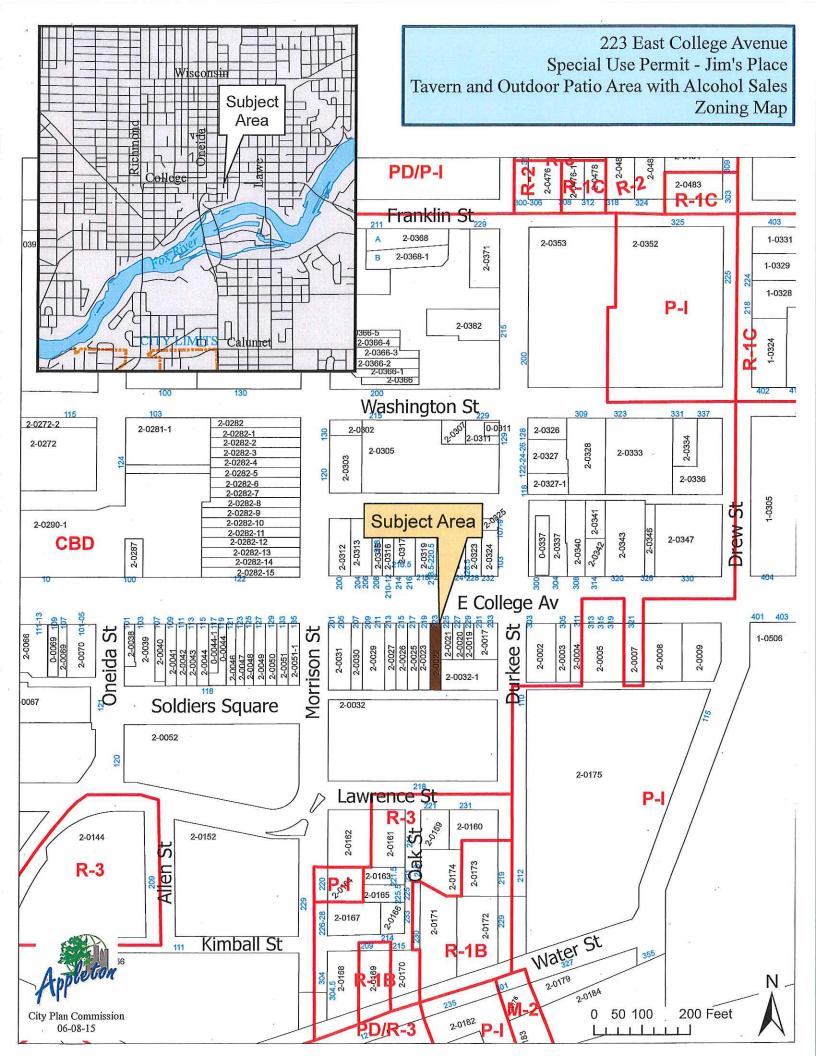
- 1. Any deviations from the approved Development Plan or Operational Plan may require a major or minor amendment request to this Special Use Permit pursuant to Section 23-66(g) of the Zoning Ordinance.
- 2. The applicant shall submit plans to the Community and Economic Development Department for the outdoor patio fencing for review and approval by staff prior to commencing outdoor alcohol sales and consumption.
- 3. The use shall conform to the standards established in Chapter 9, Article III, Alcoholic Beverages, of the Appleton Municipal Code.
- 4. All applicable Codes, Ordinances, and regulations, including but not limited to, Fire and Building Codes and the Health and Noise Ordinances, shall be complied with.

TAVERN AND/OR RESTAURANT WITH ALCOHOL SALES PLAN OF OPERATION AND LOCATIONAL INFORMATION

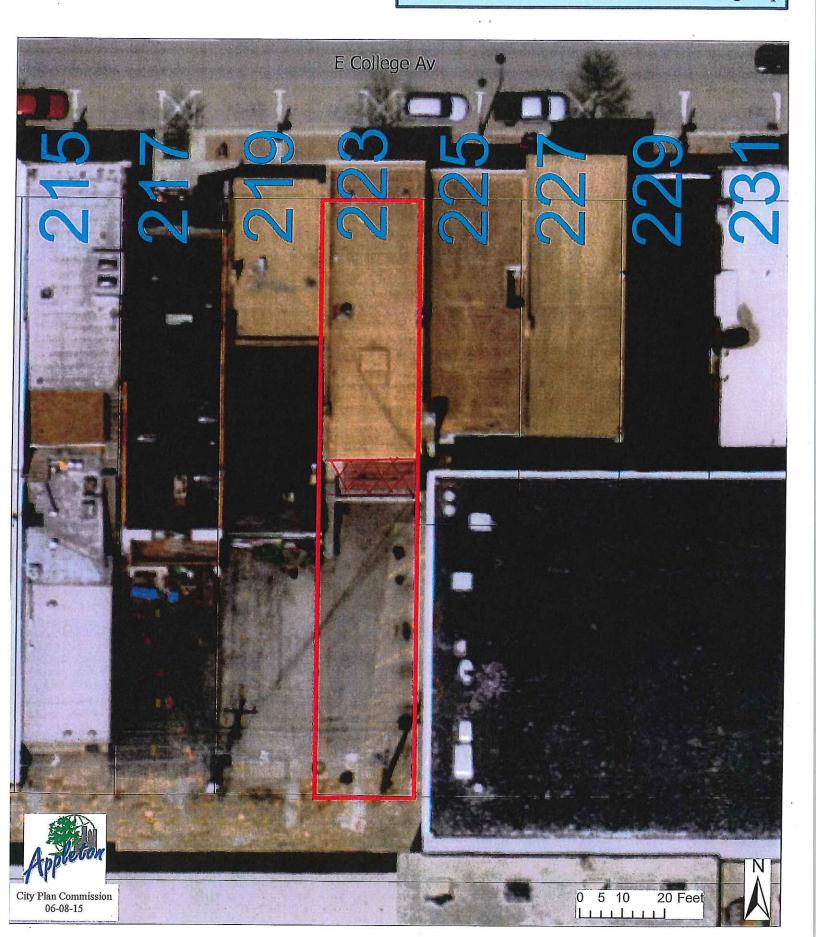
Business information:
Name of Business: Jims Place
Years in operation: <u>18</u>
Percentage of business derived from restaurant service:
Type of the proposed establishment (detailed explanation of business):
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Hours of Operation: 4- Close Days of Operation: 6
Noise, crowd, parking lot control methods: WE Dont USE Loud
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Maximum number of persons permitted to occupy the building or tenant space as determined by the International Building Code (IBC) or the International Fire Code (IFC), whichever is more restrictive:
Outdoor uses:
Location, type, size and design of outdoor facilities: APHOPPINGELY (1985)
Type and height of screening: plantings/fencing/gating # 156AT Fencing
Type and height of screening: plantings/fencing/gating
Is there any alcohol service incorporated in this outdoor facility proposal? Yes No
Hours of Operation: 49M - Close Days of Operation: Mm - SAT
Are there plans for outdoor music/entertainment? Yes No
If yes, describe soundproofing measures: When have Accustic my
Is there any food service incorporated in this outdoor facility proposal? YesNoNo
Outdoor lighting:
Type: From overhang
Location: from over have

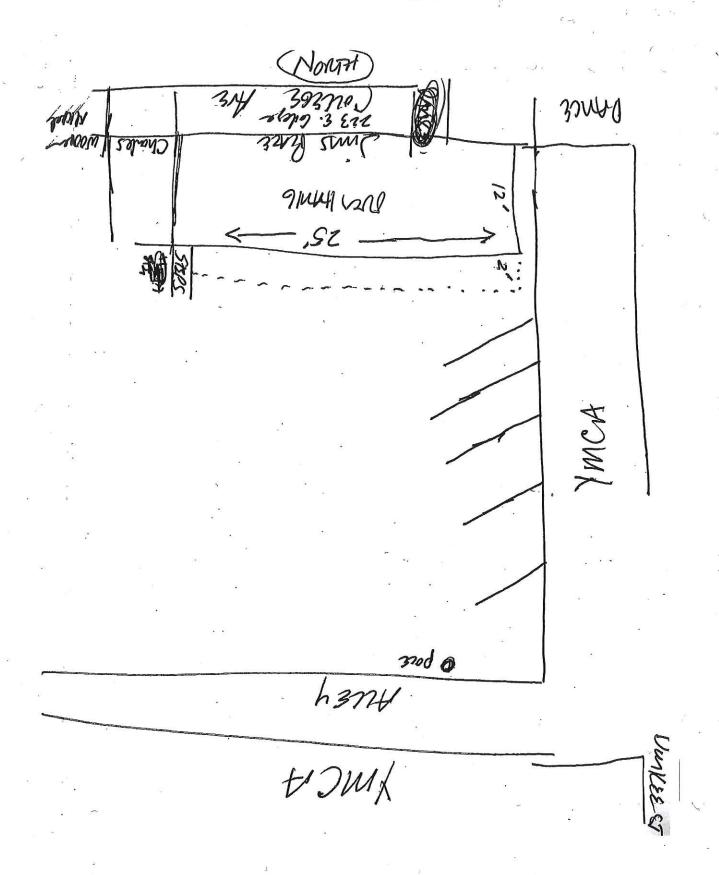
£1 2	Number of spaces provided		
	Other Licensed Premises:		
	The number of licensed premises within the immediate geographic area of t will be considered in order to avoid an undue concentration that may have t creating public safety problems or deterring neighborhood development.	he proposed location he potential of	
	List nearby taverns: WOODS Nrever, In JE	exyls	
	Amusement Devices:		
&	Number of video games: Pool Tables: O Other amusement devices: Data Boises		
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Off-street parking:



223 East College Avenue Special Use Permit - Jim's Place Tavern and Outdoor Patio Area with Alcohol Sales Zoning Map







223 East Colllege Avenue
Special Use Permit - Jim's Place
Tavern and an Outdoor Patio Area with Alcohol Sales



REPORT TO CITY PLAN COMMISSION

Plan Commission Meeting Date: June 8, 2015

Common Council Meeting Date: June 17, 2015

Item: Extraterritorial Final Plat – Forest View Estates –

Town of Grand Chute

Case Manager: David Kress

GENERAL INFORMATION

Owner: ART Acquisitions, LLC c/o Trevor Thompson

Applicant: Martenson & Eisele, Inc. c/o Chris Cleary

Address/Parcel #: West of North Lynndale Drive (C.T.H. "A") in the Town of Grand Chute – 101032200, 101032300, 101032000, 101032500, 101032501, and 102455900

Petitioner's Request: The applicant is proposing to subdivide property under the Town's RSF zoning district for residential development. The area is 59.993 acres, which will be divided into 96 lots and 20 outlots.

BACKGROUND

The Preliminary Plat was approved by Common Council on December 17, 2014.

The Final Plat was conditionally approved by the Grand Chute Town Board on May 5, 2015. The Final Plat must also be reviewed and approved by Outagamie County.

STAFF ANALYSIS

Existing Conditions: This is undeveloped land located in the Town of Grand Chute, west of North Lynndale Drive (C.T.H. "A"). A navigable stream and delineated wetlands exist on the property. Access to the development will be obtained from West Grand Chute Boulevard and West Honeysuckle Lane.

Comparison between Final Plat and Preliminary Plat: The Final Plat is similar to the Preliminary Plat in terms of its general configuration. However, several modifications have been made. Parcel #102418800 is not included in the Final Plat, so the total area of the subdivision has decreased from 62.077 acres to 59.993 acres. As a result, Crane Drive no longer connects to West Honeysuckle Lane, and the number of proposed lots has decreased from 100 to 96. Also, numerous outlots were added to the Final Plat to create a wetland protective area. Several street names have changed as well.

Surrounding Zoning and Land Uses: The surrounding area is under the jurisdiction of the Town of Grand Chute, and the uses are generally residential and agricultural in nature. The surrounding zoning is RSF Single-Family Residential District and AGD General Agricultural District.

Extraterritorial Final Plat – Forest View Estates – Town of Grand Chute June 8, 2015 Page 2

Comprehensive Plan 2010-2030: Community & Economic Development staff has reviewed the City's *Comprehensive Plan 2010-2030* and determined this proposed subdivision is outside the City of Appleton's growth area.

Review Criteria: Community & Economic Development staff has reviewed the Extraterritorial Final Plat in accordance with the City of Appleton Subdivision Ordinance, as well as Zoning Ordinance requirements for single-family residential developments. The proposed lots range in size from 8,148 square feet to 48,837 square feet. Typical lot dimensions are 95 feet by 120 feet. The lot sizes and lot widths for the proposed lots in this Town of Grand Chute subdivision exceed minimum City of Appleton Zoning Ordinance requirements.

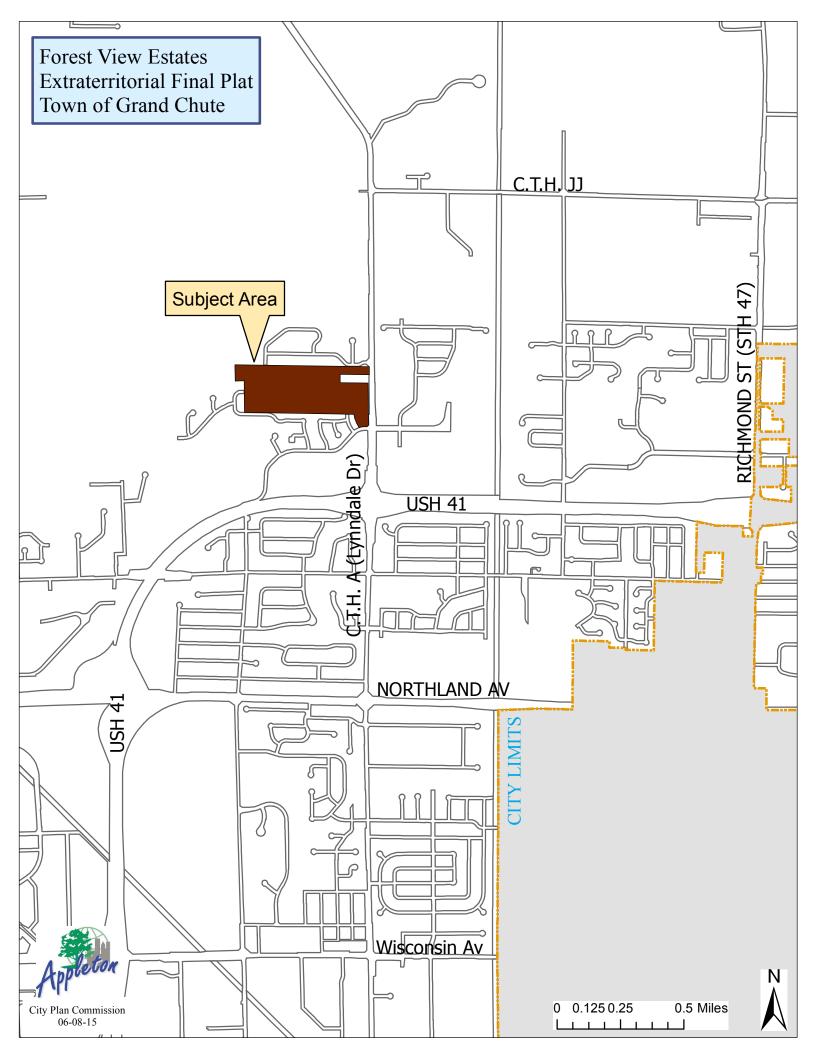
Additional Comments: Several issues do not impact the City, but may warrant consideration from the Town of Grand Chute and/or Outagamie County:

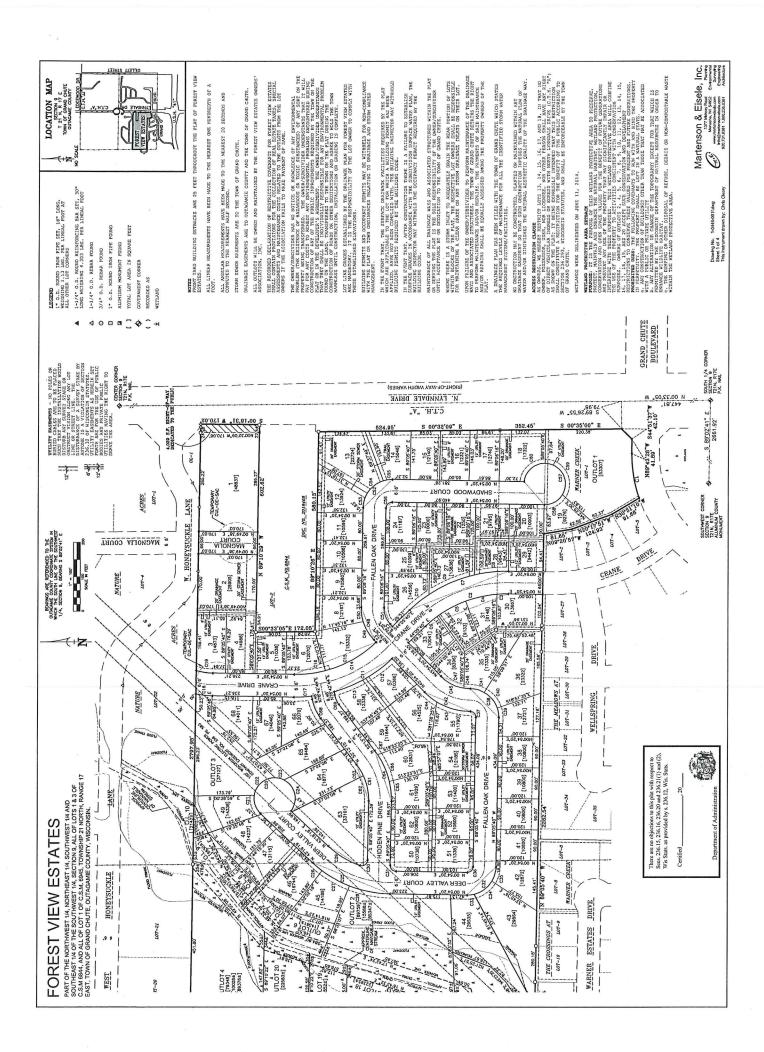
- Sheets 1 and 2 of the Final Plat show a drainage easement on Lots #43 and #44, but it is not shown on the drainage easement detail on sheet 3. Therefore, the exact length and bearing for this drainage easement is not specified. Per Section 17-12(b)(5) of the Appleton Municipal Code, the Final Plat shall show the exact length, width, bearing, and purpose of utility and/or drainage easements.
- Per Section 17-26(e) of the Appleton Municipal Code, residential lots backing on Highway 41, Highway 441, and other arterial streets as determined by the City shall be platted with extra depth to permit generous distance between buildings and such traffic ways, such lot depth being a minimum of one hundred fifty (150) feet. Lots #13, #14, #15, #16, #17, and #18, which back up to North Lynndale Drive, a minor arterial, do not meet this standard.
- The street names Fallen Oak Drive, Hidden Pine Drive, Deer Valley Court, and Old Oak Drive do not meet the one word street name standard.
- The certificate of the Wisconsin Department of Administration is shown on sheets 1, 2, and 3, but it does not appear on sheet 4.

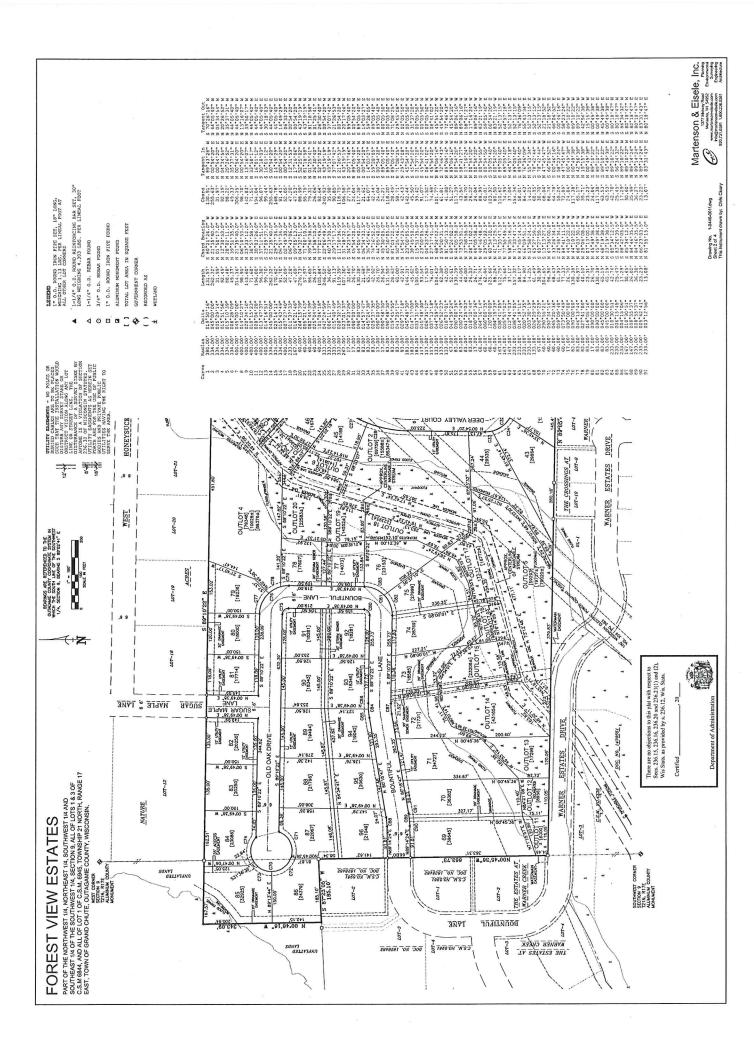
Technical Review Group (TRG) Report: This item was discussed at the May 19, 2015 Technical Review Group meeting. No negative comments were received from participating departments.

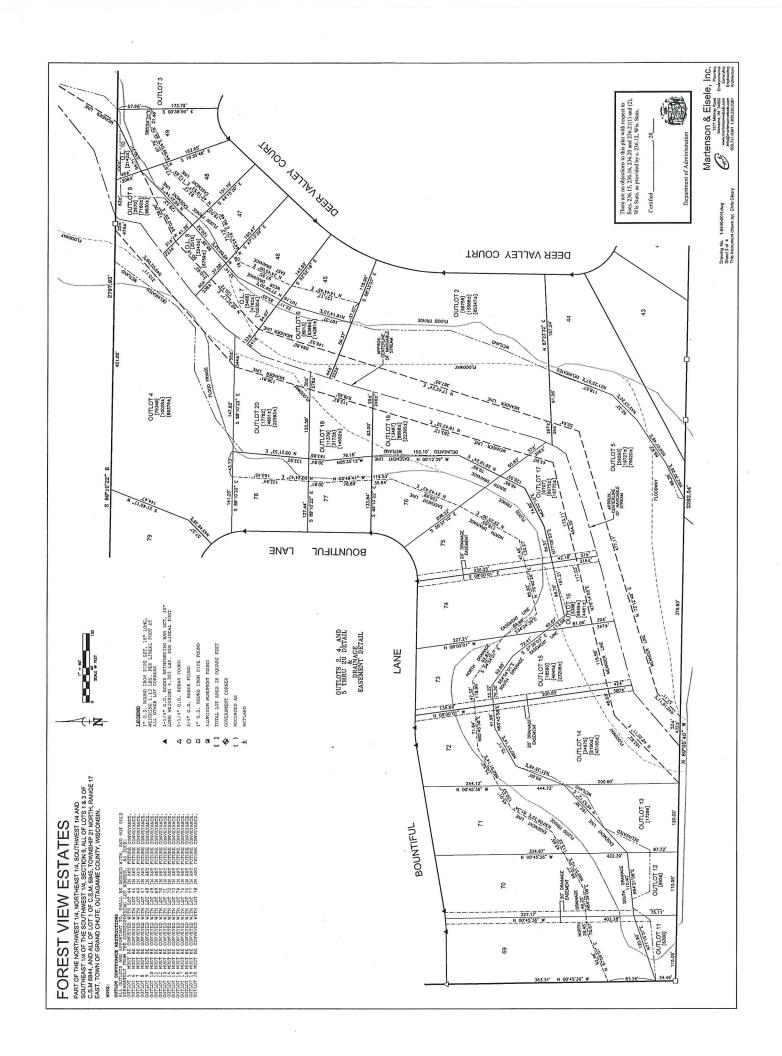
RECOMMENDATION

Based on the above, staff recommends that the Extraterritorial Final Plat – Forest View Estates located in the Town of Grand Chute, as shown on the attached maps, **BE APPROVED**.









FOREST VIEW ESTATES

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HHAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236 OF THE WISCONSIN STATUTES, AND REGULATION OF THE TOWN OF GRAND CHUTE AND OUTNAMILE COUNTY IN SUPERING, AND MAPPING THE SAME. THAT I HAVE MADE SUCH LAND DIVISION AND PLAT BY THE DIRECTION OF THE OWNERS SHOWN HERE ON.

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TIM ROACH, ZONING ADMINISTRATOR

TREVOR THOMPSON, OWNER ART AGUISITIONS LLC

Martenson & Eisele, Inc. 1377 Meany Road Purries (Marchas), vil 2022 Emperomental American Parties (Marchaele Compression Pa

ant drawn by: Chris Cleary Sheet 4 of 4 This Instrument drawn har and