



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Agenda Parks and Recreation Committee

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Wednesday, April 29, 2015

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting  
[15-627](#) Minutes of the March 11, 2015 Parks & Recreation Committee Meeting  
  
**Attachments:** [Minutes of the 3-11-15 Parks & Recreation Committee Meeting.pdf](#)
4. **Public Hearings/Apearances**
5. **Action Items**  
  
[15-639](#) Action: Award contract to C.R. Meyer in the amount of \$18,535 for City Park fountain repairs. In addition, requesting approval of \$2,000 in contingency in the event additional work is determined to be needed. Total contract not to exceed \$20,535.  
  
**Attachments:** [2015 City Park Fountain Repairs \(4-29-15\).pdf](#)
6. **Information Items**  
  
[15-628](#) Elect Vice-Chair  
  
[15-629](#) Designate a Contact Person  
  
[15-631](#) Set Meeting Day and Time  
  
[15-640](#) Director's Report

7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*

*For questions on the agenda, please contact the Parks, Recreation & Facilities Management Department at 920.832.5514*



# City of Appleton

100 North Appleton Street  
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## Meeting Minutes - Final Parks and Recreation Committee

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Wednesday, March 11, 2015

6:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*The meeting was called to order at 6:00 p.m.*

2. Roll call of membership

**Present:** 4 - Alderperson Croatt, Alderperson Dalton, Alderperson Trauger and  
Alderperson Williams

**Excused:** 1 - Alderperson Martin

3. Approval of minutes from previous meeting

[15-369](#)

Minutes of the February 25, 2015 Parks & Recreation Committee  
Meeting

**Attachments:** [Minutes of the 2-25-15 P & R Committee Meeting.pdf](#)

**Alderperson Trauger moved, seconded by Alderperson Dalton, that the  
Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Croatt, Alderperson Dalton, Alderperson Trauger and  
Alderperson Williams

**Excused:** 1 - Alderperson Martin

4. Public Hearings/Appearances

**None**

5. Action Items

[15-370](#)

Action: Award contract to ACT Services, Inc. in the amount of \$21,900 to perform an ADA Accessibility Audit and to develop a Transition Plan. In addition, requesting approval of \$3,000 in contingency in the event additional amenities require assessments not included in the original scope. Total contract not to exceed \$24,900.

**Attachments:**     [2015 ADA Analysis Action Item.pdf](#)

**Alderson Trauger moved, seconded by Alderson Dalton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Croatt, Alderson Dalton, Alderson Trauger and Alderson Williams

**Excused:** 1 - Alderson Martin

[15-371](#)

Action: Award playground equipment purchase and installation at Lions Park to Team REIL Inc. for a contract total not to exceed \$42,256

**Attachments:**     [Lions Parks Playground Equipment CIP \(3-11-15\).pdf](#)

**Alderson Trauger moved, seconded by Alderson Dalton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Croatt, Alderson Dalton, Alderson Trauger and Alderson Williams

**Absent:** 1 - Alderson Martin

## 6. Information Items

[15-372](#)

Director's Report

**This item was presented**

## 7. Adjournment

*The meeting adjourned at 6:23 p.m.*

**Alderson Williams moved, seconded by Alderson Dalton, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Croatt, Alderson Dalton, Alderson Trauger and Alderson Williams

**Excused:** 1 - Alderson Martin



*"...meeting community needs...enhancing quality of life."*

**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

1819 East Witzke Boulevard  
Appleton, Wisconsin 54911-8401  
(920) 832-5572 FAX (920) 993-3103  
Email - [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org)

TO: Parks & Recreation Committee

FROM: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

DATE: 4/29/2015

RE: Action: Award contract to C.R. Meyer in the amount of \$18,535 for City Park fountain repairs. In addition, requesting approval of \$2,000 in contingency in the event additional work is determined to be needed. Total contract not to exceed \$20,535.

The 2015 CIP budget includes \$30,000 to make repairs to granite caps and to repair joints in the fountain. This CIP also includes funding to upgrade the fountain lighting which will be performed by in-house staff.

Three proposals were received:

|                    |          |
|--------------------|----------|
| CR Meyer           | \$18,535 |
| Miron Construction | \$23,400 |
| Boldt              | \$25,000 |

The Parks, Recreation and Facilities Management Department recommends issuing the contract to CR Meyer.

Please contact me at 832-5572 or [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org) with any questions.