



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Municipal Services Committee

Wednesday, January 18, 2023

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

4. **Public Hearings/Appealances**

5. **Action Items**

[23-0043](#)

*** Critical Timing*** 2023 Sole Source Purchase
Request - Downtown Streetscape Elements

Attachments: [2023 Sole Source Purchase Request.pdf](#)

7. **Adjournment**

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric Lom, P.E., City Traffic Engineer
Date: January 11, 2023
Re: 2023 Sole Source Purchase Request – Downtown Streetscape Elements
Critical Timing

As a part of the A-23 roadway reconstruction contract, multiple streets in the City's central business district will be reconstructed in 2023. The approved designs for these roadways incorporate specific decorative streetscape elements (benches, tree grates, refuse containers and bicycle racks) that were specified in the *Downtown Streetscape Design Guide* that was approved by the Common Council in 2021.

In order to comply with the *Downtown Streetscape Design Guide* and the City's Procurement Policy, we request the ability to sole source the following items as noted:

1. Street Benches: Canterbury Designs
2. Tree Grates: Neenah Foundry (NEI)
3. Refuse Containers: Canterbury Designs
4. Bicycle Racks: Dero