



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final CEA Review Committee

Monday, May 10, 2021

4:00 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

[21-0606](#) Minutes from April 12, 2021

Attachments: [Meeting minutes from April 12, 2021.pdf](#)

4. Public Hearings/Apearances

5. Action Items

[21-0605](#) Request from the Fire Department to:

- Eliminate Unit 851 from the CEA Fleet
- Purchase and retain Unit 851 for the estimated salvage value of \$22,040 with Hazardous Materials money
- Use Replacement Reserve funds from Unit 851 to purchase two (2) 3/4 ton, four door pick-up trucks
- Use Replacement Reserve funds from Unit 851 to upgrade Unit 803 from a mid-sized SUV to a 1/2 ton, four door pick-up truck.

Attachments: [AFD Fleet Adjustments.pdf](#)

6. Information Items

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



City of Appleton

100 North Appleton Street
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Meeting Minutes - Final CEA Review Committee

Monday, April 12, 2021

3:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Aldersperson Firkus called the meeting to order at 3:30 p.m.

2. Roll call of membership

Present: 4 - Vandehey, Saucerman, Lobner and Firkus

3. Approval of minutes from previous meeting

[21-0378](#)

Minutes from September 16, 2020

Attachments: [Minutes from September 16, 2020.pdf](#)

Lobner moved, seconded by Saucerman, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Vandehey, Saucerman, Lobner and Firkus

4. Public Hearings/Apearances

5. Action Items

[21-0379](#)

Request from Department of Utilities to remove JD Tractor #1508 from CEA Fleet without replacement.

Attachments: [Remove JD Tractor #1508.pdf](#)

Lobner moved, seconded by Saucerman, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Vandehey, Saucerman, Lobner and Firkus

[21-0380](#)

Request to upgrade Pick-Up Truck #1521 to four-wheel drive when replaced in 2022. Total additional cost of \$3,300 to be paid using replacement reserve funds from Tractor #1508.

Attachments: [Pick-up Truck #1521 to Four Wheel Drive in 2022.pdf](#)

Lobner moved, seconded by Vandehey, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Vandehey, Saucerman, Lobner and Firkus

[21-0381](#)

Request to retain Reid Golf Course sprayer #602 as a spare when replaced in 2022, increasing overall fleet by one vehicle.

Attachments: [Reid Golf Course sprayer #602.pdf](#)

Lobner moved, seconded by Vandehey, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Vandehey, Saucerman, Lobner and Firkus

[21-0382](#)

Request to eliminate Mower #538 and replace with two stand on, zero turn mowers using replacement reserve funds from mower #538 and add them both into CEA Fleet.

Attachments: [Replace 538 Kubota Mower.pdf](#)

Lobner moved, seconded by Vandehey, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Vandehey, Saucerman, Lobner and Firkus

[21-0383](#)

Request to upgrade Sweeper #113 when replaced in 2022 for a total additional cost of \$10,000.

Attachments: [Upgrade Sweeper #113.pdf](#)

Lobner moved, seconded by Vandehey, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Vandehey, Saucerman, Lobner and Firkus

[21-0384](#)

Request to upgrade Sign Shop Pick-up Truck #185 when replaced in 2022 for a total additional cost of \$25,000.

Attachments: [Upgrade Truck #185.pdf](#)

Lobner moved, seconded by Vandehey, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Vandehey, Saucerman, Lobner and Firkus

[21-0385](#)

Request to add a Toolcat Utility Vehicle to the Parking Utility CEA Fleet in 2022 for a total cost of \$75,000.

Attachments: [Add a Toolcat Utility Vehicle.pdf](#)

Lobner moved, seconded by Vandehey, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Vandehey, Saucerman, Lobner and Firkus

[21-0386](#)

Approve 2021 Seasonal Vehicles.

Attachments: [CEA Seasonal Vehicle Request.pdf](#)

Lobner moved, seconded by Saucerman, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Vandehey, Saucerman, Lobner and Firkus

[21-0432](#)

Approve amended Central Equipment Agency Policy and Procedure Manual.

Attachments: [CEA Procedures Manual Strike and Bold April 2021.pdf](#)

Lobner moved, seconded by Saucerman, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Vandehey, Saucerman, Lobner and Firkus

6. Information Items

[21-0387](#)

2021 Equipment Purchase Log.

Attachments: [2021 Purchase Log.pdf](#)

[21-0388](#)

Proposed 2022 Equipment Replacements.

Attachments: [2022 CEA Equipment Replacements.pdf](#)

7. Adjournment

Lobner moved, seconded by Saucerman, that the meeting be adjourned at 3:55 p.m. Roll Call. Motion carried by the following vote:

Aye: 4 - Vandehey, Saucerman, Lobner and Firkus

CITY OF APPLETON

FIRE DEPARTMENT



700 N. Drew Street
Appleton, WI 54911



(920) 832-1704



(920) 832-5830



Ryan.Weyers@appleton.org

MEMORANDUM

April 20, 2021

To: CEA Review Committee
From: Ryan Weyers, Deputy Fire Chief
Cc: Jeremy Hansen, Fire Chief
Re: AFD Fleet Adjustments

The Fire Department is proposing the following equipment changes in 2022 to better meet our operational goals:

- Eliminate Unit 851, a 2008 Ford F550-Fire Investigation/Light Rescue vehicle, from the CEA Fleet.
- Purchase and retain Unit 851 from CEA for the estimated salvage value of \$22,040 with Hazardous Materials money to be used for the Hazardous Materials Team.
- Use the Replacement Reserve money from Unit 851 to purchase two ¾ ton, four door pick-up trucks.
- Use the Replacement Reserve money from Unit 851 to upgrade unit 803 from a mid-sized SUV to a ½ ton four doors pick up.

Unit 851 F550-Fire Investigation/Light Rescue

851 is a 2008 light rescue that operates out of station 1. This unit has been held over for 3 years and was first scheduled for replacement in 2018. The light rescue is responsible for carrying confined space equipment, rope equipment, and fire investigation equipment. This has been a dual-purpose vehicle that has also been used to tow the rescue boats.

The goal is to not replace this vehicle in like kind but to eliminate it from the CEA Fleet, but retain it in the Fire Department Fleet by purchase this vehicle as it will suit the needs of our hazardous materials team perfectly. This vehicle provides storage and towing capabilities.

Two ¾ ton Pickups

The two new ¾ ton pickups would be used for responding with personnel to and from a fire scene, pulling the rescue boat and as a Shift Command vehicle.

Unit 803 upgrade

Unit 803 would then be upgraded to an ½ ton four doors pick up with full response capabilities.

The two ¾ ton, 4x4 Crew cab pickups are estimated to be \$51,050 each. The upgrade to Unit 803 will run approximately \$15,000. The estimated cost to replace 851 in like kind is \$180,000. The purchase of the two F250 Crew cab pickups and the upgrade to Unit 803 would total \$117,100.

These equipment changes will result in a savings of approximately \$63,000 and will better help us meet our operational goals.

Thank you for your consideration.

2022 Budget Number

Unit number	Replacement year	Purchase price	Salvage value	Replacement cost AS400	Replacement cost Estimates
851 Lite Rescue	2018	\$ 116,000.00	\$ 22,040.00	\$ 162,118.00	\$ 180,000.00
803 Chief Durango	2022	\$ 28,967.00		\$ 36,695.00	\$ 35,000.00
Total Two Units				\$ 198,813.00	\$ 215,000.00
New F250 Crew		\$ 51,050.00			\$ 51,050.00
New F250 Crew		\$ 51,050.00			\$ 51,050.00
Chief Durango Upgrade		\$ 35,000.00			
F150 4x4 Crew		\$ 50,000.00			\$ 50,000.00
Total Three Units					\$ 152,100.00
F250 Crew 4x4		\$ 41,000.00			
Topper		\$ 2,500.00			
Pull out Tray		\$ 1,500.00			
Equipment Upfit		\$ 5,600.00			
Running Boards		\$ 450.00			
Total		\$ 51,050.00			
F250 Crew 4x4		\$ 41,000.00			
Topper		\$ 2,500.00			
Pull out Tray		\$ 1,500.00			
Equipment Upfit		\$ 5,600.00			
Running Boards		\$ 450.00			
Total		\$ 51,050.00			
F150 Crew 4x4		\$ 41,200.00			
Topper		\$ 2,500.00			
Pull out Tray		\$ 1,500.00			
Equipment Upfit		\$ 4,350.00			
Running Boards		\$ 450.00			
Total		\$ 50,000.00			
City Supplies F250	Precision Installs	Cost of Equipment			
Whelen Legacy 54" Light bar, WeCanx Controller with Siren PA	X	\$ 3,000.00			
Center counsel from ACM	X	\$ 600.00			
MDC wiring	X	\$ 250.00			
Fuel Master module and filler neck ring	X	\$ 125.00			
Front grill lights Red Whelen Ion T series	X	\$ 210.00			
Rear topper in rear door window Red Whelen Ion T series	X	\$ 210.00			
Rear topper in rear window traffic stick	X	N/C			
Quote from Precision	\$ 1,200.00	\$ 1,200.00			
Total Upfit Cost		\$ 5,595.00			
City Supplies F150	Precision Installs				
Mini Whelen light bar, HHS3200 Controller with Siren PA	X	\$ 1,500.00			
Center counsel from ACM	X	\$ 600.00			
MDC wiring	X	\$ 250.00			
Fuel Master module and filler neck ring	X	\$ 125.00			
Front grill lights Red Whelen Ion T series	X	\$ 210.00			
Rear topper in rear door window Red Whelen Ion T series	X	\$ 210.00			
Rear topper in rear window traffic stick	X	N/C			
Front windshield Whelen Avenger light heads	X	\$ 140.00			
Quote from Precision	\$ 1,300.00	\$ 1,300.00			
Total Upfit Cost		\$ 4,335.00			