



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Safety and Licensing Committee

Thursday, March 12, 2015

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
15-375 Approval of February 26, 2015 Minutes

Attachments: [S&L Minutes 02-26-2015.pdf](#)

4. Public Hearings/Apearances

5. Action Items

- 15-349** Farm Market application of Appleton Downtown Incorporated, Djuanna Hugdahl, Saturdays November 7, 2015 through May 28, 2016, City Center Plaza contingent upon approvals from all departments.
- 15-348** Special Class "B" Beer/Wine License application of Appleton Downtown Inc., Greg W. Otis, Person in Charge, Houdini Plaza and/or Jones Park, June 4, 2015 through August 27, 2015, contingent upon approvals from all departments.
- 15-338** Secondhand Mall/Flea License application of Ye Old Goat, Meghan M. Keller, Person in Charge, 1919 E. Calumet St., contingent upon approvals from all departments.
- 15-353** Seconhand Article License Renewal application of Studio 213, LLC, 213 E. College Ave., Cherie J. Greek, Person in Charge, contingent upon approvals from all departments.
- 15-362** Secondhand Mall/Flea License Renewal application of Carole's Antiquis, Carole E. Hoffman, Person in Charge, 127 E. Wisconsin Ave., contingent upon approvals from all departments.

- 15-346** "Class B" Beer/Liquor License Transfer - Premises To Premises of Antijotos Mexicanos, Fernando Almanza, Agent. Currently at 207 N. Richmond Street transferring to 204 E. College Ave., contingent upon approvals from all departments.
- 15-376** Special Class "B" Beer License applications filed after the agenda was published.
- 15-357** Request to approve \$2,200 from the Heaney Family Fund within the Community Foundation for the Fox Valley Region to purchase bicycle helmets to be distributed during National Police Week.

Attachments: [Grant Tracking Form-Police Dept-bicycle helmets.pdf](#)

6. Information Items

- 15-377** Director's Reports:
City Clerk
Fire Chief
Police Chief

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



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Meeting Minutes - Final Safety and Licensing Committee

Thursday, February 26, 2015

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

The meeting called to order at 5:00 pm.

2. Roll call of membership

OTHERS PRESENT: Fire Chief Vander Wyst, Deputy Police Chief Olm, Assistant City Attorney Jadin, Clerk Collins.

Present: 3 - Alderperson Garb, Alderperson Trauger and Alderperson Jirschele

Excused: 2 - Alderperson Lobner and Alderperson Williams

3. Approval of minutes from previous meeting

15-270 Approval of February 12, 2015 Minutes.

Attachments: [S&L Minutes 02-12-2015.pdf](#)

Alderperson Garb moved, seconded by Alderperson Trauger, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderperson Garb, Alderperson Trauger and Alderperson Jirschele

Excused: 2 - Alderperson Lobner and Alderperson Williams

4. Public Hearings/Appealances

5. Action Items

15-269 Operator's Licenses

Attachments: [Operator's Licenses for 02-26-2015 S&L.pdf](#)

Alderperson Garb moved, seconded by Alderperson Trauger, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderperson Garb, Alderperson Trauger and Alderperson Jirschele

Excused: 2 - Alderperson Lobner and Alderperson Williams

15-237 Operator's License application of Jessica M. Coleman, 1415 N. Erb Street.

Alderson Garb moved, seconded by Alderson Trauger, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 2 - Alderson Garb and Alderson Trauger

Nay: 1 - Alderson Jirschele

Excused: 2 - Alderson Lobner and Alderson Williams

15-245 Secondhand Article Dealer License Renewal application of Appleton Appliance Parts, Robert H. Caston, Person in Charge, 136 N. State St., contingent upon approval from all departments.

Alderson Garb moved, seconded by Alderson Trauger, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Garb, Alderson Trauger and Alderson Jirschele

Excused: 2 - Alderson Lobner and Alderson Williams

15-236 Secondhand Article License application of Tiffani's Bridal & Consignment, Tiffani R. Ebben, Person in Charge, 1314 W. College Ave. Unit 6, contingent upon approvals from all departments.

Alderson Garb moved, seconded by Alderson Trauger, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Garb, Alderson Trauger and Alderson Jirschele

Excused: 2 - Alderson Lobner and Alderson Williams

15-300 Farmer's Market License application of Appleton Downtown Inc., Djuanna Hugdahl, College Avenue, Appleton Street, Drew Street, Houdini Plaza and South Oneida Street, Saturdays June 20, 2015 through October 31, 2015 contingent upon approvals from all departments.

Alderson Trauger moved, seconded by Alderson Garb, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Garb, Alderson Trauger and Alderson Jirschele

Excused: 2 - Alderson Lobner and Alderson Williams

- 15-243** Class "B" Beer and Class "C" Wine License application of Vers Venture LLC, d/b/a Mr. Brews Taphouse, Tammy L. Verhagen, Agent, 201 S. RiverHeath Way, Suite 1100, contingent upon approvals from all departments.

Alderson Garb moved, seconded by Alderson Trauger, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Garb, Alderson Trauger and Alderson Jirschele

Excused: 2 - Alderson Lobner and Alderson Williams

- 15-335** Request for extension on liquor license granted to Social Ventures LLC, Kathryn M. Peotter, Agent.

Alderson Jirschele moved, seconded by Alderson Garb, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Garb, Alderson Trauger and Alderson Jirschele

Excused: 2 - Alderson Lobner and Alderson Williams

- 15-284** Request to Adjust Retail Alcohol License Fees

Attachments: [M-S&L-Retail Lic Fees 2015.pdf](#)
[fee.pdf](#)

Alderson Garb moved, seconded by Alderson Trauger, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Garb, Alderson Trauger and Alderson Jirschele

Excused: 2 - Alderson Lobner and Alderson Williams

6. Information Items

- 15-273** Special Class "B" Beer License applications filed after the agenda was published.

None.

15-271 Director's Reports:
City Clerk
Fire Chief
Police Chief

Attachments: [Police Weekly Report - Week 4.pdf](#)

15-272 Police Department Information on liquor law violation convictions.

None.

7. Adjournment

Meeting adjourned at 6:12 pm.

Alderson Garb moved, seconded by Alderson Trauger, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Garb, Alderson Trauger and Alderson Jirschele

Excused: 2 - Alderson Lobner and Alderson Williams

GRANT TRACKING FORM



PART #1: Notification of Grant Funds

(email to tony.saucerman@appleton.org)

APPLICANT DEPARTMENT: Police Department

DATE: 02/24/2015

APPLICANT DEPARTMENT GRANT CONTACT NAME/TITLE: Sue Ann Teer/Fiscal Resource Manager

COMMITTEE OF JURISDICTION: Safety & Licensing

NAME OF GRANT/FUNDING SOURCE: Heaney Family Fund within the Community Foundation for the Fox Valley Region

AMOUNT OF GRANT REQUEST: \$2,200

LOCAL MATCH REQUIREMENT: \$0

SOURCE OF MATCH: ☒ General Fund ☐ Non-General Fund ☐ Not Applicable

TIMEFRAME OF GRANT: / / through / /

TYPE OF GRANT REQUEST: ☒ Monetary ☐ Other (explain under 'purpose of grant')

PURPOSE OF GRANT (summary): Purchase bicycle helmets to be distributed during National Police Week.

How does the grant meet City/Department/Program goals? Provide bicycle helmets to children to protect their head in the event of a bicycle related accident and to increase the number of children in the Appleton area who are wearing properly fitted helmets.

What are the personnel requirements (include both existing and new staff) of the grant?
No personnel requirements for this grant.

DEPARTMENT HEAD SIGNATURE: _____

PART #2: Request to Accept Grant Funds

(complete after notification of grant award; email to tony.saucerman@appleton.org)

AMOUNT OF GRANT AWARD: \$2,200

FEDERAL/STATE ID #: _____

LOCAL MATCH REQUIREMENT: \$0

Please describe the source of match, if applicable: no match is required

Please describe any major changes in proposed grant-funded activities: Provide children with bicycle helmets. Without this grant we would not have been able to provide helmets during National Police Week.

PART	TO:	DATE:	TO:	DATE:	TO:	DATE:
#1: Request to Apply	Finance Dept		COJ - Info/Action		FAC - Info/Action	
#2: Request to Accept	Finance Dept		COJ - Action		FAC - Action	

COJ = Committee of Jurisdiction

FAC = Finance and Administration Committee