



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Agenda - Final Finance Committee

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Monday, November 22, 2021

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[21-1621](#) October 25, 2021 Finance Committee minutes

**Attachments:** [MeetingMinutesOct-25-2021-08-01-00.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[21-1622](#) Request to award the City of Appleton's 2021 Wastewater Lighting Upgrades project to Van Ert Electric Co, Inc in the amount of \$83,450 with a contingency of \$6,000 for a project total not to exceed \$89,450

**Attachments:** [2021 Wastewater Lighting Upgrades.pdf](#)

[21-1623](#) Request to award the City of Appleton's Green Ramp Light Fixture Installation project contract to Van Ert Electric Co, Inc in the amount of \$84,500 with a contingency of \$5,507 for a project total not to exceed \$90,007

**Attachments:** [2021 Green Ramp Light Fixture Installation rev 2.pdf](#)

[21-1624](#) Request to approve write-off of obsolete and no longer need parts from inventory

**Attachments:** [Inventory memo November 2021.pdf](#)

[WW Inventory Write off List.pdf](#)

[Water Inventory Write off List.pdf](#)

[21-1639](#) Request to approve Contract Amendment / Change Order No. 1 to contract 25-21, Unit W-21 Sewer and Water Reconstruction No. 1 for installation of a water quality storm structure at Reid Golf Course in the amount of \$16,300 resulting in no change to contract contingency. Overall contract increases from \$3,290,297 to \$3,306,597

**Attachments:** [Unit W-21 Contract Amendment & Change Order No. 1.pdf](#)

[21-1640](#) Request to approve Change Order No. 1 to contract 73-21, Unit E-21 Miscellaneous Concrete & Street Excavation Repair, for adjustments to project funding based on final measured quantities in the amount of \$12,977. The change order reduces contingency from \$33,000 to \$20,023. Overall contract amount remains unchanged

**Attachments:** [Unit E-21 Change Order No. 1.pdf](#)

## 6. Information Items

[21-1625](#) Contract 55-21 was awarded to Alfson Excavation LLC for \$200,000 for Mini Storm Sewer Construction. Payments issued to date total \$78,913.65. Request final payment of \$120,410.85

[21-1626](#) Contract 33-21 was awarded to Elmstar Electric Corporation for the 2021 Pierce Park Lighting Phase 2 project in the amount of \$113,679 with a contingency of \$11,368. One change order was issued in the amount of \$2,064 to add additional underground utility locates by means of hydro-excavation. Payments to date total \$67,010.78. Request to issue the final contract payment of \$48,731.57

[21-1627](#) Contract 110-21 was awarded to Northeast Asphalt, Inc for the 2021 Parks Hardscapes - AMP Roads Reconstruction Project in the amount of \$183,903 with a contingency of \$14,713. One change order was issued in the amount of \$14,388 to add drain tile underneath the pavilion along with additional stormwater connections. No payments have been issued to date. Request to issue the final contract payment of \$198,290.50.

[21-1631](#)

The following 2021 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

**General Fund - Library**

Reimbursements - Friends of the Library	+\$30,000
Administration Expenses	+\$ 6,100
Children's Services Expenses	+\$ 7,400
Public Service Expenses	+\$ 500
Community Partnership Expenses	+\$15,000
Materials Management Expenses	+\$ 1,000

to record funds received from the Friends of the Appleton Public Library

**General Fund - Library**

Reimbursements - OWLS	+\$ 1,909
Community Partners - Supplies	+\$ 844
Children's Services - Supplies	+\$ 1,025
Administration - Training	+\$ 40

to record expense reimbursements from OWLS

**General Fund - Library**

Grants and Donations	+\$ 2,000
Community Partners - Supplies	+\$ 1,000
Community Partners - Purchased Services	+\$ 1,000

to record WiLS Digital Readiness Grant

**General Fund - Library**

Grants and Donations	+\$ 1,000
Children's Services - Purchased Services	+\$ 1,000

to record UW-Madison East Asia in Wisconsin Grant

[21-1638](#)

Library Design Update

**Attachments:** [2021 Library Update \(November\).pdf](#)

## 7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*

*Any questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.*



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes Finance Committee

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Monday, October 25, 2021

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

Meeting was called to order at 5:30pm

2. Roll call of membership

**Present:** 5 - Meltzer, Reed, Siebers, Firkus and Van Zeeland

3. Approval of minutes from previous meeting

[21-1458](#)

October 11, 2021 Finance Committee meeting minutes

**Attachments:** [MeetingMinutesOct-11-2021-10-28-07.pdf](#)

**Meltzer moved, seconded by Van Zeeland, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Reed, Siebers, Firkus and Van Zeeland

4. Public Hearings/Appearances

5. Action Items

[21-1410](#)

Request to approve the use of 2021 American Rescue Plan Act (ARPA) funds and approve the related 2021 Budget amendment:

**ARPA Special Revenue Fund**

Salaries	+\$ 900,000
Fringe Benefits	+\$ 270,000
Miscellaneous Supplies	+\$ 50,000
Medical/Lab Supplies	+\$ 300,000
Miscellaneous Equipment	+\$ 50,000
Consulting Services	+\$ 150,000
Contractor Fee	+\$1,000,000
Other Contracts & Obligations	+\$ 421,841
Grant Payments	+\$ 250,000
Capital Outlay	+\$2,000,000
Transfer Out - Parking Utility	+\$1,500,000
Federal Grants	+\$6,891,841

to record 2021 ARPA funds received and related expenditures (2/3 vote of Council required)

**Attachments:**     [Finance Committee - ARPA Memo.pdf](#)

**Meltzer moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Reed, Siebers, Firkus and Van Zeeland

[21-1459](#)

Request to award Unit O-21 Stormwater Pond Sediment Removal and Disposal to Veit & Company, Inc in the amount of \$87,000 with a 5.8% contingency of \$5,000 for a project total not to exceed \$92,000

**Attachments:**     [Award of Contract - Unit O-21.pdf](#)

**Firkus moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Reed, Siebers, Firkus and Van Zeeland

[21-1460](#)

Request to approve the following 2021 Budget amendment:

**Facilities Management Capital Projects Fund**

Ellen Kort Park Phase I Project	+\$750,645
Nelson River Crossing Project	- \$750,645

to reallocate excess budget funds from the Nelson River Crossing project to the Ellen Kort Park Phase I project (2/3 vote of Council required)

**Attachments:**     [2021 Ellen Kort Park - Phase I .pdf](#)

**Van Zeeland moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Reed, Siebers, Firkus and Van Zeeland

[21-1461](#)

Request to approve the following 2021 Budget amendment:

**Facilities Management Capital Projects Fund**

MSB Office Renovation Project	+\$ 40,000
Roof Replacement Project	- \$ 40,000

to reallocate excess budget funds from the roof replacement project to the MSB office renovation project (2/3 vote of Council required)

**Attachments:**     [2021 Municipal Services Budget transfer.pdf](#)

**Meltzer moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Reed, Siebers, Firkus and Van Zeeland

## 6. Information Items

[21-1462](#)

Contract 39-20 was awarded to EGI Mechanical, Inc for \$598,435 for WWTP HVAC Bldg A & S. Change orders were approved totaling \$38,511. Final contract amount is \$636,946. Payments issued to date total \$621,022.35. Request final payment of \$15,923.65

**The final contract payment was received and filed**

[21-1463](#)

Contract 21-20 was awarded to Janke General Contractors for the 2020 Lawe Street Trestle Trail Project in the amount of \$1,305,205 with a contingency of \$130,521. Three change orders were issued in the amount of \$24,474 to remove additional railroad track, repair girders and abutments, and add rip rap. Payments to date total \$1,319,679.57. Request to issue the final contract payment of \$10,000.

**This final contract payment was received and filed**

[21-1464](#)

Contract 82-20 was awarded to Radtke Contractors for \$288,260 with a contingency of \$11,740 for Rubyred Bridge. Change orders were approved totaling \$2,500. Final contract amount is \$290,760 with a contingency of \$9,240. Payments issued to date total \$276,222. Request final payment of \$14,538

**This final contract payment was received and filed**

[21-1468](#)

2022 Risk Management Budget

**Attachments:**     [2022 Risk Budget.pdf](#)

**This budget was received and filed**

[21-1470](#)

2022 Facilities Management Budget

**Attachments:**     [2022 Facilities Management Budget \(Finance Meeting\).pdf](#)

**This budget was received and filed**

[21-1472](#)

2022 Legal Services Budget

**Attachments:**     [2022 Legal Services Budget.pdf](#)

**This budget was received and filed**

[21-1523](#)

2022 Finance Budget

**Attachments:**     [2022 Finance Budget.pdf](#)

**This budget was received and filed**

[21-1522](#)

The following 2021 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

**General Fund - Fire Department**

Supplies - Protective Clothing	+\$ 12,500
Miscellaneous Equipment	+\$ 1,975
Travel & Training	+\$ 14,475

to utilize unused travel, training and tuition funds to purchase needed personal protective and other equipment

**This budget adjustment was received and filed**

7. Adjournment

**Reed moved, seconded by Meltzer, that the be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Reed, Siebers, Firkus and Van Zeeland



*"...meeting community needs...enhancing quality of life."*

**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

1819 East Witzke Boulevard  
Appleton, Wisconsin 54911-8401  
(920) 832-5572 FAX (920) 993-3103  
Email - [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org)

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 11/22/2021

RE: Action: Award the City of Appleton's "2021 Wastewater Lighting Upgrades Project" to Van Ert Electric Co., Inc. in the amount of \$83,450 with a contingency of \$6,000 for a project total not to exceed \$89,450

The 2021 Capital Improvement Plan includes \$125,000 to install new lighting fixtures at the Wastewater Treatment Plant. Of that amount, \$23,200 has been utilized for professional services, leaving a balance of \$101,800 for construction. This project includes replacing existing light fixtures that are inefficient and are at the end of their useful life.

The bids were received as follows:

<b>Van Ert Electric Co., Inc.</b>	<b>\$83,450</b>
Elmstar Electric Corporation	\$128,438

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Van Ert Electric Co., Inc. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Van Ert Electric Co., Inc. in the amount of \$83,450 plus a contingency of \$6,000 only to be utilized as needed.

Please contact me at 832-5572 or at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org) with any questions.



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**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

1819 East Witzke Boulevard  
Appleton, Wisconsin 54911-8401  
(920) 832-5572 FAX (920) 993-3103  
Email - [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org)

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 11/22/2021

RE: Action: Award the City of Appleton's "Green Ramp Light Fixture Installation Project" contract to Van Ert Electric Co., Inc. in the amount of \$84,500 with a contingency of \$5,507 for a project total not to exceed \$90,007.

The 2021 Capital Improvement Plan includes \$185,000 to replace the lighting fixtures at the Green Parking Ramp. Of that amount, \$14,900 has been utilized for professional services and \$160,093 has been utilized for the direct purchase of the light fixtures, leaving a balance of \$10,007 for installation of the fixtures. This request includes installation of the replacement light fixtures for all lights in the Green Parking Ramp. The existing lighting is inefficient, at the end of its useful life, and needs replacement. Over the last year the cost of light fixtures and the materials for installation has gone up over 50% causing the project to come in over budget. The Parking Ramp fund currently has sufficient funds to cover the overages for the 2021 Green Ramp Light Fixture Installation Project. The existing light fixtures are failing and have to be replaced. The Parks, Recreation, and Facilities Management Department and the Parking Utility both recommend that we proceed with the contract to install the light fixtures based upon the current need.

The quotes were received as follows:

<b>Van Ert Electric Co., Inc. (low)</b>	<b>\$84,500</b>
Elmstar Electric Corporation	\$159,962

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Van Ert Electric Co., Inc. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Van Ert Electric Co., Inc. in the amount of \$84,500 plus a contingency of \$5,507 only to be utilized as needed.

Please contact me at 832-5572 or at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org) with any questions.



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Finance Department  
100 N. Appleton Street  
Appleton, WI 54912  
920-832-6442

**TO:** Chairperson William Siebers and Members of the Finance Committee

**FROM:** Kelli Rindt, Enterprise Fund Accounting Manager  
Chris Shaw, Utilities Director

**DATE:** November 10, 2021

**RE:** ***Approve write-off of obsolete and no longer need parts from inventory.***

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**BACKGROUND:**

The Utility Department completed a review of Wastewater inventory items. The review looked at inventory parts within the system that have had no transactions since the end of 2018. Items were reviewed for useable condition. Some items were in useable condition but are no longer needed for maintenance or the operations of the treatment plant.

The Utility Department also reviewed some select items within the Water inventory system that are no longer needed due to changes in lime chemical equipment.

Attached is a listing of items that no longer need to be maintained in the Water and Wastewater inventory systems.

**RECOMMENDATION:**

Approve inventory write-off \$14,317.12 for wastewater items and \$2,711.97 for water items that are no longer needed. Disposal of these items will follow the Procurement & Contract Management Policy and will include metal recycling, discarding to trash and internet or other selling tools for parts that are still useable condition with value. Should you have any questions regarding this project please contact me at phone: 920 832-6316.

# Wastewater Inventory Write-off

IMCODE	ITEM	DESC	QTY onHAND	reORDER POINT	LAST COST	AVE COST	Total x Ave Cost	Last Purchased Date	Most Recent TransDt	COMMENTS	TOTAL WRITE OFF
WT	B-015-MS-03007	PACO MECH. SEAL	2.00	.00	150.895	151.860	303.72000	4/21/2005	7/18/2007		303.72
WT	BC-015-OS-03012	OIL SEAL - SCUM PUMP	2.00	.00	3.000	3.000	6.00000	7/24/2002	7/22/2002		6.00
WT	D-015-SC-21222	SHAFT COLLAR	1.00	.00	18.700	18.700	18.70000	10/21/1982	9/27/2005		18.70
WT	F2-015-MR-H0013	IWAKI MOUTH RING	1.00	.00	34.000	34.000	34.00000	6/18/2004	12/15/2004		34.00
WT	F2-015-OR-H0008	O-RING IWAKI-WALCHEM	1.00	.00	24.000	24.000	24.00000	5/2/2012	11/13/2008		24.00
WT	K-001-OR-21014	O-RING	5.00	1.00	4.900	5.000	25.00000	9/15/1999	12/11/2001		25.00
WT	L-009-MD-20522	MANIFOLD (COMPLETE)	4.00	.00	44.512	44.513	178.05200	2/7/2007	1/17/2007		178.05
WT	L-015-OS-16080	OIL SEAL - NETZSCH R.S. PUMP	1.00	.00	4.140	4.140	4.14000	10/23/2006	12/1/2006		4.14
WT	L-015-ST-D9540	STATOR ALUM PUMP 1L4	1.00	.00	87.000	87.000	87.00000	3/10/1993	7/2/2009		87.00
WT	L-015-SW-0G902	WASHER-CONN ROD 1L4	6.00	2.00	2.750	2.349	14.09400	2/11/1992	7/15/2009		14.09
WT	M-015-GK-K085Q	STATOR GASKET	3.00	.00	14.660	14.660	43.98000	9/24/2008	8/28/2008		43.98
WT	Q-000-BK-K602Y	BOWL KIT	3.00	.00	24.000	24.000	72.00000	10/23/2003	9/29/2003		72.00
WT	Q-000-BR-05305	BEARING	2.00	1.00	42.680	44.220	88.44000	7/29/2005	4/18/2005		88.44
WT	Q-000-BR-06313	BEARING	1.00	.00	109.860	109.860	109.86000	7/12/2002	6/13/2002		109.86
WT	Q-000-BR-06315	BEARING - SCREW PUMP	1.00	.00	161.440	161.440	161.44000	7/12/2002	6/13/2002		161.44
WT	Q-000-BR-06408	BEARING	2.00	.00	99.900	99.900	199.80000	10/12/2006	10/17/2006		199.80
WT	Q-000-BR-BL208	BEARING	3.00	.00	12.720	15.847	47.54100	1/29/2004	2/5/2001		47.54
WT	Q-000-BR-BL310	BEARING - SCREW PUMP	2.00	.00	38.900	38.900	77.80000	6/22/1994	5/7/2007		77.80
WT	Q-000-BR-MUOA1	BEARING	1.00	.00	25.865	31.953	31.95300	4/29/1997	8/3/2004		31.95
WT	Q-000-BR-UL204	BEARING-EXHAUST FANS	2.00	.00	17.735	17.735	35.47000	4/11/2006	12/12/2006		35.47
WT	Q-000-FG-00010	10" FLANGE GASKET	2.00	.00	5.090	5.090	10.18000	3/6/2006	2/22/2006		10.18
WT	Q-000-OS-31224	OIL SEAL - WAS PUMP	2.00	1.00	2.350	2.638	5.27600	12/28/1990	8/30/2010		5.28
WT	Q-000-OS-50027	OIL SEAL-THICK.DRIVE	2.00	.00	3.530	3.530	7.06000	12/28/2004	12/13/2004		7.06
WT	Q-000-VB-00A33	V-BELT	4.00	1.00	4.000	3.764	15.05600	1/24/2006	6/20/2006		15.06
WT	Q-000-VB-00A48	V-BELT	4.00	1.00	5.440	4.925	19.70000	3/11/2004	1/30/2004		19.70
WT	Q-000-VB-00A71	V-BELT	3.00	1.00	5.360	5.088	15.26400	2/6/1998	9/23/2002		15.26
WT	Q-000-VB-00A75	V-BELT	3.00	1.00	4.480	4.598	13.79400	4/9/1992	2/23/2007		13.79
WT	Q-000-VB-00B49	BELT	3.00	.00	12.010	12.010	36.03000	10/12/2006	3/6/2007		36.03
WT	Q-000-VB-00B58	V-BELT	2.00	1.00	8.750	8.750	17.50000	5/1/2007	3/20/2007		17.50
WT	Q-000-VB-00B60	V BELT	4.00	1.00	7.780	7.534	30.13600	9/27/2005	2/23/2007		30.14
WT	Q-000-VB-00B68	BELT	6.00	.00	8.560	8.168	49.00800	3/29/2006	3/14/2006		49.01
WT	Q-000-VB-00B70	V-BELT	6.00	.00	13.720	12.025	72.15000	9/13/2006	8/31/2006		72.15
WT	Q-000-VB-00B71	BELT	4.00	.00	10.815	10.593	42.37200	1/21/2005	2/23/2007		42.37
WT	Q-000-VB-00B73	V-BELT	6.00	.00	12.330	12.134	72.80400	6/30/2005	12/11/2006		72.80
WT	Q-000-VB-00B77	V-BELT	5.00	.00	9.600	10.634	53.17000	8/4/2005	6/2/2006		53.17
WT	Q-000-VB-00C60	BELT	3.00	.00	19.150	19.150	57.45000	10/10/2007	6/13/2007		57.45
WT	Q-000-VB-3L280	V-BELT	3.00	.00	2.580	2.336	7.00800	3/24/2000	2/9/2005		7.01
WT	Q-015-RC-58002	CONNECTING ROD COVER	6.00	1.00	40.000	43.429	260.57400	6/5/1995	12/10/2003		260.57
WT	Q-025-FH-HEBAA	FUSE HOLDER	6.00	1.00	4.060	4.040	24.24000	11/24/1982	5/14/2002		24.24
WT	Q-025-FS-KTK20	FUSE (2 AMP)	4.00	2.00	3.470	3.470	13.88000	6/13/1985	9/9/2003		13.88
WT	Q-025-LS-2POLE	DOUBLE POLE AC SWTCH	3.00	.00	5.885	7.010	21.03000	10/4/2002	10/3/2002		21.03
WT	Q-025-PC-ST168	PHOTOCELL-208/277V	2.00	.00	9.785	10.940	21.88000	9/20/2000	10/2/2008		21.88
WT	Q-025-PO-0F466	POTENTIOMETER	1.00	.00	188.330	188.330	188.33000	12/29/2009	12/17/2009		188.33
WT	Q-025-SS-KS43B	SELECTOR SWITCH	3.00	1.00	11.230	11.230	33.69000	12/29/1987	1/6/2003		33.69
WT	Q-025-TD-15900	TIME DELAY	6.00	1.00	20.000	20.000	120.00000	6/22/1993	1/14/2003		120.00
WT	V-001-GK-00200	SEPARATOR GASKET	5.00	.00	9.400	9.400	47.00000	4/14/1994	7/29/2004		47.00
WT	V-015-GK-H085Q	STATOR GASKET-MOYNO	6.00	1.00	10.480	10.528	63.16800	7/19/2006	2/14/2008		63.17
WT	V-016-FC-03208	FLOW CONTROLLER - BFP PANEL	1.00	.00	418.780	418.780	418.78000	4/27/2009	12/29/2008		418.78
WT	V-018-SG-30305	BRNG SPLASH GUARD-SM	11.00	1.00	41.262	41.263	453.89300	7/13/2006	11/8/2010		453.89
WT	V-018-SG-30305	BRNG SPLASH GUARD-SM	11.00	1.00	41.262	41.263	453.89300	7/13/2006	11/8/2010		453.89
WT	L-009-PK-00762	PULLEY KEY	1.00	1.00	10.000	9.821	9.82100	10/1/2009	12/12/2016		9.82
WT	L-009-PL-02476	PULLEY LINER	3.00	1.00	9.936	9.816	29.44800	10/1/2009	12/12/2016		29.45
WT	Q-015-CG-52807	CASE GASKET	1.00	.00	22.275	18.748	18.74800	1/15/2010	10/24/2016		18.75
WT	Q-000-BR-11200	BEARING	2.00	.00	70.910	70.910	141.82000	3/9/2015	3/5/2015		141.82
WT	Q-015-OR-45002	O RING	2.00	1.00	3.500	3.281	6.56200	6/5/1995	12/31/2012		6.56
WT	Q-015-DS-23001	DRIVE SHAFT	1.00	1.00	1,593.000	1,215.380	1,215.38000	4/30/1992	12/22/2015		1,215.38
WT	L-015-BC-14071	BEARING COVER-NETZSCH R.S.PUMP	4.00	.00	11.870	11.870	47.48000	10/23/2006	12/29/2013		47.48
WT	L-015-OR-17018	O-RING - NETZSCH ROTOR	5.00	2.00	16.875	15.441	77.20500	11/11/2003	6/24/2013		77.21
WT	L-015-JS-80121	PIN JOINT SEAL-NETZSCH	1.00	.00	127.500	127.500	127.50000	1/25/2010	10/3/2012		127.50
WT	K-001-DP-46005	GROTH DISC PLATE	1.00	.00	233.700	233.700	233.70000	2/16/2010	12/31/2012		233.70
WT	M-015-GJ-PJ951	GEAR JOINT KIT-MOYNO	1.00	.00	1,275.000	1,275.000	1,275.00000	9/24/2008	9/10/2014		1,275.00
WT	M-015-JS-PJ87Q	GEAR JOINT SEAL KIT	2.00	.00	57.000	57.000	114.00000	9/18/2014	9/10/2014		114.00
WT	K-001-LP-99063	LUBRICATING PUMP	1.00	1.00	160.566	160.567	160.56700	8/15/2008	12/22/2020		160.57
WT	K-001-GK-73001	CYL.HEAD GASKET	3.00	.00	23.400	21.207	63.62100	6/18/2010	6/13/2011		63.62
WT	B-001-VS-33WSA	VALVE SPRING & CHANN	2.00	.00	36.350	37.010	74.02000	10/22/1987	12/31/2012		74.02
WT	V-015-ST-04120	STATOR-MOYNO 34401	1.00	1.00	30.000	31.950	31.95000	8/10/2017	1/24/2018		31.95
WT	V-015-FJ-11000	FLEX JOINT-POLYFEED	2.00	1.00	152.000	134.840	269.68000	8/10/2017	10/25/2017		269.68
WT	V-015-RO-41000	ROTOR-MOYNO 34401	1.00	.00	134.000	203.540	203.54000	8/10/2017	10/25/2017		203.54

IMCODE	ITEM	DESC	QTY onHAND	reORDER POINT	LAST COST	AVE COST	Total x Ave Cost	Last Purchased Date	Most Recent TransDt	COMMENTS	TOTAL WRITE OFF
WT	Q-015-SK-K1051	SEAL KIT-PACO 1.25"	1.00	.00	184.355	184.355	184.35500	1/12/2015	12/22/2015		184.36
WT	Q-015-BK-0K202	BRNG FRAME KIT-PACO	2.00	.00	231.240	186.743	373.48600	7/31/2012	12/29/2013		373.49
WT	Q-015-OS-16677	OIL SEAL	1.00	1.00	17.975	17.975	17.97500	7/24/2012	1/29/2013		17.98
WT	Q-015-SS-8976B	SLEEVE-PACO	2.00	.00	.000	27.620	55.24000	4/14/2015	1/29/2013		55.24
WT	F2-005-RK-44278	A/G SOFTGOODS KIT	2.00	.00	800.203	800.203	1,600.40600	10/14/2010	12/29/2013		1,600.41
WT	V-015-MS-86861	MECHANICAL SEAL-COGEN H2O CIRC	1.00	.00	643.530	567.270	567.27000	8/21/2009	12/31/2012		567.27
WT	Q-025-TH-2E399	THERMOSTAT	1.00	.00	35.230	34.670	34.67000	6/17/1991	12/22/2020		34.67
WT	Q-025-RE-F1076	RELAY - P & B 28VDC	2.00	.00	8.190	8.190	16.38000	1/7/1988	12/31/2012		16.38
WT	Q-025-TR-6X546	TIMER RELAY	1.00	.00	17.200	15.923	15.92300	9/4/2008	12/22/2020		15.92
WT	Q-025-RE-4F518	RELAY	1.00	.00	20.480	16.863	16.86300	1/12/2012	12/22/2020		16.86
WT	Q-025-OB-F3431	OCTAL BASE	8.00	1.00	13.880	8.973	71.78400	1/12/2012	1/11/2012		71.78
WT	Q-025-MS-2RSA2	MICRO SWITCH	4.00	1.00	15.251	14.836	59.34400	8/2/2010	12/22/2015		59.34
WT	Q-025-IL-CR103	INDICATOR LIGHT (MCC	11.00	.00	3.760	3.760	41.36000	3/22/1983	12/31/2012		41.36
WT	Q-025-LS-1POLE	SINGLE POLE AC SWTCH	2.00	1.00	3.973	3.458	6.91600	3/26/2012	12/29/2013		6.92
WT	Q-025-LS-03WAY	3 WAY LIGHT SWITCH	1.00	2.00	3.760	4.209	4.20900	12/31/2001	12/31/2018		4.21
WT	Q-025-DR-20125	3 WIRE DUPLEX RECPT	2.00	1.00	14.990	10.989	21.97800	6/19/2013	12/31/2019		21.98
WT	Q-025-TR-5X830	TIME DELAY RELAY	2.00	.00	28.200	28.200	56.40000	1/28/1985	12/31/2018		56.40
WT	Q-025-TR-E052B	TIMER RELAYS	1.00	.00	.000	6.500	6.50000	1/4/1982	12/22/2020		6.50
WT	Q-025-AC-KTM10	AUX. CONTACT	7.00	2.00	19.050	16.767	117.36900	1/21/1992	5/7/2013		117.37
WT	Q-025-LI-W5211	LIGHT INDICATOR	6.00	2.00	32.500	32.500	195.00000	?????????//	12/31/2018		195.00
WT	Q-025-RK-02855	REPAIR KIT (ASCO SOL	3.00	1.00	85.000	85.000	255.00000	5/30/2012	4/13/2012		255.00
WT	Q-025-PC-0A105	PHOTOCELL	2.00	.00	6.560	6.560	13.12000	8/11/2010	10/24/2011		13.12
WT	Q-025-LL-07N41	LAMP LENS-GREEN	10.00	.00	1.808	1.868	18.68000	12/7/1988	12/31/2012		18.68
WT	Q-000-OS-0645G	OIL SEAL (TACO PUMP)	2.00	2.00	2.550	2.550	5.10000	8/7/1992	5/17/2013		5.10
WT	Q-000-OS-07512	OIL SEAL	3.00	.00	1.820	1.948	5.84400	4/6/1993	1/10/2018		5.84
WT	Q-000-OS-11081	OIL SEAL	3.00	1.00	1.990	1.990	5.97000	?????????//	12/31/2012		5.97
WT	Q-000-OS-11124	OIL SEAL-BLEND MIXER	2.00	.00	3.150	2.987	5.97400	5/13/1987	12/29/2013		5.97
WT	Q-000-OS-21910	OIL SEAL	4.00	.00	9.330	9.330	37.32000	11/15/2006	3/11/2015		37.32
WT	Q-000-OS-2919E	OIL SEAL	5.00	.00	5.320	5.320	26.60000	11/15/2006	12/22/2015		26.60
WT	Q-000-OS-31951	OIL SEAL	1.00	.00	7.690	7.300	7.30000	9/18/1986	12/31/2012		7.30
WT	Q-000-OS-32171	OIL SEAL-WAS PUMP	1.00	.00	3.470	3.690	3.69000	8/4/1995	12/31/2019		3.69
WT	Q-000-OS-34010	OIL SEAL	3.00	1.00	6.640	7.580	22.74000	9/18/1986	12/29/2013		22.74
WT	Q-000-OS-63X17	OIL SEAL	1.00	1.00	1.990	1.990	1.99000	12/1/1982	12/22/2015		1.99
WT	Q-000-BR-06304	BEARING-BLEND. MIXER	1.00	.00	8.900	8.881	8.88100	3/19/1996	12/31/2012		8.88
WT	F2-015-IL-41096	IMP.MAGNET LINER	1.00	.00	85.000	85.428	85.42800	2/11/2000	12/31/2012		85.43
WT	F-015-WP-45003	WEAR PLATE	1.00	.00	303.000	226.230	226.23000	3/26/1991	12/31/2019		226.23
WT	F-015-WR-58003	WEAR RING	2.00	.00	418.560	418.560	837.12000	6/30/1995	12/31/2019		837.12
WT	MK-015-BR-01139	THRUST BEARING	2.00	.00	63.210	63.210	126.42000	8/26/1999	12/20/2011		126.42
WT	MK-015-OS-01601	OIL SEAL-CR 14887	2.00	.00	10.060	8.375	16.75000	8/26/1999	12/20/2011		16.75
WT	MK-015-OS-01606	OIL SEAL-CR 17448	4.00	.00	14.660	14.660	58.64000	12/30/2011	12/20/2011		58.64
WT	MK-015-SS-00001	SLEEVE,MECH.SEAL	1.00	.00	265.595	265.595	265.59500	10/19/1999	12/20/2011		265.60
WT	Q-016-PS-2412A	POWER SUPPLY-24VDC	2.00	1.00	46.900	46.900	93.80000	4/20/2001	3/9/2017		93.80
WT	F-025-MB-003P1	MOTOR BRUSHES-BLOWER	2.00	.00	9.380	9.380	18.76000	3/11/1986	12/31/2019		18.76
WT	V-018-OS-58012	OIL SEAL-LIME BLENDR	2.00	.00	3.820	3.820	7.64000	2/8/1993	12/31/2018		7.64
WT	V-018-OS-48628	OIL SEAL-LIME BLENDR	3.00	.00	2.197	2.198	6.59400	2/8/1993	12/31/2012		6.59
WT	B-015-IC-BLADE	IMPELLER CUTTER	7.00	2.00	48.750	48.750	341.25000	9/18/2007	12/29/2013		341.25
WT	Q-000-VB-00A30	V BELT	1.00	1.00	3.570	3.790	3.79000	2/9/2006	12/31/2012		3.79
WT	Q-000-VB-00A31	V-BELT	2.00	.00	3.800	3.777	7.55400	1/24/2006	3/30/2018		7.55
WT	Q-000-VB-00A40	V BELT	1.00	.00	4.340	4.340	4.34000	12/1/2010	1/4/2012		4.34
WT	Q-000-VB-00A42	V-BELT	1.00	2.00	5.800	4.577	4.57700	6/15/2005	12/31/2018		4.58
WT	Q-000-VB-00A56	V-BELT	1.00	.00	27.070	19.280	19.28000	9/13/2016	12/31/2018		19.28
WT	Q-000-VB-00A62	V-BELT	1.00	.00	4.370	4.370	4.37000	11/17/1995	12/31/2015		4.37

14,317.12

## Water Inventory Write-off

IMCODE	ITEM	DESC	QTY onHAND	reORDER POINT	LAST COST	AVE COST	Total x Ave Cost	Last Purchased Date	Most Recent TransDt	TOTAL COST TO WRITE OFF
WF	35-NOZ-1/2G25	NOZZLE - LIME MACHINE	1.00	.00	49.903	49.903	49.90300	10/20/2011	10/24/2011	49.90
WF	35-VIB-QT2801	GLOBAL VIBRATOR	2.00	.00	290.130	290.750	581.50000	5/9/2018	10/11/2018	581.50
WF	35-MTL-FD32917	LIME FEEDER SCREW	1.00	.00	745.265	745.265	745.26500	8/25/2005	5/21/2009	745.27
WF	35-MTL-FD30030	BEARING	4.00	.00	66.000	40.713	162.85200	9/30/2004	1/18/2005	162.85
WF	35-MTL-FD30031	BEARING	6.00	.00	82.678	81.119	486.71400	12/28/2004	1/18/2005	486.71
WF	35-MTL-FD30039	SPIDER COUPLING	1.00	.00	8.520	8.520	8.52000	10/15/2003	1/18/2005	8.52
WF	35-MFR-EXPJOINT	EXPANSION JOINT	1.00	.00	425.865	425.865	425.86500	7/19/2004	9/16/2005	425.87
WF	35-BR-YA103RR	BEARING-LIME MACHINE	2.00	.00	22.480	22.480	44.96000	4/7/2008	10/11/2011	44.96
WF	35-BR-F4BSC104S	FLNG BEARING - LIME MACHINE	2.00	.00	52.673	52.673	105.34600	7/18/2006	1/28/2015	105.35
WF	35-ENE-SS-P38408	SLAKER SHAFT SEAL-WALLACE/TIER	1.00	1.00	101.040	101.040	101.04000	12/31/2004	10/11/2011	101.04

\$2,711.97

**CONTRACT AMENDMENT & CHANGE ORDER**Change Order No. OneDate 11/18/21Contract No. 25-21 for the following public work : Unit W-21 Sewer & Water Reconstruction No. 1between Dorner Inc. E506 Luxemburg Road, Luxemburg, WI 54217  
(Contractor Name) (Contractor Address)

and the City of Appleton dated: \_\_\_\_\_ is hereby changed in the following particular wit:

Item No.	Account No.	Current Contract Amount	Current Contingency	C.O. Amount (+/-)	Contingency (+/-)	New Contract Total	New Contingency Total
1	<u>5371.6809.5</u>	<u>\$1,613,381.50</u>	<u>\$40,334.54</u>			<u>\$1,613,381.50</u>	<u>\$40,334.54</u>
2	<u>5431.6809.3</u>	<u>\$985,025.25</u>	<u>\$24,625.63</u>			<u>\$985,025.25</u>	<u>\$24,625.63</u>
3	<u>5230.6809.4</u>	<u>\$691,890.25</u>	<u>\$17,297.25</u>	<u>\$16,300.00</u>	<u>\$0.00</u>	<u>\$708,190.25</u>	<u>\$17,297.25</u>
4						<u>\$0.00</u>	<u>\$0.00</u>
5						<u>\$0.00</u>	<u>\$0.00</u>
6						<u>\$0.00</u>	<u>\$0.00</u>
7						<u>\$0.00</u>	<u>\$0.00</u>
8						<u>\$0.00</u>	<u>\$0.00</u>
9						<u>\$0.00</u>	<u>\$0.00</u>
10						<u>\$0.00</u>	<u>\$0.00</u>
Total		<u>\$3,290,297.00</u>	<u>\$82,257.42</u>	<u>\$16,300.00</u>	<u>\$0.00</u>	<u>\$3,306,597.00</u>	<u>\$82,257.42</u>

Reason for Change: Additional funding from in-lieu storm water quality budget item. Used for installation of new storm water structure in Reid Golf Course maintenance parking lot.The Contract Time will be increased by this Change Order: 2 DaysThe Date of Completion as of the date of this Change Order therefore is: 142 DaysFinance Committee Agenda Date: 11/22/21Date approved by Council: 12/01/21

P.O. BOX 129  
LUXEMBURG, WI 54217  
(920) 845-2442

DATE OF ORDER	<u>Monday, November 8, 2021</u>
PROJECT NAME	<u>City of Appleton Unit X-21</u>
PROJECT LOCATION	<u>Reid Golf Course</u>
TM 11-8 Storm Manhole Replacement	

DORNER INC. CODE:

## TM 11-8 Storm Manhole Replacement

DESCRIPTION:

See attachment

OTHER		\$	2,000.00
O&P	15%	\$	300.00

TOTAL TRUCK RENTAL \$ 2,300.00

TOTAL MATERIAL	\$ 8,131.75
TOTAL LABOR	\$ 3,352.50
TOTAL EQUIPMENT	\$ 2,480.00
TOTAL TRUCK RENTAL	\$ 2,300.00

TOTAL	\$ 16,264.25
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Days Added to the Contract:

WORK ORDERED BY:

Accepted: \_\_\_\_\_  
Date: \_\_\_\_\_

Todd M. Dorner

SIGNATURE

"An Equal Opportunity Employer"

**CHANGE ORDER**Change Order No. ONEDate 11/18/21Contract No. 73-21 for the following public work : Unit E-21 Miscellaneous Concrete & Street Excavation Repairbetween Fischer-Ulman Construction, Inc. 915 S. Midpark Drive, Appleton WI 54915  
(Contractor Name) (Contractor Address)and the City of Appleton dated: 15-Jun-21 is hereby changed in the following particular wit:

Item No.	Account No.	Current Contract Amount	Current Contingency	C.O. Amount (+/-)	Contingency (+/-)	New Contract Total	New Contingency Total
1	5222.6408	50,000.00	4,000.00			\$50,000.00	\$4,000.00
2	5230.6809.4	82,500.00	7,500.00			\$82,500.00	\$7,500.00
3	5357.6408	160,000.00	10,000.00	\$9,601.36	(\$9,601.36)	\$169,601.36	\$398.64
4	5371.6809.5	65,000.00	1,500.00	\$1,170.70	(\$1,170.70)	\$66,170.70	\$329.30
5	5427.6408	37,500.00	2,500.00			\$37,500.00	\$2,500.00
6	5431.6809.3	37,500.00	2,500.00			\$37,500.00	\$2,500.00
7	17015.6809.2	27,500.00	2,500.00			\$27,500.00	\$2,500.00
8	17032.6408	72,500.00	2,500.00	\$2,204.54	(\$2,204.54)	\$74,704.54	\$295.46
9							
10							
	Total	\$532,500.00	\$33,000.00	\$12,976.60	(\$12,976.60)	\$545,476.60	\$20,023.40

Reason for Change: Adjustments to project funding based on final measured quantities.  
  
  
The Contract Time will be (increased / decreased / unchanged) by this Change Order: 0 DaysThe Date of Completion as of the date of this Change Order therefore is: N/AFinance Committee Agenda Date: 11/22/21Date approved by Council: 12/01/21



*"...meeting community needs...enhancing quality of life."*

**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

1819 East Witzke Boulevard  
Appleton, Wisconsin 54911-8401  
(920) 832-5572 FAX (920) 993-3103  
Email - [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org)

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 11/22/2021

RE: Information Item: Library Design Update

The Library design process is progressing according to schedule and has transitioned from schematic design to design development. Design development moves beyond general concepts and schematics and begins to incorporate details and specifications required for construction. This includes increased plan detail such as interior and exterior building finishes, specific dimensions, code review, and building system requirements. The design development phase prepares us for the construction document phase which is scheduled to occur in spring of 2022.

The input from user groups, stakeholders, staff and others has been invaluable and has shaped the design, which seeks to meet the current and future needs of our community. We are thankful for this feedback and will continue to provide further opportunities as the design progresses.

Upon completion of the schematic design, our architect and construction manager provided initial estimates of cost including numerous options for consideration. At this relatively early stage of design development, cost estimates serve as an important checkpoint to understand whether all project elements can be included, or if some need to be rethought. There is a wide variety of choices that can be made in regards to the degree of technology, sustainability, aesthetics, quality of finishes and other factors that affect cost. In construction projects, the process of identifying cost savings across these various components of the project is often referred to as "value engineering."

From the outset of this process, the City's commitment of tax-funded borrowing for the project has been capped at \$26.4 million. The 2022 Executive Budget and Service Plan held firmly to that commitment, and the Mayor has committed to do the same for the 2023 budget. In addition, the City Council has supported allocating \$2 million of our municipal ARPA allocation for broadband network infrastructure to the library project as well. If the total cost of the project exceeds this allocation, the balance will need to come from other sources such as fundraising and/or grants.

Overall, the initial estimate, prior to significant value engineering as discussed above, is approximately \$39 million for the total project. This figure includes pandemic-induced cost escalation of roughly 27% since the initial cost estimate of this project, an issue affecting labor and materials costs across the country. **Despite these increases, as previously stated, the City of Appleton's borrowing commitment to the project remains unchanged at \$26.4 million,** thus the work ahead on the project funding will be focused on securing additional resources from a variety of sources. Although the pandemic created challenges due to these extreme cost escalations, there are also Federal and State funding opportunities that have never existed before. Our project is well-positioned to take advantage of these opportunities and staff is working diligently to pursue these alternate sources. We are optimistic that we will be able to put together a successful and diverse funding package.

It is important to note that this cost estimate is preliminary, and at this phase, generally considered a target until further design is developed. Also, these estimates include features and systems that stakeholders have expressed should be a community priority. For example, this estimate includes initiatives related to sustainability and health such as geo-thermal, a green roof, photovoltaics, advanced technology, high-end finishes, furniture and equipment, and landscaping of the roof terrace and site. Many of these items can be modified or eliminated without changing the core vision and goals of the project which is providing quality library services, but are desired to maximize the potential use of the facility. Some of these initiatives would also provide long-term operating cost savings. Upon completion of design development, we will again update the project estimate. In addition, we hope to have updates on the status of fundraising efforts and grant awards.

In conclusion, the project continues to progress well. Our team is working hard to deliver a project that will meet stakeholder expectations in a financially responsible manner. Thank you for your support, and thank you to the community as a whole, for providing input at a level not previously experienced, to bring Appleton a Library for everyone.

Please contact me at 832-5572 or at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org) with any questions.