



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Municipal Services Committee

Tuesday, May 26, 2015

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

[15-773](#) Minutes from May 12, 2015

Attachments: [Minutes from May 12, 2015.pdf](#)

4. Public Hearings/Apearances

5. Action Items

[15-766](#) Implement the following downtown parking changes in summer 2015:

a. Change on-street meter hours from 9:00 a.m.-9:00 p.m. to 9:00 a.m.-6:00 p.m. Monday through Saturday, with Sundays remaining free.

b. Change on-street meter limit from 2-hours to 12 hours and the rate from \$0.75/hour to \$0.20/hour for all meters north of Washington Street.

Attachments: [Parking meter changes summer 2015.pdf](#)

[Parking Meters.pdf](#)

Legislative History

5/12/15	Municipal Services Committee	recommended for approval
5/20/15	Common Council	referred to the Municipal Services Committee

[15-756](#)**Douglas Street:**

Douglas Street, from Pine Street to Haskell Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. New sidewalk would be constructed to the Right-of-Way line along the west side of Douglas from Pine Street to Haskell Street. New sidewalk would be constructed to the Right-of-Way line along the east side of Douglas from Pine Street to Rogers Avenue. Current on-street parking would remain unchanged.

Attachments: [Douglas Street.pdf](#)

Legislative History

5/12/15 Municipal Services held
 Committee
Item 15-756 will be held until May 26, 2015 meeting.

[15-762](#)**Winona Court:**

Winona Court, from Nawada Street to Nawada Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 21' from back of curb to back of curb, which is approximately 2' wider than the existing street. New 4' sidewalk would be constructed along the curb of the west leg of Winona Court. On-street parking during non-winter months would remain unchanged. During winter months, on-street parking would be prohibited along both sides of Winona Court.

Attachments: [Winona Court.pdf](#)

Legislative History

5/12/15 Municipal Services held
 Committee
Item 15-762 will be held until the May 25, 2015 meeting.

[15-864](#)

Request from Randy Breckheimer to waive the reinspection fee for Electrical Permit E86-943.

Attachments: [Request from Randy Breckheimer.pdf](#)

6. Information Items**7. Adjournment**

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible. Please contact Paula Vandehey at 832-6474 with any questions.



City of Appleton

100 North Appleton Street
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Meeting Minutes - Final Municipal Services Committee

Tuesday, May 12, 2015

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Dalton,
Alderperson Croatt and Alderperson Mann

3. Approval of minutes from previous meeting

[15-753](#)

Minutes from April 28, 2015

Attachments: [Minutes from April 28, 2015.pdf](#)

Alderperson Coenen moved, seconded by Alderperson Dalton, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Dalton,
Alderperson Croatt and Alderperson Mann

4. Public Hearings/Appealances

5. Action Items

[15-652](#)

Request from Appleton Downtown Incorporated for a street occupancy permit for the new banners on College Avenue along with their request to waive the installation fee identified in C.7 of the City of Appleton Banner Policy.

Attachments: [Request from ADI for new banner.pdf](#)

Amendment was made to approve the item as originally requested.

Alderperson Coenen moved, seconded by Alderperson Dalton, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Coenen, Alderperson Dalton, Alderperson Croatt and
Alderperson Mann

Nay: 1 - Alderperson Dannecker

[15-754](#)

Request from Brian & Amanda Jenkins to amend their exception to the Street Terrace Policy relative to the non-front yard portion at 115 N.

Green Bay Road to include a 3-foot fence. Contingent upon an updated indemnification agreement.

Attachments: [115 N Green Bay Rd.pdf](#)

Amend item 15-754 to add: "Contingent upon an updated indemnification agreement".

Aldersperson Coenen moved, seconded by Aldersperson Dalton, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 3 - Aldersperson Coenen, Aldersperson Dalton and Aldersperson Mann

Nay: 2 - Aldersperson Dannecker and Aldersperson Croatt

[15-755](#)

Request from Christy Vo for a variance to Municipal Code Section 19-91 Front Yard Parking for the property at 1107 E Calumet Street allowing for an 8 foot extension from the original driveway.

Attachments: [1107 E Calumet Street.pdf](#)

Item 15-755. Include the language after the words Calumet Street ", allowing for an 8 foot extension from the original driveway".

Aldersperson Coenen moved, seconded by Aldersperson Dalton, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Dalton and Aldersperson Mann

Nay: 1 - Aldersperson Croatt

[15-757](#)

Fair Street:

Fair Street, from Franklin Street to the south end, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 21' from back of curb to back of curb, which is the same width as the existing street. Current on-street parking would remain unchanged.

Aldersperson Dannecker moved, seconded by Aldersperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Dalton, Aldersperson Croatt and Aldersperson Mann

[15-759](#)

Grant Street:

Grant Street, from Nicholas Street to Mason Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 31' from back of curb to back of curb, which is two (2') feet narrower than the existing street. Narrowing the street by 2' will save approximately 13 street trees. Current on-street parking would remain unchanged.

Alderson Coenen moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Dannecker, Alderson Coenen, Alderson Dalton, Alderson Croatt and Alderson Mann

15-760

Harriman Street:

Harriman Street, from Atlantic Street to Winnebago Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 24' from back of curb to back of curb, which is the same width as the existing street. New 4' wide sidewalk would be constructed to the Right-of-Way line along both sides of Harriman within the project limits. Current on-street parking would remain unchanged.

Alderson Dannecker moved, seconded by Alderson Dalton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Dannecker, Alderson Coenen, Alderson Dalton, Alderson Croatt and Alderson Mann

15-761

Herbert Street:

Herbert Street, from Pine Street to Rogers Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. New sidewalk would be constructed to the Right-of-Way line along the west side of Douglas from Pine Street to Rogers Avenue. Current on-street parking would remain unchanged.

Alderson Dannecker moved, seconded by Alderson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Dannecker, Alderson Coenen, Alderson Dalton, Alderson Croatt and Alderson Mann

15-763

Request from Mr. Harold Froehlich to not have a terrace tree planted at 1008 E. Marnie Lane.

Attachments: [1008 E Marnie Lane.pdf](#)

Alderson Croatt moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Dannecker, Alderson Dalton and Alderson Croatt

Nay: 2 - Alderson Coenen and Alderson Mann

15-764

Request from Heid Music for a permanent street occupancy permit to install a sign that extends into the College Avenue street right-of-way 5

feet. Guidelines used for administrative approval is a maximum projection of 4 feet into the street right-of-way.

Attachments: [Heid Music.pdf](#)

Aldersperson Coenen moved, seconded by Aldersperson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Dalton, Aldersperson Croatt and Aldersperson Mann

[15-765](#)

Preliminary Resolution 1-P-15 for Concrete Pavement, Sidewalk Construction and Driveway Aprons be adopted and refer the matter to the Finance Committee to determine the assessment rate.

Attachments: [Preliminary Resolution 1-P-15.pdf](#)

Aldersperson Dannecker moved, seconded by Aldersperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Dalton, Aldersperson Croatt and Aldersperson Mann

[15-766](#)

Implement the following downtown parking changes in summer 2015:

- a. Change on-street meter hours from 9:00 a.m.-9:00 p.m. to 9:00 a.m.-6:00 p.m. Monday through Saturday, with Sundays remaining free.
- b. Change on-street meter limit from 2-hours to 12 hours and the rate from \$0.75/hour to \$0.20/hour for all meters north of Washington Street.

Attachments: [Parking meter changes summer 2015.pdf](#)

Aldersperson Coenen moved, seconded by Aldersperson Dalton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Dalton, Aldersperson Croatt and Aldersperson Mann

[15-796](#)

Approve the Amended State/Municipal Agreement for the STH 47 (Richmond Street)/CTH OO (Northland Avenue) Intersection Improvement Project.

Attachments: [State-Municipal Agreement STH 47 Cty OO.pdf](#)

Aldersperson Dannecker moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Dalton, Alderperson Croatt and Alderperson Mann

6. Information Items

15-762

Winona Court:

Winona Court, from Nawada Street to Nawada Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 21' from back of curb to back of curb, which is approximately 2' wider than the existing street. New 4' sidewalk would be constructed along the curb of the west leg of Winona Court. On-street parking during non-winter months would remain unchanged. During winter months, on-street parking would be prohibited along both sides of Winona Court.

Attachments: [Winona Court.pdf](#)

Item 15-762 will be held until the May 25, 2015 meeting.

Alderperson Dannecker moved, seconded by Alderperson Dalton, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Dalton, Alderperson Croatt and Alderperson Mann

15-756

Douglas Street:

Douglas Street, from Pine Street to Haskell Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. New sidewalk would be constructed to the Right-of-Way line along the west side of Douglas from Pine Street to Haskell Street. New sidewalk would be constructed to the Right-of-Way line along the east side of Douglas from Pine Street to Rogers Avenue. Current on-street parking would remain unchanged.

Attachments: [Douglas Street.pdf](#)

Item 15-756 will be held until May 26, 2015 meeting.

Alderperson Mann moved, seconded by Alderperson Coenen, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Dalton, Alderperson Croatt and Alderperson Mann

15-768

Inspection Division Permit Summary Comparison Report for April, 2015.

Attachments: [Inspection Div Permit Summary Comparison April, 2015.pdf](#)

[15-771](#)

Update on audit of WE Energies street lights.

7. Adjournment

Aldersperson Dannecker moved, seconded by Aldersperson Coenen, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Dalton, Aldersperson Croatt and Aldersperson Mann



MEMO

TO: Municipal Services Committee

FROM: Paula Vandehey, Director of Public Works *PAV*

DATE: May 7, 2014

SUBJECT: **Approve recommended downtown parking meter changes for implementation in summer 2015.**

The City of Appleton hired Walker Parking Consultants to perform a Downtown Parking Study. The study contained several recommendations to improve customer service through offering choices to our downtown visitors. Public Works staff is developing a 5-Year Implementation Plan that will be included in our 5-Year Capital Improvement Budget for Council's consideration this November.

For 2015, there are two changes that Walker Parking Consultants believe could have a major positive impact on the downtown at a relatively low implementation cost. The changes do, however, have a potential negative impact to our anticipated revenue for 2015. The proposed changes are as follows:

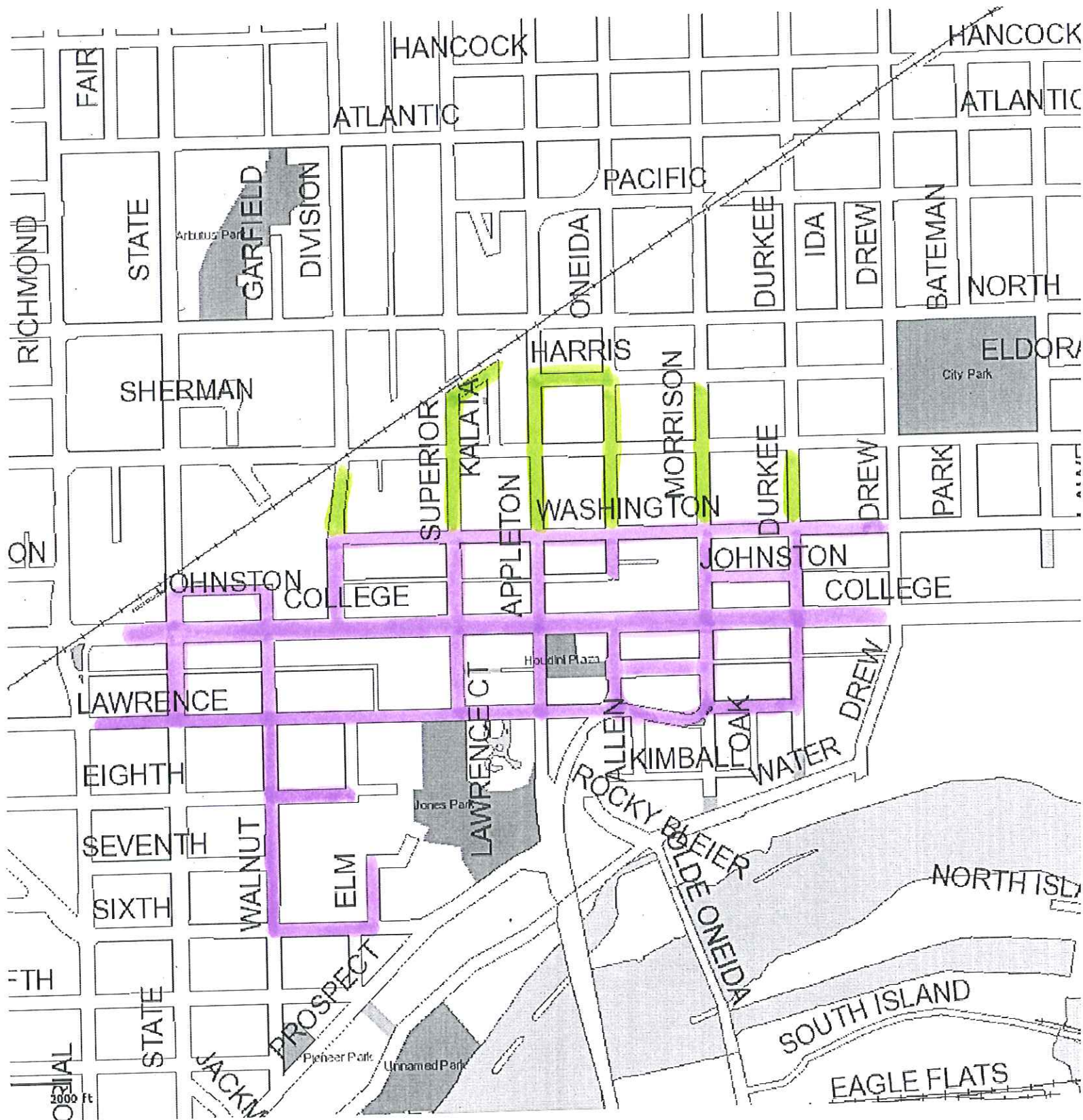
1. Change the on-street meter hours from the current 9:00 am – 9:00 pm to 9:00 am – 6:00 pm Monday through Saturday with Sundays remaining free.
2. Change on-street meter limit from 2-hours to 12-hours and the rate from \$0.75 per hour to \$0.20 per hour for all meters north of Washington Street.

The estimated cost to implement these changes is approximately \$10,000 (compared to the budgeted amount of \$250,000 for “parking study implementation”). The anticipated loss of revenue (meter fees and citations) is estimated to be approximately \$100,000.

Attached for your information is a map depicting the location of the proposed 12-hour meters and a history of parking rates in Appleton dating back to 1961.

Please let me know if you have any questions or need additional information regarding these proposed meter changes.

Attachments



Wed May 6 2015 05:58:39 PM.



2-Hour \$0.75/Hour 9:00 am - 0



12-Hour \$0.20/Hour 9:00 am - 6:00 pm

Appleton Parking Rate History

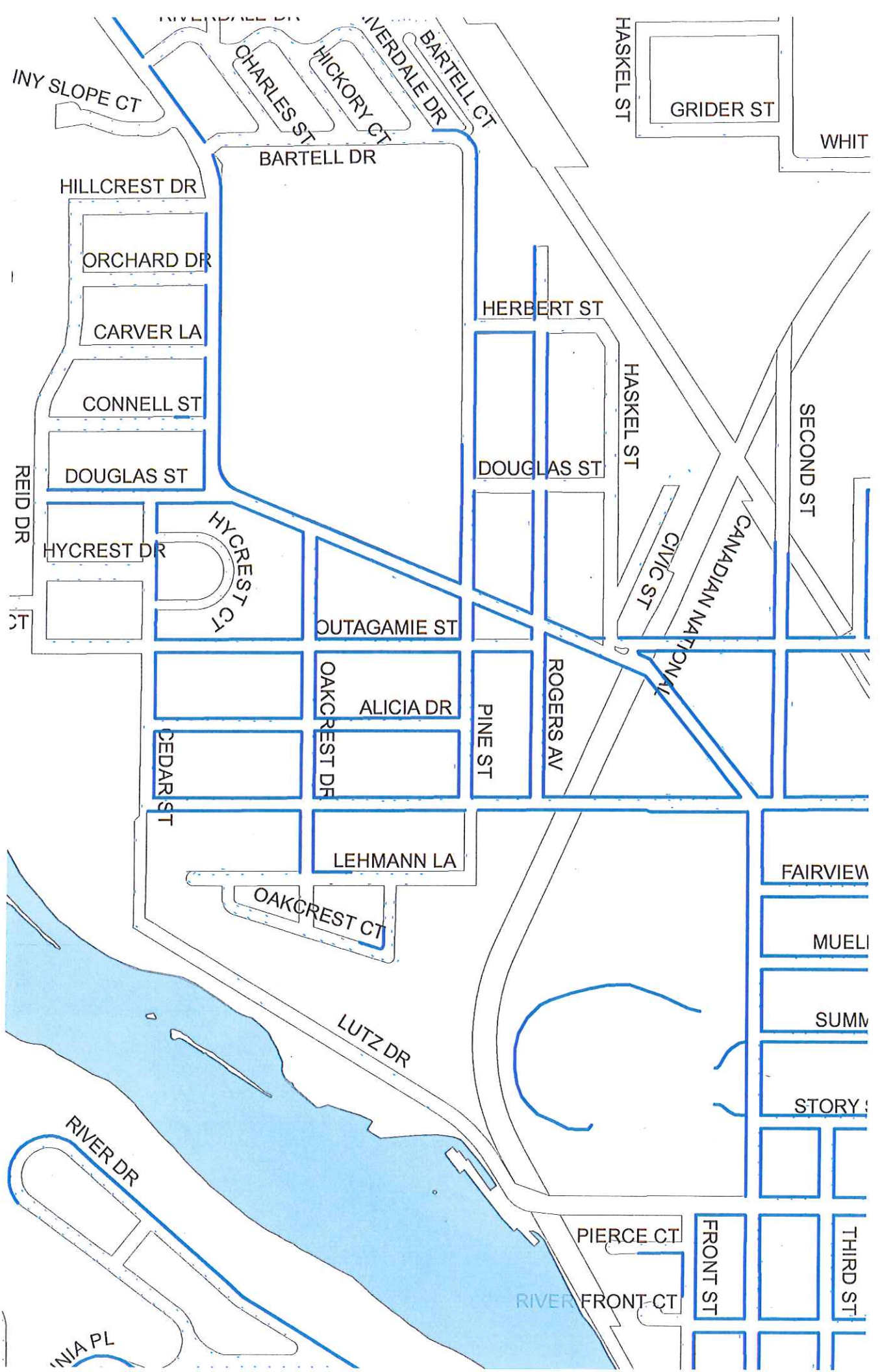
<u>YEAR</u>	<u>ON-STREET METERS</u>	<u>METER HOURS</u>	<u>PERMITS</u>	<u>RAMPS</u>
1961	\$0.05/hour	9:00 AM - 6:00 PM	N/A	N/A
1979	\$0.10/hour	9:00 AM - 6:00 PM	\$10/month	\$0.10/hour \$0.05/hour exposed levels
1986	\$0.15/hour	9:00 AM - 9:00 PM	\$10/month	\$0.15/hour
1992	\$0.25/hour - prime \$0.15/hour - other	9:00 AM - 5:00 PM	\$18/month - covered \$10/month - exposed	\$0.15/hour
1995	\$0.35/hour - prime \$0.25/hour - other	9:00 AM - 5:00 PM	\$35/month - covered \$30/month - exposed	\$0.25/hour
1996	\$0.50/hour - prime \$0.35/hour - other	9:00 AM - 9:00 PM	\$35/month	\$0.35/hour
1999	\$0.50/hour \$0.35/hour - City Center Ramp	9:00 AM - 5:00 PM \$20,000 Evening Assessment	\$17/month	\$1 per entry
2000	\$0.50/hour \$0.35/hour - City Center Ramp	9:00 AM - 5:00 PM \$20,000 Evening Assessment	\$25/month - deluxe \$20/month - economy	\$1 per entry
2002	\$0.50/hour \$0.35/hour - City Center Ramp	9:00 AM - 5:00 PM Evening Assessment Eliminated	\$30/month - City Center Ramp \$26/month - deluxe \$21/month - economy	\$1 per entry \$2 per entry 9 PM - 1 AM
2004	\$0.60/hour \$0.45/hour - City Center Ramp	9:00 AM - 9:00 PM	\$30/month - City Center Ramp \$26/month - deluxe \$21/month - economy	\$1 per entry \$2 per entry 9 PM - 1 AM
2006	\$0.60/hour \$0.45/hour - City Center Ramp	9:00 AM - 9:00 PM	\$31/month - City Center Ramp \$27/month - deluxe \$22/month - economy	\$1 per entry \$2 per entry 9 PM - 1 AM
2011	\$0.75/hour	9:00 AM - 9:00 PM	\$32/month - City Center Ramp \$28/month - deluxe \$23/month - economy	\$2 per entry
2014	\$0.75/hour	9:00 AM - 9:00 PM	\$33/month - City Center Ramp \$29/month - deluxe \$24/month - economy	\$2 per entry

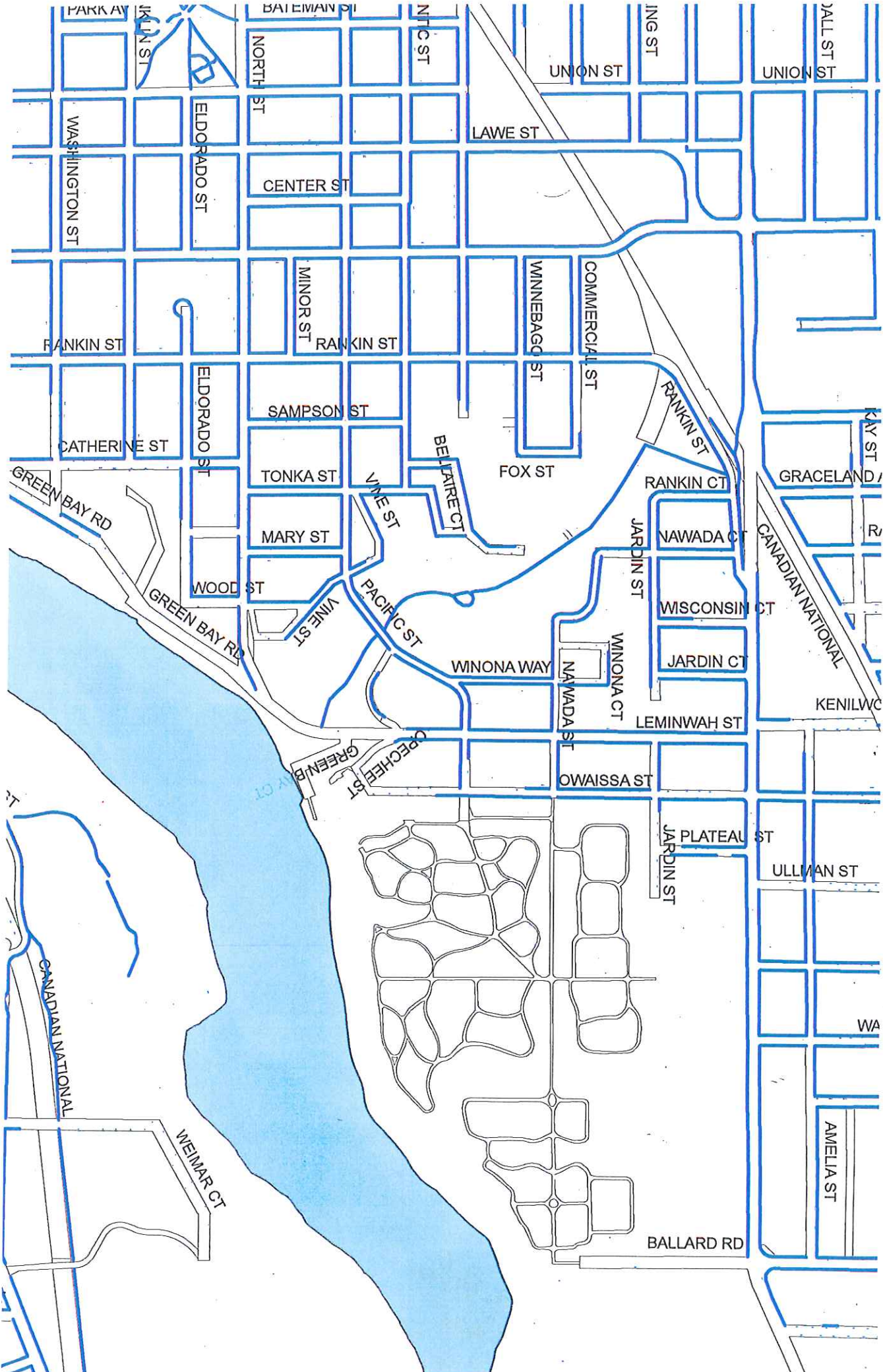


“...meeting community needs...enhancing quality of life.”

Proposed Parking Changes for Summer 2015

- a. Change on-street meter hours from 9:00 am – 9:00 pm to 9:00 am – 6:00 pm Monday through Saturday, with Sundays remaining free.
- b. Change on-street meter limit from 2-hours to 12 hours and the rate from \$0.75/hour to \$0.20/hour for all **on-street** meters north of Washington Street.
- c. Change Library Parking Lot meter hours from 9:00 am – 9:00 pm to 9:00 am – 6:00 pm Monday through Saturday, with Sundays remaining free.





Paula Vandehey

From: Kurt Craanen
Sent: Thursday, May 14, 2015 4:52 PM
To: Paula Vandehey
Subject: FW: Permit fee

Paula:

We are requiring a new property owner to pay a reinspection fee to close out an old electrical permit.

He is refusing to pay a reinspection fee. He is willing to go the Mun. Services to request a waiver.

I told him that we try to be consistent with this policy and that he is not required to have a reinspection and final out the permit.

Can you place him on the Mun. Services Agenda for May 19th?

From: Randy Breckheimer [<mailto:randybreckheimer57@gmail.com>]
Sent: Thursday, May 14, 2015 4:39 PM
To: Kurt Craanen
Subject: Permit fee

I am requesting the fee be waived for elec permit. E86943

BUILDINGS AND BUILDING REGULATIONS

DIVISION 3. PERMITS

Sec. 4-416. Application; issuance.

The Inspection Supervisor shall issue permits for all electrical installations to the master electrician in charge for light, heat or power upon filing of proper application, which shall be made on forms furnished by the Director and shall describe the nature of the work as well as such other information as may be required for inspection. Permits shall be issued prior to the start of electrical work. The Inspection Supervisor may require the applicant to furnish plans and specifications covering the work to be done. No permit shall be required for repairs necessary for the proper maintenance of an existing installation.

(Code 1965, § 17.06(1); Ord 32-92, § 1, 3-18-92; Ord 174-93, § 1, 10-19-93; Ord 118-96, § 1, 12-18-96; Ord 66-07, § 1, 3-27-07)

Sec. 4-417. Exemption for industrial electricians.

Electrical work performed by an industrial electrician in the plant of shop of his employer, where such electrical work does not involve a service charge, or work in a new or remodeled building requiring plan approval by the State Department of Safety and Professional Services, Wisconsin Administrative Code SPS § 350.10, is exempt from the electrical permit requirement.

(Code 1965, § 17.06(2); Ord 85-97, § 1, 10-15-97; Ord 25-12, § 1, 3-7-12)

Sec. 4-418. Electrical fees.

(a) *Generally.* Permit fees for the installation of wiring and electrical equipment shall be as provided in this section.

(b) *One- and two-family dwellings.* The amount of the permit fee for one- (1-) and two- (2-) family dwellings (new construction and additions) shall be on file in the Office of the City Clerk.

(c) *Multiple-family buildings.* The amount of the permit fee for multiple-family buildings (new construction and additions) shall be on file in the Office of the City Clerk.

(d) *Commercial or industrial buildings.* For commercial or industrial buildings (new construction and additions) and alterations to all existing buildings, the amount of the permit fees shall be on file in the Office of the City Clerk.

(e) *Change of service.* The fee for change of service shall on file in the Office of the City Clerk

(f) *Penalty for commencing work without permit.* The fee for installation of wiring or electrical equipment without a

permit shall be triple the permit fee prescribed in this section when a permit is obtained. Payment of any fee mentioned in this subsection shall in no way relieve any person of the penalties that may be imposed for violation of this Article.

(g) *Reinspection.* A thirty-five dollar (\$35.00) call back inspection fee may be charged each time a reinspection is necessary due to failure to correct, faulty, defective or incomplete work identified during a prior inspection.

(Code 1965, § 17.06(3)(a)-(f), (h), (i); Ord 106-97, § 1, 12-17-97, Ord 218-021, § 1, 11-26-01; Ord 67-07, § 1, 3-27-07)

Sec. 4-419. Use of license to obtain permit for another.

It shall be unlawful for any person with a master's license to allow the use of his license, directly or indirectly, for the purpose of obtaining local electrical permits for others.

(Code 1965, § 17.06(3)(g))

Sec. 4-420. Temporary installations.

On applying for an electrical permit for temporary work, a specified period of time for which such wiring is to remain in service must be stated. Service shall be cut off at the end of this period and shall not again be connected without written permission from the electrical inspector.

(Code 1965, § 17.06(4))

Secs. 4-421 – 4-435. Reserved.