



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Finance Committee

Monday, November 7, 2022

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[22-1458](#) October 24, 2022 Finance Committee meeting minutes

Attachments: [MeetingMinutes Oct-24-2022-08-30-35.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[22-1459](#) Request to award the 2022 AWWTP F1-Building Phase 1 Remodeling Project contract to RJM Construction, LLC in the amount of \$271,840 with a contingency of 15% for a project total not to exceed \$312,616, along with the following budget amendment:

AWWTP Electrical Distribution Upgrades project	-\$60,000
AWWTP F1-Building Remodeling project	+\$60,000

to transfer excess funds from the Electrical Distribution Upgrades project to the F1-Building Remodeling project

Attachments: [2022 AWWTP F1 Remodeling Project .pdf](#)

[22-1460](#) Request to award the 2022 AWWTP F1-Building HVAC Upgrades Project contract to Rohde Brothers, Inc. in the amount of \$223,900 with a contingency of 12% for a project total not to exceed \$250,768

Attachments: [2022 AWWTP F1 HVAC Upgrades Project .pdf](#)

6. **Information Items**

[22-1461](#)

Contract 60-22 was awarded to Kruczek Construction Inc. for \$877,777 with a contingency of \$65,833 for X-22 Sewer and Water Reconstruction No. 2. Payments issued to date total \$811,357. Request final payment of \$47,771.44.

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

Any questions regarding this agenda, please contact Jeri Ohman at (920) 832-5742.



City of Appleton

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Meeting Minutes Finance Committee

Monday, October 24, 2022

5:30 PM

Council Chambers, 6th Floor

Due to technical difficulties, video is not available.

1. Call meeting to order

Meeting called to order at 5:30pm.

2. Roll call of membership

Present: 4 - Meltzer, Siebers, Firkus and Van Zeeland

Excused: 1 - Fenton

3. Approval of minutes from previous meeting

[22-1367](#)

Minutes from meeting of October 10, 2022.

Attachments: [MeetingMinutes Oct-10-2022-01-15-14.pdf](#)

**Siebers moved, seconded by Meltzer, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Meltzer, Siebers, Firkus and Van Zeeland

Excused: 1 - Fenton

4. **Public Hearings/Appearances**

5. **Action Items**

6. **Information Items**

[22-1368](#)

Contract 145-21 was awarded to Veit & Co., Inc. for \$87,000 with a contingency of \$5,000 for Pond Sediment Removal. Payments issued to date total \$60,250. Request final payment of \$26,750.

[22-1369](#) Contract 133-21 was awarded to Superior Sewer & Water for \$3,899,180.80 with a contingency of \$100,000 for Apple Creek Ct & Plamann Park Sewer & Water Construction. Change orders were approved totaling \$147,668.43. Final contract amount is \$4,046,849.23 with a contingency of \$0. Payments issued to date total \$3,995,379.27. Request final payment of \$51,469.96.

[22-1370](#) Contract 11-22 was awarded to Kruczek Construction Inc. for \$1,366,666.66 with a contingency of \$102,500 for Sewer and Water Reconstruction No. 1. Payments issued to date total \$1,247,342. Request final payment of \$104,398.56.

[22-1371](#) Contract 76-21 was awarded to Feaker and Sons Co., Inc. for \$1,004,463.50 with a contingency of \$50,000 for Rebid Sewer and Water Construction - Lightning and Edgewood. Change orders were approved totaling \$13,525. Final contract amount is \$1,017,988.50 with a contingency of \$36,475. Payments issued to date total \$965,643.50. Request final payment of \$35,120.

[22-1372](#) 2023 Facilities Management Budget

Attachments: [2023 Facilities Management Budget.pdf](#)

[22-1373](#) 2023 Risk Management Budget

Attachments: [2023 Risk Management Final From Finance 10-6-2022.pdf](#)

[22-1376](#) 2023 Finance Budget

Attachments: [2023 Finance.pdf](#)

[22-1377](#) 2023 Legal Services Budget

Attachments: [2023 Legal Services.pdf](#)

[22-1374](#) The Finance Committee will go into closed session according to State Statute §19.85(1)(g) for the purpose of conferring with legal counsel regarding pending litigation and will then reconvene into open session.

Siebers moved, seconded by Van Zeeland that the meeting go into Closed Session at 5:35 pm. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Siebers, Firkus and Van Zeeland

Excused: 1 - Fenton

Discussion was held.

Siebers moved, seconded by Van Zeeland, that the meeting rise and reconvene in Open Session at 5:58 pm. Motion approved 4/0.

7. Adjournment

Siebers moved, seconded by Meltzer, that this meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Siebers, Firkus and Van Zeeland

Excused: 1 - Fenton



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 11/7/2022

RE: Action: Award the "2022 AWWTP F1-Building Phase 1 Remodeling Project" contract to RJM Construction, LLC. in the amount of \$271,840 with a contingency of 15% for a project total not to exceed \$312,616.

Action: Approve balance transfer of \$60,000 from the "AWWTP Electrical Distribution Upgrades Project" to "2022 AWWTP F1-Building Remodeling Project."

The 2022 Capital Improvement Plan includes \$300,000 to renovate the F1-Building at the Appleton Wastewater Treatment Plant. Of that amount \$44,500 has been utilized for design leaving a balance of \$255,500 for construction. This project was originally bid overbudget, and has been re-bid with a reduced scope of work as part of a phased project. The scope in this bid represents the minimum that needs to be completed, and we cannot reduce the scope anymore than it currently is. Because of this aspect a budget transfer is requested from the AWWTP Electrical Distribution Project.

The bids received were as follows:

RJM Construction, LLC. (Low Bid)	\$271,840
Cardinal Construction, Inc.	\$327,380

We are requesting a balance transfer from the AWWTP Electrical Distribution Project. The AWWTP Electrical Distribution Project bids came in under the estimated budget.

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to RJM Construction, LLC. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to RJM Construction, LLC. in the amount of \$271,840 plus a contingency of 15% only to be utilized as needed

The Parks, Recreation and Facilities Management Department recommends rejecting these bids.
Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.



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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 11/7/2022

RE: Action: Award the "2022 AWWTP F1-Building HVAC Upgrades Project" contract to Rohde Brothers, Inc. in the amount of \$223,900 with a contingency of 12% for a project total not to exceed \$250,768.

The 2022 Capital Improvement Plan includes \$750,000 to upgrade the HVAC systems for the H & J Buildings, the F1-Building, and to make upgrades to the biogas boiler system at the Appleton Wastewater Treatment Plant. Of that amount \$48,000 has been utilized for design leaving a balance of \$702,000 for construction. Of that amount \$250,000 has been allocated for the F1-Building HVAC Upgrades. Bids were opened on October 28, 2022, for the F1-Building HVAC Upgrades portion of the 2022 AWWTP HVAC Upgrades Project.

The bids received were as follows:

Rohde Brothers, Inc. (Low Bid)	\$223,900
Great Lakes Mechanical, Inc.	\$252,000
Mid City Corporation	\$260,550
August Winter and Sons, Inc.	\$263,000

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Rohde Brothers, Inc. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Rohde Brothers, Inc. in the amount of \$223,900 plus a contingency of 12% only to be utilized as needed

The Parks, Recreation and Facilities Management Department recommends rejecting these bids. Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.