



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Parks and Recreation Committee

Monday, May 10, 2021

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[21-0598](#) Minutes of the 04-21-21 Parks & Recreation Committee Meeting

Attachments: [Minutes of the 04-21-21 P & R Meeting.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[21-0604](#) Action Item: Resolution for DNR Grant Application for the David & Rita Nelson River Crossing Bridge and Trail

Attachments: [DNR Grant Resolution.pdf](#)

[21-0599](#) Action Item: Elect a Vice-Chair for the Parks & Recreation Committee

6. **Information Items**

[21-0600](#) Information Item: Confirm Meeting Date and Time for the Parks & Recreation Committee Meetings

[21-0601](#) Information Item: Designate a Contact Person who can Answer Specific Questions about Agenda Items for the Parks & Recreation Committee

7. **Adjournment**

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

If you have any questions regarding this agenda, please contact the Parks, Recreation & Facilities Management Department at 920-832-5514.



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Parks and Recreation Committee

Wednesday, April 21, 2021

5:45 PM

Council Chambers, 6th Floor

SPECIAL

1. Call meeting to order

The meeting was called to order at 5:45 p.m.

2. Roll call of membership

Others: Attorney Chris Behrens, Legal Services; Dean Gazza, Parks,
Recreation & Facilities Management

Present: 3 - Smith, Van Zeeland and Wolff

Excused: 2 - Martin and Schultz

3. Approval of minutes from previous meeting

[21-0418](#)

Minutes of the 03-22-21 Parks & Recreation Committee Meeting

Attachments: [Minutes of the 03-22-21 Meeting.pdf](#)

Aldersperson Wolff moved, seconded by Aldersperson Van Zeeland, that the
Minutes of the 03-22-21 Parks & Recreation Committee Meeting be approved.
Roll Call. Motion carried by the following vote:

Aye: 3 - Smith, Van Zeeland and Wolff

Excused: 2 - Martin and Schultz

4. Public Hearings/Apearances

None

5. Action Items

[21-0419](#)

Action Item: Request to award contract to ISG for Master Planning design services for Lundgaard Park in the amount of \$27,700 with a design contingency of \$2,300 for a total contract not to exceed \$30,000

Attachments: [2021 Lundgaard Park Consultant.doc](#)

Aldersperson Wolff moved, seconded by Aldersperson Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Smith, Van Zeeland and Wolff

Excused: 2 - Martin and Schultz

6. Information Items

None

7. Adjournment

The meeting was adjourned at 5:51 p.m.

Aldersperson Wolff moved, seconded by Aldersperson Smith, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 3 - Smith, Van Zeeland and Wolff

Excused: 2 - Martin and Schultz

Resolution

WHEREAS, the City of Appleton is interested in developing lands for public outdoor recreation purposes as described in the application for the David and Rita Nelson River Crossing Bridge and Trail;

WHEREAS, financial aid is required to carry out the project;

THEREFORE, BE IT RESOLVED, that the City of Appleton has budgeted a sum sufficient to complete the project.

HEREBY AUTHORIZES Dean Gazza, Director of Parks, Recreation, and Facilities Management to act on behalf of the City of Appleton to:

- submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;
- submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;
- submit signed documents;
- and take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that the City of Appleton will:

- comply with state or federal rules for the programs;
- may perform force account work;
- will maintain the completed project in an attractive, inviting and safe manner;
- will keep the facilities open to the general public during reasonable hours consistent with the type of facility;
- and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the projectsite.

Adopted this ____ day of May, 2021.

I hereby certify that the foregoing resolution was duly adopted by the Appleton Common Council at a legal meeting on the 19th day of May, 2021.

By: _____
Jacob A. Woodford, Mayor

City Law A17-0021

By: _____
Kami Lynch, City Clerk