



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Common Council

Wednesday, June 1, 2022

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[22-0746](#) Common Council Meeting Minutes of May 18, 2022

Attachments: [CC Minutes 5-18-22.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[22-0745](#) Proclamations:

- Pride Month
- CPR & AED Awareness Week
- Gun Violence Awareness Day
- Juneteenth Celebration
- Refugee Day

Attachments: [Pride Month Proclamation.pdf](#)
[CPR AED Awareness Week Proclamation.pdf](#)
[Gun Violence Awareness Day Proclamation.pdf](#)
[Juneteenth Celebration Day Proclamation.pdf](#)
[Refugee Day Proclamation.pdf](#)

- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[22-0537](#) Resolution #6-R-22 "Soldier Square Resolution"

Attachments: [Resolution #6-R-22.pdf](#)

[Memo #6-R-22.pdf](#)

Legislative History

4/25/22	Municipal Services Committee	held
	<i>Hold until May 9th meeting</i>	
5/9/22	Municipal Services Committee	recommended for denial
5/18/22	Common Council	referred to the Municipal Services Committee
5/23/22	Municipal Services Committee	held
5/23/22	Municipal Services Committee	recommended for denial
	<i>Thyssen moved, seconded by Firkus, that the report action item be held. Motion failed 1-4.</i>	

[22-0721](#) Approve modifications to Sidewalk Installation Policy.

Attachments: [Sidewalk Installation Policy.pdf](#)

Legislative History

5/23/22	Municipal Services Committee	recommended for approval
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2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[22-0609](#) Class "B" Beer and "Class B" Liquor License Temporary Premise Amendment for DCMX LLC d/b/a Gingerootz, Mylee Xiong, Agent, located at 2920 N Ballard Rd, on June 6, 2022, contingent upon approvals from the Community Development, Health, Inspections and Police departments.

Attachments: [Gingerootz Asian Grille.pdf](#)

Legislative History

5/25/22	Safety and Licensing Committee	recommended for approval
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[22-0645](#) Pet Store License renewal application for Fish Cave LLC, Ton Vang, applicant, located at 2110 S Memorial Dr, contingent upon approval from the Inspections department.

Attachments: [Fish Cave LLC S&L.pdf](#)

Legislative History

5/25/22	Safety and Licensing Committee	recommended for approval
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[22-0655](#) Salvage Dealer License renewal application for Golper Supply Co. Inc, David Golper, applicant, located at 1810 W Edgewood Dr, Appleton WI 54913.

Attachments: [Golper Supply Co Inc S&L.pdf](#)

Legislative History

5/25/22	Safety and Licensing Committee	recommended for approval
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[22-0658](#) 2022-2023 Mechanical Amusement Device License renewals, contingent upon approvals from all departments by 12:00 p.m. on June 30, 2022.

Attachments: [Amusement Device renewals 2022-23.pdf](#)

Legislative History

5/25/22	Safety and Licensing Committee	recommended for approval
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[22-0663](#) 2022-2023 Cigarette and Tobacco Products License renewals.

Attachments: [Cigarette renewals 2022-23.pdf](#)

Legislative History

5/25/22	Safety and Licensing Committee	recommended for approval
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[22-0690](#) Class "B" Beer and "Class C" Wine License Change of Agent application for Home Run Pizza WI LLC d/b/a Home Run Pizza, Charles E Nelson III, New Agent, located at 1216 W Wisconsin Ave.

Attachments: [Charles E Nelson III S&L.pdf](#)

Legislative History

5/25/22	Safety and Licensing Committee	recommended for approval
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[22-0709](#) Commercial Quadricycle Renewal License Application for Social Station, LLC, Chris Burns, W6068 Nolan Dr, Appleton, WI 54915

Attachments: [The Social Station.pdf](#)

Legislative History

5/25/22	Safety and Licensing Committee	recommended for approval
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- [22-0719](#) 2022-2023 Additional Alcohol License Renewal applications, contingent upon approval from all departments by 12:00 p.m. on June 30, 2022.

Attachments: [2022-23 Alcohol License Renewals-3rd set.pdf](#)

Legislative History

5/25/22 Safety and Licensing Committee recommended for approval

3. MINUTES OF THE CITY PLAN COMMISSION

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

- [22-0740](#) Request to approve the following 2022 Budget amendment:

Valley Transit

Federal Grant	+\$143,480
Local Match	+\$ 35,870
Buildings	+\$179,350

to fund the cost to conduct a site assessment and create a master plan for the Transit Center facility in accordance with Federal Transit Administration Guidelines

Attachments: [Budet Amendment Request for TC Master Plan.pdf](#)

[2022 Transit Center Master Plan Professional Services.pdf](#)

- [22-0711](#) Request to approve the 2023 Special Assessment Policy

Attachments: [2023 Assessment Policy.pdf](#)

Legislative History

5/23/22 Finance Committee recommended for approval

- [22-0712](#) Request to award Unit H-21 Redundant Raw Water Line to PTS Contractors, Inc in the amount of \$4,875,000 with a 10.3% contingency of \$500,000 for a project total not to exceed \$5,375,000

Attachments: [Award of Contract Unit H-21.pdf](#)

Legislative History

5/23/22 Finance Committee recommended for approval

- [22-0713](#) Request to approve Contract Amendment/Change Order No. 3 to contract 133-21, Unit U-21 Apple Creek Ct & Plamann Park S&W Construction for additional quantities of tree removal and gravel backfill to facilitate sewer construction in the amount of \$64,293 resulting in no change to contract contingency. Overall contract increases from \$3,999,181 to \$4,063,474

Attachments: [Unit U-21 Change Order No. 3.pdf](#)

Legislative History

5/23/22 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

- [22-0692](#) Request to approve the REVISED 2022-2023PY Community Development Block Grant (CDBG) funding as specified in the attached community partner allocation recommendations

Attachments: [Alloc Recs Memo to CEDC Final Award 05-25-22.pdf](#)
[Reallocation of 2020 AHA Funds to RTFV Memo to CEDC 2-9-22.pdf](#)
[2022 CDBG Community Partner Recommendations-FINAL.pdf](#)
[2022 CDBG Simple Summary Recommendations-FINAL.pdf](#)

Legislative History

5/25/22 Community & Economic Development Committee recommended for approval

7. MINUTES OF THE UTILITIES COMMITTEE

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

- [22-0726](#) Request to approve over-hire for City Assessor Position for Community and Economic Development Department.

Attachments: [City Assessor Overhire Request May 2022.pdf](#)

Legislative History

5/25/22 Human Resources & Information Technology Committee recommended for approval

- [22-0702](#) Request to approve over-hire for Payroll Coordinator for the Finance Department.

Attachments: [Payroll Coordinator - Over-Hire Request.pdf](#)

Legislative History

5/25/22 Human Resources & Information Technology Committee recommended for approval

- [22-0705](#) Request to approve over-hire for Purchasing Manager for the Finance Department.

Attachments: [Purchasing Manager - Over-Hire Request.pdf](#)

Legislative History

5/25/22	Human Resources & Information Technology Committee	recommended for approval
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9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

- [22-0695](#) Approval of a Contract for Professional Services for Transit Center Needs Assessment and Master Plan

Attachments: [2022 Transit Center Master Plan Professional Services memo to FCTC.pdf](#)

Legislative History

5/24/22	Fox Cities Transit Commission	recommended for approval
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- [22-0696](#) Approval of Title VI Program Update

Attachments: [Valley Transit Title VI Program 2022_draft.pdf](#)

Legislative History

5/24/22	Fox Cities Transit Commission	recommended for approval
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10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

- [22-0688](#) #5-R-22 Water Main Resolution

Attachments: [#5-R-22 Water Main Resolution.pdf](#)

[Memo - Resolution #5-R-22 Director Vandehey.pdf](#)

N. ITEMS HELD

O. ORDINANCES

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.