



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Agenda - Final-revised Common Council

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Wednesday, May 6, 2015

7:00 PM

Council Chambers

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- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. PUBLIC PARTICIPATION
- G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[15-681](#)

Common Council Meeting Minutes:

April 21, 2015 - Informal Organizational Meeting

April 22, 2015 - Organizational Meeting

April 22, 2015 - Common Council Meeting

**Attachments:** [CC Minutes 04-21-2015.pdf](#)

[CC Minutes 04-22-2015 - Organizational.pdf](#)

[CC Minutes 04-22-2015.pdf](#)

- H. BUSINESS PRESENTED BY THE MAYOR

[15-707](#)

Appointment of Peter Stueck to the Appleton Redevelopment Authority.

**Attachments:** [Appointment to ARA Biography Expired Term 050615.pdf](#)

[15-618](#)

Presentation of A Week To Celebrate Policing Proclamation.

[15-686](#)

Presentation of the following Appleton Police Department Awards:

Officer of the Year - Officer Ryan Condon

Civilian Community Service Award - Samuel P. Langenfeld

Civilian Medal of Gallantry - Ethan B. Jeffers

[15-699](#)

Presentation of Public Service Recognition Week Proclamation.

## I. PUBLIC HEARINGS

[15-619](#) Public Hearing - Rezoning #3-15 - North Meade Street.

## J. SPECIAL RESOLUTIONS

## K. ESTABLISH ORDER OF THE DAY

## L. COMMITTEE REPORTS

## 1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[15-477](#) Request from Tom Purdy for a permanent street occupancy permit to install private subdivision signage in the Apple Hill Boulevard street right-of-way.

**Attachments:** [Applehill Blvd Private signage.pdf](#)  
[Apple Hills Farms call to Service.pdf](#)

**Legislative History**

3/24/15	Municipal Services Committee	recommended for denial
4/1/15	Common Council	referred to the Municipal Services Committee
<i>Referred back by Alderperson Dannecker.</i>		
4/28/15	Municipal Services Committee	recommended for denial

[15-651](#) Request from Appleton Sign for a permanent street occupancy permit to install a sign that extends into the College Avenue street right-of-way 5 feet. Guidelines used for administrative approval is a maximum projection of 4 feet into the street right-of-way. This request to supercede 15-286.

**Attachments:** [Request Appleton Sign for Permanent Street Occ.pdf](#)

**Legislative History**

4/28/15	Municipal Services Committee	recommended for approval
<i>Item 15-286 was withdrawn with no action, per the approval of item 15-651..</i>		

[15-286](#) Request from Appleton Sign for a permanent street occupancy permit to install a sign that extends into the College Avenue street right-of-way 8.5 feet. Guidelines used for administrative approval is maximum projection of 4 feet into the street right-of-way.

**Attachments:** [Request from Appleton Sign.pdf](#)

**Legislative History**

2/24/15	Municipal Services Committee	recommended for approval
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3/4/15 Common Council referred to the Municipal Services Committee  
3/10/15 Municipal Services Committee held  
*Item to be held until March 24, 2015.*

**15-652**

Request from Appleton Downtown Incorporated for a street occupancy permit for the new banners on College Avenue. along with their request to waive the installation fee identified in C.7 of the City of Appleton Banner Policy.

**Attachments:** [Request from ADI for new banner.pdf](#)

**Legislative History**

4/28/15 Municipal Services Committee recommended for approval  
*15-652 Amend - Strike all of the "waive the installation fee" language.*

*Vote to approve 15-652 as ammended was 3-1 to approve.*

**15-653**

Request from Appleton Downtown Incorporated for a street occupancy permit to host a Sidewalk Sale on May 9, 2015 from 10:00 a.m. to 3:00 p.m. on the amenity strip from 600 W. College Avenue through 300 E. College Avenue.

**Attachments:** [Request from ADI for a Street Occ-sidewalk sale.pdf](#)

**Legislative History**

4/28/15 Municipal Services Committee recommended for approval

**15-654**

Approve placement of bike corral at same location as 2014 (231 E. College Avenue) from May 7, 2015 through September 24, 2015.

**Attachments:** [Bike Corral at 231 E. College Avenue.pdf](#)

**Legislative History**

4/28/15 Municipal Services Committee recommended for approval

**15-655**

Request from Studio 123 for a permanent street occupancy permit to install an entrance awning with the poles within the street right-of-way at 213 E. College Avenue with a minimum clearance of 7 feet.

**Attachments:** [Request from Studio 123-Awning.pdf](#)

**15-656**

Install YIELD signs on Whittier Drive at Browning Street.

**Attachments:** [Install YIELD signs on Whittier Drive at Browning Street.pdf](#)

**Legislative History**

4/28/15 Municipal Services Committee recommended for approval

- [15-658](#) Approve parking restrictions on Winslow Avenue between Conkey Street and Progress Drive.

**Attachments:** [Approve parking restrictions on Winslow Ave..pdf](#)

**Legislative History**

4/28/15      Municipal Services      recommended for approval  
Committee

- [15-657](#) Approve parking changes near St. Francis Xavier Middle School and install STOP signs on Morrison Street at McArthur Street.

**Attachments:** [Approve parking changes near St. Francis Xavier Middle School.pdf](#)

[Pictures St. Francis Xavier Middle School.pdf](#)

**Legislative History**

4/28/15      Municipal Services      recommended for approval  
Committee

## 2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

- [15-625](#) Commercial Solicitation License application of Craig M. Jackowski, 411 E. Franklin Street.

**Legislative History**

4/30/15      Safety and Licensing      recommended for approval  
Committee

- [15-586](#) Commercial Solicitation License application of Danica M. Ebben, 1065 Debra Street, Wrightstown.

**Legislative History**

4/30/15      Safety and Licensing      recommended for denial  
Committee

- [15-587](#) Commercial Solicitation License application of Elijah M. Jewson, 1251 Maloney Road, Kaukauna.

**Legislative History**

4/30/15      Safety and Licensing      recommended for denial  
Committee

- [15-660](#) Operator's Licenses

**Attachments:** [Operator's Licenses for 04-30-2015.pdf](#)

**Legislative History**

4/30/15      Safety and Licensing      recommended for approval  
Committee

- [15-617](#) Change of Agent, "Class A" Beer/Liquor License of Target Corporation d/b/a Target Store T1248, 1800 S. Kensington Dr., Alexandria L. Blahnik, Agent, contingent upon approval from the Police Department.

**Legislative History**

4/30/15      Safety and Licensing      recommended for approval  
Committee

- [15-582](#) Change of Agent - "Class A" Beer/Liquor License of Walgreen Co., d/b/a Walgreens #12019, 2803 N. Meade St., James B. Douglas, Agent, contingent upon approval from the Police Department.

Legislative History

4/30/15 Safety and Licensing Committee recommended for approval

- [15-595](#) Change of Agent - "Class B" Beer/Liquor License for Appleton Yacht Club, Andrew T. Potter, New Agent, 1200 S. Lutz Drive, contingent upon approval from the Police Department.

Legislative History

4/30/15 Safety and Licensing Committee recommended for approval

- [15-571](#) Class "A" Beer License application of Kwik Trip Inc., Bryan D. Hartjes, Agent, 730 E. Wisconsin Ave., contingent upon approvals from all departments.

Legislative History

4/30/15 Safety and Licensing Committee recommended for approval

- [15-572](#) Class "A" Beer License application of Kwik Trip Inc., Jessica A. Hartjes, Agent, 306 N. Richmond St., contingent upon approvals from all departments.

Legislative History

4/30/15 Safety and Licensing Committee recommended for approval

- [15-620](#) Farm Market application for Long Cheng Marketplace, Mai Youa Thao, Fridays, Saturdays and Sundays, May through September, 2015, outside within the fenced in area at 1804 S. Lawe Street.

Legislative History

4/30/15 Safety and Licensing Committee recommended for approval

- [15-585](#) Grant Application - Reserve "Class B" Beer/Liquor License of Rye Restaurant, 308 W. College Ave., Ronald C. Schoenfeld, Agent, contingent upon approval from all departments.

Legislative History

4/30/15 Safety and Licensing Committee recommended for approval

- [15-622](#) Secondhand Article License application of Side Quest Gaming LLC, John J. Steudel, Applicant, 502 W. College Avenue, contingent upon approvals from all departments.

Legislative History

4/30/15 Safety and Licensing Committee recommended for approval

**3. MINUTES OF THE CITY PLAN COMMISSION**[15-537](#)

Request to approve Rezoning #3-15 to rezone the subject site located east of North Meade Street and north of East Broadway Drive (part of Parcel #31-1-9310-15) from AG Agricultural District to R-1A Single-Family District as shown on the attached map

**Attachments:** [StaffReport\\_KureyProperty\\_Rezoning\\_For04-06-15.pdf](#)

**Legislative History**

4/6/15 City Plan Commission recommended for approval  
*Proceeds to Council on May 6, 2015.*

[15-612](#)

Request to approve the Appleton Downtown, Inc. request for installation of twenty-one (21) interchangeable banners on light poles, which would hang in the public right-of-way a minimum of eight (8) feet above the sidewalk, along College Avenue between Badger Avenue and Drew Street pending approval by the Municipal Services Committee

**Attachments:** [StaffReport\\_ADI\\_BannerRequest\\_For04-27-15.pdf](#)

**Legislative History**

4/27/15 City Plan Commission approved

[15-648](#)

Request to approve the Second Addition to Emerald Valley Final Plat subject to the attached conditions

**Attachments:** [2nd Add Emerald Valley Final Plat Staff Review.pdf](#)

**Legislative History**

4/27/15 City Plan Commission approved

**4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**[15-639](#)

Action: Award contract to C.R. Meyer in the amount of \$18,535 for City Park fountain repairs. In addition, requesting approval of \$2,000 in contingency in the event additional work is determined to be needed. Total contract not to exceed \$20,535.

**Attachments:** [2015 City Park Fountain Repairs \(4-29-15\).pdf](#)

**Legislative History**

4/29/15 Parks and Recreation Committee recommended for approval

**5. MINUTES OF THE FINANCE COMMITTEE**[15-641](#)

Request to approve resolution to terminate Tax Incremental District #5.

**Attachments:** [TIF 5 Memo 4-22-15.pdf](#)

[TIF 5 - Termination Resolution \(April 2015\).pdf](#)

**Legislative History**

4/29/15 Finance Committee recommended for approval

[15-638](#) Request to award contract for Wastewater Treatment Plant asphalt roadways to MCC, Inc. in the amount of \$84,613.85 with a contingency of \$8,461.85 for a contract total not to exceed \$93,075.70.

**Attachments:** [2015 Wastewater Parking Lot Repairs Bid Recommendation.pdf](#)

**Legislative History**

4/29/15 Finance Committee recommended for approval

[15-675](#) Request to award contract for Water Filtration Plant asphalt roadways to Northeast Asphalt, Inc. in the amount of \$49,270 with a contingency of \$9,854 for a contract total not to exceed \$59,124.

**Attachments:** [2015 Waster Filtration Asphalt Repairs Bid Recommendation.pdf](#)

**Legislative History**

4/29/15 Finance Committee recommended for approval

[15-643](#) Request to award Unit D-15 Sidewalk Reconstruction to Fischer-Ulman Construction, Inc. in an amount not to exceed \$203,000

**Attachments:** [Award of Contract D-15.pdf](#)

**Legislative History**

4/29/15 Finance Committee recommended for approval

[15-644](#) Request to award Unit W-15 Sewer and Water Reconstruction No. 1 to Van Straten Construction Company, Inc. in the amount of \$2,496,405 with a 4% contingency of \$100,000 for a project total not to exceed \$2,596,405.

**Attachments:** [Units W-15 and X-15.pdf](#)

[Award of Contract W-15.pdf](#)

**Legislative History**

4/29/15 Finance Committee recommended for approval

[15-645](#) Request to award Unit X-15 Sewer and Water Reconstruction No. 2 to Dorner, Inc. in the amount of \$1,841,938 with a 4% contingency of \$73,000 for a project total not to exceed \$1,914,938.

**Attachments:** [Units W-15 and X-15.pdf](#)

[Award of Contract X-15.pdf](#)

**Legislative History**

4/29/15 Finance Committee recommended for approval

[15-673](#) Request to award contract for Appleton Memorial Park Northwest Parking Lot renovation to Northeast Asphalt, Inc. in the amount of \$139,760 with a contingency of \$27,952 for a contract not to exceed \$167,712.

**Attachments:** [2015 AMP NW Parking Lot Bid Recommendation.pdf](#)

**Legislative History**

4/29/15 Finance Committee recommended for approval

- [15-674](#) Request to reallocate \$15,000 of the positive variance from the Library Movable Partition Wall project toward the replacement of the Library Entrance Door project.

**Attachments:** [2015 Library Entrance Door Replacement Budget Adjustment.pdf](#)

**Legislative History**

4/29/15 Finance Committee recommended for approval

- [15-646](#) Request to award of Unit J-15 Mini Storm Sewer Construction to Vanco Construction, Inc. in an amount not to exceed \$200,000.

**Attachments:** [Award of Contract J-15.pdf](#)

**Legislative History**

4/29/15 Finance Committee recommended for approval

- [15-677](#) Request approval of the Mediation Settlement Agreement between Relyco and the City of Appleton in the amount of \$72,500.

**Attachments:** [Settlement Agrm - Relyco and City of Appleton.pdf](#)

**Legislative History**

4/29/15 Finance Committee recommended for approval

**6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**

**7. MINUTES OF THE UTILITIES COMMITTEE**

- [15-647](#) Postpone the Sanders Street watermain replacement project between Seymour Street and Verbrick Street to coincide with the revised street resurfacing project schedule.

**Attachments:** [Award memo for Units W-15 and X-15.pdf](#)

**Legislative History**

4/28/15 Utilities Committee recommended for approval

- [15-663](#) Award Contract to Fiberglass Solutions, Inc. for Hypochlorite Fiberglass Reinforced Plastic Tank Conditions Assessment & Repair Work in the amount of \$28,673 plus a 5% contingency of \$1,434 for a total not to exceed cost of \$30,107.

**Attachments:** [Fiberglass Tank Conditions Repair.pdf](#)

**Legislative History**

4/28/15 Utilities Committee recommended for approval

- [15-679](#) Approval of Engineering Services for Water Plant Softener #3 and #4 Rehabilitation including Field Services to Robert E. Lee and Associates in the amount of \$59,800 and a 5% contingency of \$2,990 for a project total not to exceed \$62,790.

**Attachments:** [Softener Engineering.pdf](#)

**Legislative History**

4/28/15

Utilities Committee

recommended for approval

**8. MINUTES OF THE HUMAN RESOURCES COMMITTEE****9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION****10. MINUTES OF THE BOARD OF HEALTH**

[15-690](#) Noise Variance Request - S. Onedia Street Bridge Project

**Attachments:** [Noise Variance Request - S. Oneida Street Bridge.pdf](#)

[15-691](#) Noise Variance Request - LU-Aroo Concert at Warch Campus Center

**Attachments:** [Noise Variance Request - LR-Aroo Concert.pdf](#)

[15-698](#) Noise Variance Request - John Hoffman, St. Francis Xavier Violinist

**Attachments:** [Noise Variance Request - John Hoffman, Violinist.pdf](#)

[15-693](#) Weight of the Fox Valley

**Attachments:** [WOTFV Resolution.pdf](#)

[WOTFV Appleton Board of Health.pdf](#)

[3222 WOTFV General Infographic FNL.pdf](#)

[ECWRPC - Bicycle and Pedestrian Plan.pdf](#)

**M. CONSOLIDATED ACTION ITEMS**

[15-702](#) Consolidated Action:  
Item 15-612 - City Plan Commission  
Item 15-652 - Municipal Services Committee

**O. ITEMS HELD****P. ORDINANCES**

[15-683](#) Ordinances 35-15 and 36-15.

**Attachments:** [Ordinances going to 05-06-2015 Council.pdf](#)

**Q. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION****R. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION****S. OTHER COUNCIL BUSINESS**

T. ADJOURN

Dawn A. Collins, City Clerk

*Reasonable accommodations for persons with disabilities will be made upon request and if feasible.*



# City of Appleton

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## Meeting Minutes Common Council

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Tuesday, April 21, 2015

6:00 PM

Council Chambers

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### INFORMAL ORGANIZATIONAL MEETING & OATH OF OFFICE

#### A. OATHS OF OFFICE

#### B. ROLL CALL OF ALDERPERSONS

**Present:** 15 - Alderperson Chris Croatt, Alderperson Greg Dannecker, Alderperson Joe Martin, Alderperson Cathy Spears, Mayor Timothy Hanna, Alderperson Christine Williams, Alderperson Vered Meltzer, Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Margret Mann, Alderperson Patti Coenen, Alderperson Kyle Lobner and Alderperson Jeffrey Jirschele

**Excused:** 1 - Alderperson Polly Dalton

#### C. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*PRESENT: City Clerk Collins, City Attorney Walsh, Fire Chief Vander Wyst, Health Officer Eggebrecht, Director of Parks, Recreation and Facilities Gazza, Police Chief Thomas, Director of Public Works Vandehey, Director of Utilities Shaw, Valley Transit General Manager Wetter, Library Director Rortvedt, Deputy Director of Community and Economic Development Klaeser, Communications Coordinator Doran.*

*EXCUSED: Deputy City Attorney Behrens, Community and Economic Development Director Harkness, Finance Director Saucerman, Director of Human Resources Behnke, Director of Information Technology Fox.*

#### D. DISCUSSION ON RULES OF COUNCIL AND DEPARTMENT AND COMMITTEE FUNCTIONS

[15-590](#)

Rules of Council

**Attachments:**

[Council Rules - Redline - 04-22-15.pdf](#)

[Council Rules - ADOPTED 04-16-14.pdf](#)

[15-591](#)

Department and Committee Functions

**Attachments:**

[Dept-Comm Functions - Redline - 04-22-15.pdf](#)

[Department and Committee Functions - ADOPTED 04-16-14.pdf](#)

## E. DISCUSSION ON RESOLUTIONS SUBMITTED BY ALDERPERSONS

[15-589](#)

#1-R-15/Martin - Submitted at the January 7, 2015 Council meeting.  
REFERRED TO: Attorney's Office/2015 Organizational Meeting.

“WHEREAS, with the reduction in the amount of elected alderpersons sitting on the City of Appleton Common Council; and  
WHEREAS, professional business obligations sometimes require travel on the first and third Wednesday of each month; and  
WHEREAS, personal commitments will sometimes overlay and cause for an alderperson to be excused from the City of Appleton Common Council meeting; and  
WHEREAS, the Mayor or his/her designate will grant all absents from the City of Appleton council meeting.  
NOW THEREFORE BE IT RESOLVED, the City of Appleton Attorney's office is directed to prepare a process that would allow through state statute an alderperson elected to the Appleton City Council to be able to vote electronically in their approved absent from the council meeting.”

## F. OTHER COUNCIL BUSINESS

## G. ADJOURN

**Alderson Coenen moved, seconded by Alderson Dannecker, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Alderson Croatt, Alderson Dannecker, Alderson Martin, Alderson Spears, Mayor Hanna, Alderson Williams, Alderson Meltzer, Alderson Plank, Alderson Siebers, Alderson Konetzke, Alderson Baranowski, Alderson Mann, Alderson Coenen, Alderson Lobner and Alderson Jirschele

**Excused:** 1 - Alderson Dalton

Dawn A. Collins, City Clerk



# City of Appleton

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## Meeting Minutes Common Council

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Wednesday, April 22, 2015

6:00 PM

Council Chambers

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### 2015 ORGANIZATIONAL MEETING

#### A. ROLL CALL OF ALDERPERSONS

**Present:** 15 - Alderperson Chris Croatt, Alderperson Greg Dannecker, Alderperson Joe Martin, Alderperson Cathy Spears, Mayor Timothy Hanna, Alderperson Christine Williams, Alderperson Vered Meltzer, Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Margret Mann, Alderperson Patti Coenen, Alderperson Kyle Lobner and Alderperson Jeffrey Jirschele

**Excused:** 1 - Alderperson Polly Dalton

#### B. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*PRESENT: City Attorney Walsh, Deputy City Clerk Helgeson, Finance Director Saucerman, Fire Chief Vander Wyst, Director of Parks, Recreation and Facilities Gazza, Police Chief Thomas, Director of Public Works Vandehey, Director of Information Technology Fox, Valley Transit General Manager Wetter, Deputy Director of Community and Economic Development Klaeser, Deputy Library Director Saecker.*  
*EXCUSED: City Clerk Collins, Deputy City Attorney Behrens, Community and Economic Development Director Harkness, Health Officer Eggebrecht, Director of Human Resources Behnke, Library Director Rortvedt, Director of Utilities Shaw.*

#### C. REPORT OF THE INFORMAL COUNCIL MEETING

[15-590](#)

Rules of Council

**Attachments:** [Council Rules - ADOPTED - 04-22-15.pdf](#)  
[Council Rules - Redline - 04-22-15.pdf](#)  
[Council Rules - ADOPTED 04-16-14.pdf](#)

*Rule #15 - Amendment - An item that has been acted on in the previous council year can be reintroduced by resolution in the current council year.*

**Alderperson Siebers moved, seconded by Alderperson Konetzke, that the amendment be approved. Roll Call vote resulted in a tie. Mayor vote - aye. Motion passes by the following vote:**

**Aye:** 8 - Alderperson Croatt, Alderperson Martin, Alderperson Spears, Mayor Hanna, Alderperson Meltzer, Alderperson Siebers, Alderperson Konetzke and Alderperson Baranowski

**Nay:** 7 - Alderperson Dannecker, Alderperson Williams, Alderperson Plank, Alderperson Mann, Alderperson Coenen, Alderperson Lobner and Alderperson Jirschele

**Excused:** 1 - Alderperson Dalton

*Rule #15 - Amendment - Strike all changes previously made to Rule #15.*

**Alderperson Lobner moved, seconded by Alderperson Plank, that the amendment be approved. Roll Call vote resulted in a tie. Mayor vote - nay. Motion failed by the following vote:**

**Aye:** 7 - Alderperson Dannecker, Alderperson Martin, Alderperson Williams, Alderperson Plank, Alderperson Mann, Alderperson Coenen and Alderperson Lobner

**Nay:** 8 - Alderperson Croatt, Alderperson Spears, Mayor Hanna, Alderperson Meltzer, Alderperson Siebers, Alderperson Konetzke, Alderperson Baranowski and Alderperson Jirschele

**Excused:** 1 - Alderperson Dalton

**Alderperson Konetzke moved, seconded by Alderperson Meltzer, that the Council Rules be tabled to take up the Department and Committee Functions. Roll Call. Motion failed by the following vote:**

**Aye:** 5 - Alderperson Williams, Alderperson Meltzer, Alderperson Siebers, Alderperson Konetzke and Alderperson Baranowski

**Nay:** 9 - Alderperson Croatt, Alderperson Dannecker, Alderperson Martin, Alderperson Spears, Alderperson Plank, Alderperson Mann, Alderperson Coenen, Alderperson Lobner and Alderperson Jirschele

**Excused:** 1 - Alderperson Dalton

**Abstained:** 1 - Mayor Hanna

*Rule #22 - Amendment - Strike the change to eliminate the Human Resources Committee.*

**Alderperson Lobner moved, seconded by Alderperson Spears, that the amendment be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 11 - Alderperson Croatt, Alderperson Martin, Alderperson Spears, Alderperson Williams, Alderperson Meltzer, Alderperson Plank, Alderperson Siebers, Alderperson Konetzke, Alderperson Mann, Alderperson Lobner and Alderperson Jirschele

**Nay:** 3 - Alderperson Dannecker, Alderperson Baranowski and Alderperson Coenen

**Excused:** 1 - Alderperson Dalton

**Abstained:** 1 - Mayor Hanna

*Rule #18 - Amendment - Remove all writing in red with the exception of the words "closed session".*

**Alderperson Plank moved, seconded by Alderperson Lobner, that the amendment be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderperson Croatt, Alderperson Dannecker, Alderperson Martin, Alderperson Spears, Alderperson Williams, Alderperson Meltzer, Alderperson Plank, Alderperson Siebers, Alderperson Konetzke, Alderperson Baranowski, Alderperson Mann, Alderperson Coenen, Alderperson Lobner and Alderperson Jirschele

**Excused:** 1 - Alderperson Dalton

**Abstained:** 1 - Mayor Hanna

*Establish Order of the Day - Amendment - "...an Alderperson may make one or more requests to move an action item or items to the beginning of the agenda, when recognized by the Chair."*

**Alderperson Lobner moved, seconded by Alderperson Coenen, that the amendment be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 12 - Alderperson Dannecker, Alderperson Martin, Alderperson Spears, Alderperson Williams, Alderperson Meltzer, Alderperson Plank, Alderperson Siebers, Alderperson Konetzke, Alderperson Mann, Alderperson Coenen, Alderperson Lobner and Alderperson Jirschele

**Nay:** 2 - Alderperson Croatt and Alderperson Baranowski

**Excused:** 1 - Alderperson Dalton

**Abstained:** 1 - Mayor Hanna

*Rule #3 - Amendment - Strike the proposed 30 minute period of time allowed for public participation and go back to 15 minutes.*

**Alderperson Coenen moved, seconded by Alderperson Spears, that the amendment be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 11 - Alderperson Croatt, Alderperson Dannecker, Alderperson Martin, Alderperson Spears, Alderperson Williams, Alderperson Plank, Alderperson Siebers, Alderperson Konetzke, Alderperson Baranowski, Alderperson Mann and Alderperson Coenen

**Nay:** 3 - Alderperson Meltzer, Alderperson Lobner and Alderperson Jirschele

**Excused:** 1 - Alderperson Dalton

**Abstained:** 1 - Mayor Hanna

*Rule #11 - Amendment - Strike the amendment.*

**Alderperson Coenen moved, seconded by Alderperson Dannecker, that the amendment be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 11 - Alderperson Dannecker, Alderperson Martin, Alderperson Spears, Alderperson Williams, Alderperson Meltzer, Alderperson Plank, Alderperson Siebers, Alderperson Konetzke, Alderperson Baranowski, Alderperson Mann and Alderperson Coenen

**Nay:** 3 - Alderperson Croatt, Alderperson Lobner and Alderperson Jirschele

**Excused:** 1 - Alderperson Dalton

**Abstained:** 1 - Mayor Hanna

**Alderson Baranowski moved, seconded by Alderson Dannecker, that the Council Rules be approved as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderson Croatt, Alderson Dannecker, Alderson Spears, Alderson Williams, Alderson Meltzer, Alderson Plank, Alderson Siebers, Alderson Konetzke, Alderson Baranowski, Alderson Mann, Alderson Coenen, Alderson Lobner and Alderson Jirschele

**Nay:** 1 - Alderson Martin

**Excused:** 1 - Alderson Dalton

**Abstained:** 1 - Mayor Hanna

### 15-591

### Department and Committee Functions

**Attachments:**     [Dept-Comm Functions - ADOPTED - 04-22-15.pdf](#)  
                              [Dept-Comm Functions - Redline - 04-22-15.pdf](#)  
                              [Department and Committee Functions - ADOPTED 04-16-14.pdf](#)

**Alderson Plank moved, seconded by Alderson Coenen, that the Department and Committee Functions be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderson Croatt, Alderson Dannecker, Alderson Martin, Alderson Spears, Alderson Williams, Alderson Meltzer, Alderson Plank, Alderson Siebers, Alderson Konetzke, Alderson Mann, Alderson Coenen, Alderson Lobner and Alderson Jirschele

**Nay:** 1 - Alderson Baranowski

**Excused:** 1 - Alderson Dalton

**Abstained:** 1 - Mayor Hanna

[15-589](#)

#1-R-15/Martin - Submitted at the January 7, 2015 Council meeting.  
REFERRED TO: Attorney's Office/2015 Organizational Meeting.

“WHEREAS, with the reduction in the amount of elected alderpersons sitting on the City of Appleton Common Council; and  
WHEREAS, professional business obligations sometimes require travel on the first and third Wednesday of each month; and  
WHEREAS, personal commitments will sometimes overlay and cause for an alderperson to be excused from the City of Appleton Common Council meeting; and  
WHEREAS, the Mayor or his/her designate will grant all absents from the City of Appleton council meeting.  
NOW THEREFORE BE IT RESOLVED, the City of Appleton Attorney's office is directed to prepare a process that would allow through state statute an alderperson elected to the Appleton City Council to be able to vote electronically in their approved absent from the council meeting.”

**Aldersperson Baranowski moved, seconded by Aldersperson Dannecker, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Aldersperson Croatt, Aldersperson Dannecker, Aldersperson Martin, Aldersperson Spears, Aldersperson Williams, Aldersperson Meltzer, Aldersperson Plank, Aldersperson Siebers, Aldersperson Konetzke, Aldersperson Baranowski, Aldersperson Mann, Aldersperson Coenen, Aldersperson Lobner and Aldersperson Jirschele

**Excused:** 1 - Aldersperson Dalton

**Abstained:** 1 - Mayor Hanna

#### D. RE-COMMITMENT TO THE CODE OF CONDUCT

[15-592](#)

Code of Conduct

**Attachments:** [Code of Conduct.pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Coenen, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Aldersperson Croatt, Aldersperson Dannecker, Aldersperson Martin, Aldersperson Spears, Aldersperson Williams, Aldersperson Meltzer, Aldersperson Plank, Aldersperson Siebers, Aldersperson Konetzke, Aldersperson Baranowski, Aldersperson Mann, Aldersperson Coenen, Aldersperson Lobner and Aldersperson Jirschele

**Excused:** 1 - Alderperson Dalton

**Abstained:** 1 - Mayor Hanna

**E. APPOINTMENT OF COMMITTEES AND COMMITTEE CHAIRMEN**

**Alderperson Croatt moved, seconded by Alderperson Lobner, that the appointments be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderperson Croatt, Alderperson Dannecker, Alderperson Martin, Alderperson Spears, Alderperson Williams, Alderperson Meltzer, Alderperson Plank, Alderperson Siebers, Alderperson Konetzke, Alderperson Baranowski, Alderperson Mann, Alderperson Lobner and Alderperson Jirschele

**Nay:** 1 - Alderperson Coenen

**Excused:** 1 - Alderperson Dalton

**Abstained:** 1 - Mayor Hanna

**F. ELECTION OF COMMON COUNCIL PRESIDENT**

**Alderperson Jirschele was voted Council President.**

**G. ELECTION OF COMMON COUNCIL VICE-PRESIDENT**

**Alderperson Lobner was voted Council Vice-President.**

**H. ELECTION OF COMMON COUNCIL MEMBER TO THE CITY PLAN COMMISSION**

**Alderperson Konetzke was voted City Plan representative.**

**I. OTHER COUNCIL BUSINESS**

**J. ADJOURN**

*The meeting adjourned at 7:25 PM.*

**Alderperson Baranowski moved, seconded by Alderperson Croatt, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderperson Croatt, Alderperson Dannecker, Alderperson Martin, Alderperson Spears, Alderperson Williams, Alderperson Meltzer, Alderperson Plank, Alderperson Siebers, Alderperson Konetzke, Alderperson Baranowski, Alderperson Mann, Alderperson Coenen, Alderperson Lobner and Alderperson Jirschele

**Excused:** 1 - Alderperson Dalton

**Abstained:** 1 - Mayor Hanna

Dawn A. Collins, City Clerk



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes Common Council

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Wednesday, April 22, 2015

7:00 PM

Council Chambers

---

A. CALL TO ORDER

*The meeting was called to order at 7:35 PM.*

B. INVOCATION

*Offered by Alderperson Jirschele.*

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

**Present:** 15 - Alderperson Chris Croatt, Alderperson Greg Dannecker, Alderperson Joe Martin, Alderperson Cathy Spears, Mayor Timothy Hanna, Alderperson Christine Williams, Alderperson Vered Meltzer, Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Margret Mann, Alderperson Patti Coenen, Alderperson Kyle Lobner and Alderperson Jeffrey Jirschele

**Excused:** 1 - Alderperson Polly Dalton

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*PRESENT: City Attorney Walsh, Deputy City Clerk Helgeson, Finance Director Saucerman, Fire Chief Vander Wyst, Director of Parks, Recreation and Facilities Gazza, Police Chief Thomas, Director of Public Works Vandehey, Director of Information Technology Fox, Director of Utilities Shaw, Valley Transit General Manager Wetter, Deputy Director of Community and Economic Development Klaeser, Deputy Library Director Saecker.*

*EXCUSED: Library Director Rortvedt, City Clerk Collins, Deputy City Attorney Behrens, Health Officer Eggebrecht, Director of Human Resources Behnke, Community and Economic Development Director Harkness.*

F. PUBLIC PARTICIPATION

*None*

G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[15-594](#)

Common Council Meeting Minutes from April 1, 2015.

**Attachments:** [CC Minutes 04-01-2015.pdf](#)

**Aldersperson Croatt moved, seconded by Aldersperson Dannecker, that the Meeting Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 12 - Aldersperson Croatt, Aldersperson Dannecker, Aldersperson Martin, Aldersperson Spears, Aldersperson Williams, Aldersperson Meltzer, Aldersperson Plank, Aldersperson Siebers, Aldersperson Konetzke, Aldersperson Mann, Aldersperson Lobner and Aldersperson Jirschele

**Excused:** 1 - Aldersperson Dalton

**Abstained:** 3 - Mayor Hanna, Aldersperson Baranowski and Aldersperson Coenen

#### H. BUSINESS PRESENTED BY THE MAYOR

[15-588](#)

Reappointment of Bob Buckingham to the Fox Cities Transit Commission.  
Reappointment of Carol Kasimor to the Fox Cities Transit Commission.

**Attachments:** [CC 04-22-2015 - COMMITTEE APPT FOR INFORMATION TRANSIT COMM 051715.pdf](#)

[15-564](#)

Presentation of Arbor Day Proclamation.

[15-596](#)

Presentation of Hmong American Day Proclamation.

#### I. PUBLIC HEARINGS

[15-520](#)

Public Hearing - Rezoning #2-15.

**Attachments:** [CC 04-22-2015 - PH - RZ #2-15.pdf](#)

*Stuart Mikkelsen - 4401 N. Windingbrook Drive  
Sandra Mikkelsen - 4401 N. Windingbrook Drive  
Tom Scheuerman - 200 E. Washington Street  
Melanie Eady - 2805 E. Milestone Court  
Glen Peebles - 2901 E. Glenhurst Lane*

#### J. SPECIAL RESOLUTIONS

#### K. ESTABLISH ORDER OF THE DAY

15-446

Request to approve Rezoning #2-15 to rezone the subject site located north of East Evergreen Drive and east of North Lightning Drive (Tax ID #31-1-6504-01, #31-1-6404-00, #31-1-6404-01, #31-1-6405-00, #31-1-6406-00, #31-1-6407-00, and #31-1-6408-00) from AG Agricultural District, C-O Commercial Office District, and R-1A Single-Family District to R-3 Multi-Family District and C-O Commercial Office District, including to the midpoint of the adjacent road right-of-way and as shown on the attached map

**Attachments:**     [StaffReport\\_EvergreenLightning\\_Rezoning\\_For03-23-15.pdf](#)  
[PetitionFromNeighbors\\_EvergreenLightning\\_Rezoning.pdf](#)

*Public Hearing held April 22, 2015.*

**Aldersperson Lobner moved, seconded by Aldersperson Konetzke, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 12 - Aldersperson Croatt, Aldersperson Dannecker, Aldersperson Martin, Aldersperson Williams, Aldersperson Meltzer, Aldersperson Plank, Aldersperson Konetzke, Aldersperson Baranowski, Aldersperson Mann, Aldersperson Coenen, Aldersperson Lobner and Aldersperson Jirschele

**Nay:** 2 - Aldersperson Spears and Aldersperson Siebers

**Excused:** 1 - Aldersperson Dalton

**Abstained:** 1 - Mayor Hanna

## L. COMMITTEE REPORTS

### **Balance of the action items on the agenda.**

**Aldersperson Konetzke moved, Aldersperson Dannecker seconded, to approve the balance of action items on the agenda. The motion carried by the following vote:**

**Aye:** 14 - Aldersperson Croatt, Aldersperson Dannecker, Aldersperson Martin, Aldersperson Spears, Aldersperson Williams, Aldersperson Meltzer, Aldersperson Plank, Aldersperson Siebers, Aldersperson Konetzke, Aldersperson Baranowski, Aldersperson Mann, Aldersperson Coenen, Aldersperson Lobner and Aldersperson Jirschele

**Excused:** 1 - Aldersperson Dalton

**Abstained:** 1 - Mayor Hanna

## 1. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[15-551](#) Operator's Licenses

**Attachments:** [Operator's Licenses for 04-09-2015 S&L.pdf](#)

**This Report Action Item was approved.**

[15-525](#) Farmer's Market application of Festival Foods, Bill Roznowski, 1200 W. Northland Avenue, Wednesdays June 10, 2015 through October 21, 2015 contingent upon approval from all departments.

**This Report Action Item was approved.**

[15-517](#) Secondhand Jewelry License application of Krieger Jewelers, Jamie L. Boyce, Person in Charge, 934 W. Northland Ave., contingent upon approvals from all departments.

**This Report Action Item was approved.**

[15-542](#) Change of Agent for "Class A" Beer/Liquor License for Aldi Inc. Wisconsin d/b/a Aldi #69, 2310 S. Kensington Dr., contingent upon approval from the Police Department.

**This Report Action Item was approved.**

[15-530](#) Change of Agent for Class "A" Beer License for Kwik Trip Inc., to Thomas F. Emme, 2120 E. Edgewood Drive, contingent upon approval from the Police Department.

**This Report Action Item was approved.**

[15-449](#) Review of General Policy Statement on Beer/Liquor Licensing.

**Attachments:** [Review of General Policy Statement on Beer Liquor Licensing Memo.pdf](#)  
[LIQUOR LICENSE POLICY - REV.pdf](#)

**This Report Action Item was approved.**

- 2. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**
- 3. MINUTES OF THE CITY PLAN COMMISSION**
- 4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**

## 5. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[15-539](#) Request to approve Wisconsin Economic Development Corporation's (WEDC) Community Development Investment (CDI) Grant Application

**Attachments:** [CDI Grant Memo-App-Tracking Form.pdf](#)

This Report Action Item was approved.

[15-554](#) Request for Waiver of Repurchase Rights for Lot Five (5), Northeast Business Park No. One (1), retroactively, as described in the attached memo

**Attachments:** [SJ Waiver 3-30-15.pdf](#)

This Report Action Item was approved.

## 6. MINUTES OF THE UTILITIES COMMITTEE

## 7. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[15-493](#) Approval of Valley Transit Procurement Manual

**Attachments:** [FCTC procurement manual memo.pdf](#)  
[Appleton FY 13 TR Closeout Letter.pdf](#)  
[Valley Transit Procurement Manual.pdf](#)

This Report Action Item was approved.

[15-600](#) Authorization to Award a Contract to Lamers Bus Lines for the Provision of a Construction Circulator Service

**Attachments:** [FCTC construction circulator memo.pdf](#)

This Report Action Item was approved.

## 8. MINUTES OF THE BOARD OF HEALTH

## 9. MINUTES OF THE HUMAN RESOURCES COMMITTEE

## 10. MINUTES OF THE FINANCE COMMITTEE

[15-558](#) Request to award Unit Y-13 WWTP Storm Sewer Reconstruction to Advance Construction Company in the amount of \$2,411,249.75 with a 2.5% contingency of \$60,000 for a project total not to exceed \$2,471,249.75.

**Attachments:** [Award of Contract Y-13.pdf](#)

This Report Action Item was approved.

[15-559](#) Request to deny claim for excessive assessment for Walgreens, Co., real estate property keys 31-4-6162-01, 31-5-1173-00, 31-6-7601-00, 31-5-4253-00, 31-5-4250-00.

**Attachments:** [Walgreens.pdf](#)

This Report Action Item was approved.

[15-560](#) Request to deny claim for excessive assessment for KFC, real estate property key 31-6-0327-00.

**Attachments:** [KFC.pdf](#)

This Report Action Item was approved.

[15-561](#) Request approval of the Relocation Order for the John Street Reconstruction project.

**Attachments:** [John Street - Relocation Order.pdf](#)

This Report Action Item was approved.

[15-562](#) Request approval of the Valley Transit Procurement Manual.

**Attachments:** [Valley Transit Procurement Manual.pdf](#)

This Report Action Item was approved.

#### M. CONSOLIDATED ACTION ITEMS

[15-593](#) Consolidated Action:  
Item 15-562 - Finance Committee  
Item 15-493 - Valley Transit

This Report Action Item was approved.

## O. ITEMS HELD

## P. ORDINANCES

## Q. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

## R. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

*FINANCE COMMITTEE**#6-R-15 - Baranowski*

*"Whereas the cost of the proposed re-siting of the municipal library to a completely new building on one of Appleton's most commercially desirable downtown locations is a major expenditure by the city, and; Whereas the currently budgeted city contribution is \$30 million dollars, a cost figure that likely does not include collateral and related costs for developments connected to serving the new construction and site, and, thus, is likely to increase as a total project cost, and; Whereas the citizens of Appleton deserve an opportunity to directly influence an expenditure of this magnitude for a nontaxable municipal building; Be it resolved that the following be placed as an advisory referendum question on the ballots for the 2016 Spring Election & Presidential Preference Vote to be held on April 05, 2016: Should at least \$30 million be spent by the taxpayers of the City of Appleton to construct a new municipal library?"*

## S. OTHER COUNCIL BUSINESS

## T. ADJOURN

*The meeting adjourned at 8:26 PM.*

**Aldersperson Lobner moved, seconded by Aldersperson Croatt, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Aldersperson Croatt, Aldersperson Dannecker, Aldersperson Martin, Aldersperson Spears, Aldersperson Williams, Aldersperson Meltzer, Aldersperson Plank, Aldersperson Siebers, Aldersperson Konetzke, Aldersperson Baranowski, Aldersperson Mann, Aldersperson Coenen, Aldersperson Lobner and Aldersperson Jirschele

**Excused:** 1 - Aldersperson Dalton

**Abstained:** 1 - Mayor Hanna

Dawn A. Collins, City Clerk



*"...meeting community needs...enhancing quality of life."*

**OFFICE OF THE MAYOR**

Timothy M. Hanna  
100 North Appleton Street  
Appleton, Wisconsin 54911-4799  
(920) 832-6400 FAX (920) 832-5962  
email: [mayor@appleton.org](mailto:mayor@appleton.org)

May 5, 2015

Members of the Common Council:

The following is being presented for your confirmation at the May 6 Council meeting:

**APPLETON REDEVELOPMENT AUTHORITY**

Appointment of one (1) member to fill the expired term of Edward Klug:

**PETER STUECK**

**5-year term to expire November 2019**

Peter Stueck, longtime resident of Appleton, is a real estate agent with Coldwell Banker TREG Incorporated. Peter served as Appleton's District 9 Alderperson for 10 years. During this time he served as Chair of the Community and Economic Development Committee and the City's Redistricting Committee. Peter has been a member of the Outagamie County Board of Supervisors since 2008. He served as past Vice Chairman of the County Redistricting Committee, past Vice Chairman of the Airport/Property Committee, past Chairman of the Health and Human Service Committee and Board, past Vice Chair of the Outagamie County Board and currently serves as the Chair of the County Finance Committee.

It is with pleasure that I make this recommendation.

Sincerely,

TIMOTHY M. HANNA  
Mayor of Appleton



# City of Appleton

brought to you by Appleton GIS



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Apple Hill Farms calls to service 04/01/14 to 04/22/15		
Street	Type of Call	Date
	Animal	11/20/2014
	Welfare Check	2/2/2015
	Fraud	2/5/2015
	Missing Person	4/5/2015
	Fraud	4/21/2015
N. Palladium Court	Animal	5/27/2014
	Animal	9/26/2014
E. Incline Way	Alarm	4/1/2014
	Suspicious Situation	5/25/2014
	Lost/Found	6/1/2014
	Assist	6/15/2014
	Suspicious Vehicle	2/15/2015
E. Downs Ridge	Burglary	4/10/2014
	Suspicious Vehicle	1/6/2015
E. Celtic Crossing		
N. Ashford Court	Fireworks	7/1/2014
	Fireworks	7/4/2014
	Suspicious Situation	8/4/2014
	Fireworks	8/16/2014
	Domestic	11/26/2014
	Domestic	12/9/2014
	Theft	1/20/2015
	Domestic	1/24/2015
N. Thomas Court		
Mac Ville Road	Assist	6/22/2014
	Damage to Property	10/9/2014

**Apple Hill Farms calls to service  
04/01/14 to 04/22/15**

Street	Type of Call	Date
N. Smoketree Pass	Domestic	5/28/2014
	Carbonmonoxide	6/12/2014
	Carbonmonoxide	6/15/2014
	Suspicious Vehicle	7/30/2014
	Alarm	8/18/2014
	Fraud	4/2/2015
E. Stirling Parkway	Welfare Check	1/15/2015
	Asslt	3/29/2015
	Fraud	4/16/2015
N. Gullwing Court	Animal	4/20/2014
	Burglary	6/7/2014
	Suspicious Vehicle	6/26/2014
	Fire	11/27/2014
N. Purdy Parkway	Theft	4/10/2014
	Burglary	4/10/2014
	Suspicious Situation	4/28/2014
	Suspicious Situation	5/4/2014
	Alarm	5/23/2014
	Lost/Found	5/23/2014
	Animal	6/1/2014
	Hazard	6/11/2014
	Suspicious Vehicle	6/12/2014
	Damage to Property	7/8/2014
	Accident	7/26/2014
	Burglary	8/22/2014
	Hazard	9/4/2014
	911 Hang Up	9/21/2014
	Animal	11/8/2014
	Traffic Stop	4/4/2015
	Suspicious Situation	4/4/2015
E. Highpond Crossing	911 Hang Up	11/14/2014
	Fraud	4/12/2015
Apple Hill Boulevard	Welfare Check	5/17/2014
	Alarm	7/3/2014
	Animal	7/26/2014
	Hazard	9/5/2014
	Animal	9/5/2014

## Paula Vandehey

---

**From:** Josh Turkow <josht@appletonsign.com>  
**Sent:** Monday, April 06, 2015 2:40 PM  
**To:** Paula Vandehey  
**Cc:** Kurt Craanen  
**Subject:** RE: Bazils - revised sign option

Hi Paula,

The awning sticks out 5' from the building at Bazil's.

Thanks,

**Josh Turkow**, Sr. Account Manager

[JoshT@appletonsign.com](mailto:JoshT@appletonsign.com) | <http://www.appletonsign.com>

Cell: 920.378.3490

---

**From:** Paula Vandehey [mailto:Paula.Vandehey@Appleton.org]  
**Sent:** Tuesday, March 31, 2015 9:00 AM  
**To:** Josh Turkow (josht@appletonsign.com)  
**Cc:** Kurt Craanen  
**Subject:** RE: Bazils - revised sign option

Hi Josh,

I will put this on the April 28<sup>th</sup> Municipal services Committee meeting. I need how far the existing awning sticks out into the street right-of-way in order to include the request on the agenda.

Thanks!

Paula Vandehey, P.E.  
Director of Public Works  
City of Appleton

---

**From:** Kurt Craanen  
**Sent:** Tuesday, March 31, 2015 8:53 AM  
**To:** Paula Vandehey  
**Cc:** Josh Turkow (josht@appletonsign.com)  
**Subject:** FW: Bazils - revised sign option

Paula:

I received a revised request for a sign at Bazils, 109 W. College Ave.

The applicant would like this to be on the April 28<sup>th</sup> Municipal Services Committee agenda.

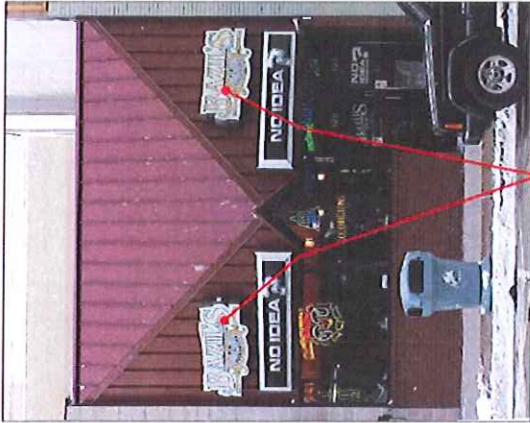
The proposed sign is more than four feet into the ROW.

Thanks.

NIGHT VIEW



EXISTING VIEW



REMOVE AND DISPOSE OF EXISTING SIGN CABINETS

DETAIL VIEW



FABRICATED ALUMINUM CABINET LIT WITH LEDS  
FULL COLOR DUAL LAYER DIGITALLY PRINTED GRAPHICS  
VERTICALLY MOUNTED OFF BUILDING FASCIA

NO PROJECTION FROM <  
PEAK OF BUILDING

SCALE 3/8" = 1' 0"

IGN

WI 54956  
734-1622

in

OPT. #4 CONCEPTUAL DESIGN FOR UPDATED LIT WALL MOUNT SIGN

CLIENT	BAZIL'S	CLEAN ART REQUIRED?		CLIENT SIGNATURE:
STREET ADDRESS	109 W COLLEGE AVE	FIELD SURVEY REQUIRED?		REVISED DETAILS:
CITY / STATE	APPLETON, WI	COLOR APPROVAL REQUIRED?		
SCOPE	WALL MOUNT SIGN			
DATE	1/14/15			
SALES	JOSH TURKOW			
DESIGNER	MIKE FRASSETTO			
DISCLAIMER:				BY SIGNING THIS DOCUMENT, YOU ARE AGREEING TO ALL SPECIFIC WORK DESCRIBED ON THIS DRAWING & THE PROPOSAL MATCHING PRODUCTION OF THIS PROJECT WILL NOT BE ALLOWED WITHOUT
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RIGHT VIEW



EXISTING VIEW



REMOVE AND DISPOSE OF EXISTING SIGN CABINETS

DETAIL VIEW

66" (O/A CABINET WIDTH)



34" (O/A CABINET HEIGHT)

FABRICATED CHANNEL LETTERS  
5" BL  
1" BL  
ONE COLOR BLACK (MOUNTED FLUSH TO CORRUGATED BUILDING IN PLACE OF EXISTING)

SCALE 3/4" = 1' 0"

PROJECT

1 ORACAL 751070 BLACK

OPT. #1

FABRICATE TWO(2) NEW LED LIT WALL MOUNT SIGNS W/ UPDATED LOGO

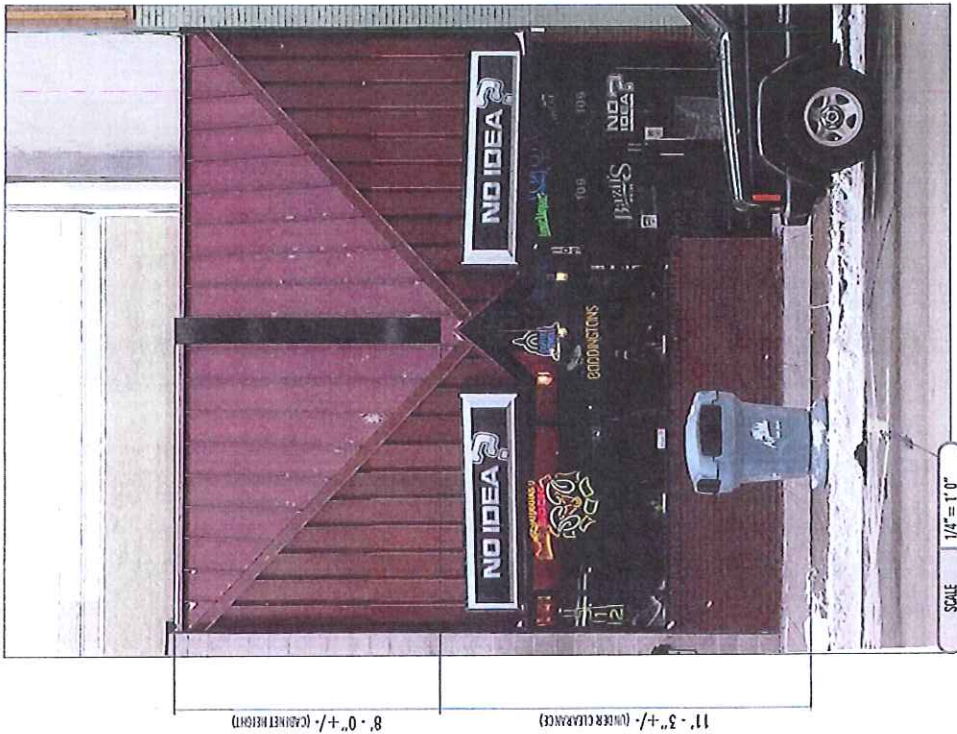
CLIENT:	BAZIL'S	CLEAN ART REQUIRED?	
STREET ADDRESS:	109 W/ COLLEGE AVE	FIELD SURVEY REQUIRED?	
CITY / STATE:	APPLETON, WI	COLOR APPROVAL REQUIRED?	
SCOPE:	WALL MOUNT SIGN		
DATE:	1/14/15		
SALES:	JOSH TURKOV		
DESIGNER:	MICHAEL FRASSETTO		

DISCLAIMER:

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LOCATION VIEW

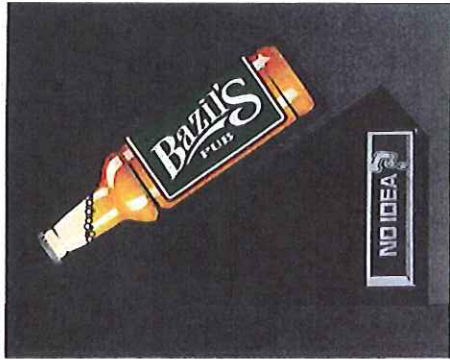


8' - 0\"/>

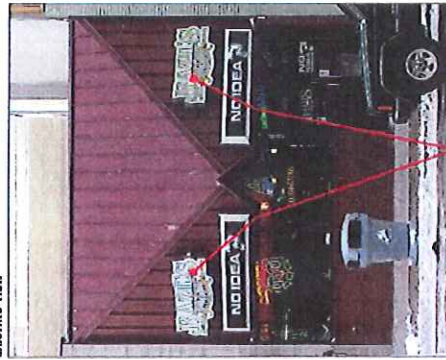
11' - 3\"/>

SCALE 1/4\"/>

NIGHT VIEW

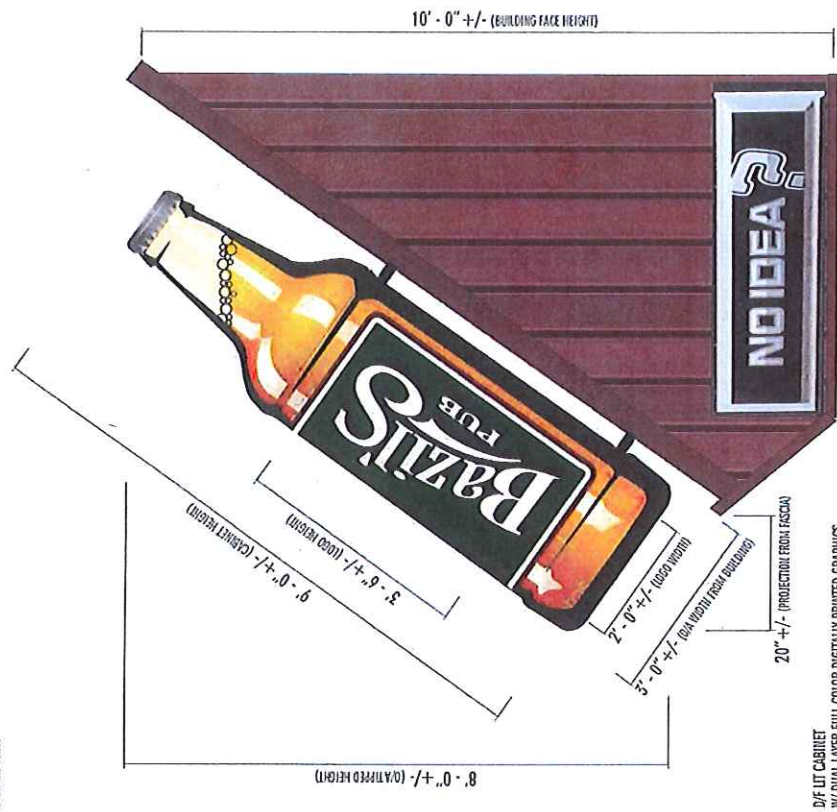


EXISTING VIEW



REMOVE AND DISPOSE OF EXISTING SIGN CABINETS

DETAIL VIEW



8' - 0\"/>

9' - 0\"/>

3' - 6\"/>

2' - 0\"/>

3' - 0\"/>

10A WIDTH (FASCIA BRACKETING)

20\"/>

D/F LIT CABINET  
W/ DUAL LAYER FULL COLOR DIGITALLY PRINTED GRAPHICS  
MOUNTED TO CORRUGATED FASCIA

SCALE 1/2\"/>



4000 Holly Road Neenah, WI 54956  
PH: 920.734.1601 FAX: 920.734.1622

AppletonSIGN.com



OPT. #3

CONCEPTUAL DESIGN FOR UPDATED LIT WALL MOUNT SIGN

CLIENT: BAZIL'S	CLEAN ART REQUIRED?	CLIENT SIGNATURE:
STREET ADDRESS: 199 W COLLEGE AVE	FIELD SURVEY REQUIRED?	
CITY / STATE: APPLETON, WI	COLOR APPROVAL REQUIRED?	
SCOPE: WALL MOUNT SIGN		
DATE: 1/14/15		
SALES: JASON TURKOW	DISCLAIMER:	
DESIGNER: MIKE FRASSETTO		

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IT IS SHOWN ON THIS SPECIFICATION AS A CONCEPTUAL REPRESENTATION OF ACTUAL COLORS USED IN THE PRODUCTION PROCESS. HATCH PATTERN ON COMPUTER SCREENS SPECIFY VERTICALS AND NOT ACCURATELY REPRESENT THE ACTUAL COLORS LISTED DUE TO DIFFERENT PRINTER AND SCREEN CAPABILITIES. IF YOU NEED TO SEE A SAMPLE OF THE ACTUAL COLORS BEFORE APPROVING THE COLOR, PLEASE REQUEST A PHYSICAL COLOR SAMPLE FROM YOUR SALES REPRESENTATIVE.

8389 (PAGE

## Paula Vandehey

---

**From:** Josh Turkow <josht@appletonsign.com>  
**Sent:** Tuesday, February 10, 2015 11:04 AM  
**To:** Kurt Craanen  
**Subject:** RE: Bazils

11'3" to the bottom of the sign – 19'3" to the top of the sign.

Josh

---

**From:** Kurt Craanen [mailto:Kurt.Craanen@Appleton.org]  
**Sent:** Tuesday, February 10, 2015 10:08 AM  
**To:** 'Josh Turkow'  
**Subject:** RE: Bazils

Josh:

What is the height of this sign from grade? If you included this, I missed it.

---

**From:** Josh Turkow [mailto:joshT@appletonsign.com]  
**Sent:** Tuesday, February 10, 2015 10:05 AM  
**To:** Kurt Craanen  
**Subject:** RE: Bazils

Hi Kurt-

Attached is an updated rendering with the measurements you are looking for. I will be sending you an update of the alternative rendering that will also be required to go to council as soon as I have it ready with those additional measurements.

I would like to request a street occupancy permit for the 2/24 meeting date.

Please let me know if you need to see anything else on this.

Thanks,

**Josh Turkow**, Sr. Account Manager

[JoshT@appletonsign.com](mailto:JoshT@appletonsign.com) | <http://www.appletonsign.com>

**Cell:** 920.378.3490 | **Direct:** 920.560.6833 | **Main:** 920.734.1601 | **Fax:** 920.734.1622

**Corporate Office:** 2400 Holly Rd, Neenah, WI 54956

[www.AppletonSIGN.com](http://www.AppletonSIGN.com)    

• PYLONS • CHANNEL LETTERS • MONUMENTS • LOGO DESIGN • CUSTOM NEON • VEHICLE GRAPHICS • ELECTRONIC MESSAGE CENTERS •  
AWNINGS • BANNERS & DECALS • ADA SIGNS • ROUTED & ENGRAVED • SERVICE & REPAIR •

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Effective Date: 10-15-2014

## **GUIDELINES for Signs in the Street Right-of-Way**

These guidelines have been established to determine which signs may be administratively approved to be installed within the street right-of-way. Requests for signs not meeting these requirements will be denied. Appeals will be to the Common Council through the Municipal Services Committee.

### GROUND SIGNS

No ground signs may be installed within the street right-of-way.

### PROJECTING SIGNS/AWNINGS

Projecting signs meeting the following criteria may be administratively approved to be installed within the street right-of-way:

1. Minimum clearance of 10 feet between the bottom of the sign and the normal grade.
2. Maximum projection of 4 feet into the street right-of-way.
3. Maximum size of sign within the street right-of-way is 35% of the wall size abutting the street frontage, or 350 square feet, whichever is less.
4. Maximum size of a changeable copy sign within the street right-of-way is 48 square feet.

### BANNERS

See Banner Policy

### SANDWICH BOARD SIGNS

See Sandwich Board Sign Policy



116 N. Appleton Street • P.O. Box 2272 • Appleton, WI 54912-2272 • 920-954-9112 • Fax: 920-954-0219

To: Paula Vandehey, Director Public Works Department

From: Appleton Downtown Inc.

Subject: Request for installation and fee waiver

As you are aware Appleton Downtown Inc. recently worked together with our stakeholders and partners to launch the new *One Great Place* brand image and slogan for the Downtown. Part of the rebrand effort will be replacement of the street pole banners. A graphic of the four new designs is attached. We have ordered the new banners and should have them by the middle of April.

We would like to request the banners be installed by Public Works by May 15<sup>th</sup> 2015.

We are further requesting the City of Appleton to waive the installation fee associated with putting up the 21 pole banners from State & Badger to Drew St. along College Ave.

We hope you consider being a partner in our rebrand efforts and helping us to infuse the central business district with the new vibrant images and the pride of being One Great Place!

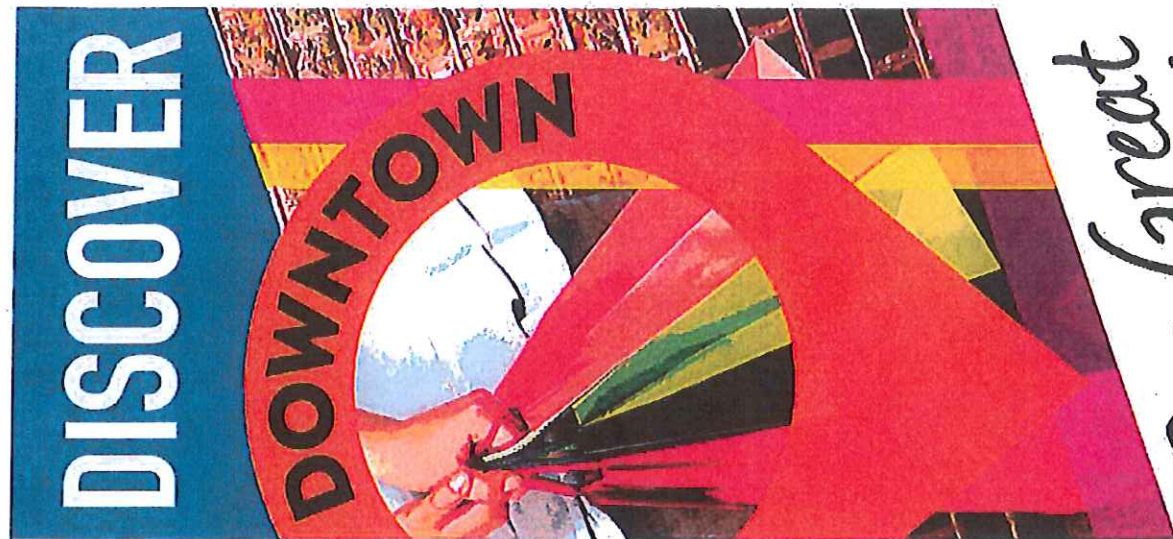
Thank you for your consideration.

Sincerely,

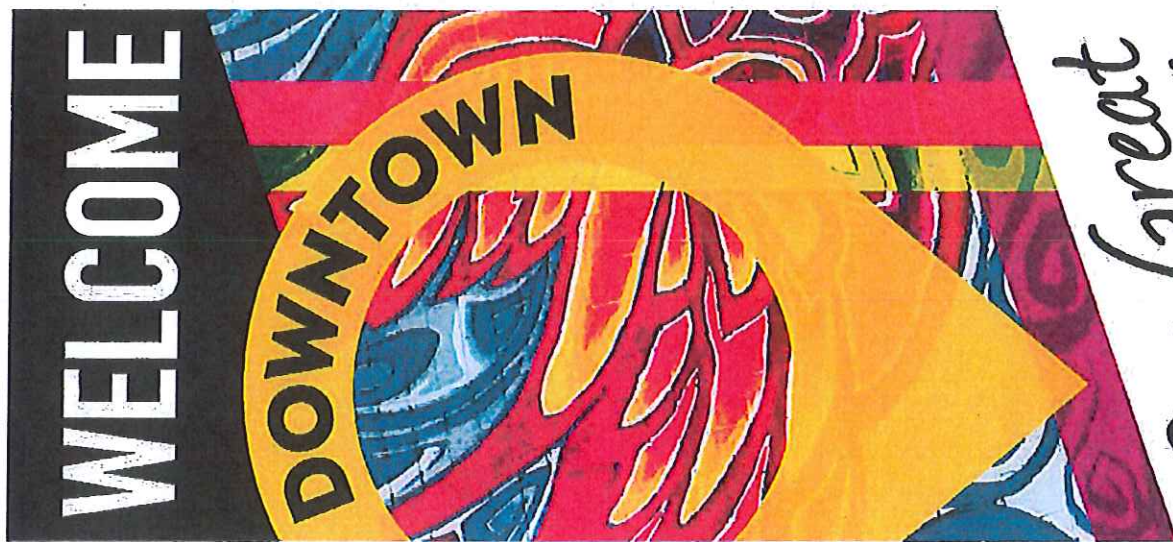
A handwritten signature in black ink, appearing to read "Jennifer Stephany".

Jennifer Stephany

Executive Director



*One Great  
One Place.*



*One Great  
One Place.*

**CREATE**

**DOWNTOWN**



*One Great  
One Place.*

**ENJOY**

**DOWNTOWN**



*One Great  
One Place.*



*"...meeting community needs...enhancing quality of life."*

DEPARTMENT OF PUBLIC WORKS  
Engineering Division  
100 North Appleton Street  
Appleton, WI 54911  
(920) 832-6474  
FAX (920) 832-6489

July 8, 2003

## CITY OF APPLETON BANNER POLICY

A. ATTACHED TO SKYWALKS

No banner shall be attached to any skywalk located within City street right-of-way.

B. SUSPENDED ACROSS STREET RIGHT-OF-WAY

No banners shall be suspended across street right-of-way.

C. ATTACHED TO CITY-OWNED STREET LIGHTS

1. Requests for installation of banners must be made either by a recognized agency representing the area or from a two-thirds majority of the properties along the proposed route.
2. Requesting parties must designate an individual to serve as the contact person with the City.
3. Banners may be installed only in areas that are predominantly commercial zoning.
4. Banner installation should be consistent with Planning and Development policies, represent an appropriate theme, and not detract from the aesthetics of an area. Plans for banner installation, including color scheme, theme, and spacing must be approved by the Planning Department and Plan Commission before being forwarded to the Municipal Service Committee for issuance of a permit.
5. Banner materials (including the brackets) must be approved by the Department of Public Works.
6. Banner installation may be done by the Department of Public Works or by private contract. If a private contractor is used, installation plans showing bracket locations and elevations must be provided and approved by the Department of Public Works.
7. If performed by the Department of Public Works, the cost of initial banner and bracket installation will be divided equally between the applicant and the City (exclusive of materials).

8. All banners and necessary brackets (including replacement parts) to be supplied by the requesting agency.
9. Storage of banners to be the responsibility of the requesting party.
10. All costs of repair or replacement of banners done by the Department of Public Works will be charged to the requesting agency or designated individual as they are incurred.
11. The cost of changeover of banners done by the Department of Public Works will be divided equally between the applicant and the City up to a maximum of twice per year after which all costs will be borne by the applicant.
12. Banners will remain the property of the requesting agency.
13. The requesting agency will be given 30 day notice of deteriorated banners (in the judgment of the City) after which they will be removed and the cost of removal will be billed to the requesting agency or designated individual.
14. Installation of items budgeted by the City for installation are exempt from this policy. (angels, flags, etc.)

D. ATTACHED TO WE ENERGIES POLES

The above criteria must be met along with written permission from We Energies. **New attachments to We Energies will not be approved according to their Pole Attachment Request Policy. Existing attachments covered by agreements dated prior to March 2001, may remain on We Energies poles.**

Ms. Paula VandeHey  
Director of Public Works  
City Of Appleton


Dear Ms. VandeHey,

At the request of the American Cancer Society and their special event the Sole Burner 5K on May 9, Downtown Appleton would like to host a Sidewalk Sale on May 9 from 10 a.m. until 3 p.m.

Therefore we are requesting a Sidewalk Occupancy Permit to cover the amenity strip from 600 W. College Avenue through 300 E. College Avenue.

Stores will set up in the amenity strip beginning at 8 a.m. and will remove goods and supplies by 4 p.m. We will not require any street closure.

Thank you for your consideration,

  
Anne Wiegman

Appleton Downtown Inc.



## MEMO

---

**TO:** Municipal Services Committee

**FROM:** Paula Vandehey, Director of Public Works *PAV*

**DATE:** April 20, 2014

**SUBJECT:** Approve installation of bike corral at the same location (231 E. College Avenue) as last year from May 7, 2015 through September 24, 2015.

---

The City of Appleton, in partnership with Appleton, Downtown Inc. Goodwill, and the Fox Cities Cycling Association pilot tested a bike corral in the parking stall at 231 E. College Avenue. Several concerns were raised by Council members prior to the pilot including safety, cleanliness and usage. In response to these concerns, Lawrence University student Katie Rozek conducted a survey throughout the pilot test. She reported out her findings at the September 23, 2014 Municipal Services Committee meeting. As shown in her attached report, no significant safety or cleanliness issues arose and usage averaged 2.8 bikes.

Another issue that was raised was the potential for lost parking revenue due to the conversion of this parking stall into a bike corral. Staff believes that there was no lost parking revenue as the loss of this parking stall reduced the car parking supply by only one spot, but provided parking for an average of 2.8 customers choosing to use bicycles in lieu of cars. As shown in the Walker Parking Study, supply in this zone of the downtown has an overall effective surplus of 26 on-street parking stalls.

Based on the results of the pilot test and the overall surplus identified in the Walker Parking Study, we recommend installation of the bike corral at the same location (231 E. College Avenue) as last year from May 7, 2015 through September 24, 2015.

Attachment

# BIKE CORRAL DATA ANALYSIS 2014

Katie Rozek

# Bike Corral — Replace Stall for 1 Vehicle with Bike Corral for 10 Bikes at 231 E College Ave.

- Council approved “Bike Corral Pilot Project” on February 5, 2014
- Corral funded by a partnership of FCCA, Appleton Downtown Inc., Goodwill and 26 local residents
- City of Appleton waived the \$1 400 meter bag fee and Dept of Public Works installed the corral



# Protocol

---

- ☐ Create online survey
- ☐ Photograph corral usage
- ☐ Document local weather and events
- ☐ Obtain general assessment of corral

# Online Survey

- ☐ 76 responses
- ☐ 11 questions

The goal of this survey is to assess and evaluate user's experiences with the new bike corral placed on the corner of E College Ave & S Durkee St. This information will be summarized and presented to the Appleton Municipal Services Committee in the fall of 2014 after the 6 month trial period is over. The Appleton Municipal Services Committee will then recommend whether this and potentially other bike corrals should be utilized in the future. Please report any problems to Katie Rozek at [katie.rozek.12@gmail.com](mailto:katie.rozek.12@gmail.com).

## Age?

- ☐ 12 and under
- ☐ 13-18
- ☐ 19-30
- ☐ 31-50
- ☐ 51-65
- ☐ 65+

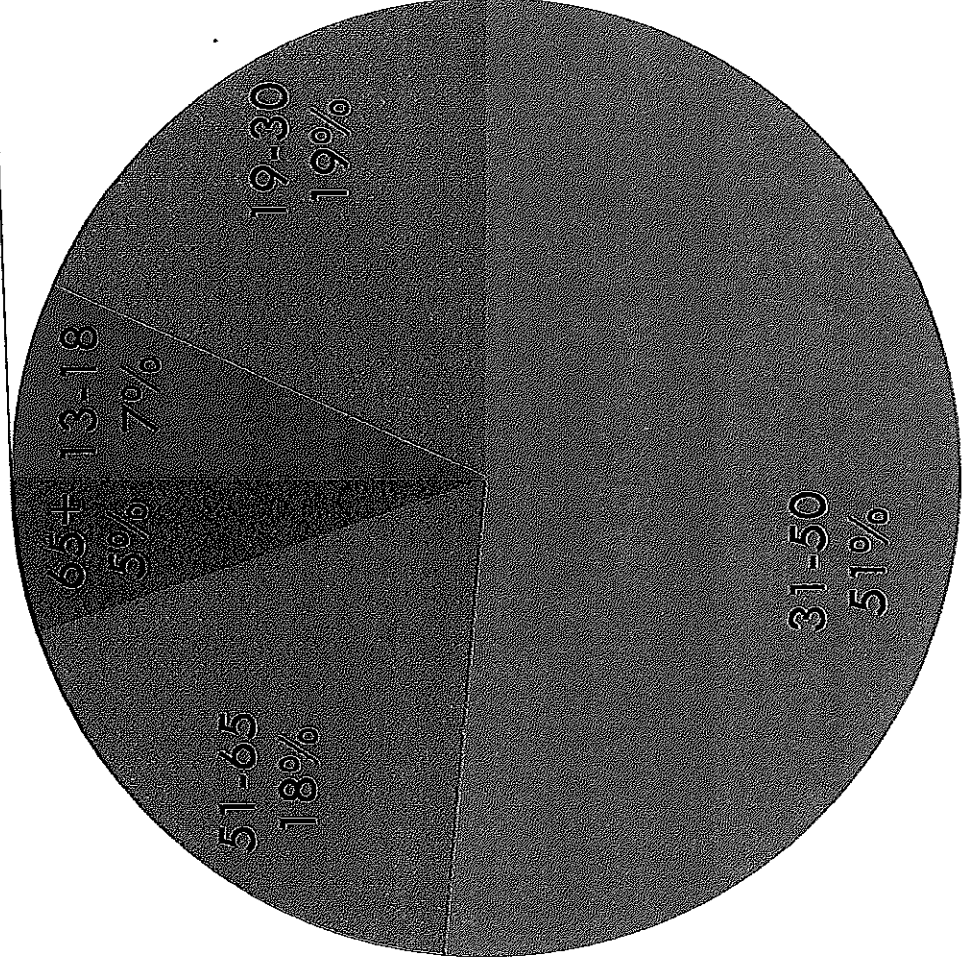
## How often have you used this bike corral?

- ☐ Never
- ☐ First time
- ☐ 2-5 times
- ☐ More than 5 times

# Online Survey: Age

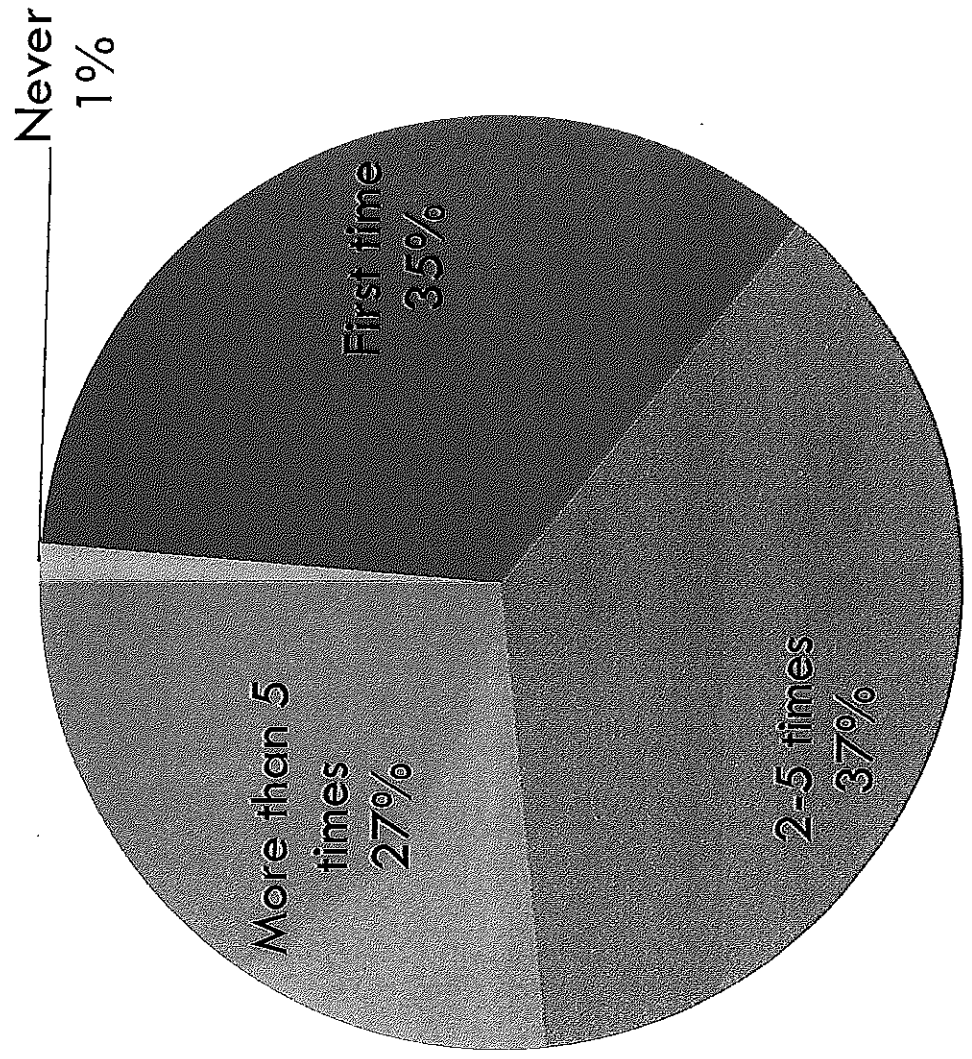
Age?

12 and under  
0%



# Online Survey: Use

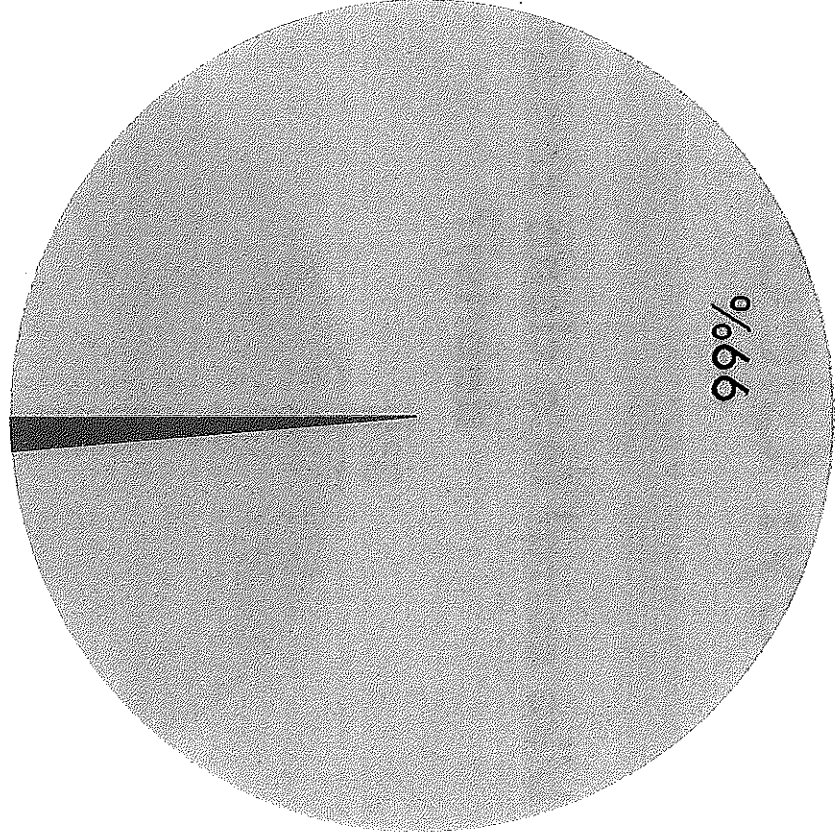
How often have you used the Bike Corral?



# Online Survey: Safety

**Did you feel safe using this bike corral?**

1%



■ Yes

■ No

# Online Survey: Cleanliness

Was the bike corral in a clean condition (no trash or debris)?

3%

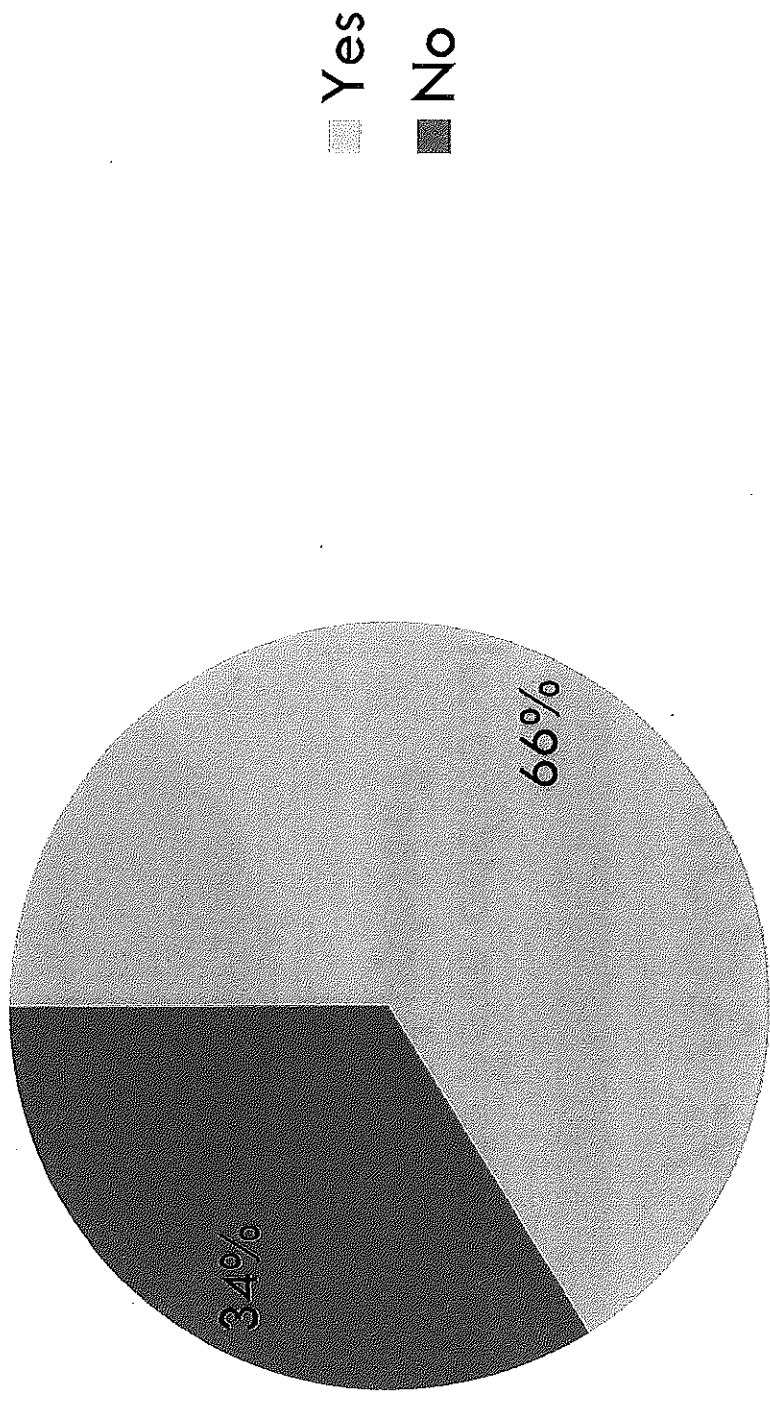


■ Yes

■ No

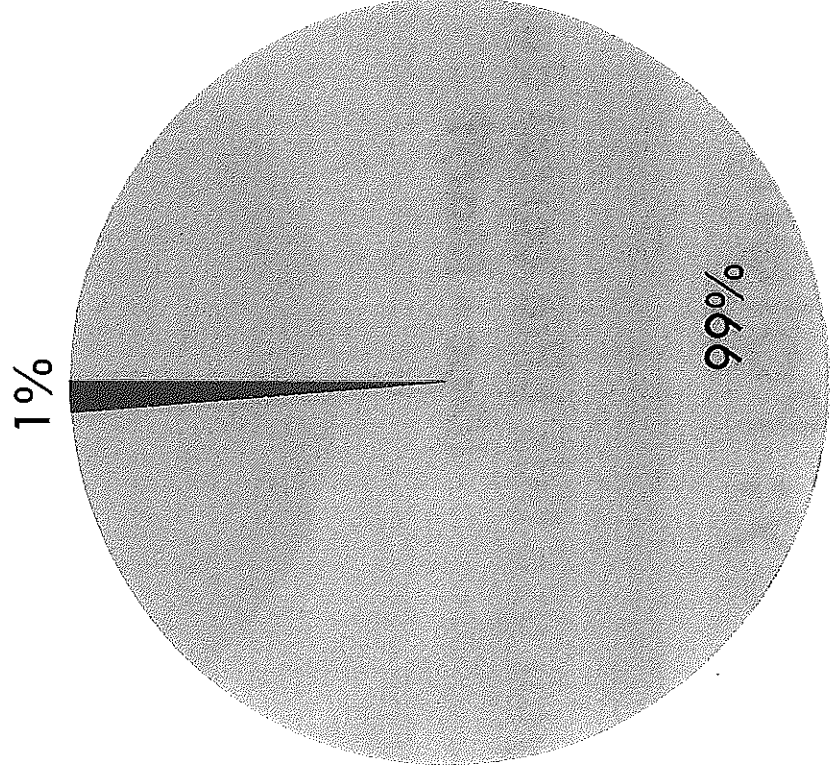
# Online Survey: Potential Winter Use

Would you use this bike corral during the winter  
(Dec - Mar)?



# Online Survey: Additional Corrals

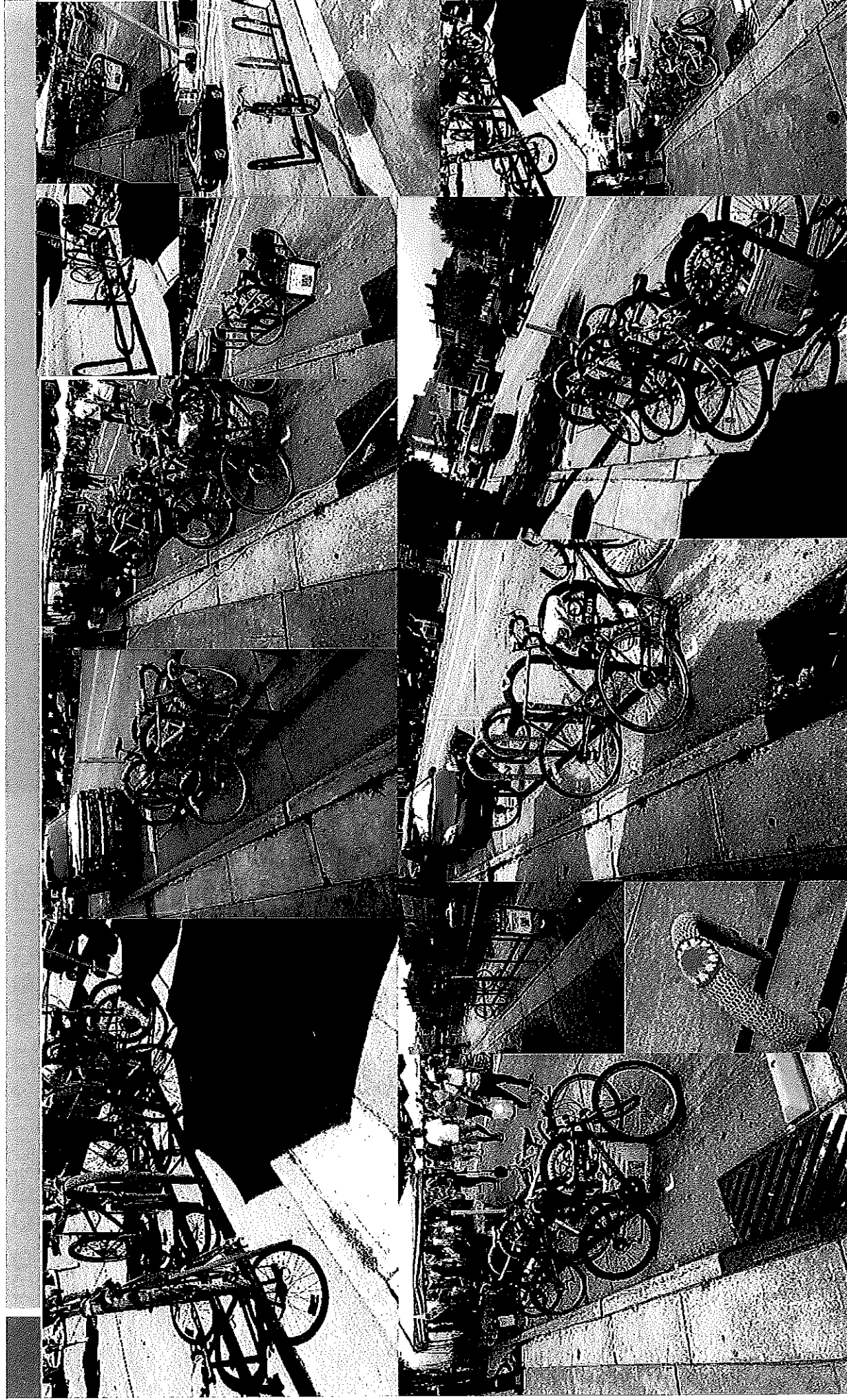
Would you like to have additional bike corrals in Appleton?



■ Yes

■ No

# Photo Documentation: Usage of Corral



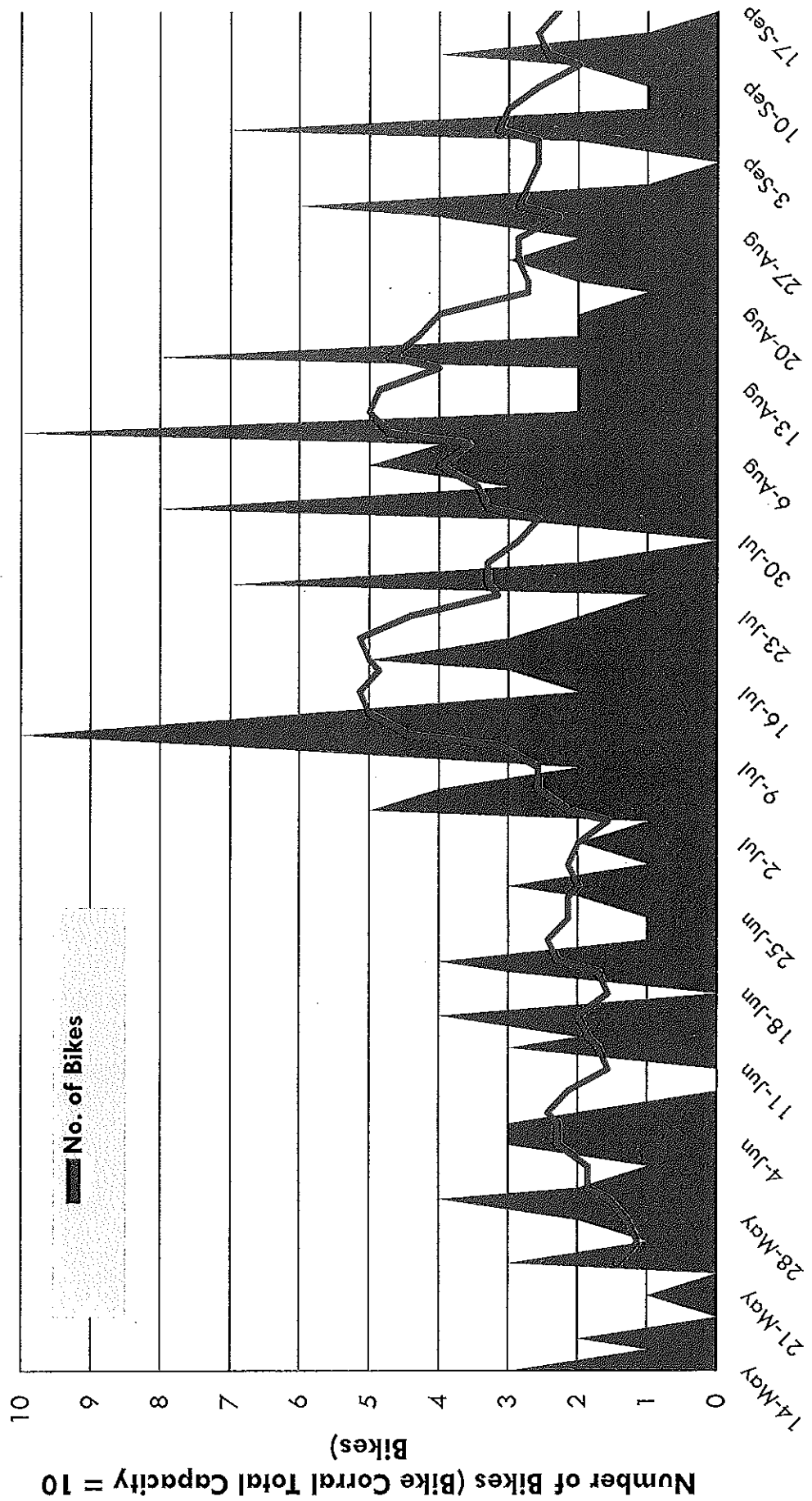
# Document Bike Corral Usage

- Photo taken Mondays, Wednesdays, Fridays and Saturdays during pilot period
  - May 14 – September 17
  - 73 days documented
  - 202 bikes documented
  - Average of 2.8 bikes
- Also obtained weather conditions



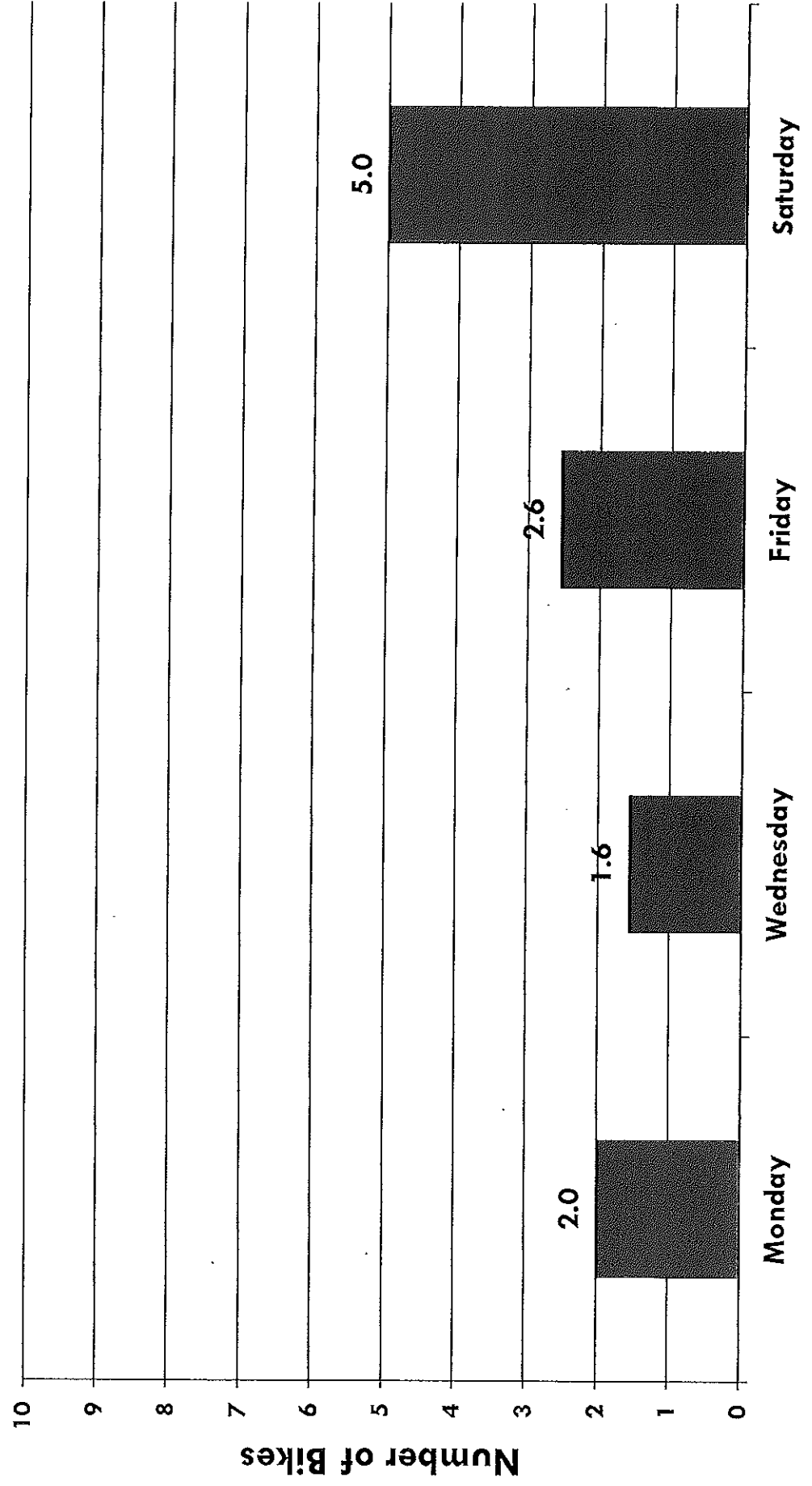
# Results: Corral Usage (Avg 2.8 bikes)

College Ave. Bike Corral Survey Results



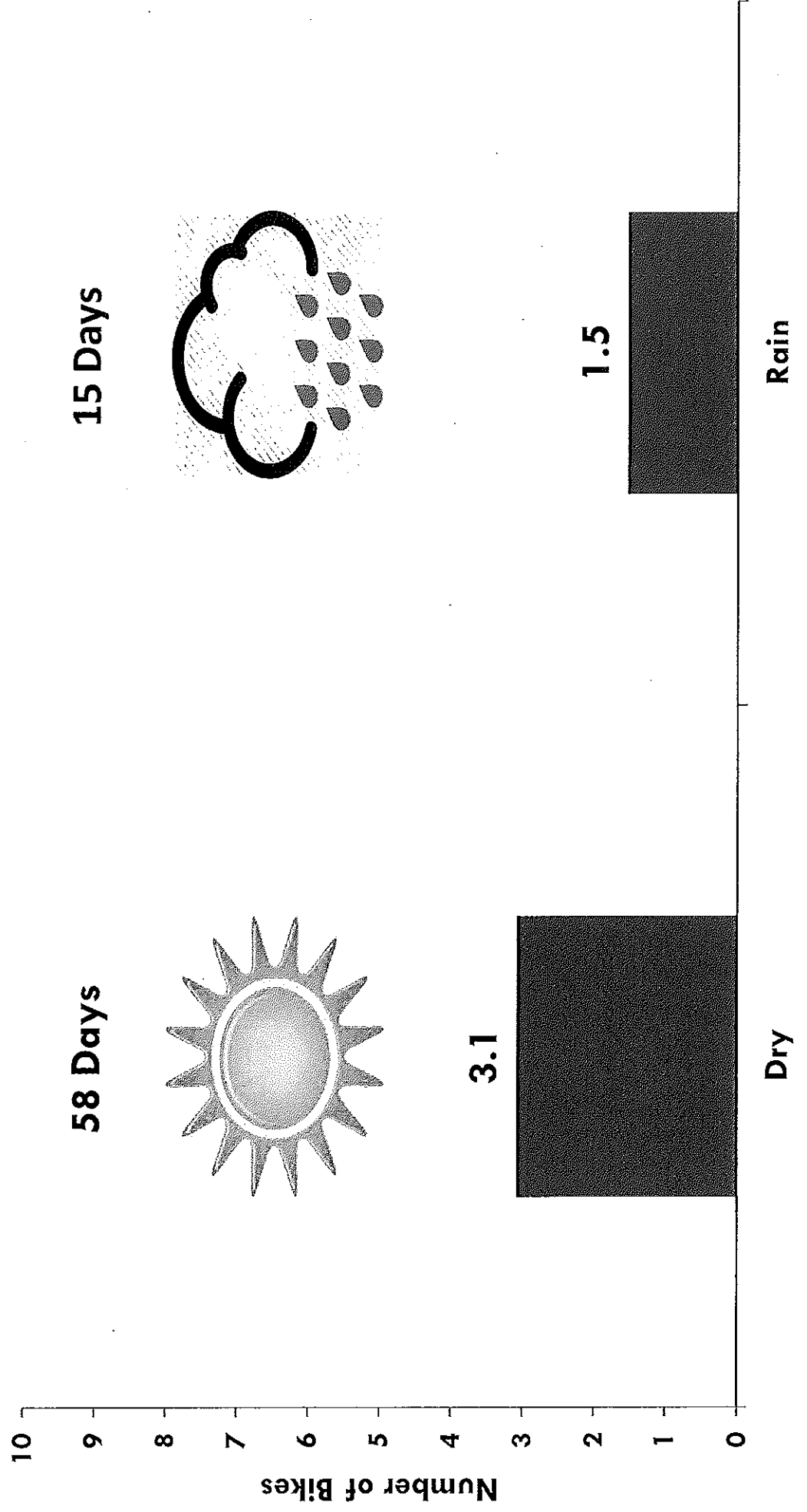
# Results: Day of Week

Day of the Week



# Results: Weather

## Weather



# General Assessment

- Average of more than double the vehicles (2.8) from parking stall alone
  - Significant usage during special events (Farm Market, etc.)
- Overall positive feedback from community
  - “The corral was an asset for the café. It enhanced our mission to create a vibrant and thriving community.”
    - Jesse Heffernan, Harmony Café
  - Safety was not an issue based on survey results
- Community desire for more corrals
  - Downtown – on West End of College Ave
    - Near Performing Arts Center/Acoca Coffee

# Special Thanks

---

- Special thanks to Fox Cities Cycling Association, Harmony Café, and the people and government of Appleton.

# Appendix: Additional Survey Comments/Information

# Online Survey: Ease

---

- ☐ YES
- ☐ “There is versatility when visiting boutiques, restaurants, and family fun related activities. It gives people the chance to walk around knowing their mode of transportation is safe in front of Harmony Café.”
- ☐ “Very easy to spot.”
- ☐ “Hard to miss in the middle of the street.”

# Online Survey: Convenience

---

- ☐ YES
- ☐ “I was attending a meeting at Harmony Café.”
- ☐ “I would like other ones on the west end College Avenue too.”
- ☐ “We used it for the farmers Market.”

# Online Survey: Aesthetics

---

- ☐ YES
- ☐ “The design of the bike corral looks absolutely beautiful.”
- ☐ “Very attractive.”
- ☐ “I blends right in.”
- ☐ “Nicely done – yarn bombing is cool.”
- ☐ “Festive.”
- ☐ “Too big and the yarn is ugly. Wish there was something on every corner we could lock it to.”

# Online Survey: Safety

- ☐ YES
- ☐ “Because the corral is at an intersection, cars approach slowly and I never felt endangered using the corral.”
- ☐ “Like all outdoor parking though, I feel somewhat concerned that somebody will try to break my lock.”
- ☐ “Hate being in the street with it.”

# Online Survey: Cleanliness

---

- ☐ YES
- ☐ “Yarn all over.”
- ☐ “Thanks, Harmony Café staff.”

# Online Survey: Parking

☐ NO

☐ “I see this as an addition to downtown Appleton.  
Please consider another corral on West College.”

☐ “Not at all.”

☐ “Parking is sparse downtown anyway. And it’s not  
just one stall – makes parking in the one next to it  
difficult, too.”

# Online Survey: Winter

---

- ☐ MIXED
- ☐ "This is my only mode of transportation."
- ☐ "Probably not. Biking in Appleton in the winter is 'iffy'."
- ☐ "I don't bike in the winter."
- ☐ "I put my bike inside my office during the colder months."

# Online Survey: Future

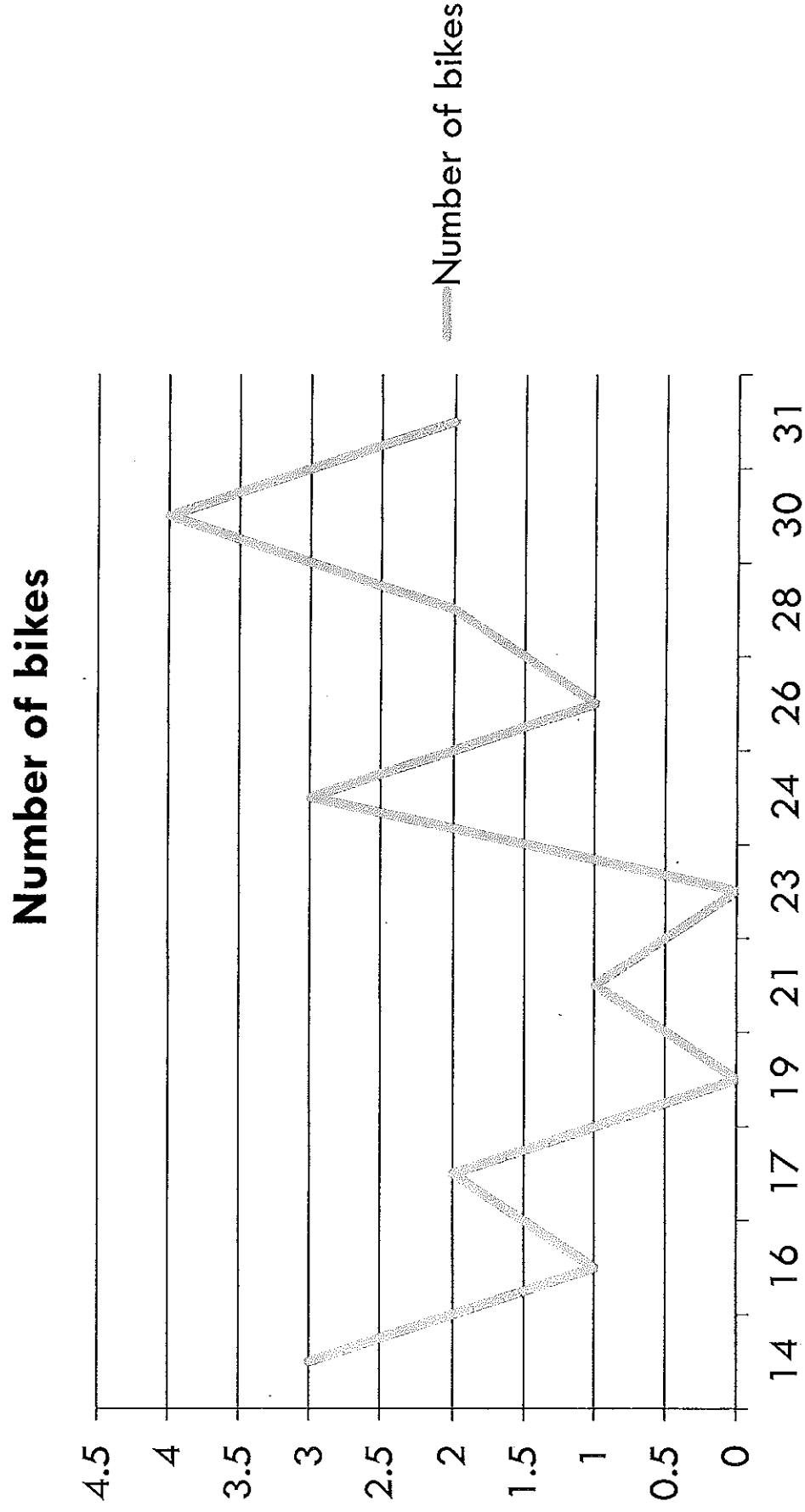
- ☐ YES
- ☐ "In front of the Building For Kids and down by the PAC."
- ☐ "1 on every block from Richmond to LU."
- ☐ "EVERY street corner should have one."

# Online Survey: Comments

---

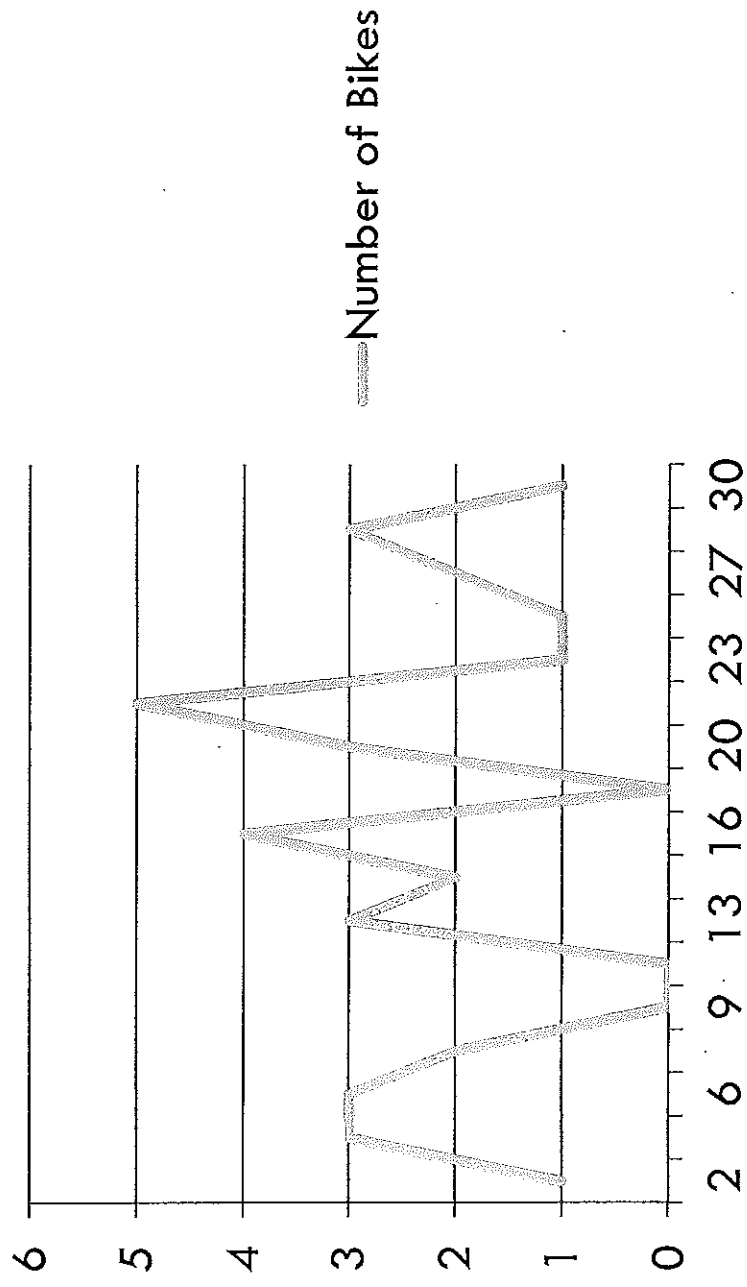
- ☐ “More bike lanes would be great for the city.”
- ☐ “Traditional bike racks would accommodate more bikes with more access to lock up bike.”
- ☐ “I’m glad Appleton has a bike corral.”
- ☐ “We need a bike lane to make it easier to get to the bike corral.”
- ☐ “10:1 bike to car ratio.”

# Usage of Corral: May



# Usage of Corral: June

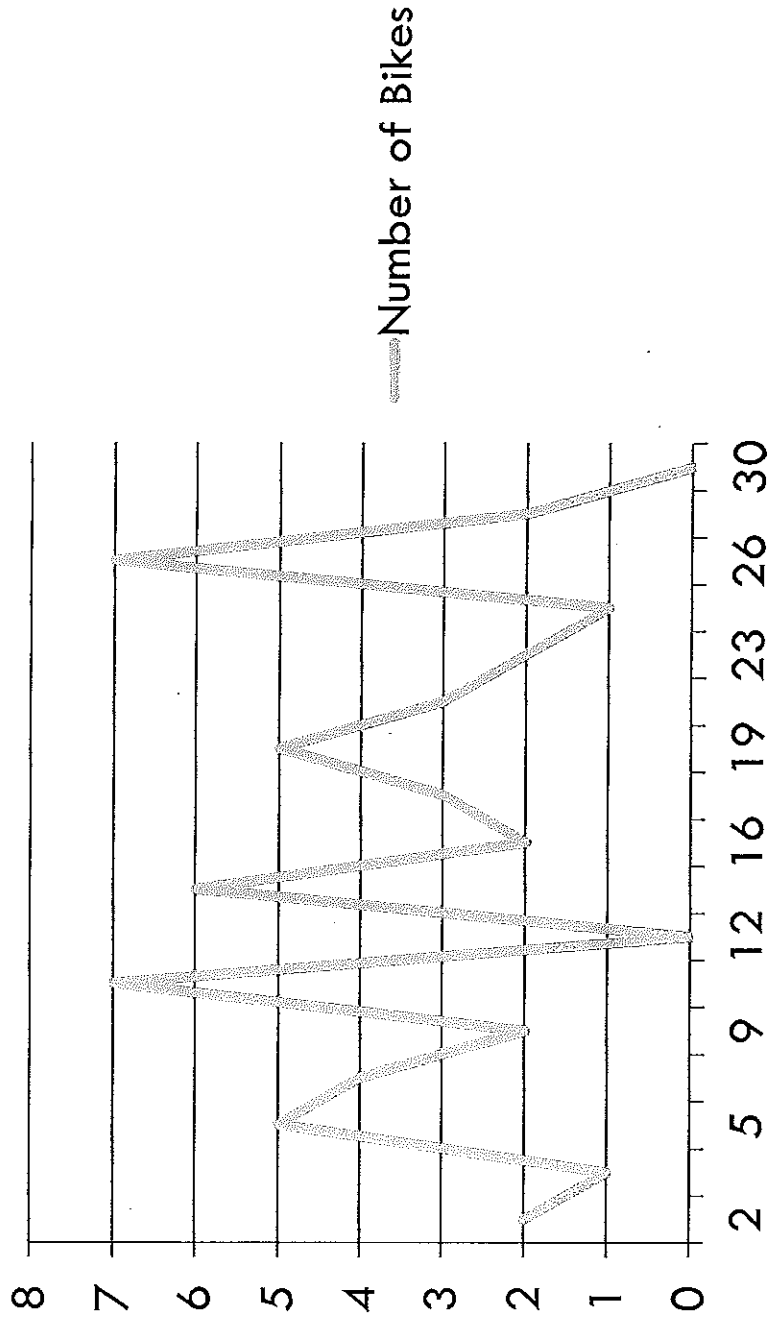
Number of Bikes



# Usage of Corral: July

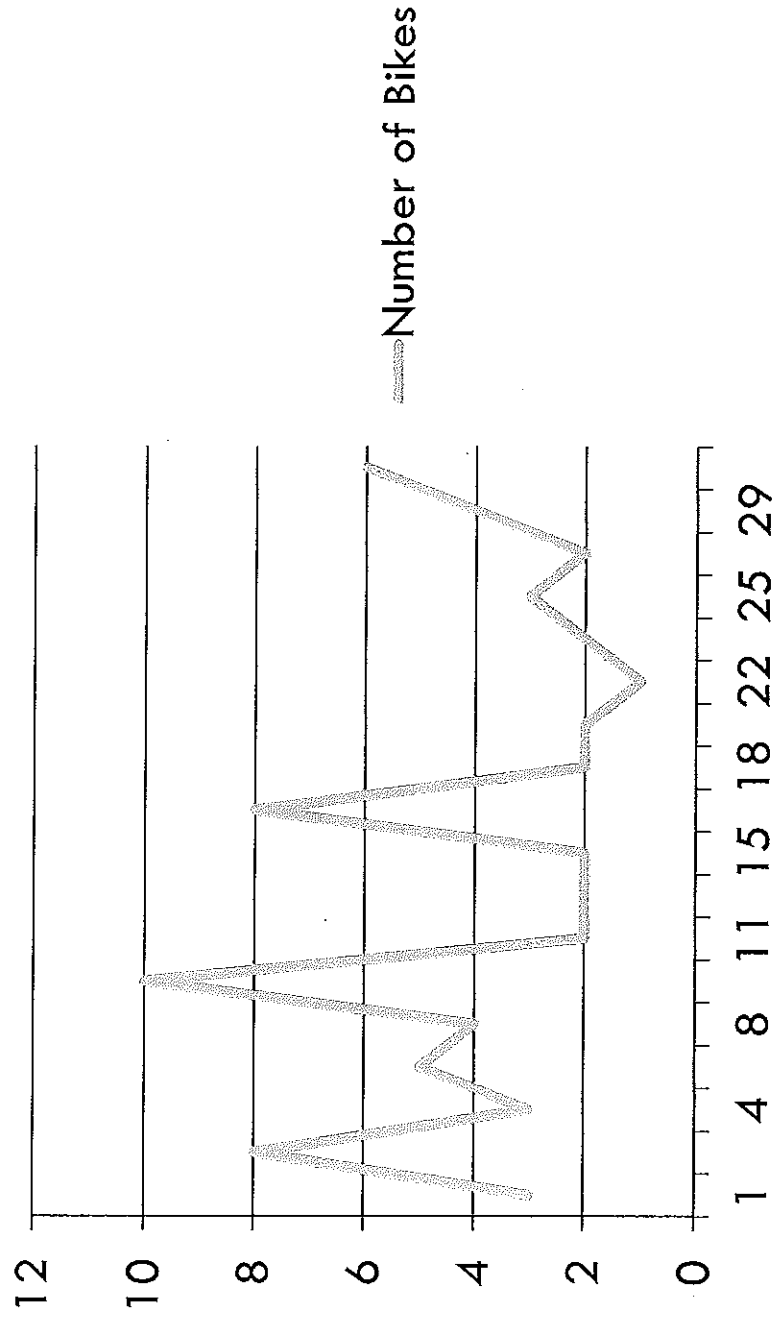


Number of Bikes



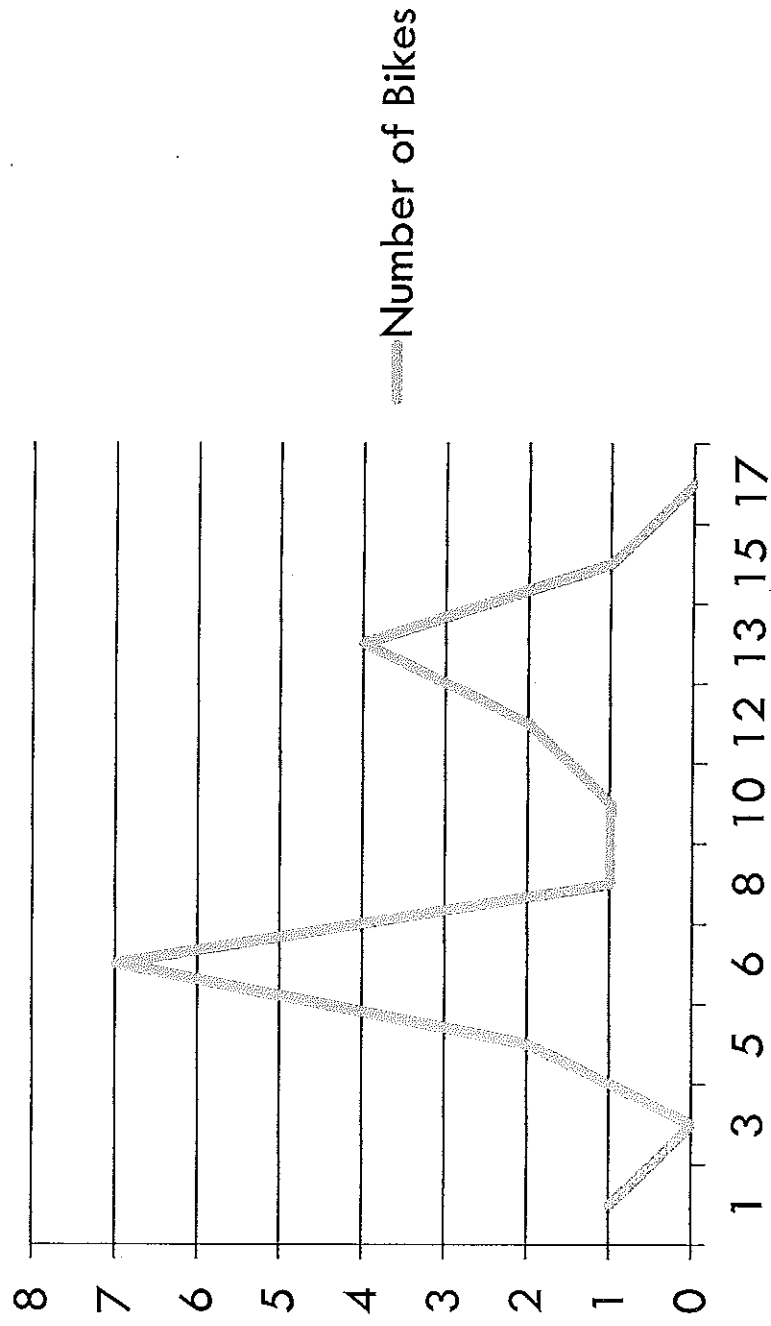
# Usage of Corral: August

Number of Bikes



# Usage of Corral: September

Number of Bikes



## Paula Vandehey

---

**From:** Kurt Craanen  
**Sent:** Monday, April 06, 2015 10:43 AM  
**To:** 'phil@orde.com'  
**Cc:** Paula Vandehey; Cathy Kromm  
**Subject:** FW: Studio 213  
**Attachments:** 20150406095624135.pdf

Phil:

I got the renderings.

The next Municipal Services Committee meeting is April 28, 2015 at 5:30 pm. 6th floor of City Hall. You or someone from Studio 123 should to be there to answer questions.

I will forward to Paula Vandehey to get this item on the agenda.

Please let me know if you have any questions.

-----Original Message-----

From: Phil Jennings [<mailto:phil@orde.com>]  
Sent: Monday, April 06, 2015 9:53 AM  
To: Kurt Craanen  
Subject: Studio 213

Hi Kurt,

Here is the rendering of the artwork we did for Studio 213 at 213 East College.

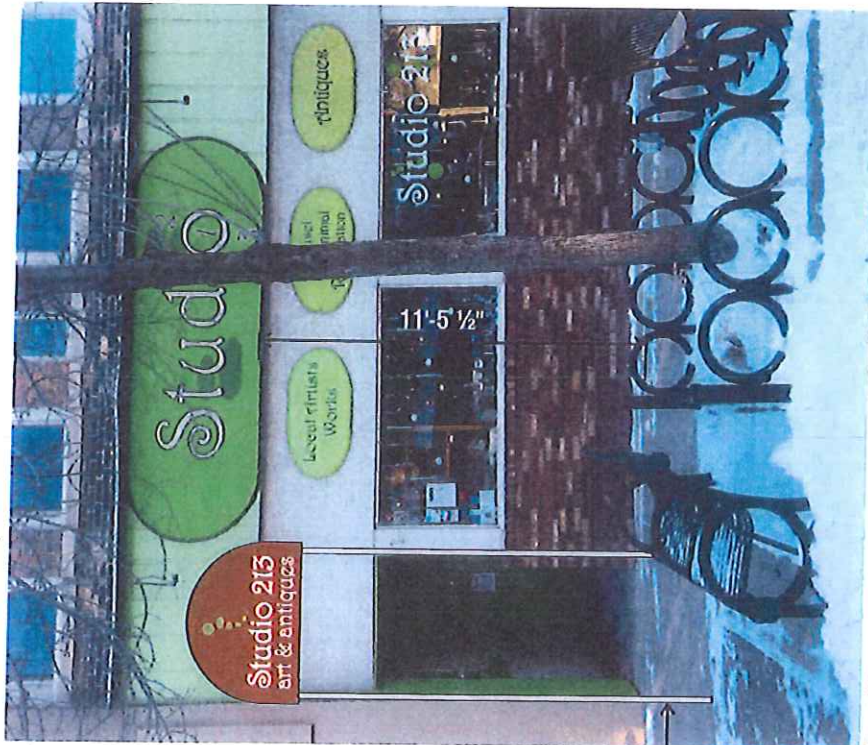
As I mentioned to you over the phone, Cherie Greek, the owner I were hoping that the underclearance of the canopy could be just over 7 Ft. Cleo's and Basil's are both around 7 ft for their underclearance.

Thanks ahead of time and talk to you soon!

Phil

Phil Jennings  
Orde Sign & Graphics, Inc.  
920-339-4629  
[phil@orde.com](mailto:phil@orde.com)

4'-8"



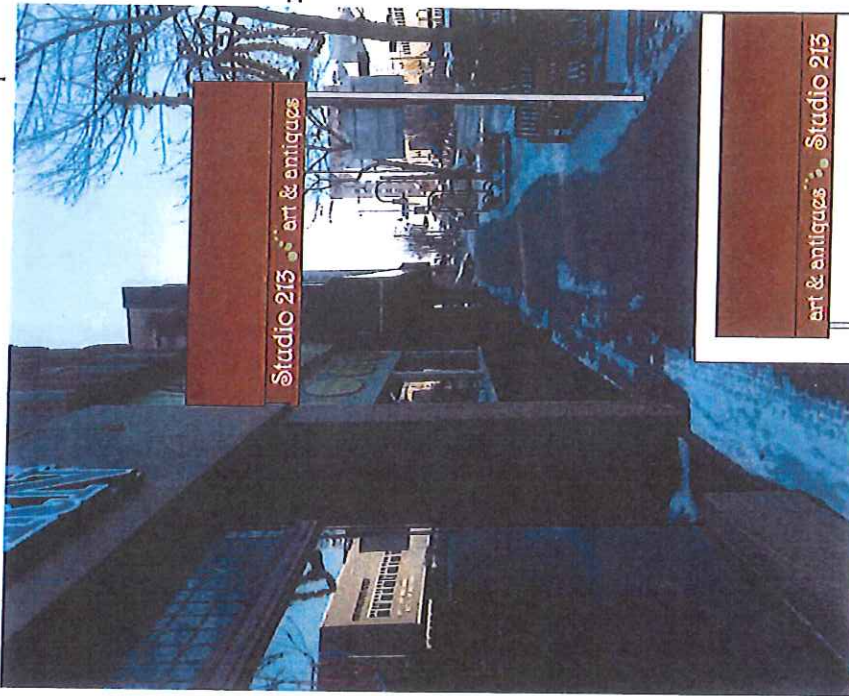
Front View

8'5" x 4'8"

10'-0" UC

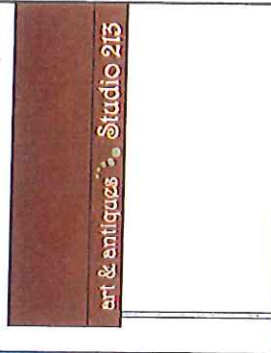
Aluminum Supports

9'-4"



Side View

7 1/8" S  
4" a



Opposite Side

# NON ILLUMINATED ENTRANCE AWNING

Sunbrella Tresco Ginger  
Copy/Graphics: Heat Transfer/White & Green (TBD)  
(Front & Both Sides)

**ORDE Sign & Graphics Inc.**

1220 Flight-Way Drive # 920.339.4500  
Hobart, WI 54115 1220.339.4514  
www.orde.com

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RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL  
SYSTEM, WITHOUT PERMISSION IN WRITING FROM ORDE SIGN & GRAPHICS INC.

DESIGN #: 13388

Pg.: 1

CLIENT: STUDIO 213  
ADDRESS: APPLETON, WI  
DATE: JANUARY 8, 2015  
SCALE: 3/4"=1'-0"

A.C.: PHIL JENNINGS

DESIGNER: JULIE MAROHL

CONSULTED W/:

REVISY BY:

DATE:

DESIGN STAGE:

☐ CONCEPTUAL ☒ FINAL

ITEMS NEEDED PRIOR TO FABRICATION

☐ FIELD SURVEY/MEASUREMENTS REQUIRED

☐ COMPUTER FILE OF LOGO REQUIRED

☒ GREEN TO BE DETERMINED

APPROVALS:

WITH APPROVAL OF THIS DESIGN I HEREBY GIVE ORDE SIGN & GRAPHICS, INC. PERMISSION TO BEGIN PRODUCTION ON THE SIGNAGE ILLUSTRATED. I AGREE THAT ALL ELEVATIONS LISTED ARE CORRECT. ANY CHANGES MADE AFTER PRODUCTION HAS STARTED WILL RESULT IN ADDITIONAL CHARGES.

CLIENT SIGNATURE:

POSTESTIMATOR SIGNATURE:

DATE:

MEMBERS OF:

3SGD  
WISCONSIN SIGN ASSOCIATION  
WISA  
INTERNATIONAL SIGN ASSOCIATION

COLORS SHOWN ON ART MAY NOT REFLECT TRUE REPRESENTATION OF ACTUAL COLORS.

APPLETON CODE

resurfaced in the manner prescribed by the street excavation standards on file in the office of the Department of Public Works.  
(Code 1965, §5.14)

**Secs. 16-41 – 16-55. Reserved.**

**ARTICLE III. SIDEWALKS\***

**Sec. 16-56. Awnings.**

No person shall construct or maintain any awning which is not at least seven (7) feet at the lowest part thereof above the top of the sidewalk. Awnings shall be supported without posts, but by iron brackets or by an iron framework attached firmly to the building so as to leave the sidewalk wholly unobstructed. All awnings constructed in a manner different from that specified in this section and in any way obstructed to the public use of travel on the sidewalks shall be removed within ten (10) days after notice in writing, given by the authority of the Common Council, and personally served on the owner or occupant of the building to which such awning is attached.  
(Code 1965, §5.09)

**Sec. 16-57. Covering or barrier for subsurface areas.**

Every person owning any building in the City having a subsurface area between the building and sidewalk or extending into the sidewalk shall keep the area covered by a closed iron or a closed iron and glass cover laid perfectly even with the surface of the sidewalk, or shall keep the area surrounded on all sides by a sufficient railing or barrier at least three (3) feet high, except in cases of stairways leading from the sidewalks to basements, which shall have a sufficient railing or barrier at least three (3) feet high on three (3) sides thereof.  
(Code 1965, §5.11)

**Sec. 16-58. Construction – standards.**

Sidewalks shall be constructed according to the standards and specifications established by the Department of Public Works.  
(Code 1965, §5.12)

**Sec. 16-59. Same – permit required; suspension.**

(a) Any person desiring to construct concrete sidewalk improvements shall secure a permit from the Department of Public Works. A charge as determined by the Common Council, which is on file in the City Clerk's Office, is payable to the Director of Finance at the time the permit is secured. After the issuance of the permit, the Department of Public Works shall set stakes indicating the line and grade of the sidewalk.

(b) *Suspension of issuance of permits.* The Director of Public Works shall suspend the issuance of permits to any person who violates this section or §9-33 or who becomes delinquent in any of his obligations to the City under these sections. Such suspension shall continue until the delinquency is removed or until action is taken on the violation by the Finance Committee.



DEPARTMENT OF PUBLIC WORKS  
Engineering Division – Traffic Section  
2625 E. Glendale Avenue  
Appleton, WI 54911  
TEL (920) 832-5580  
FAX (920) 832-5570

**To:** Municipal Services Committee  
**From:** Michael Hardy, Assistant City Traffic Engineer  
**Date:** April 21, 2015  
**Re:** Intersection traffic control at the Browning Street / Whittier Drive intersection

At the request of a concerned citizen, the Traffic Section has reviewed the traffic control at the intersection of Browning Street and Whittier Drive (it is currently uncontrolled). This individual had general safety concerns regarding this intersection and felt that changes should be made. This is a four-legged intersection that is located about two blocks south of Northland Avenue, and approximately three blocks west of Richmond Street. The land use in the area of this intersection is residential. One approach on Whittier Drive is a cul-de-sac.

In a typical intersection control study, we consider traffic volumes, crash history, safe approach speeds, etc. Browning Street has a measured traffic count of 360 vehicles per day. Whittier Drive does not have any traffic count on record, but considering the street layout and cul-de-sac we comfortably estimate the traffic count to be below 200 vehicles per day. No crash records were found for the recent five year period of 2009 through 2013. The approach speeds were checked on the Whittier Drive, and are estimated at 10 mph. Both streets are classified as *local*.

More relevant, however, is that the *Manual on Uniform Traffic Control Devices*, for the sake of consistency, states that intersection control should be installed at uncontrolled intersections which are located in predominantly controlled areas (stops, yields, signals). We have interpreted this to mean that if more than 75% of the four-legged intersections in a particular area (whose boundaries are typically defined by collector or arterial roadways) are controlled, the remaining uncontrolled four-legged intersections should have an appropriate form of control added. While there are several uncontrolled T-intersections in the vicinity, this subject intersection is the only four-legged intersection in this area that remains uncontrolled.

Based on the above, I recommend *yield* control be implemented at this location. Based on traffic counts and street layout, I recommend Whittier Drive *yield* to Browning Street.

**To accomplish this, the following ordinance action is required:**

1. **Create:** "Install yield signs on Whittier Drive at Browning Street."



"... meeting community needs ... enhancing quality of life."

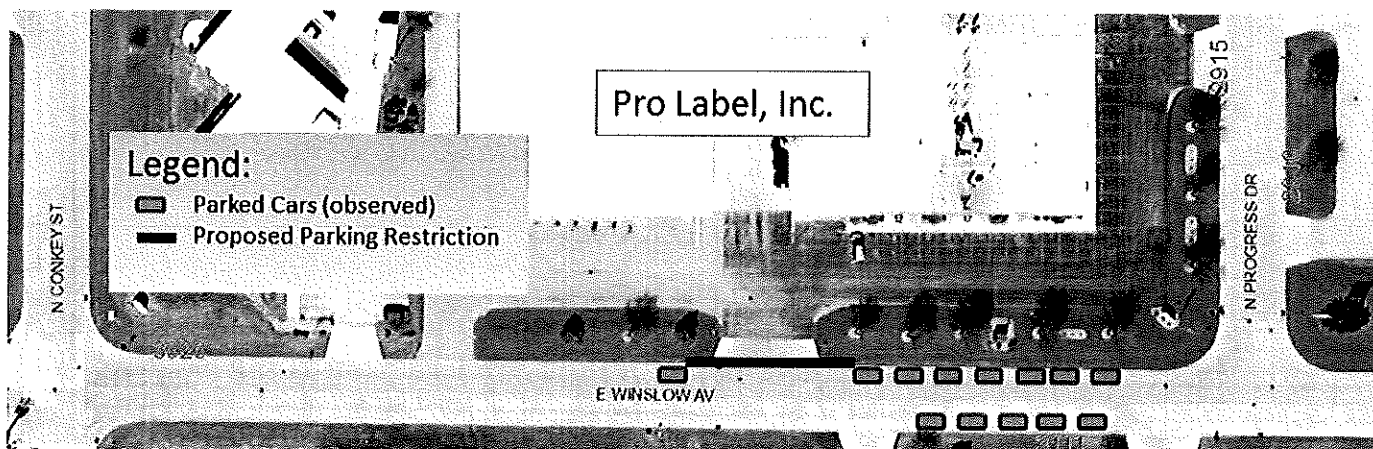
DEPARTMENT OF PUBLIC WORKS  
Engineering Division – Traffic Section  
2625 E. Glendale Avenue  
Appleton, WI 54911  
TEL (920) 832-5580  
FAX (920) 832-5570

To: Municipal Services Committee  
From: Michael Hardy, Assistant City Traffic Engineer  
Date: April 14, 2015  
Re: Recommended parking changes on Winslow Avenue between Conkey St and Progress Drive.

The City was contacted by Pro Label, Inc., located in the Northeast Industrial Park at the northwest corner of Winslow Avenue and Progress Drive, about some on street parking issues effecting their operations. The issue they are having is that their own employees are parking on Winslow Avenue and crowding the driveway that services the semi deliveries to their loading docks. Pro Label does not have enough capacity in their parking lot to handle the overlap of employee parking during shift change times. Based on observations, this can result in over 10 cars parked on the street.

Unaware of the City having responsibility for parking restriction signs and ordinances, Pro Label did install their own signs to restrict the on-street parking near their service drive. If the recommended parking restrictions are approved, the privately owned parking signs will be replaced by official city-owned signs.

The City reviewed the extent of on-street parking affecting other businesses and the operation of the street. While the Winslow Avenue on-street parking crowds both sides of the street and is close to Progress Drive, we do not feel any additional restrictions are necessary at this time. If the amount of on-street parking increases and/or complications with street operations arise, additional restrictions may be implemented in the future. This would likely involve restricting on-street parking to only one side of the street on Winslow Avenue, as well as restrictions at Progress Drive intersection.



As such, we are recommending enacting permanent ordinances to restrict parking near the Pro Label service driveway.

To accomplish this, the following ordinance action is required:

1. **Create:** "Parking be prohibited on the north side of Winslow Avenue from a point 195 feet west of Progress Drive to a point 300 feet west of Progress Drive."



DEPARTMENT OF PUBLIC WORKS  
Engineering Division – Traffic Section  
2625 E. Glendale Avenue  
Appleton, WI 54911  
TEL (920) 832-5580  
FAX (920) 832-5570

To: Municipal Services Committee  
From: Michael Hardy, Assistant Traffic Engineer  
Date: April 10, 2015  
Re: Parking changes near St. Francis Xavier Middle School  
*Follow-up on 90-Day Trial*

Back in December of 2014, the Traffic Section initiated a 90-day trial to create & modify a number of parking restrictions in the area south of St. Francis Xavier Middle School. The intersection control on Morrison Street at McArthur Street was also changed to *stop* control. Please see the attached information that was mailed to residents.

So far, the feedback we have received regarding this project has been mostly positive. Additionally, our observations would suggest the changes have improved traffic flow and safety.

Based on this, I recommend enacting the permanent ordinances as implemented in the 90-day trial.

To accomplish this, the following ordinance action is required:

**Intersection Control Ordinance:**

1. **Create:** "Replace Yield signs with Stop signs on Morrison Street and McArthur Street."

**Parking Ordinance:**

1. **Repeal Ord. 87-91-A:** "Parking be prohibited during school hours on both sides of North Morrison Street from McArthur Street to Greenfield Street."
2. **Create:** "Stopping, standing and parking be prohibited, on school days from 11:00 a.m. to 4:00 p.m., on the north side of Greenfield Street from Morrison Street to a point 25 feet east of Morrison Street."
3. **Create:** "Stopping, standing and parking be prohibited, on school days from 11:00 a.m. to 4:00 p.m., on the south side of Greenfield Street from Morrison Street to Drew Street."
4. **Create:** "Stopping, standing and parking be prohibited, on school days from 11:00 a.m. to 4:00 p.m., on the west side of Morrison Street from Greenfield Street to a point 20 feet south of Greenfield Street."
5. **Create:** "Stopping, standing and parking be prohibited, on school days from 11:00 a.m. to 4:00 p.m., on the west side of Morrison Street from a point 20 feet north of McArthur Street to a point 25 feet south of McArthur Street."
6. **Create:** "Stopping, standing and parking be prohibited, on school days from 11:00 a.m. to 4:00 p.m., on the east side of Morrison Street from McArthur Street to Greenfield Street."
7. **Create:** "Stopping, standing and parking be prohibited, on school days from 11:00 a.m. to 4:00 p.m., on the east side of Morrison Street from Pershing Street to McArthur Street."
8. **Create:** "Stopping, standing and parking be prohibited, on school days from 11:00 a.m. to 4:00 p.m., on the north side of McArthur Street from a point 25 feet east of Morrison Street to a point 25 feet west of Morrison Street."
9. **Create:** "Stopping, standing and parking be prohibited, on school days from 11:00 a.m. to 4:00 p.m., on the south side of McArthur Street from Oneida Street to Morrison Street."
10. **Create:** "Stopping, standing and parking be prohibited, on school days from 11:00 a.m. to 4:00 p.m., on the south side of McArthur Street from Morrison Street to a point 275 feet east of Morrison Street."

*Mailed to residents:*

**DEPARTMENT OF PUBLIC WORKS**  
**Engineering Division – Traffic Section**  
**2625 E. Glendale Avenue**  
**Appleton, WI 54911**  
**TEL (920) 832-5580**  
**FAX (920) 832-5570**

April 10, 2015

«Owner\_First\_Name» «Owner\_Middle\_Init» «Owner\_Last\_Name»  
«Owner\_Address»  
«Owner\_CityState» «Owner\_Zipcode»

Dear Property Owner,

In response to safety concerns raised by parents and staff at St. Francis Xavier Middle School, the city has been testing some new on-street parking restrictions in your neighborhood that were implemented back in December, 2014 (see enclosed exhibit).

The feedback we have received regarding this project has been mostly positive. And, based on our observations, it appears the changes have improved traffic flow and safety.

Our next step is to share the results with our City Council, which will ultimately decide if the proposed changes will be kept, changed, or removed. You have the opportunity to come to this meeting to voice your comments or concerns. Please be assured your opinion is valuable in this process and strongly considered. The details are as follows:

What: Municipal Services Committee Meeting When: Tuesday, April 28 <sup>th</sup> , at 5:30 p.m. Where: Room 6A/B, City Center Building, 100 N. Appleton Street
----------------------------------------------------------------------------------------------------------------------------------------------------------------------

In the meantime, please feel free to share your comments or concerns by contacting me at the number above, or by emailing me at [mike.hardy@appleton.org](mailto:mike.hardy@appleton.org).

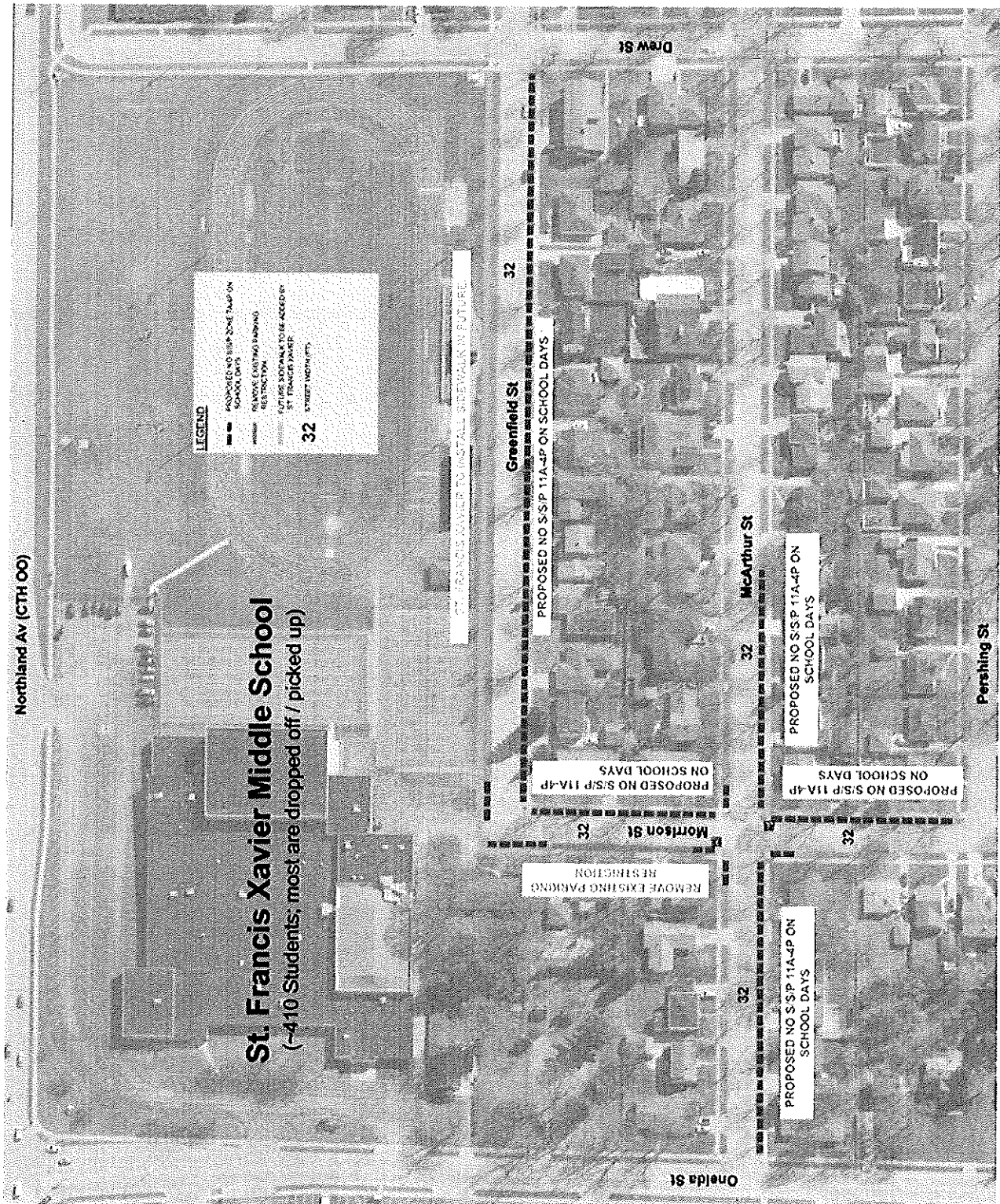
Thank you in advance for your help and your input.

Sincerely,

Michael Hardy, P.E.  
Assistant Traffic Engineer  
[mike.hardy@appleton.org](mailto:mike.hardy@appleton.org)

enclosure

*Mailed to residents:*















Operator's Licenses for 4/30/15 S & L

Approved

Nicole M. Alexander	2647 N. Birchwood Avenue
Jeanna Beal	1103 ½ N. Bennett Street
Caitlin F. Bednarowski	319 N. Rankin Street
Mina Bhandari	4600 N. Providence Ave, #10
Jessi S. Bichel	933 W. Spring Street
Allison H. Blair	2300 Palisades Drive
Kayla B. Brunette	1312 W. Prospect Avenue
Benjamin L. Diers	1501 Maple Hills Drive
Christopher J. Eichhorn	2046 N. Mayflower Drive
Jedediah J. Filen	992 Third Street, #101, Menasha
Keegan D. Geurts	590 County Rd. G, Neenah
Agustin Goiz	891 Airport Road, Menasha
Louise M. Grant	1121 N. Union Street
Andrea L. Heesaker	515 Schindler Place, #1, Menasha
Cassandra E. Igel	1785 Sanctuary Court, #83
Peter J. Leitemann	611 Van Buren Street, Little Chute
Tracy K. Lindenstruth	3601 S. Barker Lane
Jane A. Maggard	512 ½ W. College Avenue, #4
Sarah R. Petrie	W1703 Cty Rd JJ, Kaukauna
Bonnie J. Shorey	328 N. Kensington Drive, #1
Gurpreet Singh	4052 Cattail Court
Elizabeth C. Spang	208 Harrison Street, Waupaca
Amanda E. Stefanski	306 W. Valey Road, #7
Doug P. Swalby	6185 Rosewood Drive
Ryan J. Taylor	3 Wittman Court
Shane M. Theisen	4005 Towne Lakes Circle, #10303
Kayla Titel	529 N. Locust Street
Mackenzie B. Van Cuyk	N3671 State Road 76, Hortonville
Katelyn A. Wagner	3400 E. Canary Street, #6
Derick M. Wasinger	916 London Street, Menasha
Steven C. Wolff	8795 N. Clayton Avenue, Neenah
Lani M. Xiong	N1458 Fairwinds Drive, Greenville
Mariella Zarb	4910 N. French Road
Abby S. Zuberbier	725 Monroe Street, Little Chute



## REPORT TO CITY PLAN COMMISSION

**Plan Commission Informal Hearing Meeting Date:** April 6, 2015

**Common Council Public Hearing Meeting Date:** May 6, 2015 (Public Hearing on Rezoning)

**Item:** Rezoning #3-15 – Kurey Property

**Case Manager:** David Kress

### GENERAL INFORMATION

**Owner:** Ronald Kurey

**Applicant:** Martenson & Eisele, Inc. c/o Gary Zahringer

**Address/Parcel #:** East of North Meade Street (part of parcel #31-1-9310-15)

**Petitioner's Request:** The applicant is requesting a Rezoning to change the Zoning Map from the AG Agricultural District to R-1A Single-Family District for part of the subject parcel. The request is being made to accommodate use of the existing barn buildings for storage purposes and future construction of a residence.

### BACKGROUND

The applicant's site consists of 4.779 acres on the western part of parcel #31-1-9310-15. The entire parcel is 13.33 acres and located east of North Meade Street and north of East Broadway Drive. This area was annexed from the Town of Center in 2006 (Kurey Annexation). The newly annexed territory was assigned a temporary zoning classification of AG Agricultural District, which was made permanent after ninety (90) days pursuant to Section 23-65(e)(3) of the Municipal Code. The two barn buildings were constructed while the subject parcel was in the Town of Center and have remained since the time of annexation. There was also a dwelling located on the site, but it was razed prior to annexation.

On March 16, 2015, the Board of Zoning Appeals voted to approve variance requests to the Municipal Code sections specified below and to allow the existing buildings at the current dimensions to remain, contingent on any future parcel having a minimum size of three (3) acres.

- Section 23-43(d)(1) – No accessory building shall be established on a lot prior to the principal building.
- Section 23-43(d)(6) – Only one (1) detached garage may be permitted on a lot whose principal use is single family.
- Section 23-43(f)(1)(i)(2) – The maximum total combined gross floor area of all detached accessory buildings shall be one thousand six hundred (1,600) square feet.
- Section 23-43(f)(1)(h) – The maximum height of an accessory building shall not exceed fifteen (15) feet.

A two-lot Certified Survey Map (CSM) was submitted in conjunction with the rezoning request to create a lot consistent with the proposed rezoning. The remnant parcel would be combined with the adjacent

parcel to the east (#31-1-9310-16), which is under the same ownership. CSMs are administratively reviewed and approved by City staff.

## **STAFF ANALYSIS**

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**Existing Conditions:** The subject area is currently developed with 2,586 square foot and 3,807 square foot barn buildings and a gravel driveway.

**Proposed Zoning Classifications:** The purpose of the R-1A Single-Family District is to provide for, and maintain, residential areas characterized predominately by single family detached dwellings on larger sized lots while protecting residential neighborhoods from the intrusion of incompatible non-residential land uses.

**Zoning Ordinance Review Criteria:** Based on initial CSM review, the proposed lot meets the applicable development standards for the R-1A Single-Family District, per Section 23-92(g) of the Municipal Code.

The variance granted by Board of Zoning Appeals resolves the use and dimensional issues presented by the existing barn buildings. As a result, these buildings may remain at their current dimensions and be used for storage purposes (like a garage) in the R-1A Single-Family District, as proposed.

### **Surrounding Zoning Classification and Land Uses:**

North: Town of Center. The adjacent land uses to the north are currently a mix of single-family residential and agricultural uses.

South: AG Agricultural District. The adjacent land uses to the south are currently agricultural.

East: AG Agricultural District. The adjacent land uses to the east are currently agricultural.

West: Town of Center. The adjacent land uses to the west are currently single-family residential.

**General Information:** A rezoning is often triggered by development proposals or changing circumstances in the City. In this case, the desire to divide parcel #31-1-9310-15 and sell the subject property prompted the applicant to submit the rezoning request. A prospective buyer plans to build a residence on the property in the future.

**Appleton Comprehensive Plan 2010-2030:** The City of Appleton *Comprehensive Plan 2010-2030* identifies this area for future one and two-family residential uses. The proposed R-1A Single-Family District rezoning is consistent with the Future Land Use Map. Listed below are related excerpts from the City's *Comprehensive Plan 2010-2030*.

#### *Goal 1 – Community Growth*

*Appleton will continue to provide opportunities for residential, commercial and industrial growth, including appropriate redevelopment sites within the downtown and existing neighborhoods, and greenfield development sites at the City's edge.*

*OBJECTIVE 5.3 Housing and Neighborhoods:*

*Provide a range of housing styles that meet the needs and appeal to all segments of the community.*

*OBJECTIVE 10.1 Land Use:*

*Provide an adequate supply of suitable land meeting the demand for development of various land uses.*

**Standards for Zoning Map Amendments:** Per Section 23-65(d)(3) of the Municipal Code, all recommendations for Official Zoning Map amendments shall be consistent with the adopted plans, goals, and policies of the City and with the intent of this zoning ordinance. Related excerpts are listed below.

- a. Prior to making a recommendation on a proposed rezoning, the Plan Commission shall make a finding to determine if the following conditions exist. No rezoning of land shall be approved prior to finding at least one (1) of the following:
  1. The request for a zone change is in conformance with the Comprehensive Plan for the City of Appleton. *The rezoning request is in conformance with the Comprehensive Plan 2010-2030, as the Future Land Use Map identifies this area for future one and two-family residential uses.*
  2. A study submitted by the applicant that indicates that there has been an increase in the demand for land in the requested zoning district, and as a result, the supply of land within the City mapped as such on the Official Zoning Map, is inadequate to meet the demands for such development.
  3. Proposed amendments cannot be accommodated by sites already zoned in the City due to lack of transportation, utilities or other development constraints, or the market to be served by the proposed use cannot be effectively served by the location of the existing zoning district(s).
  4. There is an error in the code text or zoning map as enacted.
- b. In addition to the findings required to be made by subsection (a), findings shall be made by the Plan Commission on each of the following matters based on the evidence presented:
  1. The adequacy of public facilities such as transportation, utilities and other required public services to serve the proposed site. *The transportation network should be able to accommodate the proposed rezoning. The subject site is not currently served by City sewer and water. It will take other development in the surrounding area to justify extending it to the subject site, but there is no specific timeline set. Therefore, obtaining well/septic permits from Outagamie County would be needed for future residential use, until such time that City sewer and water becomes available. Notification would be given whenever City sewer and water becomes available, and the future residence would need to connect within thirty days of such a notice. The property owner and prospective buyer have been made aware of this matter.*
  2. The effect of the proposed rezoning on surrounding uses. *The barn buildings already exist and currently are accessory uses that are incidental to the raising of field crops. Changing their use to storage (like a garage) should not impact surrounding properties. Also, future*

*construction of a residence would be similar to the large-lot, single-family residential uses located to the west and north of the subject site.*

**Review Criteria:** Based upon the above analysis, it would appear the criteria established by Section 23-65(d)(3) Zoning Amendments has been satisfied.

**Technical Review Group (TRG) Report:** This item was discussed at the January 20, 2015 and March 31, 2015 Technical Review Group meetings.

- Department of Public Works Comments: Variances may be necessary, based on the proposed use (variance requests approved at Board of Zoning Appeals on March 16, 2015). Obtaining well/septic permits from Outagamie County would be needed for residential use, until such time that City sewer and water becomes available.
- Fire Department Comments: The area in question is remote from City resources, and as a result, challenges Fire Department crew in two factors: (1) ability to deliver suitable water supply for reactive, life-preserving operations, and (2) getting a minimum of 14 fire-trained personnel in 8 minutes or less due to the geographical location. Emergency responses are drastically different to a home versus a storage structure. If the development of a home progresses without the benefit of City water, the Fire Chief will consider entering into an agreement which involves automatic fire sprinklers (which can be supported with private well water) that shall be monitored for flow activation with an electronic signal.

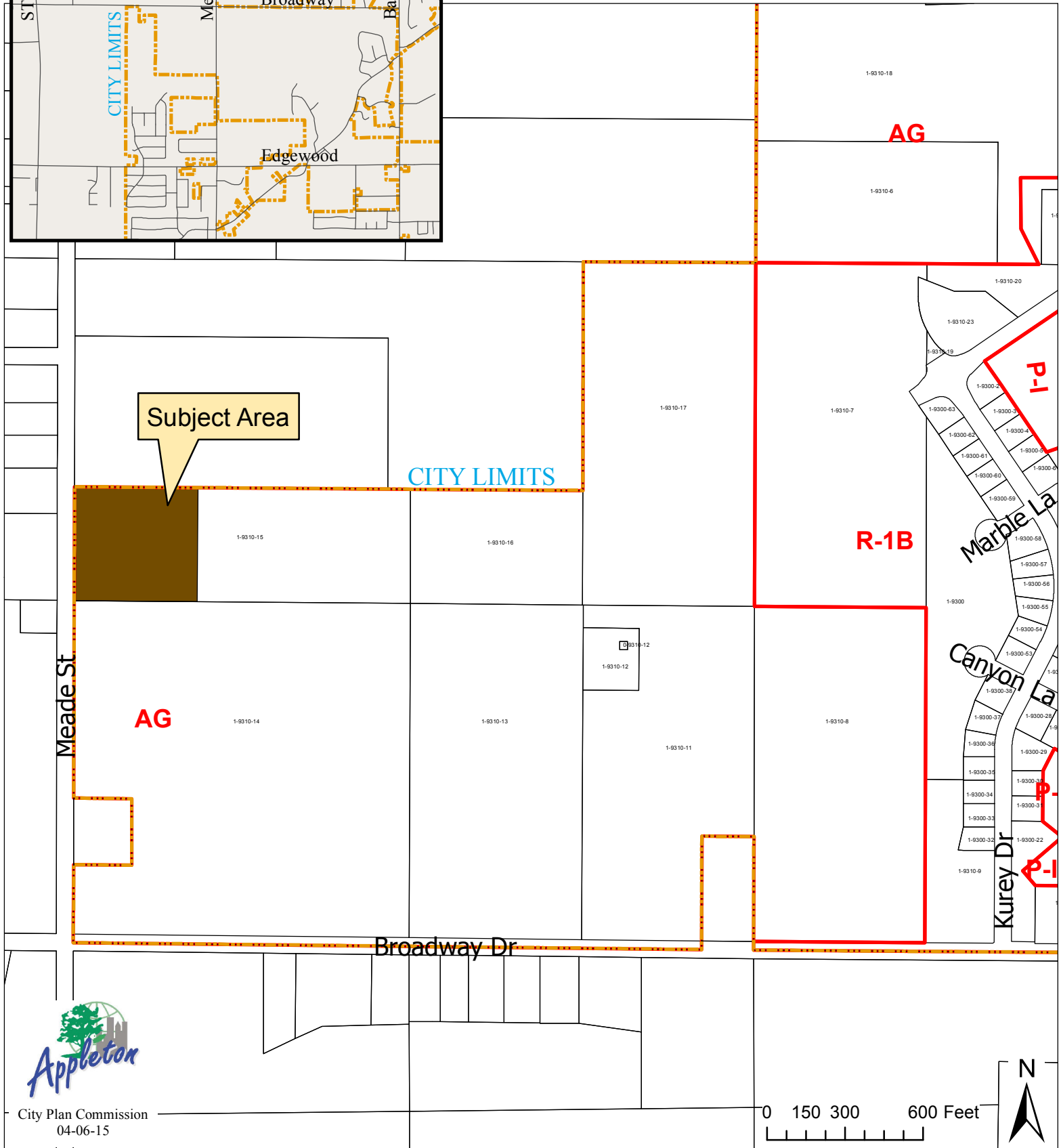
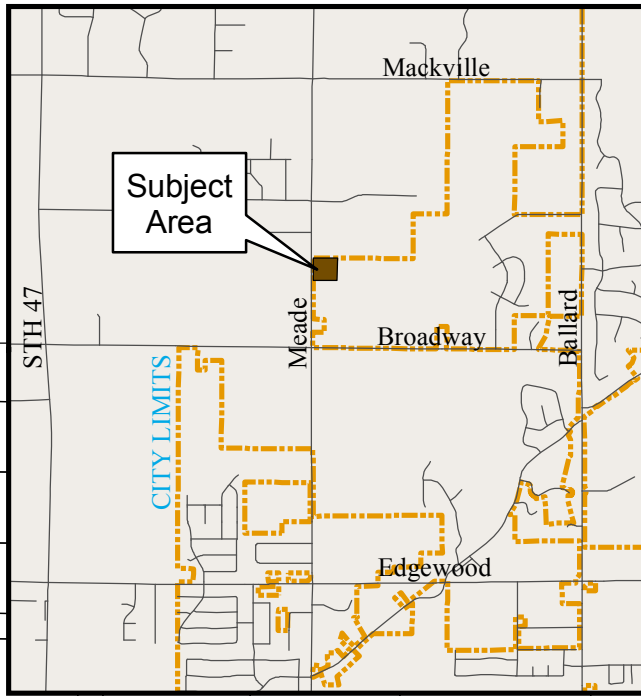
**Written Public Comments:** No questions, concerns, or comments have been received from the surrounding neighborhood.

## **RECOMMENDATION**

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Staff recommends, based upon the standards for zoning map amendments as required by Section 23-65(d)(3) of the Zoning Ordinance, that Rezoning Application #3-15 to rezone the subject site located east of North Meade Street (part of parcel #31-1-9310-15) from AG Agricultural District to R-1A Single-Family District, as shown on the attached map, **BE APPROVED.**

North Meade Street  
Rezoning AG Agricultural District to  
R-1A Single-Family District  
Zoning Map

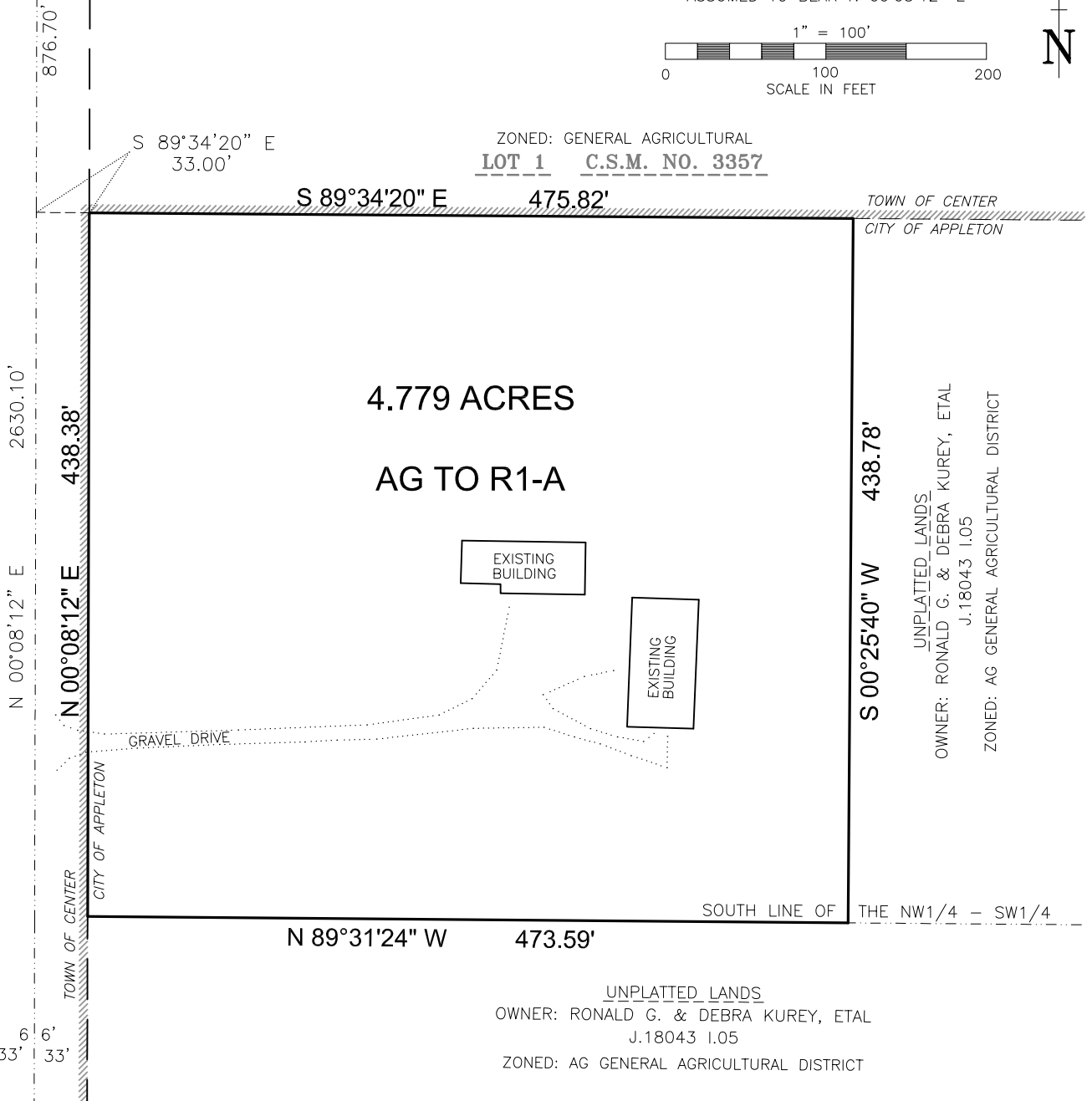
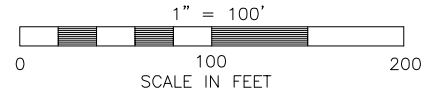


# REZONING REFERENCE MAP

## PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4, SECTION 36, TOWNSHIP 22 NORTH, RANGE 17 EAST, CITY OF APPLETON, OUTAGAMIE COUNTY, WISCONSIN.

WEST 1/4 CORNER  
SECTION 36,  
T22N-R17E  
P.K. NAIL FOUND

BEARINGS ARE REFERENCED TO THE  
OUTAGAMIE COUNTY COORDINATE SYSTEM  
IN WHICH THE WEST LINE OF THE  
SOUTHWEST 1/4 OF SECTION 36,  
ASSUMED TO BEAR N 00°08'12" E



SOUTHWEST CORNER  
SECTION 36,  
T22N-R17E  
RR SPIKE FOUND

### Martenson & Eisele, Inc.



1377 Midway Road  
Menasha, WI 54952  
www.martenson-eisele.com  
info@martenson-eisele.com  
920.731.0381 1.800.236.0381

Planning  
Environmental  
Surveying  
Engineering  
Architecture

PROJECT NO. 1-0387-003  
FILE 1-0387-003rezone.dwg  
THIS INSTRUMENT WAS DRAFTED BY: A.Sedlar



## REPORT TO CITY PLAN COMMISSION

**Plan Commission Meeting Date:** April 27, 2015

**Municipal Services Committee Meeting Date:** April 28, 2015

**Common Council Meeting Date:** May 6, 2015

**Item:** Banner Request for Appleton Downtown, Inc.

**Case Manager:** David Kress

### **GENERAL INFORMATION**

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**Applicant:** Appleton Downtown, Inc. (ADI) c/o Jennifer Stephany

**Location:** College Avenue between Badger Avenue and Drew Street

**Applicant's Request:** The applicant is requesting permission to hang twenty-one (21) 30" x 70" interchangeable banners on light poles, utilizing existing brackets that hang in the public right-of-way a minimum of eight (8) feet above the sidewalk, along College Avenue between Badger Avenue and Drew Street.

### **BACKGROUND**

---

The original request by ADI for placement of banners was reviewed and approved by the City in 2002. These were installed in 2002-2003. In 2005, replacement banners featuring the "Downtown Cool" branding were reviewed and approved. The current request is part of ADI's recent efforts to launch the new "One Great Place" brand image and slogan for the downtown. As proposed, the new banners will replace those that are currently installed.

### **STAFF ANALYSIS**

---

Staff review is based on the City policy for banners in the right-of-way and Section 23-562 of the Municipal Code.

1. Requests for installation of banners must be made either by a recognized agency representing the area or from a two-thirds majority of the properties along the proposed route.

*ADI is a recognized agency representing the Downtown Business Improvement District.*

2. All banners and necessary brackets (including replacement parts) to be supplied by the requesting agency.

*ADI is providing the new banners. These will replace the current banners and utilize the existing brackets located on light poles.*

3. Storage of banners to be the responsibility of the requesting party.

*ADI will purchase the new banners and store them until Department of Public Works staff is available to perform the installation. Once removed, the current banners will be returned to ADI.*

**Banner Request – Appleton Downtown, Inc.**

**April 27, 2015**

**Page 2**

4. Requesting parties must designate an individual to serve as the contact person with the City.

*Jennifer Stephany, Executive Director of ADI, will be the contact person.*

5. Banners may be installed only in areas that are predominantly commercial zoning.

*The zoning is CBD Central Business District.*

6. Banner installation should be consistent with planning and development policies, represent an appropriate theme, and not detract from the aesthetics of an area. Plans for banner installation, including color scheme, theme, and spacing must be approved by the Community and Economic Development Department and Plan Commission before being forwarded to the Municipal Services Committee for issuance of a permit.

*This request essentially is an amendment/adjustment to the original request for banner placement, which was approved in 2002. As proposed, the new banners will hang on light poles utilizing the existing brackets, so the spacing will remain as it is currently. The colors, text, and graphics are intended to represent the new "One Great Place" brand image and slogan for the downtown.*

7. Banner materials (including the brackets) must be approved by the Department of Public Works.

*The Department of Public Works has reviewed and approved the new replacement banners that will utilize existing brackets.*

8. Banner installation may be done by the Department of Public Works or by private contract. If a private contractor is used, installation plans showing bracket locations and elevations must be provided and approved by the Department of Public Works.

*Installation will be done by the Department of Public Works, with maintenance and upkeep being performed by ADI.*

9. If performed by the Department of Public Works, the cost of initial banner and bracket installation will be divided equally between the applicant and the City (exclusive of materials).

*Initial banner and bracket installation was done by the Department of Public Works in 2002-2003. Since the existing brackets will be utilized, there will be no cost associated with bracket installation.*

10. All costs of repair or replacement of banners done by the Department of Public Works will be charged to the requesting agency or designated individual as they are incurred.

*ADI will supply any new or replacement banners.*

11. The cost of changeover of banners done by the Department of Public Works will be divided equally between the applicant and the City up to a maximum of twice per year after which all costs will be borne by the applicant.

## **Banner Request – Appleton Downtown, Inc.**

**April 27, 2015**

**Page 3**

*In 2005, when replacement banners were put up, the cost for banner installation was divided equally between ADI and the City. With this current request, ADI has asked the City to waive the cost for banner installation. The cost waiver request will be discussed at the Municipal Services Committee meeting.*

12. Banners will remain the property of the requesting agency.

*ADI will retain ownership of the banners.*

13. The requesting agency will be given 30-day notice of deteriorated banners (in the judgment of the City) after which they will be removed, and the cost of removal will be billed to the requesting agency or designated individual.

*If this is needed, it will be done.*

14. Installation of items budgeted by the City for installation is exempt from this policy (angels, flags, etc.).

*This does not apply.*

**Review Criteria:** Based upon the above analysis, it would appear the criteria established by the City policy for banners in the right-of-way and Section 23-562 has been satisfied.

**Appleton Comprehensive Plan 2010-2030:** Listed below are related excerpts from the City's *Comprehensive Plan 2010-2030*.

*Chapter 14 Downtown Plan, Initiative 1 Urban Design:*

*Strategy 1.4 – Implement streetscaping projects to create downtown “identity streets.”*

- *Continue streetscaping efforts on College Avenue, Richmond Street, and Appleton Street.*
- *Provide continued maintenance and replacement of streetscaping elements.*

**Technical Review Group (TRG) Report:** This item was discussed at the April 21, 2015 Technical Review Group meeting. No negative comments were received from participating departments.

## **RECOMMENDATION**

Based on the above, staff recommends that the Appleton Downtown, Inc. request to have twenty-one (21) interchangeable banners on light poles, which would hang in the public right-of-way a minimum of eight (8) feet above the sidewalk, along College Avenue between Badger Avenue and Drew Street, **BE APPROVED** and forwarded to the Municipal Services Committee.

RECEIVED

To: Paula Vandehey, Director Public Works Department

APR 1 2015

From: Appleton Downtown Inc.

Subject: Request for installation and fee waiver

CITY OF APPLETON  
COMMUNITY/ECON DEVELOPMENT

As you are aware Appleton Downtown Inc. recently worked together with our stakeholders and partners to launch the new *One Great Place* brand image and slogan for the Downtown. Part of the rebrand effort will be replacement of the street pole banners. A graphic of the four new designs is attached. We have ordered the new banners and should have them by the middle of April.

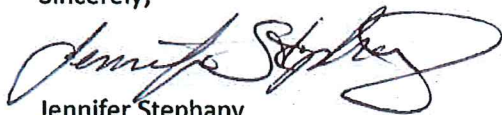
We would like to request the banners be installed by Public Works by May 15<sup>th</sup> 2015.

We are further requesting the City of Appleton to waive the installation fee associated with putting up the 21 pole banners from State & Badger to Drew St. along College Ave.

We hope you consider being a partner in our rebrand efforts and helping us to infuse the central business district with the new vibrant images and the pride of being One Great Place!

Thank you for your consideration.

Sincerely,



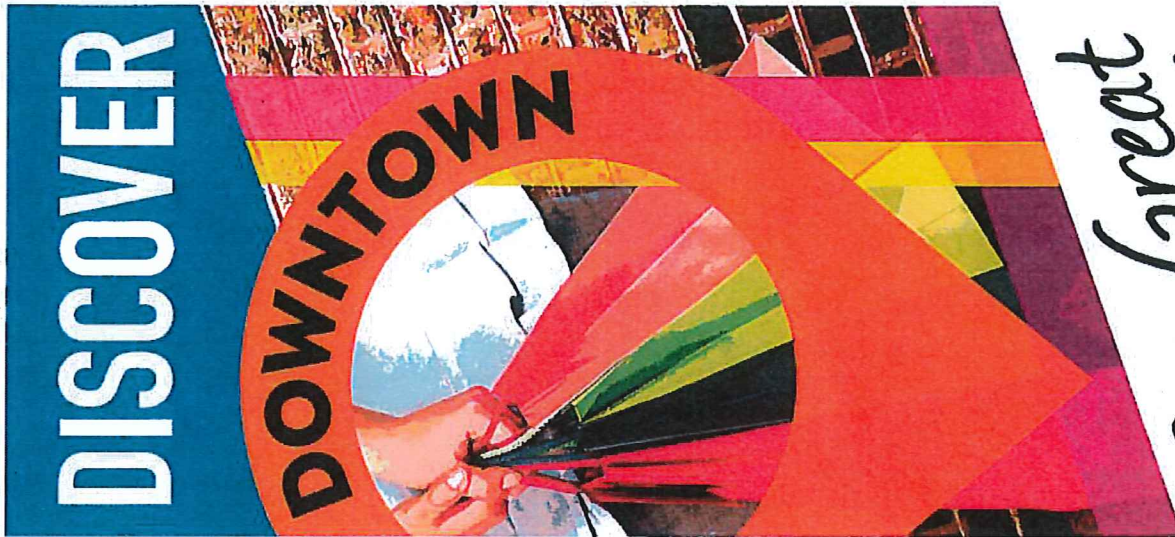
Jennifer Stephany

Executive Director

RECEIVED

APR 1 2015

CITY OF APPLETON  
COMMUNITY/ECON DEVELOPMENT



*One Great  
One Place.*

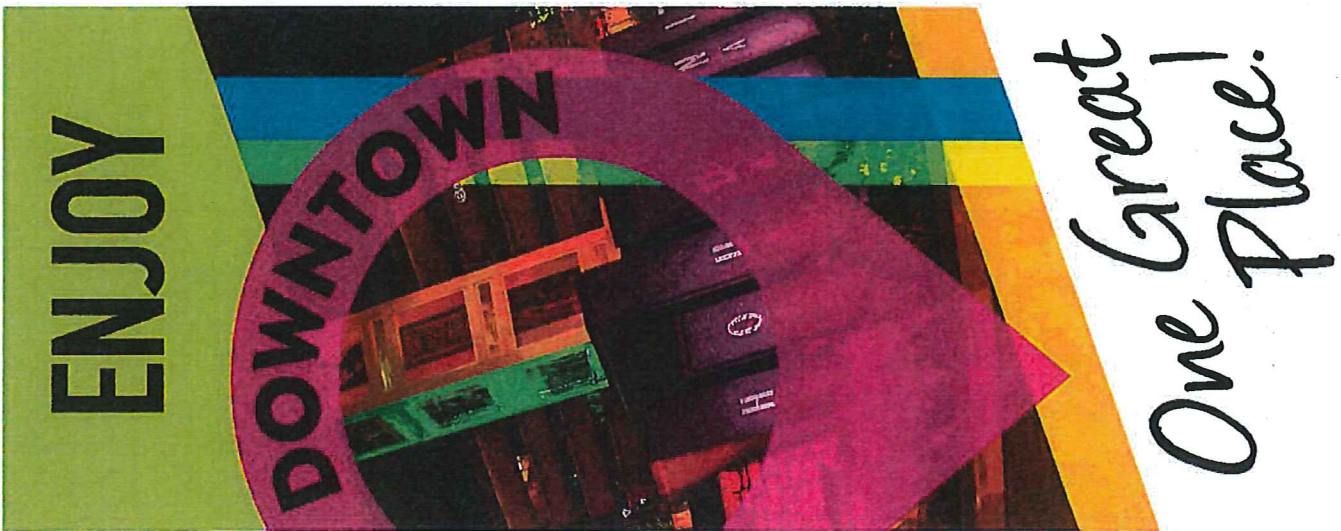


*One Great  
One Place.*

RECEIVED

APR 1 2015

CITY OF APPLETON  
COMMUNITY/ECON DEVELOPMENT





## REPORT TO CITY PLAN COMMISSION

**Plan Commission Meeting Date:** April 27, 2015

**Common Council Meeting Date:** May 6, 2015

**Item:** Final Plat - Second Addition to Emerald Valley

**Case Manager:** Don Harp

### **GENERAL INFORMATION**

---

**Owner/Applicant:** Robert DeBruin, Emerald Valley Estates, LLC – owner/applicant

**Parcel #:** Part of 31-1-7600-00

**Petitioner's Request:** The owner/applicant is proposing to subdivide property under a multi-phased approach.

### **BACKGROUND**

---

The Preliminary Plat for the Second Addition to Emerald Valley was approved by the Common Council on March 4, 2015.

Rezoning #11-14 to rezone the subject site from AG Agricultural District to R-1B Single-Family District was approved by the Common Council on February 4, 2015.

The Final Plat for the First Addition to Emerald Valley consisting of 3 residential lots was approved by the Common Council on June 2, 2010.

The Final Plat for Emerald Valley consisting of 50 residential lots was approved by the Common Council on June 6, 2007.

The subject property was annexed to the City in 2004 as part of the French Road Annexation, and a zoning classification of AG Agricultural District was assigned at that time. In 2005, a preliminary plat had been submitted for the overall property, which called for the creation of a total of 252 residential lots.

### **STAFF ANALYSIS**

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**Existing Conditions:** The portion of the lot to be subdivided is currently undeveloped and zoned R-1B Single-Family District. The area being platted for single family development is 14.178 acres which will be divided into 27 lots.

**Comparison Between Final Plat and Preliminary Plat:** The Final Plat is consistent with the Preliminary Plat layout for these twenty-seven (27) lots in terms of shape, size, and location.

**Zoning Ordinance Review Criteria:** Lot development standards (Section 23-93) are as follows:

- Minimum lot area: Six thousand (6,000) square feet.

## **Final Plat Second Addition to Emerald Valley**

**Page 2**

**April 27, 2015**

- *The proposed lots range in size from 11,620 square feet to 41,984 square feet. All lots exceed this requirement.*
- Minimum lot width: Fifty (50) feet.
  - *The proposed lots range in width from 68 feet to 204 feet. All lots exceed this requirement.*
- Minimum front, side and rear yard setbacks: Twenty (20) foot front yard on a local street; Twenty-five (25) front yard on an arterial street; Six (6) foot side yard; and Twenty-five (25) foot rear yard.
  - *Required front yard setback had been shown on the Preliminary Plat. Required setbacks will be reviewed through the building permit review process.*
- Maximum building height: Thirty-five (35) feet.
  - *This will be reviewed through the building permit review process.*
- Maximum lot coverage. Fifty percent (50%).
  - *This will be reviewed through the building permit review process.*

**Compliance with the Appleton Subdivision Regulations:** This subdivision complies with the Appleton Subdivision Regulations, and no variances have been requested.

**Access and Traffic:** The new vehicular access point to this phase is via Amethyst Drive and Bluetopaz Drive, which connects to Providence Avenue and then to Edgewood Drive. Amethyst Drive and Bluetopaz Drive will be designated as local streets with a 60 foot road right-of-way, and Providence Avenue will be designated as a collector street with a 66 foot road right-of-way. The full road right-of-way width of these public streets will be dedicated to the City with the Final Plat.

**Surrounding Zoning and Land Uses:** The surrounding area is under the jurisdiction of the City of Appleton (north, south, east and west) and Grand Chute (east). The uses are generally residential and agricultural in nature.

**2010-2030 Comprehensive Plan:** Community Development staff has reviewed this proposed subdivision and determined it is compatible with the One and Two-Family Residential uses shown on the City's 2010-2030 Comprehensive Plan Future Land Use Map.

**Parks and Open Space:** The Appleton Subdivision Regulations do require parkland dedication or fee in lieu for residential subdivisions. The parkland fees pursuant to Chapter 17 of the Appleton Municipal Code have been waived, in exchange for parkland as part of the original Emerald Valley Development Agreement.

**Technical Review Group Report (TRG):** This item was discussed at the March 17, 2015 Technical Review Group Report meeting. No negative comments were received from participating departments.

**RECOMMENDATION**

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The Second Addition to Emerald Valley Final Plat, **BE APPROVED** subject to the following conditions:

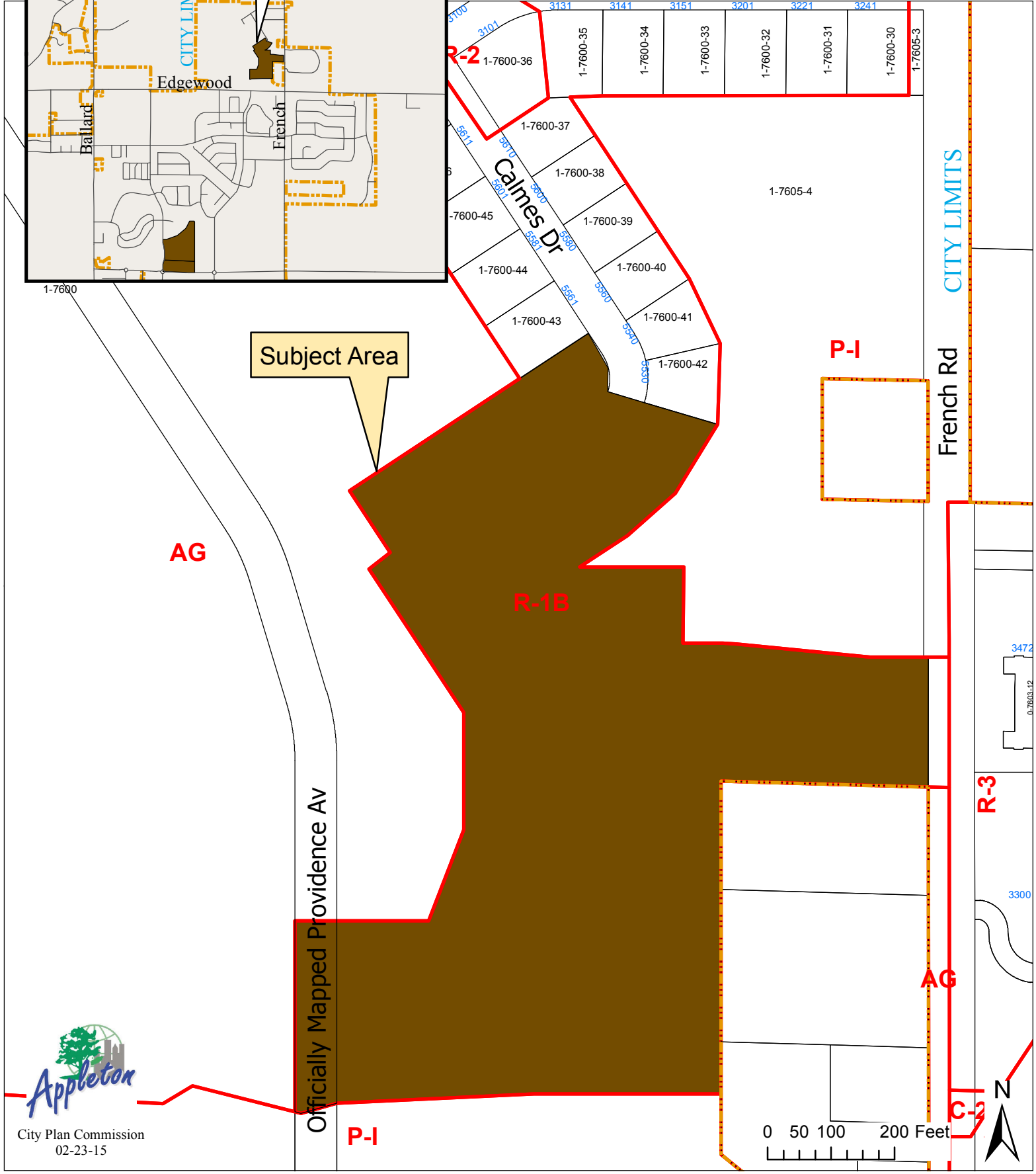
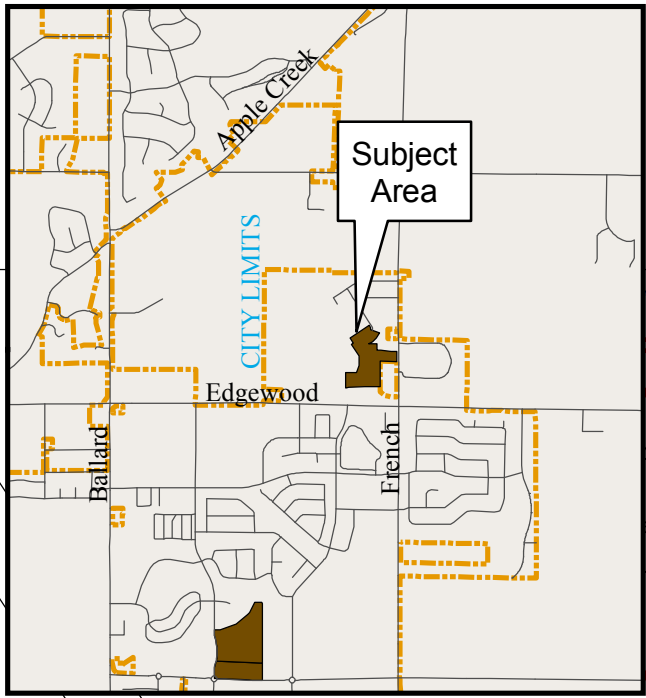
1. The following streets within the Second Addition to Emerald Valley Final Plat meet the standards to be classified as local and collector streets and will henceforth be so classified:

Local Streets: Bluetopaz Drive and Amethyst Drive

Collector Street: Providence Avenue

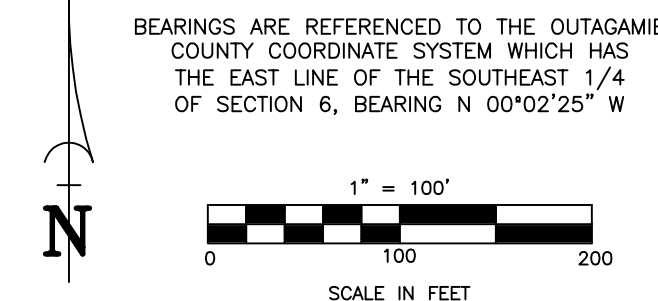
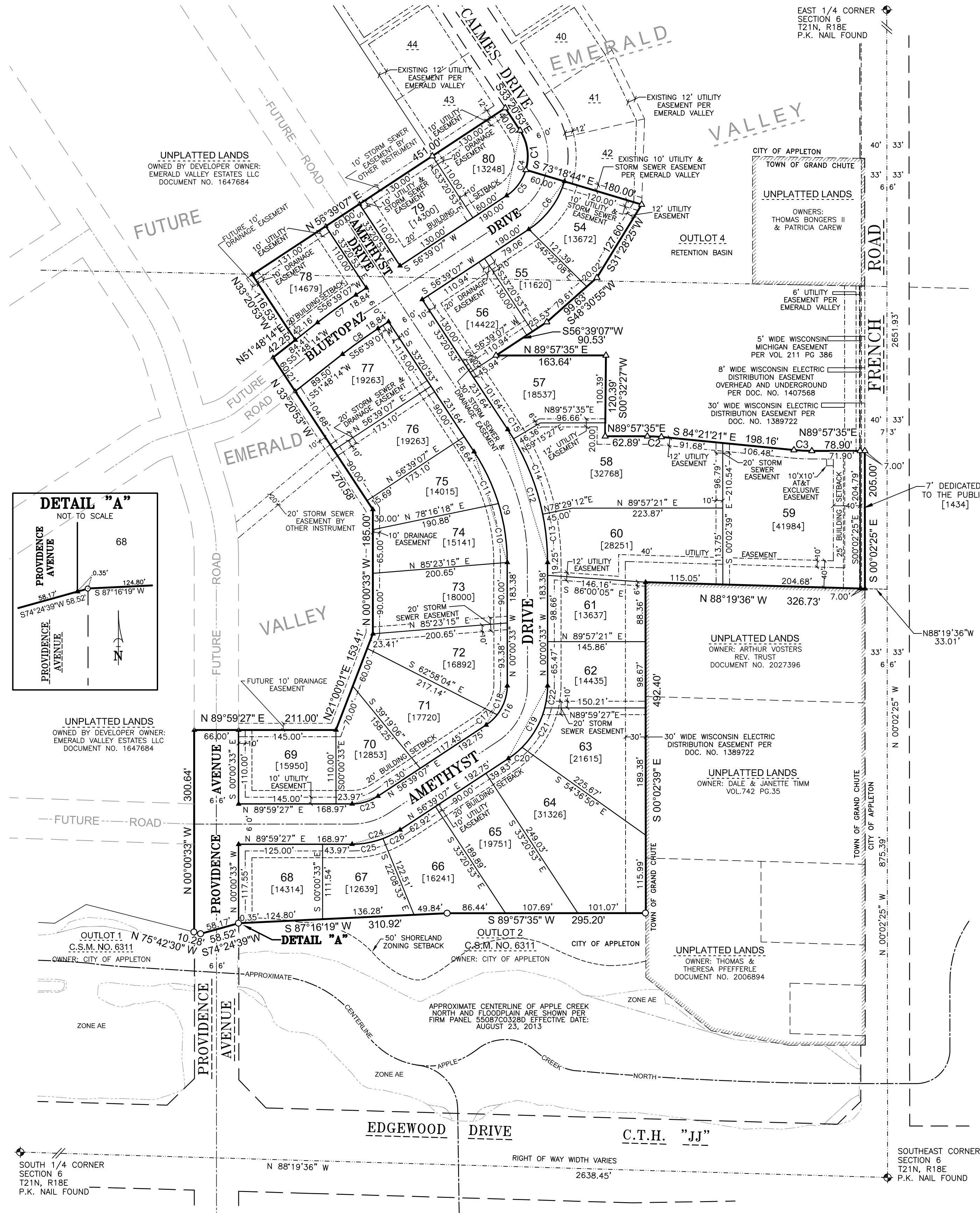
2. All easements, including but not limited to, water mains, sewer mains, storm sewers, and drainage shall be shown on the Final Plat to the satisfaction of the City Engineer prior to the City affixing signatures on the Final Plat.
3. A Development Agreement being made and entered into by and between the City of Appleton and the applicant/owner and any amendments related thereto prior to the issuance of any permit to commence construction of any public improvement.
4. All requirements from the City of Appleton Public Works Department, Engineering Division, shall be met to the satisfaction of the City Engineer prior to the City affixing signatures on the Final Plat.

Second Addition to Emerald Valley Estates  
Final Plat  
Zoning Map



# SECOND ADDITION TO EMERALD VALLEY

PART OF THE NORTHEAST 1/4 AND SOUTHEAST 1/4 OF THE SOUTHEAST 1/4,  
SECTION 6, TOWNSHIP 21 NORTH, RANGE 18 EAST,  
CITY OF APPLETON, OUTAGAMIE COUNTY, WISCONSIN



- LEGEND**
- 1" O.D. ROUND IRON PIPE SET, 24" LONG, WEIGHING 1.13 LBS. PER LINEAL FOOT AT ALL OTHER LOT CORNERS
  - 1-1/4" O.D. ROUND REINFORCING BAR SET, 30" LONG WEIGHING 4.303 LBS. PER LINEAL FOOT
  - 1-1/4" O.D. REBAR FOUND
  - 3/4" O.D. REBAR FOUND
  - [ ] TOTAL LOT AREA IN SQUARE FEET
  - Government Corner

CURVE	RADIUS	DELTA	LENGTH	CHORD BEARING	CHORD	TANGENT IN	TANGENT OUT
1	70.00'	050°02'09"	61.13'	S 08°19'48.5" E	59.21'	N 16°41'16" E	N 33°20'53" W
2	210.00'	005°41'04"	20.83'	S 87°11'53.0" E	20.83'	N 84°21'21" W	S 89°57'35" W
3	270.00'	005°41'04"	26.79'	S 87°11'53.0" E	26.79'	S 84°21'21" E	N 89°57'35" W
4	70.00'	090°00'00"	109.96'	S 11°39'07" W	98.99'	N 56°39'07" E	N 33°20'53" W
5	70.00'	039°57'51"	48.83'	S 36°40'11.5" W	47.84'	N 56°39'07" E	N 16°41'16" E
6	130.00'	039°57'51"	90.68'	S 36°40'11.5" W	88.85'	N 56°39'07" E	N 16°41'16" E
7	830.00'	004°50'53"	70.23'	S 54°13'40.5" W	70.21'	S 56°39'07" W	S 51°48'14" W
8	770.00'	004°50'53"	65.15'	S 54°13'40.5" W	65.13'	N 56°39'07" E	S 51°48'14" W
9	300.00'	033°20'20"	174.56'	N 16°40'43.0" W	172.11'	N 00°00'33" W	N 33°20'53" W
10	300.00'	016°59'22"	88.96'	N 08°30'17.5" W	88.64'	N 00°00'33" W	N 17°00'02" W
11	300.00'	016°20'51"	85.60'	N 25°10'27.5" W	85.31'	N 17°00'02" W	N 33°20'53" W
12	360.00'	033°20'20"	209.47'	N 16°40'43.0" W	206.53'	N 00°00'33" W	N 33°20'53" W
13	360.00'	011°30'15"	72.28'	N 05°45'40.5" W	72.16'	N 00°00'33" W	N 11°30'48" W
14	360.00'	019°13'45"	120.82'	N 21°07'40.5" W	120.25'	N 11°30'48" W	N 30°44'33" W
15	360.00'	002°36'20"	16.37'	N 32°02'43.0" W	16.37'	N 30°44'33" W	N 33°20'53" W
16	770.00'	036°39'40"	69.22'	N 28°19'17.0" E	66.44'	N 56°39'07" E	N 00°00'33" W
17	70.00'	018°27'27"	22.55'	N 47°25'23.5" E	22.45'	N 56°39'07" E	N 38°11'40" E
18	70.00'	038°12'13"	46.67'	N 19°05'33.5" E	45.81'	N 38°11'40" E	N 00°00'33" W
19	130.00'	056°39'40"	128.56'	N 28°19'17.0" E	123.39'	N 56°39'07" E	N 00°00'33" W
20	130.00'	011°45'10"	26.67'	N 50°46'32.5" E	26.62'	N 56°39'07" E	N 44°53'58" E
21	130.00'	030°09'07"	68.41'	N 29°49'24.5" E	67.63'	N 44°53'58" E	N 14°44'51" E
22	130.00'	014°45'24"	33.48'	N 07°22'09.0" E	33.39'	N 14°44'51" E	N 00°00'33" W
23	70.00'	030°20'20"	40.73'	N 73°19'17.0" E	40.16'	N 89°59'27" E	N 56°39'07" E
24	130.00'	033°20'20"	75.64'	N 73°19'17.0" E	74.58'	N 89°59'27" E	N 56°39'07" E
25	130.00'	020°43'08"	47.01'	N 79°37'53.0" E	46.75'	N 89°59'27" E	N 69°16'19" E
26	130.00'	012°37'12"	28.63'	N 62°57'43.0" E	28.58'	N 69°16'19" E	N 56°39'07" E

**NOTES**

ALL LINEAR MEASUREMENTS HAVE BEEN MADE TO THE NEAREST ONE HUNDREDTH OF A FOOT.

ALL ANGULAR MEASUREMENTS HAVE BEEN MADE TO THE NEAREST 20 SECONDS AND COMPUTED TO THE NEAREST HALF SECOND.

FRONT YARD BUILDING SETBACKS ARE 20 FEET, FRONT YARD BUILDING SETBACKS ON AN ARTERIAL STREET (FRENCH ROAD) ARE 25 FEET, THE MINIMUM REAR YARD BUILDING SETBACKS ARE 25 FEET AND MINIMUM SIDE YARD BUILDING SETBACKS ARE 6 FEET AS LISTED IN THE CITY OF APPLETON ZONING ORDINANCE, R-1B SINGLE-FAMILY DISTRICT.

THERE ARE NO EXISTING BUILDINGS WITHIN THE PLATTED AREA.

**DRAINAGE EASEMENT PROVISIONS**

AN EASEMENT FOR DRAINAGE IS HEREBY GRANTED BY EMERALD VALLEY ESTATES LLC, GRANTOR, TO CITY OF APPLETON, GRANTEE,

THE GRANTOR, THEIR RESPECTIVE LESSEES, SUCCESSORS, HEIRS OR ASSIGNS, SHALL HAVE FULL USE AND ENJOYMENT OF THE PROPERTY REFERENCED ABOVE PROVIDED THAT SUCH USE DOES NOT INTERFERE WITH GRANTEE'S RIGHT TO INSTALL, REPLACE, OPERATE, MAINTAIN AND REPAIR SAID DRAINAGEWAY AND ASSOCIATED APPURTENANCES. IT IS FURTHER AGREED THAT AFTER MAINTAINING, REPAIRING, REPLACING OR RELOCATING OF SAID DRAINAGEWAY AND ASSOCIATED APPURTENANCES GRANTEE SHALL RESTORE UNIMPROVED SURFACES SUCH AS GRASS, GRAVEL AND DIRT ON SAID PROPERTY, AS CLOSELY AS POSSIBLE, TO THE CONDITION PREVIOUSLY EXISTING. GRANTEE SHALL NOT BE REQUIRED TO RESTORE OR COMPENSATE FOR ANY IMPROVEMENTS OR IMPROVED SURFACES SUCH AS, BUT NOT LIMITED TO, CURB AND GUTTER, HARD PAVEMENTS, TREES, SHRUBS AND LANDSCAPING, DISTURBED AS A RESULT OF THE MAINTENANCE ACTIVITIES DESCRIBED HEREIN. GRANTEE DOES HEREBY AGREE TO COMPENSATE FULLY FOR ANY DAMAGE CAUSED DIRECTLY OR INDIRECTLY FROM SAID MAINTENANCE, REPAIR, REPLACEMENT OR RELOCATION OF SAID DRAINAGEWAY AND ASSOCIATED APPURTENANCES, THAT OCCUR OUTSIDE OF THE ABOVE DESCRIBED EASEMENT AREA. BUILDINGS OR ANY OTHER TYPE OF STRUCTURE OR IMPEDIMENT TO DRAINAGE SHALL NOT BE PLACED OVER GRANTEE'S FACILITIES OR IN, UPON OR OVER THE PROPERTY WITHIN THE LINES MARKED "DRAINAGE EASEMENT". GRANTEE AGREES THAT IT SHALL GIVE TIMELY NOTICE TO THE GRANTOR OF ROUTINE MAINTENANCE WORK. GRANTOR SHALL MAINTAIN GROUND SURFACE AND VEGETATION SO AS NOT TO IMPEDE DRAINAGE.

**STORM SEWER EASEMENTS PROVISION**

AN EASEMENT FOR STORM SEWER IS HEREBY GRANTED BY EMERALD VALLEY ESTATES LLC, GRANTOR, TO CITY OF APPLETON, GRANTEE,

THE GRANTOR, THEIR RESPECTIVE LESSEES, SUCCESSORS, HEIRS OR ASSIGNS, SHALL HAVE FULL USE AND ENJOYMENT OF THE PROPERTY REFERENCED ABOVE PROVIDED THAT SUCH USE DOES NOT INTERFERE WITH GRANTEE'S RIGHT TO INSTALL, REPLACE, OPERATE, MAINTAIN AND REPAIR SAID STORM SEWER AND ASSOCIATED APPURTENANCES. IT IS FURTHER AGREED THAT AFTER MAINTAINING, REPAIRING, REPLACING OR RELOCATING OF SAID STORM SEWER AND ASSOCIATED APPURTENANCES GRANTEE SHALL RESTORE UNIMPROVED SURFACES SUCH AS GRASS, GRAVEL AND DIRT ON SAID PROPERTY, AS CLOSELY AS POSSIBLE, TO THE CONDITION PREVIOUSLY EXISTING. GRANTEE SHALL NOT BE REQUIRED TO RESTORE OR COMPENSATE FOR ANY IMPROVEMENTS OR IMPROVED SURFACES SUCH AS, BUT NOT LIMITED TO, CURB AND GUTTER, HARD PAVEMENTS, TREES, SHRUBS AND LANDSCAPING, DISTURBED AS A RESULT OF THE MAINTENANCE ACTIVITIES DESCRIBED HEREIN. GRANTEE DOES HEREBY AGREE TO COMPENSATE FULLY FOR ANY DAMAGE CAUSED DIRECTLY OR INDIRECTLY FROM SAID MAINTENANCE, REPAIR, REPLACEMENT OR RELOCATION OF SAID STORM SEWER AND ASSOCIATED APPURTENANCES, THAT OCCUR OUTSIDE OF THE ABOVE DESCRIBED EASEMENT AREA. BUILDINGS OR ANY OTHER TYPE OF STRUCTURE SHALL NOT BE PLACED OVER GRANTEE'S FACILITIES OR IN, UPON OR OVER THE PROPERTY WITHIN THE LINES MARKED "STORM SEWER EASEMENT" GRANTEE AGREES THAT IT SHALL GIVE TIMELY NOTICE TO THE GRANTOR OF ROUTINE MAINTENANCE WORK.

THE GRANT OF EASEMENTS SHALL BE BINDING UPON AND INURE TO THE BENEFIT OF THE HEIRS, SUCCESSORS AND ASSIGNS OF ALL PARTIES HERETO.

ROBERT DEBRUIN - MEMBER  
FAT HIEPTAS - MEMBER

There are no objections to this plat with respect to  
Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2),  
Wis Stats. as provided by s. 236.12, Wis. Stats.

Certified \_\_\_\_\_, 20\_\_\_\_

Department of Administration



Drawing No. 1-0534-002  
Sheet 1 of 2  
This instrument drawn by: Amy Sedlar

**Martenson & Eisele, Inc.**  
1377 Midway Road  
Menasha, WI 54952  
www.martenson-eisele.com  
Info@martenson-eisele.com  
920.731.0381 1.800.236.0381

Planning  
Environmental  
Surveying  
Engineering  
Architecture

# SECOND ADDITION TO EMERALD VALLEY

PART OF THE NORTHEAST 1/4 AND SOUTHEAST 1/4 OF THE SOUTHEAST 1/4,  
SECTION 6, TOWNSHIP 21 NORTH, RANGE 18 EAST,  
CITY OF APPLETON, OUTAGAMIE COUNTY, WISCONSIN

## SURVEYOR'S CERTIFICATE

I, GARY A. ZHRINGER, PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY:

THAT I HAVE SURVEYED, DIVIDED, AND MAPPED SECOND ADDITION TO EMERALD VALLEY, AT THE DIRECTION OF EMERALD VALLEY ESTATES LLC, PART OF THE NORTHEAST 1/4 AND SOUTHEAST 1/4 OF THE SOUTHEAST 1/4, SECTION 6, TOWNSHIP 21 NORTH, RANGE 18 EAST, CITY OF APPLETON, OUTAGAMIE COUNTY, WISCONSIN, MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 6; THENCE NORTH 00 DEGREES 02 MINUTES 25 SECONDS WEST, ALONG THE EAST LINE OF THE SOUTHEAST 1/4 OF SAID SECTION, A DISTANCE OF 879.39 FEET; THENCE NORTH 88 DEGREES 19 MINUTES 36 SECONDS WEST, 33.01 FEET TO THE POINT OF BEGINNING; THENCE NORTH 88 DEGREES 19 MINUTES 36 SECONDS WEST, 326.73 FEET; THENCE SOUTH 00 DEGREES 02 MINUTES 39 SECONDS EAST, 492.40 FEET; THENCE SOUTH 89 DEGREES 57 MINUTES 35 SECONDS WEST, ALONG THE NORTH LINE OF CERTIFIED SURVEY MAP NO. 6311, A DISTANCE OF 295.20 FEET; THENCE SOUTH 87 DEGREES 16 MINUTES 19 SECONDS WEST, CONTINUING ALONG THE NORTH LINE OF SAID CERTIFIED SURVEY MAP NO. 6311, A DISTANCE OF 310.92 FEET; THENCE SOUTH 74 DEGREES 24 MINUTES 39 SECONDS WEST, CONTINUING ALONG THE NORTH LINE OF SAID CERTIFIED SURVEY MAP NO. 6311, A DISTANCE OF 58.52 FEET; THENCE NORTH 75 DEGREES 42 MINUTES 30 SECONDS WEST, CONTINUING ALONG THE NORTH LINE OF SAID CERTIFIED SURVEY MAP NO. 6311, A DISTANCE OF 10.28 FEET; THENCE NORTH 00 DEGREES 00 MINUTES 33 SECONDS WEST, 300.64 FEET; THENCE NORTH 89 DEGREES 59 MINUTES 27 SECONDS EAST, 211.00 FEET; THENCE NORTH 21 DEGREES 00 MINUTES 01 SECONDS EAST, 153.41 FEET; THENCE NORTH 00 DEGREES 00 MINUTES 33 SECONDS WEST, 185.00 FEET; THENCE NORTH 33 DEGREES 20 MINUTES 53 SECONDS WEST, 270.58 FEET; THENCE NORTH 51 DEGREES 48 MINUTES 14 SECONDS EAST, 42.25 FEET; THENCE NORTH 33 DEGREES 20 MINUTES 53 SECONDS WEST, 116.53 FEET; THENCE NORTH 56 DEGREES 39 MINUTES 07 SECONDS EAST, 451.00 FEET; THENCE SOUTH 33 DEGREES 20 MINUTES 53 SECONDS EAST, ALONG THE WESTERLY RIGHT-OF-WAY LINE OF CALMES DRIVE, A DISTANCE OF 40.00 FEET; THENCE CONTINUING ALONG THE WESTERLY RIGHT-OF-WAY LINE OF CALMES DRIVE, 61.13 FEET ALONG AN ARC OF CURVE TO THE RIGHT, HAVING A RADIUS OF 70.00 FEET AND A CHORD THAT BEARS SOUTH 08 DEGREES 19 MINUTES 48.5 SECONDS EAST, 59.21 FEET; THENCE SOUTH 73 DEGREES 18 MINUTES 44 SECONDS EAST, ALONG THE SOUTHERLY LINE OF EMERALD VALLEY, A DISTANCE OF 180.00 FEET; THENCE SOUTH 31 DEGREES 28 MINUTES 25 SECONDS WEST, ALONG THE WESTERLY LINE OF OUTLOT 4 OF EMERALD VALLEY, A DISTANCE OF 127.60 FEET; THENCE SOUTH 48 DEGREES 30 MINUTES 55 SECONDS WEST, CONTINUING ALONG THE WESTERLY LINE OF SAID OUTLOT 4, A DISTANCE OF 99.63 FEET; THENCE SOUTH 56 DEGREES 39 MINUTES 07 SECONDS WEST, CONTINUING ALONG THE WESTERLY LINE OF SAID OUTLOT 4, A DISTANCE OF 90.53 FEET; THENCE NORTH 89 DEGREES 57 MINUTES 35 SECONDS EAST, CONTINUING ALONG THE SOUTHERLY LINE OF SAID OUTLOT 4, A DISTANCE OF 163.64 FEET; THENCE SOUTH 00 DEGREES 32 MINUTES 27 SECONDS WEST, CONTINUING ALONG THE WESTERLY LINE OF SAID OUTLOT 4, A DISTANCE OF 120.39 FEET; THENCE NORTH 89 DEGREES 57 MINUTES 35 SECONDS EAST, CONTINUING ALONG THE SOUTH LINE OF SAID OUTLOT 4, A DISTANCE OF 62.89 FEET; THENCE CONTINUING ALONG THE SOUTH LINE OF SAID OUTLOT 4, A DISTANCE OF 20.83 FEET ALONG AN ARC OF A CURVE TO THE RIGHT, HAVING A RADIUS OF 210.00 FEET AND A CHORD THAT BEARS SOUTH 87 DEGREES 11 MINUTES 53 SECONDS EAST, 20.83 FEET; THENCE SOUTH 84 DEGREES 21 MINUTES 21 SECONDS EAST, CONTINUING ALONG THE SOUTH LINE OF SAID OUTLOT 4, A DISTANCE OF 198.16 FEET; THENCE CONTINUING ALONG THE SOUTH LINE OF SAID OUTLOT 4, A DISTANCE OF 26.79 FEET ALONG AN ARC OF A CURVE TO THE LEFT, HAVING A RADIUS OF 270.00 FEET AND A CHORD THAT BEARS SOUTH 87 DEGREES 11 MINUTES 53 SECONDS EAST, 26.78 FEET; THENCE NORTH 89 DEGREES 57 MINUTES 35 SECONDS EAST, CONTINUING ALONG THE SOUTH LINE OF SAID OUTLOT 4, A DISTANCE OF 78.90 FEET; THENCE SOUTH 00 DEGREES 02 MINUTES 25 SECONDS EAST, ALONG THE WEST RIGHT-OF-WAY LINE OF FRENCH ROAD, A DISTANCE OF 205.00 FEET TO THE POINT OF BEGINNING. CONTAINING 14.178 ACRES AND SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT SUCH PLAT IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE SUBDIVISION THEREOF MADE.

THAT I HAVE MADE SUCH LAND DIVISION AND PLAT BY THE DIRECTION OF THE OWNERS SHOWN HEREIN.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236 OF THE WISCONSIN STATUTES, AND THE SUBDIVISION REGULATIONS OF THE CITY OF APPLETON IN SURVEYING, DIVIDING, DEDICATING AND MAPPING THE SAME.

GIVEN UNDER MY HAND THIS 10TH DAY OF MARCH, 2015.

GARY A. ZHRINGER, PROFESSIONAL LAND SURVEYOR S-2098

## CORPORATE OWNER'S CERTIFICATE OF DEDICATION

EMERALD VALLEY ESTATES LLC, DULY ESTABLISHED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, DOES HEREBY CERTIFY THAT SAID EMERALD VALLEY ESTATES LLC, CAUSED THE LAND DESCRIBED ON THIS PLAT TO BE SURVEYED, DIVIDED, MAPPED AND DEDICATED ALL AS SHOWN AND REPRESENTED ON THIS PLAT.

EMERALD VALLEY ESTATES LLC, FURTHER CERTIFIES THAT THIS PLAT IS REQUIRED BY S.236.10 OR S.236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION:

DEPARTMENT OF ADMINISTRATION  
CITY OF APPLETON

WITNESS THE HAND AND SEAL OF SAID OWNER(S) THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

ROBERT DEBRUIN - MEMBER

PAT HIEPTAS - MEMBER

STATE OF WISCONSIN )  
                                  ) SS  
OUTAGAMIE COUNTY   )

PERSONALLY CAME BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015,  
THE ABOVE OWNER(S) TO ME KNOWN TO BE THE PERSON(S) , WHO EXECUTED THE FOREGOING  
INSTRUMENT AND ACKNOWLEDGE THE SAME.

NOTARY PUBLIC  
MY COMMISSION EXPIRES \_\_\_\_\_

## UTILITY EASEMENT PROVISIONS

AN EASEMENT FOR ELECTRIC, NATURAL GAS, AND COMMUNICATIONS SERVICE IS HEREBY GRANTED BY EMERALD VALLEY ESTATES LLC, GRANTORS, TO

WISCONSIN ELECTRIC POWER COMPANY, A WISCONSIN CORPORATION DOING BUSINESS AS WE ENERGIES, GRANTEE,  
WISCONSIN BELL, INC., D/B/A AT&T WISCONSIN, A WISCONSIN CORPORATION, GRANTEE, AND  
TIME WARNER ENTERTAINMENT COMPANY, L.P., GRANTEE

THEIR RESPECTIVE SUCCESSORS AND ASSIGNS, TO CONSTRUCT, INSTALL, OPERATE, REPAIR, MAINTAIN AND REPLACE FROM TIME TO TIME, FACILITIES USED IN CONNECTION WITH OVERHEAD AND UNDERGROUND TRANSMISSION AND DISTRIBUTION OF ELECTRICITY AND ELECTRIC ENERGY, NATURAL GAS, TELEPHONE AND CABLE TV FACILITIES FOR SUCH PURPOSES AS THE SAME IS NOW OR MAY HEREAFTER BE USED, ALL IN, OVER, UNDER, ACROSS, ALONG AND UPON THE PROPERTY SHOWN WITHIN THOSE AREAS ON THE PLAT DESIGNATED AS "UTILITY EASEMENT AREAS" AND THE PROPERTY DESIGNATED ON THE PLAT FOR STREETS AND ALLEYS, WHETHER PUBLIC OR PRIVATE, TOGETHER WITH THE RIGHT TO INSTALL SERVICE CONNECTIONS UPON, ACROSS WITHIN AND BENEATH THE SURFACE OF EACH LOT TO SERVE IMPROVEMENTS, THEREON, OR ON ADJACENT LOTS; ALSO THE RIGHT TO TRIM OR CUT DOWN TREES, BRUSH AND ROOTS AS MAY BE REASONABLY REQUIRED INCIDENT TO THE RIGHTS HEREIN GIVEN, AND THE RIGHT TO ENTER UPON THE SUBDIVIDED PROPERTY FOR ALL SUCH PURPOSES. THE GRANTEES AGREE TO RESTORE OR CAUSE TO HAVE RESTORED, THE PROPERTY, AS NEARLY AS IS REASONABLY POSSIBLE, TO THE CONDITION EXISTING PRIOR TO SUCH ENTRY BY THE GRANTEES OR THEIR AGENTS. THIS RESTORATION, HOWEVER, DOES NOT APPLY TO THE INITIAL INSTALLATION OF SAID UNDERGROUND AND/OR ABOVE GROUND ELECTRIC FACILITIES, NATURAL GAS FACILITIES, OR TELEPHONE AND CABLE TV FACILITIES OR TO ANY TREES, BRUSH OR ROOTS WHICH MAY BE REMOVED AT ANY TIME PURSUANT TO THE RIGHTS HEREIN GRANTED. STRUCTURES SHALL NOT BE PLACED OVER GRANTEES' FACILITIES OR IN, UPON OR OVER THE PROPERTY WITHIN THE LINES MARKED "UTILITY EASEMENT AREAS" WITHOUT THE PRIOR WRITTEN CONSENT OF GRANTEES. AFTER INSTALLATION OF ANY SUCH FACILITIES, THE GRADE OF THE SUBDIVIDED PROPERTY SHALL NOT BE ALTERED BY MORE THAN FOUR INCHES WITHOUT WRITTEN CONSENT OF GRANTEES. THE GRANT OF EASEMENT SHALL BE BINDING UPON AND INURE TO THE BENEFIT OF THE HEIRS, SUCCESSORS AND ASSIGNS OF ALL PARTIES HERETO.

ROBERT DEBRUIN - MEMBER

PAT HIEPTAS - MEMBER

## AT&T - WISCONSIN EXCLUSIVE EASEMENT

EMERALD VALLEY ESTATES LLC (GRANTOR), HEREBY GRANTS AND CONVEYS TO WISCONSIN BELL INC., D/B/A. AT&T- WISCONSIN, A WISCONSIN CORPORATION, AND ITS AFFILIATES AND LICENSEES, SUCCESSORS AND ASSIGNS (COLLECTIVELY "GRANTEES") AN EXCLUSIVE EASEMENT IN, UNDER, OVER, UPON AND ACROSS THE EASEMENT AREA (SHOWN ON LOT 59) FOR THE PURPOSES OF AND IN ORDER TO CONSTRUCT, RECONSTRUCT, MODIFY, SUPPLEMENT, MAINTAIN, OPERATE AND/OR REMOVE FACILITIES FOR THE TRANSMISSION OF SIGNALS USED IN THE PROVISION OF COMMUNICATION, VIDEO AND /OR INFORMATION SERVICES AND/OR ANY OTHER SERVICES OR USES FOR WHICH SUCH FACILITIES MAY BE USED INCLUDING, BUT NOT LIMITED TO, EQUIPMENT CABINETS OR ENCLOSURES AND SUPPORT POSTS OR PADS, CABLES, WIRES, PEDESTALS OR OTHER ABOVE-GROUND CABLE OR WIRE ENCLOSURES, MARKER POSTS AND SIGNS, AND OTHER RELATED OR USEFUL EQUIPMENT, FIXTURES, APPURTENANCES AND FACILITIES, TOGETHER WITH THE RIGHT TO HAVE COMMERCIAL ELECTRICAL SERVICE EXTENDED ACROSS THE PROPERTY (LOT 59) AND EASEMENT AREA TO PROVIDE SERVICE TO SUCH FACILITIES AND THE RIGHT OF INGRESS AND EGRESS ACROSS THE PROPERTY AND THE EASEMENT AREA FOR THE PURPOSE OF ACCESS TO AND USE OF THE EASEMENT GRANTED HEREIN.

THE EXCLUSIVE 10' X 10' EASEMENT AREA SHOWN ON LOT 59.  
THE GRANTOR REPRESENTS AND WARRANTS TO THE GRANTEE THAT GRANTOR IS THE TRUE AND LAWFUL OWNER OF THE PROPERTY AND HAS FULL RIGHT AND POWER TO GRANT AND CONVEY THE RIGHTS CONVEYED HEREIN.

GRANTEE HEREBY AGREES TO RESTORE ALL PROPERTY DISTURBED BY ITS ACTIVITIES IN USE OF THE EASEMENT TO THE CONDITION EXISTING PRIOR TO THE DISTURBANCE.  
GRANTEE SHALL HAVE THE RIGHT TO REMOVE OR TRIM SUCH TREES AND BRUSH IN THE EASEMENT AREA AS IS NECESSARY TO EXERCISE THE RIGHTS CONVEYED HEREIN.  
THE GRANTOR SHALL NOT CONSTRUCT IMPROVEMENTS IN THE EASEMENT AREA OR CHANGE THE FINISH GRADE OF THE EASEMENT AREA WITHOUT THE CONSENT OF THE GRANTEE.  
THE GRANTOR AGREES THAT, DUE TO THE EXCLUSIVE NATURE OF THE GRANT HEREIN CONVEYED, NO OTHER USE OF THE EASEMENT AREA SHALL BE MADE BY ANYONE, INCLUDING GRANTOR, WITHOUT THE CONSENT OF THE GRANTEE.  
THIS EASEMENT IS BINDING UPON AND SHALL INURE TO THE BENEFIT OF THE HEIRS, SUCCESSORS, ASSIGNS, AND LICENSEES OF THE PARTIES HERETO.

ROBERT DEBRUIN - MEMBER

PAT HIEPTAS - MEMBER

## COMMON COUNCIL RESOLUTION:

RESOLVED, THAT SECOND ADDITION TO EMERALD VALLEY, IN THE CITY OF APPLETON, IS HEREBY APPROVED BY THE COMMON COUNCIL OF THE CITY OF APPLETON.

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

TIMOTHY HANNA, CITY MAYOR

DATE

I HEREBY CERTIFY THAT THE FOREGOING IS A COPY OF A RESOLUTION ADOPTED BY THE COMMON COUNCIL OF THE CITY OF APPLETON.

DAWN COLLINS, CITY CLERK

DATE

## CITY TREASURER'S CERTIFICATE:

I, ANTHONY D. SAUCERMAN, BEING THE DULY QUALIFIED AND ACTING FINANCE DIRECTOR OF THE

CITY OF APPLETON, DO HEREBY CERTIFY THAT IN ACCORDANCE WITH THE RECORDS IN MY OFFICE, THERE

ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS AS OF \_\_\_\_\_ ON ANY OF THE

LAND INCLUDED IN SECOND ADDITION TO EMERALD VALLEY.

ANTHONY D. SAUCERMAN, CITY FINANCE DIRECTOR

DATE

## COUNTY TREASURER'S CERTIFICATE:

I, \_\_\_\_\_, BEING THE DULY ELECTED, QUALIFIED AND ACTING

TREASURER OF THE COUNTY OF OUTAGAMIE, DO HEREBY CERTIFY THAT THE RECORDS IN MY OFFICE

SHOW NO UNREDEEMED TAX SALES AND NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS AS

OF \_\_\_\_\_ AFFECTING THE LANDS INCLUDED IN SECOND ADDITION TO EMERALD VALLEY.

DATE \_\_\_\_\_

SIGNED \_\_\_\_\_

COUNTY TREASURER

There are no objections to this plat with respect to  
Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2),  
Wis Stats. as provided by s. 236.12, Wis. Stats.

Certified \_\_\_\_\_, 20\_\_\_\_



Department of Administration

Martenson & Eisele, Inc.

1377 Midway Road  
Menasha, WI 54952  
www.martenson-eisele.com  
Info@martenson-eisele.com  
920.731.0381 1.800.236.0381

Drawing No. 1-0534-002  
Sheet 2 of 2  
This instrument drawn by: Amy Sedlar

Planning  
Environmental  
Surveying  
Engineering  
Architecture



*"...meeting community needs...enhancing quality of life."*

**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

1819 East Witzke Boulevard  
Appleton, Wisconsin 54911-8401  
(920) 832-5572 FAX (920) 993-3103  
Email - [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org)

TO: Parks & Recreation Committee

FROM: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

DATE: 4/29/2015

RE: Action: Award contract to C.R. Meyer in the amount of \$18,535 for City Park fountain repairs. In addition, requesting approval of \$2,000 in contingency in the event additional work is determined to be needed. Total contract not to exceed \$20,535.

The 2015 CIP budget includes \$30,000 to make repairs to granite caps and to repair joints in the fountain. This CIP also includes funding to upgrade the fountain lighting which will be performed by in-house staff.

Three proposals were received:

CR Meyer	\$18,535
Miron Construction	\$23,400
Boldt	\$25,000

The Parks, Recreation and Facilities Management Department recommends issuing the contract to CR Meyer.

Please contact me at 832-5572 or [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org) with any questions.



*"...meeting community needs...enhancing quality of life."*

## MEMO

**TO:** Finance Committee

**FROM:** Tony Saucerman, Finance Director *TS*

**DATE:** April 24, 2015

**RE:** Request to approve resolution to terminate TIF #5

---

Tax Incremental Financing District (TIF) #5 was created on January 1, 1999. The small District consisted mainly of the north side of Wisconsin Avenue bounded by Gillett Street on the west and Bennett Street on the east. The District spurred the development of the Bell Heights plaza on Wisconsin Avenue along with other smaller projects. The base equalized value of the TIF at the time it was formed was \$4,669,500. The equalized value on January 1, 2014 was \$12,046,700. Financially, the District has accumulated an excess fund balance of \$582,652 as of December 31, 2014.

In April, 2015, the final debt service payments will be made on the general obligation notes issued to fund District expenditures. Since there are no remaining project costs anticipated, and no further debt service remains, Wisconsin Statutes require the district be terminated and no further tax increments be certified. Per TIF Statutes, the initial step in terminating a TIF is to have a termination resolution approved by the governing body of the municipality.

As noted in the resolution, once approved, the Wisconsin Department of Revenue will be notified of the termination, a final independent audit of the District will be performed, and any excess tax increments collected will be distributed to the taxing districts.

Thank you for your consideration of this resolution. Feel free to contact me if you have questions on this matter.

**RESOLUTION No. \_\_\_\_\_**  
**TERMINATING TIF DISTRICT No. 5 AND AUTHORIZING**  
**CITY TREASURER TO DISTRIBUTE EXCESS INCREMENT TO**  
**OVERLYING TAXING DISTRICTS**

**WHEREAS**, the City of Appleton passed a creation resolution creating Tax Incremental District No. 5 on January 1, 1999, and adopted a project plan that year; and

**WHEREAS**, all TIF District No. 5 projects were completed in the prescribed allowed time; and

**WHEREAS**, sufficient increment has been collected as of the 2014 tax roll, payable 2015, to cover TIF District No. 5 projects costs, and to escrow funds to cover the District's remaining outstanding debt; and

**NOW BE IT HEREBY RESOLVED**, that the City Common Council does terminate TIF District No. 5; and

**BE IT FURTHER RESOLVED**, that the City Clerk shall notify the Wisconsin Department of Revenue, within 60 days of this resolution, or prior to the deadline of May 15, 2015, whichever comes first, that the District has been terminated; and

**BE IT FURTHER RESOLVED**, that the City Treasurer shall sign the required Wisconsin Department of Revenue final accounting form agreeing on a date by which the City shall send final audited information to the Wisconsin Department of Revenue; and

**BE IT FURTHER RESOLVED**, that the City Treasurer shall distribute any excess increment collected after providing for ongoing expenses of the District, to the affected taxing districts with proportionate shares to be determined by the final audit by the City's Auditors, Baker Tilly Virchow Krause, LLP.

Adopted this \_\_\_\_\_ day of May, 2015.

---

Dawn A. Collins, City Clerk

---

Timothy M. Hanna, Mayor



*"...meeting community needs...enhancing quality of life."*

---

**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

1819 East Witzke Boulevard  
Appleton, Wisconsin 54911-8401  
(920) 832-5572 FAX (920) 993-3103  
Email - [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org)

**To:** Finance Committee

**From:** Dean R. Gazza, Director of Parks, Recreation and Facilities Management

**Date:** April 29, 2015

**Re:** Action: Award contract for Wastewater Treatment Plant asphalt roadways to MCC, Inc. in the amount of \$84,613.85 with a contingency of \$8,461.85 for a contract total not to exceed \$93,075.70

---

The bids for the Wastewater Treatment Plant Asphalt Surface Project were opened on Thursday, April 16, 2015. The project includes the removal and installation of asphalt roadways located in the Wastewater Plant area.

The Parks, Recreation and Facilities Management Department's Capital Projects Fund includes a budget of \$94,300 for the replacement of asphalt surfaces at the Wastewater Plant for 2015. Three (3) companies submitted qualified bids for the project. Below are the base bids:

MCC, Inc.	\$84,613.85
Northeast Asphalt	\$111,950.00
Vinton Construction	\$132,200.00

It is the recommendation of the Parks, Recreation and Facilities Management Department to accept the base bid of \$84,613.85 and award the contract to MCC, Inc. The Department is also recommending a 10% contingency of \$8,461.85 for a contract total \$93,075.70.

Please feel free to contact me at 832-5572 with any questions, or by email at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org).



*"...meeting community needs...enhancing quality of life."*

---

**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

1819 East Witzke Boulevard  
Appleton, Wisconsin 54911-8401  
(920) 832-5572 FAX (920) 993-3103  
Email - [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org)

**To:** Finance Committee

**From:** Dean R. Gazza, Director of Parks, Recreation and Facilities Management

**Date:** April 29, 2015

**Re:** Action: Award contract for Water Filtration Plant asphalt roadways to Northeast Asphalt, Inc. in the amount of \$49,270 with a contingency of \$9,854 for a contract total not to exceed \$59,124.

---

The bids for the Water Filtration Plant Asphalt Surface Project were opened on Thursday, April 16, 2015. The project includes the removal and installation of asphalt roadways located in the Water Filtration Plant area.

The Parks, Recreation and Facilities Management Department's Capital Improvement Plan includes a budget of \$115,000 for the replacement of main entrance area asphalt surfaces at the Water Filtration Plant for 2015. Three (3) companies submitted qualified bids for the project. Below are the base bids:

Northeast Asphalt, Inc.	\$49,270.00
MCC, Inc.	\$55,266.02
Vinton Construction	\$58,000.00

It is the recommendation of the Parks, Recreation and Facilities Management Department to accept the base bid of \$49,270 and award the contract to Northeast Asphalt, Inc. The Department is also recommending a 20% contingency of \$9,854 for a contract total \$59,124. According to our contracted engineering firm the discrepancy from the budget amount of \$115,000 to the contract amount of \$59,124.00 is due to reduced costs of asphalt and aggressive pricing by asphalt contractors this year.

Please feel free to contact me at 832-5572 with any questions, or by email at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org).

**CITY OF APPLETON**  
**Department of Public Works**  
**MEMORANDUM**

**TO:** ☒ Finance Committee  
☐ Municipal Services Committee  
☐ Utilities Committee

**SUBJECT:** Award of Contract

**The Department of Public Works recommends that the following described work:**

Sidewalk (Re)Construction : Unit D-15

**Be awarded to:**

Name: Fischer-Ulman Construction Inc.

Address: 915 S. Midpark Drive

Appleton, WI 54915

**In the amount of :** \_\_\_\_\_

**With a \_\_\_\_\_ % contingency of :** \_\_\_\_\_

**For a project total not to exceed :** \_\_\_\_\_

**\*\* OR \*\***

**In an amount Not To Exceed :** \$203,000.00

Budget: \$203,000.00

Estimate: \$227,000.00

Committee Date: 04/29/15

Council Date: 05/06/15

Item	Description	Qty./	Unit	#1 - Fischer-Ulman Const. Inc.		#2 - Al Dix Concrete, Inc.		#3 - Jim Fischer, Inc.		#4 - Marvin Gleason Cont.	
				Price/\$	Total/\$	Unit Price/\$	Total/\$	Unit Price/\$	Total/\$	Unit Price/\$	Total/\$
1.	Furnish & Install 4" Sidewalk	32,000	sq. ft.	\$3.47	\$111,040.00	\$3.65	\$116,800.00	\$3.75	\$120,000.00	\$7.60	\$243,200.00
2.	Furnish & Install 5" Sidewalk	7,500	sq. ft.	\$4.85	\$36,375.00	\$4.00	\$30,000.00	\$4.00	\$30,000.00	\$7.80	\$58,500.00
3.	Furnish & Install 5" Driveway Apron	700	sq. ft.	\$3.73	\$2,611.00	\$4.00	\$2,800.00	\$4.00	\$2,800.00	\$8.25	\$5,775.00
4.	Furnish & Install 5" Private Driveway	150	sq. ft.	\$3.73	\$559.50	\$4.00	\$600.00	\$4.00	\$600.00	\$7.90	\$1,185.00
5.	Furnish & Install 7" Sidewalk	650	sq. ft.	\$3.92	\$2,548.00	\$4.40	\$2,860.00	\$4.50	\$2,925.00	\$8.60	\$5,590.00
6.	Furnish & Install 7" Handicap Ramp	1,200	sq. ft.	\$4.00	\$4,800.00	\$4.40	\$5,280.00	\$4.50	\$5,400.00	\$8.60	\$10,320.00
7.	Furnish & Install 7" Driveway Apron	240	sq. ft.	\$4.00	\$960.00	\$4.40	\$1,056.00	\$4.50	\$1,080.00	\$8.60	\$2,064.00
8.	Furnish & Install 8" Sidewalk	75	sq. ft.	\$4.10	\$307.50	\$4.80	\$360.00	\$4.75	\$356.25	\$8.85	\$663.75
9.	Furnish & Install 8" Driveway Apron	100	sq. ft.	\$4.10	\$410.00	\$4.80	\$480.00	\$4.75	\$475.00	\$8.85	\$885.00
10.	Text Imprint (Poem Stamping)	20	each	\$50.00	\$1,000.00	\$250.00	\$5,000.00	\$100.00	\$2,000.00	\$50.00	\$1,000.00
11.	Furnish & Install 3" Sidewalk at Vaults	900	sq. ft.	\$6.50	\$5,850.00	\$8.25	\$7,425.00	\$23.00	\$20,700.00	\$10.00	\$9,000.00
12.	Furnish & Install 4" Sidewalk at Vaults	900	sq. ft.	\$7.50	\$6,750.00	\$8.30	\$7,470.00	\$23.00	\$20,700.00	\$11.00	\$9,900.00
13.	Furnish & Install 6" Sidewalk at Vaults	20	sq. ft.	\$5.45	\$109.00	\$8.80	\$176.00	\$8.50	\$170.00	\$12.00	\$240.00
14.	Furnish & Install 3" Colored & Stamped Sidewalk at Vaults	20	sq. ft.	\$11.50	\$230.00	\$17.00	\$340.00	\$15.00	\$300.00	\$50.00	\$1,000.00
15.	Furnish & Install 4" Colored & Stamped Sidewalk at Vaults	20	sq. ft.	\$11.75	\$235.00	\$17.00	\$340.00	\$15.00	\$300.00	\$50.00	\$1,000.00
16.	Furnish & Install 6" Colored & Stamped Sidewalk at Vaults	20	sq. ft.	\$13.00	\$260.00	\$17.25	\$345.00	\$16.00	\$320.00	\$50.00	\$1,000.00
17.	Furnish & Install 4" Picture Frame Sidewalk	300	sq. ft.	\$5.30	\$1,590.00	\$5.40	\$1,620.00	\$4.90	\$1,470.00	\$8.50	\$2,550.00
18.	Furnish & Install 7" Picture Frame Sidewalk	175	sq. ft.	\$5.40	\$945.00	\$5.70	\$997.50	\$5.30	\$927.50	\$9.50	\$1,662.50
19.	Furnish & Install 5" Colored & Stamped Sidewalk	125	sq. ft.	\$10.20	\$1,275.00	\$5.60	\$700.00	\$10.00	\$1,250.00	\$25.00	\$3,125.00
20.	Furnish & Install 7" Colored Concrete Handicap Ramp	100	sq. ft.	\$10.00	\$1,000.00	\$12.00	\$1,200.00	\$12.00	\$1,200.00	\$35.00	\$3,500.00
21.	Furnish & Install 7" Plain Concrete Pavement	40	sq. yds.	\$44.10	\$1,764.00	\$47.00	\$1,880.00	\$47.25	\$1,890.00	\$77.00	\$3,080.00
22.	Furnish & Install 8" Plain Concrete Pavement	40	sq. yds.	\$45.00	\$1,800.00	\$49.00	\$1,960.00	\$49.50	\$1,980.00	\$80.00	\$3,200.00
23.	Furnish & Install 30" Concrete Curb & Gutter	100	lin.ft	\$21.00	\$2,100.00	\$25.00	\$2,500.00	\$22.00	\$2,200.00	\$40.00	\$4,000.00

Item	Description	Qty./	Unit	#1 - Fischer-Ulman Const. Inc. Unit Price/\$	Total/\$	#2 - Al Dix Concrete, Inc. Unit Price/\$	Total/\$	#3 - Jim Fischer, Inc. Unit Price/\$	Total/\$	#4 - Marvin Gleason Cont. Unit Price/\$	Total/\$
24.	Furnish & Install Special Curb	75	lin. ft.	\$18.00	\$1,350.00	\$23.00	\$1,725.00	\$20.00	\$1,500.00	\$40.00	\$3,000.00
25.	High Early Concrete - 3 Day	40	cu. yds.	\$12.00	\$480.00	\$12.00	\$480.00	\$12.00	\$480.00	\$150.00	\$6,000.00
26.	High Early Concrete - 1 Day	60	cu. yds.	\$18.50	\$1,110.00	\$20.00	\$1,200.00	\$20.00	\$1,200.00	\$175.00	\$10,500.00
27.	Full Depth Sawcut	275	lin. ft.	\$3.00	\$825.00	\$3.00	\$825.00	\$3.00	\$825.00	\$5.00	\$1,375.00
28.	Concrete Pavement Removal	60	sq. yds.	\$4.50	\$270.00	\$5.00	\$300.00	\$5.00	\$300.00	\$20.00	\$1,200.00
29.	Curb & Gutter Removal	100	lin. ft.	\$4.00	\$400.00	\$4.50	\$450.00	\$4.00	\$400.00	\$8.00	\$800.00
30.	Private Concrete/Asphalt Drive Removal	150	sq. ft.	\$1.00	\$150.00	\$1.00	\$150.00	\$1.00	\$150.00	\$2.00	\$300.00
31.	Concrete/Asphalt Driveway Apron Removal	550	sq. ft.	\$1.00	\$550.00	\$1.00	\$550.00	\$1.00	\$550.00	\$2.00	\$1,100.00
32.	Concrete/Asphalt Handicap Removal	1,200	sq. ft.	\$1.00	\$1,200.00	\$1.00	\$1,200.00	\$1.00	\$1,200.00	\$2.00	\$2,400.00
33.	Concrete/Asphalt Sidewalk Removal	35,000	sq. ft.	\$0.81	\$28,350.00	\$1.00	\$35,000.00	\$1.00	\$35,000.00	\$2.00	\$70,000.00
34.	Furnish & Install Gravel Fill	100	tons	\$12.50	\$1,250.00	\$14.00	\$1,400.00	\$14.00	\$1,400.00	\$20.00	\$2,000.00
35.	Furnish & Install No. 4 Reinforcing Rods	500	lin. ft.	\$0.80	\$400.00	\$1.10	\$550.00	\$1.00	\$500.00	\$1.50	\$750.00
36.	Furnish & Install Drill-In Tie Bars	70	each	\$6.00	\$420.00	\$6.00	\$420.00	\$6.00	\$420.00	\$6.00	\$420.00
37.	Furnish & Install 3" Asphalt Pavement	325	sq. ft.	\$5.00	\$1,625.00	\$6.50	\$2,112.50	\$6.00	\$1,950.00	\$8.00	\$2,600.00
38.	Furnish & Install 6" Asphalt Pavement	250	sq. ft.	\$7.00	\$1,750.00	\$8.50	\$2,125.00	\$8.00	\$2,000.00	\$9.00	\$2,250.00
39.	Adjust Sanitary Manhole Top	1	each	\$275.00	\$275.00	\$275.00	\$275.00	\$275.00	\$275.00	\$750.00	\$750.00
40.	Adjust Storm Manhole Top	2	each	\$250.00	\$500.00	\$275.00	\$550.00	\$275.00	\$550.00	\$400.00	\$800.00
41.	Furnish & Install 15' of 3" PVC	4	each	\$60.00	\$240.00	\$75.00	\$300.00	\$60.00	\$240.00	\$250.00	\$1,000.00
42.	Adjust Inlet Tops	2	each	\$250.00	\$500.00	\$275.00	\$550.00	\$275.00	\$550.00	\$400.00	\$800.00
43.	Furnish & Install Truncated Domes	300	sq. ft.	\$28.00	\$8,400.00	\$27.00	\$8,100.00	\$28.00	\$8,400.00	\$45.00	\$13,500.00
44.	Furnish & Install Traffic Control	1	lump sum	\$1,200.00	\$1,200.00	\$3,000.00	\$3,000.00	\$2,500.00	\$2,500.00	\$6,000.00	\$6,000.00
TOTAL ITEMS 1 THROUGH 44:				\$235,764.00		\$253,452.00		\$279,433.75		\$499,985.25	



DEPARTMENT OF PUBLIC WORKS - Engineering Division

100 North Appleton Street  
Appleton, WI 54911  
TEL (920) 832-6474  
FAX (920) 832-6489

TO: Members of the Finance Committee and Utilities Committee  
FROM: Ross Buetow, Deputy Director of Public Works / City Engineer  
SUBJECT: Award of Units W-15 and X-15 Sewer & Water Main Reconstruction Projects  
DATE: April 22, 2015

The Engineering Division has opened bids for Units W-15 and X-15, our two large sewer and water main reconstruction projects for 2015. These projects share similar capital construction funding accounts in sanitary sewer (5431), storm sewer (5230), and water main (5371). After reviewing the bid totals for both projects, we will be able to award both contracts as bid, including a 4% contingency on each contract, while still staying within our overall funding allocations for accounts 5230 and 5431. However, in order to allow for the 4% contingency, we could develop a potential negative fund balance of approximately \$90,000.00 within water account 5371.

We are anticipating that the project contingencies will not be utilized, therefore avoiding the negative fund balance. However, if the contingency funds are needed, it would be our intent to utilize a small portion of our 2015 funding for AMI water meter replacements to offset these costs.

Therefore, we recommend award of:

Unit W-15 Sewer & Water Reconstruction No. 1 to Van Straten Construction in the amount of \$2,496,405.00 with a 4.0% contingency of \$100,000.00 for a project total not to exceed \$2,596,405.00.

-and -

Unit X-15 Sewer & Water Reconstruction No. 2 to Dorner, Inc. in the amount of \$1,841,938.00 with a 4.0% contingency of \$73,000.00 for a project total not to exceed \$1,914,938.00

As part of these contract awards, we are also requesting permission for the following:

- To postpone the water main replacement on **Sanders Street** between Seymour Street and Verbrick Street. The Engineering Division is planning to move the surface improvements for this street further back in our 5-year plan and would like to re-program the water main work to a later date to coincide with this change. Due to these planned changes, the Sanders Street water main work was not included in the bid packages for either of these projects.
- To retain spending authority for the Sanders Street water main construction (\$103,425.00) for use on Projects W-15 and X-15 (the funding and contract award scenario described above is based on this assumption).

Thank you for your consideration.

c: Tony Saucerman, Finance Director

Paula Vandehey, Director of Public Works

**CITY OF APPLETON**  
**Department of Public Works**  
**MEMORANDUM**

**TO:** ☒ Finance Committee  
☐ Municipal Services Committee  
☐ Utilities Committee

**SUBJECT:** Award of Contract

**The Department of Public Works recommends that the following described work:**

W-15 Sewer & Water Main Reconstruction No. 1

**Be awarded to:**

Name: Van Straten Construction Company, Inc.

Address: 2117 S. Oneida Street

Green Bay, WI 54304

**In the amount of :** \$2,496,405.00

**With a** 4 **% contingency of :** \$100,000.00

**For a project total not to exceed :** \$2,596,405.00

**\*\* OR \*\***

**In an amount Not To Exceed :** \_\_\_\_\_

Budget: \$2,513,418.00

Estimate: \$2,550,000.00

Committee Date: 04/29/15

Council Date: 05/06/15

Item	Description	Qty./Unit	#1 - Van Straten Const. Unit Price/\$	Total/\$	#2 - Wood Sewer & Exc., Inc. Unit Price/\$	Total/\$	#3 - Dorrer, Inc. Unit Price/\$	Total/\$	#4 - Kruzcek Const., Inc. Unit Price/\$	Total/\$	#5 - PTS Contractors, Inc. Unit Price/\$	Total/\$	#6 - Advance Const., Inc. Unit Price/\$	Total/\$
1.	Furnish & Install 12" Sanitary Sewer	35	\$90.00	\$3,150.00	\$110.00	\$3,850.00	\$115.00	\$4,025.00	\$185.00	\$6,475.00	\$135.50	\$4,777.50	\$155.00	\$5,425.00
2.	Furnish & Install 10" Sanitary Sewer	1,125	\$90.00	\$101,250.00	\$98.00	\$111,375.00	\$110.00	\$123,750.00	\$110.00	\$123,750.00	\$114.90	\$129,262.50	\$130.00	\$146,250.00
3.	Furnish & Install 8" Sanitary Sewer	2,915	\$85.00	\$247,775.00	\$90.00	\$262,350.00	\$95.00	\$276,925.00	\$92.00	\$268,180.00	\$95.00	\$288,585.00	\$125.00	\$364,375.00
4.	Furnish & Install 47/8" Sanitary Lateral	3,620	\$42.00	\$152,040.00	\$76.00	\$275,120.00	\$75.00	\$271,500.00	\$80.00	\$289,600.00	\$90.70	\$328,334.00	\$95.00	\$343,900.00
5.	Sanitary Lateral Connection	194	\$400.00	\$77,600.00	\$500.00	\$97,000.00	\$250.00	\$48,500.00	\$350.00	\$67,900.00	\$340.00	\$65,960.00	\$500.00	\$97,000.00
6.	Sanitary Lateral Disconnect	7	\$1,000.00	\$7,000.00	\$900.00	\$6,300.00	\$500.00	\$3,500.00	\$700.00	\$4,900.00	\$575.00	\$4,025.00	\$700.00	\$4,900.00
7.	Furnish & Install Sanitary Manhole	130	\$400.00	\$52,000.00	\$220.00	\$28,600.00	\$250.00	\$32,500.00	\$215.00	\$27,950.00	\$273.00	\$35,490.00	\$280.00	\$36,400.00
8.	Furnish & Install Sanitary Outside Drop Manhole	5	\$500.00	\$2,500.00	\$460.00	\$2,300.00	\$425.00	\$2,125.00	\$435.00	\$2,175.00	\$1,055.00	\$5,275.00	\$1,000.00	\$5,000.00
9.	Furnish & Install Sanitary Manhole Casting	11	\$600.00	\$6,600.00	\$650.00	\$7,150.00	\$385.00	\$4,015.00	\$640.00	\$7,040.00	\$404.50	\$4,449.50	\$500.00	\$5,500.00
10.	Furnish & Install 36" Storm Sewer	900	\$154.00	\$138,600.00	\$113.00	\$107,100.00	\$130.00	\$117,000.00	\$165.00	\$148,500.00	\$125.00	\$112,500.00	\$158.00	\$142,200.00
11.	Furnish & Install 27" Storm Sewer	8	\$110.00	\$880.00	\$120.00	\$960.00	\$512.00	\$4,096.00	\$230.00	\$1,840.00	\$286.00	\$2,288.00	\$110.00	\$880.00
12.	Furnish & Install 24" Storm Sewer	370	\$85.00	\$31,450.00	\$92.00	\$34,040.00	\$85.00	\$31,450.00	\$94.00	\$34,780.00	\$97.50	\$36,075.00	\$89.00	\$32,930.00
13.	Furnish & Install 15" Storm Sewer (Concrete Class IV)	305	\$65.00	\$19,825.00	\$75.00	\$24,095.00	\$80.00	\$24,400.00	\$76.00	\$23,180.00	\$63.00	\$19,215.00	\$76.00	\$23,180.00
14.	Furnish & Install 15" Storm Sewer	850	\$65.00	\$55,250.00	\$82.00	\$69,700.00	\$65.00	\$55,250.00	\$78.00	\$66,300.00	\$71.00	\$60,350.00	\$73.00	\$62,050.00
15.	Furnish & Install 12" Storm Sewer	1,985	\$55.00	\$109,175.00	\$66.00	\$131,010.00	\$63.00	\$125,055.00	\$75.00	\$148,875.00	\$71.75	\$142,423.75	\$70.00	\$138,950.00
16.	Furnish & Install 107/12" Storm Inlet Lead	500	\$65.00	\$32,500.00	\$82.00	\$41,000.00	\$68.00	\$34,000.00	\$66.00	\$33,000.00	\$71.00	\$35,500.00	\$73.00	\$36,500.00
17.	Furnish & Install 6" Storm Lateral	1,725	\$45.00	\$77,625.00	\$49.00	\$84,525.00	\$46.00	\$79,350.00	\$44.00	\$75,900.00	\$63.80	\$110,055.00	\$52.00	\$89,700.00
18.	Storm Lateral Hook-up	10	\$400.00	\$4,000.00	\$260.00	\$2,600.00	\$125.00	\$1,250.00	\$350.00	\$3,500.00	\$417.00	\$4,170.00	\$350.00	\$3,500.00
19.	Furnish & Install Storm 4' dia. Manhole	165	\$300.00	\$49,500.00	\$220.00	\$36,300.00	\$225.00	\$37,125.00	\$200.00	\$33,000.00	\$262.00	\$43,230.00	\$270.00	\$44,550.00
20.	Furnish & Install Storm 6' dia. Manhole	6	\$500.00	\$3,000.00	\$500.00	\$3,000.00	\$480.00	\$2,940.00	\$445.00	\$2,670.00	\$718.00	\$4,308.00	\$600.00	\$3,600.00
21.	Furnish & Install Storm Box Manhole	2	\$5,000.00	\$10,000.00	\$9,045.00	\$18,090.00	\$4,500.00	\$9,000.00	\$3,900.00	\$7,800.00	\$4,565.00	\$9,130.00	\$12,050.00	\$24,100.00
22.	Furnish & Install Storm Manhole Casting	27	\$500.00	\$13,500.00	\$530.00	\$14,310.00	\$350.00	\$9,450.00	\$350.00	\$9,450.00	\$392.00	\$10,584.00	\$340.00	\$9,180.00
23.	Furnish & Install Type "E" Inlet w/Casting	10	\$1,900.00	\$19,000.00	\$1,490.00	\$14,900.00	\$1,600.00	\$16,000.00	\$1,500.00	\$15,000.00	\$1,715.00	\$17,150.00	\$2,000.00	\$20,000.00
24.	Storm Spot Repair (4')	1	\$2,500.00	\$2,500.00	\$2,400.00	\$2,400.00	\$2,000.00	\$2,000.00	\$3,037.00	\$3,037.00	\$2,760.00	\$2,760.00	\$3,700.00	\$3,700.00
25.	Furnish & Install 12" Water Main	2,835	\$85.00	\$240,975.00	\$90.00	\$255,150.00	\$95.00	\$269,325.00	\$92.00	\$260,820.00	\$96.35	\$273,152.25	\$111.00	\$314,685.00
26.	Furnish & Install 8" Water Main	5,880	\$76.00	\$445,360.00	\$71.00	\$416,080.00	\$75.00	\$439,500.00	\$76.00	\$445,360.00	\$77.80	\$455,908.00	\$92.00	\$539,120.00

Item	Qty./Unit	Description	#1 - Van Straten Const.		#2 - Wood Sewer & Exc., Inc.		#3 - Dornier, Inc.		#4 - Kruczek Const., Inc.		#5 - PTS Contractors, Inc.		#6 - Advance Const., Inc.		
			Price/\$	Total/\$	Price/\$	Total/\$	Price/\$	Total/\$	Price/\$	Total/\$	Price/\$	Total/\$	Price/\$	Total/\$	
27.	250	Furnish & Install 6" Hydrant Lead	lin.ft.	\$75.00	\$18,750.00	\$74.00	\$18,500.00	\$70.00	\$17,500.00	\$75.00	\$18,750.00	\$63.90	\$15,975.00	\$60.00	\$15,000.00
28.	20	Furnish & Install Hydrant	ea.	\$4,000.00	\$80,000.00	\$3,200.00	\$64,000.00	\$3,500.00	\$70,000.00	\$3,600.00	\$72,000.00	\$3,500.00	\$70,000.00	\$3,500.00	\$70,000.00
29.	19	Furnish & Install 12" Gate Valve w/Box	ea.	\$3,500.00	\$66,500.00	\$2,780.00	\$52,820.00	\$2,900.00	\$55,100.00	\$2,900.00	\$55,100.00	\$2,845.00	\$54,055.00	\$2,592.00	\$49,248.00
30.	40	Furnish & Install 8" Gate Valve w/Box	ea.	\$2,000.00	\$80,000.00	\$1,600.00	\$64,000.00	\$1,625.00	\$65,000.00	\$1,635.00	\$65,400.00	\$1,624.00	\$64,960.00	\$1,450.00	\$58,000.00
31.	25	Furnish & Install 6" Gate Valve w/Box	ea.	\$1,500.00	\$37,500.00	\$1,100.00	\$27,500.00	\$1,150.00	\$28,750.00	\$1,165.00	\$29,125.00	\$1,160.00	\$29,000.00	\$1,040.00	\$28,000.00
32.	12	Furnish & Install 12" Bend	ea.	\$600.00	\$7,200.00	\$390.00	\$4,680.00	\$655.00	\$7,860.00	\$875.00	\$10,500.00	\$615.00	\$7,380.00	\$475.00	\$5,700.00
33.	35	Furnish & Install 8" Bend	ea.	\$400.00	\$14,000.00	\$280.00	\$9,800.00	\$320.00	\$11,200.00	\$465.00	\$16,275.00	\$338.00	\$11,830.00	\$335.00	\$11,760.00
34.	10	Furnish & Install 6" Bend	ea.	\$200.00	\$2,000.00	\$260.00	\$2,600.00	\$240.00	\$2,400.00	\$200.00	\$2,000.00	\$268.00	\$2,680.00	\$270.00	\$2,700.00
35.	25	Furnish & Install 2" Service	lin.ft.	\$55.00	\$1,375.00	\$190.00	\$4,750.00	\$100.00	\$2,500.00	\$75.00	\$1,875.00	\$113.00	\$2,825.00	\$100.00	\$2,500.00
36.	35	Furnish & Install 1 1/2" Service	lin.ft.	\$55.00	\$1,925.00	\$160.00	\$5,600.00	\$90.00	\$3,150.00	\$58.00	\$2,030.00	\$104.00	\$3,640.00	\$75.00	\$2,625.00
37.	1,750	Furnish & Install 1" Service	lin.ft.	\$50.00	\$87,500.00	\$70.00	\$122,500.00	\$75.00	\$131,250.00	\$95.00	\$166,250.00	\$77.00	\$134,750.00	\$66.66	\$116,655.00
38.	165	Service Connection	ea.	\$500.00	\$82,500.00	\$400.00	\$66,000.00	\$450.00	\$74,250.00	\$350.00	\$57,750.00	\$450.00	\$74,250.00	\$270.00	\$44,550.00
39.	32	Furnish Message Board	day	\$100.00	\$3,200.00	\$100.00	\$3,200.00	\$260.00	\$8,320.00	\$100.00	\$3,200.00	\$105.00	\$3,360.00	\$100.00	\$3,200.00
40.	76	Furnish & Install Type "D-HR" Inlet Protection	ea.	\$100.00	\$7,600.00	\$100.00	\$7,600.00	\$135.00	\$10,260.00	\$65.00	\$4,940.00	\$77.00	\$5,852.00	\$90.00	\$6,840.00
41.	1	Furnish Traffic Control	lump sum	\$79,000.00	\$79,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$33,500.00	\$33,500.00	\$24,000.00	\$24,000.00	\$119,000.00	\$119,000.00
42.	300	Furnish & Install Extra Stone Bedding	ton	\$15.00	\$4,500.00	\$0.01	\$3.00	\$8.50	\$2,550.00	\$10.00	\$3,000.00	\$11.85	\$3,555.00	\$8.00	\$2,400.00
43.	40	Contaminated Soil Removal	ton	\$45.00	\$1,800.00	\$10.00	\$400.00	\$10.00	\$400.00	\$25.00	\$1,000.00	\$16.20	\$648.00	\$50.00	\$2,000.00
44.	300	Furnish and Install 8" Concrete Pavement	sq.yds.	\$60.00	\$18,000.00	\$60.00	\$18,000.00	\$70.00	\$21,000.00	\$80.00	\$24,000.00	\$70.00	\$21,000.00	\$80.00	\$24,000.00
TOTAL ITEMS 1 THROUGH 44:				\$2,496,405.00		\$2,546,238.00		\$2,560,521.00		\$2,677,677.00		\$2,734,717.50		\$3,059,753.00	



DEPARTMENT OF PUBLIC WORKS - Engineering Division

100 North Appleton Street  
Appleton, WI 54911  
TEL (920) 832-6474  
FAX (920) 832-6489

TO: Members of the Finance Committee and Utilities Committee  
FROM: Ross Buetow, Deputy Director of Public Works / City Engineer  
SUBJECT: Award of Units W-15 and X-15 Sewer & Water Main Reconstruction Projects  
DATE: April 22, 2015

The Engineering Division has opened bids for Units W-15 and X-15, our two large sewer and water main reconstruction projects for 2015. These projects share similar capital construction funding accounts in sanitary sewer (5431), storm sewer (5230), and water main (5371). After reviewing the bid totals for both projects, we will be able to award both contracts as bid, including a 4% contingency on each contract, while still staying within our overall funding allocations for accounts 5230 and 5431. However, in order to allow for the 4% contingency, we could develop a potential negative fund balance of approximately \$90,000.00 within water account 5371.

We are anticipating that the project contingencies will not be utilized, therefore avoiding the negative fund balance. However, if the contingency funds are needed, it would be our intent to utilize a small portion of our 2015 funding for AMI water meter replacements to offset these costs.

Therefore, we recommend award of:

Unit W-15 Sewer & Water Reconstruction No. 1 to Van Straten Construction in the amount of \$2,496,405.00 with a 4.0% contingency of \$100,000.00 for a project total not to exceed \$2,596,405.00.

-and -

Unit X-15 Sewer & Water Reconstruction No. 2 to Dorner, Inc. in the amount of \$1,841,938.00 with a 4.0% contingency of \$73,000.00 for a project total not to exceed \$1,914,938.00

As part of these contract awards, we are also requesting permission for the following:

- To postpone the water main replacement on **Sanders Street** between Seymour Street and Verbrick Street. The Engineering Division is planning to move the surface improvements for this street further back in our 5-year plan and would like to re-program the water main work to a later date to coincide with this change. Due to these planned changes, the Sanders Street water main work was not included in the bid packages for either of these projects.
- To retain spending authority for the Sanders Street water main construction (\$103,425.00) for use on Projects W-15 and X-15 (the funding and contract award scenario described above is based on this assumption).

Thank you for your consideration.

c: Tony Saucerman, Finance Director

Paula Vandehey, Director of Public Works

**CITY OF APPLETON**  
**Department of Public Works**  
**MEMORANDUM**

**TO:** ☒ **Finance Committee**  
☐ **Municipal Services Committee**  
☐ **Utilities Committee**

**SUBJECT: Award of Contract**

**The Department of Public Works recommends that the following described work:**

X-15 Sewer & Water Main Reconstruction No. 2

**Be awarded to:**

Name: Dorner Inc.  
Address: E506 Luxemburg Road  
Luxemburg, WI 54217

**In the amount of :** 1,841,938.00

**With a** 4 **% contingency of :** \$73,000.00

**For a project total not to exceed :** \$1,914,938.00

**\*\* OR \*\***

**In an amount Not To Exceed :** \_\_\_\_\_

Budget: \$1,866,922.00  
Estimate: \$2,020,222.50  
Committee Date: 04/29/15  
Council Date: 05/06/15

Item	Description	Qty./	Unit	#1 - Dornier, Inc.		#2 -PTS Contractors, Inc.		#3 - Kruzcek Construction, Inc.	
				Unit Price/\$	Total/\$	Unit Price/\$	Total/\$	Unit Price/\$	Total/\$
1.	Furnish & Install 12" Water Main	6,475	lin.ft.	\$90.00	\$582,750.00	\$96.80	\$626,780.00	\$94.00	\$608,650.00
2.	Furnish & Install 8" Water Main	200	lin.ft.	\$150.00	\$30,000.00	\$143.00	\$28,600.00	\$180.00	\$36,000.00
3.	Furnish & Install 6" Water Main	50	lin.ft.	\$130.00	\$6,500.00	\$123.00	\$6,150.00	\$140.00	\$7,000.00
4.	Furnish & Install 6" Hydrant Lead	200	lin.ft.	\$65.00	\$13,000.00	\$70.00	\$14,000.00	\$57.00	\$11,400.00
5.	Furnish & Install Hydrant	15	ea.	\$3,225.00	\$48,375.00	\$3,530.00	\$52,950.00	\$3,600.00	\$54,000.00
6.	Furnish & Install 12" Gate Valve with Box	32	ea.	\$2,800.00	\$89,600.00	\$2,850.00	\$91,200.00	\$2,900.00	\$92,800.00
7.	Furnish & Install 8" Gate Valve with Box	6	ea.	\$1,580.00	\$9,480.00	\$1,628.00	\$9,768.00	\$1,600.00	\$9,600.00
8.	Furnish & Install 6" Gate Valve with Box	17	ea.	\$1,130.00	\$19,210.00	\$1,163.00	\$19,771.00	\$1,200.00	\$20,400.00
9.	Furnish & Install 12" Bend	35	ea.	\$615.00	\$21,525.00	\$610.00	\$21,350.00	\$750.00	\$26,250.00
10.	Furnish & Install 8" Bend	18	ea.	\$310.00	\$5,580.00	\$340.00	\$6,120.00	\$320.00	\$5,760.00
11.	Furnish & Install 6" Bend	8	ea.	\$200.00	\$1,600.00	\$277.00	\$2,216.00	\$200.00	\$1,600.00
12.	Furnish & Install 1" Service	1,610	lin.ft.	\$50.00	\$80,500.00	\$72.80	\$117,208.00	\$87.00	\$140,070.00
13.	Furnish & Install 2" Service	25	lin.ft.	\$60.00	\$1,500.00	\$93.00	\$2,325.00	\$93.00	\$2,325.00
14.	Furnish & Install 11/2" Service	25	lin.ft.	\$55.00	\$1,375.00	\$88.00	\$2,200.00	\$90.00	\$2,250.00
15.	Service Connection	78	ea.	\$750.00	\$58,500.00	\$445.00	\$34,710.00	\$350.00	\$27,300.00
16.	Furnish & Install 15" Sanitary Sewer	205	lin.ft.	\$110.00	\$22,550.00	\$114.00	\$23,370.00	\$110.00	\$22,550.00
17.	Furnish & Install 12" Sanitary Sewer	550	lin.ft.	\$85.00	\$46,750.00	\$87.25	\$47,987.50	\$96.00	\$52,800.00
18.	Furnish & Install 10" Sanitary Sewer	2,155	lin.ft.	\$80.00	\$172,400.00	\$87.00	\$187,485.00	\$95.00	\$204,725.00
19.	Furnish & Install 8" Sanitary Sewer	700	lin.ft.	\$90.00	\$63,000.00	\$85.00	\$59,500.00	\$88.00	\$61,600.00
20.	Reconned Sanitary Lateral	115	ea.	\$300.00	\$34,500.00	\$612.00	\$70,380.00	\$300.00	\$34,500.00
21.	Furnish & Install 4" - 8" Sanitary Lateral	2690	lin.ft.	\$70.00	\$188,300.00	\$79.00	\$212,510.00	\$78.00	\$209,820.00
22.	Furnish & Install Sanitary Manhole	125	vert.ft.	\$255.00	\$31,875.00	\$280.00	\$35,000.00	\$192.00	\$24,000.00
23.	Furnish & Install Sanitary Manhole Casting	14	ea.	\$355.00	\$4,970.00	\$400.00	\$5,600.00	\$585.00	\$8,190.00
24.	Disconnect Sanitary Lateral	3	ea.	\$500.00	\$1,500.00	\$1,050.00	\$3,150.00	\$700.00	\$2,100.00
25.	Furnish & Install Flowable Fill	30	cu.yds.	\$135.00	\$4,050.00	\$77.50	\$2,325.00	\$70.00	\$2,100.00
26.	Furnish & Install 48" Storm Sewer	500	lin.ft.	\$200.00	\$100,000.00	\$187.00	\$93,500.00	\$240.00	\$120,000.00
27.	Furnish & Install 24" Storm Sewer	55	lin.ft.	\$100.00	\$5,500.00	\$91.45	\$5,029.75	\$137.00	\$7,535.00
28.	Furnish & Install 21" Storm Sewer	60	lin.ft.	\$120.00	\$7,200.00	\$97.30	\$5,838.00	\$134.00	\$8,040.00

Item	Description	Qty./	Unit	#1 - Dornier, Inc.		#2 -PTS Contractors, Inc.		#3 - Krucek Construction, Inc.	
				Unit Price/\$	Total/\$	Unit Price/\$	Total/\$	Unit Price/\$	Total/\$
29.	Furnish & Install 12" Storm Sewer	665	lin.ft.	\$60.00	\$39,900.00	\$64.55	\$42,925.75	\$94.00	\$62,510.00
30.	Furnish & Install 12" Storm Lateral	60	lin.ft.	\$60.00	\$3,600.00	\$67.00	\$4,020.00	\$114.00	\$6,840.00
31.	Furnish & Install 6" Storm Lateral	800	lin.ft.	\$46.00	\$36,800.00	\$46.90	\$37,520.00	\$54.00	\$43,200.00
32.	Furnish & Install 15" Inlet Lead	30	lin.ft.	\$68.00	\$2,040.00	\$73.00	\$2,190.00	\$128.00	\$3,840.00
33.	Furnish & Install 12" Inlet Lead	200	lin.ft.	\$60.00	\$12,000.00	\$71.20	\$14,240.00	\$100.00	\$20,000.00
34.	Furnish & Install 10" Inlet Lead	30	lin.ft.	\$60.00	\$1,800.00	\$66.00	\$1,980.00	\$100.00	\$3,000.00
35.	Storm Lateral Hookup	15	ea.	\$50.00	\$750.00	\$290.00	\$4,350.00	\$300.00	\$4,500.00
36.	Furnish & Install Storm Manhole	79	vert.ft.	\$300.00	\$23,700.00	\$300.00	\$23,700.00	\$158.00	\$12,482.00
37.	Furnish & Install 5' Dia. Precast Storm Manhole	6	vert.ft.	\$525.00	\$3,150.00	\$530.00	\$3,180.00	\$400.00	\$2,400.00
38.	Furnish & Install Storm Box Manhole	8	vert.ft.	\$1,050.00	\$8,400.00	\$1,190.00	\$9,520.00	\$1,400.00	\$11,200.00
39.	Furnish & Install "Large" Storm Box Manhole	9	vert.ft.	\$1,700.00	\$15,300.00	\$2,050.00	\$18,450.00	\$2,100.00	\$18,900.00
40.	Furnish & Install Storm Manhole Casting	14	ea.	\$340.00	\$4,760.00	\$424.00	\$5,936.00	\$40.00	\$560.00
41.	Furnish & Install "E" Inlet w/Frame & Grate	5	ea.	\$1,550.00	\$7,750.00	\$1,630.00	\$8,150.00	\$1,450.00	\$7,250.00
42.	Furnish & Install "C" Inlet w/Frame & Grate	2	ea.	\$1,550.00	\$3,100.00	\$1,615.00	\$3,230.00	\$1,450.00	\$2,900.00
43.	Abandon Inlet and Lead	1	ea.	\$150.00	\$150.00	\$400.00	\$400.00	\$400.00	\$400.00
44.	Abandon Manhole	1	ea.	\$200.00	\$200.00	\$430.00	\$430.00	\$400.00	\$400.00
45.	Sanitary Spot Repair (Over 10' deep)	2	ea.	\$7,500.00	\$15,000.00	\$4,000.00	\$8,000.00	\$4,200.00	\$8,400.00
46.	Furnish & Paint Pavement Marking (Yellow Paint) (4")	7950	lin.ft.	\$0.40	\$3,180.00	\$0.40	\$3,180.00	\$0.25	\$1,987.50
47.	Furnish & Paint Pavement Marking (White Paint) (4")	750	lin.ft.	\$0.40	\$300.00	\$0.40	\$300.00	\$0.40	\$300.00
48.	Furnish & Paint Pavement Marking Channelizing (8")	275	lin.ft.	\$0.60	\$165.00	\$0.61	\$167.75	\$0.75	\$206.25
49.	Furnish & Paint Pavement Marking Crosswalk (6")	1600	lin.ft.	\$0.43	\$688.00	\$0.43	\$688.00	\$0.55	\$880.00
50.	Furnish & Paint Pavement Marking Stop Line (18"x24")	225	lin.ft.	\$2.00	\$450.00	\$2.00	\$450.00	\$2.50	\$562.50
51.	Furnish & Paint Pavement Marking Arrow/Symbols	4	ea.	\$52.00	\$208.00	\$53.00	\$212.00	\$150.00	\$600.00
52.	Remove Existing Pavement Marking	100	lin.ft.	\$2.05	\$205.00	\$2.05	\$205.00	\$5.00	\$500.00
53.	Furnish & Install Type "D-HR" Inlet Protection	50	ea.	\$90.00	\$4,500.00	\$90.00	\$4,500.00	\$70.00	\$3,500.00
54.	Bulkhead Sanitary Sewer	1	ea.	\$250.00	\$250.00	\$580.00	\$580.00	\$343.01	\$343.01
55.	Contaminated Soil Removal	150	cu.yds.	\$10.00	\$1,500.00	\$18.00	\$2,700.00	\$20.00	\$3,000.00
56.	Furnish & Install Extra Stone Bedding	200	tons	\$0.01	\$2.00	\$10.85	\$2,170.00	\$10.00	\$2,000.00
TOTAL ITEMS 1 THROUGH 56:					\$1,841,938.00		\$1,990,397.75		\$2,026,026.26



*"...meeting community needs...enhancing quality of life."*

---

**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

1819 East Witzke Boulevard  
Appleton, Wisconsin 54911-8401  
(920) 832-5572 FAX (920) 993-3103  
Email - [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org)

**To:** Finance Committee

**From:** Dean R. Gazza, Director of Parks, Recreation and Facilities Management

**Date:** April 29, 2015

**Re:** Action: Award contract for Appleton Memorial Park Northwest Parking Lot renovation to Northeast Asphalt, Inc. in the amount of \$139,760 with a contingency of \$27,952 for a contract total not to exceed \$167,712.

---

The bids for the Appleton Memorial Park Northwest Parking Lot renovation project were opened on Thursday, April 16, 2015. The project includes the removal and installation of the Northwest asphalt parking lot located in Appleton Memorial Park.

The Parks, Recreation and Facilities Management Department's Capital Improvement Plan includes \$250,000 in funding for hardscape infrastructure improvements and replacements. Three (3) companies submitted qualified bids for the project. Below are the base bids:

Northeast Asphalt, Inc.	\$139,760.00
MCC, Inc.	\$155,944.61
Vinton Construction	\$162,200.00

It is the recommendation of the Parks, Recreation and Facilities Management Department to accept the base bid of \$139,760 and award the contract to Northeast Asphalt, Inc. The Department is also recommending a 20% contingency of \$27,952 for a contract total \$167,712. Upon completion of the main parking area, an additional contract will be issued to improve a service road access from this parking lot which will utilize the balance of this Capital Improvement Plan.

Please feel free to contact me at 832-5572 with any questions, or by email at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org).



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**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

1819 East Witzke Boulevard  
Appleton, Wisconsin 54911-8401  
(920) 832-5572 FAX (920) 993-3103  
Email - [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org)

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 4/29/2015

RE: Action: Request to reallocate \$15,000 of the positive variance from the Library Moveable Partition Wall project toward the replacement of the Library Entrance Door project.

On April 22, 2015 proposals were received for both the Library Moveable Partion Wall and the Library Entrance Door projects. The result of the proposals was that pricing for the moveable partition wall came in under budget with a positive variance of \$15,190. The pricing for the entrance doors came in over budget, requiring an additional \$10,110 to complete the project.

I am requesting authorization to utilize the positive variance from the moveable partition project towards the entrance door project. I am requesting to reallocate \$15,000, which would include \$10,110 to cover the shortfall and a balance of \$4,890 to cover any unforeseen circumstances or conditions experienced during the project.

Though every effort is taken to develop an accurate budget amount, it is impossible to know the probable cost until the project engineering and specifications are completed. Even with that, economic conditions and competitiveness of bids can affect the final proposed costs.

Please contact me at 832-5572 or at [deangazza@appleton.org](mailto:deangazza@appleton.org) with any questions.

**CITY OF APPLETON**  
**Department of Public Works**  
**MEMORANDUM**

---

**TO:** ☒ Finance Committee  
☐ Municipal Services Committee  
☐ Utilities Committee

**SUBJECT:** Award of Contract

---

**The Department of Public Works recommends that the following described work:**

Unit J-15 Mini Storm Sewer Construction

---

**Be awarded to:**

Name: Vanco Construction, Inc.  
Address: W1988 Twilight Trail  
Seymour, WI 54165

**In the amount of :** \_\_\_\_\_

**With a** \_\_\_\_\_ **% contingency of :** \_\_\_\_\_

**For a project total not to exceed :** \_\_\_\_\_

**\*\* OR \*\***

**In an amount Not To Exceed :** \_\_\_\_\_ \$200,000.00

Budget: \_\_\_\_\_ \$200,000.00  
Estimate: \_\_\_\_\_ \$200,000.00  
Committee Date: \_\_\_\_\_ 04/29/15  
Council Date: \_\_\_\_\_ 05/06/15

<u>Item</u>	<u>Description</u>	<u>Qty./</u>	<u>Unit</u>	#1 - Vanco Construction, Inc.	
				Unit Price/\$	Total/\$
1.	Furnish & Install 6" Storm Sewer	5,750	lin.ft.	\$23.50	\$135,125.00
2.	Furnish & Install 6" Storm Lateral	375	lin.ft.	\$50.00	\$18,750.00
3.	Furnish & Install 4" Riser Pipe	975	lin.ft.	\$22.00	\$21,450.00
4.	Furnish & Install 6" Riser Pipe	175	lin.ft.	\$23.00	\$4,025.00
5.	Connect Sump Pump Drains	20	ea.	\$50.00	\$1,000.00
6.	Furnish & Install Auger Section	1,650	lin.ft.	\$11.00	\$18,150.00
7.	Furnish & Construct PVC Yard Drains (Special Provision 5.04.02)	10	ea.	\$200.00	\$2,000.00
8.	Furnish & Construct Concrete Yard Drain (Special Provision 5.04.1)	1	ea.	\$500.00	\$500.00

TOTAL OF ITEMS 1 THROUGH 8:

\$201,000.00

4/24/15

Settlement Relyco and City of Appleton

The parties have reached resolution of a disputed claim.

Relyco believes it is owed \$158,000.  
City contests this amount.

The parties have agreed to compromise the claim for a payment of \$72,500<sup>00</sup> from the City to Relyco.

This is subject to approval by the City Council of Appleton.

Upon City Council Approval the payment shall be made to Relyco within 10 days.

Re: The General Contractor Ryan ~~at~~ has agreed to waive its mark up on the settlement.

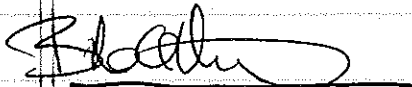
Neither ~~partie~~ party ~~and~~ makes any admissions but desires to settle to avoid uncertainty of litigation and resolve the potential liability

Either party may request a more  
formal settlement agreement.

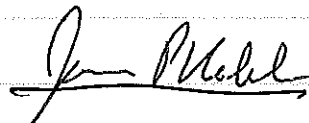
The parties shall cooperate to  
sign any necessary documents.

Upon payment of \$72,500<sup>00</sup>,  
Pelyco shall provide a final  
lien waiver.

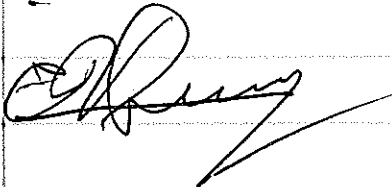
Pelyco



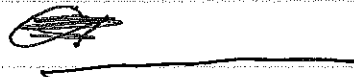
Appleton



Counsel



Counsel



Mediator





DEPARTMENT OF PUBLIC WORKS - Engineering Division

100 North Appleton Street  
Appleton, WI 54911  
TEL (920) 832-6474  
FAX (920) 832-6489

TO: Members of the Finance Committee and Utilities Committee  
FROM: Ross Buetow, Deputy Director of Public Works / City Engineer  
SUBJECT: Award of Units W-15 and X-15 Sewer & Water Main Reconstruction Projects  
DATE: April 22, 2015

The Engineering Division has opened bids for Units W-15 and X-15, our two large sewer and water main reconstruction projects for 2015. These projects share similar capital construction funding accounts in sanitary sewer (5431), storm sewer (5230), and water main (5371). After reviewing the bid totals for both projects, we will be able to award both contracts as bid, including a 4% contingency on each contract, while still staying within our overall funding allocations for accounts 5230 and 5431. However, in order to allow for the 4% contingency, we could develop a potential negative fund balance of approximately \$90,000.00 within water account 5371.

We are anticipating that the project contingencies will not be utilized, therefore avoiding the negative fund balance. However, if the contingency funds are needed, it would be our intent to utilize a small portion of our 2015 funding for AMI water meter replacements to offset these costs.

Therefore, we recommend award of:

Unit W-15 Sewer & Water Reconstruction No. 1 to Van Straten Construction in the amount of \$2,496,405.00 with a 4.0% contingency of \$100,000.00 for a project total not to exceed \$2,596,405.00.

-and -

Unit X-15 Sewer & Water Reconstruction No. 2 to Dorner, Inc. in the amount of \$1,841,938.00 with a 4.0% contingency of \$73,000.00 for a project total not to exceed \$1,914,938.00

As part of these contract awards, we are also requesting permission for the following:

- To postpone the water main replacement on **Sanders Street** between Seymour Street and Verbrick Street. The Engineering Division is planning to move the surface improvements for this street further back in our 5-year plan and would like to re-program the water main work to a later date to coincide with this change. Due to these planned changes, the Sanders Street water main work was not included in the bid packages for either of these projects.
- To retain spending authority for the Sanders Street water main construction (\$103,425.00) for use on Projects W-15 and X-15 (the funding and contract award scenario described above is based on this assumption).

Thank you for your consideration.

c: Tony Saucerman, Finance Director

Paula Vandehey, Director of Public Works



*"...meeting community needs...enhancing quality of life."*

---

Department of Utilities  
Appleton Water Treatment Facility  
2006 E Newberry Street  
Appleton, WI 54915  
920-832-5945 ph  
920-832-5949 fax

**TO:** Chairperson Joe Martin and Members of the Utilities Committee

**CC:** Chris Shaw, Utilities Director  
Joe Meyers, Water Operations Supervisor

**FROM:** Chris Stempa, Utilities Deputy Director

**DATE:** April 22, 2015

**RE:** *Award Contract to Fiberglass Solutions Inc. for Hypochlorite Fiberglass Reinforced Plastic Tank Conditions Assessment & Repair Work in the amount of \$28,673 plus a 5% contingency of \$1,434 for a total not to exceed of \$30,107*

---

**BACKGROUND:**

Among the chemicals stored at the AWTF for various treatment purposes, sodium hypochlorite is utilized as a cleaning and disinfection chemical. Sodium hypochlorite is housed in three (3) 10,000 gallon fiberglass-reinforced plastic (FRP) bulk sodium hypochlorite storage tanks. The bulk storage tanks were originally manufactured by Raven Industries and installed as part of new construction in 2001. Over the past few years, small leaks have been detected at flange and pipe penetrations. Given the age of the tanks (15 years of service life) and the aggressive nature of chemical it is housing, it was determined that a conditions assessment be performed as soon as reasonably possible on one of the three sodium hypochlorite tanks. The assessment will critically evaluate the structural integrity of the tank to determine if repairs can be made or if tank replacement is necessary.

As part of the conditions assessment the contractor will conduct an internal and external examination of one tank and document flaws and defects in accordance with applicable ASTM standards and industry accepted practices. It should be noted that another project may be developed later in the year in regards to a second hypochlorite tank which is also in need of repairs. The Utilities Department did not include the second tank as part of this Request for Quotation (RFQ) because the project approach could be modified based on the findings and recommendations of the first conditions assessment. As part of the conditions assessment, the contractor will compile the findings of the inspection with supporting photographs in a report or technical memorandum format that includes conclusions, recommendations, and associated budgetary estimates. Subsequent repair work is dependent on the findings and conclusions within the conditions assessment.

Therefore, the costs for those tasks as part of the quotations process were included as “required alternates” but included in the total award amount.

### **QUOTE PROCESS:**

Five qualified firms were selected based upon their ability to provide essential assessment and repair services described in the RFQ. Only two firms provided a complete quote for all requested services. Schedule availability and in-house service capabilities to meet all required alternate scope services described within the RFQ were reasons given by those who did not provide a quotation. A summary of quotations is found below.

<b>Firm</b>	<b>Total Quote</b>
Belding Tanks	DNP
ECC Corrosion Inc.	\$52,300
Roy Nordenstrom & Son’s Inc.	DNP
Fiberglass Solutions	\$26,132
Herrick Sales	DNP

DNP: Did not provide a complete quote or was non-responsive.

### **RECOMMENDATION:**

It is recommended that the Utilities Committee award contract to Fiberglass Solutions Inc. for the hypochlorite fiberglass reinforced plastic tank conditions assessment and repair work in the amount of \$26,132 plus a 5% contingency of \$1,300 for a total not to exceed of \$27,432

If you have any questions regarding this project please contact Chris Stempa ph: 832-5945



*"...meeting community needs...enhancing quality of life."*

---

Department of Utilities  
Water Treatment Facility  
2281 Manitowoc Rd.  
Menasha, WI 54952  
920-997-4200 tel.  
920-997-3240 fax

**To:** Chairperson Greg Dannecker and Members of the Utilities Committee

**From:** Utilities Director Chris Shaw

**cc:** Enterprise Accounting Fund Manager Kelli Rindt

**Date:** April 24, 2015

**Re:** *Approval of Engineering Services for Water Plant Softener #3 and #4 Rehabilitation including Field Services to Robert E. Lee and Associates in the amount of \$59,800 and a 5% contingency of \$2,990 for a project total not to exceed \$62,790*

---

## **BACKGROUND**

The City of Appleton Water Treatment Facility (AWTF) has four water softeners that require extensive maintenance approximately every 12 years to protect steel components from corrosion and to extend the life of the equipment. To date, two softeners have completed these maintenance activities. The Utility has a planned budget to complete the final two softeners by 2016. The 2015 budget for softener painting is \$225,000.

Similar to water tower painting, engineering services are necessary to provide project oversight to ensure high quality and a long term coating system. Engineering services for this project include system evaluation, preparation of plans and specifications, contract administration services, and field services. This project will require a National Association of Corrosion Engineers (NACE) or a structural engineer with a Professional Engineering (PE) license who has considerable knowledge of structural steel mechanical equipment and corrosion resistant coating systems.

## **PROPOSALS**

The Appleton Water Plant received four proposals for project engineering services. Robert E. Lee and Associates proposal was deemed the proposal that best matched services required for this project. Robert E. Lee scored high because they had a team of engineers and technicians that routinely performed this type of project work. The team reviewed services provided by McMahon but did not consider their proposal a match for this project work. The following table summarizes the firms quotes.

<b>FIRM</b>	<b>COST</b>	<b>RANK</b>
Robert E Lee & Associates, Inc.	\$59,800	1
Strand Associates	\$69,680	2
Donohue and Associates	\$179,980	3
McMahon	\$19,404	4

## **RECOMMENDATION**

Approval of Engineering Services for Water Plant Softener #3 and #4 Rehabilitation including Field Services to Robert E. Lee and Associates in the amount of \$59,800 and a 5% contingency of \$2,990 for a project total not to exceed \$62,790

## **BUDGET**

The 2015 project budget for the Softener Recoating project is \$225,000. \$225,000 has also been recommended for 2016. The total \$450,000 was estimated to provide all necessary funding for both engineering and maintenance purposes. The cost of this recommended contract includes the engineering fees for both softeners in both years.

If you have any questions, regarding the project please contact Chris Shaw at 832-5945.

  
Zenith Tech, Inc.  
Structural Engineers and Contractors

April 20, 2015

Kurt Eggebrecht  
Health Officer  
City of Appleton Health Department  
100 N. Appleton Street  
Appleton, WI 54911

RE: Request for Noise Variance  
S. Oneida Street Bridge Overlay Project

This letter is a request for a noise variance for the above mentioned project from May 6, 2015 through September 18, 2015. This variance is requested from 10 pm to 7 am within the footprint of the project, which lies on S. Oneida Street over the Fox River from the Olde Oneida Street to Prospect Ave.

The equipment that may potentially cause noise above the acceptable levels would include, but not be limited to Vacuum Trucks, Sandblasting Trucks, concrete saws, concrete ready-mix trucks, and concrete bridge deck pavers (bidwells).

The requested variance is necessary due to the time and temperature sensitive concrete placements of the bridge decks and exposure to the vehicular traffic during peak hours.

Zenith Tech, Inc. and its subcontractors will take steps to minimize noise by having the equipment in good working order and will stay as far away from the resident dwellings as practical but yet still performing the work necessary to fulfill the requirements of the contract.

The on-site contact for this project is Larry Roiger, Project Superintendent (715-610-4003). I can also be reached at (262) 366-5004.

Sincerely,



Dean W. Schmitz, P.E.  
Project Manager  
Zenith Tech, Inc

CC: Josh Frewerd, McMahon – Project Leader  
Chad Weyenberg – City of Appleton

*An Equal Opportunity Employer*

P.O. Box 1028  
N6 W23633 Bluemound Road  
Waukesha, WI 53187-1028  
Office: 262-524-1800  
Fax: 262-524-1840

700 Eagle Nest Blvd  
Suite C  
Mosinee, WI 54455  
Office: 715-241-6299  
Fax: 715-241-6610

Email Address: [alexander.w.babbitt@lawrence.edu](mailto:alexander.w.babbitt@lawrence.edu)

First Name: Alex

Last Name: Babbitt

Address: 416 N. Durkee St.

City: Appleton

State/Province: Wisconsin

Zip Code: 54911

Phone Number:

Fax Number:

Comments/Questions: To Whom It May Concern,

I would like to request a noise variance for May 23 and 24. The request for the noise variance is to accommodate an outdoor concert, our annual "LU-Aroo", featuring live music on the quad outside of the Warch Campus Center at 711 E. Boldt Way. The event will take place from 12pm to 12am on Saturday, May 23 and from 12pm to 12am on Sunday, May 24. The source of the noise will be amplified music through a standard PA system. The concert will feature student musician and several professional bands both nights with a varying number of sounds. The stage will be set up facing east into the quad area on both days. The week before the event, students will notify the neighbors (in particular those living on Meade Street and E. John Street) of the event. The student coordinators, Ridley Tankersley and Alex Babbitt, will be present at the event.

If you have any question regarding this request or the event, please let me know. I can be reached at 847-287-2638, or by e-mail at [alexander.w.babbitt@lawrence.edu](mailto:alexander.w.babbitt@lawrence.edu).

Thank you,

Alex Babbitt

John Hoffman  
1824 E. Bluebird Ln.  
Appleton, WI 54915

April 21, 2015

Kurt Eggebrecht  
Appleton Health Department  
100 N Appleton Street  
Appleton, WI 54911

Dear Mr. Kurt Eggebrecht,


I wish to obtain a variance from the City of Appleton noise ordinance. I am a senior at St. Francis Xavier High School and first chair, first violinist for the school's Chamber Orchestra. In addition, I am a member of the Pit Orchestra for the Fall Musical. To increase my comfort level while playing for crowds, I wish to play my acoustic violin with an amplifier downtown Appleton. I do not expect to receive any monetary benefit for my actions.

I would play music every day – weather permitting – during the summer months of June, July, and August. I plan to play on the sidewalk of W. College Avenue between N. Walnut St. and N. Division St as the sidewalk is wide enough to not impede the flow of people walking. In addition, I plan to play from 8p.m. to 11p.m. I will be the only person present while the noise is produced and I do not wish to annoy or disturb those around me.

Thank you for your consideration of the matter. I look forward to your response.

Sincerely,

  
John Hoffman

 - XHS Government Instructor  
920.733.6632 X 6116

Bd Heath

## Weight of the Fox Valley (WOTFV) -Resolution

**Whereas,** The WOTFV serves the (Calumet, Outagamie, Winnebago) tri-county region with a vision of communities that together achieve and maintain a healthy weight at every age.

**Whereas,** Obesity is a medical term in which excess body fat has accumulated to the extent that it may have a negative effect on health, leading to reduced life expectancy and/or increased health problems.

**Whereas,** Over 60% of Fox Valley residents are overweight or obese.

**Whereas,** The rate of Wisconsin residents who are obese has more than doubled in the last 24 years to 30%.

**Whereas,** Obesity-related conditions include heart disease, stroke, diabetes, high blood pressure, sleep apnea, liver disease, lung disease, arthritis, gout, certain types of cancer and also can impact mental health.

**Whereas,** The economic cost of obesity in Wisconsin is estimated to be \$3.1 billion per year and going up.

**Whereas,** Physical activity can improve health by lowering the risk for diseases associated with obesity. Physical activity can help with weight control, and improve academic achievement in students.

**Whereas,** Access to walking and biking trails has increasingly become a daily mode of transportation and has shown to increase physical activity.

**Whereas,** The East Central Wisconsin Regional Planning Commission Bicycle and Pedestrian Plan seeks to increase physical activity and enhance safe and convenient walk and bike routes to destinations via well interconnected multimodal transportation network.

**Now therefore** be it resolved that as community leaders we commit to battling this epidemic.

1. **Support** the efforts of Weight of the Fox Valley.
2. **Support** the policy and program recommendations found in the Appleton (Fox Cities) Transportation Management Area and Oshkosh Metropolitan Planning Organization Bicycle and Pedestrian Plan prepared with support from the East Central Wisconsin Regional Planning Commission.

Submitted by;

4/11/2015

Districts- 1 -2- 3- 4- ~~5~~ -8 -10 -11- ~~13~~

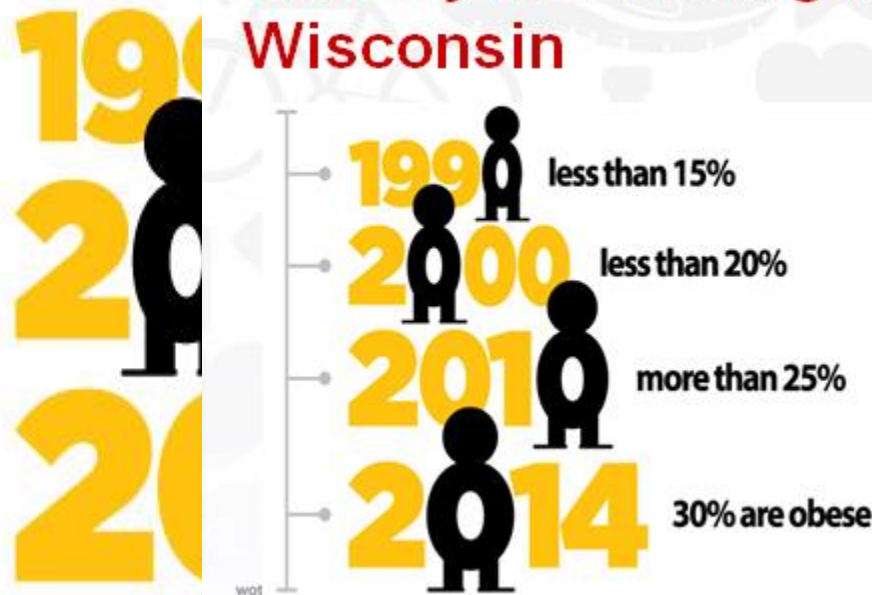
Ald: Trauger  
Meltzer  
Konecny  
Martin  
Williams  
Dalton  
Coenen



## Appleton Board of Health

# Obesity is Growing in Wisconsin

## Obesity is Growing in Wisconsin



# Obesity in the Fox Valley



of residents in Calumet, Outagamie and Winnebago counties are overweight or obese.

## Common Agenda

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***A community that together  
achieves and maintains a healthy  
weight at every age.***

wotfv.org



## Leadership Team

Ada Thimke, Restaurant Assoc./Lara's Tortilla Flats

Bill Breider, YMCA of the Fox Cities

Bonnie Kolbe, Calumet County Health Division

Cathie Tierney, Community First Credit Union

Claire Martin, Chilton Public Schools

David Zerbe, Aurora Health Care

Dean Gruner, MD, ThedaCare

Diane Abraham, Oshkosh Area Community Foundation

Doug Gieryn, Winnebago County Health Department

Ernesto Gonzalez, Jr., Casa Hispana

Iris Torres, MD, Fox Cities Community Health Center

Jeff Curtin, Kimberly Clark

Jeremy Normington, Affinity Health System

Joe Martin, Appleton City Council

John Mielke, MD, Appleton Area School District\*

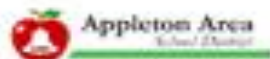
Julia Salomon, Affinity Health System\*

Kurt Eggebrecht, City of Appleton\*

Lee Allinger, Appleton Area Schools  
Lee Vogel, MD, UW Health - Fox Valley  
Lo Lee, Hmong American Partnership  
Margie Harvey, Silver Star Brands  
Mark Harris, Winnebago County  
Mark Morrison, Calumet County Health & Human Svcs.  
Marti Hemwall, Community Foundation for the Fox Valley Reg  
Paula Morgen, ThedaCare\*  
Peter Kelly, United Way Fox Cities\*  
Petra Roter, UW Oshkosh  
Stan Mack, Oshkosh School District  
Sue Panek, Oshkosh Area United Way\*  
Thomas Zoch, MD, Network Health  
Tim Galloway, Galloway Company  
Tim Hanna, City of Appleton  
Tim Klunk, Children's Hospital of Wisconsin - Fox Valley  
Tom Blaze, Oshkosh Community YMCA  
Tom Boldt, The Boldt Company  
Tom Nelson, Outagamie County  
Tracy Flood, UW Madison

\* Member of WOTFV core team

[wotfv.org](http://wotfv.org)



THE  
**WEIGHT** OF THE  
FOX VALLEY

Calumet, Outagamie and Winnebago Counties

# Action Teams

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## ***Wisconsin Nutrition, Physical Activity and Obesity Plan***

**Early Care &  
Education**



**School**



**Active  
Communities**



**Healthcare**



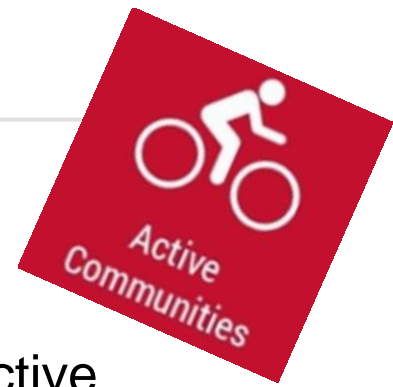
**Worksite**



**Food System**

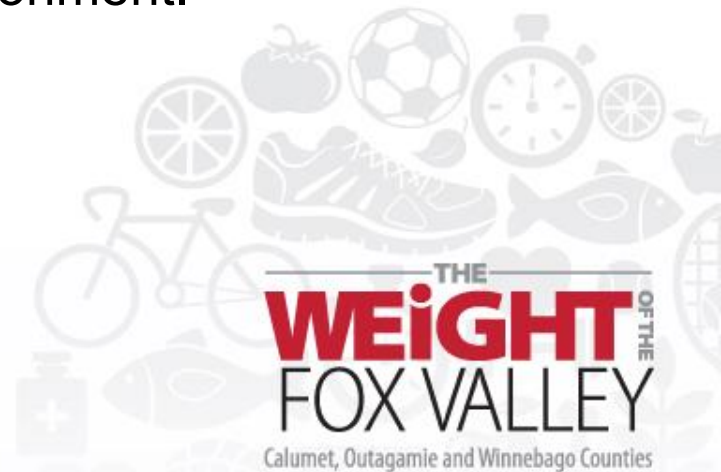


# Active Communities Action Team



## Goals

- ✓ **Policy Change** - Public policy change that supports active communities.
- ✓ **Access** - People have access to a variety of activities year-round that are free and feel safe to engage in.
- ✓ **Affordability** - Redesign communities to provide an accessible “free” or “low cost” active environment.



# Worksite Action Team



## Goals

- ✓ **Access** - All employers have access to best practices for helping employees achieve and maintain a healthy weight.
- ✓ **Leadership Involvement** - Have engaged CEOs and leadership teams who build wellness cultures that support employees in achieving and maintaining a healthy weight.
- ✓ **Wellness Programs** - 75% of Fox Valley companies have adopted some level of evidence-based worksite wellness programming that helps employees achieve and maintain a healthy weight.

# Website



***Coming Soon!***

# I Took the Pledge

---

- 300 + Individuals Have Taken the Pledge
- Post Cards Communication
- Local Success Stories (post on social media and newsletters)



**Action Team in Action:**

***Active Communities – Policy Change***

**Alderperson Joe Martin  
City of Appleton**



Active  
Communities

THE  
**WEIGHT** OF THE  
FOX VALLEY  
Calumet, Outagamie and Winnebago Counties

# THE WEiGHT OF THE FOX VALLEY

Calumet, Outagamie and Winnebago Counties

## Healthy people. Healthy communities.

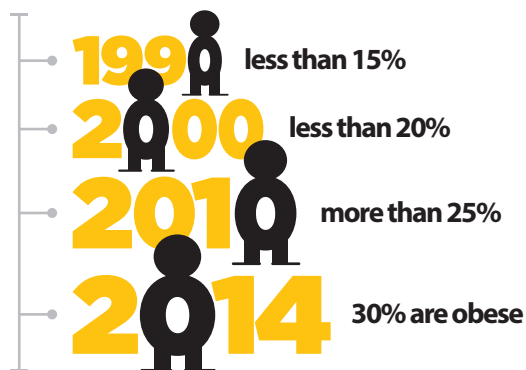
### A Weighty Problem



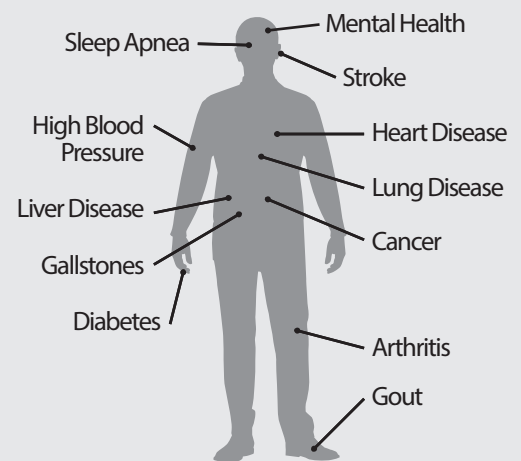
of residents in Calumet, Outagamie and Winnebago counties are overweight or obese.

#### OBESITY IS GROWING IN WISCONSIN

The rate of Wisconsin residents who are obese continues to grow.



#### EXCESS WEIGHT CAN LEAD TO HEALTH ISSUES INCLUDING:



### Different Communities, Same Priority

We're bringing together people from Calumet, Outagamie and Winnebago Counties.



**OUR VISION: ACHIEVE AND MAINTAIN A HEALTHY WEIGHT AT EVERY AGE.**

#### TO ACHIEVE THIS VISION, WE NEED ALLIES IN:



# Collaborative Community Efforts

The Weight of the Fox Valley provides an infrastructure for collaboration.  
Bringing together all the healthy initiatives in the area to make one powerful movement.

## Take Action

### HEALTHY WEIGHT

#### Action Teams

Active Communities  
Early Childhood  
Food Systems  
Healthcare  
Schools  
Worksite

#### The Players

**BACKBONE  
ORGANIZATIONS**  
United Way Fox Cities  
Oshkosh Area United Way

## To win, we must lose. Together.

#### LEADERSHIP TEAM

Affinity Health System  
Appleton Area School District  
Aurora Health Care  
The Boldt Company  
Calumet County  
Casa Hispana  
Children's Hospital of Wisconsin - Fox Valley  
Chilton Public Schools  
City of Appleton  
Community First Credit Union  
Community Foundation for the Fox Valley Reg  
Fox Cities Community Health Center  
Galloway Company  
Hmong American Partnership  
Kimberly-Clark

Lara's Tortilla Flats  
Network Health  
Oshkosh Area Community Foundation  
Oshkosh Area School District  
Oshkosh Area United Way  
Oshkosh Community YMCA  
Outagamie County  
Post-Crescent Media  
Silver Star Brands  
ThedaCare  
United Way Fox Cities  
UW Health - Fox Valley  
UW-Oshkosh  
Winnebago County  
YMCA of the Fox Cities

#### Questions? Contact:

Weight of the Fox Valley - Keren Rosenberg, Program Manager  
Keren.Rosenberg@UnitedWayFoxCities.org - 920.954.7210

#### Sources:

2011 Winnebago County Behavioral Risk Factor Surveillance System: Local, State, and National Data Comparison. Winnebago County, Oct. 2011. Web. 2 Sept. 2014.  
<[http://www.co.winnebago.wi.us/sites/default/files/uploaded-files/brfss2011winnebagonal\\_0.pdf](http://www.co.winnebago.wi.us/sites/default/files/uploaded-files/brfss2011winnebagonal_0.pdf)>.

"Adult Obesity Facts." Centers for Disease Control and Prevention. Centers for Disease Control and Prevention, 09 July 2014. Web. 13 Aug. 2014.  
<<http://www.cdc.gov/obesity/data/adult.html>>.

2011 Fox Cities LIFE Study.

## Join us!



#### VOLUNTEER

Join an action team  
and share your  
passion for wellness.



#### SPREAD THE WORD

Let everyone around you  
know about the Weight of  
the Fox Valley.



#### PLEDGE

Commit to add one  
healthy habit.  
Drink more water.  
Walk 3 times a week.



#### LIKE US

Like our page on Facebook.  
/WeightoftheFoxValley



[www.wotfv.org](http://www.wotfv.org)

## BICYCLE AND PEDESTRIAN BACKGROUND INFORMATION

**VISION: Ensure that residents within the Appleton (Fox Cities) Transportation Management Area (TMA) and Oshkosh Metropolitan Planning Organizations (MPOs) have the ability to safely and conveniently walk or bike between origins and destinations via a well interconnected multimodal transportation network.**

Bicyclists and pedestrians do not adhere to municipal boundaries; therefore it is imperative this bicycle and pedestrian plan focuses on connecting all of the municipalities of the Fox Cities (Appleton) and Oshkosh Metropolitan Planning Organizations (MPOs). Although a multitude of municipal bicycle and pedestrian plans have been completed throughout the three county area of Calumet, Outagamie, and Winnebago Counties, there currently is not a plan that focuses on the regional connectivity of bicycle and pedestrian networks throughout the study area. This plan not only identifies existing and planned facilities, but identifies gaps, barriers, and needed connections to enhance the safe, accessible and efficient regional bicycle and pedestrian network throughout and in between the two urbanized areas. Most transit trips begin and/or end with a pedestrian trip, so connectivity with Valley Transit and GO Transit buses, which include bicycle racks, are also addressed in this plan.

This plan has been a coordinated regional effort for three counties (Calumet, Outagamie, and Winnebago) with a population of over 200,000, twenty-five municipalities, 20 school districts, and 100 schools. This plan focuses on regional bicycle and pedestrian connectivity yet, it strives to keep individual characteristics of a community intact. Funding for this project was received from the Wisconsin Department of Transportation.

## BENEFITS OF BICYCLING AND WALKING

### Economic:

- In 2010, a study found that bicycle recreation and tourism contribute \$924 million annually to Wisconsin's economy and estimates that "the potential value of health benefits from reducing short car trips and increasing bicycling totaled \$409 million".

### Real Estate Values:

- Bob McNamara, Senior Policy Representative for the National Association of Realtors (NAR), a 1.2 million member professional organization, emphasized the importance of transportation choice at the 2009 National Bike Summit. Realtors sell not just houses, he said, they sell communities. Increasing transportation choice increases livability.

### Health:

- People living in auto-oriented suburbs drive more, walk less and are more obese than people living in walkable communities. For each hour of driving per day, obesity increases 6%, but walking for transportation reduces the risk of obesity.
- Today, approximately one-quarter of health care costs in the U.S. are attributable to obesity and health care costs for childhood obesity are estimated at approximately \$14 billion per year.
- Obesity is so prevalent in today's children, that this maybe the first generation of children in over 200 years that may not outlive their parents.

### Environmental/Congestion Management:

- Returning to 1969 levels of walking and bicycling to school would save 3.2 billion vehicle miles, 1.5 million tons of carbon dioxide and 89,000 tons of other pollutants equal to keeping more than 250,000 cars off the road for a year.
- A 5% increase in a neighborhood's "walkability" reduces vehicle miles traveled by 6%.

### Bicycle and Pedestrian Safety:

- Pedestrians are twice as likely to be struck by a vehicle in locations without a sidewalk.
- Seniors are the most vulnerable bicyclists and pedestrians. Adults over 65 make up 10% of walking trips, yet comprise 19% of pedestrian fatalities and make up 6% of bicycling trips, yet account for 10% of bicycle fatalities.



Wisconsin Avenue—Neenah



Ahnaip Street—Menasha

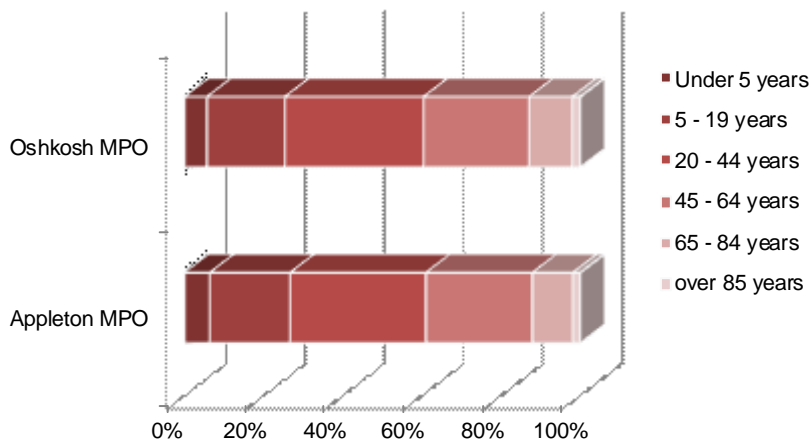


Riverwalk—Oshkosh

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Current Conditions Analysis .....	2
Existing Data .....	3
Recommendations: The 5 E's.....	4

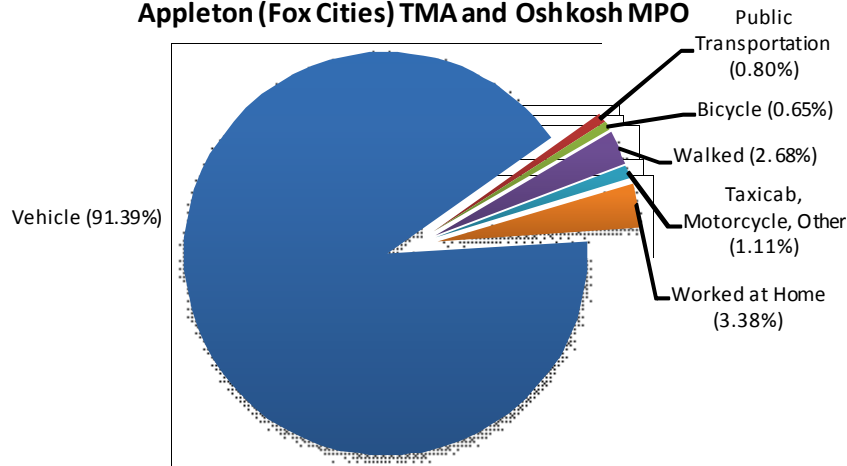
# CURRENT CONDITIONS ANALYSIS

## Population Demographics by TMA and MPO



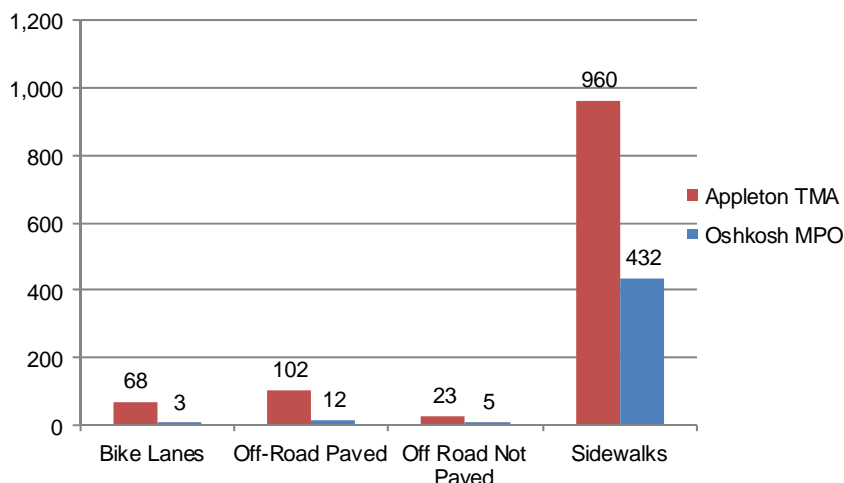
Source: U.S. Census—2010 SF-1

## Commuting Mode Share for the Appleton (Fox Cities) TMA and Oshkosh MPO



Source: U.S. Census—B08006: Sex of Workers by Means of Transportation to Work  
2008-2012 American Community Survey 5-Year Estimates

## Bicycle and Pedestrian Facility Miles within the Fox



Source: ECWRPC and Local Municipalities, 2014

## PROGRAMS, POLICIES, AND PARTNERS

### PROGRAMS

- Fox Valley Bike Challenge
- Regional Safe Routes to School Program
- Weight of the Fox Valley
- Activate Fox Cities
- Well City Fox Cities
- Well City Oshkosh

### POLICIES

#### Complete Streets Policy

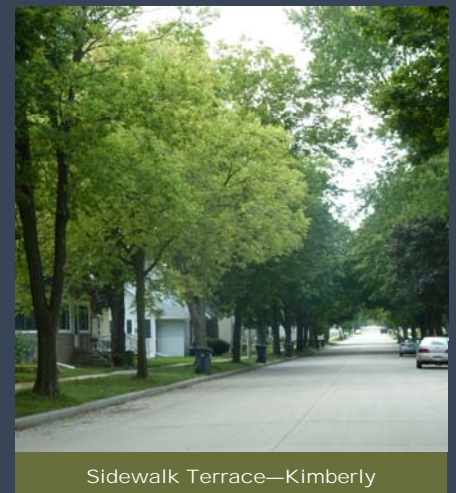
- Town of Grand Chute

#### Safe Routes To School Resolutions of Support

- City of Oshkosh
- Town of Algoma
- Oshkosh Area School District

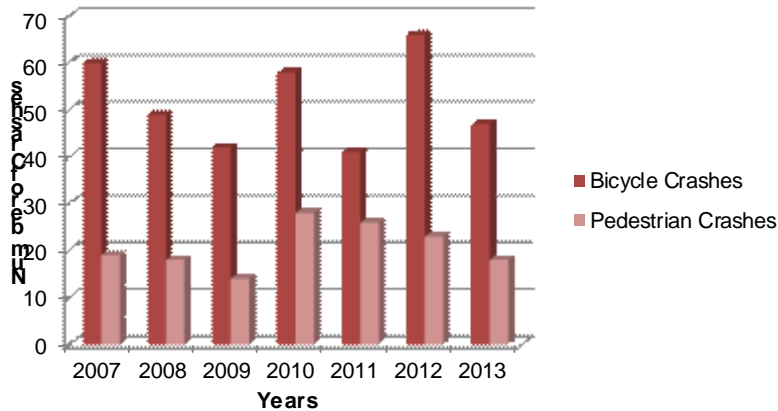
### PARTNERS

- Municipalities (multiple departments and elected officials)
- Advocacy Organizations
- Corporations
- Health Coalitions
- Health Care Organizations



Sidewalk Terrace—Kimberly

## Crash Data for Appleton (Fox Cities) TMA & Oshkosh MPO



Source: U.S. Census—BO8006: Sex of Workers by Means of Transportation to Work  
2008-2012 American Community Survey 5-Year Estimates

## BACKGROUND ON COUNTY HEALTH RANKINGS

The *County Health Rankings & Roadmaps* is a collaboration between the Robert Wood Johnson Foundation and the University of Wisconsin Population Health Institute.

There are two overall rankings:

- **Health Outcomes:** How healthy a county is now.
- **Health Factors:** How healthy a county will be in the future.

The *Rankings* use a variety of factors to determine the overall health of a county including but not limited to health behaviors, social & economic factors, access to clinical care, and the physical environment.

For more information, please visit the *County Health Rankings and Roadmaps* website at <http://www.countyhealthrankings.org/>.

## COUNTY HEALTH RANKINGS (2014)

Based on Health Outcomes

County	Rankings
Calumet County	6
Outagamie County	21
Winnebago County	39

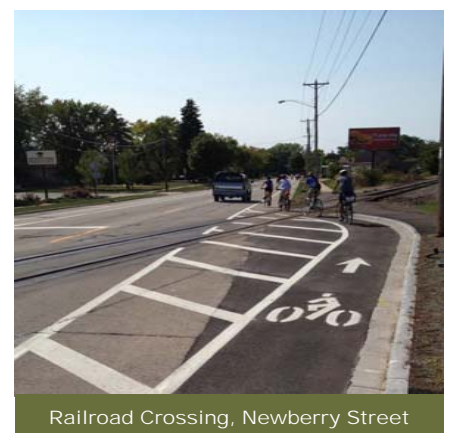
\*\*Note that a Ranking of 1 is considered the best and a ranking of 72 is considered the worst.

## ~ Performance Measures ~

- **Benchmarking study to identify, update, and report on a number of performance measures (i.e. number of facility miles, count data on local bicycle and pedestrian facilities, etc.) determined by local stakeholder group.**
- **Active transportation model to assist in determining the number of potential users of bicycle and pedestrian facilities.**
- **Economic Impact Study—to determine the Return on Investment of bicycle and pedestrian facilities within the Fox Valley.**
- **Number of businesses encouraging their employees to walk or bike to work.**
- **Number of students (or trips saved from) participating in walking school bus programs or cycle trains.**
- **Number of riders and amount of miles for the Fox Valley Bike Challenge**
- **Percentage of funding for bicycle and pedestrian projects and program (local, MPO, state, federal, and private funds).**

## REGIONAL NETWORK RECOMMENDATIONS

- County Highway JJ./Edgewood Drive
- Connection to High Cliff State Park
- Additional connections over the Fox River (USH 41 and STH 441)
- Oneida Street
- County Highway II / Winchester Road
- Commercial Street, Neenah
- Wisconsin Avenue from Greenville to Kaukauna
- Connections to the Fox River Mall and other commercial areas
- State Highway 47 from Menasha to Appleton
- County Highway CB to the North
- State Highway 76 Connecting Greenville to Oshkosh
- County Highway A between Neenah and Oshkosh
- Connection to Winneconne and Omro
- State Highway 45 connecting to Fond du Lac



Railroad Crossing, Newberry Street

## FUNDING, FINANCING, AND IMPLEMENTATION

Local municipalities should consider funding and financing bicycle and pedestrian facilities during their capital improvement program process. As roadway projects come through the local municipalities' capital improvement program, bicycle and pedestrian facilities should be considered. It is easier to develop in bicycle and pedestrian accommodations versus retrofitting the bicycle and pedestrian accommodations after a roadway has recently been reconstructed.

State and federal grant programs should be used to supplement local funds in the development of bicycle and pedestrian facilities. However it should be noted that if communities awarded state or federal grant funds for bicycle and pedestrian accommodations that state and federal requirements will need to be met with the project. Typically state and federal grants will require a local match.



County Highway Y—Oshkosh

East Central Wisconsin Regional  
Planning Commission  
400 Ahnaip Street, Suite 100  
Menasha, WI 54952  
920.751.4770  
[www.ecwprc.org](http://www.ecwprc.org)

The Appleton (Fox Cities) and Oshkosh Bicycle and Pedestrian Plan was funded by the Wisconsin Department of Transportation and prepared by the Appleton (Fox Cities) and Oshkosh Bicycle and Pedestrian Steering Committee. For additional information, please contact Melissa Kraemer Badtke, Associate Planner, at 920.751.4770 or visit <http://fcompo.org/planning-activities/bicycle-and-pedestrian-planning/>.

## RECOMMENDATIONS

### ~ Education ~

***Increase public and political awareness of the need for the benefits of bicycle and pedestrian facilities and a well interconnected multimodal transportation network.***

- Establish an annual report on the state of walking and bicycling including but not limited to miles of facilities, number of programs, and policies within the region.
- Educate drivers (including young drivers) about interacting/sharing the road with cyclists and pedestrians.
- Calculate benefits of local projects (i.e. economics, health, etc.).
- Partner with local parks and recreation departments and schools to offer summer bicycling classes.
- Work with local municipalities to develop site visits for elected officials to experience walking or bicycling.

### ~ Encouragement ~

***Encourage more residents to walk and/or bike as a means to reduce dependence on the automobile, conserve energy, and increase physical activity.***

- Continue to work with local organizations and municipalities to expand and promote the Fox Valley Bike Challenge.
- Provide bicycle parking at local businesses, employment centers, recreational facilities, etc.
- Establish an information website or app showing routes and locations of bicycling and walking facilities.
- Develop walking school bus programs and/or cycle trains with local schools.
- Work with local organizations and municipalities to develop a Cyclovia (an event that closes the streets temporarily for bicycle and pedestrian use only—Ride the Drive in Madison).

### ~ Enforcement ~

***Improve safety, reduce conflicts, and build mutual awareness and respect between motorists, bicyclists, and pedestrians by improving enforcement of all multimodal transportation laws.***

- Partner with local law enforcement in bicycle and pedestrian education efforts.
- Work with local police departments and other organizations to develop a bicycle patrol program.
- Work with local law enforcement to provide positive reinforcement of "Doing It Right" with residents and youth.
- Develop a Pedestrian Enforcement Campaign.

### ~ Engineering ~

***Improve the connections between bicycle, pedestrian, and transit networks within the Appleton (Fox Cities) and Oshkosh Urbanized Areas by identifying gaps, barriers and needed multimodal facilities.***

- Develop the Regional Bicycle and Pedestrian Network.
- Develop Complete Streets Policies for communities within the Appleton (Fox Cities) and Oshkosh MPOs.
- Develop a dedicated funding source for implementing bicycle and pedestrian facilities and programs (both at the local and the MPO levels).
- Develop way finding signage for bicycling and pedestrian facilities.

### ~ Evaluation ~

***Establish criteria to evaluate the education, encouragement, enforcement, and engineering components of existing and future bicycle and pedestrian planning efforts, programs, and facilities.***

- Work with local organizations and municipalities to develop a bicycle and pedestrian count process and conduct bicycle and pedestrian counts.
- Develop an annual benchmarking report on the state of walking and bicycling within the Fox Valley.
- Develop a Local Economic Impact Study for the Appleton (Fox Cities) and Oshkosh MPOs.

**AN ORDINANCE AMENDING CHAPTER 23 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON AND THE OFFICIAL ZONING MAP WHICH IS A PART THEREOF, BY MAKING THE FOLLOWING CHANGES IN THE DISTRICT AS NOW PROVIDED.**

(City Plan Commission 4-22-15)

The Common Council of the City of Appleton does ordain as follows:

**Section 1:** That Zoning Ordinance, Chapter 23 of the Municipal Code of the City of Appleton and the Official Zoning Map, which is a part thereof, is amended by making the following changes:

To rezone lands located north of East Evergreen Drive and east of North Lightning Drive (Tax ID #31-1-6504-01, #31-1-6404-00, #31-1-6404-01, #31-1-6405-00, #31-1-6406-00, #31-1-6407-00 and #31-1-6408-00) from AG Agricultural District, C-O Commercial Office District and R-1A Single-Family District to R-3 Multi-Family District and C-O Commercial Office District. (Rezoning #2-15 – North Meadows Investments, LTD)

**LEGAL DESCRIPTION:**

*To rezone to R-3 Multi-Family District:*

PART OF CERTIFIED SURVEY MAP NO. 1282 AND PART OF THE NORTHEAST 1/4 AND SOUTHEAST 1/4 OF THE SOUTHWEST 1/4, SECTION 7, TOWNSHIP 21 NORTH, RANGE 18 EAST, CITY OF APPLETON, OUTAGAMIE COUNTY, WISCONSIN, MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH 1/4 CORNER OF SAID SECTION 7; THENCE NORTH 00 DEGREES 15 MINUTES 21 SECONDS EAST, ALONG THE EAST LINE OF THE SOUTHWEST 1/4 OF SAID SECTION, A DISTANCE OF 340.25 FEET TO THE POINT OF BEGINNING; THENCE NORTH 87 DEGREES 31 MINUTES 44 SECONDS WEST, 861.90 FEET; THENCE THE FOLLOWING FIVE (5) CALLS ARE ALONG THE EAST RIGHT-OF-WAY LINE OF LIGHTNING DRIVE: THENCE 105.29 FEET ALONG AN ARC OF A CURVE TO THE LEFT, HAVING A RADIUS OF 440.00 FEET AND A CHORD THAT BEARS NORTH 06 DEGREES 56 MINUTES 37 SECONDS EAST, 105.04 FEET; THENCE NORTH 00 DEGREES 05 MINUTES 17 SECONDS EAST, 166.83 FEET; THENCE 126.11 FEET ALONG AN ARC OF A CURVE TO THE LEFT, HAVING A RADIUS OF 440.00 FEET AND A CHORD THAT BEARS NORTH 08 DEGREES 07 MINUTES 22 SECONDS WEST, 125.68 FEET; THENCE 220.21 FEET ALONG AN ARC OF A CURVE TO THE RIGHT, HAVING A RADIUS OF 760.00 FEET AND A CHORD THAT BEARS NORTH 08 DEGREES 01 MINUTES 59 SECONDS WEST, 219.44 FEET; THENCE NORTH 00 DEGREES 16 MINUTES 04 SECONDS EAST, 5.43 FEET; THENCE NORTH 87 DEGREES 38 MINUTES 12 SECONDS EAST, ALONG THE SOUTH LINE OF LANDS DESCRIBED IN DOCUMENT NO. 1251215, A DISTANCE OF

75.21 FEET; THENCE NORTH 70 DEGREES 13 MINUTES 18 SECONDS EAST, CONTINUING ALONG THE SOUTH LINE OF LANDS DESCRIBED IN DOCUMENT NO. 1251215, A DISTANCE OF 331.83 FEET; THENCE NORTH 50 DEGREES 43 MINUTES 59 SECONDS EAST, ALONG THE SOUTH LINE OF LANDS DESCRIBED IN DOCUMENT NOS. 1251215 AND 1235578, A DISTANCE OF 346.66 FEET; THENCE NORTH 25 DEGREES 52 MINUTES 09 SECONDS EAST, ALONG THE SOUTH LINE OF LANDS DESCRIBED IN DOCUMENT NO. 1235578, A DISTANCE OF 228.62 FEET; THENCE SOUTH 88 DEGREES 30 MINUTES 12 SECONDS EAST, CONTINUING ALONG THE SOUTH LINE OF LANDS DESCRIBED IN DOCUMENT NO. 1235578, A DISTANCE OF 135.04 FEET; THENCE SOUTH 26 DEGREES 20 MINUTES 49 SECONDS EAST, CONTINUING ALONG THE SOUTH LINE OF LANDS DESCRIBED IN DOCUMENT NO. 1235578, A DISTANCE OF 25.27 FEET; THENCE SOUTH 00 DEGREES 15 MINUTES 21 SECONDS WEST, ALONG THE EAST LINE OF THE SOUTHWEST 1/4 OF SAID SECTION, A DISTANCE OF 1169.74 FEET TO THE POINT OF BEGINNING (CONTAINING 17.260 ACRES) AND INCLUDING TO THE MIDPOINT OF THE ADJACENT ROAD RIGHT-OF-WAY.

*To rezone to C-O Commercial Office District:*

PART OF CERTIFIED SURVEY MAP NO. 1282 AND PART OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4, SECTION 7, TOWNSHIP 21 NORTH, RANGE 18 EAST, CITY OF APPLETON, OUTAGAMIE COUNTY, WISCONSIN, MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH 1/4 CORNER OF SAID SECTION 7; THENCE NORTH 00 DEGREES 15 MINUTES 21 SECONDS EAST, ALONG THE EAST LINE OF THE SOUTHWEST 1/4 OF SAID SECTION, A DISTANCE OF 40.03 FEET TO THE POINT OF BEGINNING; THENCE THE FOLLOWING FIVE (5) CALLS ARE ALONG THE NORTH RIGHT-OF-WAY LINE OF EVERGREEN DRIVE: THENCE NORTH 87 DEGREES 31 MINUTES 44 SECONDS WEST, 867.55 FEET; THENCE 8.17 FEET ALONG AN ARC OF A CURVE TO THE RIGHT, HAVING A RADIUS OF 88.50 FEET AND A CHORD THAT BEARS NORTH 47 DEGREES 46 MINUTES 34 SECONDS WEST, 8.17 FEET; THENCE 8.85 FEET ALONG AN ARC OF A CURVE TO THE RIGHT, HAVING A RADIUS OF 33.50 FEET AND A CHORD THAT BEARS NORTH 37 DEGREES 33 MINUTES 47 SECONDS WEST, 8.82 FEET; THENCE 63.03 FEET ALONG AN ARC OF A CURVE TO THE RIGHT, HAVING A RADIUS OF 148.50 FEET AND A CHORD THAT BEARS NORTH 17 DEGREES 50 MINUTES 14 SECONDS WEST, 62.55 FEET; THENCE NORTH 05 DEGREES 40 MINUTES 43 SECONDS WEST, 17.59 FEET; THENCE THE FOLLOWING THREE (3) CALLS ARE ALONG THE EAST RIGHT-OF-WAY LINE OF LIGHTNING DRIVE: THENCE NORTH 00 DEGREES 16 MINUTES 04 SECONDS EAST, 16.20 FEET; THENCE 154.90 FEET ALONG AN ARC OF A CURVE TO THE RIGHT, HAVING A RADIUS OF 460.00 FEET AND A CHORD THAT BEARS NORTH 09 DEGREES 54 MINUTES 54 SECONDS EAST, 154.17 FEET; THENCE 44.25 FEET ALONG AN ARC OF A CURVE TO THE LEFT, HAVING A RADIUS OF 440.00 FEET AND A CHORD THAT BEARS NORTH 16 DEGREES 40 MINUTES 50 SECONDS EAST, 44.24 FEET; THENCE SOUTH 87 DEGREES 31 MINUTES 44 SECONDS EAST, 861.90

FEET; THENCE SOUTH 00 DEGREES 15 MINUTES 21 SECONDS WEST, ALONG THE EAST LINE OF THE SOUTHWEST 1/4 OF SAID SECTION, A DISTANCE OF 300.22 FEET TO THE POINT OF BEGINNING (CONTAINING 6.119 ACRES) AND INCLUDING TO THE MIDPOINT OF THE ADJACENT ROAD RIGHT-OF-WAY.

**COMMON DESCRIPTION:**

East Evergreen Drive

**Section 2:** This Ordinance shall be in full force and effect from and after its passage and publication, and upon its passage and publication the Director of Community and Economic Development is authorized and directed to make the necessary changes to the Official Zoning Map in accordance with this Ordinance.

**36-15**

**AN ORDINANCE AMENDING SECTION 2-77 OF CHAPTER 2 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO BOARD OF HEALTH, MEMBERSHIP; TERM OF MEMBERS.**

(Common Council (organizational meeting) – 4-22-15)

The Common Council of the City of Appleton does ordain as follows:

**Section 1:** That Section 2-77 of Chapter 2 of the Municipal Code of the City of Appleton, relating to Board of Health; membership; term of members, is hereby amended to read as follows:

**Sec. 2-77. Membership; term of members.**

The Board of Health shall consist of eight (8) members who shall be the Mayor and seven (7) members appointed by the Mayor subject to confirmation by the Common Council. Two (2) of the seven (7) members of the Board shall be members of the Common Council. Members of the Board shall have a demonstrated interest or competence in the field of public health or community health, and a good faith effort shall be made to appoint a registered nurse and physician. Members of the Board shall hold office for terms of two (2) years.

**Section 2:** This ordinance shall be in full force and effect from and after its passage and publication.