



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, June 16, 2021

6:00 PM

Council Chambers

ORGANIZATIONAL MEETING

- A. CALL TO ORDER
- B. ROLL CALL OF ALDERPERSONS
- C. REPORT OF THE INFORMAL ORGANIZATIONAL MEETING

[21-0839](#) Creation of new rule related to virtual participation:

Rule 33. **Remote Meeting Participation** - Municipal Code Sec. 2-29 allows alderpersons to appear remotely at meetings when technology is available; however, members of the council, committees, boards or commissions shall endeavor to appear in person for the vast majority of meetings. The following shall serve as supplemental rules regarding remote attendance at Council/Committees/Commissions/Boards:

- a) At least twenty-four (24) hours in advance of the meeting, a member shall notify, in writing or by email, the City Clerk and:
 - 1) In the case of a Council meeting: the President of the Common Council and Mayor;
 - 2) In the case of a Committee/Board/ Commission meeting: the Chair and Designated Contact Person.
- b) City staff will endeavor to record a member's remote meeting attendance in the meeting minutes.
- c) A member will not be permitted to participate in the closed session portion of a meeting conducted pursuant to Sec. 19.85, Wis. Stats.
- d) The Chairperson of these respective bodies (or Council President in the case of Council meetings) shall endeavor to appear in person.

[21-0882](#)**Rule 3. Order of Business**

g. Public Participation

The Council provides a 30 minute period of time to allow public participation at each Council meeting. The City Clerk or designee shall be the official time keeper. Public participation shall be limited in subject matter to issues appearing on the Council Agenda. Persons wishing to speak in person must sign the registration list prior to 7:00 p.m. on Council night. ~~and when speaking, must keep their comments to a maximum of 5 minutes per person.~~ Persons wishing to speak via remote electronic means, when that technology is available, must register with the City Clerk by 3:00 p.m. the day prior to the meeting. Public participants must keep their comments to a maximum of 5 minutes per person. Suspension of Rules will be required to allow public participation to exceed the time allotment. An extension granted by the Suspension of Rules shall be for 15 minute increments.

[21-0880](#)

Rule 5. Recognition / Time Limits - When a member desires to be heard he/she shall indicate by pressing the request to speak button on the tablet. The Chair will recognize the speakers in the order they have pressed their request to speak button. When he/she is recognized by the Chair they shall address the Chair by proper title expressing his/her desire to speak on any question. The Chair may restrict members to speak no longer more than five (5) minutes on any topic. ~~No member shall speak more than five (5) minutes on any question without permission from the Chair.~~ A non-member of the Common Council shall not be permitted to address the same, except by a majority consent of this Common Council. This rule shall not apply to any public hearing.

[21-0840](#)

Rule 16. **Amendment(s)** - Any motion for an amendment on an action item on the Council Agenda requires two votes: 1) to get the amendment accepted or declined; 2) if accepted, action to be taken on the motion as amended. Once an amendment has been proposed, that amendment ~~shall be resolved prior to the introduction of a second amendment.~~ may be amended a second time (amendment to an amendment); however, Robert's Rules does not permit a third amendment in this sequence (amendment to the third degree).

[21-0841](#)

Rules of Council - 2021

Attachments: [Council Rules FINAL 4-21-2021.pdf](#)

[Council Rules - Proposed updates 6-16-21-Final Draft.pdf](#)

D. OTHER COUNCIL BUSINESS

E. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.