



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Agenda - Final-revised Common Council

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Wednesday, September 1, 2021

7:00 PM

Council Chambers

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- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[21-1228](#) Common Council Meeting Minutes of August 18, 2021

**Attachments:** [CC Minutes 8-18-21.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[21-1230](#) Redistricting Committee Appointments

[21-1235](#) Proclamations:

- Senior Center Month Proclamation
- Childhood Cancer Awareness Month Proclamation
- Hmong New Year Season Proclamation
- Arts in Education Week Proclamation
- A Day to Remember Proclamation

**Attachments:** [Senior Center Month Proclamation.pdf](#)

[Childhood Cancer Awareness Month Proclamation.pdf](#)

[Hmong New Year Season Proclamation.pdf](#)

[Arts in Education Week Proclamation.pdf](#)

[September 11 2001 Remembrance Day Proclamation.pdf](#)

[21-1229](#) COVID-19 Report

**Attachments:** [Common Council COVID-19 Update 090121.pdf](#)

H. PUBLIC PARTICIPATION

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

**1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**

[21-1174](#)

Resolution **#10-R-21 Scavenging of Solid Waste/Recyclables**

**Attachments:** [#10-R-21 Solid Waste Scavenging .pdf](#)

[Resolution #10-R-21.pdf](#)

**Legislative History**

8/9/21	Municipal Services Committee	referred
8/23/21	Municipal Services Committee	recommended for approval

**2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE**

[21-1194](#)

"Class B" Liquor License application for Urban Modern Kitchen LLC d/b/a Urban Modern Kitchen, Cintya Mendoza, Agent, located at 800 East Wisconsin Ave, contingent upon approval from all departments.

**Attachments:** [Urban Modern Kitchen.pdf](#)

[21-1177](#)

Class "B" Beer and "Class B" Liquor License application for Spats Food and Spirits LLC d/b/a Spats, Nicholas Kapheim, Agent, located at 733 W College Ave, contingent upon approval from all departments.

**Attachments:** [Spats.pdf](#)

**3. MINUTES OF THE CITY PLAN COMMISSION**

[21-1185](#)

Request to approve the Trail View Estates South 2 Final Plat as shown on the attached maps and subject to the conditions in the attached staff report

**Attachments:** [StaffReport\\_TrailViewEstatesSouth2\\_FinalPlat\\_For08-25-21.pdf](#)

**Legislative History**

8/25/21 City Plan Commission recommended for approval

[21-1186](#)

**\*\*CRITICAL TIMING\*\*** Annual review and request to approve the Downtown Appleton Business Improvement District (BID) 2022 Operating Plan

**Attachments:** [StaffReport\\_2022BIDOperatingPlan\\_For08-25-21.pdf](#)  
[2022 BID Operational Plan.pdf](#)  
[2020 BID Annual Report.pdf](#)  
[2020 BID Audit - Financial Statements.pdf](#)

**Legislative History**

8/25/21 City Plan Commission recommended for approval

#### 4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[21-1227](#)

Request from Sculpture Valley for an extended 10-year lease for the continued placement of the "Stairway to the Stars" sculpture in Pierce Park

**Attachments:** [StairwaytotheStarsExtensionMemo+ExtendedLeaseRequest.pdf](#)

**Legislative History**

8/23/21 Parks and Recreation Committee recommended for approval

#### 5. MINUTES OF THE FINANCE COMMITTEE

[21-1170](#)

Request to approve amendment to Sec. 2-216 of the Appleton Municipal Code to comply with state statutes

**Attachments:** [Finance Committee re Revisions to Sec 2-216.pdf](#)

**Legislative History**

8/23/21 Finance Committee recommended for approval

[21-1171](#)

Request to award the Water Facility 2021 Entrance Gate Upgrade project contract to IEI General Contractors in the amount of \$186,764 with a contingency of 15% for a project total not to exceed \$214,778

**Attachments:** [2021 Water Plant Gate Upgrades.pdf](#)

**Legislative History**

8/23/21 Finance Committee recommended for approval

[21-1196](#)

Request to approve Amendment to North Edgewood Estate Development Agreement

**Attachments:** [North Edgewood Estate DA amendment.pdf](#)

**Legislative History**

8/23/21 Finance Committee recommended for approval

[21-1197](#) Request to approve the following 2021 Budget amendment:

**TIF District 6 Capital Projects Fund**

Other Contracts/Obligations	+\$1,000,000
Fund Balance	-\$1,000,000

to provide additional development contribution payment in TIF District 6  
(2/3 vote of Council required)

**Attachments:** [Encapsys TIF Payment 2021.pdf](#)

**Legislative History**

8/23/21 Finance Committee recommended for approval

[21-1205](#) Request to award contract to The Boldt Company for Construction Manager at Risk services for the library for a contract of \$1,186,730 and \$25,000 for reimbursable expenses for a contract totaling \$1,211,730

**Attachments:** [2021 Library Construction Manager.pdf](#)

**Legislative History**

8/23/21 Finance Committee recommended for approval

[21-1206](#) Request to award Unit EE-21 Structural Repairs of the Green Ramp West Stair Tower to Merit Construction Services, Inc in the amount of \$136,650 with a 5% contingency of \$6,833 for a project total not to exceed \$143,483

**Attachments:** [Award of Contract Unit EE-21.pdf](#)

**Legislative History**

8/23/21 Finance Committee recommended for approval

[21-1207](#) Request approval to reject all bids for Unit H-21

**Attachments:** [Rejection of Bids Unit H-21 Redundant Raw Water Line Construction.pdf](#)

**Legislative History**

8/23/21 Finance Committee recommended for approval

[21-1208](#) Request to award the City of Appleton's 2021 Parks Hardscapes Project - AMP Roads Reconstruction Project contract to Northeast Asphalt, Inc in the amount of \$183,903 with a contingency of 8% for a project total not to exceed \$198,615

**Attachments:** [2021 AMP Parks Roads Renovation.pdf](#)

**Legislative History**

8/23/21 Finance Committee recommended for approval

[21-1210](#) Request to award the Sole Source Purchase of Grit Classifier System Rebuild Parts through Saveco North America Inc in the amount of \$61,774

**Attachments:** [Finance Memo Grit Classifier Rebuild Work.pdf](#)

**Legislative History**

8/23/21 Finance Committee recommended for approval

**6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**

**7. MINUTES OF THE UTILITIES COMMITTEE**

[21-1203](#) Award of 2021I Stormwater Consulting Services Contract for Apple Creek Road / Haymeadow Avenue Study and 30% Design with McMahon Associates in an amount not to exceed \$40,217.

**Attachments:** [2021I ACR Haymeadow Study Award memo 08-17-2021.pdf](#)

**Legislative History**

8/24/21 Utilities Committee recommended for approval

[21-1224](#) Award Beneficial Reuse Management (BRM) an extension for the 2022-2024 Biosolids Transportation, Application, and Incorporation Contract.

**Attachments:** [2022-2024City of Appleton Extension Proposal MemoF\\_BRM.pdf](#)

**Legislative History**

8/24/21 Utilities Committee recommended for approval

**8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

[21-1219](#) Authorization to Award Northern Winnebago Dial A Ride Contract to Running Inc.

**Attachments:** [Contract Award Recommendation for NWDAR Aug 2021.pdf](#)

**Legislative History**

8/24/21 Fox Cities Transit Commission recommended for approval

**10. MINUTES OF THE BOARD OF HEALTH**

**M. CONSOLIDATED ACTION ITEMS**

N. ITEMS HELD

O. ORDINANCES

[21-1225](#) Ordinances #36-21 and #66-21

*Attachments:* [Ordinances going to Council 9-1-21.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Kami Lynch, City Clerk

*Reasonable accommodations for persons with disabilities will be made upon request and if feasible.*

*Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.*