

# **City of Appleton**

100 North Appleton Street Appleton, WI 54911-4799 www.appleton.org

# Meeting Agenda - Final Finance Committee

Monday, October 11, 2021

5:30 PM

Council Chambers, 6th Floor

- 1. Call meeting to order
- 2. Roll call of membership
- 3. Approval of minutes from previous meeting

21-1369 September 20, 2021 Finance Committee minutes

Attachments: MeetingMinutesSep-20-2021-11-19-06.pdf

4. Public Hearings/Appearances

21-1409 2022 Executive Budget Presentation by Mayor Woodford

5. Action Items

21-1410 Request to approve the use of 2021 American Rescue Plan Act (ARPA) funds and approve the related 2021 Budget amendment:

### **ARPA Special Revenue Fund**

Salaries	+\$	900,000
Fringe Benefits	+\$	270,000
Miscellaneous Supplies	+\$	50,000
Medical/Lab Supplies	+\$	300,000
Miscellaneous Equipment	+\$	50,000
Consulting Services	+\$	150,000
Contractor Fee	+\$1	,000,000
Other Contracts & Obligations	+\$	421,841
Grant Payments	+\$	250,000
Capital Outlay	+\$2	,000,000
Transfer Out - Parking Utility	+\$1	,500,000
Federal Grants	+\$6	,891,841

to record 2021 ARPA funds received and related expenditures (2/3 vote of Council required)

Attachments: Finance Committee - ARPA Memo.pdf

21-1370 Request to award the City of Appleton Green Ramp Light Fixture Replacement purchase order to Crescent Electric Supply, Co in the amount of \$160,093.05

Attachments: 2021 Green Ramp Light Fixtures.pdf

21-1371 Request approval of a construction contract for the DAF Conversion to Receiving Tank Project to Staab Construction Corporation in the amount of \$247,000 with a contingency of \$24,700 for a total not to exceed cost of \$271,700

Attachments: utilities memo #3 RS Coating Contract Award 09-30-21.pdf

<u>21-1386</u>

Request to award the City of Appleton's 2021 Police Station Security Fence project contract to IEI General Contractors, Inc in the amount of \$169,000 with a contingency of 12% for a project total not to exceed \$189,280 and approve the following 2021 budget adjustment:

#### **Facilities Management Capital Projects Fund**

Roof Replacement Project - \$68,280
Police Department Security Fence Project +\$68,280

to transfer funds to cover the additional costs due to manufacturing and tech equipment shortages (2/3 vote of Council required)

Attachments: 2021 Police Department Security Fence Project with Budget transfer.pdf

21-1387

Request to Award Unit U-21 Apple Creek Court and Plamann Park Sewer & Water to Superior Sewer & Water Construction, Inc in the amount of \$3,899,181 with a 2.5% contingency of \$100,000 for a project total not to exceed \$3,999,181

Attachments: Award of Contract - Unit U-21.pdf

#### 6. Information Items

- 21-1372 Contract 1-19 was awarded to August Winter & Sons for \$1,721,500 with a contingency of \$72,150 for 2017 WWTP Improvement Project. Change orders were approved totaling \$27,839. Final contract amount is \$1,749,339 with a contingency of \$44,311. Payments issued to date total \$1,661,872.05. Request final payment of \$87,466.95
- 21-1373 Contract 52-21 was awarded to Fisher Ulman Construction, Inc for \$330,000 for Sidewalk Construction. Payments issued to date total \$320,305.49. Request final payment of \$8,250
- 21-1374 Change Order #3 to Staab Construction contract as part of the 2019
  AWWTP Improvements Projects totaling \$15,880 resulting in a decrease in contingency from \$292,184 to \$276,304

<u>Attachments:</u> 2019 AWWTP Improvements Staab Change Order No3.pdf

AWWTP Improvements Staab Change Order No3.pdf

21-1375 Change Order #2 for contract 59-21 for 2021 AWWTP Electrical Distribution Upgrades Phase 4 Project - Lower Substation Building Renovation for lowering the top elevation of the mixed liquor channel in the amount of \$27,980 resulting in a decrease of the contingency from \$36,407 to \$8,427. No change to the overall contract amount

Attachments: 2021 AWWTP Electrical Distribution Upgrades Phase 4 - Lower Substation Build

21-1389 Change Order No. 1 to contract 82-20, Unit AA-20 Rubyred Bridge Construction, for concrete footing extension and concrete encasement of sanitary sewer in the amount of \$2,500. This change order reduces contingency from \$61,000 to \$58,500. Overall contract amount remains unchanged.

Attachments: Unit AA-20 Change Order No. 1.pdf

21-1390 Change Order No. 2 to contract 17-20, Unit U-19 North Edgewood Estates Lift Station and Force Main Construction, for relocation of gas line and site restoration in the amount of \$5,959.66. This change order reduces contingency from \$27,500 to \$21,540. Overall contract amount remains unchanged.

Attachments: Unit U-19 Change Order No. 2.pdf

## 7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.



# **City of Appleton**

100 North Appleton Street Appleton, WI 54911-4799 www.appleton.org

# Meeting Minutes Finance Committee

Monday, September 20, 2021

5:30 PM

Council Chambers, 6th Floor

- 1. Call meeting to order
- 2. Roll call of membership

Present: 4 - Meltzer, Reed, Siebers and Firkus

Excused: 1 - Van Zeeland

3. Approval of minutes from previous meeting

21-1322 August 23, 2021 Finance Committee minutes

Attachments: MeetingMinutesAug-23-2021-09-07-00.pdf

Meltzer moved, seconded by Reed, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Reed, Siebers and Firkus

Absent: 1 - Van Zeeland

- 4. Public Hearings/Appearances
- 5. Action Items

21-1323 Request to approve Apple Fields Development Agreement

<u>Attachments:</u> Apple Fields DA.pdf

Reed moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Reed, Siebers and Firkus

Absent: 1 - Van Zeeland

21-1324 Request to award the Transportation Utility Funding Study to Ehlers/RA Smith consulting team in an amount not to exceed \$72,187

Attachments: TUF Study Memo.pdf

Firkus moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Reed, Siebers and Firkus

Absent: 1 - Van Zeeland

21-1325 Request to award three (3) year contract to CliftonLarsonAllen LLP to provide audit services for the 2021, 2022 and 2023 annual audits

Attachments: 2021-2023 Audit Services.pdf

Meltzer moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Reed, Siebers and Firkus

Absent: 1 - Van Zeeland

21-1326 CEA Review Committee minutes for August 23, 2021 meeting

<u>Attachments:</u> CEA ReviewMeetingMinutes23-Aug-2021-09-25-38.pdf

Firkus moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Ave: 4 - Meltzer, Reed, Siebers and Firkus

Absent: 1 - Van Zeeland

#### 6. Information Items

21-1327 Contract 51-21 was awarded to Sommers Construction Co. for the 2021 Parks Hardscapes Project - Pierce Park Path Improvements Project in the amount of \$28,935 with a contingency of \$7,000. One change order was issued in the amount of \$3,508 for additional excavation and topsoil. No Payments have been made to date. Request to issue the final contract payment of \$31,903.

This Contract was received and filed

#### <u>21-1328</u>

Contract 42-21 was awarded to Northeast Asphalt, Inc. for the 2021 Parks Hardscapes Project - AMP Parking Lot #3 Reconstruction Project in the amount of \$289,788.02 with a contingency of \$60,947.45. One change order was issued in the amount of \$60,947.45 to add additional Engineered Base Stabilizer (EBS) and drain tile. Payments to date total \$333,198.70. Request to issue the final contract payment of \$17,536.77.

#### This Contract was received and filed

#### 21-1329

Contract 17-21 was awarded to AMA, Inc. for the 2021 Fire Station #2 & #3 HVAC Upgrades Project in the amount of \$78,053 with a contingency of \$8,000. Change orders totaled \$2,611.28. Payments to date total \$76,631.07. Request to issue the final contract payment including retainage of \$4,033.21.

#### This Contract was received and filed

#### 21-1330

Change Order 4 for the Phase I Lake Station Construction Contract to Miron Construction Company in an amount of \$9,717.41 decreasing project contingency from \$143,349.92 to \$133,632.51

<u>Attachments:</u> Change Order 4 - Lake Station Project 09-02-21.pdf

This Change Order was received and filed

### 21-1331

Change Order 5 for the Phase I Lake Station Construction Contract to Miron Construction Company in the amount of \$185,444.33 decreasing project contingency from \$143,349.92 to (\$51,811.82)

<u>Attachments:</u> Change Order 5 - Lake Station Project 09-10-21.pdf

This Change Order was received and filed

### 7. Adjournment

Reed moved, seconded by Meltzer, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Reed, Siebers and Firkus

Absent: 1 - Van Zeeland



#### OFFICE OF THE MAYOR

Jacob A. Woodford 100 North Appleton Street Appleton, Wisconsin 54911 Phone: (920) 832-6400

Email: Mayor@Appleton.org

**TO:** Finance Committee & Common Council

**FROM:** Mayor Jacob A. Woodford & Finance Director Tony Saucerman

DATE: October 8, 2021

RE: ARPA

The American Rescue Plan Act (ARPA), a \$1.9 trillion economic stimulus package passed in March 2021, included substantial aid to local governments including the City of Appleton. Considered a "metropolitan city" by the U.S. Department of the Treasury, Appleton stands to directly receive approximately \$14.9 million through the Coronavirus State and Local Fiscal Recovery Fund. Initially, there was limited information about how much each community would receive, and little guidance on applicable uses. The Treasury Department issued an Interim Final Rule in May 2021, which outlined allowable uses and program priorities for the ARPA funds as follows:

<u>Public Health</u>: Support public health initiatives by funding COVID-19 mitigation efforts, medical expenses, behavioral health care, and certain public health and safety staff costs.

<u>Economy</u>: Address negative economic impacts caused by the public health emergency including economic harm to workers, households, small businesses, impacted industries, and the public sector.

<u>Hardest Hit</u>: Serve the hardest-hit population and families by addressing health disparities and social determinants of health, investing in housing and neighborhoods, addressing educational disparities, and promoting healthy childhood environments.

<u>Public Sector</u>: Replace lost public sector revenue due to the pandemic and use this funding to provide government services.

<u>Essential Workers</u>: Provide premium pay for essential workers to support those who have borne and will bear the greatest health risk because of their service in critical infrastructure sectors.

<u>Infrastructure</u>: Invest in water, sewer, stormwater, and broadband infrastructure making necessary expenditures to ensure access to clean drinking water, support vital wastewater and stormwater infrastructure, and expand access to broadband.

Unlike many grant programs, ARPA relies on the grantees to organize their own use of funds within the framework laid out in the Interim Rule rather than rigidly defining projects through an application review process. This means that there are nearly as many approaches to determining allocations and managing

use of the funds as there are communities receiving them. Even in our immediate region, there are numerous and varied approaches and philosophies guiding use of ARPA dollars.

Here in Appleton, we set out with some guiding principles as our process got underway in May:

- ARPA funds are taxpayer dollars and must be stewarded transparently and with care
- Community input will serve as a guiding force in our use of the funds
- Established budget policies and practices will be used to govern the allocation of funds this means the Common Council will approve final allocations
- ARPA represents an opportunity to both support City operations and community needs we will
  seek to strike a balance between these in the recommendations we develop
- ARPA funds will not be used to hire new City employees
- Compliance with the Interim and Final Rules must be maintained
- Collaboration and coordination with neighboring municipalities and other levels of government is essential to avoid duplication of effort and to maximize use of funds to serve residents

Between May 2021 and the end of August 2021, we undertook a process of understanding community and organizational needs. We did so by establishing an internal ARPA allocation working group and discussing needs with every Department Director; gathering input from community stakeholders; holding discussions with local school districts, governments (municipal and county), and partner organizations; soliciting feedback internally; reviewing current funding opportunities to identify areas of need; and calculating lost revenue per regulatory guidance.

Through this process, two broad categories of uses have emerged:

**Determined Initiatives (Category 1)** – these are initiatives and uses that are largely defined, within the City's control, where rapid deployment is manageable and/or necessary. This category is being brought to the Finance Committee for recommendation as a 2021 budget amendment to facilitate immediate use of funds.

**Priorities Needing Definition (Category 2)** – these are priorities that surfaced through the input gathering, but that need further definition, process development, and proposals for specific projects and uses. This category is outlined in the 2022 Executive Budget and Service Plan and is expected to take shape through additional community input, staff program development and strategies, and Common Council reviews and approvals in the coming months.

For purposes of the October 11 Finance Committee meeting, this memo will focus on the Category 1-Determined Initiatives, to be brought forward as a 2021 budget amendment. To that end, staff recommends the following allocations and spending authorization for a portion of the total ARPA allocation:

## COVID-19 Response

With nearly all of the previous funding for COVID response allocated and/or spent, this portion will ensure the City can continue to effectively respond to the pandemic in areas similar to CARES Act activities and costs, such as personal protective equipment; contact investigation; disease mitigation; testing and vaccination operations; and personnel expenses for public health, safety, and other staff responding to the pandemic. Excess balance of this line at the end of the ARPA spending period would be allocated to lost revenue.

\$1,991,841

#### **Lost Revenue**

Municipalities are allowed to use ARPA funds to supplement lost revenue in accordance with a formula provided by the Treasury Department. Appleton would be eligible for just over \$10M in lost revenue based on the formula, however, this recommendation covers only the lost revenue most affecting City operations: Parking Utility Revenue. This estimates a portion of the lost revenue over the eligible ARPA spending period.

\$1,000,000

\$1,500,000

# Lead Service Line Abatement & Sewer/Water Infrastructure

Appleton has been making progress on removing and replacing known public lead water service lines in the City through a multi-decade effort. Staff believes this allocation would enable abatement of all known remaining public lead service lines in the City of Appleton. If there are any remaining funds after lead service lines are addressed, those funds would be directed to eligible sewer/water infrastructure projects.

# Broadband Access & Information Infrastructure

Broadband access and information infrastructure is a priority of ARPA. Appleton proposes to use this portion of funds to leverage and enhance an existing project, the Library renovation and expansion, to provide better internet and information access to our residents through that facility as a hub.

\$2,000,000

# Short-Term Direct Community Partner Support

While much of the support for community partners and initiatives will be handled within Category 2 priorities, there are immediate needs from community partners on a variety of fronts. This support will focus on not-for-profit organizations that bolster the local economy, community wellness, and pandemic recovery. Development of a simple grant application and compliance criteria will be necessary for this allocation.

\$250,000

# Consulting & Administration Support

Category 2 initiatives will require significant process development, community input facilitation, coordination with other ARPA funding recipients, performance documentation, Common Council reporting, and ongoing compliance activity to accomplish. These funds will support administration of those activities.

\$150,000

Total \$6,891,841

The City of Appleton will follow established budget policies and procedures, including detailed reporting, in using these funds. Furthermore, the City, as an ARPA recipient, is required to submit regular reports to the Treasury Department on funding use and will be required to do so for many years to come.

The total of this recommendation amounts to just under half of the City's total ARPA allocation of \$14,891,841. The second category is outlined on pages 69-73 in the 2022 Executive Budget and Service Plan. Initiatives described in that portion of the plan covering \$8 million of the City's allocation cover the

range of community suggestions and known needs, however, they do not detail projects as further process will be required to bring forward specific recommendations. Additionally, following further definition of the priorities, potential collaborations in that set of initiatives will take time to develop.

Ultimately, all ARPA-related spending will be merged and tracked in the Budget and Service Plan in the years to come. The initial approach of 2021 Budget amendment/2022 Executive Budget recommendations reflects the need to immediately use a portion of the funds, while allowing additional time for the planning and process development required for the other portion of the funds.



PARKS, RECREATION & FACILITIES MANAGEMENT

Dean R. Gazza, Director

1819 East Witzke Boulevard Appleton, Wisconsin 54911-8401 (920) 832-5572 FAX (920) 993-3103 Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 10/11/2021

RE: Action: Award the City of Appleton "Green Ramp Light Fixture Replacement"

purchase order to Crescent Electric Supply, Co. in the amount of \$160,093.05

The 2021 Capital Improvement Plan includes \$185,000 to replace the lighting fixtures at the Green Ramp. Of that amount, \$14,900 has been utilized for professional services, leaving a balance of \$170,100 for construction. This request includes ordering replacement light fixtures for all lights in the parking ramp. The existing lighting is inefficient, at the end of its useful life, and is in need of replacement. PRFMD solicited quotes from four lighting distributors to direct purchase the fixtures only. The installation of the purchased fixtures will be part of another contract.

The quotes were received as follows:

 Crescent Electric Supply Co. (low)
 \$160,093.05

 CED
 \$164,519.83

 Viking Electric
 \$169,951.94

The Parks, Recreation, and Facilities Management Department has reviewed the bids and recommends awarding a purchase order to Crescent Electric Supply Co. in the amount of \$160,093.05.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.



Department of Utilities Wastewater Treatment Plant 2006 E Newberry Street Appleton, WI 54915-3128 920-832-5945 tel. 920-832-5949 fax

**To:** Chairperson William Siebers and Finance Committee

From: Utilities Director Chris Shaw

Date: September 30, 2021

Re: Approval of a construction contract for the DAF Conversion to

Receiving Tank Project to Staab Construction Corporation in the amount of 247,000 with a contingency of \$24,700 for a total not to

exceed cost of \$271,700

### **Background:**

The Hauled Waste Program accepts food, dairy, and landfill leachate from outside the City's sewer service area. The program has been a robust source of revenue that has offset treatment plant expenses. The Hauled Waste Program currently uses two out of service Dissolved Air Floatation (DAF) tanks to hold waste prior to treatment.

Staff are recommending program improvements to treatment and tanker off-loading. Tanker trucks have been limited by full hauled waste tanks during the day. Treatment is also affected by pumping the tanks at a high rate during the day and not at all at night. This allows for gas production to be unbalanced over a daily cycle. Increasing the capacity of the tanks would allow for trucks to offload without incident while balancing the appropriate amount of waste to treatment.

To accomplish these objectives, #2 Dissolved Air Floatation (DAF) Tank has been identified as an additional hauled waste receiving tank. The tank will provide an additional 35,000 gallons or a 50% increase in receiving station capacity. The DAF will also be able to revert to a DAF should the need arise. As a receiving station tank, a protective coating on all carbon steel components is required.

### **Bidding Process:**

McMahon prepared bidding plans and specifications documents for the tank conversion and coatings system. Three bids were received on September 28<sup>th</sup> that met qualifications as defined in the project bidding documents. Staab Construction Corporation had the lowest cost bid at \$247,000. The complete results are summarized below.

Contra	actor		Bid Security/Addenda	Quote
Staab	Construction	Corporation	Yes/Yes	\$247,000
TMI C	oatings, Inc.		Yes/Yes	\$346,000
The	OSSEO	Construction	Yes/Yes	\$658,000
Compa	any			

## **Recommendation:**

I recommend approval of a constructon contract for the DAF Conversion to Receiving Tank to Staab Construction Corporation in the amount of \$247,000 plus a contingency of \$24,700 for a total not to exceed cost of \$271,700.

If you have any questions, regarding the project please contact Chris Shaw at 832-2362.



# PARKS, RECREATION & FACILITIES MANAGEMENT

# Dean R. Gazza, Director

1819 East Witzke Boulevard Appleton, Wisconsin 54911-8401 (920) 832-5572 FAX (920) 993-3103 Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 10/11/2021

RE: Action: Award the City of Appleton's "2021 Police Station Security Fence Project"

contract to IEI General Contractors, Inc. in the amount of \$169,000 with a

contingency of 12% for a project total not to exceed \$189,280.

Action: Approve balance transfer of \$68,280 from the roof replacement capital

improvement plan to "2021 Police Department Security Fence Project."

The 2021 Capital Improvement Plan includes \$130,000 to install a perimeter security fence around the south lot of the Police Station. Of that, \$9,000 has been utilized for design leaving a balance of \$121,000 for construction.

The south lot at the Police Department is currently not fenced. This project will include a six foot tall fence, a powered vehicle gate including call box, card reader and camera, and two pedestrian gates. The purpose of this project is to enhance security.

Bids for this project came in higher than expected due to manufacturing and tech equipment shortages, causing the need for the requested budget transfer. The bids were received as follows:

**IEI General Contractors, Inc. (low bid)** \$169,000 Elmstar Electric Corp. \$182,349

Our Design Consultant has written the City of Appleton a formal letter of recommendation to award the contract to IEI General Contractors, Inc. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with this recommendation. Therefore, we recommend awarding the contract to IEI Construction Contractors, Inc. in the amount of \$169,000 plus a contingency of 12% only to be utilized as needed.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.

# CITY OF APPLETON Department of Public Works MEMORANDUM

Mu	ance Committee nicipal Services Committee lities Committee of Contract
The Department of	Public Works recommends that the following described work:
Unit U-21 Apple Cr	eek Ct. & Plamann Park S&W
Be awarded to:  Name:	Superior Sewer & Water Construction, Inc.
Address:	1801 Deer Trail Ct.
	Luxemburg, WI 54217
In the amount of:	\$3,899,180.80
With a 2.5 %	contingency of : \$100,000.00
For a project total	
** OR **	
In an amount Not	Γο Exceed :
Buo	dget: \$2,187,086.00 (City Portion)
Estin	mate: \$2,928,819.50
Committee I	Date: 10/11/21
Council I	Date: 10/20/21

BASE	Item Description	Unit	Qty.	Superior Sewer and Water Unit Price Total		PTS Contractors, Inc		
Bid Item	item Description	Onit	Qty.			Unit Price	Total	
1	F&I 30" Concrete Casing (Trenchless)	lin. ft.	40	\$1,170.00	\$46,800.00	\$1,250.00	\$50,000.00	
2	F&I 27" Casing (Trenchless)	lin. ft.	20	\$2,599.50	\$51,990.00	\$2,000.00	\$40,000.00	
3	F&I 20" Casing (Trenchless)	lin. ft.	20	\$1,078.00	\$21,560.00	\$1,700.00	\$34,000.00	
4	F&I 18" Sanitary Sewer	lin. ft.	4,455	\$252.00	\$1,122,660.00	\$260.00	\$1,158,300.00	
5	F&I 15" Sanitary Sewer	lin. ft.	2,430	\$148.00	\$359,640.00	\$198.00	\$481,140.00	
6	F&I 12" Sanitary Sewer	lin. ft.	390	\$177.00	\$69,030.00	\$178.00	\$69,420.00	
7	F&I 8" Sanitary Sewer	lin. ft.	3,340	\$150.00	\$501,000.00	\$105.00	\$350,700.00	
8	F&I 8" Sanitary Sewer-Directional Drilled	lin. ft.	215	\$68.45	\$14,716.75	\$91.00	\$19,565.00	
9	F&I 4" Sanitary Sewer Lateral-Directional Drilled	lin. ft.	330	\$38.72	\$12,777.60	\$46.00	\$15,180.00	
10	F&I Sanitary MH	vert. ft.	610	\$286.10	\$174,521.00	\$425.00	\$259,250.00	
11	F&I Sanitary MH Casting	ea.	38	\$822.00	\$31,236.00	\$1,180.00	\$44,840.00	
12	F&I 4"/6" Sanitary Lateral	lin. ft.	755	\$65.00	\$49,075.00	\$68.00	\$51,340.00	
13	F&I 4"/6" Sanitary Lateral Riser	vert. ft.	30	\$75.00	\$2,250.00	\$78.00	\$2,340.00	
14	Sanitary Lateral Connection	ea.	2	\$271.00	\$542.00	\$640.00	\$1,280.00	
15	F&I Sanitary Cleanout	ea.	6	\$381.00	\$2,286.00	\$460.00	\$2,760.00	
16	F&I Anti-Seep Collar	ea.	5	\$645.00	\$3,225.00	\$400.00	\$2,000.00	
17	F&I 18" Storm C.M.P. w/endwalls	ea.	1	\$1,540.00	\$1,540.00	\$5,150.00	\$5,150.00	
18	F&I 16" Water Main	lin. ft.	10	\$1,514.00	\$15,140.00	\$2,260.00	\$22,600.00	
19	F&I 12" Water Main	lin. ft.	1,460	\$98.00	\$143,080.00	\$105.00	\$153,300.00	
20	F&I 8" Water Main	lin. ft.	4,740	\$77.00	\$364,980.00	\$87.00	\$412,380.00	
21	F&I 6" Hydrant Lead	lin. ft.	600	\$40.00	\$24,000.00	\$93.00	\$55,800.00	
22	F&I Hydrant	ea.	15	\$4,539.00	\$68,085.00	\$4,450.00	\$66,750.00	
23	F&I 16" Gate Valve w/Box	ea.	1	\$10,369.00	\$10,369.00	\$11,000.00	\$11,000.00	
24	F&I 12" Gate Valve w/Box	ea.	5	\$3,501.00	\$17,505.00	\$3,610.00	\$18,050.00	
25	F&I 8" Gate Valve w/Box	ea.	18	\$2,216.00	\$39,888.00	\$2,015.00	\$36,270.00	
26	F&I 6" Gate Valve w/Box	ea.	15	\$1,583.00	\$23,745.00	\$1,460.00	\$21,900.00	
27	F&I 12" dia. Bend	ea.	1	\$945.00	\$945.00	\$870.00	\$870.00	
28	F&I 8" dia. Bend	ea.	24	\$526.00	\$12,624.00	\$470.00	\$11,280.00	
29	F&I 6" dia. Bend	ea.	4	\$446.00	\$1,784.00	\$380.00	\$1,520.00	
30	F&I 1" Service	lin. ft.	190	\$26.00	\$4,940.00	\$70.00	\$13,300.00	
31	F&I Service Connection	ea.	4	\$225.00	\$900.00	\$600.00	\$2,400.00	
32	F&I Curb Box (Complete)	ea.	3	\$257.00	\$771.00	\$680.00	\$2,040.00	
33	F&I Temporary access Road	ea.	1	\$12,770.00	\$12,770.00	\$19,750.00	\$19,750.00	
34	F&I 3" Asphalt	sq.yd.	3,670	\$21.76	\$79,859.20	\$25.00	\$91,750.00	
35	Remove Asphalt	sq.yd.	3,670	\$1.44	\$5,284.80	\$3.50	\$12,845.00	
36	R&R 4 1/2" Asphalt	sq.yd.	695	\$21.76	\$15,123.20	\$36.00	\$25,020.00	
37	F&M Erosion Control Mat Class II Type C Organic	sq.yd.	5,290	\$5.00	\$26,450.00	\$6.00	\$31,740.00	
38	F&M Erosion Control Mat Class I Type B Urban	sq.yd.	22,045	\$2.00	\$44,090.00	\$3.90	\$85,975.50	
39	F&M Silt Fence	lin. ft.	14,160	\$2.00	\$28,320.00	\$2.60	\$36,816.00	
40	F&M 12" Curlex Sediment Log/Ditch Check	lin. ft.	660	\$4.00	\$2,640.00	\$9.00	\$5,940.00	
41	F&M 20" Curlex Sediment Log/Ditch Check	lin. ft.	425	\$5.25	\$2,231.25	\$16.00	\$6,800.00	
42	Tree Removal	inch dia.	405	\$31.00	\$12,555.00	\$43.00	\$17,415.00	
43	Mackville Disposal Site	lump sum	1	\$9,540.00	\$9,540.00	\$62,943.50	\$62,943.50	
44	F&R Trackout Control Device	ea.	13	\$1,863.00	\$24,219.00	\$1,650.00	\$21,450.00	
45	F&M Message Board	day	40	\$300.70	\$12,028.00	\$7.00	\$280.00	
46	F&M Tempory Traffic Control	lump sum	1	\$25,700.00	\$25,700.00	\$19,000.00	\$19,000.00	
BASE BID TO	OTAL			\$3,494,415.80		\$3,854,450.00		

ALTERNATE	Itam Description	Unit	Otre	Superior Sev	ver and Water	PTS Cont	ractors, Inc
Bid Item	Item Description Unit Qty.		Unit Price	Total	Unit Price	Total	
47	F&I 8" Sanitary Sewer	lin. ft.	680	\$150.00	\$102,000.00	\$67.00	\$45,560.00
48	F&I Sanitary MH	vert. ft.	31	\$306.00	\$9,486.00	\$300.00	\$9,300.00
49	F&I Sanitary MH Casting	ea.	3	\$837.00	\$2,511.00	\$1,180.00	\$3,540.00
50	F&I 4"/6" Sanitary Lateral	lin. ft.	395	\$65.00	\$25,675.00	\$42.00	\$16,590.00
51	F&I 4"/6" Sanitary Lateral Riser	vert. ft.	10	\$75.00	\$750.00	\$94.00	\$940.00
52	Sanitary Lateral Connection	ea.	1	\$271.00	\$271.00	\$610.00	\$610.00
53	F&I Sanitary Cleanout	ea.	4	\$381.00	\$1,524.00	\$392.00	\$1,568.00
54	F&I 8" Water Main	lin. ft.	2,500	\$77.00	\$192,500.00	\$69.00	\$172,500.00
55	F&I 6" Hydrant Lead	lin. ft.	50	\$40.00	\$2,000.00	\$101.00	\$5,050.00
56	F&I Hydrant	ea.	5	\$4,539.00	\$22,695.00	\$4,450.00	\$22,250.00
57	F&I 8" Gate Valve w/Box	ea.	6	\$2,216.00	\$13,296.00	\$2,015.00	\$12,090.00
58	F&I 6" Gate Valve w/Box	ea.	5	\$1,583.00	\$7,915.00	\$1,460.00	\$7,300.00
59	F&I 8" dia. Bend	ea.	12	\$526.00	\$6,312.00	\$500.00	\$6,000.00
60	F&I 1" Service	lin. ft.	65	\$26.00	\$1,690.00	\$38.00	\$2,470.00
61	F&I Service Connection	ea.	2	\$225.00	\$450.00	\$625.00	\$1,250.00
62	F&I Curb Box (Complete)	ea.	3	\$257.00	\$771.00	\$430.00	\$1,290.00
63	F&M Erosion Control Mat Class I Type B Urban	sq.yd.	3,240	\$2.00	\$6,480.00	\$3.90	\$12,636.00
64	F&M Silt Fence	lin. ft.	1,325	\$2.00	\$2,650.00	\$2.60	\$3,445.00
65	F&M 12" Curlex Sediment Log/Ditch Check	lin. ft.	50	\$4.00	\$200.00	\$9.00	\$450.00
66	66 F&R Trackout Control Device ea. 3 \$1,863.00 \$5,589.00		\$5,589.00	\$1,650.00	\$4,950.00		
ALTERNATE	ALTERNATE BID TOTAL			\$404,765.00		\$329,789.00	
TOTAL BID (	BASE + ALTERNATE)				\$3,899,180.80		\$4,184,239.00

BASE	Item Description	Unit	Qty.	Dorner Inc.		Kruczek Construction Inc.		
Bid Item	item bescription	Oille	Qty.	Unit Price	Total	Unit Price	Total	
1	F&I 30" Concrete Casing (Trenchless)	lin. ft.	40	\$800.00	\$32,000.00	\$1,200.00	\$48,000.00	
2	F&I 27" Casing (Trenchless)	lin. ft.	20	\$900.00	\$18,000.00	\$1,450.00	\$29,000.00	
3	F&I 20" Casing (Trenchless)	lin. ft.	20	\$600.00	\$12,000.00	\$1,450.00	\$29,000.00	
4	F&I 18" Sanitary Sewer	lin. ft.	4,455	\$295.00	\$1,314,225.00	\$406.00	\$1,808,730.00	
5	F&I 15" Sanitary Sewer	lin. ft.	2,430	\$163.00	\$396,090.00	\$218.00	\$529,740.00	
6	F&I 12" Sanitary Sewer	lin. ft.	390	\$220.00	\$85,800.00	\$252.00	\$98,280.00	
7	F&I 8" Sanitary Sewer	lin. ft.	3,340	\$127.00	\$424,180.00	\$193.00	\$644,620.00	
8	F&I 8" Sanitary Sewer-Directional Drilled	lin. ft.	215	\$95.00	\$20,425.00	\$91.50	\$19,672.50	
9	F&I 4" Sanitary Sewer Lateral-Directional Drilled	lin. ft.	330	\$55.00	\$18,150.00	\$53.75	\$17,737.50	
10	F&I Sanitary MH	vert. ft.	610	\$387.00	\$236,070.00	\$346.00	\$211,060.00	
11	F&I Sanitary MH Casting	ea.	38	\$609.00	\$23,142.00	\$775.00	\$29,450.00	
12	F&I 4"/6" Sanitary Lateral	lin. ft.	755	\$94.00	\$70,970.00	\$75.75	\$57,191.25	
13	F&I 4"/6" Sanitary Lateral Riser	vert. ft.	30	\$230.00	\$6,900.00	\$122.00	\$3,660.00	
14	Sanitary Lateral Connection	ea.	2	\$369.00	\$738.00	\$250.00	\$500.00	
15	F&I Sanitary Cleanout	ea.	6	\$505.00	\$3,030.00	\$300.00	\$1,800.00	
16	F&I Anti-Seep Collar	ea.	5	\$565.00	\$2,825.00	\$350.00	\$1,750.00	
17	F&I 18" Storm C.M.P. w/endwalls	ea.	1	\$3,748.00	\$3,748.00	\$4,000.00	\$4,000.00	
18	F&I 16" Water Main	lin. ft.	10	\$2,123.00	\$21,230.00	\$2,240.00	\$22,400.00	
19	F&I 12" Water Main	lin. ft.	1,460	\$111.00	\$162,060.00	\$93.50	\$136,510.00	
20	F&I 8" Water Main	lin. ft.	4,740	\$77.00	\$364,980.00	\$68.00	\$322,320.00	
21	F&I 6" Hydrant Lead	lin. ft.	600	\$64.00	\$38,400.00	\$109.50	\$65,700.00	
22	F&I Hydrant	ea.	15	\$5,666.00	\$84,990.00	\$5,200.00	\$78,000.00	
23	F&I 16" Gate Valve w/Box	ea.	1	\$13,433.00	\$13,433.00	\$12,010.75	\$12,010.75	
24	F&I 12" Gate Valve w/Box	ea.	5	\$4,394.00	\$21,970.00	\$3,850.00	\$19,250.00	
25	F&I 8" Gate Valve w/Box	ea.	18	\$2,500.00	\$45,000.00	\$2,200.00	\$39,600.00	
26	F&I 6" Gate Valve w/Box	ea.	15	\$1,788.00	\$26,820.00	\$1,575.00	\$23,625.00	
27	F&I 12" dia. Bend	ea.	1	\$1,076.00	\$1,076.00	\$1,015.00	\$1,015.00	
28	F&I 8" dia. Bend	ea.	24	\$559.00	\$13,416.00	\$450.00	\$10,800.00	
29	F&I 6" dia. Bend	ea.	4	\$456.00	\$1,824.00	\$360.00	\$1,440.00	
30	F&I 1" Service	lin. ft.	190	\$58.00	\$11,020.00	\$16.00	\$3,040.00	
31	F&I Service Connection	ea.	4	\$612.00	\$2,448.00	\$450.00	\$1,800.00	
32	F&I Curb Box (Complete)	ea.	3	\$698.00	\$2,094.00	\$525.00	\$1,575.00	
33	F&I Temporary access Road	ea.	1	\$16,000.00	\$16,000.00	\$19,000.00	\$19,000.00	
34	F&I 3" Asphalt	sq.yd.	3,670	\$32.00	\$117,440.00	\$21.00	\$77,070.00	
35	Remove Asphalt	sq.yd.	3,670	\$2.00	\$7,340.00	\$1.00	\$3,670.00	
36	R&R 4 1/2" Asphalt	sq.yd.	695	\$32.00	\$22,240.00	\$31.00	\$21,545.00	
37	F&M Erosion Control Mat Class II Type C Organic	sq.yd.	5,290	\$13.00	\$68,770.00	\$5.00	\$26,450.00	
38	F&M Erosion Control Mat Class I Type B Urban	sq.yd.	22,045	\$9.00	\$198,405.00	\$3.00	\$66,135.00	
39	F&M Silt Fence	lin. ft.	14,160	\$3.00	\$42,480.00	\$2.30	\$32,568.00	
40	F&M 12" Curlex Sediment Log/Ditch Check	lin. ft.	660	\$13.00	\$8,580.00	\$10.00	\$6,600.00	
41	F&M 20" Curlex Sediment Log/Ditch Check	lin. ft.	425	\$18.00	\$7,650.00	\$15.00	\$6,375.00	
42	Tree Removal	inch dia.	405	\$43.00	\$17,415.00	\$50.00	\$20,250.00	
43	Mackville Disposal Site	lump sum	1	\$35,000.00	\$35,000.00	\$75,000.00	\$75,000.00	
44	F&R Trackout Control Device	ea.	13	\$1,220.00	\$15,860.00	\$1,500.00	\$19,500.00	
45	F&M Message Board	day	40	\$183.00	\$7,320.00	\$89.00	\$3,560.00	
46	F&M Tempory Traffic Control	lump sum	1	\$32,000.00	\$32,000.00	\$269,000.00	\$269,000.00	
BASE BID TOTAL					\$4,075,554.00		\$4,920,000.00	

ALTERNATE	Item Description	Unit	Otto	Dorn	er Inc.	Kruczek Construction Inc.	
Bid Item	item Description	Unit	Qty.	Unit Price Total		Unit Price	Total
47	F&I 8" Sanitary Sewer	lin. ft.	680	\$61.00	\$41,480.00	\$57.00	\$38,760.00
48	F&I Sanitary MH	vert. ft.	31	\$382.00	\$11,842.00	\$365.00	\$11,315.00
49	F&I Sanitary MH Casting	ea.	3	\$609.00	\$1,827.00	\$775.00	\$2,325.00
50	F&I 4"/6" Sanitary Lateral	lin. ft.	395	\$53.00	\$20,935.00	\$44.00	\$17,380.00
51	F&I 4"/6" Sanitary Lateral Riser	vert. ft.	10	\$75.00	\$750.00	\$104.00	\$1,040.00
52	Sanitary Lateral Connection	ea.	1	\$333.00	\$333.00	\$192.50	\$192.50
53	F&I Sanitary Cleanout	ea.	4	\$420.00	\$1,680.00	\$300.00	\$1,200.00
54	F&I 8" Water Main	lin. ft.	2,500	\$75.00	\$187,500.00	\$62.50	\$156,250.00
55	F&I 6" Hydrant Lead	lin. ft.	50	\$41.00	\$2,050.00	\$110.00	\$5,500.00
56	F&I Hydrant	ea.	5	\$5,666.00	\$28,330.00	\$5,200.00	\$26,000.00
57	F&I 8" Gate Valve w/Box	ea.	6	\$2,500.00	\$15,000.00	\$2,200.00	\$13,200.00
58	F&I 6" Gate Valve w/Box	ea.	5	\$1,788.00	\$8,940.00	\$1,600.00	\$8,000.00
59	F&I 8" dia. Bend	ea.	12	\$532.00	\$6,384.00	\$430.00	\$5,160.00
60	F&I 1" Service	lin. ft.	65	\$64.00	\$4,160.00	\$40.00	\$2,600.00
61	F&I Service Connection	ea.	2	\$208.00	\$416.00	\$530.00	\$1,060.00
62	F&I Curb Box (Complete)	ea.	3	\$684.00	\$2,052.00	\$510.00	\$1,530.00
63	F&M Erosion Control Mat Class I Type B Urban	sq.yd.	3,240	\$9.00	\$29,160.00	\$3.50	\$11,340.00
64	F&M Silt Fence	lin. ft.	1,325	\$3.00	\$3,975.00	\$2.30	\$3,047.50
65	F&M 12" Curlex Sediment Log/Ditch Check	lin. ft.	50	\$13.00	\$650.00	\$20.00	\$1,000.00
66	66 F&R Trackout Control Device ea. 3 \$1,220.00 \$3,660.0		\$3,660.00	\$1,700.00	\$5,100.00		
ALTERNATE	ALTERNATE BID TOTAL				\$371,124.00		\$312,000.00
TOTAL BID (	BASE + ALTERNATE)				\$4,446,678.00		\$5,232,000.00



Department of Utilities Wastewater Treatment Plant 2006 E Newberry Street Appleton, WI 54915-3128 920-832-5945 tel. 920-832-5949 fax

**To:** Chairperson William Siebers and Members of the Finance Committee

From: Chris Stempa, Utilities Deputy Director

**CC:** Chris Shaw, Utilities Director

Kelli Rindt, Enterprise Fund Accounting Manager

Date: September 29, 2021

Re: Informational Item: Change Order #3 to Staab Construction contract as part

of the 2019 AWWTP Improvements Projects totaling \$15,880 resulting in a

decrease in contingency from \$292,184 to \$276,304

On December 2, 2020 Common Council approved contract for the 2019 Appleton Wastewater Treatment Plant (AWWTP) Improvements Project to Staab Construction in the amount of \$2,689,000 plus a 12.5% contingency of \$336,125 for a total cost not to exceed \$3,025,125. The tasks within Change Order #3 represents work that will be added to the original contract scope of work (per Section IV P of the Procurement and Contract Management Policy) or deleted from, which alters the original contract amount and/or completion date. The tasks associated with Change Order #3 are summarized on the attached form.

If you have any questions regarding the project or the associated change order please contact Chris Stempa at 832-2353.



McMAHON ASSOCIATES, INC.

1445 MCMAHON DRIVE P.O. BOX 1025 **NEENAH, WI 54956** 

NEENAH, WI 54957-1025

CHANGE ORDER

TELEPHONE: 920.751.4200 920.751.4284

	Contract No.	A0005-9-19-00445
STAAB CONSTRUCTION CORPORATION	Project File No.	A0005-09-19-00445.08
1800 Laemle Avenue	Change Order No.	Three - Revised (3R)
Marshfield, WI 54449	Issue Date:	August 4, 2021
,	REVISED DATE:	August 16, 2021
	Project:	CITY OF APPLETON
		WWTP 2019 Improvements Project

You Are Directed To Make The Changes Noted Below In The Subject Contract:

	TOTAL		\$15,880.00
3.18	Heat Trace Flame Trap Assemblies	. ADD	\$4,485.00
3.17	Miscellaneous Painting at Flares		\$3,165.00
3.14	Modify 4-Inch RFE Drain Line in Effluent Building	. ADD	\$3,766.00
3.13	Provide Disconnects at Air Compressors	. ADD	\$904.00
3.12	Provide Explosion-Proof Flex Connectors at Flares	. ADD	\$2,300.00
3.00	Install Flame Trap Assembly on East Flare	. ADD	\$1,260.00
	(Item Description)		(Price)

The Changes Result In The Following Adjustments: CONTRACT PRICE TIME days Prior To This Change Order 3/31/2022 \$2,732,941.00 days Adjustments Per This Change Order + \$15,880.00 0 days **Current Contract Status** \$2,748,821.00 3/31/2022

Recommended:	Accepted:	Authorized:
McMAHON ASSOCIATES, INC.	STAAB CONSTRUCTION CORP.	CITY OF APPLETON
Negenah, Wisconsin	Marshfield, Wisconsin	Outagamie County, Wisconsin
AN.	By: Kun - Can A	By:
Date: August 16, 2021	Date: 8/19/21	Date: 7 34 21

OWNER Copy CONTRACTOR Copy ENGINEER Copy (Contract Copy)	Four (4) Copies Should Accompany This Change Order Execute And Return To ENGINEER For Distribution
FILE COPY	



# PARKS, RECREATION & FACILITIES MANAGEMENT Doop B. Cozzo, Director

# Dean R. Gazza, Director

1819 East Witzke Boulevard Appleton, Wisconsin 54911-8401 (920) 832-5572 FAX (920) 993-3103 Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

DATE: 10/11/2021

RE: Informational: Request approval of Change Order #2 for contract 59-21 for "2021

AWWTP Electrical Distribution Upgrades Phase 4 Project – Lower Substation Building Renovation" for lowering the top elevation of the mixed liquor channel in the amount of \$27,980 resulting in a decrease of the contingency from \$36,407 to

\$8,427. No change to the overall contract amount.

This change order is to lower the top elevation of the mixed liquor channel at the AWWTP. The top elevation of the mixed liquor channel is currently higher than the floor in the E-Building. This situation is causing a possible flooding scenario for the new equipment being installed in the E-Building. The lowering of the mixed liquor channel will ensure positive drainage from the E-Building to the river and will alleviate possible flooding damage to the new electrical equipment.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org.

#### CONTRACT CHANGE ORDER

						Date	09/22/21
Contract N	o. <u>82-20</u>	for the following public work :	Ur	it AA-20 Rubyred Drive Bri	dge Construction		
betwee	n Radtke Contractors		,	6408 Cross Road, Winned	conne, WI 54986		
		(Contractor Name)			(Contractor A	Address)	
and the	e City of Appleton dated:	4/15/2020 is	hereby changed in the follow	wing particular wit:			
		Current					
Item		Contract	Current	C.O. Amount	Contingency	New Contract	New Contingency
No.	Account No.	Amount	Contingency	(+/-)	(+/-)	Total	Total
1	5230.6809	\$288,260.00	\$61,000.00	\$2,500.00	-\$2,500.00	\$290,760.00	\$58,500.00
2						\$0.00	\$0.00
3						\$0.00	\$0.00
4						\$0.00	\$0.00
5		<u> </u>				\$0.00	\$0.00
6						\$0.00	\$0.00
7						\$0.00	\$0.00
8						\$0.00	\$0.00
9						\$0.00	\$0.00
10						\$0.00	\$0.00
	Total	\$288,260.00	\$61,000.00	\$2,500.00	-\$2,500.00	\$290,760.00	\$58,500.00
	Reason for Change:	Concrete footing extension an	d concrete encasement of	sanitary sewer			
The Contra	act Time will be (increased / c	decreased / unchanged) by this	Change Order:	unchanged	Days		
The Date of	of Completion as of the date of	of this Change Order therefore	IS:	unchanged			
Finance Co	ommittee Agenda Date:	10/11/21					
	oved by Council:						
Date applic	wed by Courion.						

Change Order No. 1

#### **CONTRACT AMENDMENT & CHANGE ORDER**

						Date	10/06/21
Contract I	No17-20		for the following public work : _		North Edgewood Sa	nitary Lift Station	
betwe	en	PTS Contractors, Inc.			4075 Eaton Rd., Gree	on Ray WI 5/311	
DOTIVO		(Contractor Name)			(Contractor		
and th	ne City of Appleton dated:	18-Dec-19	is hereby changed in the follow	ng particular wit:			
		Current					
Item		Contract	Current	C.O. Amount	Contingency	New Contract	New Contingency
No.	Account No.	Amount	Contingency	(+/-)	(+/-)	Total	Total
1	5431.690803	\$878,237.00	\$27,500.00	\$5,959.66	-\$5,959.66	\$884,196.66	\$21,540.34
2						\$0.00	\$0.00
3						\$0.00	\$0.00
4						\$0.00	\$0.00
5						\$0.00	\$0.00
6						\$0.00	\$0.00
7						\$0.00	\$0.00
8						\$0.00	\$0.00
9						\$0.00	\$0.00
10						\$0.00	\$0.00
	Total	\$878,237.00	\$27,500.00	\$5,959.66	-\$5,959.66	\$884,196.66	\$21,540.34
	Reason for Change:	Relocate of Gas line & resto	oration of site.				
	- - -						
he Conti	ract Time will be (increased / d	ecreased / unchanged) by t	his Change Order:	0	Days		
he Date	of Completion as of the date o	f this Change Order therefo	ore is:	N/A			
inance Committee Agenda Date:		10/11/21					
Date approved by Council:		10/20/21					

Change Order No.

2