



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Parks and Recreation Committee

Monday, May 11, 2015

6:00 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

4. **Public Hearings/Appealances**

[15-739](#) Minutes of the April 29, 2015 Parks & Recreation Committee Meeting

Attachments: [Minutes of the 4-29-15 P & R Committee Meeting.pdf](#)

5. **Action Items**

6. **Information Items**

[15-741](#) Update on the Fox River Academy-Pierce Park Ravine Project

[15-742](#) Memorial Park Master Plan Presentation by Rettler Corporation

Attachments: [Memorial Park Master Plan Presentation.pdf](#)

[15-740](#) Reid Golf Course Update

7. **Adjournment**

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions on the agenda, please contact the Parks, Recreation & Facilities Management Department at 920.832.5514



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Parks and Recreation Committee

Wednesday, April 29, 2015

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

The meeting was called to order at 5:30 p.m.

2. Roll call of membership

Others: Dean Gazza, Mike Dietzen and Tom Flick, Parks, Recreation & Facilities Management; Jim Walsh, City Attorney; Alderperson Jeff Jirschele

Present: 4 - Alderperson Martin, Alderperson Croatt, Alderperson Mann and Alderperson Spears

Excused: 1 - Alderperson Dalton

3. Approval of minutes from previous meeting

[15-627](#)

Minutes of the March 11, 2015 Parks & Recreation Committee Meeting

Attachments: [Minutes of the 3-11-15 Parks & Recreation Committee Meeting.pdf](#)

Alderperson Croatt moved, seconded by Alderperson Spears, that the Minutes of the March 11, 2015 Parks & Recreation Committee be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderperson Martin, Alderperson Croatt and Alderperson Spears

Absent: 1 - Alderperson Dalton

Abstained: 1 - Alderperson Mann

4. Public Hearings/Appealances

None

5. Action Items

[15-639](#) Action: Award contract to C.R. Meyer in the amount of \$18,535 for City Park fountain repairs. In addition, requesting approval of \$2,000 in contingency in the event additional work is determined to be needed. Total contract not to exceed \$20,535.

Attachments: [2015 City Park Fountain Repairs \(4-29-15\).pdf](#)

Aldersperson Croatt moved, seconded by Aldersperson Spears, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Martin, Aldersperson Croatt, Aldersperson Mann and Aldersperson Spears

Absent: 1 - Aldersperson Dalton

6. Information Items

[15-628](#) Elect Vice-Chair

Ald Spears 4-0

The Parks & Recreation Committee elected Aldersperson Spears as the Vice-Chair

[15-629](#) Designate a Contact Person

Dir Gazza

The contact person for the Parks & Recreation Committee will be Dean Gazza, Director, Parks, Recreation & Facilities Management

[15-631](#) Set Meeting Day and Time

Mondays at 6

The Parks & Recreation Committee meetings will be the 2nd and 4th Monday of every month at 6:00 p.m.

[15-640](#) Director's Report

This item was presented

7. Adjournment

The meeting was adjourned at 6:06 p.m.

Alderson Croatt moved, seconded by Alderson Spears, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Martin, Alderson Croatt, Alderson Mann and
Alderson Spears

Absent: 1 - Alderson Dalton



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard

Appleton, Wisconsin 54911-8401

(920) 832-5572 FAX (920) 993-3103

Email - dean.gazza@appleton.org

TO: Parks and Recreation Committee

FROM: Dean R. Gazza

DATE: 5/11/2015

RE: Memorial Park Master Plan

At the May 11, 2015 Parks and Recreation Committee Meeting, Rettler Corporation will present a concept plan that was developed incorporating the feedback gathered from residents who attended the public open house, staff interviews, and comments sent to the Parks, Recreation and Facilities Management Department throughout the process. Rettler Corporation is a landscape, architectural and engineering firm from Stevens Point that specializes in park planning and design that has been chosen to lead the project.

The following is a brief summary of the purpose of an updated master plan for Memorial Park. The last master plan for Memorial Park was developed in 2005. Since the development of this master plan, the park has seen the construction of two stormwater ponds, naturalization of the stormwater channel through the park, construction of the Miracle League Field, a new restroom facility to serve the west end of the ball diamond complex, and additional playground equipment near the Miracle League Field. Another major change in the park has been the termination of the agreement between the City of Appleton and the Gardens of the Fox Cities. With the termination of this agreement, the 35 acres on the west end of the park, the Scheig Center and surrounding gardens became the sole responsibility of the Parks, Recreation and Facilities Management Department.

Because of the changes made to the park and the importance of ensuring that the park meets current and future needs, it is necessary to develop a new master plan for Memorial Park that would identify the future renovations and/or development of the park and its recreation facilities.

The next step will be to incorporate and prioritize the suggestions made within the Master Plan into the City's Capital Improvement Plan.

Please contact me at 832-5572 or dean.gazza@appleton.org with any questions.