



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Municipal Services Committee

Wednesday, May 5, 2021

6:45 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

[21-0603](#) Minutes from April 26, 2021

Attachments: [Minutes from April 26, 2021.pdf](#)

4. Public Hearings/Apearances

5. Action Items

[21-0602](#) Request from Alderperson Siebers for an exception to the Street Name Sign Distribution Policy for a "Sharon" street sign to be paid out of the Council's Budget.

Attachments: [Policy.pdf](#)

6. Information Items

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



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Meeting Minutes - Final Municipal Services Committee

Monday, April 26, 2021

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Alderperson Firkus called the meeting to order at 4:30 p.m.

2. Roll call of membership

Present: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

3. Approval of minutes from previous meeting

[21-0553](#)

Minutes from April 12, 2021

Attachments: [Minutes from April 12, 2021.pdf](#)

**Siebers moved, seconded by Fenton, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

4. **Public Hearings/Appearances**

5. **Action Items**

[21-0554](#)

Election of Vice-Chair

Joe Prohaska-4-0-1/Prohaska vote

[21-0555](#)

Election of Central Equipment Agency Board Member

Chad Doran-unanimous vote

[21-0556](#)

Appointment to Board of Building Inspection

Chad Doran-unanimous vote

[21-0557](#)

Appointment to Board of Heating Examiners

Denise Fenton-unanimous vote

[21-0558](#)

Adopt Appleton Downtown Streetscape Design Guide.

Attachments: [Downtown Streetscape Design Guide.pdf](#)

Siebers moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-0559](#)

Request for a permanent street occupancy permit for YMCA Ramp footings and foundations to extend into the Oneida Street, Lawrence Street, Morrison Street and Soldiers Square right-of-way no more than 5 feet.

Attachments: [YMCA-Permanent Street Occ. Permit.pdf](#)

Siebers moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-0562](#)

Request from Crazy Sweet for a street occupancy permit to place tables and chairs in the College Avenue beautification strip at 514 W. College Avenue.

Attachments: [514 W College Street Occ. Permit.pdf](#)

Prohaska moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-0572](#)

Request from Fress Restaurant & Bar for a street occupancy permit to place tables and chairs in the College Avenue beautification strip at 509 W College Avenue.

Attachments: [509 W College Ave Stree Occ. Permit.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

6. Information Items

[21-0561](#)

Designate a Contact Person

Director Vandehey

[21-0560](#)

Set meeting date and time

Mondays at 4:30 p.m.-unanimously approved

7. Adjournment

Siebers moved, seconded by Prohaska, that the meeting be adjourned at 5:30 p.m.. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers



"...meeting community needs...enhancing quality of life."

December 2019

CITY OF APPLETON STREET NAME SIGN DISTRIBUTION POLICY

This policy has been developed to provide the guidelines under which street name signs will be made and distributed for non-street purposes.

A. GENERAL CITIZENS

No street name signs shall be made for general citizens.

B. CITIZEN ACADEMY PARTICIPANTS

Street name signs will be made for all citizens that attend at least 6 of the 10 nights of the Citizen's Academy. These signs will be paid for out of the Department of Public Works Budget.

C. CITY OF APPLETON EMPLOYEES

1. Retirement. Street name signs will be made for any employee retiring with at least 20 years with the City of Appleton at the request of the Department's Director. These signs will be paid for out of the requesting Department's Budget.
2. Leadership Academy. Street name signs will be made for any employees graduating from the City's Leadership Academy. These signs will be paid for out of the Department of Public Works Budget.

D. ALDERPERSONS

Street name signs will be made for any former Alderperson with at least 4 years with the Appleton City Council at the request of the Council President or Mayor. These signs will be paid for out of the Council's Budget.