



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Wednesday, March 25, 2015

4:30 PM

Council Chambers, 6th Floor

AMENDED

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

15-504 Finance Minutes from 3-11-15

Attachments: [Finance Minutes 3-11-15.pdf](#)

4. Public Hearings/Apearances

15-484 Mr. Anthony Ruys, 2001 E. Glendale Avenue, to request a refund of his 2013 special assessment payment for concrete pavement on Glendale Avenue.

5. Action Items

15-518 *The Finance Committee will go into closed session according to State Statute §19.85(1)(e) for the purpose of discussions of real estate negotiations regarding the Library and reconvene into open session.*

15-485 Request from Mr. Anthony Ruys, 2001 E. Glendale Avenue, for a refund of his 2013 special assessment payment for concrete pavement on Glendale Avenue in the amount of \$ 4,819.20

Attachments: [Assessment appeal - 2001 E. Glendale Avenue.pdf](#)

- 15-470** Request to approve awarding City Park Playground Resilient Surface Project to Team REIL, Inc. in the amount of \$106,932.20 with a contingency of \$5,345.00 for a contract total not to exceed \$112,277.20

Attachments: [Park Playground surface project 3-25-15.pdf](#)

- 15-487** Request to approve awarding Unit C-15 Sidewalk Sawcutting to ASTI Sawing, Inc. in an amount not to exceed \$30,000.00

Attachments: [Award of Contract C-15.pdf](#)

- 15-502** Request to award sole source contract to Taser International for body cameras and Taser's under a 5 year contract in the amount not to exceed \$98,605 in year one.

Attachments: [Taser Finance Memo 3-19-15.pdf](#)

- 15-503** Request to approve the following 2015 Budget adjustment:

General Fund - Police Dept

Other Contracts - MDC security & token maintenance	-\$18,850
Equipment - Computer analysis equipment	-\$8,000
Equipment - Body cameras & tasers	\$26,850

To transfer funds from other areas to help fund "Officer Safety Program" body cameras and tasers (2/3 vote required)

- 15-468** Request to approve the 2014-2015 Budget appropriations:
1. Items not under contract -\$5,868,430 (2/3 vote required)
 2. Special consideration -\$514,661 (2/3 vote required)

Attachments: [Consolidated 14-15 carryover - not under contract.pdf](#)
[Consolidated 14-15 carryover - special consideration.pdf](#)

6. Information Items

- 15-473** Change Order # 1 to Bar Screen Replacement Project contract for channel draining valves in the amount of \$4,737 resulting in a decrease to contingency from \$109,638 to \$104,901

Attachments: [Bar Screen Change Order #1.pdf](#)

- 15-474** Change Order # 2 to Bar Screen Replacement Project contract for structural improvements and door relocation in the amount of \$8,588 resulting in a decrease to contingency from \$104,901 to \$96,313

Attachments: [Bar Screen Change Order #2.pdf](#)

- 15-469** The following 2014-2015 Budget carryover appropriations were approved in accordance with policy:
1. Amounts under contract -\$5,680,906
 - 2 Non-lapsing funds -\$558,827

Attachments: [Consolidated 14-15 carryover - under contract.pdf](#)
[Consolidated 14-15 carryover - non-lapsing.pdf](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible. Question on agenda contact Director Saucerman at 920-832-6440.



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
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Meeting Minutes Finance Committee

Wednesday, March 11, 2015

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 3 - Alderperson Plank, Alderperson Konetzke and Alderperson Lobner

Excused: 2 - Alderperson Stueck and Alderperson Coenen

3. Approval of minutes from previous meeting

[15-364](#)

February 25, 2015 Finance Committee minutes

Attachments: [MeetingMinutes25-Feb-2015-09-24-01.pdf](#)

Alderperson Lobner moved, seconded by Alderperson Konetzke, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderperson Plank, Alderperson Konetzke and Alderperson Lobner

Absent: 2 - Alderperson Stueck and Alderperson Coenen

4. Public Hearings/Appealances

5. Action Items

[15-366](#)

Request to award the MSB CIP roof replacement contract to E.D. Chase Roofing in the amount of \$178,583 with a contingency of \$17,500 for a total contract not to exceed \$196,083.

Attachments: [2015 MSB Roof Replacement.pdf](#)

Alderperson Coenen arrived at 4:34

Alderperson Konetzke moved, seconded by Alderperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke and Alderperson Lobner

Absent: 1 - Alderperson Stueck

[15-367](#)

Request to award the Library CIP roof replacement contract to W.J. Woodruff Roofing in the amount of \$134,940 with a contingency of \$13,500 for a total contract not to exceed \$148,440.

Attachments: [2015 Library Roof Replacement.pdf](#)

Aldersperson Lobner moved, seconded by Aldersperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Plank, Aldersperson Coenen, Aldersperson Konetzke and
 Aldersperson Lobner

Absent: 1 - Aldersperson Stueck

[15-388](#)

Request to approve the following 2014 Budget adjustments:

HAZMAT Grant Fund

Salaries	+\$12,200
Supplies	+\$14,100
Fund Balance	- \$26,300

Community Development Block Grant (CDBG) Fund

Grant Payments	+\$18,100
Federal Grant Revenue	+\$18,100

Emergency Shelter Grant Fund

Grant Payments	+\$49,800
State Grants and Aids	+\$49,800

Housing Rehabilitation Grant Fund

Grant Payments	+\$48,100
Fund Balance	- \$48,100

Room Tax Fund

Payments to Convention/Visitors Bureau	+\$43,400
Hotel Room Tax	+\$43,400

TIF 7 Fund

Developer Incentive Payments	+\$7,600
Property Taxes	+\$7,600

(all adjustments require 2/3 vote)

Attachments: [Final 2014 Budget Adj.pdf](#)

Aldersperson Coenen moved, seconded by Aldersperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Plank, Aldersperson Coenen, Aldersperson Konetzke and Aldersperson Lobner

Absent: 1 - Aldersperson Stueck

15-391

Request to award Unit B-15 asphalt pavement reconstruction to Triple P, Inc (d/b/a Peters Concrete) in the amount of \$743,264.75 with a 2.75% contingency of \$20,500 for a project total not to exceed \$763,764.75.

Attachments: [Award of Contract B-15.pdf](#)

Alderson Lobner moved, seconded by Alderson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Plank, Alderson Coenen, Alderson Konetzke and Alderson Lobner

Absent: 1 - Alderson Stueck

15-396

Request to approve the following 2015 Budget adjustments:

Water Utility

Loss on Disposal of Land	+\$62,000
Fund Balance	- \$62,000

Facilities, Parks & Recreation Capital Projects Fund

Donations	+\$62,000
Land	+\$62,000

to facilitate accounting transactions necessary to record the transfer of the old Water Plant land to the general fund as approved by Council on March 4, 2015 (2/3 vote required)

Alderson Lobner moved, seconded by Alderson Plank, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Plank, Alderson Coenen, Alderson Konetzke and Alderson Lobner

Absent: 1 - Alderson Stueck

6. Information Items

[15-389](#)

The following 2015 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Library

Other Reimbursements	+\$22,827
Salaries - Children's Services	+\$21,827
Travel & Training - Children's Services	+ \$1,000

to record funds received from the Friends of the Library to support the Reach Out and Read Regional Coordinator program.

Other Reimbursements	+\$24,500
Library Materials	+\$21,000
Travel & Training - Admin	+ \$3,500

to record funds received from OWLS to support training and to purchase library materials.

General Fund - Police Department

Grants & Donations	+\$2,200
Equipment	+\$2,200

to record funds received from the Heaney Family Fund within the Community Foundation to purchase bicycle helmets to be distributed during National Police Week.

This Presentation was received and filed

[15-390](#)

The following 2014 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Park & Recreation Department

Charges for Services	+\$8,400
Facilities Maintenance Charges	+\$8,400

to record additional revenue and maintenance costs associated with the Scheig Center.

This Presentation was received and filed

[15-392](#)

Fire Department 2014 Budget Variance

Attachments: [Fire Dept Budget variance.pdf](#)**This Presentation was received and filed**[15-365](#)

Director's Reports:

Finance

Legal Services

This Presentation was received and filed

7. Adjournment

Aldersperson Konetzke moved, seconded by Aldersperson Lobner, that the meeting adjourn be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Plank, Aldersperson Coenen, Aldersperson Konetzke and
 Aldersperson Lobner

Absent: 1 - Aldersperson Stueck

SPC062C2

CITY OF APPLETON

SPC062D

SPECIAL ASSESSMENTS BILL INQUIRY - DETAIL

3/19/15

Property Key: 31-1-4230-00

Bill Amount: 4,819.20

Bill Number: 13-01950-0

Interest Rate: 6.00%

Code/Desc: 71 CONCRETE PAVEMENT-GENER

Receipt Date: 10/31/13

Bill Date: 9/17/13

Receipt Number: 7329

Receipt Amount: 4,819.20

DATE	PRINCIPAL	INTEREST	TOTAL
Paid	4,819.20	.00	4,819.20

DUE	.00	.00	.00
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ENTER:Return to Summary HELP:Help Text

Ballard Road - Wisconsin Ave to Longview Dr Sanitary Main, Sanitary Laterals, Storm Main, Storm												
		Name		Property Address		Corner Lot	zoning	Lot Frontages				
	Tax ID	Last	First					main st	side st			
24	1-4230	RUYS ET AL	ANTHONY	2001 E	GLENDAL AVE	Y	M2	184.44	177.47			
due to County participation, rates are reduced by: 0.00												
BALLARD PAVEMENT - 40'										SIDE STRET PAVEMENT - 33'		
	R1 rate	R1 corner	R2 rate	R2 corner	Com rate	R1 rate	R1 corner	R2 rate	R2 corner	Com rate	Glendale	
	\$41.30	\$10.33	\$55.10	\$27.55	\$75.30	\$41.30	\$10.33	\$55.10	\$27.55	\$55.10	Com rate	Com rate
											\$75.30	\$75.30
Pavement cost												
											\$75.30	18707.53
					184.44						64.00	

Memorandum

To: Finance Committee

From: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

Date: March 25, 2015

Re: Action: Award City Park Playground Resilient Surface Project to Team REIL, Inc. in the amount of \$106,932.20 with a contingency of \$5,345.00 for a contract total not to exceed \$112,277.20

The bids for the City Park Playground Resilient Surface Project were opened on Tuesday, March 17, 2015. The project includes the installation of resilient surfacing under the City Park playground equipment. Specifications allowed companies to provide a bid on the installation of poured-in-place rubberized surfacing and/or synthetic turf surfacing.

Five (5) companies submitted qualified bids for the project. Five (5) qualified bids for pour-in-place rubberized surfacing were received and three (3) qualified bids for synthetic turf surfacing were received. The Parks, Recreation and Facilities Management Department has researched the current products available for resilient surfacing and recommend the purchase of synthetic turf surfacing for the City Park playground. Team REIL, Inc. was determined to be the low bidder for the synthetic turf surfacing. The base bid for the installation of the synthetic turf surfacing is \$106,932.20. It is the recommendation of the Parks, Recreation and Facilities Management Department to accept the base bid of \$106,932.20. The Department is also recommending a 5% contingency of 5,345.00 for a contract total \$112,277.20.

The Parks, Recreation and Facilities Management Department's Capital Projects Fund includes a budget of \$125,000 for this project. The balance of the project budget will be used for the purchase and installation of the base material that will be completed by the Parks, Recreation and Facilities Management Department prior to the installation of the synthetic turf surfacing.

It is the recommendation of the Parks, Recreation and Facilities Management Department to award the contract to Team REIL, Inc. for \$112,277.20. The installation of the resilient playground surfacing is scheduled for mid-August to allow the regularly scheduled activities in City Park to take place this summer.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org.

CITY OF APPLETON
Department of Public Works
MEMORANDUM

TO: ☒ **Finance Committee**
☐ **Municipal Services Committee**
☐ **Utilities Committee**

SUBJECT: Award of Contract

The Department of Public Works recommends that the following described work:

C-15 Sidewalk Sawcutting

Be awarded to:

Name: ASTI Sawing, Inc.
Address: 7454 HWY 18-151
Barneveld, WI 53507

In the amount of : _____

With a _____ % contingency of : _____

For a project total not to exceed : _____

**** OR ****

In an amount Not To Exceed : \$30,000.00

Budget: \$30,000.00

Estimate: _____

Committee Date: 03/25/15

Council Date: 04/01/15

BID TABULATION

CONCRETE SIDEWALK SAWCUTTING

Unit C-15

<u>Item</u>	<u>Description</u>	<u>Qty./</u>	<u>Unit</u>	#1 - ASTI Sawing, Inc.		#2 - Sidewalk Savers, LLC.	
				Unit Price/\$	Total/\$	Unit Price/\$	Total/\$
1.	Sawcut Sidewalk	1,575	inch-foot	\$14.95	\$23,546.25	\$16.40	\$25,830.00

TOTAL ITEMS 1:

\$23,546.25

\$25,830.00



"...meeting community needs...enhancing quality of life."

Information Technology Department
100 N. Appleton Street
Appleton, WI 54911

MEMO

To: Alderperson Plank and Members of the Finance Committee

From: Dean Fox, Information Technology Director & Chief Todd Thomas APD

Date: 3/19/15

Re: Request to award sole source contract to Taser International for body cameras and Taser's under a 5 year contract in the amount not to exceed \$98,605 in year one.

The 2015 budget includes \$55,000 in IT funding and \$43,604 from APD funding for a cloud based body cam solution provided by Taser International of Scottsdale, AZ.

Since our original discussions with the Taser representatives, Taser has come out with a new plan called the Officer Safety Plan which includes the following:

- Unlimited Evidence.com cloud based storage
- At year 2.5 and year 5 new upgrades to all body cameras and docks
- Extended warranties on all cameras and docks
- One Taser CEW of the officers choice with 5 total years of warranty

Our sole source request is for the following points in addition to the above:

- Ability to wear the camera on the head
- Ability to record 10 hours nonstop
- 6 Bay Docking Station – Allows officers to “dock and walk” providing automatic uploads and charging to Evidence.com
- Secure uploads

- Cloud based solution to minimize resources in management and easier to share evidence with other law enforcement agencies and representatives
- Ability to add metadata via a mobile application with either a smartphone or MDC
- Ability to clip, flag and tag portions of video from longer clips
- Audit trail provides tracking and chain of custody along the entire workflow

The proceeding years 2 through 5 have a yearly cost of, \$80,748 for a 66 unit deployment. Further funding is being requested through carryover for a full deployment of 86 units.

Should the 86 units be approved and carryover funds allocated for this year that would make the yearly ongoing cost \$104,508. That number would cover all necessary personnel at the Appleton Police Department.

After testing and research of other vendors the staff agreed that Taser was the best option with all the added value the Officer Safety Program affords.

The evaluation team requests your consideration and approval of a contract with Taser International.

If you have any questions regarding this recommendation please contact Dean Fox or Chief Todd Thomas.

City of Appleton
2014 - 2015 REAPPROPRIATION REQUESTS - NOT UNDER CONTRACT

PO/										
Fund / Bus. Unit	Sub Object	Sub Obj	S/L	Contract #	Project #	Year Budgeted	Vendor	PROJECT	Carryover	JUSTIFICATION
N	4010	6308			A-14	2014		Concrete paving project	12,000	Did not have sufficient time to plant trees in 2014
Subtotal - Subdivision not under contract									12,000	
N	4330	6801		1193				Exhibition Center	2,025,619	Exhibition center site
N	4330	6804		1193				Exhibition Center	60,000	Stormwater design / site plan
N	4330	6809	4	1193				Exhibition Center	130,000	Stormwater detention facility
N	4330	6809	99	1193				Exhibition Center	535,000	50% of pedestrian bridge to Radisson (\$368,000) & power poles (\$167,000)
Subtotal - Community Development Capital Project Not Under Contract									2,750,619	
N	4350	6801		4211		2014		Pioneer Park Walk-Ways	14,150	Due to settling from fill, decided to delay installing walks until stable.
N	4350	6803		4331		2014		Pavillion Assessments	30,000	Decided to defer until 2015 to perform in conjunction with ADA Assessments.
N	4350	6404		4421		2014		Pierce Park Landscaping/Paving	81,836	Landscaping/paving work to be bid in early 2015 and completed by end of summer.
N	4350	6809	99	4450		2014		Arbutus Park Hillside Vegetation Mgmt	8,500	Hillside vegetation to be addressed in Spring of 2015 after stairway work is completed.
N	4350	6809	99	2101		2013		MSB Trench Drain	50,000	Supplement 2015 funding for trench drain project @ MSB
Subtotal - Facilities Capital Project Not Under Contract									184,486	
N	5382	6404		4549		2014		Glendale Water Tower	38,305	Balance of consulting budget, for additional consulting and testing and application fees prior to construction.
N	5369	6408				2014		Tower Cathodic Protection	13,600	Project delayed due to other higher department priorities, including RUPIP and Glendale Water Tower projects.
N	5323	6327				2014		Chemical Feed Pumps	10,000	Project delayed due to RUPIP project priority.
Subtotal - Water Utility not under contract									61,905	
N	5432	6408		4520		2014		Digester Up-grades & Maintenance	176,340	Construction to be bid and completed in 2015.
N	5422	6408		4520		2014		Digester Up-grades & Maintenance	67,476	Construction to be bid and completed in 2015.
N	5490	6804	1	4535		2013		Fire Protection Phase 3	9,086	Balance of project budget, project to be completed in 2015.
N	5432	6408		4565		2013		Bar Screen	86,138	Balance of project budget, project to be completed in 2015.
N	5432	6404		4587		2013		TMDL - Facility Planning	16,360	Balance of project budget, project to be completed in 2015.
N	5432	6327		4553		2014		Lift Station Generators	29,135	Balance of project budget, generator to be delivered in 2015.

City of Appleton
2014 - 2015 REAPPROPRIATION REQUESTS - NOT UNDER CONTRACT

PO/								PROJECT	Carryover	JUSTIFICATION
Fund / Bus. Unit	Object	Sub Obj	S/L	Contract #	Project #	Year Budgeted	Vendor			
N 5422	6327		4544			2014		Data Loggers	24,000	Purchase delayed due to equipment testing delays.
N 5490	6802		2111			2014		Road Replacement/Hardscape	44,300	Bid was rejected in 2014 not within budget, will re-bid early in 2015.
Subtotal - Wastewater Utility not under contract									452,835	
N 5820	6804	1				2014		Bus Procurement	709,697	Project in process
N 5820	6804	1				2014		Maintenance Capital Items	15,000	Project in process
Subtotal - Transit not under contract									724,697	
N 12020	6640			Unclassified				Deferred revenue from Time-Warner Cable	90,703	Balance of contingency for public education & government (PEG) access
N 12020	6640			Unclassified				State aid contingency	849,107	Balance of contingency for reductions in state aid
N 12020	6640			Unclassified				Operating contingency - 1% of operating budget	402,298	Balance of operating contingency
N 12020	6640			Unclassified				Fuel contingency	137,315	Balance of fuel contingency
N 12020	6641			Unclassified				Wage reserve	148,370	Balance of wage reserve
N 13010	6201			iT				Technical training	9,565	As more technologies are introduced into the City's network more training is needed
N 13030	6327			IT				Hardware replacements	23,925	Request to use this amount for hardware replacement for PC purchases
N 16021	6301			Library				Hispanic Outreach program	2,855	Balance of Thrivent grant funds for Hispanic Outreach program
N 16032	6315			Library				Materials acquisitions	1,452	Donations & Memorials received in 2014 not yet used for materials
N 16032	6315			Library				Materials acquisitions	3,498	Fines for lost books received in 2014 not yet used for materials
N 17014	6308			DPW	A-14	2014		Concrete paving project	6,800	Did not have sufficient time to plant trees in 2014
N 17021	6320			DPW		2014		Redesign & reprinting of work zone Traffic Manual	6,000	Workload constraints in 2014
Subtotal - General Fund Not Under Contract									1,681,888	
Grand Total - Not Under Contract									5,868,430	

City of Appleton
2014 - 2015 REAPPROPRIATION REQUESTS - SPECIAL CONSIDERATION

PO/										
Fund / Bus. Unit	Sub Object	Obj	S/L	Contract #	Project #	Year Budgeted	Vendor	PROJECT	Carryover	JUSTIFICATION
S	Various							Pay for performance adjustments	1,872	Performance adjustments based on 1.75% of salary factored by performance rating
	Subtotal - Health Grants Special Consideration								1,872	
S	217	6101						Pay for performance adjustments	1,186	Performance adjustments based on 1.75% of salary factored by performance rating
	Subtotal - Housing Rehab Loan Special Consideration								1,186	
S	Various	6101						Pay for performance adjustments	5,387	Performance adjustments based on 1.75% of salary factored by performance rating
	Subtotal - Sanitation Special Consideration								5,387	
S	4010	6101						Pay for performance adjustments	707	Performance adjustments based on 1.75% of salary factored by performance rating
	Subtotal - Subdivision special consideration								707	
S	4350	6804	1	2101		2014		Safety & Security Upgrades	137,979	The intent of these funds is to remedy the issues identified during the storms in 2013. At the Municipal Services Building and other buildings, it was identified that many key systems that rely on electricity are not currently hooked into the back-up generator. Over the years, departments and buildings experienced numerous changes requiring the addition to back-up power. One such system is the fueling system.
	Various	6101						Pay for performance adjustments	750	Performance adjustments based on 1.75% of salary factored by performance rating
	Subtotal - Facilities Capital Project Special Consideration								138,729	
S	Various	6101						Pay for performance adjustments	3,349	Performance adjustments based on 1.75% of salary factored by performance rating
	Subtotal - Parking Special Consideration								3,349	
S	Various	6101						Pay for performance adjustments	7,987	Performance adjustments based on 1.75% of salary factored by performance rating
	Subtotal - Stormwater Utility Special Consideration								7,987	
S	Various	6101						Pay for performance adjustments	16,952	Performance adjustments based on 1.75% of salary factored by performance rating
	Subtotal - Water Utility Special Consideration								16,952	
S	Various	6101						Pay for performance adjustments	12,626	Performance adjustments based on 1.75% of salary factored by performance rating
	Subtotal - Wastewater Utility Special Consideration								12,626	
S	Various	6101						Pay for performance adjustments	5,491	Performance adjustments based on 1.75% of salary factored by performance rating
	Subtotal - Transit Special Consideration								5,491	

City of Appleton
2014 - 2015 REAPPROPRIATION REQUESTS - SPECIAL CONSIDERATION

PO/										
Fund / Bus. Unit	Sub Object	Sub Obj	S/L	Contract #	Project #	Year Budgeted	Vendor	PROJECT	Carryover	JUSTIFICATION
S	6110	6101						Pay for performance adjustments	7,446	Performance adjustments based on 1.75% of salary factored by performance rating
	Subtotal - CEA Special Consideration								7,446	
S	6210	6101						Pay for performance adjustments	1,914	Performance adjustments based on 1.75% of salary factored by performance rating
	Subtotal - Risk Management Special Consideration								1,914	
S	Various	6101						Pay for performance adjustments	10,752	Performance adjustments based on 1.75% of salary factored by performance rating
	Subtotal - Facilities Management Special Consideration								10,752	
S	13030	6424			IT			AutoCAD license upgrade / e-mail storage / Council recording system	48,087	Request to use this amount for software improvements and support
S	14510	6201			Legal Svcs			Staff training	5,000	Utilize unexpended personnel budget for training of new staff in 2015
S	17011	6327			DPW		Facilities Dept.	Conference room - new table & chairs	10,000	Engineering conference room hosts many contractors & consultants - mismatched chairs and table do not mesh together properly.
S	17011	6327			DPW		Tech Service	Aquos board	5,000	Idea is to have aquos board on the 5th floor as there are more opportunities to do training on-line for multiple employees and many times the one we have is being used on the 6th floor for presentations and for training.
S	17541	6327			Police Dept		Taser International	Body cameras	30,000	Increase # of body cameras to provide officers critical video/audio evidence gathering during investigations
S	Various	6101			Various			Pay for performance adjustments	202,176	Performance adjustments based on 1.75% of salary factored by performance rating
	Subtotal - General Fund Special Consideration								300,263	
Grand Total - Special Consideration									514,661	

**Strand Associates, Inc.®**

910 West Wingra Drive

Madison, WI 53715

(P) 608-251-4843

(F) 608-251-8655

February 3, 2015

CHANGE ORDER NO. 1

PROJECT: Bar Screen Replacement Project
OWNER: City of Appleton
CONTRACT: 1-2013
CONTRACTOR: August Winter and Sons, Inc.

Description of Change

1a	Replace mud valves in screening channels.	ADD	\$4,737.00
TOTAL VALUE OF THIS CHANGE ORDER:		ADD	\$4,737.00

Contract Price Adjustment

Original Contract Price	\$730,922.00
Previous Change Order Adjustments	\$0.00
Adjustment in Contract Price this Change Order	\$4,737.00
Current Contract Price including this Change Order	\$735,659.00

Contract Completion Date Adjustment

Original Contract Completion Date	July 19, 2015
Contract Completion Date Adjustments due to previous Change Orders	0 days
Contract Completion Date Adjustments due to this Change Order	0 days
Current Contract Completion Dates including all Change Orders	July 19, 2015


This document shall become a supplement to the Contract and all provisions will apply hereto.

RECOMMENDED



ENGINEER—Strand Associates, Inc.®

2/3/15
Date**APPROVED**



CONTRACTOR—August Winter and Sons, Inc.

3/5/15
Date**APPROVED**



OWNER—City of Appleton

2/11/15
Date



Strand Associates, Inc.®

910 West Wingra Drive

Madison, WI 53715

(P) 608-251-4843

(F) 608-251-8655

March 3, 2015

CHANGE ORDER NO. 2

PROJECT: Bar Screen Replacement Project
OWNER: City of Appleton
CONTRACT: 1-2013
CONTRACTOR: August Winter and Sons, Inc.

Description of Change

2a	Move Control Room door.	ADD	\$8,588.00
TOTAL VALUE OF THIS CHANGE ORDER:		ADD	\$8,588.00

Contract Price Adjustment

Original Contract Price	\$730,922.00
Previous Change Order Adjustments	\$4,737.00
Adjustment in Contract Price this Change Order	\$8,588.00
Current Contract Price including this Change Order	\$744,247.00

Contract Completion Date Adjustment

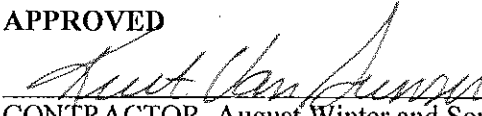
Original Contract Completion Date	July 19, 2015
Contract Completion Date Adjustments due to previous Change Orders	0 days
Contract Completion Date Adjustments due to this Change Order	0 days
Current Contract Completion Dates including all Change Orders	July 19, 2015

This document shall become a supplement to the Contract and all provisions will apply hereto.

RECOMMENDED

 ENGINEER—Strand Associates, Inc.®	<u>3/3/15</u> Date
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APPROVED

 CONTRACTOR—August Winter and Sons, Inc.	<u>3/5/15</u> Date
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APPROVED

 OWNER—City of Appleton	<u>3/18/15</u> Date
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City of Appleton
2014 - 2015 REAPPROPRIATION REQUESTS - UNDER CONTRACT

PO/										
Fund / Bus. Unit	Sub Object	Obj	S/L	Contract #	Project #	Year Budgeted	Vendor	PROJECT	Carryover	JUSTIFICATION
U	4220	6804	1	2414		2014	Vision	Website rebuild	60,000	Contract was awarded at the end of 2014 and will kick off in early 2015
U	4220	6804	1	4217		2014	Metafile	Metafile upgrade & enhancement	42,325	Phase two of the project will take place in 2015
Subtotal - Technology Capital Project Under Contract									102,325	
U	4240	6809	99	3510	G-10	2011	WisDOT	Olde Oneida St Bridge over the Fox River	3,500	Three Party design contract w/ WisDOT and AECOM
U	4240	6809	99	3510	G-16	2011/12	WisDOT	Lawe St bridge over Power Canal	30,018	Three Party design contract w/ WisDOT and Omnni
U	4240	6809	99	3510	G-15	2011	WisDOT	Prospect Ave bridge over Jackman St	69,646	Three Party design contract w/ WisDOT and Bloom Companies
U	4240	6809	99	3510		2013	WisDOT	South Island St bridge over power canal	3,500	Three Party design contract w/ WisDOT and MSA Professional Services
Subtotal - Public Works Capital Project Under Contract									106,664	
U	4350	6809	3	4420	O-15		Visu-Sewer	Sewer CIPP liner	13,061	Installation of CIPP liner at Pierce Park
U	4350	6804	1	2101		2014	August Winter	MSB HVAC Alterations	62,991	Design completed in 2014, bids opened late 2014.
U	4350	6804	1	4331		2014	Lappen Security	Park Camera's	14,954	Camera testing was completed throughout year. Finalized specifications late 2014.
U	4350	6803		4220		2014	Graef	Erb Park/Pool Renovatin Plans	13,700	To finalize conceputual plans with Community input in Spring of 2015.
U	4350	6804	1	4287		2014	Valley Seal Coat	Einstein & Erb Park Tennis Court	31,475	Contractor could not complete due to poor weather.
U	4350	6404		4421	15-14	2014	Milbach/McMahon/Klinger/Rettler	Pierce Park Pavilion	129,825	Work started after band season 2014. Finish Spring 2015.
U	4350	6809	1	4450		2014	Peters/DPW	Telulah Park Parking Lot Paving	36,374	Paving could not be completed until Skateboard Park was completed to prevent damage to new parking lot.
U	4350	6809	1	4137	22-14 & 16-14	2014	Faith/Miron	Telulah Park Skateboard Park Lighting	15,005	Contract issues with Faith. Coordinating hook-up with service currently being installed (\$13,450) Faith Camera (\$1,555)
U	4350	6809	99	4450		2014	Applied Ecological Services	Telulah Hillside Vegetation Mgmt	10,476	Contractor was not able to complete work in 2014 due to early winter. Will finish in 2015
U	4350	6809	99	4450		2014	Milbach Construction	Arbutus Park Stairway Work	4,514	Contractor did not finish work in 2014. Work to be completed in 2015
Subtotal - Facilities Capital Project Under Contract									332,375	
U	5121	6408				2014	TAPCO	Installation & training of pay stations	6,500	Will be installed in 2015
U	5121	6804	1		PO22441	2014	TAPCO	3 LUKE II Pay Stations	40,000	Units ordered & built, expect delivery early in 2015
U	5122	6328				2014	TBD - City	Parking Paystation signage	3,500	Signage associated w/ paystations - City sign shop may do the work
U	5123	6327				2014	TAPCO	Software - Element & Credit Card option	30,095	Ordered in 2014, expected delivery, installation & training early in 2015
U	5123	6424				2014	TAPCO	Software - support	4,100	Ordered in 2014, expected delivery, installation & training early in 2015
U	5123	6404				2014	Walker Parking Consultants	Appleton Downtown Parking Study	6,824	Study not complete. Final report by 3-31-2015

City of Appleton
2014 - 2015 REAPPROPRIATION REQUESTS - UNDER CONTRACT

PO/										
Fund / Bus. Unit	Sub Object	Sub Obj	S/L	Contract #	Project #	Year Budgeted	Vendor	PROJECT	Carryover	JUSTIFICATION
U 5123	6803					2014	Hietpas Welding Inc	Stair Replacement - Green Ramp	62,229	Council approved 14-1696 - Work began 2014 - Completion early 2015
U 5123	6803				PO22641	2014	Lappen Security Products	Security cameras - cashier booths & Green Ramp	6,973	Cameras ordered in 2014. Expected delivery & installation in early 2015
U 5123	6803				PO22624	2014	TLC Sign	New LED Ramp Entry/Exit signage	5,600	LED signs ordered & fabricated in 2014, expected delivery & installation in early 2015
Subtotal - Parking Utility Under Contract									165,821	
										Plans submitted in 2014 and still under review: Encircle Cancer Center, Evergreen Commons, Banta Bowl storm sewer relocation
U 5210	6404					2014	RA Smith	2014 Stormwater Plan Reviews	37,378	
U 5222	6408				N-14		Michels Corp	Sanitary & Storm Sewer Spot Repairs	51,000	Contract completion date 12/4/15 Bid 2014 & 2015 projects together
U 5230	6404			service	M-14	2014	Omni Associates	Material testing - stormwater projects	12,025	Work remaining: Northland Pond, Emmer's Dr, environmental reports, etc.
U 5230	6404			service	2013 F	2014	Brown & Caldwell	West Wisc Flood Reduction Project	25,066	Work in progress
U 5230	6404			service	2014F	2014	Graef	Appleton East High School Flood Storage	19,482	Building and post-construction analysis not complete.
U 5230	6801					2014	Multiple sellers	Land acquisition - Wisc Flood Reduction	260,000	Negotiations w/ site owners in progress & Easement development
U 5230	6801					2014	Omnni Associates	Land acquisition - Wisc Flood Reduction	10,000	possible appeals
U 5230	6809	4		01-15	S-15	2014	Peters Const	Birchwood Stormwater Pond Constr.	256,464	Project bid late in 2014 for 2015 construction.
U 5230	6809	4		1-13	T-11	2013/2014	Radtko Const	Appleton East High School Flood Storage	147,012	Repair of groundwater damage to parking lot. Additional access point to install
Subtotal - Stormwater Utility Under Contract									818,427	
U 5382	6404		4549			2014	Strand Associates	Glendale Water Tower	128,268	Consulting contract, construction to begin 2015.
U 5382	6408		4590	23-14		2013	Pieper Electric	PAC Fire Supression	199,870	Construction started and completed in 2015, delayed to RUPIP project priority and construction timing only available during part of the year due to chemical use.
U 5382	6404		4590			2013	Donohue	PAC Fire Supression	3,366	Balance of consulting contract. Construction to started and completed in 2015.
U 5382	6404		4504			2013	CH2M Hill	RUPIP	89,050	Balance of consulting contract. Construction to be completed in 2015, construction timeline was greater than one year.
U 5382	6804	1	4504	1-14		2013	Staab Construction	RUPIP	1,318,546	Construction to be completed in 2015, construction timeline was greater than one year.
U 5382	6408		4503	4-14		2013	August Winter	PRV Station	21,258	Substantial construction completed in 2014, landscaping and final testing to be completed in 2015
U 5382	6404		4503			2013	S E H	PRV Station	4,225	Balance of consulting contract. Substantial construction completed in 2014, landscaping and final testing to be completed in 2015
U 5369	6404		4597			2014	Dixon Engineering	Lindbergh Standpipe	2,400	Balance of contract to be completed in 2015, waiting on report from consultant.
U 5351	6318				PO22648	2014	First Supply	Vacuum Breakers VB-222	50,940	Were not able to ship prior to 1/1/15

City of Appleton
2014 - 2015 REAPPROPRIATION REQUESTS - UNDER CONTRACT

PO/										
Fund / Bus. Unit	Sub Object	Obj	S/L	Contract #	Project #	Year Budgeted	Vendor	PROJECT	Carryover	JUSTIFICATION
U	5351	6318			PO22648	2014	First Supply	Vacuum Breakers V-3	19,280	Were not able to ship prior to 1/1/15
U	5351	6327			PO22514	2014	TKK Electronics LLC	Locator Laptop	3,000	Locator lap tops ordered in November
U	5371	6404			G-16		Omni Associates	Lawe St bridge over Power Canal	3,775	Contract for Lawe St bridge watermain
U	5371	6809	5	17-14	X-14	2014	Kruczek Construction	Sewer & Water Reconstruction	279,771	Construction ended due to weather, will resume in Spring of 2015
U	5394	6804	1			2014	HD Supply Waterworks & Sensi	New Water Meter installation.	270,000	Meter Project - 5 year ongoing project
	Subtotal - Water Utility under contract								2,393,749	
U	5432	6404		4559		2014	McMahon Associates	Everett Street Lift Station	21,914	Balance of consulting contract, construction will start in 2015.
U	5432	6804		4559	27-14	2014	Kruczek Construction	Everett Street Lift Station	366,850	Construction to start and to be completed in 2015.
U	5432	6599		4559		2014	WE Energies	Everett Street Lift Station	750	Electrical Service up-grade to installed just prior to the construction.
U	5432	6404		4565		2013	Strand Associates	Bar Screen	11,327	Balance of consulting contract, construction started late in 2014, to be completed in 2015. Contract review delayed start of project.
U	5432	6408		4565	21-14	2013	August Winter & Sons	Bar Screen	831,260	Construction started late in 2014 due to delays in contract review.
U	5432	6404		4587		2013	CH2M Hill	TMDL - Facility Planning	50,231	Project to be completed in 2015, planned project delays to review new information and current state guidance on subject manner.
U	5432	6804	1	4553	22632	2014	Total Energy System	Lift Station Generator	35,865	Purchase order issued December of 2014, delivery in 2015.
U	5432	6404		4520		2014	McMahon Associates	Digester Up-grades & Maintenance	48,265	Balance of consulting contract. Construction to start in 2015. Project required detailed pre-planning and development prior to selecting consultant.
U	5422	6404		4520		2014	McMahon Associates	Digester Up-grades & Maintenance	18,770	Balance of consulting contract. Construction to start in 2015. Project required detailed pre-planning and development prior to selecting consultant.
U	5422	6408		4584		2014	Omni Glass & Paint	Coating Services	5,844	Project completion on hold for better weather conditions, to be completed in 2015.
U	5422	6420				2014	Tri-City Glass & Door	Door Replacement	30,000	Contract issued in October 2014, vendor has ordered materials and will install during 1st quarter of 2015.
U	5490	6804	1	4535		2013	Faith Technologies	Fire Protection Phase 3	17,190	Finalizing Fire Department inspection and final punchlist items. No issues have been determined at this point, just recommendations to consider prior to closeout.
U	5490	6803		4584		2014	Klinger Painting Co	Roof/Soffit Maintenance	44,427	Project delayed due to weather conditions, work to be completed in 2015.
U	5427	6408			N-14		Michels Corp	Sanitary & Storm Sewer Spot Repairs	80,000	Contract completion date 12/4/15 Bid 2014 & 2015 projects together
U	5427	6327			PO22514	2014	TKK Electronics LLC	Locator Laptop	3,000	Locator lap tops ordered in November

City of Appleton
2014 - 2015 REAPPROPRIATION REQUESTS - UNDER CONTRACT

PO/										
Fund / Bus. Unit	Sub Object	Sub Obj	S/L	Contract #	Project #	Year Budgeted	Vendor	PROJECT	Carryover	JUSTIFICATION
U	5431	6809	3			2014		NW Sanitary Lift Station Design & Construction	150,000	C/O approved by council 12/17/14, 14-2082; reallocation of 2014 for northwest sanitary lift station project
U	5432	6809	99	4559	17-14	X-14	2014	Kruczek Construction	1,706	Construction ended due to weather, will resume in Spring of 2015
Subtotal - Wastewater Utility under contract									1,717,399	
U	5810	6404				2013	SRF	Strategic Plan	3,000	Project in process
Subtotal - Transit under contract									3,000	
U	6331	6416				2014	Tri-City Glass & Door	Wastewater Door Replacements	30,000	Spent much of 2014 prioritizing and developing specifications. Contract issued in October. Vendor has ordered materials and will be installing in 1st quarter 2015.
Subtotal - Facilities Management under contract									30,000	
U	17023	6325	10		DPW	PO22561	2014	Energy Bank Inc.	7,830	Material could not be delivered until February 1st, 2015
U	17031	6327			DPW	PO22662	2014	Emmon Business Systems	3,316	Material could not be shipped prior to 1/1/15
Subtotal - General Fund Under Contract									11,146	
Grand Total - Under Contract									5,680,906	

City of Appleton
2014 - 2015 REAPPROPRIATION REQUESTS - NON-LAPSING

PO/											
Fund /	Sub	Contract	Project	Year							
Bus. Unit	Object	Obj	S/L	#	#	Budgeted	Vendor	PROJECT	Carryover	JUSTIFICATION	
201									60,874	Carryover non-lapsing fund balance net of performance adjustment	
Subtotal - Health Grants Non-Lapsing									60,874		
209									378,024	Carryover non-lapsing fund balance	
Subtotal - HazMat Contract Non-Lapsing									378,024		
213									10,869	Carryover non-lapsing fund balance	
Subtotal - Home Rental Rehab Non-Lapsing									10,869		
215									5,000	Carryover non-lapsing fund balance	
Subtotal - Continuum of Care Grant Non-Lapsing									5,000		
216									44,808	Carryover non-lapsing fund balance	
Subtotal - HOME Homeowner Grant Non-Lapsing									44,808		
219									26,171	Carryover non-lapsing fund balance	
Subtotal - Lead Hazard Control Grant Non-Lapsing									26,171		
2600									33,081	Carryover non-lapsing fund balance	
Subtotal - Room Tax Fund Non-Lapsing									33,081		
Grand Total - Non-lapsing									558,827		