



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Safety and Licensing Committee

Thursday, April 24, 2014

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
14-511 Approval of April 10, 2014 Minutes.

Attachments: [S&L Minutes 04-10-2014 revised.pdf](#)

4. Public Hearings/Apearances

5. Action Items

- 14-721** Operator's License application of Brian W. Bliske, 2228 Roselawn Drive.
- 14-720** Operator's License application of Sarah N. Braun, 5732 Long Court.
- 14-719** Operator's License application of Evelyn M. Koehnke, 1401 S. Driscoll Street, #209.
- 14-663** Operator's License application of Kimberly J. Schmidt, 300 W. Foster Street.

- 14-724** Operator's Licenses

Attachments: [Operator's Licenses for 4-24-14 S & L.pdf](#)

- 14-665** Reserve "Class B" Beer/Liquor License application of X-Tra 602 Event and Entertainment, Franz J. Schadt, Agent, 527 - 529 West College Avenue, contingent upon approvals from all departments.

- 14-666** Reserve "Class B" Beer/Liquor License application of Il Angelo Resto-Bar LLC, d/b/a C-Vine Lounge, Conrado Lopez Mendez, Agent, 531 West College Avenue, contingent upon approvals from all departments.
- 14-654** Special Class "B" License application of Appleton Downtown Inc., Jennifer L. Stephany, Person in Charge, 116 N. Appleton Street, for 2014 Concert Series at Houdini Plaza and Jones Park, June 5, 12, 19, 26, July 3, 10, 17, 24, 31, August 7, 14, 21, 28, contingent upon approvals from all departments.
- 14-655** Special Class "B" License application of St. Mary's Catholic Church, Patti S. Coenen, Person in Charge, 313 S. State Street on May 17, 2014 from 3:30 p.m. to 10:00 p.m., contingent upon approvals from all departments.
- 14-739** Special Class "B" License application of St. Pius X, Dan J. Lauer, Person in Charge, 500 West Marquette Street, May 30 through June 1, contingent upon approvals from all departments.
- 14-676** Operator's license applications contingent upon completion of the Responsible Beverage Service Course.
Michelle K. Willes
- 14-677** Special Class "B" License applications filed after the agenda was published.
- 14-723** Request Authorization to purchase Emergency Vehicle Preemption Equipment.

Attachments: [TAPCO GPS-Based Traffic Signal Priority Control System Agreement.pdf](#)

6. Information Items

- 14-678** Police Department Information on liquor law violation convictions.
- 14-679** Operator's License applicants have failed to show their certificate of completion of the responsible beverage service course, resulting in expiration of no Provisional Operator's Licenses - none.

- 14-681** Director's Reports:
City Clerk
Fire Chief
Police Chief

Attachments: [Police Weekly Report - Week 11.pdf](#)

- 14-680** Special Events
St. Thomas More Fun Run, May 16, 2014
Memorial Day Parade, May 26, 2014
Police Week Celebration, May 14, 2014
Lawrence University Commencement, June 15, 2014

- 14-406** Discuss alcoholic beverages on quadricycles.

Attachments: [Quadricycles memo.pdf](#)

Legislative History

3/13/14 Safety and Licensing held
Committee

This item was held until the March 27, 2014 meeting

- 14-725** Elect Vice-Chair and Secretary; Designate a Contact Person; Set meeting date and time.

7. Adjournment

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final-revised Safety and Licensing Committee

Thursday, April 10, 2014

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

The meeting was called to order at 5:00 P.M.

2. Roll call of membership

*Others Present: Police Chief Helein, Fire Chief VanderWyst, Lt. Steve Elliott, City Attorney Jim Walsh, Assistant City Attorney Chris Behrens, Deputy City Clerk Wendy Helgeson, Elections Clerk Jane Booth.
Aldersperson Dalton arrived at 5:30 P.M.*

Present: 4 - Aldersperson Michael Smith, Aldersperson Sarah Garb, Aldersperson Tim Trauger and Aldersperson Polly Dalton

Excused: 1 - Aldersperson Kathleen Plank

3. Approval of minutes from previous meeting

[14-629](#)

Approval of April 2, 2014 Council Meeting Minutes.

Attachments: [S&L Minutes 04-02-2014.pdf](#)

Aldersperson Garb moved, seconded by Aldersperson Trauger, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Aldersperson Smith, Aldersperson Garb and Aldersperson Trauger

Excused: 2 - Aldersperson Plank and Aldersperson Dalton

4. Public Hearings/Appealances

5. Action Items

[14-556](#)

Operator's License application of Dana M. Schultz, N9670 Shepherd Lane.

Aldersperson Garb moved, seconded by Aldersperson Trauger, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 3 - Aldersperson Smith, Aldersperson Garb and Aldersperson Trauger

Excused: 2 - Aldersperson Plank and Aldersperson Dalton

[14-627](#)

Operator's License application of Christopher S. Tomlinson, 1897 E. Newberry Street.

Alderson Garb moved, seconded by Alderson Trauger, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Smith, Alderson Garb and Alderson Trauger

Excused: 2 - Alderson Plank and Alderson Dalton

[14-624](#)

Operator's Licenses

Attachments: [Operator's License for 04-10-14.pdf](#)

Alderson Garb moved, seconded by Alderson Trauger, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Smith, Alderson Garb and Alderson Trauger

Excused: 2 - Alderson Plank and Alderson Dalton

[14-582](#)

The "Class B" Beer/Liquor License Application of What the Heck LLC, Steven P. Heckenlaible, Agent, 205 West College Avenue, contingent upon approvals from all departments.

Alderson Garb moved, seconded by Alderson Trauger, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Smith, Alderson Garb and Alderson Trauger

Excused: 2 - Alderson Plank and Alderson Dalton

[14-599](#)

The Class "B" Beer License application of Panther Baseball Club, Inc., Korey J Krueger, Agent, 1620 E. Witzke Blvd., contingent upon approvals from all departments.

Alderson Garb moved, seconded by Alderson Trauger, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Smith, Alderson Garb and Alderson Trauger

Excused: 2 - Alderson Plank and Alderson Dalton

[14-567](#)

Request to Apply for Federal Emergency Management Agency's (FEMA) Fire Prevention and Safety Grant

Attachments: [Request to Apply for FEMA Fire Prevention and Safety Grant.pdf](#)

Alderson Smith moved, seconded by Alderson Trauger, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Smith, Alderson Garb and Alderson Trauger

Excused: 2 - Alderson Plank and Alderson Dalton

6. Information Items

[14-591](#)

Special Class "B" Beer License application of St Francis Xavier High School, Robert A. Magnin, Person in Charge, 1600 W. Prospect Avenue, May 4, 2014, contingent upon approvals from all departments.

Alderson Trauger moved, seconded by Alderson Garb, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Smith, Alderson Garb and Alderson Trauger

Excused: 2 - Alderson Plank and Alderson Dalton

[14-571](#)

Special Class "B" Beer License application of Appleton Ice, Inc., Troy A. Schwehr, Person in Charge, at Memorial Park, 1620 East Witzke Blvd, June 28, 2014, contingent upon approvals from all departments.

Alderson Garb moved, seconded by Alderson Trauger, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Smith, Alderson Garb and Alderson Trauger

Excused: 2 - Alderson Plank and Alderson Dalton

[14-570](#)

Special Class "B" Beer License application of Club Virgen de la Esperanza, Lidia Fernandez, Person in Charge, at Pierce Park, 1035 W. Prospect Avenue, May 24, 2014, contingent upon approvals from all departments.

Alderson Trauger moved, seconded by Alderson Garb, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Smith, Alderson Garb and Alderson Trauger

Excused: 2 - Alderson Plank and Alderson Dalton

[14-628](#) Special Class "B" Beer License applications filed after the agenda was published.

None

[14-626](#) Operator's license applications contingent upon completion of the Responsible Beverage Service Course. None

[14-406](#) Discuss alcoholic beverages on quadricycles.

Attachments: [Quadricycles memo.pdf](#)

Chief VanderWyst was excused at 5:18 P.M.

Item will be placed on April 24, 2014 agenda as an Information Item for further discussion.

[14-507](#) Drug Paraphernalia Presentation

This item was presented.

[14-513](#) Director's Reports:
City Clerk
Fire Chief
Police Chief

Attachments: [S&L 3-27-14 City Clerk Dept Report to Committee.doc](#)

[Police Weekly Report - Week 9.pdf](#)

[14-516](#) Operator's license applicants have failed to show their certificate of completion of the Responsible Beverage Service course, resulting in expiration of no Provisional Operator's Licenses - none.

[14-517](#) Police Department Information on liquor law violation convictions.

None

[14-555](#) Special Events:
Horizons Elementary School Civil War Re-enactment - May 9, 2014
Johnston, McKinley & Classical Elementary School Civil War Re-enactment - May 9, 2014
Edison Elementary Civil War Re-enactment - May 20, 2014

[14-553](#)

Strategic Plan of Legal Services Department.

This item was presented.

7. Adjournment

The meeting adjourned at 5:58 P.M.

Aldersperson Garb moved, seconded by Aldersperson Smith, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Smith, Aldersperson Garb, Aldersperson Trauger and Aldersperson Dalton

Excused: 1 - Aldersperson Plank

Operator's Licenses for 4/24/14 S & L

Approved

Donnahugh C. Brown	450 Tarragon Drive, #15, Kaukauna
Elizabeth M. Ditter	1044 Alva Street, Menasha
Dustin D. Drahos	718 S. John Street, #5, Kimberly
Gina M. Durkee	927 W. Franklin Street
Rachael M. Ferguson	838 E. North Street
Debra L. Gullikson	W5843 Sweet Pea Drive
Julia a. Hansen	721 W. 10 th Avenue, Oshkosh
Sandra F. Holtzman	107 Wayne Drive, Hortonville
Jordan K. Hietpas	4327 W. Harmony Lane
Aubrey L. Immel	1373 Edgewood Drive, Kaukauna
Jenny L. Janusiak	920 E. Eldorado Street
Melony R. Jennerjohn	327 Cordy Lane, Hortonville
Bethany M. Kohler	1742 Plank Road, Menasha
Andy J. Kruger	785 Fieldcrest Drive, Neenah
Xi Lin	4025 E. Lorna Lane
Elizabeth M. Malovey	1428 ½ W. 2 nd Street
Karina L. Miller	2279 Pershing Street, #12
Timothy J. Miller	W4738 Nicklaus Court, Sherwood
Samuel A. Moderson	123 W. Winrowe Drive
Emily M. Nuberg	624 Frances Street, #8, Kaukauna
Paul J. Petrie	1411 Glenview Lane, Little Chute
Myriah E. Rankin	N4855 State Road 76, Shiocton
Kelsy B. Rich	819 Windser Court, Ripon
Jamie L. Roberts	1303 Lavender Lane
Mary E. Rockman	21 Greeves Court
Christopher J. Salzman	355 Seneca Court
Trevor J. Scholze	1118 W. Kamps Avenue
Jennifer L. Tomazevic	W2321 Block Road
Jeremiah J. Torrez	612 W. Prospect Avenue
Derek T. Wolfgram	730 E. Beacon Avenue, #8, New London

Waiting for Proof of Class

Michelle K. Willes	2440 Barbara Avenue
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"...meeting community needs...enhancing quality of life."

**APPLETON FIRE DEPARTMENT
700 N. DREW STREET
APPLETON, WI 54911**

MEMORANDUM

To: Alderperson Jirschele, Chair Safety and Licensing Committee
Members of the Common Council

From: Eugene R. Reece Jr., Deputy Fire Chief

cc: Paula VandeHey, Director Public Works

Date: April 11, 2014

Re: Request Authorization to purchase Emergency Vehicle Preemption Equipment

The department is requesting authorization for the purchase of Emergency Vehicle Preemption (EVP) equipment in the sum of \$121,020.00 from TAPCO. The purpose of this request is for upgrading our existing emergency vehicle pre-emption from an Infrared based system to a GPS based system. The GPS system utilizes new technology in addressing emergency vehicle preemption that provides increased safety to the public and emergency responders, as well as providing constant monitoring and updating through a central management software system. This is a project that is being cooperatively managed between the fire department and the traffic division of the Department of Public Works. The project is the first year of a multiple year upgrade that was previously approved as part of the overall 2014 capital improvement project for the emergency vehicle preemption upgrade.

The equipment being purchased is provided through Global Traffic Technologies, LLC (GTT). GTT utilizes a sole source provider, TAPCO, which the city has used for the purchase of traffic control equipment used throughout the city. TAPCO will provide as part of this project;

- TAPCO to furnish equipment and train City personnel how to install and program onsite. TAPCO will be onsite to help at first several intersections until City personnel feels competent to do them.
- TAPCO to furnish vehicle kits and train City personnel how to install and program vehicles. TAPCO will be onsite to help at first several vehicles until City personnel feels competent to do themselves.
- TAPCO to provide CMS. City to provide server and workstations, TAPCO/GTT to assist City with installation.
- In subsequent years TAPCO to provide support as listed above with future purchases.

Should you have any questions regarding this request for authorization, please feel free to contact me.

"Appleton Fire Department....serving with P.R.I.D.E."

CONTRACT

C O N T R A C T

THIS CONTRACT, approved by the Appleton Common Council this 7th day of May, 2014, made by and between Traffic and Parking Control Company, Inc. (TAPCO), hereinafter called the “Contractor”, and the City of Appleton, hereinafter called the “Owner”.

WITNESSETH, that the Contractor and the Owner for the consideration stated in Article II herein agree as follows:

ARTICLE I. SCOPE OF WORK

The Contractor shall perform everything required to be performed under the contract and shall provide and furnish all the labor, materials (except that which is expressly stated will be furnished by the Owner), necessary tools, expendable equipment and all utility and transportation services required to perform and complete in a workmanlike manner all of the work required for the GPS-Based Traffic Signal Priority Control System, all in accordance with the quote submitted by the Contractor, which the quote is made a part of this Contract, and in strict compliance with the Contractor’s quote and the other contract documents herein mentioned which are a part of this Contract.

ARTICLE II. THE CONTRACT PRICE

The Owner shall pay to the Contractor for the performance of this Contract, subject to any additions or deductions provided therein, in current funds, the contract price computed as follows:

AWARDED:

Not to exceed a total amount of \$121,020.00

ARTICLE III. COMPONENT PARTS OF THIS CONTRACT

This Contract consists of the following component parts all of which are as fully a part of this contract as if herein set out verbatim or, if not attached, as if hereto attached.

1. Contractor’s Sales Quote
2. Contractor’s Scope of Work
3. Insurance Requirements Exhibit “A”
4. Contractor’s Certificate of Insurance

ARTICLE IV. ADDITIONAL PROVISIONS

In the event that any provision in any of the above component parts of this Contract conflicts with any provision in any other of the component parts, the provision in the component part first enumerated above shall govern over any other component part which follows it numerically, except as may be otherwise specifically stated.

Indemnification Clause. The Contractor agrees to indemnify, defend and hold harmless the City of Appleton and its officers, officials, employees and agents from and against any and all liability, loss, damage, expenses, costs, including attorney's fees, arising out of the activities performed as described herein, caused in whole or in part by any negligent act or omission of the Contractor, anyone directly or indirectly employed by any of them or anyone whose acts any of them may be liable, except where caused by the sole negligence or willful misconduct of the City.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed in three (3) original counterparts the day and year first above mentioned.

Dated this _____ day of _____, 2014.

TRAFFIC AND PARKING CONTROL COMPANY, INC. (TAPCO), Contractor:

Witness: _____
Printed Name: _____

By: _____
Printed Name: _____
Title: _____

Witness: _____
Printed Name: _____

By: _____
Printed Name: _____
Title: _____

CITY OF APPLETON, Owner:

Witness: _____
Printed Name: _____

By: _____
Timothy M. Hanna, Mayor

Witness: _____
Printed Name: _____

By: _____
Charlene Peterson, City Clerk

Provision has been made to pay the liability that will accrue under this contract.

Approved as to form:

Anthony D. Saucerman,
Interim Director of Finance

James P. Walsh, City Attorney

J:\Attorney\WORD\FORMS\CONTRACT\2014 Contracts\TAPCO GPS-Based Traffic Signal Priority Control System Agreement.doc

INSTRUCTION FOR EXECUTING CONTRACT

If the contractor is a corporation, the following certificate should be executed:

I _____, certify that I am Secretary of Traffic And Parking Control Company, Inc. (TAPCO) (Contractor), a corporation; that I have duly signed the foregoing contract for and in behalf of the contractor as Secretary of said corporation by authority of its governing body, within the scope of its corporate powers.

_____(Corporate Seal)

If the contract is signed by the secretary of the corporation, the above certificate should be executed by some other officer of the corporation under the corporate seal. In lieu of the foregoing certificate, there may be attached to the contract copies of so much of the records of the corporation as will show the official character and authority of the officer signing, duly certified by the secretary or assistant secretary under the corporate seal to be true copies.

The full name and business address of the contractor should be inserted and the contract should be signed with his official signature. Please have the name, of the signing party or parties, typewritten or printed under all signatures to the contract.

If the contractor is operating as a partnership, each partner should sign the contract. If the contract be not signed by each partner, there should be attached to the contract a duly authenticated power of attorney evidencing the signer's (signers') authority to sign such contract for and in behalf of the partnership.

If the contractor is an individual, the trade name (if the contractor be operating under a trade name) should be indicated in the contract and the contract should be signed by such individual. If signed by one other than the contractor there should be attached to the contract a duly authenticated power of attorney evidencing the signer's authority to execute the contract for and in behalf of the contractor.



SALES QUOTE

5100 West Brown Deer Road, Brown Deer, Wisconsin 53223
Phone 1-800-236-0112 • www.tapconet.com • Fax 1-800-444-0331

Customer Copy

Number	Q117950
Date	5/3/2013
Page	1

Sell To Cust. C20737	Appleton Fire Department Attn: Gene Reese 700 N Drew Street Appleton, WI 54911 USA			Ship To Cust.	Appleton Fire Department Attn: Gene Reese 700 N Drew Street Appleton, WI 54911 USA	
Reference #		Expires	Slsp	Terms	Freight	Ship Via
GPS ADVANCE A CITY		6/2/2014	Signal Service	Net 30 DAYS	PREPAY/ADD	BEST RATE

Item	Description	Quantity	UM	Price	UM	Extension
	Advance a City Pricing					
106411	Multimode Phase Selector Model 764	20	EA	2,751.00	EA	\$55,020.00
106412	Multimode Auxiliary Interface Panel (AIP) Model 768	20	EA	300.00	EA	\$6,000.00
105285	Opticom GPS Radio Unit Mast Mount Model 1010	20	EA	2,680.00	EA	\$53,600.00
105294	GPS Installation Cable - 1000ft Spool Model 1070	4000	EA	0.60	EA	\$2,400.00
115286	GPS Vehicle Kit (High Priority) Series 2000 Includes: 2100,1050,2171, Hardware Kit	10	EA	3,210.00	EA	\$32,100.00
373-01416	Advance A City Discount	10	EA	-3,210.00	EA	(\$32,100.00)
373-01416	Central Management Software	1	EA	28,572.00	EA	\$28,572.00
373-01416	Advance A City Discount	1	EA	-28,572.00	EA	(\$28,572.00)
373-01416	Software Installation & Training 2 days	1	EA	4,000.00	EA	\$4,000.00

Shipment within _____
Acceptance By _____
Date _____
By _____

Merchandise	Freight	Tax	Total
\$121,020.00	\$0.00	\$0.00	\$121,020.00

THANK YOU FOR CALLING TAPCO!!! THIS OFFER IS SUBJECT TO TERMS AND CONDITIONS SHOWN ON REVERSE SIDE

TAPCO's SCOPE OF WORK

GPS-Based Traffic Signal Priority Control System

- TAPCO to furnish equipment and train City personnel how to install and program onsite. TAPCO will be onsite to help at first several intersections until City personnel feels competent to do themselves.
- TAPCO to furnish vehicle kits and train City personnel how to install and program vehicles .TAPCO will be onsite to help at first several vehicles until City personnel feels competent to do themselves.
- TAPCO to provide CMS. City to provide server and workstations, TAPCO/GTT to assist City with installation.
- In subsequent years TAPCO to provide support as listed above with future purchases.

“EXHIBIT A”

INSURANCE REQUIREMENTS FOR CITY OF APPLETON “LARGE EXPOSURE JOBS”

It is hereby agreed and understood that the insurance required by the City of Appleton is primary coverage and that any insurance or self insurance maintained by the City of Appleton, its officers, council members, agents, employees or authorized volunteers will not contribute to a loss. All insurance shall be in full force prior to commencing work and remain in force until the entire job is completed or the length of time that is specified in the contract.

1. GENERAL LIABILITY COVERAGE

- A. Commercial General Liability
 - (a) \$1,000,000 general aggregate
 - (b) \$1,000,000 products - completed operations aggregate
 - (c) \$1,000,000 personal injury and advertising injury
 - (d) \$1,000,000 each occurrence limit
- B. Claims made form of coverage is not acceptable.
- C. Insurance must include:
 - (a) Premises and Operations Liability
 - (b) Blanket Contractual Liability including coverage for the joint negligence of the City of Appleton, its officers, council members, agents, employees, authorized volunteers and the named insured
 - (c) Personal Injury
 - (d) Explosion, collapse and underground coverage
 - (e) Products/Completed Operations
 - (f) The general aggregate must apply separately to this project/location

2. BUSINESS AUTOMOBILE COVERAGE

- A. Limits - \$250,000 each person/\$500,000 each accident for Bodily Injury and \$100,000 for Property Damage
OR
\$500,000 Combined Single Limit for Bodily Injury and Property Damage each accident
- B. Must cover liability for “Any Auto” - including Owned, Non-Owned and Hired Automobile Liability

3. **WORKERS COMPENSATION AND EMPLOYERS LIABILITY** - If required by Wisconsin State Statute or any Workers Compensation Statutes of a different state.
- A. Must carry coverage for Statutory Workers Compensation and Employers Liability limit of:
\$100,000 Each Accident
\$500,000 Disease Policy Limit
\$100,000 Disease - Each Employee

4. **UMBRELLA COVERAGE**

- A. Limits - \$2,000,000 each occurrence/\$2,000,000 aggregate
- B. Claims made coverage is not acceptable
- C. \$10,000 self-insured retention
- D. Must be no less broad than underlying coverages

5. **AIRCRAFT LIABILITY (including helicopter)** - Owned, Non-Owned, or Hired

- A. If this exposure shall exist, the limits must be at least \$5,000,000 combined single limit for bodily injury (including passenger liability) and property damage.
- B. Any liability exclusions relating to slung cargo must be deleted.

6. **BUILDER'S RISK/INSTALLATION FLOATER**

- A. City of Appleton will not assume responsibility for loss, including loss of use, for damage to property, materials, tools, equipment, and items of a similar nature which are being either used in the work being performed by the contractor or are to be installed or erected by the contractor unless coverage is specifically to be purchased by the City of Appleton and specified in the contract documents.
If coverage is desired for this exposure, the contractor may, at his own cost, procure insurance to cover same.

7. **AUTOMOBILE POLLUTION LIABILITY (including loading and unloading)**

If you're hauling or moving pollutants or hazards materials then the City of Appleton requires additional coverage. (Please contact the Human Resources Department (920) 832-6300 for the specifics.)

- A. Limits - \$1,000,000 each occurrence
\$2,000,000 annual aggregate
- B. Maximum deductible is \$2,500. Insured is responsible for any claims under the deductible
- C. Must cover pollutant clean up, and resulting bodily injury and property damage liability.
- D. Must cover liability for "any auto" including owned, non-owned and hired automobile liability.

8 . **ADDITIONAL PROVISIONS**

- * **Additional Insured –**
On the General Liability Coverage, Business Automobile Coverage, Aircraft Liability, Umbrella Coverage and Automobile Pollution Liability. City of Appleton, and its officers, council members, agents, employees, and authorized volunteers shall be Additional Insureds.

- * **Endorsement -**
The Additional Insured Policy endorsement must accompany the Certificate of Insurance.

- * **Certificates of Insurance -**
A copy of the Certificate of Insurance must be on file with the City Clerk.

- * **Notice -**
NOTE: City of Appleton requires 30 day written notice of cancellation, non-renewal or material change in the insurance coverage.

- * **The insurance coverage required must be provided by an insurance carrier with the “Best” rating of “A-VII” or better. All carriers shall be admitted carriers in the State of Wisconsin.**

APPLETON POLICE DEPARTMENT WEEKLY REPORT 2014

WEEK # 11
ENDING 3/18/2014

	TW	TWLY	TYTD	LYTD	YTD Incr
Calls for Service	1,008	1,101	10,153	10,491	-3.2%
Citizen Initiated	548	522	5,971	5,748	3.9%
Officer Initiated	459	576	4,165	4,426	-5.9%
Non-FMLA Sick Leave Hours*	44.00	10.75	567.75	689.75	-17.7%
FMLA Sick Leave Hours*	-	0.00	300.00	130.00	130.8%
Reports Handled by Comm Technicians	22	12	128	149	-14.1%

	TW	TWLY	TYTD	LYTD	YTD Incr
Group A Crimes	74	69	694	877	-20.9%
Group B Crimes	108	108	1,039	1,169	-11.1%

PARKING TICKETS	TW	TWLY	TYTD	LYTD	YTD Incr
2 A.M. to 5 A.M.	199	61	1,923	903	113.0%

INCARCERATIONS	TW	TWLY	TYTD	LYTD	YTD Incr
Lock-ups	43	54	396	504	-21.4%

	TW	TWLY	TYTD	LYTD	YTD Incr
Citizen Contact Reports (Written Warnings)	399	375	3,382	3,564	-5.1%
Traffic Citations	139	189	1,461	1,794	-18.6%
Speeding Citations	13	15	131	106	23.6%
Seatbelt Citations	6	26	128	180	-28.9%
City Summonses	25	48	352	470	-25.1%
Underage drinking	-	17	46	87	-47.1%
Possess tobacco	7	-	13	13	0.0%
Curfew violations	-	-	2	5	-60.0%
Possess marijuana/paraphernalia	6	13	65	68	-4.4%
Warrants Issued	7	-	88	67	31.3%
APD Warrants Quashed	8	6	83	70	18.6%
Warrants Quashed for Other Agencies	15	12	102	86	18.6%
Initials scheduled for Court	189	211	1,225	1,885	-35.0%
No shows for initials	94	98	625	895	-30.2%
City Court trials held	-	-	6	6	0.0%
Offense Reports	157	147	1,426	1,586	-10.1%
Offense Report Follow-ups	37	33	329	438	-24.9%

*Sick leave hours are approximate based upon pending paperwork.

Start Date/Time: 3/12/2014 12:00:00 AM
 End Date/Time: 3/19/2014 12:00:00 AM
 Jurisdiction: WI0450100

Statistics

Offenses							Cases Cleared This Period				Cases Cleared YTD		YTD %		YTD Last Year	
UCR Code	UCR Description	This Period	This Period Last Year	YTD-This Year	YTD-Last Year	YTD %	Arrest	Excep. Cleared	Adult	Juv	Arrest	Excep. Cleared	Arrest	Excep. Cleared	Arrest	Excep. Cleared
A	Group A															
09A	MURDER & NON-NEGLIGENT MANSLAUGHTER	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
09B	MANSLAUGHTER BY NEGLIGENCE	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
09C	JUSTIFIABLE HOMICIDE	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
100	KIDNAPPING/ABDUCTION	0	0	2	2	0%	0	0	0	0	2	0	100.0%	0.0%	2	0
11A	FORCIBLE RAPE	0	0	3	3	0%	0	0	0	0	0	0	0.0%	0.0%	2	0
11B	FORCIBLE SODOMY	0	0	3	1	200.0%	0	0	0	0	0	0	0.0%	0.0%	1	0
11C	SEXUAL ASSAULT WITH AN OBJECT	0	0	1	1	0%	0	0	0	0	0	0	0.0%	0.0%	1	0
11D	FORCIBLE FONDLING	0	1	3	5	-40.0%	0	0	0	0	1	0	33.3%	0.0%	5	0
11E	EJACULATE/EXCRETE UPON VICTIM SEX OFFENSES, NON-FORCIBLE	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
120	ROBBERY	0	0	3	9	-66.7%	0	0	0	0	3	0	100.0%	0.0%	6	0
13A	AGGRAVATED ASSAULT	2	3	27	21	28.6%	1	0	1	0	21	0	77.8%	0.0%	20	1
13B	SIMPLE ASSAULT	3	7	57	112	-49.1%	3	0	3	0	48	0	84.2%	0.0%	95	7
13C	INTIMIDATION	0	2	3	10	-70.0%	0	0	0	0	2	0	66.7%	0.0%	8	0
200	ARSON	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
210	EXTORTION/BLACKMAIL	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
220	BURGLARY/BREAKING AND ENTERING	4	1	29	24	20.8%	0	0	0	0	2	0	6.9%	0.0%	5	0
23A	POCKET PICKING	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
23B	PURSE SNATCHING	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
23C	SHOPLIFTING	5	0	57	46	23.9%	3	0	3	0	37	0	64.9%	0.0%	40	0
23D	THEFT FROM BUILDINGS	4	5	72	75	-4.0%	0	0	0	0	7	1	9.7%	1.4%	21	2
23E	THEFT FROM COIN-OPERATED MACHINE OR DEVICE	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
23F	THEFT FROM MOTOR VEHICLE	10	5	33	26	26.9%	0	0	0	0	0	0	0.0%	0.0%	1	1
23G	THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES	1	0	4	13	-69.2%	0	0	0	0	0	0	0.0%	0.0%	1	0
23H	ALL OTHER LARCENY	3	3	20	26	-23.1%	1	0	0	1	7	0	35.0%	0.0%	7	2
240	MOTOR VEHICLE THEFT	1	2	5	11	-54.5%	0	0	0	0	1	1	20.0%	20.0%	9	0

Statistics

Offenses							Cases Cleared This Period				Cases Cleared YTD		YTD %		YTD Last Year	
UCR Code	UCR Description	<u>This Period</u>	<u>This Period Last Year</u>	<u>YTD-This Year</u>	<u>YTD-Last Year</u>	<u>YTD %</u>	<u>Arrest</u>	<u>Excep. Cleared</u>	<u>Adult</u>	<u>Juv</u>	<u>Arrest</u>	<u>Excep. Cleared</u>	<u>Arrest</u>	<u>Excep. Cleared</u>	<u>Arrest</u>	<u>Excep. Cleared</u>
250	FORGERY/COUNTERFEITING	2	0	15	13	15.4%	0	0	0	0	4	0	26.7%	0.0%	8	0
26A	FALSE PRETENSE/SWINDLE/CONFIDEN CE GAME	0	1	15	14	7.1%	0	0	0	0	3	0	20.0%	0.0%	5	2
26B	FRAUD CREDIT CARD/AUTOMATED TELLER MACHINES	1	3	14	37	-62.2%	1	0	0	1	5	0	35.7%	0.0%	13	0
26C	IMPERSONATION	3	2	24	22	9.1%	2	0	1	1	6	0	25.0%	0.0%	10	0
26D	WELFARE FRAUD	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
26E	WIRE/COMPUTER/OTHER ELECTRONIC MANIPULATION	1	0	2	2	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
270	EMBEZZLEMENT	0	0	3	6	-50.0%	0	0	0	0	2	0	66.7%	0.0%	6	0
280	STOLEN PROPERTY OFFENSES (RECEIVING, ETC.)	0	0	3	8	-62.5%	0	0	0	0	2	0	66.7%	0.0%	7	1
290	DESTRUCTIVE/DAMAGE/VANDA LISM OF PROPERTY	8	6	62	74	-16.2%	0	0	0	0	26	2	41.9%	3.2%	33	1
35A	DRUG/NARCOTIC VIOLATIONS	10	9	74	110	-32.7%	6	0	6	0	45	0	60.8%	0.0%	109	0
35B	DRUG EQUIPMENT VIOLATIONS	7	6	70	90	-22.2%	6	0	6	0	47	2	67.1%	2.9%	90	0
36A	INCEST	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
36B	STATUTORY RAPE	0	0	3	6	-50.0%	0	0	0	0	1	1	33.3%	33.3%	1	4
370	PORNOGRAPHY/OBSCENE MATERIAL	1	0	3	5	-40.0%	1	0	1	0	2	0	66.7%	0.0%	3	0
39A	BETTING AND WAGERING	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
39B	OPERATING/PROMOTING/ASSIS TING GAMBLING	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
39C	GAMBLING EQUIPMENT VIOLATIONS	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
39D	SPORTS TAMPERING	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
40A	PROSTITUTION	0	0	1	0	100.0%	0	0	0	0	0	0	0.0%	0.0%	0	0
40B	ASSISTING/PROMOTING PROSTITUTION	0	0	4	2	100.0%	0	0	0	0	0	0	0.0%	0.0%	2	0
510	BRIBERY	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
520	WEAPON LAW VIOLATIONS	0	0	10	3	233.3%	0	0	0	0	8	0	80.0%	0.0%	3	0
NO	NON UCR REPORTABLE	6	11	54	67	-19.4%	0	0	0	0	4	0	7.4%	0.0%	2	0
UCR A	UCR CODE A	1	2	13	23	-43.5%	1	0	1	0	7	0	53.8%	0.0%	23	0
UCR B	UCR CODE B	1	0	2	5	-60.0%	1	0	1	0	2	0	100.0%	0.0%	5	0
UCR C	UCR CODE C	0	0	0	2	-100.0%	0	0	0	0	0	0	0.0%	0.0%	2	0
UCR D	UCR CODE D	0	0	0	2	-100.0%	0	0	0	0	0	0	0.0%	0.0%	2	0
UCR E	UCR CODE E	0	0	0	1	-100.0%	0	0	0	0	0	0	0.0%	0.0%	1	0
UCR F	UCR CODE F	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0

Statistics

Offenses						Cases Cleared This Period				Cases Cleared YTD		YTD %		YTD Last Year		
UCR Code	UCR Description	This Period	This Period Last Year	YTD-This Year	YTD-Last Year	YTD %	Arrest	Excep Cleared	Adult	Juv	Arrest	Excep Cleared	Arrest	Excep Cleared	Arrest	Excep Cleared
UCR G	UCR CODE G	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR H	UCR CODE H	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR I	UCR CODE I	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
UCR J	UCR CODE J	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
Total Group A		74	69	694	877	-20.9%	26	0	23	3	295	7	42.5%	1.0%	549	21
B Group B																
90A	WORTHLESS CHECKS	0	0	0	4	-100.0%	0	0	0	0	0	0	0.0%	0.0%	4	0
90B	CURFEW/LOITERING/VAGRANCY VIOLATIONS	1	1	9	19	-52.6%	1	0	1	0	2	0	22.2%	0.0%	5	0
90C	DISORDERLY CONDUCT	18	25	215	232	-7.3%	9	0	7	2	102	4	47.4%	1.9%	116	0
90D	DRIVING UNDER THE INFLUENCE	15	11	80	97	-17.5%	15	0	15	0	80	0	100.0%	0.0%	97	0
90E	DRUNKENNESS	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
90F	FAMILY OFFENSES, NONVIOLENT	0	0	8	5	60.0%	0	0	0	0	4	0	50.0%	0.0%	4	0
90G	LIQUOR LAW VIOLATIONS	1	1	39	63	-38.1%	1	0	1	0	34	1	87.2%	2.6%	58	0
90H	PEEPING TOM	0	0	0	0	0%	0	0	0	0	0	0	0.0%	0.0%	0	0
90I	RUNAWAY	4	3	43	44	-2.3%	1	0	0	1	5	0	11.6%	0.0%	11	0
90J	TRESPASS OF REAL PROPERTY	12	5	101	65	55.4%	3	0	3	0	40	0	39.6%	0.0%	33	1
90Z	ALL OTHER OFFENSES	57	62	544	640	-15.0%	33	0	20	6	378	3	69.5%	0.6%	480	8
Total Group B		108	108	1,039	1,169	-11.1%	63	0	47	9	645	8	62.1%	0.8%	808	9
NR Group NR																
00	NON UCR REPORTABLE	43	52	530	576	-8.0%	0	0	0	0	6	0	1.1%	0.0%	5	0
Total Group NR		43	52	530	576	-8.0%	0	0	0	0	6	0	1.1%	0.0%	5	0

D Property Value

Property Values	This Period	This Period Last Year	YTD This Year	YTD Last Year	YTD %
Stolen	\$12,940.00	\$29,248.00	\$296,421.00	\$336,378.00	-11.9%
Recovered	\$1,228.00	\$24,763.00	\$31,110.00	\$112,272.00	-72.3%

Statistics

Damaged	\$1,910.00	\$2,622.00	\$25,068.00	\$30,113.00	-16.8%
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Statistics

Arrests		This Period	This Period Last Year	YTD This Year	YTD Last Year	YTD %
E	Adult Arrests					
	Part A Ordinance	12	12	105	133	-21.1%
	Part A State Statute	10	32	161	449	-64.1%
	Part B Ordinance	8	11	140	215	-34.9%
	Part B State Statute	37	45	383	493	-22.3%
	Part NR Ordinance	0	0	0	0	0%
	Part NR State Statute	0	0	0	0	0%
	Part TR Ordinance	0	0	0	0	0%
	Part TR State Statute	0	1	2	15	-86.7%
F	Juvenile Arrests					
	Part A Ordinance	1	2	20	41	-51.2%
	Part A State Statute	3	4	15	76	-80.3%
	Part B Ordinance	2	5	40	91	-56.0%
	Part B State Statute	11	9	78	115	-32.2%
	Part NR Ordinance	0	0	0	0	0%
	Part NR State Statute	0	0	0	0	0%
	Part TR Ordinance	0	0	0	0	0%
	Part TR State Statute	0	0	0	0	0%
G	Adult & Juv Traffic Arrests					
	Traffic Citations	119	275	1,338	1,797	-25.5%
H	Animal					
	Animal Arrests	1	0	15	3	400.0%
	Animal Complaints	33	34	242	219	10.5%
	Animal Warnings	14	18	74	139	-46.8%

Statistics

I	Accidents	This Period	This Period Last Year	YTD This Year	YTD Last Year	YTD %
	Fatal	0	0	0	0	0%
	Hit & Run Personal Injury	0	1	4	6	-33.3%
	Hit & Run Property Damage	1	2	24	24	0%
	Personal Injury	2	7	68	77	-11.7%
	Property Damage	9	20	231	302	-23.5%



LEGAL SERVICES DEPARTMENT

Office of the City Attorney

100 North Appleton Street

Appleton, WI 54911

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TO: Members of the Safety and Licensing Committee

FROM: Stacy Doucette, Assistant City Attorney SD

DATE: March 4, 2014

RE: Commercial Quadricycles

On December 13, 2013, Assembly Bill 169 was enacted. This bill adds commercial quadricycles to the list of unlicensed public places where alcohol beverages may be consumed. A quadricycle is a four-wheeled vehicle with seats for at least 12 passengers and an operator. The passenger seats are equipped with pedals connected to the vehicle's drive train, such that the vehicle is powered entirely by the passengers, while the operator controls steering and braking.

The exemption for alcohol consumption on a commercial quadricycle applies only to the consumption of fermented malt beverages and only in municipalities that have not adopted an ordinance to prohibit the practice. The bill also authorizes a municipality to prohibit the consumption of fermented malt beverages on commercial quadricycles, but a municipality may not enforce such a prohibition in a previously existing ordinance. Therefore, the City's current ordinance for open intoxicants does not apply.

If a municipality does not adopt an ordinance prohibiting the consumption of fermented malt beverages on a commercial quadricycle the following rules apply:

- No driver of a commercial quadricycle may consume alcohol while the commercial quadricycle is occupied by passengers or drive a commercial quadricycle while the person has an alcohol concentration of more than .02.
- No person may drive a commercial quadricycle occupied by passengers after 10:30 pm or after any earlier time established by a local ordinance.
- No person may drive a commercial quadricycle on which any alcohol beverages other than fermented malt beverages are carried or consumed.
- No person may drive a commercial quadricycle on which any alcohol beverages are sold, including delivery on the commercial quadricycle of alcohol beverages previously sold by a caterer.

- No person may possess on, or carry onto, a commercial quadricycle more than 36 fluid ounces of fermented malt beverages.

Therefore, the purpose of this memo is to generate discussion and determine what direction the City would like to take. The Safety and Licensing Committee and Council can (1) ban fermented malt beverages from quadricycles, (2) allow fermented malt beverages but make the rules more restrictive or (3) allow fermented malt beverages without any restrictions above and beyond the new state statute.

Based upon the Safety and Licensing Committee's and Council's decision, ordinance language would then be drafted by the Legal Services Department.